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CITY OF SUNFISH LAKE, MN
STATEMENT OF REVENUES AND EXPENDITURES FOR ALL FUNDS
FOR THE THREE MONTHS ENDING MARCH 31, 2023

	Current Mo Actual	Current Mo Budget	Percent	Year to Date Actual	Year to Date Budget	Percent
REVENUES						
GEN'L PROP TAXES-CUR	\$ 0.00	\$ 0.00	0.00	\$ 7,821.85	\$ 0.00	0.00
PERMITS & PLAN CHECK	95.00	2,000.00	4.75	(1,029.75)	6,000.00	(17.16)
DUE TO CITY INSPECTOR	0.00	1,600.00	0.00	0.00	4,800.00	0.00
CHARGES FOR CITY SER	750.00	250.00	300.00	1,500.00	750.00	200.00
FINES	249.95	167.00	149.67	678.26	500.00	135.65
INTEREST INCOME	316.91	500.00	63.38	984.28	1,500.00	65.62
SURCHARGE REVENUE	1.00	35.00	2.86	15.00	105.00	14.29
ASSESSMENT INCOME	0.00	0.00	0.00	959.12	0.00	0.00
TOTAL REVENUES	1,412.86	4,552.00	31.04	10,928.76	13,655.00	80.03
EXPENDITURES						
LEGISLATIVE						
COUNCIL EXPENSES	0.00	34.00	0.00	350.00	100.00	350.00
PRINTING/ADVERTISING	52.92	200.00	26.46	567.42	600.00	94.57
TOTAL LEGISLATIVE	52.92	234.00	22.62	917.42	700.00	131.06
EXECUTIVE						
MAYOR	0.00	73.00	0.00	0.00	219.00	0.00
CITY ADMINISTRATOR	560.32	583.00	96.11	1,721.96	1,749.00	98.45
TOTAL EXECUTIVE	560.32	656.00	85.41	1,721.96	1,968.00	87.50
CLERK						
CITY CLERK	3,558.21	1,517.00	234.56	9,869.91	4,551.00	216.87
ELECTIONS	185.66	0.00	0.00	185.66	600.00	30.94
POSTAGE	6.30	50.00	12.60	21.60	150.00	14.40
TOTAL CLERK	3,750.17	1,567.00	239.32	10,077.17	5,301.00	190.10
FINANCIAL ADMINISTRATION						
TREASURER	2,084.17	2,127.00	97.99	6,252.51	6,383.00	97.96
BANK CHARGES	0.00	0.00	0.00	42.00	60.00	70.00
TOTAL FINANCIAL ADMI	2,084.17	2,127.00	97.99	6,294.51	6,443.00	97.70
LEGAL						
CITY ATTORNEY - CIVIL	5,832.76	2,917.00	199.96	16,887.51	8,749.00	193.02
TOTAL LEGAL	5,832.76	2,917.00	199.96	16,887.51	8,749.00	193.02
OTHER GENERAL GOVERNMENT						
CITY PLANNER	3,256.50	4,854.00	67.09	8,052.50	14,562.00	55.30
ORDINANCE UPDATE PR	0.00	0.00	0.00	737.50	0.00	0.00
TOTAL OTHER GENERAL	3,256.50	4,854.00	67.09	8,790.00	14,562.00	60.36

CITY ATTORNEY PROSECUTION \$17,03
6449.19

CITY OF SUNFISH LAKE, MN
STATEMENT OF REVENUES AND EXPENDITURES FOR ALL FUNDS
FOR THE THREE MONTHS ENDING MARCH 31, 2023

	Current Mo Actual	Current Mo Budget	Percent	Year to Date Actual	Year to Date Budget	Percent
PUBLIC SAFETY						
POLICE	9,032.00	9,032.00	100.00	27,096.00	27,096.00	100.00
FIRE	0.00	0.00	0.00	40,169.50	40,169.00	100.00
SIGNAL LIGHTING	0.00	22.00	0.00	25.99	22.00	118.14
TOTAL PUBLIC SAFETY	9,032.00	9,054.00	99.76	67,291.49	67,287.00	100.01
BUILDING INSPECTION						
BUILDING INSPECTOR	0.00	0.00	0.00	614.76	0.00	0.00
TOTAL BUILDING INSPE	0.00	0.00	0.00	614.76	0.00	0.00
PUBLIC WORKS						
CITY ENGINEER	3,523.50	4,349.00	81.02	12,181.75	13,045.00	93.38
STREET LIGHTING	85.67	50.00	171.34	261.82	150.00	174.55
SNOW REMOVAL-OTHER	6,500.00	6,500.00	100.00	19,500.00	19,500.00	100.00
TOTAL PUBLIC WORKS	10,109.17	10,899.00	92.75	31,943.57	32,695.00	97.70
NATURAL RESOURCES						
CITY FORESTER	828.89	2,255.00	36.76	2,652.44	6,765.00	39.21
WATER QUALITY MGMT	0.00	0.00	0.00	1,140.00	1,140.00	100.00
TOTAL NATURAL RESOU	828.89	2,255.00	36.76	3,792.44	7,905.00	47.98
MISCELLANEOUS						
MEMBERSHIPS	0.00	409.00	0.00	292.00	1,225.00	23.84
SUPPLIES	28.50	204.00	13.97	85.50	610.00	14.02
WEBSITE COSTS	460.00	0.00	0.00	460.00	0.00	0.00
MISCELLANEOUS	150.00	0.00	0.00	150.00	0.00	0.00
TOTAL MISCELLANEOUS	638.50	613.00	104.16	987.50	1,835.00	53.81
BOND FUND INTEREST						
TOTAL BOND INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
SURCHARGE						
SURCHARGE PYMTS TO	0.00	35.00	0.00	44.49	105.00	42.37
TOTAL SURTAX	0.00	35.00	0.00	44.49	105.00	42.37
TOTAL EXPENDITURES	36,145.40	35,211.00	102.65	149,362.82	147,550.00	101.23
REVENUES OVER/UNDER	\$ (34,732.54)	\$ (30,659.00)	113.29	\$ (138,434.06)	\$ (133,895.00)	103.39

36,145.40
36,172
(35,350)

CITY OF SUNFISH LAKE, MN
STATEMENT OF REVENUES AND EXPENDITURES FOR ALL FUNDS
FOR THE THREE MONTHS ENDING MARCH 31, 2023

	Current Mo Actual	Current Mo Prior year	Percent	Year to Date Actual	Year to Date Prior year	Percent
REVENUES						
GEN'L PROP TAXES-CUR	\$ 0.00	\$ 0.00	0.00	\$ 7,821.85	\$ 4,141.14	188.88
GEN'L PROP TAXES-DELI	0.00	0.00	0.00	0.00	117.98	0.00
PERMITS & PLAN CHECK	95.00	380.00	25.00	(1,029.75)	1,793.75	(57.41)
CHARGES FOR CITY SER	750.00	0.00	0.00	1,500.00	700.00	214.29
FINES	249.95	393.24	63.56	678.26	1,031.48	65.76
BOND LEVY	0.00	0.00	0.00	0.00	835.60	0.00
INTEREST INCOME	316.91	259.52	122.11	984.28	759.85	129.54
SURCHARGE REVENUE	1.00	4.00	25.00	15.00	20.50	73.17
ASSESSMENT INCOME	0.00	0.00	0.00	959.12	0.00	0.00
TOTAL REVENUES	1,412.86	1,036.76	136.28	10,928.76	9,400.30	116.26
EXPENDITURES						
LEGISLATIVE						
COUNCIL EXPENSES	0.00	0.00	0.00	350.00	0.00	0.00
PRINTING/ADVERTISING	52.92	81.78	64.71	567.42	127.84	443.85
TOTAL LEGISLATIVE	52.92	81.78	64.71	917.42	127.84	717.63
EXECUTIVE						
CITY ADMINISTRATOR	560.32	580.82	96.47	1,721.96	1,742.46	98.82
TOTAL EXECUTIVE	560.32	580.82	96.47	1,721.96	1,742.46	98.82
CLERK						
CITY CLERK	3,558.21	1,459.03	243.88	9,869.91	4,377.09	225.49
ELECTIONS	185.66	0.00	0.00	185.66	689.05	26.94
POSTAGE	6.30	4.40	143.18	21.60	49.02	44.06
TOTAL CLERK	3,750.17	1,463.43	256.26	10,077.17	5,115.16	197.01
FINANCIAL ADMINISTRATION						
TREASURER	2,084.17	2,084.17	100.00	6,252.51	6,252.50	100.00
BANK CHARGES	0.00	0.00	0.00	42.00	30.00	140.00
TOTAL FINANCIAL ADMI	2,084.17	2,084.17	100.00	6,294.51	6,282.50	100.19
LEGAL						
CITY ATTORNEY - CIVIL	5,832.76	5,093.41	114.52	16,887.51	13,536.26	124.76
TOTAL LEGAL	5,832.76	5,093.41	114.52	16,887.51	13,536.26	124.76
OTHER GENERAL GOVERNMENT						
CITY PLANNER	3,256.50	3,426.25	95.05	8,052.50	21,786.25	36.96
ORDINANCE UPDATE PR	0.00	0.00	0.00	737.50	0.00	0.00
TOTAL OTHER GENERAL	3,256.50	3,426.25	95.05	8,790.00	21,786.25	40.35

CITY OF SUNFISH LAKE, MN
STATEMENT OF REVENUES AND EXPENDITURES FOR ALL FUNDS
FOR THE THREE MONTHS ENDING MARCH 31, 2023

	Current Mo Actual	Current Mo Prior year	Percent	Year to Date Actual	Year to Date Prior year	Percent
PUBLIC SAFETY						
POLICE	9,032.00	8,942.58	101.00	27,096.00	26,827.74	101.00
FIRE	0.00	0.00	0.00	40,169.50	36,465.50	110.16
SIGNAL LIGHTING	0.00	30.33	0.00	25.99	30.33	85.69
TOTAL PUBLIC SAFETY	9,032.00	8,972.91	100.66	67,291.49	63,323.57	106.27
BUILDING INSPECTION						
BUILDING INSPECTOR	0.00	0.00	0.00	614.76	0.00	0.00
DUE TO CITY INSPECTOR	0.00	304.00	0.00	0.00	1,229.00	0.00
TOTAL BUILDING INSPE	0.00	304.00	0.00	614.76	1,229.00	50.02
PUBLIC WORKS						
CITY ENGINEER	3,523.50	2,971.75	118.57	12,181.75	15,408.25	79.06
STREET LIGHTING	85.67	84.29	101.64	261.82	247.01	106.00
CAPITAL PROJECTS	0.00	2,141.25	0.00	0.00	31,174.37	0.00
SNOW REMOVAL-OTHER	6,500.00	6,500.00	100.00	19,500.00	19,500.00	100.00
TOTAL PUBLIC WORKS	10,109.17	11,697.29	86.42	31,943.57	66,329.63	48.16
NATURAL RESOURCES						
CITY FORESTER	828.89	1,576.64	52.57	2,652.44	2,783.77	95.28
WATER QUALITY MGMT	0.00	0.00	0.00	1,140.00	0.00	0.00
TOTAL NATURAL RESOU	828.89	1,576.64	52.57	3,792.44	2,783.77	136.23
MISCELLANEOUS						
CAPITAL PROJECTS & RE	0.00	0.00	0.00	0.00	3,196.00	0.00
MEMBERSHIPS	0.00	2,940.98	0.00	292.00	3,958.98	7.38
SUPPLIES	28.50	28.50	100.00	85.50	277.65	30.79
WEBSITE COSTS	460.00	75.00	613.33	460.00	75.00	613.33
MISCELLANEOUS	150.00	0.00	0.00	150.00	0.00	0.00
TOTAL MISCELLANEOUS	638.50	3,044.48	20.97	987.50	7,507.63	13.15
BOND FUND INTEREST						
TOTAL BOND INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
SURTAX						
SURCHARGE PYMTS TO	0.00	0.00	0.00	44.49	0.00	0.00
TOTAL SURTAX	0.00	0.00	0.00	44.49	0.00	0.00
TOTAL EXPENDITURES	36,145.40	38,325.18	94.31	149,362.82	189,764.07	78.71
REVENUES OVER/UNDER	\$ (34,732.54)	\$ (37,288.42)	93.15	\$ (138,434.06)	\$ (180,363.77)	76.75

March 30, 2023

City of Sunfish Lake
Budget Analysis
General Fund
Year 2023

		Actual JAN	Actual FEB	Actual MAR	Estimate APR	Estimate MAY	Estimate JUNE	Estimate JULY	Estimate AUG	Estimate SEPT	Estimate OCT	Estimate NOV	Estimate DEC	TOTAL
Budget														
<i>Revenues</i>														
Property taxes - current	515,943	7,822						257,972	0			257,971		523,765
Property taxes - delinq	0	0						0					0	0
Grants	0		0	0	0	0	0	0					0	0
Other taxes	1,500				1,500									1,500
Gross permits & plan checks	24,000	(1,928)	804	95	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	16,971
Surcharge revenue	420	0	14	1	35	35	35	35	35	35	35	35	35	330
Pass thru fees - net	0													0
LGA	0													0
Charges for City services	3,000	0	750	750	250	250	250	250	250	250	250	250	250	3,750
Fines	2,000	243	165	250	166	167	166	166	167	167	167	167	167	2,178
Interest income	6,000	353	314	317	500	500	500	500	500	500	500	500	500	5,484
Special Assessments	116,902	959						58,451				0	58,451	117,861
Special Assessments-early pay	0						0					0		0
Bond Fund Levy	143,656	0						71,828				0	71,828	143,656
Bond proceeds	0													0
Miscellaneous revenue	0													0
Interest income-bond fund	0													0
Total Revenues	813,421	7,449	2,067	1,413	4,451	2,952	2,952	391,202	2,952	2,952	2,951	260,923	133,231	815,494
Expenditures														
Council expenses	400	0	350	0	33	33	34	33	33	34	33	33	34	650
Publishing-printing & advertising	2,400	0	515	53	200	200	200	200	200	200	200	200	200	2,367
Mayor	878	0	0	0	73	73	73	73	73	74	73	73	73	658
City Administrator	6,995	581	581	560	583	583	583	583	583	583	583	583	582	6,968
City Clerk	18,201	3,156	3,156	3,558	1,516	1,517	1,517	1,517	1,516	1,517	1,517	1,517	1,516	23,520
Elections	600	0	0	186				0	0	0	0	0	0	186
Postage	600	12	4	6	50	50	50	50	50	50	50	50	50	472
Treasurer	25,532	2,084	2,084	2,084	2,128	2,128	2,127	2,128	2,128	2,127	2,128	2,128	2,127	25,401
Finance software	1,200							1,200						1,200
Audit	21,000	0					21,000							21,000
Bank charges	120	42	0	0	0			0	60	0	0	0		102
City Attorney - Civil	35,000	6,690	4,464	5,833	2,916	2,917	2,917	2,918	2,916	2,918	2,916	2,916	2,918	43,139
City Attorney - Prosecution	7,000	72	384	617	583	584	584	583	583	584	583	583	584	6,323
Escrow Research & Ordinance Update	45,000	738	1,419	0	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	35,907
City Planner	58,250	3,377	0	3,257	4,854	4,855	4,855	4,854	4,854	4,854	4,854	4,854	4,855	50,321
Police	108,384	9,032	9,032	9,032	9,032	9,032	9,032	9,032	9,032	9,032	9,032	9,032	9,032	108,384
Fire protection	80,339		40,170									40,170		80,340
Signal lighting	90	0	26	0	0			0	0	22	0	94	23	150
Due to City Inspector	19,200	463	152	0	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	15,015
Building Official	0													0
Septic system administration	600											600		600
Pass thru charges	0													0
City Engineer	52,180	4,033	4,625	3,524	4,348	4,348	4,349	4,348	4,348	4,349	4,348	4,348	4,349	51,317
Road maint/capital improve	9,100	0	0	0	0	0	2,275	2,275	2,275	2,275	0	0	0	9,100
Capital Improvement Reserve	0	0					0							0
Charlton road maint	0													0
Street lighting	600	89	87	86	50	50	50	50	50	50	50	50	50	711
Sign maint/pavement mark	4,500			0			1,125	1,125	1,125	1,125				4,500
Snow removal - IGH	3,000	0	0	0										3,000
Snow removal - other	39,000	6,500	6,500	6,500	6,500							6,500		39,000
City Forester	27,062	829	995	829	2,255	2,255	2,256	2,255	2,255	2,255	2,255	2,255	2,256	22,950
Forestry expenses	14,800		0	0			0	0	0	0	0	0	0	14,800
Deer management	450												450	450

City of Sunfish Lake
Budget Analysis
General Fund
Year 2023

March 30, 2023

	Actual JAN	Actual FEB	Actual MAR	Estimate APR	Estimate MAY	Estimate JUNE	Estimate JULY	Estimate AUG	Estimate SEPT	Estimate OCT	Estimate NOV	Estimate DEC	TOTAL
Recycling	0											0	0
Water quality	1,140											0	1,140
Insurance	0						0	0	2,800			0	2,800
Equipment repairs	0												0
Memberships	0	292	0	408	408	408	409	408	409	408	408	409	3,957
Rent	0	0	0	0	0	0	0	0	0	0	0	0	0
Office Supplies & Expense	29	29	29	203	203	204	203	203	204	203	203	204	1,916
Surcharge payments	44	0	0	35	35	35	35	35	35	35	35	35	359
Website Expenses	0	0	460	0	0	3,640	0	0	0	0	360	0	4,450
Misc expenses	2,500		150			0						2,500	2,650
Bond Interest	35,718					0						17,859	35,718
Bond Principal	175,000					0			0			175,000	175,000
Total expenditures	811,399	74,863	36,762	41,117	49,418	80,546	39,221	38,077	40,847	35,218	81,648	239,956	798,506
Net Cash Change	(31,361)	(72,797)	(35,350)	(38,666)	(46,466)	(77,594)	351,981	(35,125)	(37,895)	(32,267)	179,275	(106,725)	

CITY OF SUNFISH LAKE
CASH ACCOUNT ACTIVITY-INCLUDES PETTY CASH
Year 2023

	WELLS FARGO				WELLS FARGO ADVISORS				EHLERS			
	Checking Account	Money Market	Investment	Investment	Investment	Cash	Investment	Investment	Petty Cash	Bond Fund	Total	
BALANCE 11/30/2022	64,952	1,175,629	100,000	183,000	100,000	0	0	0	0	652	474,441	2,098,974
Deposits	16,605	52									289	
Disbursements	(85,784)	(65,000)										
Transfers	65,000											
BALANCE 12/31/2022	68,752	1,110,681	100,000	183,000	100,000	0	0	0	0	652	474,730	2,038,116
Deposits	167	8,958									1,480	
Disbursements	(337,097)										(45)	
Transfers	305,000	(305,000)										
BALANCE 1/31/2023	36,822	814,639	100,000	183,000	100,000	0	0	0	0	652	477,165	1,712,577
Deposits	16,252	80										
Disbursements	(41,547)											
Transfers	43,000	(43,000)										
BALANCE 2/28/2023	54,527	771,718	100,000	183,000	100,000	0	0	0	0	652	477,165	1,687,362
Deposits	1,817	59										
Disbursements	(79,268)											
Transfers	70,000	(70,000)										
BALANCE 3/31/2023	44,934	700,778	100,000	183,000	100,000	0	0	0	0	652	477,165	1,606,829

CITY OF SUNFISH LAKE

RETURN ON INVESTMENT

2023

Wells Fargo

Wells Fargo Advisors

	CHECKING ACCT	MONEY MARKET	Investment	Investment	Investment	Cash	Investment	Petty cash	Bond Fund	EHLERS	TOTAL CASH	TOTAL INTEREST	CUM'L
CASH NOV 2022													
Monthly Rate	64,952	1,175,629	100,000	183,000	100,000			300	652	474,441	2,098,974		
Monthly Interest			1.25%	1.00%	0.65%								
CASH DEC 2022													
Monthly Rate	68,752	1,110,681	100,000	183,000	100,000			300	652	474,730	2,038,115		
Monthly Interest													
CASH JAN 2023													
Monthly Rate	36,822	814,639	100,000	183,000	100,000			300	652	477,165	1,712,578		
Monthly Interest													
CASH FEB 2023													
Monthly Rate	54,527	771,718	100,000	183,000	100,000			300	652	477,165	1,687,362		
Monthly Interest													
CASH MAR 2023													
	44,934	700,778	100,000	183,000	100,000			300	652	477,165	1,606,829		

City of Sunfish Lake
Balance Sheets and
Statements of Changes in Account Balances
As of 3/31/2023

ASSETS

	GENERAL ACCOUNT	SPECIAL REVENUE- SURTAX	DEBT SERVICE ACCOUNT	CONSTRUCTIO N FUND	TOTAL
Pooled Cash & Cash Equivalents	2,428,651.07	4,693.49	652.48	477,164.59	2,911,161.63
					-
					-
Interest Receivable	43,082.18				43,082.18
Pass Through Fee Expense-Escrow Balances	88,410.85	-			88,410.85
					-
Taxes Receivable - Current	-				-
Taxes Receivable - Delinquent	-				-
					-
Special Assessments Receivable - Current	-		-		-
Special Assessments Receivable - Delinquent	-		-		-
TOTAL SHORT TERM ASSETS	2,560,144.10	4,693.49	652.48	477,164.59	3,042,654.66
Amortized Value of Projects Funded by Bonds					-
TOTAL ASSETS	2,560,144.10	4,693.49	652.48	477,164.59	3,042,654.66

LIABILITIES

	CURRENT		LONG TERM		TOTAL
Payables	117,732.99	-	-	-	117,732.99
Deferred Compensation				-	-
Bonds payable				-	-
Amortized Debt Service		-	-	-	-
SubTotal-Short Term	117,732.99	-	-		117,732.99
Account Balances Inc Surtax Net of Short Term Liabilities					-
TOTAL LIABILITIES	117,732.99	-	-	-	117,732.99
Transfers between funds	-		-		-
Fund Balances	2,442,411.11	4,693.49	652.48	477,164.59	2,924,921.69
Total Liabilities & Fund Balances	2,560,144.10	4,693.49	652.48	477,164.59	3,042,654.66

CHANGES IN ACCOUNT BALANCES

	GENERAL ACCOUNT	SPECIAL REVENUE- SURTAX	UNAMOR- TIZED DEBT	CONSTRUCTIO N FUND	GRAND TOTAL
Account Balances - Beginning of Year	2,056,667.54	4,693.49	652.35	496,005.56	2,558,018.94
					-
Incr(Decr) from Operations	385,743.57	-	0.15	(18,840.97)	94,825.34
Account Balances - End of Month	2,442,411.11	4,693.49	652.50	477,164.59	2,924,921.69

Summary of Cash

Operating Accounts

	Schedule	
Wells Fargo Checking	1/5	44,934.77
Wells Fargo Bond Checking	2/5	652.50
Petty Cash imprest fund		300.00
Subtotal-operating accounts		45,887.27

Investments

Wells Fargo Advisors	3/5	383,000.00
Wells Fargo Savings	2/5	700,777.96
Ehlers Investment Partners	5/5	477,164.59
Subtotal Investments	4/5	1,560,942.55

Total Cash-operating and investments

1,606,829.82

City of Sunfish Lake, MN
 Account Reconciliation
 As of Mar 31, 2023
 10010000 - CASH-CHECKING
 Bank Statement Date: March 31, 2023

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance				51,043.70
Add: Cash Receipts				83,595.95
Less: Cash Disbursements				(79,267.92)
Add (Less) Other				
Ending GL Balance				55,371.73
Ending Bank Balance				44,934.27
Add back deposits in transit				
Total deposits in transit				
(Less) outstanding checks				
	Oct 2, 2012	6517	(55.25)	
	Sep 2, 2014	6989	(65.00)	
	Sep 2, 2014	7003	(58.50)	
	Jun 4, 2019	8099	(570.96)	
	Mar 4, 2020	8263	(275.00)	
	Dec 1, 2020	8442	(72.00)	
	Sep 7, 2021	8582	(20.28)	
	Nov 1, 2022	8800	(51.56)	
	Jan 3, 2023	8853	(390.00)	
	Feb 7, 2023	8870	(414.00)	
	Mar 7, 2023	8967	(25.99)	
	Mar 7, 2023	8977	(414.00)	
Total outstanding checks				(2,412.54)
Add (Less) Other				
Total other				
Unreconciled difference				12,850.00
Ending GL Balance				55,371.73

2/5

Account Summary

Customize  

THE CITY OF SUNFISH LAKE Accounts ▼ Set as default



STATE/LOCAL
GOVERNMENT
CHECKING
...8218

\$44,934.27
Available balance



STATE/LOCAL
GOVERNMENT
CHECKING
...8043

\$701,777.96
Available balance



STATE/LOCAL
GOVERNMENT
CHECKING
...8319

\$652.50
Available balance

*Account Disclosures

Deposit products offered by Wells Fargo Bank, N.A. Member FDIC.

 Equal Housing Lender

Earn 20K bonus
pts.

with the Wells Fargo
AutographSM credit card

0

Secure. Fast. Easy.



Deposit, pay, and send money
from everywhere.



Scan to get the app



Security Tools

Visit the Security Center >

Manage your mobile
number >

WELLS FARGO ADVISORS

BUSINESS
BROKERAGE
*3834

Total Value [?] | Today's Change [?]
\$361,038 | **\$0 (0.00%)**
 Priced as of Close on 03/29/2023 Refresh

3/5

Attention: Tax Season Update: All 1099 tax forms are available. To download tax forms: In your Wells Fargo App, go to Menu and then Statements & Docs. From your desktop computer or tablet go to Portfolio then Statements & Docs.

Fixed Income

Description	Maturity Date	Face Value	Estimated Price/ Priced as of	Estimated Market Value ▼	
WEBBANK CD SALT LAKE CTY UT ACT/365 CALLABLE FDIC INSD CPN 1.000% DUE 12/30/24 DTD 12/29/21 FC 06/29/22 CALL1 04/29/23 @ 100.000	12/30/2024	\$183,000.00	93.00% 03/28/2023	\$170,186.34	\$1,830.00
COMENITY BANK CD WILMINGTON DE ACT/365 JUMBO CD FDIC INSURED CPN 0.650% DUE 09/15/24 DTD 09/15/21 FC 10/15/21	09/15/2024	\$100,000.00	93.30% 03/28/2023	\$93,296.30	\$650.00
JP MORGAN CHASE BK NA CD COL UMBUS OH ACT/365 CALLABLE FDIC INSD CPN 1.250% DUE 01/31/25 DTD 01/31/22 FC 07/31/22 CALL1 07/31/23 @ 100.000	01/31/2025	\$100,000.00	93.11% 03/28/2023	\$93,106.00	\$1,250.00

\$ 383,000

Fixed Income Total

\$356,588.64

Cash, Cash Alternatives and Margin

Account ▲

Cash Balance

BUSINESS BROKERAGE *3834

\$4,449.77

Cash Total

\$4,449.77

Portfolio Grand Total

Market Value	Unreal. Gain/Loss	Estimated Annual Income
\$361,038.41	-\$26,411.36 -6.90%	\$3,730.00

Risk Disclosures and Asset Class Information

4/5

INVESTMENTS

3/30/2023 19:55

CITY OF SUNFISH LAKE
INVESTMENT SCHEDULE
3/31/2023

	TOTAL	ADVISORS INVESTMENTS	WELLS FARGO ADVISORS CASH ACCOUNT	WELLS FARGO SAVINGS	EHLERS INVESTMENT TD AMERITRADE
BEGINNING BAL	1,635,269.19	383,000.00	4,385.96	770,718.64	477,164.59
INTEREST EARNED	-	-	-	-	-
PURCHASES	253.10	-	-	-	-
REDEMPTIONS	-	-	-	-	-
RECEIPTS-INTEREST	72.66	-	13.34	59.32	-
RECEIPTS-INTEREST CONSTRUCTION FUND	50.47	-	50.47	-	-
RECEIPTS- TAX DISTRIBUTION/FINES	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-
TRANSFER FROM SAVINGS	(70,000.00)	-	-	(70,000.00)	-
TRANSFER TO/FROM CHECKING	-	-	-	-	-
ENDING BALANCE	1,565,392.32	383,000.00	4,449.77	700,777.96	477,164.59

	TOTAL	Commnity Bank	JP Morgan Chase	WebBank
CDS	383,000.00	100,000.00	100,000.00	183,000.00
MATURITY/CALLED	-	9/15/2024	7/30/2025	12/30/2024
RATE	-	0.65%	0.50%	1.00%
PURCHASED	-	9/16/2021	7/15/2020	12/13/2021
MATURED CD	-	-	-	-
ACCRUED INTEREST	4,474.00	945.62	1,312.33	2,216.05
DIFFERENCE	4,727.10	1,000.82	1,354.79	2,371.48
PRINCIPAL	253.10	55.20	42.46	155.43
CASH RECD ABOVE	-	100,000.00	100,000.00	183,000.00
DAYS INTEREST EARNED	-	0.65%	0.50%	1.00%
INTEREST EARNED	325.76	562	989	473



GAAP Financials

01/01/2023 - 01/31/2023

Balance Sheet

As of:	Sunfish Lake Agg 12/31/2022	01/31/2023
Book Value	475,537.03	477,221.82
Accrued Balance	31.85	39.93
Book Value + Accrued	475,568.88	477,261.75
Net Unrealized Carrying Value Gain	28.61	38.91
Carrying Value and Accrued	475,597.49	477,300.66

Income Statement

	Sunfish Lake Agg Begin Date End Date	01/01/2023 01/31/2023
Net Amortization/Accretion Income		1,354.05
Interest Income		78.13
Dividend Income		0.00
Foreign Tax Withheld Expense		0.00
Miss Income		0.00
Net Allowance Expense		78.13
Income Subtotal		0.00
Net Realized Gain/Loss		0.00
Net Holding Gain/Loss		0.00
Impairment Loss		0.00
Net Gain/Loss		-45.23
Expense		1,388.90
Net Income		5.71

Transfers In/Out
Changes in Unrealized Gain/Loss

Statement of Cash Flows

	Sunfish Lake Agg Begin Date End Date	01/01/2023 01/31/2023
Net Income		1,355.90
Amortization/Accretion on MS		0.00
Change in Accrued on MS		0.00
Net Gain/Loss on MS		-28.52
Change in Unrealized Gain/Loss on CE		-126.52
Subtotal		0.00
Purchases of MS		0.00
Purchases Accrued of MS		0.00
Sales of MS		0.00
Sold Accrued of MS		0.00
Net Purchases/Sales		0.00
Transfers of Cash & CE		1,266.09
Total Change in Cash & CE		475,833.50
Beginning Cash & CE		477,151.59
Ending Cash & CE		477,300.66

Return to Table of Contents

	City of Sunfish Lake - 2021A 12/31/2022	01/31/2023
Book Value	273,558.42	273,394.43
Accrued Balance	31.55	39.93
Book Value + Accrued	273,590.27	273,434.36
Net Unrealized Carrying Value Gain	-0.15	-44.44
Carrying Value and Accrued	273,591.11	273,389.92

	City of Sunfish Lake - 2021A Begin Date End Date	01/01/2023 01/31/2023
Net Amortization/Accretion Income		779.57
Interest Income		72.49
Dividend Income		0.00
Foreign Tax Withheld Expense		0.00
Miss Income		0.00
Net Allowance Expense		72.49
Income Subtotal		0.00
Net Realized Gain/Loss		0.00
Net Holding Gain/Loss		0.00
Impairment Loss		0.00
Net Gain/Loss		-11.82
Expense		845.24
Net Income		2.85

	City of Sunfish Lake - 2021A Begin Date End Date	01/01/2023 01/31/2023
Net Amortization/Accretion Income		574.49
Interest Income		5.64
Dividend Income		0.00
Foreign Tax Withheld Expense		0.00
Miss Income		0.00
Net Allowance Expense		5.64
Income Subtotal		0.00
Net Realized Gain/Loss		0.00
Net Holding Gain/Loss		0.00
Impairment Loss		0.00
Net Gain/Loss		-35.45
Expense		546.87
Net Income		2.86

	City of Sunfish Lake - 2021A Begin Date End Date	01/01/2023 01/31/2023
Net Income		840.24
Amortization/Accretion on MS		0.00
Change in Accrued on MS		0.00
Net Gain/Loss on MS		-42.28
Change in Unrealized Gain/Loss on CE		-44.28
Subtotal		0.00
Purchases of MS		0.00
Purchases Accrued of MS		0.00
Sales of MS		0.00
Sold Accrued of MS		0.00
Net Purchases/Sales		0.00
Transfers of Cash & CE		759.81
Total Change in Cash & CE		273,389.92
Beginning Cash & CE		273,389.92
Ending Cash & CE		273,389.92

	Sunfish Lake 2018A Begin Date End Date	01/01/2023 01/31/2023
Net Income		545.67
Amortization/Accretion on MS		0.00
Change in Accrued on MS		0.00
Net Gain/Loss on MS		-82.25
Change in Unrealized Gain/Loss on CE		-22.25
Subtotal		0.00
Purchases of MS		0.00
Purchases Accrued of MS		0.00
Sales of MS		0.00
Sold Accrued of MS		0.00
Net Purchases/Sales		0.00
Transfers of Cash & CE		467.28
Total Change in Cash & CE		137,387.33
Beginning Cash & CE		137,774.67
Ending Cash & CE		137,774.67

Sunfish Lake Agg (169734)

Dated: 02/03/2023

Customer Invoice

As of: 03/16/2023

Account Number: 10013253B0

Amount Due: \$185.66

**Make Check Payable To:****Dakota County Finance**

1590 Highway 55

Hastings, MN 55033

EL

Page 1

WE ACCEPT PARTIAL PAYMENTS**

CITY OF SUNFISH LAKE MN
C/O ANN LANOUE, TREASURER
8010 COREY PATH
INVER GROVE HEIGHTS, MN 55076

Payment Amount: \$ _____ Check _____
Money Order _____

Notice: You may pay your bill online at www.co.dakota.mn.us
using a credit/debit card or E-Check

Search for 'Make a Payment' in the Search box

DETACH AT DOTTED LINE AND RETURN TOP PORTION WITH YOUR PAYMENT

			Prior Balance : \$0.00	
Invoice Number	Transaction Date	Description	Invoice Total	Balance
5500410	03/16/2023	Invoice - 2023 Elections Equipment Maintenance	\$185.66	\$185.66
Total Amount Due				\$185.66
Questions? Please contact: FINANCE 651-438-4585				



Invoice: 351138 Date:

March 28, 2023

Ann Lanoue

City of Sunfish Lake

10 Windy Hill Road

Sunfish Lake, MN 55078

Web Maintenance

Designwrite Studios

2126 Jefferson Ave.

St. Paul, MN 55105

651-690-0773

robyn@designwritestudios.com

*Thank you for choosing
Designwrite Studios. We
enjoyed working on this project,
and we appreciate your
business!*

*Don't hesitate to call if you have
any questions about this
invoice. 651-690-0773.*

Date	Description	Qty	Cost
1/20	Upgrade website to J4	3	\$225.00
2/7	Upgrade: add component	1	\$75.00
2/15	Training: Wilcox	2	\$160.00
		6	\$460.00



03/20/2022

For:
Snow Service

Item Description	Amount
Snow Service For March 2022	\$6,500.00
Subtotal	\$6,500.00
Discount	\$0.00
Total Cost	\$6,500.00

DUE UPON RECEIPT

**IAGO CONSULTING LLC
7378 Jordon Avenue South
Cottage Grove, MN 55016
(651) 768-7542**

Date: March 26, 2023

Bill to: City of Sunfish Lake
c/o City Treasurer Ann Lanoue
8010 Cory Path
Inver Grove Heights, MN 55076

Invoice for services to transition between former and new City Clerk/Administrator during the month of March, 2023 as outlined in the Transitional Services Agreement:

Provided assistance to the new City Clerk/Administrator as outlined in the agreement, assisted with records purge and transferring files and City property, responded to questions, relating to the job responsibilities and scope of work, assisted with transferring City records to the City of Lilydale.

Outlined and directed the Clerk and Recycling Coordinator in the compilation and distribution of the City Quarterly newsletter.

Responded to email inquiries from other cities and county and state agencies and advised them of the change in personnel.

Hours: 60 at \$32.00 per hour for a total of \$1,920.00.

Thank you,

Cathy Iago

Cc: Christy Wilcox, City Clerk/Administrator

INVOICE

Date: March 26, 2023

From: Barbara Kasal
565 W Marie Ave
Mendota Heights, MN 55118

Bill to: City of Sunfish Lake
c/o City Treasurer Ann Lanoue
8010 Cory Path
Inver Grove Heights, MN 55076

Invoice for assisting Cathy Iago with preparation a filing system for each property address within the City of Sunfish Lake and assisting with consolidation of files from the City Septic Inspector and Building Inspector into these individual property files:

2016 Hours: 03/10/16 (2.5 hrs)
04/12/16 (2.5 hrs)
04/21/16 (2.5 hrs)
05/03/16 (2.5 hrs) Total 10 hours @\$15.00 per hour = \$150.00

Thank you,

Barbara Kasal

Cc: Christy Wilcox, City Clerk/Administrator

Iago Invoice for Transitional Services in March & Request for Payment

To Ann Lanoue <alanoue@comcast.net> Copy Christy Wilcox <cwilcoxclerk@gmail.com> •
Dan O'Leary <olearytriallaw@yahoo.com>

Hi Ann - Attached is my Invoice for Transitional Services for the month of March, 2023.

I have also included a request for reimbursement for my sister Barb for time she helped me prepare files for each address in Sunfish Lake and to consolidate information from the Septic and Building files into each of the address files.

I'm hoping you can just prepare the check for payment this month, because I know the Council approved using her help for the project back in 2016. But if you think you need to submit it as an agenda item, I also sent a formal request from me with her invoice. Either way is fine since she has waited this long, I just happened to see the list of hours she spent when Christy and I were moving files at Lilydale and thought it should be paid to her.

Thanks,

Cathy Iago

Email: cjiago@comcast.net

Phone: 651-768-7542

-
- 2023InvoiceTransitionalServicesMarch.doc (36 KB)
 - 2023ReimburseBarbKasal.doc (42 KB)

Re: Iago Invoice for Transitional Services in March & Request for Payment

To Ann Lanoue <alanoue@comcast.net> • CATHY IAGO <cjiago@comcast.net> Copy
Christy Wilcox <cwilcoxclerk@gmail.com>

Hi Ann,

This was an obviously overlooked item for services previously rendered. It is a de minimus amount that does not need to be brought before the Council. Please go ahead and prepare the check for Barbara Kasal for \$150 as part of the bills for this month.

Thank you kindly.

Warmest regards,

Dan

Daniel B. O'Leary
Mayor, Sunfish Lake
10 Windy Hill Road
Sunfish Lake, MN 55077
(651) 238-0904

WARNING:

This e-mail, including any attachments, contains legally privileged, confidential information intended only for the use of the recipient(s) named above. If you are not the intended recipient, you are hereby notified that any reading, copying, dissemination, distribution or taking any action in reliance upon the contents of this e-mail is strictly prohibited by law. If you are not the addressee, contact us immediately via e-mail or at 651-238-0904, or we will assume you are the intended recipient of this message.

On Sunday, March 26, 2023 at 07:32:50 PM CDT, CATHY IAGO <cjiago@comcast.net> wrote:

Hi Ann - Attached is my Invoice for Transitional Services for the month of March, 2023.

I have also included a request for reimbursement for my sister Barb for time she helped me prepare files for each address in Sunfish Lake and to consolidate information from the Septic and Building files into each of the address files.

I'm hoping you can just prepare the check for payment this month, because I know the Council approved using her help for the project back in 2016. But if you think you need to submit it as an agenda item, I also sent a formal request from me with her invoice. Either way is fine since she has waited this long, I just happened to see the list of hours she spent when Christy and I were moving files at Lilydale and thought it should be paid to her.

Thanks,

City of Sunfish Lake

City of Summit Lake
 of compensation and related withholdings

Taxable Wages-minus PERA

Consolidated									
Wages	3,291.41	5,241.41	5,241.41	13,774.23	5,241.41	-	-	-	3,291.41
Withholding	575.00	655.00	655.00	1,885.00	655.00	-	-	-	575.00
FICA	251.79	331.79	400.97	984.35	400.97	-	-	-	251.79
Federal Income Tax	575.00	599.00	599.00	1,773.00	575.00	-	-	-	575.00
State Income Tax	390.00	414.00	414.00	1,218.00	414.00	-	-	-	414.00
Pera	-	-	-	-	-	-	-	-	-
Total Withholdings	1,216.79	2,913.61	2,913.61	7,044.01	1,216.79	-	-	-	1,216.79
Net Check	2,074.62	4,438.83	4,438.83	10,952.28	4,024.62	-	-	-	2,074.52
Unemployment-not required-only payment when a claim is filed									
PERA	-	-	-	-	-	-	-	-	-
PERA-Withholding	-	-	-	-	-	-	-	-	-
PERA-City contribution-7.25%-Blair only	-	-	-	-	-	-	-	-	-
Total PERA contribution	-	-	-	-	-	-	-	-	-
IRS									
lago Fica withholding	103.68	103.68	103.68	311.04	103.68	-	-	-	103.68
Lanoue Fica withholding	148.11	148.11	148.11	444.33	148.11	-	-	-	148.11
Wilcox Fica withholding	-	149.18	149.18	298.36	149.18	-	-	-	149.18
lago withholding	275.00	275.00	275.00	825.00	275.00	-	-	-	275.00
Lanoue withholding	300.00	300.00	300.00	900.00	300.00	-	-	-	300.00
Wilcox withholding	-	80.00	80.00	160.00	80.00	-	-	-	80.00
FICA-city contribution	251.79	400.97	400.97	1,053.73	400.97	-	-	-	400.97
Total IRS deposit	1,078.59	1,456.94	1,456.94	3,811.28	1,456.94	-	-	-	1,227.76
State									
lago withholding	140.00	140.00	140.00	420.00	140.00	-	-	-	140.00
Lanoue withholding	250.00	250.00	250.00	750.00	250.00	-	-	-	250.00
Wilcox withholding	24.00	24.00	24.00	48.00	24.00	-	-	-	24.00
Due State	390.00	414.00	414.00	1,218.00	414.00	-	-	-	414.00

KELLY & LEMMONS, P.A.

