

LIST OF BILLS

3B

City of Sunfish Lake, MN

Cash Requirements

As of Feb 28, 2021

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
DEPARTMENTOFLABOR/IN DEPARTMENT OF LABOR & I	QTR 4 2020	2/1/21	2/1/21	621.64		27
DEPARTMENTOFLABOR/IN DEPARTMENT OF LABOR & I				621.64		
EXECUTIVECONTR EXECUTIVE CONTRACTORS	12202020-03	2/1/21	2/1/21	6,500.00		27
EXECUTIVECONTR EXECUTIVE CONTRACTORS				6,500.00		
IAGOCATHW2 CATHERINE IAGO	1201	2/15/21	2/15/21	800.21		13
IAGOCATHW2 CATHERINE IAGO				800.21		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	1214	2/17/21	2/17/21	563.90		11
IAGOCONSULTINGLLC IAGO CONSULTING LLC				563.90		
INTERNALREVSVC INTERNAL REVENUE SERVI	1226	2/28/21	2/28/21	1,063.92		
INTERNALREVSVC INTERNAL REVENUE SERVI				1,063.92		
LANOUEANN ANN P. LANOUE	FEB 2021	2/28/21	2/28/21	1,209.88		
LANOUEANN ANN P. LANOUE				1,209.88		
LEVANDER LEVANDER, GILLEN & MILL	JAN 2021	2/1/21	2/1/21	3,830.00		27
LEVANDER LEVANDER, GILLEN & MILL				3,830.00		
LIVINGSULPTURE LIVING SCULPTURE TREE &	FEB 15 2021	2/17/21	2/17/21	1,317.60		11
LIVINGSULPTURE LIVING SCULPTURE TREE &				1,317.60		
LOWERMISSISSIPPI LOWER MISSISSIPPI RIVER	2021-06	2/3/21	2/3/21	2,800.93		25
LOWERMISSISSIPPI LOWER MISSISSIPPI RIVER				2,800.93		
MNDEPTREVENUE MN DEPARTMENT OF REVE	1263	2/22/21	2/22/21	390.00		6
MNDEPTREVENUE MN DEPARTMENT OF REVE				390.00		

City of Sunfish Lake, MN

Cash Requirements

As of Feb 28, 2021

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
POLICE CITY OF WEST ST. PAUL	1238	2/22/21	2/22/21	8,862.00		6
POLICE CITY OF WEST ST. PAUL				8,862.00		
RILEYJON JONATHAN RILEY	REFUND MINOR SU	2/25/21	2/25/21	700.00		3
RILEYJON JONATHAN RILEY				700.00		
VIERZBA JEFF & JENNY VIERZBA	REFUND ESCROW	2/25/21	2/25/21	736.65		3
VIERZBA JEFF & JENNY VIERZBA				736.65		
WSB WSB & ASSOCIATES	R-017194-000-1	2/16/21	2/16/21	6,076.50		12
	R-017240-000-1	2/16/21	2/16/21	2,607.50		12
	R-017241-000-1	2/16/21	2/16/21	820.75		12
	R-013723-000-13	2/16/21	2/16/21	414.00		12
	R-016763-000-5	2/16/21	2/16/21	692.25		12
	R-01446.-000-7	2/16/21	2/16/21	3,703.75		12
WSB WSB & ASSOCIATES				14,314.75		
XCEL XCEL ENERGY	718662638	2/3/21	2/3/21	72.72		25
XCEL XCEL ENERGY				72.72		
Report Total				43,784.20		

[Exit](#)

Confirmation

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **DLIMN1000634518**

Payment Details

Description MN Dept of Labor
Building Permit Surcharge
www.dli.mn.gov

Payment Amount \$621.64

Payment Date 02/01/2021

Status SCHEDULED

Reporting Month 12

Reporting Municipality Name City of Sun Fish Lake

Reporting Municipality 037160
Number

Reporting Year 2020

Payment Method

Bank Routing Number 091000019

Bank Name WELLS FARGO BANK NA (MINNESOTA)

Bank Account Number *8218

Bank Account Type Checking

Bank Account Category Business

Confirmation Email alanoue@comcast.net



Invoice # 12202020- 03

P.O. Box 2473
651-248-1350, kromreyc@gmail.com

01/19/2021

To:
Sunfish Lake

For:
Snow Service

Notes:	
Item Description	Amount
Snow Service For Febuary	\$6,500.00
	
Subtotal	\$6,500.00
Discount	\$0.00
Total	\$6,500.00

If you have any questions concerning this Invoice, use the following contact information:
Contact Craig Kromrey, 651-248-1350, kromreyc@gmail.com
Thank you for your business!

