LIST OF BILLS

City of Sunfish Lake, MN
Cash Requirements
As of Jun 30, 2020
Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
BOND TRUST SERVICES BOND TRUST SERVICES	58016	6/15/20	6/15/20	2,275.00		15
	58017	6/15/20	6/15/20	3,962.50		15
	58018	6/15/20	6/15/20	12,888.75		15
	58777	6/15/20	6/15/20	475.00		15
BOND TRUST SERVICES BOND TRUST SERVICES				19,601.25		
IAGOCATH CATHERINE IAGO	ENVELOPES	6/30/20	6/30/20	31.19		
IAGOCATH CATHERINE IAGO				31.19		
IAGOCATHW2 CATHERINE IAGO	1181	6/15/20	6/15/20	753.47		15
IAGOCATHW2 CATHERINE IAGO				753.47		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	1169	6/17/20	6/17/20	542.21		13
IAGOCONSULTINGLLC IAGO CONSULTING LLC				542.21		
INTERNALREVSVC INTERNAL REVENUE SERVI	1193	6/30/20	6/30/20	1,045.11		
INTERNALREVSVC INTERNAL REVENUE SERVI				1,045.11		
LANOUEANN ANN P. LANOUE	JUNE2020	6/30/20	6/30/20	1,142.57		
LANOUEANN ANN P. LANOUE				1,142.57		
LEVANDER LEVANDER, GILLEN & MILL	MAY 2020 LEGAL F	6/1/20	6/1/20	2,420.00		29
LEVANDER LEVANDER, GILLEN & MILL				2,420.00		
LIVINGSCULPTURE LIVING SCULPTURE TREE &	06152020	6/18/20	6/18/20	371.50		12
LIVINGSCULPTURE LIVING SCULPTURE TREE &				371.50		
MNDEPTREVENUE MN DEPARTMENT OF REVE	1037	6/22/20	6/22/20	390.00		8
MNDEPTREVENUE MN DEPARTMENT OF REVE				390.00		
O'SHAUGHNESSY GILLIAN O'SHAUGHNESSY	REFUND	6/9/20	6/9/20	200.00		21
O'SHAUGHNESSY				200.00		

City of Sunfish Lake, MN
Cash Requirements
As of Jun 30, 2020

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
GILLIAN O'SHAUGHNESSY						
POLICE CITY OF WEST ST. PAUL	1049	6/22/20	6/22/20	8,773.67		8
POLICE CITY OF WEST ST. PAUL				8,773.67		
ROUGHCUTT ROUGH CUTT	JUNE 18 20 CUT	6/18/20	6/18/20	400.00		12
ROUGHCUTT ROUGH CUTT				400.00		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	1156	6/17/20	6/17/20	350.00		13
ST. ANNES ST. ANNE'S EPISCOPAL CHU				350.00		
ST.PAUL PIONEER PRES ST. PAUL PIONEER PRESS	0520572448	6/18/20	6/18/20	21.07		12
ST.PAUL PIONEER PRES ST. PAUL PIONEER PRESS				21.07		
WSB WSB & ASSOCIATES	R-013724-000-10	6/11/20	6/11/20	200.00		19
	R-012638-000-6	6/11/20	6/11/20	370.00		19
	R-015288-000-5	6/11/20	6/11/20	4,750.25		19
	R015255-000-6	6/11/20	6/11/20	1,176.25		19
	R-015743-000-2	6/11/20	6/11/20	582.00		19
	R-016312-000-1	6/11/20	6/11/20	81.75		19
	R-014912-000-4	6/11/20	6/11/20	1,717.00		19
WSB WSB & ASSOCIATES				8,877.25		
XCEL XCEL ENERGY	690216542	6/25/20	6/25/20	79.11		5
XCEL XCEL ENERGY				79.11		
Report Total				44,998.40		

Debt Service Statement

WIRES due by July 31, 2020
CHECKS due by July 27, 2020

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Statement #: 58016
Statement Date: June 15, 2020

RE: $330,000.00 General Obligation Improvement Bonds, Series 2014A

Debt Service Date	CUSIP	Principal	Interest	Total Due
08-01-2020	867349	$0.00	$2,275.00	**$2,275.00**

Payment Instructions

WIRES due by July 31, 2020
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327150

CHECKS due by July 27, 2020
Make check payable to:
Bond Trust Services Corporation
Ref: 327150
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!

Debt Service Statement

WIRES due by July 31, 2020
CHECKS due by July 27, 2020

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Statement #: 58017
Statement Date: June 15, 2020

RE: $415,000.00 General Obligation Improvement Bonds Series 2017A

Debt Service Date	CUSIP	Principal	Interest	Total Due
08-01-2020	867349	$0.00	$3,962.50	**$3,962.50**

Payment Instructions

WIRES due by July 31, 2020
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 329623

CHECKS due by July 27, 2020
Make check payable to:
Bond Trust Services Corporation
Ref: 329623
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!

