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**LEVANDER,  
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MILLER, P.A.**

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ATTORNEYS AT LAW

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DAVID B. GATES  
•  
HAROLD LEVANDER  
1910-1992  
•  
ARTHUR GILLEN  
1919-2005  
•  
• ROGER C. MILLER  
RETIRED

\*ALSO ADMITTED IN WISCONSIN  
◊ALSO ADMITTED IN NORTH DAKOTA  
◊ALSO ADMITTED IN MASSACHUSETTS  
◻ALSO ADMITTED IN OKLAHOMA

## MEMO

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**TO: Sunfish Lake Mayor and Councilmembers**  
**FROM: Timothy J. Kuntz, City Attorney**  
**DATE: December 30, 2020**  
**RE: SFL Improvement Project No. 2021-01 (Sunnyside Lane Street Mill & Overlay); January 5, 2021 City Council Meeting; Agenda Items 7(b)(1 - 4)**

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**Section 1. Background.** At the December 3, 2020 Council meeting, the Council received and preliminarily approved the feasibility report prepared by City Engineer Jeff Sandberg for Improvement Project No. 2021-01 – Sunnyside Lane Street Mill & Overlay (Project No. 2021-01).

At the Council meeting on January 5, 2021, the Council will consider the following four resolutions:

1. Resolution Receiving The Feasibility Report Of The Consulting Engineer And Calling For A Public Improvement Hearing Concerning Project No. 2021-01;
2. Resolution Appointing Jeff Sandberg And WSB & Associates, Inc., Jessica Cook And Ehlers And Associates, Inc. And Jenny Boulton And Kennedy & Graven To Assist The City With Project No. 2021-01;
3. Resolution Approving a Preliminary Financing Plan For Project No. 2021-01;
4. Resolution Approving the Project Schedule For Project No. 2021-01.

The four separate resolutions are attached to this memo.

**Section 2. Resolution Receiving Feasibility Report.** The final revised feasibility report dated December 30, 2020 was provided to you by Jeff Sandberg as part of his agenda materials for the January 5, 2021 Council meeting. The attached resolution receives the feasibility report and calls for a public hearing on February 2, 2021 to consider ordering Project No. 2021-01.

**Section 3. Resolution Appointing Engineer, Fiscal Advisor and Bond Counsel.** The City needs the assistance of consultants in three areas: engineering, fiscal advisor and bond counsel. Enclosed is a resolution that appoints Jeff Sandberg and WSB & Associates as the engineer for the Project. The Resolution also appoints Jessica Cook and Ehlers and Associates as fiscal advisor and Jenny Boulton and Kennedy & Graven as bond counsel.

**Section 4. Resolution Approving Preliminary Financing Plan.** The Council needs to review and consider the attached financing plan. The proposed funding for the improvements is a combination of City financing and special assessments to benefitting properties. The City Assessment Policy identifies Sunnyside Lane as a Local Street to be assessed 80% of the street improvement costs.

The proposed assessment amount and City financing amount are:

Sunnyside Lane: \$67,770 (80% assessed to 9 parcels)  
City Financing: \$16,940 (20% City financing)  
TOTAL: \$84,710

The buildable tax parcels abutting or served by the improvements on Sunnyside Lane are proposed to be assessed \$7,530 per buildable tax parcel. The Project is estimated to cost \$84,710 with 80% of the estimated cost assessed to 9 landowners on or served by Sunnyside Lane in the amount of \$7,530 per parcel totaling \$67,770 in assessments for the Project.

**Section 5. Resolution Approving Project Schedule.** The project schedule calls for a public hearing on Tuesday, February 2, 2021, to consider whether to order Project No. 2021-01; an award of the bid on June 1, 2021; construction in the summer of 2021; and a special assessment hearing on September 7, 2021 to levy the special assessments. A detailed project schedule is attached to the resolution approving the project schedule.

**Section 6. Summary.** At the January 5, 2021 Council meeting the Council will consider the attached four Resolutions related to Project No. 2021-01.

