

LIST OF BILLS

3 B

City of Sunfish Lake, MN

Cash Requirements

As of Aug 31, 2019

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
ADVANTAGE ADVANTAGE SIGNS & GRAP	00035659	8/29/19	8/29/19	7,178.19		2
ADVANTAGE ADVANTAGE SIGNS & GRAP				7,178.19		
DAKOTACOUNTYPROPERTY DAKOTA CO PROPERTY, TA	TNT2019-38	8/12/19	8/12/19	44.96		19
DAKOTACOUNTYPROPERTY DAKOTA CO PROPERTY, TA				44.96		
HOMETOWN HOMETOWN MEATS	2155	8/7/19	8/7/19	89.91		24
HOMETOWN HOMETOWN MEATS				89.91		
HOVEYMICHAEL MICHAEL HOVEY	LAPTOPS	8/19/19	8/19/19	1,631.91		12
HOVEYMICHAEL MICHAEL HOVEY				1,631.91		
IAGOCATH CATHERINE IAGO	PETTY CASH AUG1	8/6/19	8/6/19	166.17		25
IAGOCATH CATHERINE IAGO				166.17		
IAGOCATHW2 CATHERINE IAGO	1002	8/15/19	8/15/19	719.44		16
IAGOCATHW2 CATHERINE IAGO				719.44		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	AUG 1 19 QUARTER 990	8/1/19 8/17/19	8/1/19 8/17/19	100.00 526.42		30 14
IAGOCONSULTINGLLC IAGO CONSULTING LLC				626.42		
INTERNALREVSVC INTERNAL REVENUE SERVI	1141	8/31/19	8/31/19	1,031.42		
INTERNALREVSVC INTERNAL REVENUE SERVI				1,031.42		
INTERNATIONALINSTITU IIMC	RENEWAL IAGO	8/29/19	8/29/19	60.00		2
INTERNATIONALINSTITU IIMC				60.00		
LANOUEANN ANN P. LANOUE	AUG 2019	8/31/19	8/31/19	1,203.40		
LANOUEANN ANN P. LANOUE				1,203.40		

City of Sunfish Lake, MN

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Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
LEVANDER LEVANDER, GILLEN & MILL	JUL 19 LEGAL FEES	8/1/19	8/1/19	6,775.00		30
LEVANDER LEVANDER, GILLEN & MILL				6,775.00		
LILLIE LILLIE SUBURBAN NEWSPA	LEGAL NOTICE 6 30	8/1/19	8/1/19	31.63		30
LILLIE LILLIE SUBURBAN NEWSPA				31.63		
LIVINGSULPTURE LIVING SCULPTURE TREE &	08152019	8/21/19	8/21/19	570.95		10
LIVINGSULPTURE LIVING SCULPTURE TREE &				570.95		
LMCIT LMCIT P&C	40002385 OCT1 2019	8/12/19	8/12/19	2,068.00		19
LMCIT LMCIT P&C				2,068.00		
MNDEPTREVENUE MN DEPARTMENT OF REVE	978	8/22/19	8/22/19	290.00		9
MNDEPTREVENUE MN DEPARTMENT OF REVE				290.00		
NORTHWEST NORTHWEST ASSCOC CONS	24394 24393-1 24393-2	8/8/19 8/8/19 8/8/19	8/8/19 8/8/19 8/8/19	2,225.35 615.60 845.40		23 23 23
NORTHWEST NORTHWEST ASSCOC CONS				3,686.35		
POLICE CITY OF WEST ST. PAUL	1015	8/22/19	8/22/19	8,686.83		9
POLICE CITY OF WEST ST. PAUL				8,686.83		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	1027	8/17/19	8/17/19	325.00		14
ST. ANNES ST. ANNE'S EPISCOPAL CHU				325.00		
WESTSTPAUL CITY OF WEST PAUL	2019169	8/9/19	8/9/19	140.00		22
WESTSTPAUL CITY OF WEST PAUL				140.00		
WSB WSB & ASSOCIATES	R-014460-000-1 0-001629-741-30 R-014376-000-2 R-014381-000-1	8/14/19 8/14/19 8/14/19 8/14/19	8/14/19 8/14/19 8/14/19 8/14/19	2,857.50 18,479.25 3,315.25 443.75		17 17 17 17

City of Sunfish Lake, MN

Cash Requirements

As of Aug 31, 2019

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
	R013723-000-4	8/14/19	8/14/19	291.25		17
	R-013383-000-7	8/14/19	8/14/19	1,983.50		17
WSB				27,370.50		
WSB & ASSOCIATES						
Report Total				62,696.08		



Advantage Signs & Graphics, Inc.