Debt Service Statement

WIRES due by July 31, 2020
CHECKS due by July 27, 2020

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Statement #: 58018
Statement Date: June 15, 2020

RE: $995,000.00 General Obligation Improvement Bonds, Series 2019A

Debt Service Date	CUSIP	Principal	Interest	Total Due
08-01-2020	867349	$0.00	$12,888.75	**$12,888.75**

Payment Instructions

WIRES due by July 31, 2020
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 333279

CHECKS due by July 27, 2020
Make check payable to:
Bond Trust Services Corporation
Ref: 333279
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

For your convenience, multiple Statements/Invoices may be combined in one payment.
Thank you for your business!

EHLERS BOND TRUST SERVICES

Paying Agent Fee Invoice

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Invoice #: 58777
Invoice Date: 6/15/2020

Re: $330,000.00 General Obligation Improvement Bonds, Series 2014A

Due Date:	8/1/2020	Paying Agent Fee:	$475.00

Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services Corporation
Ref: 58777-PA

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

7/2/2020 11:13

INVOICE

Services rendered for the month of June 2020

City Administrator			
City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/7/2020			$ 542.21
			$ 542.21
City Clerk			
City Clerk monthly services per Employment Agreement Addendum dated 1/7/2020			$ 1,265.26
			$ 1,265.26
City FICA 7.65%			96.79
Total Cost City Clerk-month			**1,362.05**
Calculation of net Check-City Clerk			
Monthly services per employment agreement			1,265.26
Less Federal Income tax withheld	$	(275.00)	
Less FICA withheld- 7.65%		(96.79)	
Less State tax withheld		(140.00)	
Total Withholdings			(511.79)
	Net check		$ 753.47

City of Sunfish Lake
City of Sunfish Lake — Wages and related withholdings
Detail of compensation and related withholdings

Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	Feb Mar	Cum'l 1st qtr	Mar April	April May	May June	Cum'l 2nd qtr	June July	July Aug	Aug Sept	Cum'l 3rd qtr	Sept Oct	Oct Nov	Nov Dec	Cum'l 4th Qtr	Cum'l 2020
Independent-"Iago Consulting, LLC																				
Contractor-Adminstrator	4,467	372.24		526.42	542.21	542.21	1,610.84	542.21	542.21	542.21	1,626.63	542.21			542.21				-	3,779.68
	4,556	379.69					-				-				-				-	-
	4,693	391.08																		
	5,550	462.50																		
		511.09																		
		526.42																		
		542.21																		
Wages-City Clerk	10,632	886.00		1,228.41	1,265.26	1,265.26	3,758.93	1,265.26	1,265.26	1,265.26	3,795.73	1,265.26			1,265.26				-	8,819.97
Withholding	10,845	903.72					-				-				-				-	-
	11,170	930.83																		
FICA=7.65%	12,950	1,079.17		93.97	96.79	96.79	287.56	96.79	96.79	96.79	290.38	96.79			96.79				-	674.73
		1,192.63																		
		1,265.26																		
Federal Income Tax				275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00	275.00			275.00				-	1,925.00
State Income Tax				140.00	140.00	140.00	420.00	140.00	140.00	140.00	420.00	140.00			140.00				-	980.00
Pera-Iago-exempt							-				-				-				-	-
Total Withholdings				508.97	511.79	511.79	1,532.56	511.79	511.79	511.79	1,535.38	511.79			511.79				-	3,579.73
Net Check				719.44	753.47	753.47	2,226.37	753.47	753.47	753.47	2,260.40	753.47			753.47				-	5,240.24
	Per hour																			
Wages-Treasurer- Lanoue		67.63		1,754.74	1,807.38	1,807.38	5,369.50	1,807.38	1,807.38	1,807.38	5,422.14	1,807.38			1,807.38				-	12,599.02
Withholding		69.66					-													-
	18.500	1,541.66																		
		1,754.74																		
		1,807.38																		
FICA=7.65%				134.24	138.26	138.26	410.77	138.26	138.26	138.26	414.79	138.26			138.26				-	963.83
Federal Income Tax				300.00	300.00	300.00	900.00	300.00	300.00	300.00	900.00	300.00			300.00				-	2,100.00
State Income Tax				150.00	150.00	150.00	450.00	250.00	250.00	250.00	750.00	250.00			250.00				-	1,450.00
Pera-Lanoue - Exempt							-				-				-				-	-
Total Withholdings				584.24	588.26	588.26	1,760.77	688.26	688.26	688.26	2,064.79	688.26			688.26				-	4,513.83
Net wages				1,170.50	1,219.12	1,219.12	3,608.73	1,119.12	1,119.12	1,119.12	3,357.35	1,119.12			1,119.12				-	8,085.19
Postage				4.95	3.30	9.05	17.30	3.30	9.35	6.60	19.25	4.95			4.95				-	41.50
Supplies				28.50	18.50	18.50	65.50	18.50	18.50	18.50	55.50	18.50			18.50				-	139.50
Net check				1,203.95	1,240.92	1,246.67	3,691.53	1,140.92	1,146.97	1,144.22	3,432.10	1,142.57			1,142.57				-	8,266.19
Taxable Wages-minus PERA																				
Consolidated																				
Wages				2,983.15	3,072.64	3,072.64	9,128.43	3,072.64	3,072.64	3,072.64	9,217.92	3,072.64			3,072.64				-	21,418.99
Withholding				575.00	575.00	575.00	1,725.00	575.00	575.00	575.00	1,725.00	575.00			575.00				-	4,025.00
FICA				228.21	235.06	235.06	698.32	235.06	235.06	235.06	705.17	235.06			235.06				-	1,638.55
Federal Income Tax				575.00	575.00	575.00	1,725.00	575.00	575.00	575.00	1,725.00	575.00			575.00				-	4,025.00
State Income Tax				290.00	290.00	290.00	870.00	390.00	390.00	390.00	1,170.00	390.00			390.00				-	2,430.00
Pera				-	-	-	-	-	-	-	-	-			-				-	-
Total Withholdings				1,093.21	1,100.06	1,100.06	3,293.32	1,200.06	1,200.06	1,200.06	3,600.17	1,200.06			1,200.06				-	8,093.55
Net Check				1,889.94	1,972.58	1,972.58	5,835.11	1,872.58	1,872.58	1,872.58	5,617.75	1,872.58			1,872.58				-	13,325.44
Unemployment-not required-only payment when a claim is filed																				
PERA																				
PERA-Withholding				-	-	-	-	-	-	-	-	-			-				-	-
PERA-City contribution-7.25%-Blair only				-	-	-	-	-	-	-	-	-			-				-	-
Total PERA contribution				-	-	-	-	-	-	-	-	-			-				-	-
IRS																				
Iago Fica withholding				93.97	96.79	96.79	287.56	96.79	96.79	96.79	290.38	96.79			96.79				-	674.73
Lanoue Fica withholding				134.24	138.26	138.26	410.77	138.26	138.26	138.26	414.79	138.26			138.26				-	963.83
Iago withholding				275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00	275.00			275.00				-	1,925.00
Lanoue withholding				300.00	300.00	300.00	900.00	300.00	300.00	300.00	900.00	300.00			300.00				-	2,100.00
FICA-city contribution				228.21	235.06	235.06	698.32	235.06	235.06	235.06	705.17	235.06			235.06				-	1,638.55
Total IRS deposit				**1,031.42**	**1,045.11**	**1,045.11**	**3,121.65**	**1,045.11**	**1,045.11**	**1,045.11**	**3,135.34**	**1,045.11**			**1,045.11**				-	**7,302.11**
State																				
Iago withholding				140.00	140.00	140.00	420.00	140.00	140.00	140.00	420.00	140.00			140.00				-	980.00
Lanoue withholding				150.00	150.00	150.00	450.00	250.00	250.00	250.00	750.00	250.00			250.00				-	1,450.00
Due State				**290.00**	**290.00**	**290.00**	**870.00**	**390.00**	**390.00**	**390.00**	**1,170.00**	**390.00**	-	-	**390.00**				-	**2,430.00**

