

Memorandum

To: Sunfish Lake Mayor Dan O'Leary and City Council Members

From: Tom Ramler-Olson, AICP, City Planner

Date: December 1, 2020

Re: Sunfish Lake – Planning Update for December City Council Meeting
WSB Project No. 015255-000

November Planning Commission Meeting

Canceled due to a lack of agenda.

Additional Planning Updates

Staff Transition

The previous planner, Ryan Krzos, left WSB on Friday November 20, 2020. I fully assumed planning responsibilities on the following Monday November 23. During the two weeks prior to Ryan's departure, I was introduced to staff and Council, current planning and city matters, future planning tasks, responsibilities, and processes. I'm looking forward to helping your community as your City Planner.

Site Visits

Staff conducted final site inspections for the project at 357 Salem Church on Wednesday November 18, 2020. The applicant explained that two trees are planned to be planted in the Spring. Those trees will replace two that were removed for the improvements. Another matter that came were the need for erosion control mats for areas that were disturbed.