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

2/24/2021 16:54

INVOICE

Services rendered for the month of February 2021

City Administrator		
City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/5/2021		\$ 563.90
		<u>\$ 563.90</u>
City Clerk		
City Clerk monthly services per Employment Agreement Addendum dated 1/5/2021		\$ 1,315.87
		<u>\$ 1,315.87</u>
City FICA 7.65%		100.66
Total Cost City Clerk-month		<u>1,416.53</u>
Calculation of net Check-City Clerk		
Monthly services per employment agreement		1,315.87
Less Federal Income tax withheld	\$ (275.00)	
Less FICA withheld- 7.65%	(100.66)	
Less State tax withheld	(140.00)	
Total Withholdings		<u>(515.66)</u>
	Net check	<u>\$ 800.21</u>

Ann P. Lanoue
City Treasurer
8010 Corey Path
Inver Grove Heights, MN 55070
651-338-3756
alanoue@comcast.net

2/24/2021 16:58

INVOICE

City of Sunfish Lake

Accounting services for February 2021 per Employment Addendum No. 8 dated 1/5/2021

1,879.67

Postage expense
Supplies - printing @ \$.10 per page

5.50
18.50
1,903.67

1,903.67

Less Federal Income tax withheld
Less FICA
Less PERA withheld 0% (Exempt)
Less State tax withheld
Total Withholdings

300.00
143.79
-
250.00

(693.79)

Net check

1,209.88

Reconciliation to Treasurer Expense

Services
City FICA 7.65%
City Pera-0%
Total Treasurer

1,879.67
143.79
-
2,023.46

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
January 31, 2021
Client # 18305E

	FEES	EXPENSES	COSTS	BALANCE
18305-00000 General Business	3,252.50	0.00	0.00	<u>\$3,252.50</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
January 31, 2021
Client # 18305-00000E
Statement # 364

General Business

For Services Through 01/25/21

		RATE	HOURS	
12/30/2020	Preparation of projects resolutions for public improvements.	130.00	3.50	455.00
01/04/2021	Review and revision of project notices and related resolutions.	130.00	2.50	325.00
	Telephone conference with City Engineer concerning restoration projects and follow-up.	130.00	0.50	65.00
01/05/2021	Review of Sunfish Lake agenda items.	130.00	1.00	130.00
	Preparation for Council meeting.	130.00	2.00	260.00
	City Council meeting and follow-up.	130.00	2.00	260.00
01/07/2021	Research open meeting law requirements for vote journal.	130.00	1.00	130.00
	Research status of remote meeting resolutions.	130.00	1.00	130.00
01/08/2021	Follow-up to Council agenda matters.	130.00	1.00	130.00
01/15/2021	Telephone call with clerk concerning voting of Council records.	130.00	0.30	39.00
01/18/2021	Review engineering correspondence concerning engineering escrow accounts.	130.00	0.40	52.00
01/22/2021	Revise public improvement project documents.	130.00	1.00	130.00
01/25/2021	Review statutes concerning demolition of hazardous buildings.	130.00	1.00	130.00
	Timothy J. Kuntz		17.20	2,236.00
01/04/2021	Prepare hard copies of agenda items for January Council meeting and send to City Clerk.	85.00	0.50	42.50
	Missy Schmid		0.50	42.50

City of Sunfish Lake

General Business

Page: 2
January 31, 2021
Client # 18305-00000E
Statement # 364

		RATE	HOURS	
01/05/2021	Analysis of public hearing notification matters. Bridget McCauley Nason	130.00	0.30 0.30	39.00 39.00
12/29/2020	Prepare City Attorney Memo relating to resolution for City Project No. 2021-01 and City Attorney Memo relating to resolutions for City Project No. 2021-02; review and revise Resolution Receiving The Feasibility Report Of The Consulting Engineer And Calling For A Public Improvement Hearing Concerning Project No. 2021-01, Resolution Appointing Jeff Sandberg And WSB & Associates, Inc., Jessica Cook And Ehlers And Associates, Inc. And Jenny Boulton And Kennedy & Graven To Assist The City With Project No. 2021-01, Resolution Approving a Preliminary Financing Plan For Project No. 2021-01 and Resolution Approving the Project Schedule For Project No. 2021-01; review and revise Resolution Receiving The Feasibility Report Of The Consulting Engineer And Calling For A Public Improvement Hearing Concerning Project No. 2021-02, Resolution Appointing Jeff Sandberg And WSB & Associates, Inc., Jessica Cook And Ehlers And Associates, Inc. And Jenny Boulton And Kennedy & Graven To Assist The City With Project No. 2021-02, Resolution Approving a Preliminary Financing Plan For Project No. 2021-02 and Resolution Approving the Project Schedule For Project No. 2021-02; prepare e-mail correspondence to Councilmember Hovey re status of salary increase for 2021 for positions of Clerk, Administrator, Treasurer and Forester; prepare Addendum No. 14 to Employment Agreement between the City of Sunfish Lake and Catherine Iago for City Clerk Services, Addendum No. 12 to Independent Contractor Agreement between the City of Sunfish Lake and Iago Consulting, LLC for Administrative Services, Addendum No. 8 to Employment Agreement between the City of Sunfish Lake and Ann Lanoue for City Treasurer Services and Addendum No. 12 to Independent Contractor Agreement between the City of Sunfish Lake and Living Sculpture Tree and Shrub Care, Inc. for City Forester Services; prepare Resolution approving Employment Agreement Addenda; prepare City Attorney Memo re Employment Agreement Addenda.	85.00	3.00	255.00
12/30/2020	Conference to review and revise two Memos and eight Resolutions relating to Projects 2021-01 and 2021-02 for the January 5th Council meeting; prepare to send agenda items relating to Projects 2021-01 and 2021-02 to Mayor, Council and Consultants for January 5th Council meeting; review and revise Memos and Resolutions for appointment of acting Mayor, official newspaper and fund depositories for 2021; prepare to send Memos and Resolutions relating to appointment of acting Mayor,			