CATHY IAGO <cjiago@comcast.net> 6/30/2020 4:19 PM

Expense for Recycling Grant

To Cassandra Schueller <cschueller@wspmn.gov> • Ann Lanoue <alanoue@comcast.net>

Hi Ann and Cassandra - Attached is the receipt from Office Depot for the envelopes I used for the SFL Newsletter.

Ann - please place this expenditure under the Recycling Grant expenditures - this year we have to keep track of our expenses and submit them for reimbursement versus the County just sending us the money up front.

Sorry if this causes any problems with your record keeping.

Thanks - Cathy

Cathy Iago, City Clerk/Administrator

City of Sunfish Lake

Email: cjiago@comcast.net

Phone: 651-768-7542

- NewsletterEnvelopesReceipt2020.pdf (368 KB)

SFL - Envelopes for Newsletter

Office DEPOT
OfficeMax

WOODBURY - (651) 730-0494
03/24/2020 12:37 PM

VPVTGAUP455X5ERB6

SALE	6337-3-4170-288326-20.2.2	
633904 ENVELOPE,#10,C	38.99	
Coupon - 48111448	-7.80	
You Pay	31.19	S
334901 TNR,HYLD,BRTHR	80.49	S
224744 RECYCLING PROG S		
Coupon Number - 48111448		
Subtotal:	111.68	
Total:	111.68	
Cash:	120.00	
CHANGE:	(8.32)	

Tax Exemption Number 23334199
Total Savings:
$7.81

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

WE WANT TO HEAR FROM YOU!
Visit survey.officedepot.com
and enter the survey code below:
J5PN CQ95 HXTG

xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

Recycling

Ann P. Lanoue
City Treasurer
8010 Corey Path
Inver Grove Heights. MN 55076
651-338-3756
alanoue@comcast.net

7/2/2020 11:16

INVOICE

City of Sunfish Lake

Accounting services for June 2020 per Employment Addendum dated 1/7/2020		1,807.38
Postage expense		4.95
Supplies - printing @ $.10 per page		18.50
		1,830.83
		1,830.83
Less Federal Income tax withheld	300.00	
Less FICA	138.26	
Less PERA withheld 0% (Exempt)	-	
Less State tax withheld	250.00	
Total Withholdings		(688.26)
	Net check	1,142.57
Reconciliation to Treasurer Expense		
Services		1,807.38
City FICA 7.65%		138.26
City Pera-0%		-
Total Treasurer		1,945.64