75 S. Owasso Blvd. W.
St. Paul, MN 55117
www.advansign.com
(651)636-9998
(651)636-8889 fax

Invoice #: 00035659

Bill To:

City of Sunfish Lake C/O WSB & Associates
701 Xenia Ave South
Suite 300
Minneapolis, MN 55416

Ship To:

Installation

SALESPERSON		YOUR NO.	SHIP VIA	SHIP DATE	TERMS	DATE	PG.
Erin Benesch		Joe Feuerstein			Prepaid	6/10/2019	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	EXTENDED	TX.
27	226	DG3 RSAL Signs - Fire Numbers Single Sided 15x9 White on Red.			\$23.85	\$643.95	
51	226	DG3 RSAL Signs - Fire Numbers Double Sided 15x9 White on Red.			\$34.50	\$1,759.50	
1	999	Set Up Charge			\$65.00	\$65.00	
84	UP-GAL6-2	6' 2lb Galvanized Channel Post			\$18.86	\$1,584.24	
1	555	Removal of existing sign marker and sign with installation of new.			\$3,510.00	\$3,510.00	
1	999	Ship signs to WSB			\$15.50	\$15.50	
Approved for payment 8-27-19 					SALE AMT.	\$7,578.19	
					FREIGHT	\$0.00	
					SALES TAX	\$0.00	
					TOTAL AMT.	\$7,578.19	
					PAID	\$400.00	
BALANCE DUE					\$7,178.19		



DAKOTA COUNTY PROPERTY TAXATION AND RECORDS
Dakota County Administration Center 1590 Highway 55 Hastings MN 55033
651.438.4576 Fax 651.438.4399 www.dakotacounty.us

INVOICE FOR PAYMENT

August 12, 2019

Invoice # TNT2019-38

City of Sunfish Lake

RE: 2019 Truth In Taxation Costs

Dakota County has prepared the parcel specific 2019 Truth In Taxation Notices. Minn.Stat. § 275.065, subd. 4 allows the county to apportion the cost of preparing and mailing the parcel specific notices to the school districts, cities and townships and to the county.

Mail Service and Envelopes:	\$15,255.00
Postage:	\$48,950.00
American Solutions for Business:	\$ 2,095.00
Salaries:	\$12,560.00
Programming-Tyler and Internal:	<u>\$3,000.00</u>

Total costs for 2019:	\$81,860.00
------------------------------	--------------------

Your share of the Truth In Taxation cost is: \$44.96

Please submit payment to:

Attn: Linda Emerson
Dakota County Property Taxation & Records
1590 Highway 55
Hastings, MN 55033

If you have any questions on this invoice, please call Emmanuel Jean at 651-438-4392.

Hometown Meats, LLC
3025 80th Street East
Inver Grove Heights, MN 55076
(651)450-1725
rrreitberger@yahoo.com

Invoice

BILL TO
City of Sunfish Lake

INVOICE # 2155
DATE 06/28/2019
DUE DATE 07/31/2019
TERMS Net 10

ACTIVITY	QTY	RATE	AMOUNT
Box Lunch Box Lunches	9	9.99	89.91

Thank you for your business.

BALANCE DUE

\$89.91

Laptops



Mike Hovey <mhovey@harriscompany.com>

8/19/2019 1:22 PM

To Ann Lanoue, Cathy Iago

▶ 1 attachment View Download

Ann,

Attached is the order confirmation for the your laptops. I put this on my personal credit card and would appreciated it if I could get paid at the next city council meeting. I'll bring the laptops to the September meeting.

