

Memorandum

To: Sunfish Lake Mayor Dan O'Leary and City Council Members

From: Tom Ramler-Olson, AICP, City Planner

Date: July 6, 2021

Re: Sunfish Lake – Planner's Report for June City Council Meeting
WSB Project No. 017240-000

June Planning Updates

1. On June 8, City Staff visited the property of 2 Sunfish Lane for a final walk-through observing completion of improvements at the property.
2. I drafted a letter sent to the property of 2050 Angell Road to inquire about a structure observed on their property by another neighbor. I spoke with the owner and it turns out that the structure in question was a 8-foot by 8-foot fenced in dog area that can be easily broken down and moved on the property.
3. I sent a letter to 345 Salem Church Road acknowledging that the City understands their septic system was determined to be noncompliant per a recently issued report from a septic inspector as part of the pending sale of the property. The letter explained their obligations to resolve the issue per requirements in Section 402.5.02.A of City Code.
4. I reviewed the draft of the City's 2020 Generalized Land Use Plan prepared by the Metropolitan Council and noted only one correction for them to address.
5. I have been working with property owners that have submitted applications to be heard at the July 15 Planning Commission. Staff visited the property of 2154 Charlton Road and 300 Salem Church Road to observe each's proposal and existing conditions of the respective properties.
6. The following will be heard at the July 15, 2021 Planning Commission meeting:
 - 300 Salem Church Road – Major Site and Building Plan Review to add a pool, pool patio, and retaining wall to property
 - 2154 Charlton Road – Conditional Use Permit to exceed the maximum amount of accessory structures. Should the CUP be approved, the application will then be subject to minor site and building plan review
 - 100 Windy Hill Road – Major Site and Building Plan Review for new home and variance to allow the principal structure to exceed the maximum height by 3 feet