

LIST OF BILLS

3B

City of Sunfish Lake, MN

Cash Requirements

As of Sep 30, 2021

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
BITUMINOUS BITUMINOUS ROADWAYS L	PAY VOUCHER 2	9/30/21	9/30/21	135,025.55		
BITUMINOUS BITUMINOUS ROADWAYS L				135,025.55		
BOND TRUST SERVICES BOND TRUST SERVICES	64422	9/1/21	9/1/21	475.00		29
BOND TRUST SERVICES BOND TRUST SERVICES				475.00		
IAGOCATHW2 CATHERINE IAGO	1208	9/15/21	9/15/21	800.21		15
IAGOCATHW2 CATHERINE IAGO				800.21		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	1221	9/17/21	9/17/21	563.90		13
IAGOCONSULTINGLLC IAGO CONSULTING LLC				563.90		
INTERNALREVSVC INTERNAL REVENUE SERVI	1233	9/30/21	9/30/21	1,063.92		
INTERNALREVSVC INTERNAL REVENUE SERVI				1,063.92		
LANOUEANN ANN P. LANOUE	SEPT2021	9/30/21	9/30/21	1,211.38		
LANOUEANN ANN P. LANOUE				1,211.38		
LEVANDER LEVANDER, GILLEN & MILL	AUG21 LEGAL FEES	9/1/21	9/1/21	6,966.00		29
LEVANDER LEVANDER, GILLEN & MILL				6,966.00		
LIVINGSULPTURE LIVING SCULPTURE TREE &	09152021	9/20/21	9/20/21	869.13		10
LIVINGSULPTURE LIVING SCULPTURE TREE &				869.13		
MNDEPTREVENUE MN DEPARTMENT OF REVE	1270	9/22/21	9/22/21	390.00		8
MNDEPTREVENUE MN DEPARTMENT OF REVE				390.00		
POLICE CITY OF WEST ST. PAUL	1246	9/22/21	9/22/21	8,862.00		8
POLICE CITY OF WEST ST. PAUL				8,862.00		

City of Sunfish Lake, MN

Cash Requirements

As of Sep 30, 2021

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
ST.PAUL PIONEER PRES ST. PAUL PIONEER PRESS	08201572448	9/1/21	9/1/21	36.00		29
ST.PAUL PIONEER PRES ST. PAUL PIONEER PRESS				36.00		
WSB WSB & ASSOCIATES	R-017767-000-6	9/29/21	9/29/21	1,849.75		1
	R-012638-000-10	9/29/21	9/29/21	322.00		1
	R-017194-000-8	9/29/21	9/29/21	1,243.25		1
	R-017240-000-8	9/29/21	9/29/21	1,826.75		1
	R-018382-000-4	9/29/21	9/29/21	478.15		1
	R-016763-000-8	9/29/21	9/29/21	27.75		1
	R-018383-000-3	9/29/21	9/29/21	2,787.85		1
	R-014376-000-9	9/29/21	9/29/21	5,365.35		1
	R-017193-000-10	9/29/21	9/29/21	4,953.75		1
	R-014460-000-14	9/29/21	9/29/21	10,752.00		1
WSB WSB & ASSOCIATES				29,606.60		
XCEL XCEL ENERGY	746797020	9/3/21	9/3/21	64.32		27
XCEL XCEL ENERGY				64.32		
Report Total				185,934.01		

Item 7b. Attachment 1B.

City of Sunfish Lake Capital
Improvement Projects

Pay Voucher 2


Client: City of Sunfish Lake
15 Sunnyside Lane
Sunfish Lake, MN 55118

Contractor: Bituminous Roadways, Inc.
1520 Commerce Drive
Mendota Heights, MN 55120

WSB Project No.: 014460-000

Client Project No.: 2021-01, 2021-02, 2021-03, & 2021-04

State Project No.:

Federal Project No.:

Contract Amount

Original Contract	\$406,021.20
Contract Changes	\$0.00
Revised Contract	\$406,021.20

Funds Encumbered

Original	\$406,021.20
Additional	N/A
Total	\$406,021.20

Work Certified To Date

Base Bid Items	\$319,442.65
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$319,442.65

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$142,132.15	\$319,442.65	\$15,972.13	\$168,444.97	\$135,025.55	\$303,470.52
Percent Retained: 5%			Percent Complete: 78.68%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB

Project Engineer

September 28, 2021

Date

Approved By Bituminous Roadways, Inc.

Name

9/29/21

Date

Approved By City of Sunfish Lake

Name

Date

Statement

Bond Trust Services Corporation
Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113
651-697-8500

Date
9/1/2021

To:
CITY OF SUNFISH LAKE 7378 JORDON AVENUE S COTTAGE GROVE, MN 55016

					Amount Due	Amount Enc.
					\$475.00	
Date	Transaction				Amount	Balance
06/15/2021	INV #64422. Due 06/16/2021. Orig. Amount \$475.00. \$330,000.00 General Obligation Improvement Bonds, Series 2014A				475.00	475.00
CURRENT		1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
0.00		0.00	0.00	475.00	0.00	\$475.00

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

9/30/2021 10:39

INVOICE

Services rendered for the month of Sept 2021

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/5/2021

\$ 563.90

\$ 563.90

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 1/5/2021

\$ 1,315.87

\$ 1,315.87

City FICA 7.65%

100.66

Total Cost City Clerk-month

1,416.53

Calculation of net Check-City Clerk

Monthly services per employment agreement

1,315.87

Less Federal Income tax withheld

\$ (275.00)

Less FICA withheld- 7.65%

(100.66)

Less State tax withheld

(140.00)

Total Withholdings

(515.66)

Net check

\$ 800.21

Ann P. Lanoue
City Treasurer
8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

9/30/2021 10:42

INVOICE

City of Sunfish Lake

Accounting services for September 2021 per Employment Addendum No. 8 dated 1/5/2021

1,879.67

Postage expense
Supplies - printing @ \$.10 per page

5.50

20.00

1,905.17

1,905.17

Less Federal Income tax withheld
Less FICA
Less PERA withheld 0% (Exempt)
Less State tax withheld
Total Withholdings

300.00

143.79

-

250.00

(693.79)

Net check

1,211.38

Reconciliation to Treasurer Expense

Services
City FICA 7.65%
City Pera-0%
Total Treasurer

1,879.67

143.79

-

2,023.46

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2021
Client # 18305E

	FEES	EXPENSES	COSTS	BALANCE
18305-00000 General Business				
	3,626.00	0.00	0.00	\$3,626.00
18305-00024 City Project No. 2021-01 (Sunnyside Lane Imp Proj)				
	836.00	0.00	0.00	\$836.00
18305-00025 City Project No. 2021-02 (Zehnder Rd Imp Proj)				
	734.00	0.00	0.00	\$734.00
18305-00026 City Project No. 2021-03 (Angell Rd E Mill & Over)				
	734.00	0.00	0.00	\$734.00
18305-00027 City Project No. 2021-04 (Grieve Glen Ln Recon)				
	734.00	0.00	0.00	\$734.00
	<u>6,664.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$6,664.00</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2021
Client # 18305-00000E
Statement # 371

General Business

For Services Through 08/25/21

		RATE	HOURS	
07/26/2021	Legal research concerning interactive technology for open meeting law.	130.00	1.50	195.00
07/27/2021	Preparation of agenda items.	130.00	1.00	130.00
07/28/2021	Preparation of agenda matters and background materials.	130.00	1.00	130.00
	Further research and drafting of resolution and memo concerning interactive technology for meetings.	130.00	2.00	260.00
07/29/2021	In-office meeting and research concerning legal requirements for interactive technology meeting.	130.00	1.00	130.00
08/02/2021	Preparation of Sunfish Lake agenda items.	130.00	1.00	130.00
08/03/2021	Review of agenda items.	130.00	1.00	130.00
	Preparation for Council meeting.	130.00	1.50	195.00
	Budget and tax levy meeting.	130.00	1.00	130.00
	Regular Sunfish Lake Council meeting.	130.00	2.00	260.00
	Telephone conference with City Planner concerning effect of engineering standards.	130.00	0.60	78.00
08/04/2021	Telephone conference with City Clerk.	130.00	0.30	39.00
08/09/2021	Follow-up on pending Sunfish Lake matters.	130.00	1.00	130.00
	Telephone conference with City Treasurer.	130.00	0.30	39.00
08/10/2021	Review of pending projects.	130.00	1.00	130.00