Thanks,

Mike Hovey



INSIGHT
6820 S HARL AVE
TEMPE AZ 85283-4318
Tel: 800-467-4448

Page 1 of 2

SOLD-TO PARTY 10369334

HARRIS ST. PAUL, INC.
909 MONTREAL CIR
SAINT PAUL MN 55102-4296

SHIP-TO PARTY

HARRIS ST. PAUL, INC.
MIKE HOVEY
909 MONTREAL CIR
SAINT PAUL MN 55102-4296

We deliver according to the following terms:

Payment Terms : Credit Card
Ship Via : Insight Assigned Carrier/Ground
Terms of Delivery : FOB ORIGIN
Currency : USD

Order Confirmation

Order Number : 324825314
Document Date : 19-AUG-2019
PO Number : MIKE HOVEY
PO Release :
Sales Rep : Mary Barteck
Email : MARY.BARTECK@INSIGHT.COM
Telephone : 4804096125

Material	Material Description	Quantity	Unit Price	Extended Price
20NB001SUS	Lenovo ThinkPad E590 - 15.6" - Core i7 8565U - 16 GB RAM - 512 GB SSD	2	749.79	1,499.58
Product Subtotal				1,499.58
Freight				13.20
TAX				119.13
Total				1,631.91

Lease & Financing options available from Insight Global Finance for your equipment & software acquisitions. Contact your Insight account executive for a quote.

Thank you for considering Insight. Please contact us with any questions or for additional information about Insight's complete IT solution offering.

Sincerely,

Mary Barteck
4804096125
MARY.BARTECK@INSIGHT.COM
Fax 4807606635

Insight Global Finance has a wide variety of flexible financing options and technology refresh solutions. Contact your Insight representative for an innovative approach to maximizing your technology and developing a strategy to manage your financial options.

Effective Oct. 1, the U.S. government imposed tariffs on technology-related goods. Technology manufacturers are evaluating the impact on their cost and are providing us with frequent cost update. For this reason, quote and ecommerce product pricing is subject to change as costs are updated. If you have any questions regarding the impact of the tariff on your pricing, please reach out to your sales team.

This purchase is subject to Insight's online Terms of Sale unless you have a separate purchase agreement signed by both your company and Insight, in which case, that separate agreement will govern. Insight's online Terms of Sale can be found at: http://www.insight.com/en_US/help/terms-of-sale-products.html

Ulteig

Reimburse to Cathy Tago

Sumfish Lake - Petty Cash - 2018-2019

Receipts to Treasurer 12/10/18 Total \$153.13

12/7/18 Start Balance \$56.25

12/10/18 Receipts \$153.13

12/7/18 \$56.25

12/7/18 Balance + 56.25

12/8/18 - 11.42 Stamps

Total \$209.38

\$44.83

8/2/19 Balance - 43.21

1/2/19 - 4.29 Picture Frame Certificate

Receipts Total \$166.17

40.54

8/6/19

1/9/19 + 153.13 Petty Cash Reimbursement

1/9/19 193.62

1/11/19 - 64.49 Toner/Copier Paper

129.18

2/28/19 - 1.75 Postage

Postage 41.47

127.43

3/7/19 - 1.45 Postage

Supplies 124.70

125.98

3/28/19 - .75 Postage

166.17

125.23

3/28/19 - .75 Postage

124.48

4/4/19 - 1.60 Postage

122.88

5/2/19 - 6.50 Postage

116.38

6/3/19 - 9.92 Picture Frame & Copier Paper

106.46

7/11/19 - 2.75 Postage

103.71

7/17/19 - 11 Stamps

92.71

8/1/19 46 - Copy Paper, Envelopes, LABELS

46.71

8/1/19 - 3.50 Stamps

8/2/19 43.21 BALANCE (8/2/19)

Petty Cash Total Receipts to Treasurer \$166.17 8/6/19

SFL

EAGAN
3145 LEXINGTON AVE S
EAGAN, MN 55121-4201
268337-0008
(800)275-8777
08/01/2019 01:37 PM

Product	Qty	Unit Price	Price
Tailed-Blue Btfly	5	\$0.70	\$3.50
Total:			\$3.50

Credit Card Remitd \$3.50
(Card Name:VISA)
(Account #:XXXXXXXXXX5049)
(Approval #:001449)
(Transaction #:016)
(AID:A0000000031010 Chip)
(AL:Visa Credit)
(PIN:Not Required)

In a hurry? Self-service kiosks offer quick and easy check-out. Any Retail Associate can show you how.