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

May 31, 2020

Client # 18305E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

YOU MAY NOW PAY YOUR INVOICE ONLINE
PLEASE SEE OUR PAYMENT PAGE AT WWW.LEVANDER.COM

	FEES	EXPENSES	COSTS	BALANCE
18305-00000 General Business	2,227.50	0.00	0.00	$2,227.50

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

May 31, 2020
Client # 18305-00000E
Statement # 355

General Business

For Services Through 05/25/20

		RATE	HOURS	
04/28/2020	Telephone conference with City Clerk concerning record retention.	130.00	0.30	39.00
	Review upcoming Sunfish Lake agenda items.	130.00	0.40	52.00
	Extended conference call and follow-up concerning record retention issues with City Clerk.	130.00	1.00	130.00
	Telephone conference with City Planner; follow-up to planner correspondence; review non-conforming structure issue.	130.00	0.80	104.00
	Review planning reports; review engineering reports; follow-up call with City Planner.	130.00	1.00	130.00
04/29/2020	Review of agenda materials for upcoming Council meeting.	130.00	1.50	195.00
05/05/2020	Preparation for Sunfish Lake Council meeting.	130.00	1.50	195.00
	Sunfish Lake Council meeting and follow-up.	130.00	1.80	234.00
05/08/2020	Review of Sunfish Lake correspondence.	130.00	0.40	52.00
05/14/2020	Review correspondence.	130.00	0.80	104.00
05/19/2020	Legal research concerning electronic Council meeting and extension of State of Emergency.	130.00	1.40	182.00
	Review Sunfish Lake correspondence.	130.00	0.50	65.00
	Research concerning significance of population estimate.	130.00	0.40	52.00
05/21/2020	Research concerning electronic meeting for City Council meetings.	130.00	1.00	130.00
	Timothy J. Kuntz		12.80	1,664.00

City of Sunfish Lake

May 31, 2020

Client # 18305-00000E

Statement # 355

General Business

		RATE	HOURS	
05/15/2020	Prepare memo re remote meeting issue.	130.00	2.70	351.00
	Bridget McCauley Nason		2.70	351.00
04/28/2020	Prepare e-mail correspondence to City Planner re proper publication and posting of Notice for May 5th Council meeting.	85.00	0.40	34.00
04/29/2020	Prepare e-mail correspondence to City Planner re issues pertaining to publishing notices; review May 5th Council meeting agenda and reports of Planner and Engineer.	85.00	0.50	42.50
05/06/2020	Conference to review and discuss May 5th Council meeting and preparation of resolution extending state of emergency until August.	85.00	0.20	17.00
05/14/2020	Prepare e-mail correspondence to Mayor re future Council meetings; prepare interoffice memo re same.	85.00	0.20	17.00
05/19/2020	Conference call to review and discuss issues pertaining to holding Council meetings virtually; prepare e-mail correspondence to Mayor re same; prepare e-mail correspondence re Met Council population estimates.	85.00	0.80	68.00
05/21/2020	Conference to review and discuss resolutions relating to holding meetings electronically; prepare e-mail correspondence to Mayor and Council sending memo relating to holdings meetings electronically for the remainder of the year.	85.00	0.40	34.00
	Leah M. Rose		2.50	212.50
	FOR CURRENT SERVICES RENDERED		18.00	2,227.50
	BALANCE DUE			$2,227.50

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

May 31, 2020
Client # 93000E

YOU MAY NOW PAY YOUR INVOICE ONLINE
PLEASE SEE OUR PAYMENT PAGE AT WWW.LEVANDER.COM

	FEES	EXPENSES	COSTS	BALANCE
93000-10000 Criminal - DUI	8.50	0.00	0.00	$8.50
93000-20000 Criminal - Traffic	172.50	0.00	0.00	$172.50
93000-50000 Criminal - Miscellaneous	11.50	0.00	0.00	$11.50
	192.50	0.00	0.00	$192.50

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

May 31, 2020
Client # 93000-10000E
Statement # 288

Criminal - DUI

For Services Through 05/25/20

		RATE	HOURS	
05/08/2020	Prepare files for Rule 5 hearings.	85.00	0.10	8.50
	Sena M. Dahl		0.10	8.50
	FOR CURRENT SERVICES RENDERED		0.10	8.50
	BALANCE DUE			$8.50

Client # 93000-20000E
Statement # 298

Criminal - Traffic

		RATE	HOURS	
04/29/2020	Review police reports and other evidence to make offer to defense attorney to resolve pending cases by mail.	115.00	0.40	46.00
05/04/2020	Review and analysis of police reports for charging decisions; prepare formal complaint in Rousseau case.	115.00	0.80	92.00
05/06/2020	Review and analysis of police reports for charging decisions; prepare formal complaint in Rousseau case.	115.00	0.30	34.50
	Aaron Price		1.50	172.50
	FOR CURRENT SERVICES RENDERED		1.50	172.50

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

City of Sunfish Lake

May 31, 2020

Client # 93000-20000E
Statement # 298

Criminal - Traffic

BALANCE DUE	$172.50

Client # 93000-50000E
Statement # 277

Criminal - Miscellaneous

		RATE	HOURS	
05/17/2020	Analysis of new judicial order on upcoming court cases and appearances.	115.00	0.10	11.50
	Bridget McCauley Nason		0.10	11.50
	FOR CURRENT SERVICES RENDERED		0.10	11.50
	BALANCE DUE			$11.50
	TOTAL BALANCE DUE			$192.50

Living Sculpture Tree and Shrub Care, Inc.

