

Item 7b.**Sunfish Lake Engineer's Report for September 5, 2023**

By: Jeff Sandberg, PE
City Engineer

Date: August 25, 2023

1. Engineering Activities Undertaken in the Month of August

The following Engineer's Report reflects the Engineering activities undertaken this past month.

A. No new engineering activities were undertaken in August.

2. Public Works Activities Undertaken in the Month of August

A. Grieve Glen Lane – Work began on August 22 to correct the pipe that had separated in the boulevard. Staff was on-site to inspect the work. It was determined that the issue was with an old, abandoned pipe. The Grieve Glen storm sewer was determined to be functional and intact. A portion of the abandoned pipe was removed, and the remainder sealed with concrete. (See ATTACHMENT 2A.) The total cost is anticipated to be less than \$7,000. This work will be invoiced next month.

3. Building and Site Reviews in the Month of August

A. Staff conducted reviews for the following property this past month:

- 114 Salem Church Road – Staff received and reviewed the latest submission and deemed the application a complete submittal for this Major Site Plan application. It is expected that this application will be in front of the Planning Commission and City Council in September/October.

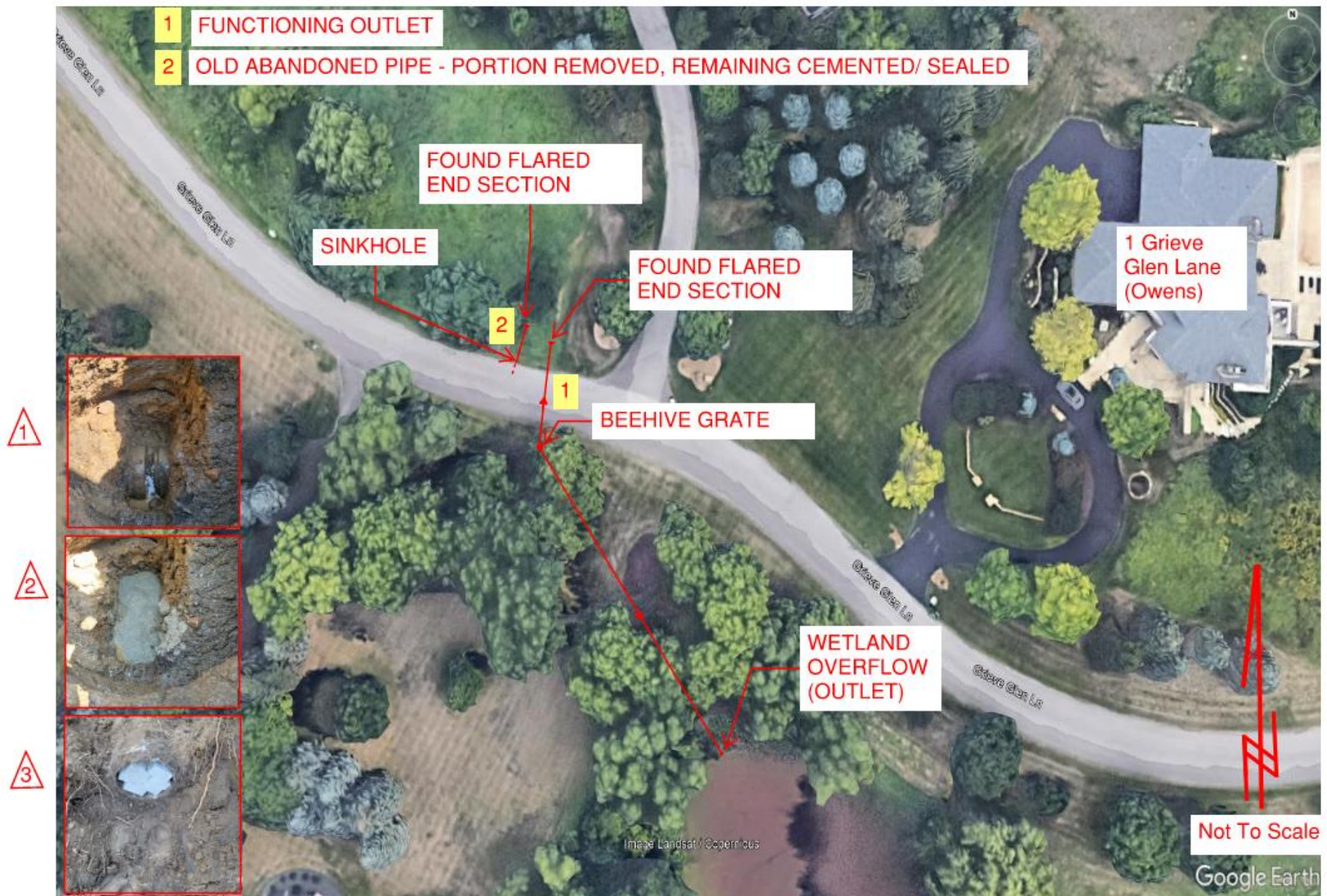
4. Anticipated Engineering/Public Works Activities for the Month of September

- A. My retirement from WSB and Sunfish Lake City Engineer. (See ATTACHMENT 4A.)
- B. Introduction of Justin Messner, PE, as the new Sunfish Lake City Engineer.

The above constitutes the Engineering Report for the City of Sunfish Lake for September 5, 2023.

Respectfully submitted,


Jeffery S. Sandberg, PE
City Engineer



Grieve Glen Storm Sewer Improvements
August 22, 2023
Work Completed by Executive Contractors



Memorandum

To: Honorable Mayor and City Council, City of Sunfish Lake

From: Jeff Sandberg, PE – City Engineer

Date: September 5, 2023

Re: City Engineer Retirement and Replacement

On September 8, 2023 I will be retiring from WSB. I let WSB know of this decision on June 26th, and I have been working with WSB on a transition plan for clients and projects since that time. On the top of the list was the City Engineer position at Sunfish Lake.

I advised WSB leadership that my replacement would need specific qualities and be someone of strong character and integrity. I advised that my replacement would need to have well-rounded City Engineering experience as well as strong communication and problem-solving skills.

WSB's leadership team identified Justin Messner as the perfect candidate to assume my role as City Engineer for the City of Sunfish Lake. Justin started with WSB right after graduating at the U of M in Civil Engineering over 20 years ago. Justin is the Director of Municipal Operations and a Principal of the company. Justin has served as City Engineer in 4 cities, and continues to be the City Engineer for the City of St. Anthony. I believe he fits all of the criteria that is important to the City of Sunfish Lake – and he is a heck of a nice guy. Justin gets my solid endorsement for this role with the City of Sunfish Lake.

I have thoroughly enjoyed my time working for the City of Sunfish Lake since I assumed this role in late 2017. We've seen a lot of changes in the city in that time, including changes to City staff. I have enjoyed working through the challenges we have faced and appreciate the Mayor and City Council's trust and support of me as well as my working relationships with City staff. I have felt a strong connection to the community and hopefully that has been evident in my work product.

I know that the City of Sunfish Lake is on a good path and the city's infrastructure is in great shape with knowledgeable staff to carry out processes that have been developed over the last 5 years that will ensure quality future development.

It is somewhat bittersweet and actually kind of surreal that my working career has ended, but I look forward to making an even more positive impact in retirement through the use of my time, talents, and financial resources for volunteering, mentoring. I appreciate the opportunity the City of Sunfish Lake has given me to serve this community. I am proud to end my career on a positive and high note! I give my best wishes to the residents, the Mayor, City Council, and city staff.