

Item 7b.**Sunfish Lake Engineer's Report for April 7, 2020**

By: Jeff Sandberg, PE
City Engineer

Date: March 26, 2020

1. Engineering Activities Undertaken in the Month of March.

The following Engineer's Report reflects the Engineering activities undertaken this past month.

- A. Scanning Proposal for Planning Documents. The City Clerk was scheduled to come to the WSB offices and review documents that needed to be retained, however, with the COVID-19 that could not happen. We are looking at options for storage of documents that do need to be retained(both electronic and hard copy storage) and will present a proposal for document retention to meet the city's adopted document retention policy at a future meeting.
- B. Annual SWPPP/ NPDES Public Hearing. Per the guidance from the CDC, it was determined that we should postpone the public hearing to tentatively take place on May 5, 2020.

2. Building and Site Reviews in the Month of March.

- A. Two reviews were conducted in March:
 - 39 Windy Hill Road: This is for a new home on an undeveloped parcel; a formal application is anticipated at the end of April.
 - 2 Sunfish Lane: Staff has been reviewing a request for changes to the improvements in the current approval.

2. Public Works Activities Undertaken in the Month of March.

- A. Grieve Glen Street Sign. Staff received information from a resident that the Grieve Glen Street sign was knocked down. Staff alerted Dakota County of the issue and they indicated that they will replace the sign.
- B. Road Restrictions – Road restrictions went in to place on March 6th. Staff placed the necessary signage to identify the roads with restrictions.

4. Anticipated Engineering/Public Works Activities for the Month of April.

- A. We will publish notices for the SWPPP and NPDES program Public Hearing to be held on May 5th to meet required publication requirements.
- B. We will begin preparing the City's 2021 Annual Capital Improvement Program budget.
- C. We will monitor local roadways and guidance from MnDOT for removing local road restrictions.

No other Engineering/Public Works activities are anticipated for the month of April.

The above constitutes the Engineering Report for the City of Sunfish Lake for April 7, 2020.

Respectfully submitted,

WSB

A handwritten signature in black ink, appearing to read "Jeffry S. Sandberg". The signature is fluid and cursive, with the first name "Jeffry" being more prominent.

Jeffry S. Sandberg, PE
City Engineer