5900 Zehnder Road
Sunfish Lake, Minnesota 55077

June 18, 2020

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

Invoice for Sunfish Lake City Forester Consultant through 6-15-2020

5/20	Consultation with resident regarding tree issues at 270 Salem Church Road - 1 hr	$61.90
5/21	Consultation with resident regarding tree issues at 410 Salem Church Road - 1 hr	$61.90
5/27	Prepared burning permit for Herschbach – 0.5 hr	$30.95
6/2	Preparation for and participation in City Council meeting 1.5 hr	$92.85
6/4	Prepared burning permit for Sirek/Flynn – 0.5 hr	$30.95
6/14	Prune branches obstructing view of signs along Charlton Road and checked Sunfish Lake water level – 1 hr	$61.90
6/15	Consultation with resident regarding tree issues at 45 Salem Church Road - 1 hr	$61.90

Total due $371.50

Regards,
Jim Nayes

Ryan Krzos <rkrzos@wsbeng.com> 6/9/2020 8:12 AM

Permit Fee Refund Request - 3 Acorn Dr

To Ann <alanoue@comcast.net>

Hi Ann,

Please process a refund for the administrative permit fee submitted by Gillian O'Shaughnessy at the July City Council Meeting.

Let me know if you have any questions or need additional info.

Thanks,
-Ryan Krzos

Ryan Krzos, AICP
Planner
612.210.0481 (o) |
WSB | wsbeng.com

- image0cd369.PNG (7 KB)

CITY OF *Sunfish Lake* MINNESOTA

APPLICATION FOR CONSIDERATION OF PLANNING/ZONING REQUEST

City Planner
Ryan Grittman
Northwest Associated Consultants, Inc.
4150 Olson Memorial Highway, Suite 320
Golden Valley, MN 55422
651.726.7296

Case No: ____________
Fee: ____________ *Pd.* ______
Escrow Amt: $200 *Pd.* ______
Date Filed: ____________

Please read carefully and answer all questions thoroughly. Only complete applications will be accepted after validation by the City Planner and prior to acceptance of required processing fees/deposits.

Street Location of Property: 3 Acorn Drive

Legal Description of Property
(Attach additional sheet if necessary): home

Owner: Name: Matthew + Gillian O'Shaughnessy

Address: 3 Acorn Dr.

City: Sunfish lake State: MN Zip: 55077

Phone (required)(cell): 612-961-9387 (Other): ____________

Email (required): gillianoshaughnessy1@gmail.com

Applicant (If other than owner):

Name: ____________

Address: ____________

City: ____________ State: ____________ Zip: ____________

Phone (required): ____________ (Other): ____________

Email (required): ____________

Type of Request (check all that apply):

- ______ Major Site and Building Plan
- X Minor Site and Building Plan
- ______ Conditional Use Permit / Interim Use Permit
- ______ Variance (Major or Minor)
- ______ Site Alteration/Tree Preservation Plan
- ______ Lot Division/Consolidation
- ✓ Administrative Permit Chicken Keeping
- ______ Preliminary Plat / Final Plat
- ______ Other ____________

ROUGH CUTT

"We make weeds look good"

Todd Fossand
4796 159th Street West
Apple Valley, MN 55124

Mobile: 651-343-9891

Cutting done for:

Sunfish Lake

Jim Maze

Location of cutting:

Sunfish Lake
Roadsides

Dated mowed: 6-18-20

Cutting of noxious weeds and high grasses on private property

Extras:

Minimum Charge: $85.00

Extras: ____________________

TOTAL DUE: 400.00

Not liable for damage caused as a result of property variances (i.e., sprinkler heads, well caps, etc.) which are not marked.

TwinCities.com PIONEER PRESS

PO Box 8015 Willoughby, OH 44096-8015
Return Service Requested

BILLING PERIOD	ADVERTISER/CLIENT NAME	
5/1/2020 - 5/31/2020	CITY OF SUNFISH LAKE LEGALS	
TOTAL AMOUNT DUE	CURRENT AMOUNT	TERMS OF PAYMENT
$107.93	$21.07	Net 30
PAGE	INVOICE NUMBER	BILLED ACCOUNT NUMBER
Page 1 of 1	0520572448	572448

2.2

ADVERTISING INVOICE AND STATEMENT

BILLING ACCOUNT NAME AND ADDRESS

1698000152 PRESORT PBPS001 <B3>

CITY OF SUNFISH LAKE LEGALS
CITY TREASURER ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

REMITTANCE ADDRESS

ST PAUL PIONEER PRESS
PO BOX 8015
WILLOUGHBY, OH 44096-8015

PLEASE DETACH AND RETURN UPPER PORTION WITH YOUR REMITTANCE

Date	Ad Reference No.	Advertisement Description	Size/Ad	Times Ran	Total Rate	Gross Amount	Net Amount
		Balance Forward					$181.89
05/12	P616846	Payment - Check 0000008302					($95.03)
05/17 - 05/23	0071454103	S Legals S Full Run CITYOFSUNFISHLAKEDAK	1.00 x 49 Li	1.00		$21.07	$21.07