Attachments

**CITY OF SUNFISH LAKE  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. 21- \_\_\_\_\_**

**A RESOLUTION RECEIVING AND APPROVING THE FINAL FEASIBILITY  
REPORT OF THE CONSULTING ENGINEER AND CALLING FOR A PUBLIC  
IMPROVEMENT HEARING CONCERNING CITY PROJECT NO. 2021-01  
(SUNNYSIDE LANE STREET MILL AND OVERLAY PROJECT)**

**WHEREAS**, the City Council of Sunfish Lake directed WSB & Associates, Inc., the City's consulting engineer, to prepare a feasibility study for the consideration of mill and overlay rehabilitative measures on Sunnyside Lane pursuant to Minnesota Statutes, Chapter 429.

**WHEREAS**, the City had previously accepted a feasibility report for three separate Mill and Overlay Projects (City Project No. 2020-01) on September 3, 2019, which feasibility report included a two-inch mill and overlay on Sunnyside Lane. During final design of Project 2020-01 it was determined the final design cost estimate was too high for the City to move forward with Project 2020-01 in the calendar year 2020. As a result, Project 2020-01 was tabled until 2021 and the City instructed that Project No. 2020-01 be split into individual feasibility reports for each of the projects originally contained in Project 2020-01. Accordingly, the City assigned the Sunnyside Lane Street Mill and Overlay Project as Project No. 2021-01.

**WHEREAS**, a feasibility report for City Project No. 2021-01 dated December 1, 2020 was submitted to the City Council of Sunfish Lake at the December 1, 2020 regular City Council meeting and was reviewed and discussed by the City Council at the December 1, 2020 regular City Council meeting.

**WHEREAS**, the December 1, 2020 feasibility report studies City Project No. 2021-01 including roadway surface improvements on Sunnyside Lane from Angell Road to the end of the cul-de-sac. The roadway surface improvements consist of a two-inch mill and overlay. Milling and overlaying involves grinding off the top two inches of asphalt and then repaving the milled two inches with new asphalt. Additionally, four existing storm culverts in the project area were reviewed for maintenance such as jetting out sediment and debris. Culverts will be considered for replacement at the time of full street reconstruction.

**WHEREAS**, at the January 5, 2021 Council meeting, the Council will call for a public hearing to consider approval of City Project No. 2021-01 (Sunnyside Lane Street Mill and Overlay) with an estimated cost of \$84,710.

**WHEREAS**, the proposed funding for the improvements is a combination of City financing and special assessments to benefitting properties. The City Assessment Policy identifies Sunnyside Lane as a Local Street to be assessed 80% of the street improvement costs.

**WHEREAS**, the proposed assessment amount and City financing amount are:

- Sunnyside Lane: \$67,770 (80% assessed to landowners)
- City Financing: \$16,940
- TOTAL: \$84,710

**NOW, THEREFORE, THE CITY COUNCIL OF SUNFISH LAKE DOES HEREBY RESOLVE AS FOLLOWS:**

1. The feasibility report dated December 30, 2020 is hereby received and approved by the City Council of Sunfish Lake. The City Council authorizes the preparation of plans and specifications in accord with the feasibility report. The plans and specifications shall be prepared by WSB & Associates, Inc.

WSB & Associates, Inc. is hereby designated the engineer for this improvement project.

2. The City Council will consider the improvements under City Project No. 2021-01 in accordance with the report and consider the financial feasibility of the Project and the feasibility of specially assessing the subject properties pursuant to Chapter 429 of the Minnesota Statutes. A list of the subject properties affected by City Project No. 2021-01 is attached hereto as **Exhibit A**.
3. A public hearing to consider the Mill and Overlay Improvements under City Project No. 2021-01 shall be held at 7:00 p.m. on February 2, 2021 at First Calvary Baptist Church located at 5495 South Robert Trail in the City of Sunfish Lake.
4. The City Attorney's office shall give mailed and published notice of the public hearing to consider the improvements under City Project No. 2021-01 as required by law. Notice of the hearing shall be published in the City's official newspaper on January 17, 2021 and on January 24, 2021 and mailed notice shall be sent to the affected landowners on or about January 15, 2021, or as soon thereafter as is practicable.