City of Sunfish Lake

General Business

Page: 3
January 31, 2021
Client # 18305-00000E
Statement # 364

official newspaper and fund depositories for 2021 for January 5th Council meeting; prepare e-mail correspondence to Clerk and Engineer re February Council meeting.

RATE	HOURS	
85.00	2.00	170.00

01/04/2021 Review and revise City Attorney Memo, Resolution Approving Employment Addenda for 2021, Addendum No. 14 to Employment Agreement between the City of Sunfish Lake and Catherine Iago for City Clerk Services, Addendum No. 12 to Independent Contractor Agreement between the City of Sunfish Lake and Iago Consulting, LLC for Administrative Services, Addendum No. 8 to Employment Agreement between the City of Sunfish Lake and Ann Lanoue for City Treasurer Services and Addendum No. 12 to Independent Contractor Agreement between the City of Sunfish Lake and Living Sculpture Tree and Shrub Care, Inc. for City Forester Services; prepare e-mail correspondence sending same for January 5th Council meeting; prepare Notice of Public Hearing for Project No. 2021-01; prepare Notice of Public Hearing for Project No. 2021-02; conference to review and revise Notices; prepare e-mail correspondence sending Notices of Public Hearings as background information for January 5th Council meeting; conference with City Attorney to review and discuss agenda items for January 5th Council meeting.

85.00	3.00	255.00
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01/05/2021 Prepare PDF's of resolutions for execution by City Clerk and Mayor; prepare e-mail correspondence to City Clerk sending PDF's of resolutions; conference re sending revised Notice of Hearings; review and revise Notice of Hearings to include Zoom meeting information for February meeting; prepare e-mail correspondence sending two revised Notice of Hearings; conference to discuss new scope of project improvements for Project 2021-01 and 2021-02 as road rehabilitation projects rather than mill and overlay projects; prepare memo re discussion with City Engineer relating to new scope of project improvements for Project 2021-01 and 2021-02.

85.00	1.80	153.00
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01/06/2021 Conference to discuss January 5th Council meeting and follow-up relating to improvement projects; conference to discuss locating resolutions relating to holding remote Council meetings to confirm compliance with law; prepare e-mail correspondence sending two resolutions relating to holding remote Council meetings for review and analysis.

85.00	0.50	42.50
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01/18/2021 Prepare Memo for February 2nd Council meeting re Project 2021-01 and new project costs and assessment amounts and project schedule; review e-mail correspondences received from City Engineer re new project costs

City of Sunfish Lake

General Business

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January 31, 2021
Client # 18305-00000E
Statement # 364

and assessment amounts.

RATE	HOURS	
85.00	0.50	42.50

01/22/2021 Conference to discuss agenda items for February 2nd Council meeting;
prepare e-mail correspondence to City Engineer re status of revised
feasibility reports.

85.00	0.20	17.00
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Leah M. Rose

11.00	935.00
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FOR CURRENT SERVICES RENDERED

29.00	3,252.50
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BALANCE DUE

\$3,252.50

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
January 31, 2021
Client # 93000E

	FEES	EXPENSES	COSTS	BALANCE
93000-10000 Criminal - DUI	192.00	0.00	0.00	\$192.00
93000-20000 Criminal - Traffic	324.00	0.00	0.00	\$324.00
93000-40000 Criminal - Property Crime	8.50	0.00	0.00	\$8.50
93000-50000 Criminal - Miscellaneous	23.00	0.00	30.00	\$53.00
	<u>547.50</u>	<u>0.00</u>	<u>30.00</u>	<u>\$577.50</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
January 31, 2021
Client # 93000-10000E
Statement # 297

Criminal - DUI

For Services Through 01/25/21

		RATE	HOURS	
01/06/2021	Conduct MNCIS checks re pre-sentencing case status re L. White. Tam Casey	85.00	0.10 0.10	8.50 8.50
12/28/2020	Prepare files for arraignments. Cassandra C. Wolfgram	115.00	0.50 0.50	57.50 57.50
01/14/2021	Prepare files for pre-trials.	115.00	0.30	34.50
	Appearance in Dakota County District Court by Zoom Conference for pretrial hearing.	115.00	0.30 0.60	34.50 69.00
	Aaron Price			
12/28/2020	Prepare files for omnibus hearings.	85.00	0.20	17.00
01/14/2021	Prepare files for pre-trials. Sena M. Dahl	85.00	0.20 0.40	17.00 34.00
01/07/2021	Appearance via Zoom for omnibus hearings. Cassandra J. Bautista	115.00	0.20 0.20	23.00 23.00
	FOR CURRENT SERVICES RENDERED		1.80	192.00
	BALANCE DUE			<u>\$192.00</u>

