

Item 7b.**Sunfish Lake Engineer's Report for July 11, 2023**

By: Jeff Sandberg, PE
City Engineer

Date: July 5, 2023

1. Engineering Activities Undertaken in the Month of June

The following Engineer's Report reflects the Engineering activities undertaken this past month.

- A. 2024 Budget – Staff initiated the budgeting process for 2024. A draft of the budget is attached. (SEE ATTACHMENT 1A)

2. Building and Site Reviews in the Month of June

A. Staff conducted reviews for the following properties this past month:

- 114 Salem Church Road – Staff received a second submission and is performing another review for completeness. It is expected that this application will be in front of the Planning Commission and City Council later this summer.
- 10 Acorn – Staff has received a wetland report but is still waiting on the complete application submission.
- 2144 Charlton Road – This application has been deemed complete from an engineering perspective.
- 205 Salem Church Road – Staff coordinated the site erosion controls inspection required prior to project start.
- 410 Salem Church Road – Staff coordinated the site erosion controls inspection required prior to project start.
- 11 Salem Lane – Staff coordinated the site erosion controls inspection required prior to project start.

3. Public Works Activities Undertaken in the Month of June

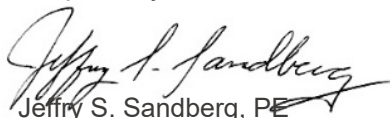
- A. No Solicitation Signage – Staff coordinated installation of the signage in the agreed-upon locations.
- B. Staff performed a number of site inspections for erosion controls. Several properties were alerted that their erosion controls were deficient, and staff is working with the contractors to get the properties into compliance.

4. Anticipated Engineering/Public Works Activities for the Month of July

- A. 2024 Budget – Staff initiated the budgeting process for 2024. A refined draft of the budget is expected for the August City Council meeting.

The above constitutes the Engineering Report for the City of Sunfish Lake for July 11, 2023.

Respectfully submitted,


Jeffrey S. Sandberg, PE
City Engineer



Memorandum

To: Ann Lanoue, City Treasurer
City of Sunfish Lake
From: Jeff Sandberg, PE, City Engineer
Date: July 26, 2023
Re: 2024 Public Works/Engineering Budget Items (DRAFT)

The proposed Public Works and Engineering budget for 2024 is identified herein. The budget has been based on past costs and anticipated work.

City Engineer

Table with 2 columns: Description, Amount. Row 1: Monthly Engineering Items - Miscellaneous \$ 44,400. Row 2: Total \$ 44,400.

Water Quality Monitoring/Lake Maintenance

Table with 2 columns: Description, Amount. Row 1: NPDES - MS4 Annual Report and Hearing \$ 3,350. Row 2: LGU Role for Wetland Conservation Act \$ 2,000. Row 3: CAMP Program \$ 1,400. Row 4: Total \$ 6,750.

General Street Maintenance

Table with 2 columns: Description, Amount. Row 1: Street Sweeping (incl in current Snowplowing contract) \$ 0. Row 2: Sign Replacement (CIP) \$ 1,200. Row 3: Striping Maintenance (CIP) \$ 3,300. Row 4: Culvert Maintenance (CIP) \$ 3,000. Row 5: Pavement Management Inventory (Update in 2024) \$ 0. Row 6: Bituminous Maintenance (CIP) \$ 5,000. Row 7: Shoulder Maintenance \$ 1,100. Row 8: Total \$ 13,600.

Funding from CIP for 2024 Projects \$ 0

Snow Removal - Inver Grove Heights \$ 3,000
Snow Removal - City Streets (3-Year contract through 2026 season) \$ 45,000

Please call me at 763.229.1643 upon review of the proposed budget.

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM