

Memorandum

To: Sunfish Lake Mayor Dan O'Leary and City Council Members

From: Lori Johnson, City Planner

Date: February 28, 2023

Re: Sunfish Lake – Planner's Report for the March 7, 2023, City Council Meeting
WSB Project No. 021239-000

Planning Commission Meeting: There will be a Planning Commission meeting on March 16, 2023. See below.

February Planning Updates

1. 205 Salem Church Road: Staff has deemed the major site plan application incomplete as we are still waiting for additional required information.
2. 11 Salem Lane: Staff has issued a demo permit for this site, and work will be starting on the demolition of the home. The applicant has been encouraged to communicate with residents on this project given that this property is on a private street. Emails have been exchanged with residents that detail the work being done and projected start dates for demolition.

Staff has deemed the major site and building plan application incomplete at this time due to lack of required information.

3. 32 55th Street West: This property is owned by Jim and Jeanine Naves and they have submitted an application for major site and building plan approval to allow for the construction of a new home on their property. This application will be an item on the March 16, 2023 Planning Commission agenda. Public hearing notices have been sent to the paper and the notice to nearby residents will be sent out on March 1 or 2, 2023. A neighborhood meeting to walk the site is scheduled on March 16, 2023 at 6:00 p.m., just prior to the Planning Commission meeting. This meeting information is included on the public hearing notice.
4. Ordinance Updates: Several chapters have been redlined and the Mayor and I will be meeting to discuss the proposed ordinance changes.
5. Building Inspector Replacement Planning: A meeting was held with the staff of the City of West St. Paul to discuss the prospect of transitioning building inspection duties to the City of West St. Paul. Present at this meeting were the Mayor, the City Clerk, the City Engineer, and me.
6. 2050 West Angell Road Complaint: A complaint was received from a resident regarding outdoor parking, a small portable sign, an above ground pool and a chicken coop at this address. Staff is working to address these issues with the property owner.