City of Sunfish Lake

Criminal - Traffic

Page: 2
January 31, 2021
Client # 93000-20000E
Statement # 307

		RATE	HOURS	
01/04/2021	Review, research, respond and/or prepare correspondence related to criminal files including report for charges. Tam Casey	85.00	0.10 0.10	8.50 8.50
01/13/2021	Prepare files for probation violation hearings.	85.00	0.50	42.50
01/25/2021	Prepare files for post-sentencing contested hearings. Sena M. Dahl	85.00	0.10 0.60	8.50 51.00
12/30/2020	Prepare files for pre-trials.	115.00	0.20	23.00
	Review, research, respond and/or prepare correspondence related to criminal files including email with public defender.	115.00	0.10	11.50
	Prepare files for omnibus hearings.	115.00	0.40	46.00
	Telephone conference with defense attorney.	115.00	0.20	23.00
12/31/2020	Review, research, respond and/or prepare correspondence related to criminal files including email with defense attorney.	115.00	0.20	23.00
	Appearance in Dakota County District Court in West St. Paul for omnibus and admit-deny hearings (OH) via Zoom.	115.00	0.20	23.00
01/12/2021	Review file/make file notes.	115.00	0.10	11.50
01/20/2021	Prepare files for probation violation hearings.	115.00	0.20	23.00
01/21/2021	Appearance via Zoom for probation violation hearings.	115.00	0.20	23.00
01/22/2021	Review and analysis of police reports for charging decisions; prepare formal complaint(s). Cassandra J. Bautista	115.00	0.50 2.30	57.50 264.50
	FOR CURRENT SERVICES RENDERED		3.00	324.00
	BALANCE DUE			<u>\$324.00</u>

January 31, 2021

City of Sunfish Lake

Client # 93000-40000E

Statement # 35

Criminal - Property Crime

		RATE	HOURS	
12/28/2020	Conduct MNCIS checks re pre-sentencing case status.	85.00	0.10	8.50
	Sena M. Dahl		0.10	8.50
	FOR CURRENT SERVICES RENDERED		0.10	8.50
	BALANCE DUE			<u>\$8.50</u>

Client # 93000-50000E
Statement # 286

Criminal - Miscellaneous

		RATE	HOURS	
12/31/2020	Appearance in Dakota County District Court in West St. Paul for pretrials via Zoom.	115.00	0.20	23.00
	Cassandra J. Bautista		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
01/13/2021	BCA - CJDN Access Fee			30.00
	TOTAL COSTS			30.00
	BALANCE DUE			<u>\$53.00</u>
	TOTAL BALANCE DUE			<u>\$577.50</u>

Living Sculpture Tree and Shrub Care, Inc.
5900 Zehnder Road
Sunfish Lake, Minnesota 55077

February 17, 2021

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

Invoice for Sunfish Lake City Forester Consultant through 2-15-2021

1/20	Pre-application meeting with Planner, Engineer, Building Official and Forester at Riley property and drive through to check City trees - 2 hr	\$128.76
1/21	Review planning process - 1 hr	\$64.38
1/25	Editing chronic wasting, invasive species, and EAB articles – 2 hr	\$128.76
1/26	Editing chronic wasting, invasive species, and EAB articles – 1 hr	\$64.38
1/27	Writing and editing Treeways, oak wilt, and invasive species articles 3 hr	\$193.14
1/28	Writing and editing Forester's Report, oak wilt, and invasive species Articles in cooperation with two residents - 3.5 hr	\$255.33
2/2	Preparation for and participation in City Council meeting – 2 hr	\$128.76
2/4	Meeting with Councilwoman Hansen regarding Tree Removal Guide - 1hr	\$64.38
2/4	Meeting with City Engineer regarding Tree Removal Guide - 1hr	\$64.38
2/9	Edit Tree Removal Guide in consultation with Planner - 1hr	\$64.38
2/10	Edit Tree and Vegetation Removal Guide in consultation with Planner and Councilwoman Hansen - 1hr	\$64.38
2/15	Review Arbor Day Program, confirm trees for sale, and plan trees to be planted in Musser Park on Arbor Day – 1.5	<u>\$96.57</u>
Total due		\$1317.60

Regards,
Jim Naves



LOWER MISSISSIPPI RIVER
WATERSHED MANAGEMENT ORGANIZATION

LMRWMO c/o City of Mendota Heights
1101 Victoria Curve
Mendota Heights, MN 55118
Phone 651-452-1850 Fax 651-452-8940

DATE: February 3, 2021
INVOICE # 2021-06
FOR: 2021 Dues

Bill To:

City of Sunfish Lake
Attn: Cathy Iago
7378 Jordon Ave. S.
Cottage Grove, MN 55016

DESCRIPTION	AMOUNT
Dues for Lower Mississippi River Watershed Management Organization	\$2,800.93
TOTAL	\$2,800.93

Make all checks payable to **Lower Mississippi River WMO**
Thank you.