2350 Wycliff Street - Suite 200
Saint Paul, MN 55114-1331
Federal ID 41-1228060
(651) 224-3781

Billing Through 02/28/2023

City of Sunfish Lake
c/o Ann Lanoue, Treasurer
8010 Corey Path
Inver Grove Heights, MN 55076

Statement Date: February 28, 2023
Account No: 13260.100000
Statement No: 60234

ATTN: Ann Lanoue

RE: Prosecution Services

Previous Balance \$456.00

Fees

			Hours	
02/27/2023	JAK	draft complaint	1.00	120.00
		Joseph A. Kelly	1.00	120.00
02/24/2023	KMB	prepare for and attend court trial; update trooper on verdict	1.50	180.00
		Kevin M. Beck	1.50	180.00
02/01/2023	KJB	Attend Pre-Trial Hearing	0.50	60.00
02/06/2023	KJB	attend in-person arraignment	0.50	60.00
02/20/2023	KJB	review file set for contested hearing, notice Trooper	1.00	120.00
02/28/2023	KJB	prepare files for upcoming hearings, review discovery, prepare offers	0.50	60.00
		Kristina J. Borgen	2.50	300.00
		For Current Services Rendered	5.00	600.00

Expenses

02/28/2023	Mileage - Kevin M. Beck	17.03
	Total Expenses	17.03
	Total Current Work	617.03

Payments

02/13/2023	Payment Received - Thank You	-72.00
------------	------------------------------	--------

Page: 2
City of Sunfish Lake
RE: Prosecution Services

Statement Date: February 28, 2023
Account No: 13260.100000
Statement No: 60234

Balance Due

\$1,001.03

Please make checks payable to Kelly & Lemmons. Payments received after 02/28/2023 are not reflected on this statement. We appreciate your business.

*To remit payment by eCheck or credit card - please visit:
<https://secure.lawpay.com/pages/kellylemmonspa/operating>*

Ann P. Lanoue
City Treasurer
8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

3/29/2023 16:57

INVOICE

City of Sunfish Lake

Accounting services for March 2023 per Employment Addendum No. 9 dated 2/8/2022

1,936.06

1,936.06

Postage expense
Supplies - printing @ \$.10 per page

6.30

28.50

1,970.86

1,970.86

Less Federal Income tax withheld
Less FICA
Less PERA withheld 0% (Exempt)
Less State tax withheld
Total Withholdings

300.00

148.11

-

250.00

(698.11)

Net check

1,272.75

Reconciliation to Treasurer Expense

Services
City FICA 7.65%
City Pera-0%
Total Treasurer

1,936.06

148.11

-

2,084.17



City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
February 28, 2023
Client # 18305E

	FEES	EXPENSES	COSTS	BALANCE
18305-00000 General Business	5,693.50	127.20	12.06	<u>\$5,832.76</u>



City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
February 28, 2023
Client # 18305-00000E
Statement # 389

General Business

For Services Through 02/25/23

		RATE	HOURS	
01/31/2023	Review of agenda items.	130.00	1.00	130.00
	Research concerning employee recognition process.	130.00	0.60	78.00
02/06/2023	Preparation of Sunfish Lake agenda items.	130.00	1.00	130.00
02/07/2023	Telephone conference with Mayor concerning building permit status and follow-up.	130.00	0.80	104.00
	Legal research concerning status of building permits.	130.00	3.20	416.00
	Preparation of materials for Council meeting.	130.00	1.20	156.00
	Sunfish Lake Council meeting and follow-up.	130.00	0.90	117.00
02/08/2023	Follow-up on Sunfish Lake matters.	130.00	1.20	156.00
	Telephone conference with City Engineer concerning snow removal contract.	130.00	0.50	65.00
	Research concerning snowplow contract and bidding process.	130.00	1.20	156.00
02/09/2023	Research concerning pandemic and imposition of emergency meeting requirements and removal of such requirements.	130.00	1.00	130.00
02/14/2023	Review contract agreement with West St. Paul for inspection services.	130.00	1.80	234.00
	Research concerning building permit fees and reasonableness.	130.00	1.60	208.00
02/15/2023	Building permit research.	130.00	0.70	91.00
02/16/2023	Preparation of materials for meeting with City Clerk concerning building permits.	130.00	1.50	195.00
	Meeting with City Clerk concerning building permits and contract with West St. Paul; follow-up.	130.00	3.00	390.00

General Business

		RATE	HOURS	
02/21/2023	Draft of building permit contract with West St. Paul and fee ordinance.	130.00	2.00	260.00
	Organize Sunfish Lake pending files.	130.00	2.00	260.00
	Telephone conference with auditing firm; memos concerning auditing services.	130.00	1.00	130.00
02/22/2023	Preparation of materials for conference call with West St. Paul.	130.00	0.40	52.00
	Conference call with West St. Paul concerning building permit fees and building official contract; follow-up.	130.00	1.30	169.00
02/24/2023	Research building permit fee requirements.	130.00	2.00	260.00
	Review of upcoming matters.	130.00	1.00	130.00
	Timothy J. Kuntz		30.90	4,017.00
01/31/2023	Email memorandum to Christy Wilcox re agenda item pertaining to Building Official resignation.	85.00	0.20	17.00
02/01/2023	Prepare Memorandum for Mayor and Council re Appointment of Clerk as Responsible Authority and Data Compliance Official; telephone call with Christy Wilcox; email agenda items to Council and Staff.	85.00	0.80	68.00
02/07/2023	Building Official Contract research; email to Mayor O'Leary.	85.00	0.70	59.50
02/08/2023	Snow removal matters; research involving conflict of interest.	85.00	1.00	85.00
02/14/2023	Review Building Inspection matters, emails, etc.; draft redline Agreement; email communications with WSP Community Development.	85.00	1.80	153.00
02/15/2023	Memo to file re Snow Plowing Contract matters; additional review of Building Inspection matters.	85.00	0.50	42.50
02/16/2023	File review and preparation for meeting with Christy Wilcox on Building Inspection contract matters; meeting with Christy Wilcox.	85.00	3.30	280.50
02/21/2023	Review and organization of emails pertaining to Building Inspection matters.	85.00	0.70	59.50
	Review and revise Section 1004 of SFL Code.	85.00	0.90	76.50
02/24/2023	Email communications to proposed Auditor and Mayor O'Leary re audit services and contact information.	85.00	0.80	68.00
	Nicole D. Foote		10.70	909.50
02/07/2023	Attend meeting for discussion regarding building permit fees; perform research and review applicable case law regarding the reasonableness of building permit fees.	130.00	1.60	208.00

General Business

RATE HOURS

02/08/2023	Perform research regarding competitive bidding requirements for snow removal services and the definition of "contract" pursuant to Minn. Stat. 471.345 in relation to maintenance of real property.	130.00	2.30	299.00
02/13/2023	Perform research regarding competitive bidding in the maintenance of real or personal property related to snow removal for contracts exceeding \$25,000 but not \$175,000.	130.00	1.50	195.00
02/17/2023	Attend meeting regarding discussion of State Building Code and Building Permit Fees. Aaron Price	130.00	0.50 5.90	65.00 767.00
	FOR CURRENT SERVICES RENDERED		47.50	5,693.50
	Photocopies			127.20
	TOTAL EXPENSES THROUGH 02/25/2023			127.20
02/08/2023	Westlaw charges			12.06
	TOTAL COSTS			12.06
	BALANCE DUE			<u>\$5,832.76</u>

Old Tjikko LLC
5900 Zehnder Road
Sunfish Lake, Minnesota 55077

March 21, 2023

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

Invoice for Sunfish Lake City Forester Consultant through 3 15 2023

2/17	Survey EAB infested street trees for removal bid request – 1.5 hr	\$99.47
2/21	Writing Treeways articles for City website – 1 hr	\$66.31
2/23	Drive through to check for tree issues along City streets after snowstorm, no problems – 1 hr	\$66.31
3/7	Preparation for and participation in City Council meeting - 1.5 hr	\$99.47
3/8	Drive through to check City streets for tree issues – 1 hr	\$66.31
3/13	Put up street weight limit signs and met with a potential tree removal Contractor – 2.5 hr	\$165.78
3/14-15	Attend Shade Tree Short Course – 4 hr	<u>\$265.24</u>

Total due

\$828.89

Regards,
Jim Naves

TwinCities.com PIONEER PRESS

PO Box 8015 Willoughby, OH 44096-8015
Return Service Requested

ADVERTISING INVOICE AND STATEMENT BILLING ACCOUNT NAME AND ADDRESS

7376000056 PRESORT PBPS001



CITY OF SUNFISH LAKE LEGALS
CITY TREASURER ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358



BILLING PERIOD		ADVERTISER/CLIENT NAME	
2/1/2023 - 2/28/2023		CITY OF SUNFISH LAKE LEGALS	
TOTAL AMOUNT DUE	CURRENT AMOUNT	TERMS OF PAYMENT	
\$567.42	\$52.92	Net 30	
PAGE	INVOICE NUMBER	BILLED ACCOUNT NUMBER	
Page 1 of 1	0223572448	572448	