Adopted by the City Council of Sunfish Lake this 5<sup>th</sup> day of January, 2021.

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Dan O'Leary, Mayor

ATTEST:

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Catherine Iago, City Clerk

**EXHIBIT A**  
**LIST OF SUBJECT PROPERTIES AFFECTED BY**  
**CITY PROJECT NO. 2021-01**

| <b>Project Parcel Number</b> | <b>Tax Parcel Identification No.</b> | <b>Landowner Name and Property Address</b>                                                    |
|------------------------------|--------------------------------------|-----------------------------------------------------------------------------------------------|
| Parcel 1                     | 38-42600-01-051                      | H. William Park and Mary J. Park<br>15 Sunnyside Lane<br>Sunfish Lake, MN 55118               |
| Parcel 2                     | 38-42600-01-060                      | Michael F. McFadden and Mary Kate McFadden<br>25 Sunnyside Lane<br>Sunfish Lake, MN 55118     |
| Parcel 3                     | 38-42600-01-070                      | Thomas P. Hurley and Julie K. Hurley<br>27 Sunnyside Lane<br>Sunfish Lake, MN 55118           |
| Parcel 4                     | 38-42600-01-080                      | Daniel K. Halvorsen III and Kay O. Halvorsen<br>37 Sunnyside Lane<br>Sunfish Lake, MN 55118   |
| Parcel 5                     | 38-42600-01-090                      | Eric J. English and Sally L. English<br>47 Sunnyside Lane<br>Sunfish Lake, MN 55118           |
| Parcel 6                     | 38-42601-01-020                      | Michael J. Prueher and Melissa Prueher<br>50 Sunnyside Lane<br>Sunfish Lake, MN 55118         |
| Parcel 7                     | 38-42601-001-010                     | Michael S. Magnuson and Mary Kathleen Magnuson<br>40 Sunnyside Lane<br>Sunfish Lake, MN 55118 |

|           |                  |                                                                                    |
|-----------|------------------|------------------------------------------------------------------------------------|
| Parcel 9  | 38-42600-001-140 | Michael W. Saxon and Polly L. Saxon<br>20 Sunnyside Lane<br>Sunfish Lake, MN 55118 |
| Parcel 10 | 38-42600-001-150 | Maynard Jacobson<br>3 Angell Court<br>Sunfish Lake, MN 55118                       |

**CITY OF SUNFISH LAKE  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. 21-\_\_\_\_\_**

**A RESOLUTION APPOINTING JEFF SANDBERG AND WSB & ASSOCIATES, INC.,  
JESSICA COOK AND EHLERS AND ASSOCIATES, INC. AND JENNY BOULTON AND  
KENNEDY & GRAVEN TO ASSIST THE CITY WITH CITY  
PROJECT NO. 2021-01 (SUNNYSIDE LANE STREET MILL AND OVERLAY)**

**WHEREAS**, the City Council is considering whether to order and construct City Project No. 2021-01 Sunnyside Lane Street Mill & Overlay (the “Project”).

**WHEREAS**, City Project No. 2021-01 includes roadway surface improvements on Sunnyside Lane from Angell Road to the end of the cul-de-sac. The roadway surface improvements consist of a two-inch mill and overlay. Milling and overlaying involves grinding off the top two inches of asphalt and then repaving the milled two inches with new asphalt. Additionally, four existing storm culverts in the project area will receive maintenance such as jetting out sediment and debris.