CURRENT NET AMOUNT DUE	30 DAYS	60 DAYS	Over 90 DAYS	TOTAL AMOUNT DUE
$21.07	$86.86	$0.00	$0.00	$107.93

2.2

TwinCities.com PIONEER PRESS

Please call 888-621-6234 for billing inquiries

PO Box 8015 Willoughby, OH 44096-8015
FED. ID # 76-0425553

Sales Representative/Phone Number

Emily Kunz / 651-228-5328

INVOICE NUMBER	BILLING PERIOD	BILLED ACCOUNT NUMBER	ADVERTISER/CLIENT CODE	ADVERTISER/CLIENT NAME
0520572448	5/1/2020 - 5/31/2020	572448	572448	CITY OF SUNFISH LAKE LEGALS

ADVERTISING INVOICE

June 11, 2020

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: May, 2020 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering and planning services during the month of May for the City of Sunfish Lake.

If you have any questions, please contact me at (651) 286-8474.

Sincerely,

WSB & Associates, Inc.

Jeffry S. Sandberg,
City Engineer

Enclosure(s)

cc: Mayor Daniel O'Leary

kc

701 XENIA AVENUE S | SUITE 300 | MINNEAPOLIS, MN | 55416 | 763.541.4800 | WSBENG.COM

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

wsb

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2020
Project/Invoice: R-013724-000 - 10
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

1 Sunfish Lane

Professional Services from May 1, 2020 to May 31, 2020

Phase 001 SFLK - 1 Sunfish Lane Plan Review

Project Management

		Hours	Rate	Amount	
Sandberg, Jeffry		.50	182.00	91.00	
	Totals	.50		91.00	
	Total Labor				**91.00**
			Total this Task		**$91.00**

Plan Reivew

		Hours	Rate	Amount	
Krzos, Ryan		1.00	109.00	109.00	
	Totals	1.00		109.00	
	Total Labor				**109.00**
			Total this Task		**$109.00**
			Total this Phase		**$200.00**
			Total this Invoice		**$200.00**

Billings to Date

	Current	Prior	Total
Labor	200.00	8,076.75	8,276.75
Totals	**200.00**	**8,076.75**	**8,276.75**

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2020
Project/Invoice: R-012638-000 - 6
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2 Sunfish Lane
Professional Services from May 1, 2020 to May 31, 2020

Phase 001 Plan Review

Project Management

	Hours	Rate	Amount	
Sandberg, Jeffry	1.50	182.00	273.00	
Totals	1.50		273.00	
Total Labor				**273.00**
		Total this Task		**$273.00**

Meetings

	Hours	Rate	Amount	
Rybak, Hannah	.25	97.00	24.25	
Totals	.25		24.25	
Total Labor				**24.25**
		Total this Task		**$24.25**

Planning Review

	Hours	Rate	Amount	
Rybak, Hannah	.75	97.00	72.75	
Totals	.75		72.75	
Total Labor				**72.75**
		Total this Task		**$72.75**
		Total this Phase		**$370.00**
		Total this Invoice		**$370.00**

Billings to Date

	Current	Prior	Total
Labor	370.00	9,072.75	9,442.75
Totals	**370.00**	**9,072.75**	**9,442.75**

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2020
Project/Invoice: R-015288-000 - 5
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2020 City Engineering Services

Comments: Council Meeting $50 rate.

Professional Services from May 1, 2020 to May 31, 2020

Phase 001 General City Engineering Services
General City Engineering Services

		Hours	Rate	Amount
Fallon, Kendra	5/18/2020	.50	115.00	57.50
2156 Charlton Drainage Questions				
Feuerstein, Joseph	5/12/2020	2.25	99.00	222.75
Fire Marker check and communications				
Movall, Brandon	5/18/2020	6.00	107.00	642.00
erosion control inspections for all active projects (4.5 hours), drainage investigation for 2156 Charlton Rd (1.5 hours)				
Movall, Brandon	5/21/2020	2.00	107.00	214.00
erosion control inspection follow-ups				
Penn, Aleesha	5/27/2020	.50	84.00	42.00
created June Engineer report and sent out.				
Sandberg, Jeffry	5/4/2020	1.00	182.00	182.00
prepare memo for Pass-thru traffic SCR				
Sandberg, Jeffry	5/5/2020	.50	182.00	91.00
Prep for meeting				
Sandberg, Jeffry	5/6/2020	1.00	182.00	182.00
Phone call w CBO, follow-up on process				
Sandberg, Jeffry	5/7/2020	1.00	182.00	182.00
Call w CBO on process				
Sandberg, Jeffry	5/8/2020	.50	182.00	91.00
emails, calls on process				
Sandberg, Jeffry	5/11/2020	1.00	182.00	182.00
Coord on SCR signage, fire marker request				
Sandberg, Jeffry	5/11/2020	.50	182.00	91.00
Review and comment on city council meeting minutes				
Sandberg, Jeffry	5/13/2020	.50	182.00	91.00
Fire Marker coordination for resident				
Sandberg, Jeffry	5/14/2020	1.00	182.00	182.00
Draft coordination processs memo				
Sandberg, Jeffry	5/15/2020	1.00	182.00	182.00
CC memo				