City of Sunfish Lake

General Business

Page: 2
 August 31, 2021
 Client # 18305-00000E
 Statement # 371

		RATE	HOURS	
08/17/2021	Meeting with Mayor and City Clerk.	130.00	0.60	78.00
08/19/2021	Telephone conference with City Engineer concerning pending matters.	130.00	0.30	39.00
08/20/2021	Review of upcoming agenda items.	130.00	1.00	130.00
	Timothy J. Kuntz		18.10	2,353.00
07/28/2021	Analysis of legal issues related to extension of declaration of local emergency.	130.00	0.50	65.00
07/29/2021	Preparation of memo regarding remote meeting options and requirements.	130.00	3.60	468.00
	Bridget McCauley Nason		4.10	533.00
07/26/2021	Review resolutions to location two resolutions relating to holding remote Council meetings; review League of Minnesota Cities website to locate information re truth-in-taxation requirements for 2022; prepare Memo for August 3rd Council meeting re truth-in-taxation requirements for 2022.	85.00	0.80	68.00
07/27/2021	Conference to discuss August 3rd Council meeting agenda; prepare e-mail correspondence to City Clerk re bond sale resolution for August 3rd agenda; prepare e-mail correspondence to Ann Lanoue re budget amount for 2022 for City Attorney.	85.00	0.60	51.00
07/28/2021	Review legal fees associated with four improvement projects in connection with bond financing; prepare e-mail correspondence to Mayor and Councilmembers sending Resolution Awarding Bond Sale; prepare e-mail correspondence to Mayor and Councilmembers sending Memo relating to truth-in-taxation requirements for 2022.	85.00	1.00	85.00
07/29/2021	Prepare August 3rd Council meeting agenda items for distribution to Mayor, Councilmembers and Consultants; prepare hard copies of agenda documents for distribution to City Clerk; conference to review and discuss issues pertaining to Resolution Ratifying Continued Existing Declaration of Local Emergency Based on Continuing COVID-19 Global Health Pandemic; review and revise City Attorney Memo and Resolution Ratifying Continued Existing Declaration of Local Emergency Based on Continuing COVID-19 Global Health Pandemic.	85.00	1.50	127.50
08/02/2021	Conference to review and discuss agenda items for August 3rd Council meeting; prepare e-mail correspondences to Ehlers re bond documents for August 3rd Council meeting.	85.00	0.50	42.50

City of Sunfish Lake

General Business

Page: 3

August 31, 2021

Client # 18305-00000E

Statement # 371

		RATE	HOURS	
08/03/2021	Review and assemble agenda materials for August 3rd Council meeting.	85.00	0.50	42.50
08/04/2021	Conference to review and discuss August 3rd Council meeting and follow-up related to September Council meeting.	85.00	0.70	59.50
08/05/2021	Meeting with City Clerk to review resolutions from August Council meeting and to discuss process for obtaining landowner signatures on planning resolutions; print all City Council meeting minutes from 2020; organize various original resolutions from 2020 and 2021 received from City Clerk.	85.00	1.00	85.00
08/17/2021	Attend meeting with Mayor and City Clerk to execute improvement project bond documents and to discuss issues pertaining to Halverson property; review 2020 resolutions and City Council meeting minutes to identify land use resolutions to be recorded with Dakota County.	85.00	1.50	127.50
08/23/2021	Prepare e-mail correspondence to City Treasurer re not-to-exceed tax levy resolution numbers.	85.00	0.30	25.50
	Leah M. Rose		8.40	714.00
08/23/2021	Analysis of background and liability analysis.	130.00	0.20	26.00
	Peter G. Mikhail		0.20	26.00
	FOR CURRENT SERVICES RENDERED		30.80	3,626.00
	BALANCE DUE			<u>\$3,626.00</u>

Client # 18305-00024E
Statement # 6

City Project No. 2021-01 (Sunnyside Lane Imp Proj)

RATE HOURS

07/26/2021 Telephone conference with City Clerk; telephone conference with Bond Counsel; telephone conference with Ehlers; computation of

City of Sunfish Lake

City Project No. 2021-01 (Sunnyside Lane Imp Pro)j

Page: 4
August 31, 2021
Client # 18305-00024E
Statement # 6

		RATE	HOURS	
	reimbursement matters; discussion concerning bond sale.	130.00	1.00	130.00
07/28/2021	Review financing for public improvement projects.	130.00	0.30	39.00
08/02/2021	Telephone conference with Todd Hagen and review of bond documents.	130.00	0.30	39.00
08/04/2021	Compilation of financial data with respect to bond issue and cost of projects; telephone conference with City Treasurer; telephone conference with City Engineer.	130.00	1.00	130.00
08/09/2021	Conference with City Treasurer concerning project expenditures.	130.00	0.30	39.00
08/12/2021	Review financial documents for funding of projects.	130.00	0.30	39.00
08/16/2021	Review of bond related documents.	130.00	0.30	39.00
08/18/2021	Review of financing and special assessment documents; preparation of special assessment notices and resolutions.	130.00	0.40	52.00
08/20/2021	Telephone conference with City Engineer; review of financing documents; review of special assessment notices and resolutions.	130.00	0.40	52.00
08/23/2021	Follow-up on bond and assessment preparation. Timothy J. Kuntz	130.00	0.30 4.60	39.00 598.00
08/03/2021	Prepare e-mail correspondence to Mayor and Councilmembers sending updated final award of bond resolution and sale report; prepare e-mail correspondence to City Clerk sending final execution copies of bond resolution and proposal form.	85.00	0.20	17.00
08/04/2021	Prepare e-mail correspondence to City Engineer re engineering cost reimbursement; prepare e-mail correspondence to City Treasurer re publication cost reimbursement; prepare e-mail correspondence to City Clerk sending final execution copies of bond documents; prepare e-mail correspondence to City Engineer re benefit appraisal reimbursement.	85.00	0.20	17.00
08/05/2021	Scan original signed copies of bond award documents and send to fiscal advisor and bond counsel.	85.00	0.10	8.50
08/16/2021	Conference to review and discuss preparation of Resolution Calling for Assessment Hearing and Notice of Assessment Hearing for Project No.			