**WHEREAS**, the City needs advice and services in the following three (3) areas:

- Engineering
- Fiscal Advisor
- Bond Counsel

**WHEREAS**, the Council has designated Jeff Sandberg of WSB & Associates, Inc. as the engineer for this Project.

**WHEREAS**, Jessica Cook of Ehlers & Associates, Inc. is well qualified to provide fiscal advice.

**WHEREAS**, Jenny Boulton of Kennedy & Graven is well qualified to provide bond counsel services.

**NOW, THEREFORE, THE CITY COUNCIL OF SUNFISH LAKE DOES HEREBY RESOLVE AS FOLLOWS:**

1. The Council hereby appoints Jeff Sandberg and WSB & Associates, Inc. to be the Project engineer.
2. The Council hereby appoints Jessica Cook and Ehlers & Associates, Inc. to provide the City with fiscal advisory services in connection with the Project.
3. The Council hereby appoints Jenny Boulton and Kennedy & Graven, Chartered to provide bond counsel services to the City in connection with the Project.

Passed this 5<sup>th</sup> day of January, 2021.

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Dan O'Leary, Mayor

Attest:

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Catherine Iago, City Clerk

**CITY OF SUNFISH LAKE  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. 21-\_\_\_\_\_**

**RESOLUTION APPROVING A PRELIMINARY FINANCING PLAN  
FOR CITY PROJECT NO. 2021-01  
(SUNNYSIDE LANE STREET MILL AND OVERLAY)**

**WHEREAS**, the City Council has accepted the Feasibility Report for City Project No. 2021-01 (Sunnyside Lane Street Mill and Overlay).

**WHEREAS**, on January 5, 2021, the City Council authorized the preparation of plans and specifications for City Project No. 2021-01 (Sunnyside Lane Street Mill and Overlay) (hereafter the "Project").

**WHEREAS**, the City Council has approved a schedule for the consideration of the Project.

**WHEREAS**, the City Council has called for a public hearing for consideration of ordering the Project. This public improvement hearing is being held on February 2, 2021, at 7:00 p.m.

**WHEREAS**, the City Attorney has prepared a notice of the public hearing.

**WHEREAS**, it is appropriate for the City Council to consider the outline of proposed financing for the Project.

**NOW, THEREFORE, THE CITY COUNCIL OF SUNFISH LAKE DOES HEREBY RESOLVE AS FOLLOWS:**

1. The City Council hereby approves the preliminary financing plan and preliminary assessment policy for the Project as shown on the attached Exhibit A.
2. Final consideration of the special assessment amounts and the terms of the special assessments shall be made by the City Council at the special assessment hearing.

Passed this 5<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
Dan O'Leary, Mayor

\_\_\_\_\_  
Catherine Iago, City Clerk

**EXHIBIT A**  
**PRELIMINARY FINANCING PLAN AND**  
**PRELIMINARY ASSESSMENT POLICY**  
**FOR CITY PROJECT NO. 2021-01**  
**(SUNNYSIDE LANE STREET MILL AND OVERLAY)**

| NO. | ITEM                                     | POLICY AND PLAN                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.  | Project No.                              | City Project No. 2021-01 (Sunnyside Lane Street Mill and Overlay)                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 2.  | Project Costs                            | Project Costs include construction costs and the time spent by the City Attorney, Consulting Engineer, City Treasurer, City Forester, City Clerk and City Planner relating to the Project and the costs of publishing and mailing the notices of public hearings. Project Costs also include an appropriate contingency amount for construction.                                                                                                                                  |
| 3.  | Estimate of Costs                        | The estimated cost of Project 2021-01 is \$84,710.                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 4.  | Allocation of Project Costs              | <p>The proposed funding for the improvements is a combination of City financing and special assessments to benefitting properties. The City Assessment Policy identifies Sunnyside Lane as a Local Street to be assessed 80% of the street improvement costs.</p> <p>The proposed assessment amount and City financing amount are:</p> <p>Sunnyside Lane: \$67,770 (80% assessed to 9 parcels)<br/> City Financing: <u>\$16,940 (20% City financing)</u><br/> TOTAL: \$84,710</p> |
| 5.  | City Participation                       | The City participation would be in the amount of \$16,940. The City participation will come from reserves and bond tax levy.                                                                                                                                                                                                                                                                                                                                                      |
| 6.  | Properties Subject To Special Assessment | The properties subject to the special assessment are the parcels identified by the City consulting engineer in the feasibility report.                                                                                                                                                                                                                                                                                                                                            |