Hi Matt and John,

Upon further inspection and discussion among staff, you will not be subject to minor subdivision review. The lot consolidation you are proposing will have to be managed by the Dakota County Assessor's office. In which case, you will be receiving a refund for the escrow amount of \$700. The refund will have to be approved at the next City Council meeting on Tuesday March 2, 2021.

Please let me know if you have any questions. Thank you.

Refund to:

*Jonathan Riley
1705 Emerson Ave S.
Minneapolis, MN 55403*

From: Matthew Byers <matt@plaadoffice.com>
Sent: Monday, February 1, 2021 4:56 PM
To: Jon Riley <jonriley@condormgt.com>
Cc: Tom Ramler-Olson <TomRO@wsbeng.com>
Subject: Fwd: Riley CUP/Major Site plan review submittal dates and document request

Good afternoon, Jon,

Please find, below, the total amount of the planning application fee.

You'll need to provide this in a check to Sunfish Lake by the time we submit next Tuesday.

Tom, please confirm to whom Jon should make the check payable, how to drop off, etc.

Thanks

Matthew Byers, AIA, LEED AP BD + C
PLAAD, LLC
matt@plaadoffice.com
651.336.1393 cell
www.plaadoffice.com

Begin forwarded message:

From: Tom Ramler-Olson <TomRO@wsbeng.com>
Subject: RE: Riley CUP/Major Site plan review submittal dates and document request
Date: February 1, 2021 at 4:05:32 PM CST
To: 'Matthew Byers' <matt@plaadoffice.com>
Cc: Jeff Sandberg <JSandberg@wsbeng.com>

Hi Matt,

Attached is the application and fee schedule. Based on my understanding of your proposal, you are requesting major site plan review, lot consolidation (minor subdivision), and CUP. In which case, the fees + escrow are the following:

Major Site Plan review - \$3,000

Minor subdivision - \$700

CUP - \$800

--

Total - \$4,500

Vierzba 2431 Angell Rd
Major Site & Building Plan & CUP

Date	Description	Deposit	Lillie	NAC	WSB
15-Aug	Deposit & Fee paid ck7533	3,800.00			
6-Sep	NAC Invoice 24439-3			805.60	
1-Sep	Lillie News		40.25		
14-Aug	WSB Invoice R-014381-000-1				443.75
17-Sep	WSB Invoice R-014381-000-2				952.00
21-Oct	WSB Invoice R-014381-000-3				637.75
7-Nov	NAC Invoice 24531			75.00	
11-Nov	WSB Invoice R-014381-000-3				109.00
		3,800.00	40.25	880.60	2,142.50
Total Expenses					3,063.35
Total Receipts					3,800.00
Amt due to Customer					736.65
Mail check to -					
Jeff & Jenny Vierzba					-
2431 Angell Road					
Sunfish Lake, MN 55118					



February 16, 2021

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: January, 2021 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering and planning services during the month of January for the City of Sunfish Lake.

If you have any questions, please contact me at (651) 286-8474.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink that reads "Jeffry S. Sandberg". The signature is fluid and cursive, with the first name "Jeffry" being more prominent.

Jeffry S. Sandberg, PE
City Engineer

Enclosure(s)

cc: Mayor Daniel O'Leary

kc

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 15, 2021
Project/Invoice: R-017194-000 - 1
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2021 City Engineering Services

Comments: Council Meeting \$50 rate.

Professional Services from January 1, 2021 to January 31, 2021

Phase 001 2021 City Engineering Services
City Engineering

		Hours	Rate	Amount
Mummah, Rachel	11/16/2020	.50	54.00	27.00
Project Controls - setup				
Penn, Aleesha	1/25/2021	.75	85.00	63.75
updated powerpoint for engineer report.				
Penn, Aleesha	1/26/2021	1.50	85.00	127.50
formatted, reviewed and finalized staff development handout for Engineer report, updated powerpoint for council meeting.				
Penn, Aleesha	1/27/2021	1.50	85.00	127.50
created February Engineer report, created sharefile link and distributed.				
Rein, Amy	12/28/2020	1.25	95.00	118.75
finalize January 2021 Engineer's Report, create PDF, create Sharefile link & email to City; set up for printing & mailing				
Sandberg, Jeffry	1/4/2021	2.00	184.00	368.00
Review for CC meeting				
Sandberg, Jeffry	1/5/2021	2.00	184.00	368.00
Prep for CC mtg, Annual Review w CC				
Sandberg, Jeffry	1/6/2021	1.00	184.00	184.00
Conf call to initiate Building Process w staff				
Sandberg, Jeffry	1/6/2021	1.50	184.00	276.00
Coordination, responses on snowplowing				
Sandberg, Jeffry	1/7/2021	1.50	184.00	276.00
Coordination, responses on snowplowing				
Sandberg, Jeffry	1/8/2021	3.00	184.00	552.00
Prepare outline of Engineering Review of Applications				
Sandberg, Jeffry	1/11/2021	1.50	184.00	276.00
Review, coord of various SFL issues, pumping permits				
Sandberg, Jeffry	1/11/2021	1.00	184.00	184.00
Meeting, coord on Building Process Chart				
Sandberg, Jeffry	1/12/2021	1.00	184.00	184.00
Meet with Jim and Tom on Water Pumping Permitting				