City of Sunfish Lake

City Project No. 2021-01 (Sunnyside Lane Imp Proj)

Page: 5
August 31, 2021

Client # 18305-00024E
Statement # 6

		RATE	HOURS	
	2021-01; prepare draft Resolution Calling for Assessment Hearing and Notice of Assessment Hearing for Project No. 2021-01.	85.00	1.40	119.00
08/17/2021	Review and revise Resolution Calling for Assessment Hearing and Notice of Assessment Hearing; prepare e-mail correspondence sending signed bond closing certificates; prepare to mail originals to bond counsel.	85.00	0.30	25.50
08/18/2021	Prepare e-mail correspondence to City Engineer sending construction cost calculation worksheet to compute assessment amount.	85.00	0.20	17.00
08/19/2021	Revise Resolution Calling for Assessment Hearing and Notice of Assessment Hearing for Project 2021-01 and calculate costs and percentages referenced in Notice of Assessment Hearing.	85.00	0.40	34.00
	Leah M. Rose		2.80	238.00
	FOR CURRENT SERVICES RENDERED		7.40	836.00
	BALANCE DUE			<u>\$836.00</u>

Client # 18305-00025E
Statement # 6

City Project No. 2021-02 (Zehnder Rd Imp Proj)

		RATE	HOURS	
07/26/2021	Telephone conference with City Clerk; telephone conference with Bond Counsel; telephone conference with Ehlers; computation of reimbursement matters; discussion concerning bond sale.	130.00	1.00	130.00
07/28/2021	Review financing for public improvement projects.	130.00	0.30	39.00
08/02/2021	Telephone conference with Todd Hagen and review of bond documents.	130.00	0.30	39.00
08/04/2021	Compilation of financial data with respect to bond issue and cost of projects; telephone conference with City Treasurer; telephone conference			

City of Sunfish Lake

City Project No. 2021-02 (Zehnder Rd Imp Proj)

Page: 6
 August 31, 2021
 Client # 18305-00025E
 Statement # 6

		RATE	HOURS	
	with City Engineer.	130.00	1.00	130.00
08/09/2021	Conference with City Treasurer concerning project expenditures.	130.00	0.30	39.00
08/12/2021	Review financial documents for funding of projects.	130.00	0.30	39.00
08/16/2021	Review of bond related documents.	130.00	0.30	39.00
08/18/2021	Review of financing and special assessment documents; preparation of special assessment notices and resolutions.	130.00	0.40	52.00
08/20/2021	Telephone conference with City Engineer; review of financing documents; review of special assessment notices and resolutions.	130.00	0.40	52.00
08/23/2021	Follow-up on bond and assessment preparation. Timothy J. Kuntz	130.00	0.30 4.60	39.00 598.00
08/03/2021	Prepare e-mail correspondence to Mayor and Councilmembers sending final updated award of bond resolution; prepare e-mail correspondence to City Clerk sending execution version of bond resolution and proposal form.	85.00	0.20	17.00
08/04/2021	Prepare e-mail correspondence to City Engineer re engineering cost reimbursement; prepare e-mail correspondence to City Treasurer re publication cost reimbursement; prepare e-mail correspondence to City Clerk sending final execution copies of bond documents; prepare e-mail correspondence to City Engineer re benefit appraisal reimbursement.	85.00	0.20	17.00
08/05/2021	Scan original signed copies of bond award documents and send to fiscal advisor and bond counsel.	85.00	0.10	8.50
08/16/2021	Conference to review and discuss preparation of Resolution Calling for Assessment Hearing and Notice of Assessment Hearing for Project No. 2021-02.	85.00	0.40	34.00
08/17/2021	Scan signed copies of bond closing certificates and prepare e-mail correspondence sending same to bond counsel; prepare to mail originals to bond counsel.	85.00	0.30	25.50
08/19/2021	Prepare Resolution Calling for Assessment Hearing and Notice of Assessment Hearing for Project 2021-02 and calculate costs and			

City of Sunfish Lake

City Project No. 2021-02 (Zehnder Rd Imp Proj)

Page: 7
August 31, 2021
Client # 18305-00025E
Statement # 6

	RATE	HOURS	
percentages referenced in Notice of Assessment Hearing.	85.00	0.40	34.00
Leah M. Rose		1.60	136.00
FOR CURRENT SERVICES RENDERED		6.20	734.00
BALANCE DUE			<u>\$734.00</u>

City Project No. 2021-03 (Angell Rd E Mill & Over)

Client # 18305-00026E
Statement # 7

	RATE	HOURS	
07/26/2021 Telephone conference with City Clerk; telephone conference with Bond Counsel; telephone conference with Ehlers; computation of reimbursement matters; discussion concerning bond sale.	130.00	1.00	130.00
07/28/2021 Review financing for public improvement projects.	130.00	0.30	39.00
08/02/2021 Telephone conference with Todd Hagen and review of bond documents.	130.00	0.30	39.00
08/04/2021 Compilation of financial data with respect to bond issue and cost of projects; telephone conference with City Treasurer; telephone conference with City Engineer.	130.00	1.00	130.00
08/09/2021 Conference with City Treasurer concerning project expenditures.	130.00	0.30	39.00
08/12/2021 Review financial documents for funding of projects.	130.00	0.30	39.00
08/16/2021 Review of bond related documents.	130.00	0.30	39.00
08/18/2021 Review of financing and special assessment documents; preparation of special assessment notices and resolutions.	130.00	0.40	52.00
08/20/2021 Telephone conference with City Engineer; review of financing documents;			

City of Sunfish Lake

City Project No. 2021-03 (Angell Rd E Mill & Over)

Page: 8
August 31, 2021
Client # 18305-00026E
Statement # 7

		RATE	HOURS	
	review of special assessment notices and resolutions.	130.00	0.40	52.00
08/23/2021	Follow-up on bond and assessment preparation.	130.00	0.30	39.00
	Timothy J. Kuntz		4.60	598.00
08/03/2021	Prepare e-mail correspondence to Mayor and Councilmembers sending final updated award of bond resolution; prepare e-mail correspondence to City Clerk sending execution version of bond resolution and proposal form.	85.00	0.20	17.00
08/04/2021	Prepare e-mail correspondence to City Engineer re engineering cost reimbursement; prepare e-mail correspondence to City Treasurer re publication cost reimbursement; prepare e-mail correspondence to City Clerk sending final execution copies of bond documents; prepare e-mail correspondence to City Engineer re benefit appraisal reimbursement.	85.00	0.20	17.00
08/05/2021	Scan original signed copies of bond award documents and send to fiscal advisor and bond counsel.	85.00	0.10	8.50
08/16/2021	Conference to review and discuss preparation of Resolution Calling for Assessment Hearing and Notice of Assessment Hearing for Project No. 2021-03.	85.00	0.40	34.00
08/17/2021	Scan signed copies of bond closing certificates and prepare e-mail correspondence sending same to bond counsel; prepare to mail originals to bond counsel.	85.00	0.30	25.50
08/19/2021	Prepare Resolution Calling for Assessment Hearing and Notice of Assessment Hearing for Project 2021-03 and calculate costs and percentages referenced in Notice of Assessment Hearing.	85.00	0.40	34.00
	Leah M. Rose		1.60	136.00
	FOR CURRENT SERVICES RENDERED		6.20	734.00
	BALANCE DUE			<u>\$734.00</u>

City of Sunfish Lake

City Project No. 2021-04 (Grieve Glen Ln Recon)

Page: 9
 August 31, 2021
 Client # 18305-00027E
 Statement # 7

		RATE	HOURS	
07/26/2021	Telephone conference with City Clerk; telephone conference with Bond Counsel; telephone conference with Ehlers; computation of reimbursement matters; discussion concerning bond sale.	130.00	1.00	130.00
07/28/2021	Review financing for public improvement projects.	130.00	0.30	39.00
08/02/2021	Telephone conference with Todd Hagen and review of bond documents.	130.00	0.30	39.00
08/04/2021	Compilation of financial data with respect to bond issue and cost of projects; telephone conference with City Treasurer; telephone conference with City Engineer.	130.00	1.00	130.00
08/09/2021	Conference with City Treasurer concerning project expenditures.	130.00	0.30	39.00
08/12/2021	Review financial documents for funding of projects.	130.00	0.30	39.00
08/16/2021	Review of bond related documents.	130.00	0.30	39.00
08/18/2021	Review of financing and special assessment documents; preparation of special assessment notices and resolutions.	130.00	0.40	52.00
08/20/2021	Telephone conference with City Engineer; review of financing documents; review of special assessment notices and resolutions.	130.00	0.40	52.00
08/23/2021	Follow-up on bond and assessment preparation. Timothy J. Kuntz	130.00	0.30 4.60	39.00 598.00
08/03/2021	Prepare e-mail correspondence to Mayor and Councilmembers sending final updated award of bond resolution; prepare e-mail correspondence to City Clerk sending execution version of bond resolution and proposal form.	85.00	0.20	17.00
08/04/2021	Prepare e-mail correspondence to City Engineer re engineering cost reimbursement; prepare e-mail correspondence to City Treasurer re publication cost reimbursement; prepare e-mail correspondence to City Clerk sending final execution copies of bond documents; prepare e-mail correspondence to City Engineer re benefit appraisal reimbursement.	85.00	0.20	17.00
08/05/2021	Scan original signed copies of bond award documents and send to fiscal advisor and bond counsel.	85.00	0.10	8.50