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www.informedelivery.com

SFL - COPIER PAPER
ENVELOPES
ADDRESS LABELS

SAM'S CLUB Self Checkout

CLUB MANAGER CHRISTOPHER TUPOOLA
(651) 405 - 0079
EAGAN, MN

08/01/19 13:28 1875 04738 091 9091

CATHERINE

980010933 #10P&SEHVEL	10.98	T
980198710 ADDRESS LBL	24.98	T
980196687 HPHEGAREAH	6.98	T
SUBTOTAL	42.94	

TAX 1	7.125 %	3.06
TOTAL		46.00
VISA TEND		46.00

Visa Credit **** * 5049 I 14
APPROVAL # 001520

AID A0000000031010
IC 0EC896A6C347E6D2
TERMINAL # SC011345
*NO SIGNATURE REQUIRED
CHANGE DUE 0.00

Visit samsclub.com to see your savings

ITEMS SOLD 3

ICA 2648 7173 0753 5969 7401



*** MEMBER COPY ***

SFL

COTTAGE GROVE
7523 95TH ST S
COTTAGE GROVE, MN
55016-3944
2620610042

07/17/2019 (800)275-8777 11:09 AM

Product Description	Sale Qty	Final Price
US Flag Bklt/2	1	\$11.00
0		
Total		\$11.00
Cash		\$20.00
Change		(\$9.00)

US Flag Bklt/2 1 \$11.00

Total \$11.00

Cash \$20.00
Change (\$9.00)

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www.informedelivery.com

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

NOW HIRING. Please visit
www.usps.com/careers to apply.

SFL

COTTAGE GROVE
7523 95TH ST S
COTTAGE GROVE, MN
55016-3944
2620610042

07/10/2019 (800)275-8777 2:35 PM

Product Description	Sale Qty	Final Price
First-Class Mail®	1	\$1.30
Large Envelope (Domestic)		
(SAINT PAUL, MN 55123)		
(Weight:0 Lb 2.50 Oz)		
(Estimated Delivery Date)		
(Friday 07/12/2019)		
First-Class Mail®	1	\$1.45
Large Envelope (Domestic)		
(SAINT PAUL, MN 55106)		
(Weight:0 Lb 3.70 Oz)		
(Estimated Delivery Date)		
(Friday 07/12/2019)		
Total		\$2.75
Cash		\$3.00
Change		(\$0.25)

First-Class Mail® 1 \$1.30

Large Envelope (Domestic)
(SAINT PAUL, MN 55123)
(Weight:0 Lb 2.50 Oz)
(Estimated Delivery Date)
(Friday 07/12/2019)

First-Class Mail® 1 \$1.45

Large Envelope (Domestic)
(SAINT PAUL, MN 55106)
(Weight:0 Lb 3.70 Oz)
(Estimated Delivery Date)
(Friday 07/12/2019)

Total \$2.75

Cash \$3.00
Change (\$0.25)

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SFL \$ 9.92
See back of receipt for your chance
to win \$1000 by 4/10/2019

Walmart*

SAPL CENTER
651 846-2851 Hgt: JERRY LYONS
9500 EAST POINT DR
COTTAGE GROVE, MN 55016
SIN 02440 GPN 001047 11V 00 TRW 07140
A: H980 JUY 0034000000 0 1 0.78 X
5/8 X 6 11 007802701710 6.52 X
B 5411 INAME 004225156111 4.60 X
9/ 001 500 004235105713 5.82 X
SUBTOTAL 17.52
TAX 1 1.25
TOTAL 18.77
CASH TEND 20.00
CHANGE DUE 1.23
ITEMS SOLD 4
ICR 4/7/8 42/7 1934 1413 834
05/03/19 14:22:54



1-FRAME
1-COPY
PAPER



The Neighborhood Place

Jerry's- Woodbury
7760 Hargis Pkwy
Woodbury, MN
(651) 458-0240

#5743-018 3/28/2019 12:19:54 Nikee M
Inv#:00049628 Trs#:041182

OTHER INCOME
5 @ \$0.15 each
STAMPS \$0.75
Items Subtotal \$0.75
Subtotal \$0.75
TOTAL \$0.75
Cash \$0.75
Balance \$0.00
Item count 5