Project	R-017194-000	SFLK - 2021 City Engineering Services	Invoice	1
Sandberg, Jeffry	1/13/2021	1.00	184.00	184.00
Misc. Coord on Planning issues with Tom				
Sandberg, Jeffry	1/14/2021	1.00	184.00	184.00
Call, coord on snowplowing w contractor				
Sandberg, Jeffry	1/14/2021	2.00	184.00	368.00
Draft Building Process matrix, meet with Jim, Tom, Mike				
Sandberg, Jeffry	1/14/2021	.50	184.00	92.00
Review Planning letters for Tom				
Sandberg, Jeffry	1/18/2021	2.00	184.00	368.00
Coord, emails on snow clearing				
Sandberg, Jeffry	1/19/2021	2.00	184.00	368.00
Update of Building Process Chart				
Sandberg, Jeffry	1/21/2021	1.00	184.00	184.00
Meet, follow-up on Building Review Process				
Sandberg, Jeffry	1/26/2021	3.00	184.00	552.00
City Council report				
Sandberg, Jeffry	1/26/2021	1.00	184.00	184.00
Misc., snowplowing , planning, other matters				
Totals		33.50		5,616.50
Total Labor				5,616.50
Total this Task				\$5,616.50

LGU Role for Wetland Conservation Act

		Hours	Rate	Amount	
Williams, Shawn	1/12/2021	1.50	120.00	180.00	
2020 WCA Reporting Form					
Williams, Shawn	1/13/2021	1.50	120.00	180.00	
submit 2020 WCA reporting					
Totals		3.00		360.00	
Total Labor					360.00
Total this Task					\$360.00

Council Meetings

Unit Billing

Meetings/Council Meetings (\$50)

1/5/2021	Sandberg, Jeffry	2.0 Meetings @ 50.00	100.00	
Total Units			100.00	100.00
Total this Task				\$100.00
Total this Phase				\$6,076.50
Total this Invoice				\$6,076.50

Billings to Date

	Current	Prior	Total
Labor	5,976.50	0.00	5,976.50
Units	100.00	0.00	100.00
Totals	6,076.50	0.00	6,076.50

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 15, 2021
Project/Invoice: R-017240-000 - 1
Reviewed by: Jeffry Sandberg
Project Manager: Thomas Ramler-Olson

2021 General Planning Services

Professional Services from January 1, 2021 to January 31, 2021

Phase 001 2021 General Planning Services
General Planning Services

		Hours	Rate	Amount
Ramler-Olson, Thomas	1/4/2021	2.50	70.00	175.00
Prep for Jan 5 CC meeting related to substandard structures and conversation regarding 32 55th St W				
Ramler-Olson, Thomas	1/5/2021	1.00	70.00	70.00
0.5 hours - Speaking with Mike A about application process and possible staff meeting to discuss application process and other pertinent matters				
0.5 hours - communicating w/ contractor proposed driveway resurfacing at 2194 Charlton Rd				
Ramler-Olson, Thomas	1/6/2021	2.00	70.00	140.00
1.25 hours - staff meeting and side conversations to discuss building and site review process; 0.25 hours - talking with interested party about 32 55th St W				
Ramler-Olson, Thomas	1/7/2021	1.00	70.00	70.00
Zoning review process for staff collaboration				
Ramler-Olson, Thomas	1/8/2021	4.00	70.00	280.00
Zoning review process for staff collaboration, letters for 310 Salem church Rd and 115 Salem Church Rd for RV storage,				
Ramler-Olson, Thomas	1/13/2021	.50	70.00	35.00
Discussion w/ Cathy about teleconference meeting and public hearing notice process, 0.25 hours - researching survey requirements for proposed pools				
Ramler-Olson, Thomas	1/14/2021	2.50	70.00	175.00
1.75 hours - Survey requirements for proposals of new pools; 0.75 hours for RV code violation letters				