|     |                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7.  | Assessment Methodology             | <p>City Project No. 2021-01 is proposed to be specially assessed against buildable tax parcels either abutting or served by the improvements. The areas and parcels are subject to the special assessments.</p> <p>Sunnyside Lane is a Local Street and 80% of the estimated cost is proposed to be assessed. The buildable tax parcels abutting or served by the improvements on Sunnyside Lane are proposed to be assessed \$7,530 per buildable tax parcel. The Project is estimated to cost \$84,710 with 80% of the estimated cost assessed to 9 landowners on or served by Sunnyside Lane in the amount of \$7,530 per parcel totaling \$67,770 in assessments for the Project.</p> |
| 8.  | Special Assessment Installments    | The special assessments will be payable in ten (10) yearly installments. The yearly installment of principal will be the same fixed amount each year; there will be an equal amortization of principal over the term. The interest amount will decline as the principal balance declines.                                                                                                                                                                                                                                                                                                                                                                                                 |
| 9.  | Interest on Special Assessments    | The interest on the special assessments will begin to accrue either from and after the date of levy or from January 1, 2022 as determined by the Council at the assessment hearing. It is anticipated that the assessments will be levied in September 2021. The interest rate will be not more than 2% above the bond rate.                                                                                                                                                                                                                                                                                                                                                              |
| 10. | Pre-payment of Special Assessments | Landowners will have thirty (30) days after levy of the special assessments to pre-pay the special assessments without any interest.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 11. | Initial Installment                | The initial installment of special assessments will be due and payable in calendar year 2022 together with real estate taxes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 12. | Payoff of Special Assessments      | In any calendar year, landowners will be able to payoff the special assessments in full by making a payment equal to the principal balance owed together with interest through December 31 of the year of payoff.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 13. | Partial Payments                   | Partial payments of principal outstanding will not be allowed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

**CITY OF SUNFISH LAKE  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. 21-\_\_\_\_\_**

**A RESOLUTION APPROVING THE PROJECT SCHEDULE FOR  
CITY IMPROVEMENT PROJECT NO. 2021-01  
(SUNNYSIDE LANE STREET MILL AND OVERLAY)**

**WHEREAS**, the City Council is considering whether to order and construct City Project No. 2021-01 (Sunnyside Lane Street Mill and Overlay. City Project No. 2021-01 involves mill and overlay rehabilitative measures on Sunnyside Lane including two-inch mill and overlay of the street and maintenance and improvement of existing storm culverts.

**WHEREAS**, to assist the Council in its consideration, it is appropriate to outline a general schedule of events related to City Project No. 2021-01.

**WHEREAS**, the Council acknowledges that the attached schedule is a preliminary schedule and that there may be deviations from the schedule.

**WHEREAS**, the purpose of the schedule is to assist the Engineer, Treasurer, Clerk and City Attorney in planning their various activities to bring forth the issue of whether the Council should proceed to order and construct the Project.

**NOW, THEREFORE, THE CITY COUNCIL OF SUNFISH LAKE DOES HEREBY RESOLVE AS FOLLOWS:**

- a. The attached schedule is hereby approved.
- b. The Council acknowledges that there may be deviations from the schedule.

Passed this 5<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
Dan O'Leary, Mayor

Attest:

\_\_\_\_\_  
Catherine Iago, City Clerk

**PROJECT SCHEDULE FOR**  
**SUNFISH LAKE IMPROVEMENT PROJECT NO. 2021-01**  
**(SUNNYSIDE LANE STREET MILL AND OVERLAY)**

|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Tuesday, January 5, 2021   | <ul style="list-style-type: none"> <li>• City Engineer submits final feasibility report to Council</li> <li>• Council, at its regular January 5, 2021 Council meeting approves the following: <ul style="list-style-type: none"> <li>➤ Resolution approving feasibility report and calling for a public hearing on February 2, 2021</li> <li>➤ Resolution approving preliminary financing plan</li> <li>➤ Resolution approving preliminary project schedule</li> <li>➤ Resolution appointing engineer, bond counsel and fiscal advisor</li> </ul> </li> </ul> |
|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Thursday, January 14, 2021 | Send Notice of Public Improvement Hearing to official newspaper (Pioneer Press) for publication on January 17, 2021 and January 24, 2021                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Friday, January 15, 2021   | Mail the Notice of Public Improvement Hearing to affected landowners                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Sunday, January 17, 2021   | Publish the Notice of Public Improvement Hearing in the official newspaper                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Sunday, January 24, 2021   | Publish the Notice of Public Improvement Hearing in the official newspaper                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Tuesday, February 2, 2021  | <p>Council holds public hearing to consider ordering the Project</p> <p>Council, at its regular February 2, 2021 Council meeting approves the following:</p> <ul style="list-style-type: none"> <li>➤ Resolution ordering the Project</li> <li>➤ Resolution ordering preparation of plans and specifications</li> </ul>                                                                                                                                                                                                                                       |

|                            |                                                                                                                                                                              |
|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                            |                                                                                                                                                                              |
| Tuesday, April 6, 2021     | Council, at its regular April 6, 2021 Council meeting, approves final plans and specifications for bidding purposes and by resolution, authorizes advertisement for bids     |
|                            |                                                                                                                                                                              |
| April __, 2021             | Advertisement for bids published in official newspaper ( <i>Pioneer Press</i> )                                                                                              |
|                            |                                                                                                                                                                              |
| April __, 2021             | Advertisement for bids published in trade paper ( <i>Finance &amp; Commerce</i> )                                                                                            |
|                            |                                                                                                                                                                              |
| April __, 2021             | Second advertisement for bids published in official newspaper ( <i>Pioneer Press</i> )                                                                                       |
|                            |                                                                                                                                                                              |
| April __, 2021             | Second advertisement for bids published in trade paper ( <i>Finance &amp; Commerce</i> )                                                                                     |
|                            |                                                                                                                                                                              |
| May __, 2021               | <ul style="list-style-type: none"> <li>• Last day for submission of bids.</li> <li>• Opening and tabulation of bids.</li> </ul>                                              |
|                            |                                                                                                                                                                              |
| Tuesday, June 1, 2021      | Council, at its regular Council meeting on June 1, 2021, considers bids and awards construction contract                                                                     |
|                            |                                                                                                                                                                              |
| June 2021 – September 2021 | Construction of Project                                                                                                                                                      |
|                            |                                                                                                                                                                              |
| Tuesday, August 2, 2021    | Council, at its regular Council meeting on August 2, 2021 declares costs to be assessed and calls for public hearing for special assessments to be held on September 7, 2021 |
|                            |                                                                                                                                                                              |
| August 13, 2021            | Mail Notice of public hearing for proposed special assessments to affected landowners                                                                                        |

|                            |                                                                                                                                         |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
|                            |                                                                                                                                         |
| August 11, 2021            | Send Notice of public hearing to official newspaper for publication on Sunday, August 15, 2021 and Sunday, August 22, 2021              |
|                            |                                                                                                                                         |
| August 15, 2021            | Publish Notice of public hearing for proposed special assessments                                                                       |
|                            |                                                                                                                                         |
| August 22, 2021            | Publish Notice of public hearing for proposed special assessments                                                                       |
|                            |                                                                                                                                         |
| Tuesday, September 7, 2021 | Special Assessment hearing<br><br>Council, at its regular Council meeting on September 7, 2021, approves and levies special assessments |
|                            |                                                                                                                                         |
| _____, 2021                | End of 30 day period to pay special assessments without interest<br><br>End of period to appeal assessments                             |
|                            |                                                                                                                                         |
| _____, 2021                | City certifies special assessments to County for collection of real estate taxes in year 2022 and thereafter                            |
|                            |                                                                                                                                         |