

Memorandum

To: Sunfish Lake Mayor Dan O'Leary and City Council Members

From: Ryan Krzos, AICP
City Planner

Date: September 30, 2020

Re: Sunfish Lake – Planning Update for October City Council Meeting
WSB Project No. 015255-000

September Planning Commission Meeting

The September Planning Commission meeting was cancelled due to lack of agenda items.

Additional Planning Updates

Bancroft Property

Staff has fielded a significant number of calls and inquiries regarding the Bancroft property, addressed as 100 Windy Hill Road. Questions have generally been regarding viability of further subdivision of the property. No specific plans have been provided or brought forward to date.

32 55th Street W

Staff has also received a number of inquiries regarding the property addressed as 32 55th St W. No applications have been submitted to date.

Application Coordination

- Staff have begun to review development plans for a proposed new residence at 245 Salem Church Road. It is anticipated that the Planning Commission will review the request at their October meeting, with likely City Council review at the November meeting.
- Staff have continued to review development plans for a proposed new pool at 1 Horseshoe Ln. Planning Commission review is required prior to consideration by the City Council.
- Staff is working with the sign installer for Southside Baptist in coordinating the sign permit to install the dynamic sign subject to the variance at the September City Council meeting. The sign permit is administrative in nature and does not require Planning Commission or City Council review.

Minor Site and Building Plan Approvals

Staff approved a minor site and building plan review for repaving of the private driveways at 2120, 2130, 2140, 2144, and 2150 Charlton Rd. The project involved the repaving of driveways within their existing footprint.

Site Visits

Staff conducted a final site inspection for the pool and sport court constructed at 2431 Angell Rd.

Cc: Catherine Iago, City Clerk
Tim Kuntz, City Attorney
Jeff Sandberg, City Engineer
Mike Andrejka, Building Official
Jim Naves, City Forester
Ron Wasmund, Septic System Inspector
Dave Dreelan, Fire Chief