

Item 7b.**Sunfish Lake Engineer's Report for February 8, 2022**

By: Jeff Sandberg, PE
City Engineer

Date: January 28, 2022

1. Engineering Activities Undertaken in the Month of January

The following Engineer's Report reflects the Engineering activities undertaken this past month.

A. Meetings Attended

- Staff attended a meeting for the Dakota County Regional Roadway System Visioning Study. Dakota County representatives will make a presentation and provide an update of the draft plan at tonight's meeting.
- Staff attended the January Planning Commission meeting.
- Staff attended the Technical Advisory Committee meeting of the Lower Mississippi River WMO as part of their Water Plan update effort.

B. 2022 City Parcel Map – Staff updated the City Parcel Map based upon updated (January 2022) GIS information on-file with Dakota County (SEE ATTACHMENT 1B).**C. Final Payment for 2021 CIP Roadway Improvement Projects – Staff is recommending final payment to the contractor for the 2021 CIP Roadway Improvement Projects. The contractor has satisfactorily completed all work, supplied all required documentation, and has agreed to the final amounts of Final Pay Request #4 (SEE ATTACHMENTS 1C1 AND 1C2).****D. Authorization to Prepare Feasibility Report for 2022 Street Maintenance Projects – Staff is requesting the City Council's authorization to prepare a feasibility report for the 2022 Street Maintenance Projects. The Feasibility Study will identify the roads that require maintenance, the type of maintenance required, and project costs. The project would be funded through the City's General Fund with monies budgeted as part of the City's 2022 Capital Improvements Projects.****E. Wetland Conservation Act (WCA) Annual Reporting – Each year, the City is required to submit an annual report that outlines activities from the past year that fall under the WCA. In 2021, there were two reported activities that staff assisted applicants with and that are identified in the annual report that was submitted on behalf of the city (SEE ATTACHMENT 1E).**

2. Building and Site Reviews in the Month of January

A. Staff conducted reviews for the following properties in January:

- 2150 Charlton Road – Staff reviewed a revised plan for a walkway to the lake.
- 300 Salem Church Road – Staff provided response and clarification to the resident on the Planning and Engineering reviews for the improvements at that property for purposes of collecting the balance of fees to be paid.

3. Public Works Activities Undertaken in the Month of January

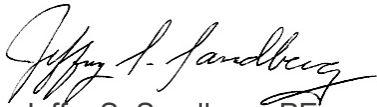
A. Staff coordinated work with the city's snowplow contractor for several snow clearing events in January.

4. Anticipated Engineering/Public Works Activities for the Month of February

A. Staff will work with the city snowplow contractor to keep roads clear and safe. If residents find slippery areas on the city streets that need attention, please email your concerns to sunfishlakesnow@gmail.com and copy me at jsandberg@wsbeng.com.

The above constitutes the Engineering Report for the City of Sunfish Lake for February 8, 2022.

Respectfully submitted,


Jeffrey S. Sandberg, PE
City Engineer