2.2

REMITTANCE ADDRESS

ST PAUL PIONEER PRESS
PO BOX 8015
WILLOUGHBY, OH 44096-8015



PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Date	Ad Reference No.	Advertisement Description	Size/Ad	Times Ran	Total Rate	Gross Amount	Net Amount
		Balance Forward					\$514.50
02/23 - 02/28	0071499916	S Legals S Full Run ORDINANCE AMENDING T	1.00 x 54 Li	2.00		\$52.92	\$52.92

CURRENT NET AMOUNT DUE	30 DAYS	60 DAYS	Over 90 DAYS	TOTAL AMOUNT DUE
\$52.92	\$514.50	\$0.00	\$0.00	\$567.42

2.2

TwinCities.com
PIONEER PRESS

Please call 888-621-6234 for billing inquiries
PO Box 8015 Willoughby, OH 44096-8015
FED. ID # 76-0425553

Sales Representative/Phone Number
True Lee / 651-228-2166

INVOICE NUMBER	BILLING PERIOD	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT CODE	ADVERTISER/CLIENT NAME
0223572448	2/1/2023 - 2/28/2023	572448	572448	CITY OF SUNFISH LAKE LEGALS

ADVERTISING INVOICE

Christy M Wilcox
City Clerk/Administrator

423 19th Avenue North
South St. Paul, MN 55075

alanoue@comcast.net

3/29/2023 17:00

INVOICE

City of Sunfish Lake

City Clerk/Administrator services for January 2023 per Employment Agreement dated 1/3/2023

1,950.00

1,950.00

Postage expense
Supplies - printing @ \$.10 per page

-

-

1,950.00

1,950.00

Less Federal Income tax withheld
Less FICA
Less PERA withheld 0% (Exempt)
Less State tax withheld
Total Withholdings

80.00

149.18

-

24.00

(253.18)

Net check

1,696.83

Reconciliation to City Clerk/Administrator Expense

Services
City FICA 7.65%
City Pera-0%
Total Treasurer

1,950.00

149.18

-

2,099.18



March 22, 2023

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: February, 2023 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering and planning services during the month of February for the City of Sunfish Lake.

If you have any questions, please contact me at (651) 286-8474.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink, reading "Jeffry S. Sandberg". The signature is written in a cursive, flowing style.

Jeffry S. Sandberg, PE
City Engineer

Enclosure(s)

cc: Mayor Daniel O'Leary

kc

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

March 22, 2023
Project/Invoice: R-017767-000 - 16
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

100 Windy Hill Major Site Plan

Professional Services from February 1, 2023 to February 28, 2023

Phase 001 CUP/Major Site Plan
Plan Review

		Hours	Rate	Amount
Johnson, Lori	2/16/2023	.25	167.00	41.75
correspondence on sledding hill review				
Sandberg, Jeffry	2/16/2023	.50	223.00	111.50
Review and correspond on proposed sledding hill plan				
Totals		.75		153.25
Total Labor				153.25

Total this Task \$153.25

Total this Phase \$153.25

Billing Limits	Current	Prior	To-Date
Total Billings	153.25	18,076.00	18,229.25
Limit			20,119.50
Remaining			1,890.25
Total this Invoice			\$153.25

Billings to Date

	Current	Prior	Total
Fee	0.00	2,392.50	2,392.50
Labor	153.25	15,683.50	15,836.75
Totals	153.25	18,076.00	18,229.25

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

March 22, 2023
Project/Invoice: R-021843-000 - 4
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

11 Salem Lane Major Site and Building Plan Review

Professional Services from February 1, 2023 to February 28, 2023

Phase 001 Land Use Application Review
Land Use Application Review

		Hours	Rate	Amount	
Johnson, Lori	2/7/2023	.25	167.00	41.75	
review of latest submittal					
Johnson, Lori	2/13/2023	1.50	167.00	250.50	
app review for completeness, correspondence with City Engineer					
Johnson, Lori	2/14/2023	.25	167.00	41.75	
correspondence with KH--questions on process					
Totals		2.00		334.00	
Total Labor					334.00
			Total this Task		\$334.00
			Total this Phase		\$334.00

Phase 002 Engineering Review
Engineering Review

		Hours	Rate	Amount	
Sandberg, Jeffry	2/1/2023	.50	223.00	111.50	
Coord					
Sandberg, Jeffry	2/6/2023	.50	223.00	111.50	
Review, coord of new submittal materials					
Sandberg, Jeffry	2/7/2023	.50	223.00	111.50	
Review, coord of new submittal materials					
Sandberg, Jeffry	2/13/2023	1.00	223.00	223.00	
Review and comment on plans					
Sandberg, Jeffry	2/15/2023	.50	223.00	111.50	
Discussion w engineer regarding vegetation in basin					
Sandberg, Jeffry	2/20/2023	2.00	223.00	446.00	
Review and coordination					
Sandberg, Jeffry	2/21/2023	1.00	223.00	223.00	
Review and coord, call w contractor					
Sandberg, Jeffry	2/28/2023	2.00	223.00	446.00	

Project	R-021843-000	SFLK - 11	Salem Lane Major Site and Bui	Invoice	4
Site inspection, includes travel time					
	Totals		8.00	1,784.00	
	Total Labor				1,784.00
				Total this Task	\$1,784.00
				Total this Phase	\$1,784.00
Billing Limits		Current	Prior	To-Date	
Total Billings		2,118.00	3,680.75	5,798.75	
Limit				12,500.00	
Remaining				6,701.25	
			Total this Invoice		<u>\$2,118.00</u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

March 22, 2023
Project/Invoice: R-021170-000 - 4
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

11 Salem Lane Demo Permit
Professional Services from February 1, 2023 to February 28, 2023

Phase 001 11 Salem Lane Demo Permit
Demo Permit Review

		Hours	Rate	Amount
Johnson, Lori	2/2/2023	.25	167.00	41.75
Correspondence on demo permit--contractor and staff				
Johnson, Lori	2/3/2023	.25	167.00	41.75
correspondence with applicant				
Johnson, Lori	2/14/2023	.25	167.00	41.75
processing check for demo escrow				
Johnson, Lori	2/20/2023	.50	167.00	83.50
demo permit correspondence with JS and applicant				
Johnson, Lori	2/21/2023	.25	167.00	41.75
email from resident and correspondence with staff on demo permit				
Johnson, Lori	2/27/2023	.25	167.00	41.75
correspondence with JS on resident emails on the use of Windy Hill Road for demo, emails from residents				
Sandberg, Jeffry	2/13/2023	1.00	223.00	223.00
Review and comment on plans, communicate with Lori on process				
Sandberg, Jeffry	2/15/2023	.50	223.00	111.50
Review, correspondence on tree removal				
Totals		3.25		626.75

Total Labor

626.75

Total this Task \$626.75

Total this Phase \$626.75

Billing Limits	Current	Prior	To-Date
Total Billings	626.75	575.50	1,202.25
Limit			1,225.00
Remaining			22.75
Total this Invoice			\$626.75

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SUITE 300
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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

March 22, 2023
Project/Invoice: R-021302-000 - 2
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2023 City Engineering Services

Professional Services from February 1, 2023 to February 28, 2023

Phase 001 City Engineering Services
City Engineering

		Hours	Rate	Amount	
Buckley, Susan	2/1/2023	1.00	102.00	102.00	
Review/edit/final/PDF February ER and attachments for JSandberg. Email to dist list and mail to city clerk.					
Buckley, Susan	2/10/2023	.25	102.00	25.50	
Email snowplowing policy to CWilcox per her request.					
Buckley, Susan	2/28/2023	.50	102.00	51.00	
March ER for JSandberg.					
Sandberg, Jeffry	2/1/2023	1.00	223.00	223.00	
Review of draft Planners report; finalize and send out City Engineers report					
Sandberg, Jeffry	2/2/2023	.50	223.00	111.50	
Coorespondence with City Clerk					
Sandberg, Jeffry	2/3/2023	1.50	223.00	334.50	
Conversations with Mayor, Lori, coord					
Sandberg, Jeffry	2/6/2023	1.00	223.00	223.00	
Coord, call w Mayor					
Sandberg, Jeffry	2/7/2023	1.00	223.00	223.00	
Conversation with contractor, city attorney on snowplowing contract					
Sandberg, Jeffry	2/7/2023	2.50	223.00	557.50	
Meeting, incl drive time					
Sandberg, Jeffry	2/8/2023	3.50	223.00	780.50	
Meeting at WSP, incl drive time					
Sandberg, Jeffry	2/9/2023	.50	223.00	111.50	
Call w Mayor, coord					
Sandberg, Jeffry	2/10/2023	1.00	223.00	223.00	
Calls, coord with Mayor, Christy, Lori on Building Official changes					
Sandberg, Jeffry	2/27/2023	1.00	223.00	223.00	
Coord on SFL CAMP volunteers					
Sandberg, Jeffry	2/27/2023	1.50	223.00	334.50	
Prepare March CC memo					
Totals		16.75		3,523.50	
Total Labor					3,523.50
Total this Task					\$3,523.50