9930180411826

SFL

SAINT PAUL PARK
619 3RD ST
SAINT PAUL PARK
MN
55071-1818
2683700061
05/02/2019 (800)275-8777 3:52 PM
Product Sale Final
Description Qty Price
First-Class 1 \$1.30
Mail
Large Envelope
(Domestic)
(INVER GROVE HEIGHTS, MN 55077)
(Weight:0 Lb 2.60 Oz)
(Estimated Delivery Date)
(Saturday 05/04/2019)
First-Class 1 \$1.30
Mail
Large Envelope
(Domestic)
(SAINT PAUL, MN 55118)
(Weight:0 Lb 2.60 Oz)
(Estimated Delivery Date)
(Saturday 05/04/2019)
First-Class 1 \$1.30
Mail
Large Envelope
(Domestic)
(SAINT PAUL, MN 55118)
(Weight:0 Lb 2.60 Oz)
(Estimated Delivery Date)
(Saturday 05/04/2019)
First-Class 1 30
Mail
Large Envelope
(Domestic)
(INVER GROVE HEIGHTS, MN 55077)
(Weight:0 Lb 2.60 Oz)
(Estimated Delivery Date)
(Saturday 05/04/2019)
First-Class 1 \$1.30
Mail
Large Envelope
(Domestic)
(INVER GROVE HEIGHTS, MN 55077)
(Weight:0 Lb 2.60 Oz)
(Estimated Delivery Date)
(Saturday 05/04/2019)
Total \$6.50
Credit Card Remitd \$6.50
(Card Name:VISA)
(Account #:XXXXXXXXXXXX2...)
(Approval #:06594C)
(Transaction #:646)
(AID:A0000000031010 Chip)
(AL:VISA CREDIT)
(PIN:Not Required)

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SFL

CPU JERRY'S WOODBURY
7760 HARGIS PKWY
SAINT PAUL
MN

55129-2304
268356-5556
(800)275-8777

03/28/2019 12:27 PM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

Uncle Sams Hat (Unit Price:\$0.15)	5	\$0.75
---------------------------------------	---	--------

Total		\$0.75
-------	--	--------

All sales final on stamps and postage.
Thank you for your business.

Bill #: 840-25531272-1-1311232-2
Login ID: CLERK1



The Neighborhood Place

Jerry's- Woodbury
7760 Hargis Pkwy
Woodbury, MN
(651) 458-0240

#5743-018 3/7/2019 14:16:57 Megan
Inv#:00048631 Trs#:040181

OTHER INCOME POSTAGE METER	\$1.45
-------------------------------	--------

Items Subtotal	\$1.45
Subtotal	\$1.45

TOTAL	\$1.45
-------	--------

Cash	\$2.00
Change	\$0.55

Item count

1



Mail

SFL

SAINT PAUL PARK
619 3RD ST
SAINT PAUL PARK
MN

55071-1818
2683700061

04/04/2019 (800)275-8777 3:53 PM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

First-Class Mail	1	\$1.60
------------------	---	--------

Large Envelope
(Domestic)
(MINNEAPOLIS, MN 55402)
(Weight:0 Lb 4.20 Oz)
(Estimated Delivery Date)
(Saturday 04/06/2019)

Total	\$1.60
-------	--------

Cash	\$2.00
Change	(\$0.40)

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All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

NOW HIRING. Please visit
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United States Postal Service

SFL

COTTAGE GROVE
7523 95TH ST S
COTTAGE GROVE
MN

55016-3944
2620610042

02/28/2019 (800)275-8777 11:00 AM

Product Description	Sale Qty	Final Price
---------------------	----------	-------------

(PstCd) Seashells (Unit Price:\$0.35)	5	\$1.75
---	---	--------

Total	\$1.75
-------	--------

Cash	\$2.00
Change	(\$0.25)

Preview your Mail
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www.informedelivery.com

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

SFL - Toner / Copy Paper

Office DEPOT OfficeMax

WOODBURY - (651) 730-0494
01/11/2019 3:27 PM



2PVTAPP65356E4CH

SALE 6337-1-7484-288326-18.12.2
968627 PPR 8.5X11 500
2 @ 8.99 17.98
Promotion -5.98
You Pay 12.00S
334901 TNR, HYLD, BRTHR 74.99
Coupon - 41356552 -22.50
You Pay 52.49S
Coupon Number - 8BFA7MSCHMS9VK
Subtotal: 64.49
Total: 64.49
Visa 7674: 64.49

AUTH CODE 011267
TDS Chip Read
AID A0000000031010 Visa Credit
TVR 0000008000
CVS No Signature Required

CATHERINE IAGO 319917489
Please create your online rewards
account at officedepot.com/rewards.
You must complete your account to
claim your rewards and view your
status.