Project	R-017240-000	SFLK - 2021 General Planning Services	Invoice	1
Ramler-Olson, Thomas	1/18/2021	5.50 70.00	385.00	
3 hours - Filling in table related to review processesd				
1.25 hours - talking w/ Erik of 310 Salem Church about RV storage, previous correspondence w/ Ryan K, updating Steve Bulach about addressing RV storage issue				
1 hour - talking w/ owner of 115 Salem Church about RV storage, researching standards in ordinance, updating Steve Bulach about addressing RV storage issue				
0.5 hours - reviewing meeting minutes of 01-05 CC meeting				
Ramler-Olson, Thomas	1/20/2021	.50 70.00	35.00	
0.25 hours - Speaking with homeowner from 310 Salem Church about appropriate locations and surface materials for off-street parking spaces on residential properties				
0.25 hours - addressing Cathy's question about exterior refuse storage				
Ramler-Olson, Thomas	1/21/2021	2.00 70.00	140.00	
0.5 - talking w/ caller interested in 32 55th St W				
0.5 - Setting up Riley project				
1 - Researching site restrictions with respect to steep slopes				
Ramler-Olson, Thomas	1/22/2021	.50 70.00	35.00	
Caller from 15 Sunnyside asking about lot line adjustment				
Ramler-Olson, Thomas	1/25/2021	2.25 70.00	157.50	
Planner report				
Ramler-Olson, Thomas	1/26/2021	4.00 70.00	280.00	
2021 PC and CC meeting schedule, planner report, speaking w/ owner of 3 Sunfish Lane about lot combination criteria and residential development standards, revising 2021 applicaiton review schedule, research on application process for lot combinations				
Ramler-Olson, Thomas	1/27/2021	4.00 70.00	280.00	
Researching standards for lot combinations, development review process flow chart				
Ramler-Olson, Thomas	1/29/2021	1.75 70.00	122.50	
Getting login credentials and exploring the Sunfish Lake website, talking w/ Mike Andrejka about 39 Windy Hill, addressing inquiry about upper 55th property				
Totals		34.00	2,380.00	
Total Labor				2,380.00
			Total this Task	\$2,380.00

Meetings

		Hours	Rate	Amount
Ramler-Olson, Thomas	1/5/2021	2.00	70.00	140.00

Project	R-017240-000	SFLK - 2021 General Planning Services	Invoice	1
0.25 hours - Consultant review meeting				
1.75 hours - CC meeting				
Ramler-Olson, Thomas	1/12/2021	.75	70.00	52.50
Staff meeting to discuss water pumping letters and permits				
Ramler-Olson, Thomas	1/21/2021	.50	70.00	35.00
Staff meeting to discuss review processes				
Totals		3.25		227.50
Total Labor				227.50
Total this Task				\$227.50
Total this Phase				\$2,607.50
Billing Limits	Current	Prior	To-Date	
Total Billings	2,607.50	0.00	2,607.50	
Limit			36,000.00	
Remaining			33,392.50	
Total this Invoice				<u>\$2,607.50</u>

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 15, 2021
Project/Invoice: R-017241-000 - 1
Reviewed by: Jeffry Sandberg
Project Manager: Thomas Ramler-Olson

2021 Planning Administrative Permits

Professional Services from January 1, 2021 to January 31, 2021

Phase 001 32 55th St W
Review

		Hours	Rate	Amount	
Ramler-Olson, Thomas	1/12/2021	1.25	111.00	138.75	
Researching code and regulations about septic tank abandonment					
Ramler-Olson, Thomas	1/13/2021	.25	111.00	27.75	
Setting up phase for project					
Ramler-Olson, Thomas	1/25/2021	1.75	111.00	194.25	
Preparing letter for owner of upper 55th, researching septic abandonment rules					
Sandberg, Jeffry	1/11/2021	.50	184.00	92.00	
Coord on demo of 32 Upper 55th					
Sandberg, Jeffry	1/12/2021	2.00	184.00	368.00	
Review of bids and calls to contractors for 32 Upper 55th Demo					
Totals		5.75		820.75	
Total Labor					820.75
				Total this Task	\$820.75
				Total this Phase	\$820.75
				Total this Invoice	\$820.75

Billings to Date

	Current	Prior	Total
Labor	820.75	0.00	820.75
Totals	820.75	0.00	820.75

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City of Sunfish Lake
Attn: Ann Lanoue
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February 15, 2021
Project/Invoice: R-013723-000 - 13
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2150 Charlton Road

Professional Services from January 1, 2021 to January 31, 2021

Phase 001 2150 Charlton Road Plan Review
As-built Survey Review

	Hours	Rate	Amount	
Sandberg, Jeffry	2.25	184.00	414.00	
Totals	2.25		414.00	
Total Labor				414.00
		Total this Task		\$414.00
		Total this Phase		\$414.00
		Total this Invoice		\$414.00

Billings to Date

	Current	Prior	Total
Labor	414.00	13,173.75	13,587.75
Totals	414.00	13,173.75	13,587.75

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City of Sunfish Lake
Attn: Ann Lanoue
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Inver Grove Heights, MN 55076

February 15, 2021
Project/Invoice: R-016763-000 - 5
Reviewed by: Jeffry Sandberg
Project Manager: Thomas Ramler-Olson

