

Memorandum

To: Sunfish Lake Mayor Dan O'Leary and City Council Members

From: Ryan Krzos, AICP
City Planner

Date: May 27, 2020

Re: Sunfish Lake – Planning Update for June City Council Meeting
WSB Project No. 015255-000

May Planning Commission Meeting

The May Planning Commission meeting was cancelled due to lack of agenda items.

Additional Planning Updates

39 Windy Hill Road

Staff reviewed an additional set of updated plans for a major site and building plan review and conditional use permit (due to non-conforming existing lot). The updated submittal was deemed complete and will be scheduled for review at the June Planning Commission meeting.

Minor Site and Building Plan Approvals

Staff approved minor site and building plan reviews for the following projects:

- Replacement of a fence, pool deck, and pool liner at 5 Windy Hill Court.
- A new egress window at 6 Sunfish Lane.
- Replacement of an existing dock and deck at 1 Sunfish Lane.

Site Visits

Staff met with the owner of 8 Sunfish Lane regarding zoning and building application requirements for accessory structures. Unaware of permitting requirements, the owner began construction of an accessory structure. Given the location of the structure in the front setback area, the project can only move forward with the issuance of a conditional use permit. The owner is working on developing a complete application submittal for review.

Cc: Catherine Iago, City Clerk
Tim Kuntz, City Attorney
Jeff Sandberg and Brandon Movall, City Engineers
Mike Andrejka, Building Official
Jim Naves, City Forester
Ron Wasmund, Septic System Inspector
Dave Dreelan, Fire Chief