Sandberg, Jeffry	5/15/2020	.50	182.00	91.00	
coordination w MnDOT on SCR sign, Degnan issue					
Sandberg, Jeffry	5/18/2020	1.00	182.00	182.00	
Review issues at Degnan Property					
Sandberg, Jeffry	5/20/2020	1.00	182.00	182.00	
Call w Degnan					
Sandberg, Jeffry	5/20/2020	1.00	182.00	182.00	
CC memo					
Sandberg, Jeffry	5/21/2020	1.00	182.00	182.00	
Emails w John Johansson, call and emails w Ryan					
Sandberg, Jeffry	5/22/2020	2.00	182.00	364.00	
CC memo, 2021 CIP					
Sandberg, Jeffry	5/22/2020	.50	182.00	91.00	
Coorespondence w traffic engineer, MnDOT on SCR sign					
Sandberg, Jeffry	5/27/2020	2.50	182.00	455.00	
CC memo, agenda					
Sandberg, Jeffry	5/28/2020	.50	182.00	91.00	
Review agenda, discuss issues with Ryan					
Sandberg, Jeffry	5/29/2020	.50	182.00	91.00	
Review of Degnan issue					
Totals		29.75		4,545.25	
Total Labor					**4,545.25**
			Total this Task		**$4,545.25**

Council Meetings

Unit Billing

Meetings/Council Meetings ($50)

5/5/2020	Sandberg, Jeffry	2.0 Meetings @ 50.00	100.00	
	Total Units		**100.00**	**100.00**
		Total this Task		**$100.00**
		Total this Phase		**$4,645.25**

Phase 002 NPDES Compliance

MS4 Report and Hearing

		Hours	Rate	Amount	
Guell, Benjamin	5/12/2020	.50	84.00	42.00	
MS4 2019 Annual Report					
Guell, Benjamin	5/15/2020	.75	84.00	63.00	
2019 MS4 Annual Report					
Totals		1.25		105.00	
Total Labor					**105.00**
			Total this Task		**$105.00**
			Total this Phase		**$105.00**
			Total this Invoice		**$4,750.25**

Project	R-015288-000	SFLK - 2020 City Engineering Services	Invoice	5

Billings to Date

	Current	Prior	Total
Labor	4,650.25	14,136.50	18,786.75
Units	100.00	575.00	675.00
Totals	**4,750.25**	**14,711.50**	**19,461.75**

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

wsb

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2020
Project/Invoice: R-015255-000 - 6
Reviewed by: Jeffry Sandberg
Project Manager: Ryan Krzos

2020 General Planning Services

Professional Services from May 1, 2020 to May 31, 2020

Phase 001 2020 General Planning Services

General Planning Services

		Hours	Rate	Amount	
Krzos, Ryan email review	5/11/2020	2.75	109.00	299.75	
Project Management					
Krzos, Ryan Church Contact info	5/22/2020	.25	109.00	27.25	
June CC Agenda					
Krzos, Ryan May CC update	5/26/2020	1.00	109.00	109.00	
Krzos, Ryan Permit question for chicken/bee keeping	5/27/2020	1.00	109.00	109.00	
Krzos, Ryan Questions from Mike A	5/28/2020	1.00	109.00	109.00	
Paul Stotts Application call					
Krzos, Ryan Questions for Jake re Charlton prop	5/29/2020	1.25	109.00	136.25	
Moen, Kristin QA/QC for memo	5/26/2020	.25	89.00	22.25	
Rybak, Hannah 5 Windy Hill Ct. complaint research & coordination	5/6/2020	.50	97.00	48.50	
Rybak, Hannah Chicken keeping process & email to Bulach w/ requirements, 5 Windy Hill Ct. notice to property owner (work w/o permit)	5/7/2020	.75	97.00	72.75	
Rybak, Hannah City Council minutes review	5/13/2020	.25	97.00	24.25	
Totals		9.00		958.00	
Total Labor					**958.00**
			Total this Task		**$958.00**

Meetings

		Hours	Rate	Amount	
Rybak, Hannah	5/5/2020	1.75	97.00	169.75	
May City Council Meeting					
Rybak, Hannah	5/8/2020	.50	97.00	48.50	
Calls with Mike A. & Jeff on development review process					
Totals		2.25		218.25	
Total Labor					**218.25**
			Total this Task		**$218.25**
			Total this Phase		**$1,176.25**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	1,176.25	13,187.51	14,363.76
Limit			30,000.00
Remaining			15,636.24

Total this Invoice **$1,176.25**

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2020
Project/Invoice: R-015743-000 - 2
Reviewed by: Jeffry Sandberg
Project Manager: Ryan Krzos

2020 Planning Administrative Permits

Professional Services from May 1, 2020 to May 31, 2020

Phase 002 1 Sunfish Lane Repair/Replacement Permit
Permit Review

		Hours	Rate	Amount	
Krzos, Ryan	5/14/2020	.50	109.00	54.50	
Approval Notice					
Rybak, Hannah	5/6/2020	.50	97.00	48.50	
Review of plans and property owner notice of project					
Totals		1.00		103.00	
Total Labor					**103.00**
			Total this Task		**$103.00**
			Total this Phase		**$103.00**