245 Salem Church Road (2020)

Professional Services from January 1, 2021 to January 31, 2021

Phase 001 Plan Review
Planning Review

	Hours	Rate	Amount	
Ramler-Olson, Thomas	3.75	111.00	416.25	
Totals	3.75		416.25	
Total Labor				416.25
		Total this Task		\$416.25

Engineering Review

	Hours	Rate	Amount	
Sandberg, Jeffry	1.50	184.00	276.00	
Totals	1.50		276.00	
Total Labor				276.00
		Total this Task		\$276.00
		Total this Phase		\$692.25
		Total this Invoice		<u><u>\$692.25</u></u>

Billings to Date

	Current	Prior	Total
Labor	692.25	4,859.25	5,551.50
Totals	692.25	4,859.25	5,551.50

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 15, 2021
Project/Invoice: R-017560-000 - 1
Reviewed by: Jeffry Sandberg
Project Manager: Thomas Ramler-Olson

Riley Property New Home

Professional Services from January 1, 2021 to January 31, 2021

Phase 001 Planning Review
Staff Report

	Hours	Rate	Amount	
Harrington, Jean	.50	120.00	60.00	
Ramler-Olson, Thomas	4.75	111.00	527.25	
Sandberg, Jeffry	3.50	184.00	644.00	
Totals	8.75		1,231.25	
Total Labor				1,231.25
		Total this Task		\$1,231.25

Meetings

	Hours	Rate	Amount	
Ramler-Olson, Thomas	1.50	111.00	166.50	
Totals	1.50		166.50	
Total Labor				166.50
		Total this Task		\$166.50
		Total this Phase		\$1,397.75

Billing Limits	Current	Prior	To-Date
Total Billings	1,397.75	0.00	1,397.75
Limit			6,000.00
Remaining			4,602.25
		Total this Invoice	\$1,397.75

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 15, 2021
Project/Invoice: R-014460-000 - 7
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

Sunfish Lake 2020 Mill & Overlay Project

Professional Services from January 1, 2021 to January 31, 2021

Phase 004 Sunnyside Lane Mill and Overlay Feasibil
Project Management

	Hours	Rate	Amount	
Sandberg, Jeffry	6.50	184.00	1,196.00	
Totals	6.50		1,196.00	
Total Labor				1,196.00
		Total this Task		\$1,196.00

Feasibility Report

	Hours	Rate	Amount	
Ener, Lydia	8.00	130.00	1,040.00	
Totals	8.00		1,040.00	
Total Labor				1,040.00
		Total this Task		\$1,040.00
		Total this Phase		\$2,236.00

Phase 005 Angell Road East Mill and Overlay Feasib
Pavement Report

	Hours	Rate	Amount	
Lee, Sheue Torng	.50	117.00	58.50	
Totals	.50		58.50	
Total Labor				58.50
		Total this Task		\$58.50
		Total this Phase		\$58.50

Phase 006 Zehnder Road Mill and Overlay Feasibilit
Project Management

Project	R-014460-000	SFLK - Sunfish Lake 2020 Mill & Overlay	Invoice	7
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	Hours	Rate	Amount
Sandberg, Jeffry	7.50	184.00	1,380.00
Totals	7.50		1,380.00
Total Labor			1,380.00

Total this Task \$1,380.00

Pavement Report

	Hours	Rate	Amount
Lee, Sheue Torng	.25	117.00	29.25
Totals	.25		29.25
Total Labor			29.25

Total this Task \$29.25

Total this Phase \$1,409.25

Total this Invoice \$3,703.75

Billings to Date

	Current	Prior	Total
Labor	3,703.75	15,643.75	19,347.50
Units	0.00	1,126.25	1,126.25
Add-on	0.00	-1,978.00	-1,978.00
Totals	3,703.75	14,792.00	18,495.75



NORTHERN STATES POWER COMPANY

MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUÉ 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	03/03/2021
	STATEMENT NUMBER	STATEMENT DATE
	718662638	02/03/2021
		AMOUNT DUE
		\$145.85

72.72

Your Account is Overdue - Please Pay Immediately**QUESTIONS ABOUT YOUR BILL?**

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges \$63.56

Current Charges \$63.56**ACCOUNT BALANCE** (Balance de su cuenta)

Previous Balance \$82.29

No Payments Received \$0.00

Balance Forward **\$82.29**

Current Charges \$63.56

Amount Due (Cantidad a pagar) **\$145.85**

PAID 2/2/2021 (73.13)

72.72

INFORMATION ABOUT YOUR BILL

Different fuel sources are used to generate electricity, and they produce different air emissions. For updated environmental information for 2019, go to: xcelenergy.com/EnvironmentalDisclosure. If you don't have internet access, please contact us at 800.895.4999 and we can provide you with this information.

Just a reminder about the past due amount on your account. If you have already sent your payment, thank you. Otherwise, please call 1-800-481-4700 to confirm the status of your account.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	03/03/2021	\$145.85	72.72

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

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SUNFISH LAKE, CITY OF
 ATTN ANN LANOUÉ
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

31 51030321 65223378 0000000635600000014585