

Memorandum

To: Sunfish Lake Mayor Dan O'Leary and City Council Members

From: Tom Ramler-Olson, AICP, City Planner

Date: September 7, 2021

Re: Sunfish Lake – Planner's Report for June City Council Meeting
WSB Project No. 017240-000

August Planning Commission

Cancelled due to a lack of agenda items. The September Planning Commission meeting will also be cancelled for the same reason.

August Planning Updates

1. Staff met with the property owner and relevant contractors at 369 Salem Church Road to address several issues related to site development.
2. Staff is aware that the builder for the home at 369 Salem Church Road is almost prepared to have staff conduct a final walk-through. Staff is waiting for an as-built survey before the meeting takes place.
3. Staff has investigated some complaints against a property that might exhibit some code violations. Staff has been in contact with the complainant and is waiting for more information before more action can be completed.
4. The new owner of 2 Acorn Drive has been keeping city staff updated on development of the property. We are expecting an application soon to begin the review process.
5. There have been no responses to the letter informing lakeshore property owners about water extraction permits and its related standards.