City of Sunfish Lake

City Project No. 2021-04 (Grieve Glen Ln Recon)

Page: 10
August 31, 2021
Client # 18305-00027E
Statement # 7

		RATE	HOURS	
08/16/2021	Conference to review and discuss preparation of Resolution Calling for Assessment Hearing and Notice of Assessment Hearing for Project No. 2021-04.	85.00	0.40	34.00
08/17/2021	Scan signed copies of bond closing certificates and prepare e-mail correspondence sending same to bond counsel; prepare to mail originals to bond counsel.	85.00	0.30	25.50
08/19/2021	Prepare Resolution Calling for Assessment Hearing and Notice of Assessment Hearing for Project 2021-04 and calculate costs and percentages referenced in Notice of Assessment Hearing.	85.00	0.40	34.00
	Leah M. Rose		1.60	136.00
	FOR CURRENT SERVICES RENDERED		6.20	734.00
	BALANCE DUE			<u>\$734.00</u>
	TOTAL BALANCE DUE			<u>\$6,664.00</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2021
Client # 93000E

	FEES	EXPENSES	COSTS	BALANCE
93000-10000 Criminal - DUI	88.00	0.00	0.00	\$88.00
93000-20000 Criminal - Traffic	145.00	0.00	0.00	\$145.00
93000-50000 Criminal - Miscellaneous	69.00	0.00	0.00	\$69.00
	<u>302.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$302.00</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2021
Client # 93000-10000E
Statement # 304

Criminal - DUI

For Services Through 08/25/21

		RATE	HOURS	
08/17/2021	Appearance via Zoom for PT.	115.00	0.10	11.50
	Cassandra C. Wolfgram		0.10	11.50
08/24/2021	Prepare files for arraignments.	85.00	0.20	17.00
	Celina O. Postelli		0.20	17.00
08/09/2021	Prepare files for pre-trials.	85.00	0.10	8.50
08/12/2021	Process report(s) for charging review.	85.00	0.20	17.00
	Prepare files for arraignments.	85.00	0.20	17.00
08/17/2021	Review, research and/or analyze case dispositions.	85.00	0.20	17.00
	Sena M. Dahl		0.70	59.50
	FOR CURRENT SERVICES RENDERED		1.00	88.00
	BALANCE DUE			<u>\$88.00</u>

Client # 93000-20000E
Statement # 314

Criminal - Traffic

		RATE	HOURS	
08/04/2021	Prepare files for arraignments.	85.00	0.20	17.00

City of Sunfish Lake

Criminal - Miscellaneous

Page: 3
August 31, 2021
Client # 93000-50000E
Statement # 293

BALANCE DUE	<u>\$69.00</u>
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TOTAL BALANCE DUE	<u>\$302.00</u>
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Living Sculpture Tree and Shrub Care, Inc.
5900 Zehnder Road
Sunfish Lake, Minnesota 55077

September 20, 2021

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

Invoice for Sunfish Lake City Forester Consultant through 9-15-2021

8/18	Collect City's lake water samples – 1 hr	\$64.38
8/26	Put out City's lake water samples – 0.5 hr	\$32.19
9/2	Preparation of open burning permit for 1 st Calvary Baptist Church – 0.5 hr	\$32.19
9/7	Install trunk protection tubes on young trees in Musser Park – 2 hr	\$128.76
9/7	Preparation for and attendance at City Council meeting – 1.5 hr	\$96.57
9/8	Drive through City to check for tree issues and lake water levels - 1 hr	\$64.38
9/8	Clearance pruning along 55th Street – 4 hr	\$257.52
9/9	Clearance pruning along 55th Street – 3 hr	<u>\$193.14</u>
Total due		\$869.13

Regards,
Jim Nayes

TwinCities.com PIONEER PRESS

PO Box 8015 Willoughby, OH 44096-8015
Return Service Requested

ADVERTISING INVOICE AND STATEMENT BILLING ACCOUNT NAME AND ADDRESS

8620000066 PRESORT PBPS001
CITY OF SUNFISH LAKE LEGALS
CITY TREASURER ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

BILLING PERIOD		ADVERTISER/CLIENT NAME	
8/1/2021 - 8/31/2021		CITY OF SUNFISH LAKE LEGALS	
TOTAL AMOUNT DUE	CURRENT AMOUNT	TERMS OF PAYMENT	
\$233.10	\$36.00	Net 30	
PAGE	INVOICE NUMBER	BILLED ACCOUNT NUMBER	
Page 1 of 1	0821572448	572448	

2.2

REMITTANCE ADDRESS

ST PAUL PIONEER PRESS
PO BOX 8015
WILLOUGHBY, OH 44096-8015

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Date	Ad Reference No.	Advertisement Description	Size/Ad	Times Ran	Total Rate	Gross Amount	Net Amount
		Balance Forward					\$222.75
08/10	P632208	Payment - Check 0000008577					(\$25.65)
08/29 - 08/31	0071476217	S Legals S Full Run CITYOFSUNFISHLAKEDAK	2.00 x 40 Li	1.00		\$36.00	\$36.00

CURRENT NET AMOUNT DUE

30 DAYS

60 DAYS

Over 90 DAYS

TOTAL AMOUNT DUE

\$36.00

\$197.10

\$0.00

\$0.00

\$233.10

2.2

TwinCities.com PIONEER PRESS

Please call 888-621-6234 for billing inquiries

PO Box 8015 Willoughby, OH 44096-8015
FED. ID # 70-0425553

Sales Representative/Phone Number

Emily Kunz / 651-228-5328

INVOICE NUMBER	BILLING PERIOD	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT CODE	ADVERTISER/CLIENT NAME
0821572448	8/1/2021 - 8/31/2021	572448	572448	CITY OF SUNFISH LAKE LEGALS

ADVERTISING INVOICE



September 29, 2021

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: August, 2021 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering and planning services during the month of August for the City of Sunfish Lake.

If you have any questions, please contact me at (651) 286-8474.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink that reads "Jeffry S. Sandberg". The signature is fluid and cursive, with the first name "Jeffry" being more prominent.

Jeffry S. Sandberg, PE
City Engineer

Enclosure(s)

cc: Mayor Daniel O'Leary

kc

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 29, 2021
Project/Invoice: R-017767-000 - 6
Reviewed by: Jeffry Sandberg
Project Manager: Thomas Ramler-Olson

100 Windy Hill Major Site Plan

Professional Services from August 1, 2021 to August 31, 2021

Phase 001 CUP/Major Site Plan
Plan Review

		Hours	Rate	Amount	
Harrington, Jean	8/9/2021	.25	129.00	32.25	
Project Managment					
Sandberg, Jeffry	8/6/2021	1.00	184.00	184.00	
Review approvals, send correspondence to applicant regarding next steps					
Sandberg, Jeffry	8/23/2021	.50	184.00	92.00	
Follow up by email and phone on erosion controls					
Sandberg, Jeffry	8/26/2021	.50	184.00	92.00	
Site visit, review erosion controls, tree clearing					
Sandberg, Jeffry	8/31/2021	.50	184.00	92.00	
Review and Comment on fountain request, discuss septic design with city septic inspector					
Totals		2.75		492.25	
Total Labor					492.25
			Total this Task		\$492.25