Tax Exemption Number 000608687238
Total Savings:
\$28.48

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

WE WANT TO HEAR FROM YOU!

Visit survey.officedepot.com
and enter the survey code below:
15CX 3MBQ RMC8

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

SFL

SAINT PAUL PARK
619 3RD ST
SAINT PAUL PARK
MN
55071-1818
2683700061
12/08/2018 (800)275-8777 11:32 AM

Product Description	Sale Qty	Final Price
First-Class Mail Large Envelope (Domestic) (INVER GROVE HEIGHTS, MN 55076) (Weight: 0 Lb 2.40 Oz) (Estimated Delivery Date) (Monday 12/10/2018)	1	\$1.42
Christmas Carols (Unit Price: \$10.00)	1	\$10.00
Total		\$11.42
Cash		\$20.00
Change		(\$8.58)

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See back of receipt for your chance
to win \$1000 ID #: 7N4K7KUH60

Walmart

SUPERCENTER
651-846-2831 Mgr: JEREMY LYONS
9300 EAST POINT BOUG
COTTAGE GROVE, MN 55016
ST# 02448 OP# 001316 TE# 12 TR# 06714
8.5X11 FRAME 003223156152 4.00 X
SUBTOTAL 4.00
TAX 1 7.125 % 0.29
TOTAL 4.29
VISA TEND 4.29
Visa Credit- 5049 I 14 APPR#002699
REF # 1042000314
TRANS ID - 469002739525208
VALIDATION - W39L
PAYMENT SERVICE - E
AID A0000000031010
TC 0B5CD20E72B5C64D
TERMINAL # SC010540
*NO SIGNATURE REQUIRED

01/02/19 14:32:35
CHANGE DUE 0.00
ITEMS SOLD 1

TC# 5123 0028 2706 4451 1155



Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

8/28/2019 16:25

INVOICE

Services rendered for the month of August 2019

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/8/2019

\$ 526.42
\$ 526.42

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 1/8/2019

\$ 1,228.41
\$ 1,228.41

City FICA 7.65%

Total Cost City Clerk-month

93.97
1,322.38

Calculation of net Check-City Clerk

Monthly services per employment agreement

Less Federal Income tax withheld

Less FICA withheld- 7.65%

Less State tax withheld

Total Withholdings

\$ (275.00)

(93.97)

(140.00)

1,228.41

(508.97)

Net check

\$ 719.44

IAGO CONSULTING LLC
7378 Jordon Avenue South
Cottage Grove, MN 55016
(651) 768-7542

Bill to: City of Sunfish Lake
c/o Ann Lanoue, Treasurer
8010 Corey Path
Inver Grove Heights MN 55076

Bill for services rendered to set-up August 1, 2019 Sunfish Lake Quarterly Newsletter:

Set-up Newsletter \$100.00

Thank you,

Cathy Iago

A handwritten signature in black ink, appearing to read "Cathy Iago", written over the printed name.

change to Recycling

City of Sunfish Lake
City of Sunfish Lake
Detail of compensation and related withholdings

Wages and related withholdings
Detail of compensation and related withholdings

Independent-lago Consulting, LLC
Contractor-Administrator

Wages-City Clerk
Withholding

FICA-7.65%
Federal Income Tax

State Income Tax
Pera-lago-exempt

Total Withholdings
Net Check

Wages-Treasurer-Lanoue
Withholding

FICA-7.65%
Federal Income Tax

State Income Tax
Pera-Lanoue - Exempt

Total Withholdings
Net wages

State Income Tax
Social Security

Net Check
Taxable Wages-minus PERA

Consolidated
Wages

Withholding
FICA

Federal Income Tax
State Income Tax

Pera
Total Withholdings

Net Check
Unemployment-not required-only payment when a claim is filed

PERA
PERA-Withholding

PERA-City contribution 7.25%-Bar only
Total PERA contribution

IRS
lago Fica withholding

Lanoue Fica withholding
lago withholding

Lanoue withholding
FICA-city contribution

Total IRS deposit
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lago withholding
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Due State
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International Institute of Municipal Clerks