Phase 003 5 Windy Hill Court Fence Permit
Permit Review

		Hours	Rate	Amount	
Krzos, Ryan	5/11/2020	.25	109.00	27.25	
Pool Deck Permit					
Krzos, Ryan	5/22/2020	.25	109.00	27.25	
Approval Letter Drafting/Distribution					
Sandberg, Jeffry	5/8/2020	1.00	182.00	182.00	
Review ON 5 WINDY HILL COURT					
Totals		1.50		236.50	
Total Labor					**236.50**
			Total this Task		**$236.50**
			Total this Phase		**$236.50**

Phase 006 6 Sunfish Ln. Egress Window Review
Permit Review

		Hours	Rate	Amount
Krzos, Ryan	5/14/2020	.50	109.00	54.50

Approval Notice					
Rybak, Hannah	5/4/2020	.50	97.00	48.50	
Process research, phone calls wtih contractor and homeowner					
Rybak, Hannah	5/6/2020	.50	97.00	48.50	
Review of plans and proprty owner notice of project					
Sandberg, Jeffry	5/5/2020	.50	182.00	91.00	
Review 6 SUNFISH LANE					
Totals		2.00		242.50	
Total Labor					**242.50**

Total this Task	**$242.50**
Total this Phase	**$242.50**
Total this Invoice	**$582.00**

Billings to Date

	Current	Prior	Total
Labor	582.00	330.75	912.75
Totals	**582.00**	**330.75**	**912.75**

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2020
Project/Invoice: R-016312-000 - 1
Reviewed by: Jeffry Sandberg
Project Manager: Ryan Krzos

2400 Delaware Avenue

Professional Services from May 1, 2020 to May 31, 2020

Phase 001 Planning Review

Staff Report

		Hours	Rate	Amount	
Krzos, Ryan		.75	109.00	81.75	
	Totals	.75		81.75	
	Total Labor				**81.75**
				Total this Task	**$81.75**
				Total this Phase	**$81.75**
				Total this Invoice	**$81.75**

Billings to Date

	Current	Prior	Total
Labor	81.75	0.00	81.75
Totals	**81.75**	**0.00**	**81.75**

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2020
Project/Invoice: R-014912-000 - 4
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

39 Windy Hill Road

Professional Services from May 1, 2020 to May 31, 2020

Phase 001 39 Windy Hill Road

Project Management

		Hours	Rate	Amount	
Seifert, Kyle		1.00	80.00	80.00	
	Totals	1.00		80.00	
	Total Labor				**80.00**
			Total this Task		**$80.00**

Plan Review

		Hours	Rate	Amount	
Movall, Brandon		1.00	107.00	107.00	
	Totals	1.00		107.00	
	Total Labor				**107.00**
			Total this Task		**$107.00**

Stormwater Plan Review

		Hours	Rate	Amount	
Fallon, Kendra		3.50	115.00	402.50	
	Totals	3.50		402.50	
	Total Labor				**402.50**
			Total this Task		**$402.50**

Planning Review

		Hours	Rate	Amount	
Krzos, Ryan		4.50	109.00	490.50	
	Totals	4.50		490.50	
	Total Labor				**490.50**
			Total this Task		**$490.50**

Engineering Review

	Hours	Rate	Amount	
Sandberg, Jeffry	3.50	182.00	637.00	
Totals	3.50		637.00	
Total Labor				**637.00**
			Total this Task	**$637.00**
			Total this Phase	**$1,717.00**
			Total this Invoice	**$1,717.00**

Billings to Date

	Current	Prior	Total
Labor	1,717.00	6,170.00	7,887.00
Totals	**1,717.00**	**6,170.00**	**7,887.00**

NORTHERN STATES POWER COMPANY

Xcel Energy®
RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		07/23/2020
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	690216542	06/25/2020	$79.11

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$8.83
Current Charges	**$8.83**

ACCOUNT BALANCE *(Balance de su cuenta)*

Previous Balance		$140.28
Payment Received	Check 06/17	-$70.00 **CR**
Balance Forward		**$70.28**
Current Charges		$8.83
Amount Due *(Cantidad a pagar)*		**$79.11**

011038 1/2

INFORMATION ABOUT YOUR BILL

Your safety and the safety of our employees will always be our top priority. We are prepared and are taking steps to ensure we'll continue to be there for you to meet your energy needs as COVID-19 affects a growing number of businesses in our communities. Our team will be working day and night to deliver the energy your business counts on. Learn more at xcelenergy.com/covid-19_response.

As we continue to work to slow the spread of COVID-19, payment processing may be delayed. If you've recently made a payment and don't see it reflected, please know we will not charge late fees during this time and we're working to process your payment as quickly as possible - there is no need to contact us.

Thank you for your payment.

5748

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	07/23/2020	$79.11	79.11

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge. Make your check payable to XCEL ENERGY

JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

6

AV 01 011038 05281B 42 A**5DGT

SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51072320 65223378 000000008830000007911