

Item 7b.**Sunfish Lake Engineer's Report for August 1, 2023**

By: Jeff Sandberg, PE
City Engineer

Date: July 26, 2023

1. Engineering Activities Undertaken in the Month of July

The following Engineer's Report reflects the Engineering activities undertaken this past month.

- A. 2024 Budget – Staff refined the draft budget for Engineering and Public Works for 2024. A draft of the budget documents is attached. One change to note from the draft presented at the last meeting is that a Crack and Fog Seal project for Charlton Road is now budgeted in the 2024 CIP. The next pavement management survey is scheduled for spring 2024 and it can be determined at that time if that maintenance project should go forward. That project would be funded out of the General Fund (not an assessable project). (SEE ATTACHMENT 1A.)

2. Building and Site Reviews in the Month of July

- A. Staff conducted reviews for the following properties this past month:

- 114 Salem Church Road – Staff received additional submissions but is waiting for the complete submittal for this Major Site Plan application. It is expected that this application will be in front of the Planning Commission and City Council later this summer.
- 10 Acorn – Staff has received a wetland report but is still waiting on the complete application submission.
- 205 Salem Church Road – Staff reviewed concept plans for a potential lot split and Major Site Plan application.
- 410 Salem Church Road – Staff coordinated the site erosion controls inspection required prior to project start.
- 415 Salem Church Road – Staff discussed requirements of an application for adding a pool at this property with the applicant and City Planner.
- 11 Salem Lane – Staff coordinated site erosion controls inspection and items that required attention after the project start.
- 3 Sunfish Lane – Staff corresponded with the applicant and City Planner regarding potential demolition of an existing garage and the demolition permit process.

3. Public Works Activities Undertaken in the Month of July

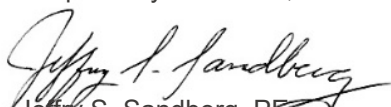
- A. Grieve Glen Lane – Staff is investigating a potential sink hole and/or pipe failure in the boulevard at Grieve Glen Lane that was brought to the attention of staff by a resident.

4. Anticipated Engineering/Public Works Activities for the Month of August

- A. No activities are planned for the month of August.

The above constitutes the Engineering Report for the City of Sunfish Lake for August 1, 2023.

Respectfully submitted,


Jeffrey S. Sandberg, PE
City Engineer