City Council

		Hours	Rate	Amount	
Ramler-Olson, Thomas	8/3/2021	.25	111.00	27.75	
CC meeting					
Ramler-Olson, Thomas	8/9/2021	.20	111.00	22.20	
Total invoices					
Ramler-Olson, Thomas	8/16/2021	1.05	111.00	116.55	
Whether tree removal prior to building permit issuance, building permit application; Talking w/ applicant about tree removal and building permit application					
Ramler-Olson, Thomas	8/19/2021	.50	111.00	55.50	
Talking with Mike about building permit application material					
Ramler-Olson, Thomas	8/23/2021	1.50	111.00	166.50	
Reviewing building permit application					
Totals		3.50		388.50	
Total Labor					388.50

Project	R-017767-000	SFLK - 100 Windy Hill Major Site Plan	Invoice	6
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Total this Task \$388.50

Total this Phase \$880.75

Phase 002 Wetland Review
Engineering Review

		Hours	Rate	Amount	
Ener, Lydia	8/20/2021	1.00	130.00	130.00	
Silt Fence Inspection Site Visit, Contractor Calls					
Ener, Lydia	8/23/2021	1.50	130.00	195.00	
Second Silt Fence Inspection Visit and Call					
Sandberg, Jeffry	8/16/2021	.50	184.00	92.00	
Discussions with Tom, Mike on issuance of BP					
Sandberg, Jeffry	8/17/2021	1.50	184.00	276.00	
Site visit with Owners rep					
Sandberg, Jeffry	8/18/2021	.50	184.00	92.00	
Review, correspondence with Builder					
Sandberg, Jeffry	8/19/2021	.50	184.00	92.00	
discussion with contractor on alternate erosion controls					
Sandberg, Jeffry	8/20/2021	.50	184.00	92.00	
Coordination on erosion controls					
Totals		6.00		969.00	
Total Labor					969.00
					Total this Task \$969.00
					Total this Phase \$969.00

Billing Limits	Current	Prior	To-Date
Total Billings	1,849.75	13,499.25	15,349.00
Limit			17,100.00
Remaining			1,751.00
			Total this Invoice \$1,849.75

Billings to Date	Current	Prior	Total
Fee	0.00	2,392.50	2,392.50
Labor	1,849.75	11,106.75	12,956.50
Totals	1,849.75	13,499.25	15,349.00

701 XENIA AVENUE S
SUITE 300
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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 29, 2021
Project/Invoice: R-012638-000 - 10
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2 Sunfish Lane

Professional Services from August 1, 2021 to August 31, 2021

Phase 001 Plan Review
Project Management

	Hours	Rate	Amount	
Sandberg, Jeffry	1.75	184.00	322.00	
Totals	1.75		322.00	
Total Labor				322.00
		Total this Task		\$322.00
		Total this Phase		\$322.00
		Total this Invoice		<u>\$322.00</u>

Billings to Date

	Current	Prior	Total
Labor	322.00	11,286.50	11,608.50
Totals	322.00	11,286.50	11,608.50

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 29, 2021
Project/Invoice: R-017194-000 - 8
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2021 City Engineering Services

Comments: Council Meeting \$50 rate.

Professional Services from August 1, 2021 to August 31, 2021

Phase 001 2021 City Engineering Services
City Engineering

		Hours	Rate	Amount	
Penn, Aleesha	8/2/2021	.25	85.00	21.25	
general engineering services					
Penn, Aleesha	8/31/2021	1.00	85.00	85.00	
Compiled and sent September Engineer Report					
Sandberg, Jeffry	8/3/2021	1.50	184.00	276.00	
Budget Session					
Sandberg, Jeffry	8/18/2021	.50	184.00	92.00	
Review and corespondences with Dakota County on SCR intersection					
Sandberg, Jeffry	8/18/2021	.50	184.00	92.00	
Review email, draft email on Halvorsen issue					
Sandberg, Jeffry	8/23/2021	1.00	184.00	184.00	
Initiate Sept Engineering Memo for CC					
Sandberg, Jeffry	8/31/2021	2.00	184.00	368.00	
Finalize and coord city CIP, finalize eng memo for Sept CC					
Totals		6.75		1,118.25	
Total Labor					1,118.25
			Total this Task		\$1,118.25

Council Meetings

Unit Billing

Meetings/Council Meetings (\$50)

8/3/2021	Sandberg, Jeffry - 2.5 Qty @ \$50	2.5 Meetings @ 50.00	125.00	
Total Units			125.00	125.00
		Total this Task		\$125.00
		Total this Phase		\$1,243.25
		Total this Invoice		<u>\$1,243.25</u>

Project	R-017194-000	SFLK - 2021 City Engineering Services	Invoice	8
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Billings to Date

	Current	Prior	Total
Labor	1,118.25	34,018.50	35,136.75
Units	125.00	775.00	900.00
Totals	1,243.25	34,793.50	36,036.75

701 XENIA AVENUE S
SUITE 300
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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 29, 2021
Project/Invoice: R-017240-000 - 8
Reviewed by: Jeffry Sandberg
Project Manager: Thomas Ramler-Olson

2021 General Planning Services

Professional Services from August 1, 2021 to August 31, 2021

Phase 001 2021 General Planning Services
General Planning Services

		Hours	Rate	Amount
Ramler-Olson, Thomas	8/3/2021	4.20	70.00	294.00
Talking w/ Jeff about 369 Salem Church Road; Talking w/ Mike about building permit application review process; Emailing applicant interested in water extraction permit; Talking to Tim about application of stormwater management standards; Answering question from landscape designer about patio of property; budget meeting; CC meeting				
Ramler-Olson, Thomas	8/4/2021	2.00	70.00	140.00
Talked to person interested in 345 Salem Church; CC meeting audio, August PC meeting cancellation to PC members and on website; Talking to Cathy about modified conditions for 300 Salem Church Road; Reviewing cost of application 100 Windy Hill Rd review				
Ramler-Olson, Thomas	8/5/2021	.50	70.00	35.00
Talking w/ septic about new septic installations in City				
Ramler-Olson, Thomas	8/6/2021	1.10	70.00	77.00
Responding to inquiry from realtor about horses on properties				
Ramler-Olson, Thomas	8/9/2021	1.70	70.00	119.00
Reviewing fence standards; Bee and Chicken permits - reviewing work completed				
Ramler-Olson, Thomas	8/16/2021	.60	70.00	42.00
8-3 CC resolutions; Talking to Cathy about process for signing and recording resolutions				
Ramler-Olson, Thomas	8/18/2021	1.00	70.00	70.00
Reading Halvorsen letter and correspondence with staff, reviewing related code; Talking to Cathy about resolutions, zoning amendment related to recording approvals w/ County				
Ramler-Olson, Thomas	8/19/2021	4.60	70.00	322.00
Reviewing Council's census memos; Reviewing meeting minutes; Complaint about 2050 Angell Road, talking w/ Mayor about code enforcement				
Ramler-Olson, Thomas	8/20/2021	.60	70.00	42.00
Answering question from realtor about 2566 Delaware Ave				
Ramler-Olson, Thomas	8/23/2021	1.00	70.00	70.00
Code enforcement issues at 2050 Angell Road				
Ramler-Olson, Thomas	8/25/2021	.35	70.00	24.50
Planners report				

Project	R-017240-000	SFLK - 2021 General Planning Services	Invoice	8
Ramler-Olson, Thomas	8/30/2021	.25 70.00	17.50	
Sept CC meeting planner's report				
Ramler-Olson, Thomas	8/31/2021	2.50 70.00	175.00	
Studying Shoreland Overlay and nonconformity standards, planner's report				
Ramlo, Scott	8/3/2021	.50 107.00	53.50	
Print documents and mail				
Totals		20.90	1,481.50	
Total Labor				1,481.50
		Total this Task		\$1,481.50
		Total this Phase		\$1,481.50