Project	R-021302-000	SFLK - 2023 City Engineering Services	Invoice	2
			Total this Phase	\$3,523.50
Billing Limits		Current	Prior	To-Date
Total Billings		3,523.50	4,625.25	8,148.75
Limit				52,180.00
Remaining				44,031.25
			Total this Invoice	<u>\$3,523.50</u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

March 22, 2023
Project/Invoice: R-021239-000 - 2
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

2023 General Planning Services

Professional Services from February 1, 2023 to February 28, 2023

Phase 001 2023 General Planning Services
General Planning Services

		Hours	Rate	Amount
Johnson, Lori	2/3/2023	.50	167.00	83.50
call with Mayor on invoicing, correspondence with JS on invoicing				
Johnson, Lori	2/5/2023	.25	167.00	41.75
call with Mayor and emails on b.o. mtg in WSP				
Johnson, Lori	2/6/2023	1.50	167.00	250.50
meeting coordination, correspondence on meeting, correspondence on web site information, fence question correspondence, meeting prep				
Johnson, Lori	2/7/2023	2.00	167.00	334.00
complaint on 2050 Angell Road--correspondence and research, correspondence on building inspector questions, and calls, voice mail to schedule an inspection, email to Wilsey's regarding escrow completion				
Johnson, Lori	2/8/2023	5.50	167.00	918.50
2050 Angell Road research and correspondence with Mayor, Shari Hanson, meeting prep for WSP meeting, meeting in WSP				
Johnson, Lori	2/9/2023	1.75	167.00	292.25
Mailing check to AL, call with Pete D (electrical insp), call, correspondence and research for Paul Dorn on parcel in SFL., Angell Road correspondence				
Johnson, Lori	2/10/2023	1.00	167.00	167.00
correspondence with resident on 2050 Angell Road, correspondence on Pioneer Press deadlines, correspondence on building inspection meetings				
Johnson, Lori	2/13/2023	.25	167.00	41.75
correspondence with Paul Dorn on how wetlands can be determined on site				
Johnson, Lori	2/14/2023	.75	167.00	125.25
response to roof permit questions (forward to Mike), research on surveys for 2150 Charlton Road and 1 Sunfish Lane, correspondence on building permit info.				
Johnson, Lori	2/16/2023	.50	167.00	83.50
phone call regarding demo notifications with Councilmember Nelson, invoices				
Johnson, Lori	2/17/2023	.50	167.00	83.50
fee schedule research, call regarding setting up a building inspection				

Project	R-021239-000	SFLK - 2023 General Planning Services			Invoice	2
Johnson, Lori	2/20/2023	.75	167.00		125.25	
correspondence with JS and Councilmember Nelson on 11 Salem Lane demo permit, correspondence with resident on 2050 Angell Road						
Johnson, Lori	2/28/2023	.75	167.00		125.25	
Planners report						
Totals			16.00		2,672.00	
Total Labor						2,672.00
Total this Task						\$2,672.00
Meetings						
		Hours	Rate	Amount		
Johnson, Lori	2/7/2023	2.50	167.00	417.50		
city council meeting including travel time						
Totals		2.50		417.50		
Total Labor						417.50
Total this Task						\$417.50
Total this Phase						\$3,089.50
Billing Limits		Current	Prior	To-Date		
Total Billings		3,089.50	1,252.25	4,341.75		
Limit				38,000.00		
Remaining				33,658.25		
Total this Invoice						\$3,089.50

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

March 22, 2023
Project/Invoice: R-022240-000 - 1
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

32 55th Street W Naves SFL 01-2023

Professional Services from February 1, 2023 to February 28, 2023

Phase 001 Land Use Application Review
Land Use Application Review

		Hours	Rate	Amount	
Johnson, Lori	2/8/2023	.50	167.00	83.50	
Setting up project number and review of submittal for Jim Naves MSP app					
Johnson, Lori	2/9/2023	1.25	167.00	208.75	
Scanning app materials, reviewing materials for Jim Naves project (1.25)					
Johnson, Lori	2/16/2023	.75	167.00	125.25	
review of plan/app submittal					
Johnson, Lori	2/27/2023	1.50	167.00	250.50	
complete letter, public hearing notice for paper, start notice for paper, location map, hearing labels					
Johnson, Lori	2/28/2023	.75	167.00	125.25	
finalize PH notice and mailings					
Sabeti-Oseid, Sean	2/10/2023	.50	90.00	45.00	
project management					
Totals		5.25		838.25	
Total Labor					838.25
Total this Task					\$838.25
Total this Phase					\$838.25

Phase 002 Engineering Review
Engineering Review

		Hours	Rate	Amount	
Fallon, Kendra	2/8/2023	.50	152.00	76.00	
Completeness Review					
Fallon, Kendra	2/23/2023	3.00	152.00	456.00	
Plan Review					
Sandberg, Jeffry	2/16/2023	1.50	223.00	334.50	
Review plans and coord review					
Totals		5.00		866.50	
Total Labor					866.50

Project	R-022240-000	SFLK - 32 55th Street W Naves SFL 01-202	Invoice	1
			Total this Task	\$866.50
			Total this Phase	\$866.50
Billing Limits		Current	Prior	To-Date
Total Billings		1,704.75	0.00	1,704.75
Limit				12,500.00
Remaining				10,795.25
			Total this Invoice	<u>\$1,704.75</u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

March 22, 2023
Project/Invoice: R-021666-000 - 5
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

Application Questions/Complaints

Professional Services from February 1, 2023 to February 28, 2023

Phase 001 PRE-Application Questions/Concern
Resident PRE-Application Questions

	Hours	Rate	Amount
Johnson, Lori 2/7/2023	1.00	167.00	167.00
research on Barber issues from early 2022, and correspondence with home builder on application for 410 Salem Church Road			
Totals	1.00		167.00
Total Labor			167.00
Total this Task			\$167.00
Total this Phase			\$167.00
Total this Invoice			<u>\$167.00</u>

Billings to Date

	Current	Prior	Total
Labor	167.00	1,754.50	1,921.50
Totals	167.00	1,754.50	1,921.50

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

March 22, 2023
Project/Invoice: R-021665-000 - 5
Reviewed by: Jeffry Sandberg
Project Manager: Lori Johnson

205 Salem Church Road

Professional Services from February 1, 2023 to February 28, 2023

Phase 001 Site Plan Review
Planning Review

		Hours	Rate	Amount	
Johnson, Lori	2/7/2023	.25	167.00	41.75	
review of latest submittal					
Johnson, Lori	2/14/2023	.25	167.00	41.75	
correspondence with staff on status of application					
Johnson, Lori	2/15/2023	.50	167.00	83.50	
incomplete letter					
Totals		1.00		167.00	
Total Labor					167.00
			Total this Task		\$167.00

Engineering Review

		Hours	Rate	Amount	
Fallon, Kendra	2/14/2023	3.00	152.00	456.00	
Plan Review					
Sandberg, Jeffry	2/3/2023	.50	223.00	111.50	
Coord					
Sandberg, Jeffry	2/14/2023	1.00	223.00	223.00	
Review, coord, call with Engineer					
Sandberg, Jeffry	2/15/2023	1.00	223.00	223.00	
Plan review and comments					
Totals		5.50		1,013.50	
Total Labor					1,013.50
			Total this Task		\$1,013.50
			Total this Phase		\$1,180.50

Billing Limits	Current	Prior	To-Date
Total Billings	1,180.50	7,282.50	8,463.00
Limit			12,500.00
Remaining			4,037.00

Project	R-021665-000	SFLK - 205 Salem Church Road	Invoice	5
			Total this Invoice	<u>\$1,180.50</u>



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	03/30/2023
	STATEMENT NUMBER	STATEMENT DATE
	818403501	03/03/2023
		AMOUNT DUE
		\$172.41

85.67

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges \$74.64
Current Charges \$74.64

ACCOUNT BALANCE (Balance de su cuenta)

Previous Balance \$97.77
 No Payments Received \$0.00
 Balance Forward **\$97.77**
 Current Charges \$74.64
Amount Due (Cantidad a pagar) \$172.41

Paid in Mar 2023 (86.74)

85.67

001758 1/3



RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	03/30/2023	\$172.41	85.67

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

MARCH						
S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AB 01 001758 11312 H 8 A



SUNFISH LAKE, CITY OF
 ATTN ANN LANOUE
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

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