

MEMORANDUM

TO: Sunfish Lake Mayor, Councilmembers and Consultants
FROM: Timothy J. Kuntz, City Attorney
DATE: December 30, 2021
RE: Appointment of Acting Mayor for 2022
January 4, 2022 Council Meeting – Agenda Item 5(a)(1)

Section 1. Background. At the January 4, 2022, City Council meeting, the Council must select an acting Mayor to perform the duties of the Mayor in the event the Mayor is absent from the City.

Minn. Stat. § 412.121 states:

At its first meeting each year, the council shall choose an acting Mayor from the council members. The acting Mayor shall perform the duties of Mayor during the disability or absence of the Mayor from the city or, in case of vacancy in the office of Mayor, until a successor has been appointed and qualifies.

Section 2. Council Action. The Council should make a motion to approve an acting Mayor at the January 4, 2022 Council meeting.

MEMORANDUM

TO: Sunfish Lake Mayor, Councilmembers and Consultants
FROM: Timothy J. Kuntz, City Attorney
DATE: December 30, 2021
RE: Resolution Designating Official Newspaper for 2022
January 4, 2022 Council Meeting – Agenda Item 5(a)(3)

Section 1. Background. State law requires that the Council designate an official newspaper for the City. Minnesota Statute § 331A.04 provides that the governing body of every political subdivision must designate a newspaper for publication of public notices.

Minnesota Statute § 412.831 also states:

The council shall, annually at its first meeting of the year, designate a legal newspaper of general circulation in the city as its official newspaper in which shall be published such ordinances and other matters as are required by law to be so published and such other matters as the council may deem it advisable and in the public interest to have published in this manner.

Section 2. Council Action. Attached for consideration at the January 4, 2022 Council meeting is a Resolution that designates the *St. Paul Pioneer Press* as the official newspaper for the City of Sunfish Lake for 2022.

Attachment

**CITY OF SUNFISH LAKE
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 22-_____

**RESOLUTION DESIGNATING THE ST. PAUL PIONEER PRESS
AS THE OFFICIAL NEWSPAPER FOR THE CITY OF SUNFISH LAKE
FOR THE YEAR 2022**

WHEREAS, Minnesota Statutes § 412.831 states that the City Council shall annually, at the first City Council regular session, designate a legal newspaper as its official newspaper; and

WHEREAS, the *St. Paul Pioneer Press* qualifies as such an official newspaper; and

WHEREAS, the *St. Paul Pioneer Press* is interested in becoming the designated official newspaper for the City of Sunfish Lake.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF SUNFISH LAKE, MINNESOTA to hereby designate the *St. Paul Pioneer Press* as the official newspaper for the City of Sunfish Lake, Minnesota for the year 2022.

Adopted this 4th day of January, 2022, by the City Council of the City of Sunfish Lake.

Dan O'Leary, Mayor

ATTEST:

Catherine Iago, City Clerk