Phase 002 Developments
2150 Charlton Rd - new dock

		Hours	Rate	Amount	
Sandberg, Jeffry	8/18/2021	1.00	184.00	184.00	
Discuss w Tom 2150 Charlton proposal, review email					
Totals		1.00		184.00	
Total Labor					184.00
		Total this Task			\$184.00

2184 Charlton

		Hours	Rate	Amount	
Penn, Aleesha	8/27/2021	.25	85.00	21.25	
Project Management					
Ramler-Olson, Thomas	8/26/2021	1.75	70.00	122.50	
Speaking w/ representative, talking with Kim about application of non-conformity section					
Ramler-Olson, Thomas	8/31/2021	.25	70.00	17.50	
Responding to questions from architect					
Totals		2.25		161.25	
Total Labor					161.25
		Total this Task			\$161.25
		Total this Phase			\$345.25

Billing Limits	Current	Prior	To-Date
Total Billings	1,826.75	14,594.95	16,421.70
Limit			36,000.00
Remaining			19,578.30
Total this Invoice			\$1,826.75

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 29, 2021
Project/Invoice: R-018382-000 - 4
Reviewed by: Jeffry Sandberg
Project Manager: Thomas Ramler-Olson

2154 Charlton Garage Minor Site Plan & CUP

Professional Services from August 1, 2021 to August 31, 2021

Phase 001 Planning Review
Planning Review

		Hours	Rate	Amount	
Ramler-Olson, Thomas	8/3/2021	.25	111.00	27.75	
CC meeting					
Ramler-Olson, Thomas	8/11/2021	.15	111.00	16.65	
Building permit application review					
Ramler-Olson, Thomas	8/16/2021	.25	111.00	27.75	
Reviewing resolution conditions related to silt fence prior to construction w/ Mike A.					
Totals		.65		72.15	
Total Labor					72.15
			Total this Task		\$72.15
			Total this Phase		\$72.15

Phase 002 Engineering Review
Engineering Review

		Hours	Rate	Amount	
Ener, Lydia	8/20/2021	1.00	130.00	130.00	
Silt Fence Inspection Site Visit, Contractor Calls					
Sandberg, Jeffry	8/19/2021	.50	184.00	92.00	
Coordination of erosion control inspection					
Sandberg, Jeffry	8/20/2021	.50	184.00	92.00	
Discussion, coord on incorrectly installed erosion controls, reinspection					
Sandberg, Jeffry	8/23/2021	.50	184.00	92.00	
Follow up with Building official on reinspection of erosion controls					
Totals		2.50		406.00	
Total Labor					406.00
			Total this Task		\$406.00
			Total this Phase		\$406.00

Project	R-018382-000	SFLK - 2154 Charlton Garage Minor Site P	Invoice	4
Billing Limits		Current	Prior	To-Date
Total Billings		478.15	2,470.60	2,948.75
Limit				3,800.00
Remaining				851.25
			Total this Invoice	<u>\$478.15</u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 29, 2021
Project/Invoice: R-016763-000 - 8
Reviewed by: Jeffry Sandberg
Project Manager: Thomas Ramler-Olson

245 Salem Church Road (2020)

Professional Services from August 1, 2021 to August 31, 2021

Phase 001 Plan Review
Planning Review

	Hours	Rate	Amount
Ramler-Olson, Thomas 8/4/2021	.25	111.00	27.75
Speaking with property owner about proposed change in exterior material, researching related standards			
Totals	.25		27.75
Total Labor			27.75
		Total this Task	\$27.75
		Total this Phase	\$27.75
		Total this Invoice	<u><u>\$27.75</u></u>

Billings to Date

	Current	Prior	Total
Labor	27.75	5,634.75	5,662.50
Totals	27.75	5,634.75	5,662.50

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 29, 2021
Project/Invoice: R-018383-000 - 3
Reviewed by: Jeffry Sandberg
Project Manager: Thomas Ramler-Olson

300 Salem Church Major Site Plan

Professional Services from August 1, 2021 to August 31, 2021

Phase 001 Planning Review
Planning Review

		Hours	Rate	Amount	
Ramler-Olson, Thomas	7/1/2021	.10	111.00	11.10	
Talking w/ applicant about application revisions					
Ramler-Olson, Thomas	7/2/2021	.25	111.00	27.75	
Staff report					
Ramler-Olson, Thomas	7/6/2021	1.50	111.00	166.50	
Reviewing response from applicant concerning engineering and forestry comments; Reviewing material submitted concerning the fence and pool					
Ramler-Olson, Thomas	7/7/2021	1.00	111.00	111.00	
Staff report					
Ramler-Olson, Thomas	7/14/2021	.25	111.00	27.75	
Internal discussion about screening proposal					
Ramler-Olson, Thomas	7/15/2021	1.50	111.00	166.50	
Presentation; PC meeting					
Ramler-Olson, Thomas	7/26/2021	.25	111.00	27.75	
Packet for CC meeting					
Ramler-Olson, Thomas	8/3/2021	.50	111.00	55.50	
CC meeting					
Totals		5.35		593.85	
Total Labor					593.85
			Total this Task		\$593.85
			Total this Phase		\$593.85

Phase 002 Engineering Review
Engineering Review

		Hours	Rate	Amount
Litsey, Meghan	7/6/2021	2.00	154.00	308.00
Follow-up site inspection				
Sandberg, Jeffry	7/1/2021	1.50	184.00	276.00

Project	R-018383-000	SFLK - 300 Salem Church Major Site Plan	Invoice	3
		Review and prepare memo outlining comments		
Sandberg, Jeffry	7/6/2021	1.00 184.00	184.00	
		Review erosion control violation, follow-up inspection notes, notification to contractor		
Sandberg, Jeffry	7/7/2021	1.50 184.00	276.00	
		Correspondences with resident, contractor on required plans; review and email regarding final plan		
Sandberg, Jeffry	7/8/2021	1.50 184.00	276.00	
		Teleconferences with neighbor to provide information on the application and plans		
Sandberg, Jeffry	7/9/2021	1.00 184.00	184.00	
		Review and communications on screening plan		
Sandberg, Jeffry	7/9/2021	.75 184.00	138.00	
		Review of Planning Report for PC		
Sandberg, Jeffry	7/13/2021	.50 184.00	92.00	
		Review comments from neighbors, correspondence with Planning commission		
Sandberg, Jeffry	7/20/2021	.50 184.00	92.00	
		Correspondence on soil testing requirements		
Sandberg, Jeffry	7/21/2021	.50 184.00	92.00	
		correspondence on request to start demo early		
Sandberg, Jeffry	7/23/2021	.50 184.00	92.00	
		Review and respond to applicant's email		
Sandberg, Jeffry	7/26/2021	1.00 184.00	184.00	
		Review and respond to emails from homeowner and from contractor re: soil proposal, demo plan		
	Totals	12.25	2,194.00	
	Total Labor			2,194.00
		Total this Task		\$2,194.00
		Total this Phase		\$2,194.00
Billing Limits	Current	Prior	To-Date	
Total Billings	2,787.85	2,977.00	5,764.85	
Limit			6,000.00	
Remaining			235.15	
		Total this Invoice		<u>\$2,787.85</u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 29, 2021
Project/Invoice: R-014376-000 - 9
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

369 Salem Church Road - New Owner

Professional Services from August 1, 2021 to August 31, 2021

Phase 001 369 Salem Church Road - New Owner
Plan Review

		Hours	Rate	Amount	
Ener, Lydia	8/2/2021	.50	130.00	65.00	
369 Salem Church Road Engineering Review					
Ener, Lydia	8/6/2021	.50	130.00	65.00	
369 Salem Church Road Engineering Review					
Totals		1.00		130.00	
Total Labor					130.00
			Total this Task		\$130.00

SWPPP Enforcement

		Hours	Rate	Amount	
Litsey, Meghan	8/2/2021	1.00	154.00	154.00	
Discussion re: plans for 368 Salem Church Road					
Litsey, Meghan	8/3/2021	2.00	154.00	308.00	
Site meeting					
Litsey, Meghan	8/6/2021	1.00	154.00	154.00	
Meeting to discuss plans; discussion with Tim re: seed mixes					
Litsey, Meghan	8/11/2021	.50	154.00	77.00	
Seeding follow-up discussion					
Ramler-Olson, Thomas	8/3/2021	2.75	111.00	305.25	
Site visit meeting, travel, printing material					
Ramler-Olson, Thomas	8/6/2021	.90	111.00	99.90	
Meeting to check in on project and list of actions for the property to be in compliance; Coordinating a site visit for final walk-through					
Ramler-Olson, Thomas	8/9/2021	.70	111.00	77.70	
Talking w/ Jim Naves about final walk through scheduling, remaining tree-related work; Talking w/ Mike about final walk through scheduling; Reviewing site plan for gas fireplace to be inspected by building official					
Ramler-Olson, Thomas	8/17/2021	.75	111.00	83.25	
Reviewing submitted material, setting up site visit final walk-through					
Sandberg, Jeffry	8/2/2021	3.50	184.00	644.00	
Follow up with staff, Call w Mayor regarding violations, mitigation					
Sandberg, Jeffry	8/3/2021	4.00	184.00	736.00	
Site visit w applicants, prep, follow-up, conv. w Tim Johnson					

Project	R-014376-000	SFLK - 369 Salem Church Road - New Owner	Invoice	9
Sandberg, Jeffry	8/4/2021	1.50 184.00	276.00	
Coordination, communications with resident, staff				
Sandberg, Jeffry	8/5/2021	2.00 184.00	368.00	
Coordination/ discussion with staff, homeowner, set coord meeting				
Sandberg, Jeffry	8/6/2021	3.50 184.00	644.00	
Conf call w Team; review 2 plans, comment on two plans, review owner correspondences				
Sandberg, Jeffry	8/16/2021	.50 184.00	92.00	
review of correspondences, project update				
Sandberg, Jeffry	8/17/2021	2.00 184.00	368.00	
Site visit and followup correspondences with landscaper				
Sandberg, Jeffry	8/23/2021	1.00 184.00	184.00	
Review and respond to emails from builder, homeowner on water softener discharge. Reach out to engineer				
Sandberg, Jeffry	8/27/2021	.50 184.00	92.00	
Review, respond on Water conditioning discharge				
Sandberg, Jeffry	8/30/2021	1.00 184.00	184.00	
Email response to builder call to Inspectron to discuss discharge of softener system				
Sandberg, Jeffry	8/31/2021	.75 184.00	138.00	
2-phone calls with city septic inspector, review of state codes				
Sundeen, Joel	8/6/2021	.50 91.00	45.50	
Internal meeting to discuss the project while Meghan and Jeff.				
Sundeen, Joel	8/12/2021	2.25 91.00	204.75	
Site visit and staking verification.				
Totals		32.60	5,235.35	
Total Labor				5,235.35
			Total this Task	\$5,235.35
			Total this Phase	\$5,365.35
			Total this Invoice	<u>\$5,365.35</u>

Billings to Date

	Current	Prior	Total
Labor	5,365.35	9,537.55	14,902.90
Totals	5,365.35	9,537.55	14,902.90

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 29, 2021
Project/Invoice: R-017193-000 - 10
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

Grieve Glen Reconstruction

Professional Services from August 1, 2021 to August 31, 2021

Phase 003 Construction Services
Contract Administration

		Hours	Rate	Amount
Ener, Lydia	8/17/2021	1.00	130.00	130.00
Contractor Scheduling and Calls				
Ener, Lydia	8/20/2021	1.00	130.00	130.00
Site Visit, Survey Coordination				
Ener, Lydia	8/23/2021	2.50	130.00	325.00
Site Visit and Contractor Calls				
Ener, Lydia	8/24/2021	2.00	130.00	260.00
Contractor Calls				
Ener, Lydia	8/25/2021	.50	130.00	65.00
Contractor Calls				
Harrington, Jean	8/6/2021	.25	129.00	32.25
Project Management				
Sandberg, Jeffry	8/2/2021	1.50	184.00	276.00
Pre-con				
Sandberg, Jeffry	8/2/2021	2.50	184.00	460.00
Pre-con prep, follow up				
Sandberg, Jeffry	8/3/2021	.50	184.00	92.00
Follow up on contracts, letters to residents				
Sandberg, Jeffry	8/4/2021	1.50	184.00	276.00
Coordinate and communicate updated costs to City attorney				
Sandberg, Jeffry	8/4/2021	1.00	184.00	184.00
Coordination/ Construction Admin				
Sandberg, Jeffry	8/6/2021	.50	184.00	92.00
Budgeting				
Sandberg, Jeffry	8/16/2021	1.00	184.00	184.00
Coord and review				
Sandberg, Jeffry	8/18/2021	2.00	184.00	368.00
Review of project costs, respond to city attorney				
Sandberg, Jeffry	8/19/2021	1.00	184.00	184.00
Coordination				
Sandberg, Jeffry	8/20/2021	1.50	184.00	276.00
Coord on construction start				
Sandberg, Jeffry	8/23/2021	.50	184.00	92.00
Call and follow-up with resident on construction and contacts				

Project	R-017193-000	SFLK - Grieve Glen Reconstruction	Invoice	10
Sandberg, Jeffry	8/25/2021	1.00 184.00	184.00	
Coordination, review of contractor emails regarding payment for haul-off				
Sandberg, Jeffry	8/30/2021	1.50 184.00	276.00	
coord				
Totals		23.25	3,886.25	
Total Labor				3,886.25
		Total this Task		\$3,886.25

Construction Inspection - Observation

		Hours	Rate	Amount	
Kopp, Xavier	8/31/2021	7.50	109.00	817.50	
Construction Inspection					
Totals		7.50		817.50	
Total Labor					817.50
		Total this Task			\$817.50
		Total this Phase			\$4,703.75

Phase	CMT	Construction Materials Testing		
Project Management				
Unit Billing				
Project Administration				
8/9/2021		0.5 Hours @ 70.00	35.00	
Project Manager				
8/2/2021		0.5 Hours @ 130.00	65.00	
Total Units			100.00	100.00
		Total this Task		\$100.00

Materials Testing Lab

Unit Billing				
Sieve Analysis w/#200 Wash				
8/30/2021	21-3603	1.0 Test @ 150.00	150.00	
Total Units			150.00	150.00
		Total this Task		\$150.00
		Total this Phase		\$250.00
		Total this Invoice		\$4,953.75

Billings to Date

	Current	Prior	Total
Labor	4,703.75	10,356.50	15,060.25
Units	250.00	0.00	250.00
Totals	4,953.75	10,356.50	15,310.25

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 29, 2021
Project/Invoice: R-014460-000 - 14
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

Sunfish Lake 2020 Mill & Overlay Project
Professional Services from August 1, 2021 to August 31, 2021

Phase 008 Bidding
Bidding Services

		Hours	Rate	Amount	
Penn, Aleesha	8/20/2021	.25	85.00	21.25	
set up project for construction in OneOffice					
Totals		.25		21.25	
Total Labor					21.25
			Total this Task		\$21.25
			Total this Phase		\$21.25

Phase 009 Construction Services
Contract Administration

		Hours	Rate	Amount	
Ener, Lydia	8/2/2021	2.25	130.00	292.50	
PreConstruction Meeting and Materials; Shop Drawing Review; Construction Material Testing					
Ener, Lydia	8/2/2021	2.25	130.00	292.50	
PreConstruction Meeting and Minutes; Shop Drawing Review; Construction Material Testing; Letter to Residents					
Ener, Lydia	8/11/2021	.50	130.00	65.00	
Shop Drawing Review					
Ener, Lydia	8/13/2021	.50	130.00	65.00	
Contractor Calls, Letter, Schedule					
Ener, Lydia	8/27/2021	.50	130.00	65.00	
Contractor Calls					
Harrington, Jean	8/6/2021	.25	129.00	32.25	
Project Management					
Helder, Peter	8/27/2021	2.00	164.00	328.00	
Comps					
Penn, Aleesha	8/2/2021	.75	85.00	63.75	
created NTP and mailed fully executed contracts					
Penn, Aleesha	8/3/2021	.25	85.00	21.25	
prepped mailing to residents					

Project	R-014460-000	SFLK - Sunfish Lake 2020 Mill & Overlay	Invoice	14
Penn, Aleesha	8/4/2021	.75 85.00	63.75	
Mailing - letter to residents				
Penn, Aleesha	8/27/2021	.25 85.00	21.25	
set up funding in OneOffice				
Sandberg, Jeffry	8/20/2021	1.00 184.00	184.00	
Call w City Attorney re bond amounts				
Sandberg, Jeffry	8/23/2021	1.00 184.00	184.00	
Review claim from contractor; discuss with Paul Kyle				
Sandberg, Jeffry	8/24/2021	1.00 184.00	184.00	
Review, coord				
Sandberg, Jeffry	8/26/2021	3.50 184.00	644.00	
Site visit to street projects				
Sandberg, Jeffry	8/31/2021	1.00 184.00	184.00	
coordination, discussions with Xavier				
Totals		17.75	2,690.25	
Total Labor				2,690.25
			Total this Task	\$2,690.25

Construction Insepction - Observation

		Hours	Rate	Amount	
Hoffman, Thomas	8/23/2021	2.00	93.00	186.00	
meet paul onsite and walk through mill and overlay project					
Hoffman, Thomas	8/24/2021	1.00	93.00	93.00	
go onsite during rain and talk with brad about plan. push testing off till wednesday					
Kopp, Xavier	8/25/2021	8.00	109.00	872.00	
Construction Inspection					
Kopp, Xavier	8/26/2021	6.50	109.00	708.50	
Construction Inspection					
Kopp, Xavier	8/30/2021	8.00	109.00	872.00	
Construction Inspection					
Kopp, Xavier	8/31/2021	2.00	109.00	218.00	
Construction Inspection					
Totals		27.50		2,949.50	
Total Labor					2,949.50
			Total this Task		\$2,949.50

Survey 1-Person Crew

Unit Billing

1-Person Survey Crew

8/24/2021	2.0 Hours @ 152.00	304.00	
8/27/2021	2.0 Hours @ 152.00	304.00	
Total Units		608.00	608.00
			Total this Task
			\$608.00

Survey 2-Person Crew

Project	R-014460-000	SFLK - Sunfish Lake 2020 Mill & Overlay	Invoice	14
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Unit Billing

2-Person Survey Crew				
8/23/2021	4.0 Hours @ 199.00	796.00		
Total Units		796.00		796.00
	Total this Task			\$796.00

Survey 3-Person Crew

Unit Billing

3-Person Survey Crew				
8/30/2021	3.0 Hours @ 214.00	642.00		
Total Units		642.00		642.00
	Total this Task			\$642.00
	Total this Phase			\$7,685.75

Phase	CMT	Construction Materials Testing		
Project Management				
Unit Billing				
Project Administration				
8/9/2021	0.75 Hours @ 70.00	52.50		
Project Assistant				
8/2/2021	0.25 Hours @ 90.00	22.50		
8/19/2021	0.25 Hours @ 90.00	22.50		
8/23/2021	0.25 Hours @ 90.00	22.50		
8/24/2021	0.25 Hours @ 90.00	22.50		
8/25/2021	0.5 Hours @ 90.00	45.00		
8/26/2021	0.25 Hours @ 90.00	22.50		
8/27/2021	0.25 Hours @ 90.00	22.50		
8/30/2021	0.25 Hours @ 90.00	22.50		
8/31/2021	0.25 Hours @ 90.00	22.50		
Project Manager				
8/25/2021	1.0 Hour @ 130.00	130.00		
8/31/2021	0.5 Hours @ 130.00	65.00		
Total Units		472.50		472.50
	Total this Task			\$472.50

Soils Field Testing

Unit Billing

CMT Engineering Technician I				
8/23/2021	1.5 Hours @ 60.00	90.00		
CMT Engineering Technician II				
8/25/2021	2.0 Hours @ 80.00	160.00		
8/31/2021	1.5 Hours @ 80.00	120.00		
Dynamic Cone Penetrometer				
8/25/2021	2.0 Tests @ 45.00	90.00		
Trip Charge				
8/23/2021	1.0 Trip @ 30.00	30.00		
8/25/2021	1.0 Trip @ 30.00	30.00		

Project	R-014460-000	SFLK - Sunfish Lake 2020 Mill & Overlay	Invoice	14
8/31/2021		1.0 Trip @ 30.00	30.00	
	Total Units		550.00	550.00
		Total this Task		\$550.00

Bituminous Field Testing

Unit Billing

CMT Engineering Technician III

8/26/2021		1.75 Hours @ 90.00	157.50	
8/30/2021		4.5 Hours @ 90.00	405.00	
Trip Charge				
8/26/2021		1.0 Trip @ 30.00	30.00	
8/30/2021		1.0 Trip @ 30.00	30.00	
	Total Units		622.50	622.50
		Total this Task		\$622.50

Materials Lab Testing

Unit Billing

Extraction

8/30/2021	21-3594	1.0 Test @ 150.00	150.00	
MnDOT Gyratory Mix Properties				
8/26/2021	21-3554	1.0 Test @ 550.00	550.00	
8/30/2021	21-3594	1.0 Test @ 550.00	550.00	
Sieve Analysis w/#200 Wash				
8/23/2021	21-3402	1.0 Test @ 150.00	150.00	
	Total Units		1,400.00	1,400.00
		Total this Task		\$1,400.00
		Total this Phase		\$3,045.00
		Total this Invoice		\$10,752.00

Billings to Date

	Current	Prior	Total
Labor	5,661.00	41,529.50	47,190.50
Units	5,091.00	2,196.25	7,287.25
Add-on	0.00	-1,978.00	-1,978.00
Totals	10,752.00	41,747.75	52,499.75



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANQUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	10/01/2021
	STATEMENT NUMBER	STATEMENT DATE
	746797020	09/03/2021
		AMOUNT DUE
		\$144.99

Your Account is Overdue - Please Pay Immediately

64.32

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	\$64.32
Current Charges	\$64.32

ACCOUNT BALANCE (Balance de su cuenta)

Previous Balance	\$80.67
No Payments Received	\$0.00
Balance Forward	\$80.67
Current Charges	\$64.32
Amount Due (Cantidad a pagar)	\$144.99

PAID SEP 2021

INFORMATION ABOUT YOUR BILL

Different fuel sources are used to generate electricity, and they produce different air emissions. For updated environmental information for 2020, go to: xcelenergy.com/MNEnvironmentalDisclosure. If you don't have internet access, please contact us at 800.895.4999 and we can provide you with this information.

Just a reminder about the past due amount on your account. If you have already sent your payment, thank you. Otherwise, please call 1-800-481-4700 to confirm the status of your account.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	10/01/2021	\$144.99	64.32

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AB 01 002667 43662 B 15 A



SUNFISH LAKE, CITY OF
 ATTN ANN LANQUE
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

31 51100121 65223378 0000000643200000014499



MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		10/01/2021
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	746797020	09/03/2021	\$144.99

OTHER RECURRING CHARGES DETAILS

INVOICE NUMBER: 920993582
 ADDRESS: 1633 LAMPLIGHT DR
 SAINT PAUL, MN 55125

DESCRIPTION	USAGE UNITS	UNIT CHARGE	QTY	CHARGE
State Tax				\$2.43
Total				\$37.75

002667 2/2



09/03/2021

51-6522337-8