8331 Utica Ave, Suite 200
Rancho Cucamonga, CA 91730
Phone: (909) 944-4162 / Fax: (909) 944-8545
Website: www.iimc.com

Renewal Notice

06/24/2019

Catherine J. Iago, CMC
Retired City Clerk
From the City of Inver Grove Heights, MN
7378 Jordon Avenue South
Cottage Grove, MN 55016

Annual Membership fee through 09/30/2020

RETIREMENT MEMBER	
Annual Membership Fee	35.00
Continuing Prof. Development	25.00

"Retirement Only Means That It Is Time For A New Adventure"

74TH IIMC ANNUAL CONFERENCE - ST. LOUIS, MISSOURI
Sunday, May 17, 2020 to Wednesday, May 20, 2020

PLEASE RENEW YOUR IIMC DUES ONLINE AT WWW.IIMC.COM - MEMBERSHIP Tab - RENEW YOUR MEMBERSHIP DUES Tab
OR PLEASE RETURN THE BOTTOM PORTION WITH YOUR PAYMENT TO:

IIMC, 8331 Utica Ave., Ste 200, Rancho Cucamonga, CA 91730, (909) 944-4162

Dues payments to IIMC are not deductible as charitable contributions for federal tax purposes.

PLEASE RETURN REMITTANCE STUB

ID#: 12591 RETIRED MEMBER

Annual Membership Fee	35.00
Continuing Prof. Development	25.00

Catherine J. Iago, CMC
Retired City Clerk
From the City of Inver Grove Heights, MN
7378 Jordon Avenue South
Cottage Grove, MN 55016

06/24/2019 Annual Membership fee through 09/30/2020

Work Phone: (651) 768-7542 Fax: _____ Home Phone: (651) 768-7542
Cell Phone: _____ Population: _____ Web Site: _____
E-Mail Address: cjiago@comcast.net Home E-Mail Address: _____

Pay by: MC/Visa/AE Card # _____ Exp Date: _____ Amount Charged \$ _____

☐ If any of the above information is incorrect, please check this box and make changes.

Ann P. Lanoue
City Treasurer

8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

8/28/2019 16:28

INVOICE

City of Sunfish Lake

Accounting services for July 2019 per Employment Addendum dated 1/8/2019

1,754.74

Postage expense

4.40

Supplies - printing @ \$.10 per page

28.50

1,787.64

1,787.64

Less Federal Income tax withheld

300.00

Less FICA

134.24

Less PERA withheld 0% (Exempt)

-

Less State tax withheld

150.00

Total Withholdings

(584.24)

Net check

1,203.40

Reconciliation to Treasurer Expense

Services

1,754.74

City FICA 7.65%

134.24

City Pera-0%

-

Total Treasurer

1,888.98



CONNECTING & INNOVATING
SINCE 1913

Invoice

Page 1 of 3

Member Name and Address
Sunfish Lake, City Of
C/O Ann P. Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076-3358

Invoice Date
08/12/2019

Agent
North Risk Partners LLC
2010 Centre Pointe Blvd
Mendota Heights, MN 55120-1200
(651)379-7800

Account Number: 40002385
Account Type Property/Casualty Coverage Premium
Current Balance: \$ 2,068.00
Minimum Due: \$ 2,068.00
Due Date: 10/01/2019

Summary of activity since last Billing Invoice	Date	Activity	Account Balance	Minimum Due
See reverse side and attachments for additional information		Previous Invoice Balance	1,731.00	
		Payments Received	-.00	
		Total of Transactions and Fees shown on reverse or attached	2,068.00	
		Current Balance	\$ 2,068.00	\$ 2,068.00

Detach and return this Payment Coupon with your payment	Account Number	Invoice Date	Due Date	Current Balance	Minimum Due	Amount Enclosed
	40002385	08/12/2019	10/01/2019	\$ 2,068.00	2,068.00	\$ _____

Member Name Sunfish Lake, City Of

BILLING INVOICE - Return stub with payment - make checks payable to:

Mail payment
7 days before
Due Date to
ensure timely
receipt

League of MN Cities Insurance Trust P&C
c/o Berkley Risk Administrators Company
222 South Ninth Street, Suite 2700
P.O. Box 581517
Minneapolis, MN 55458-1517

LEVANDER,
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MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
July 31, 2019
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
18305-00000 General Business					
3,956.40	2,126.50	0.00	35.00	-1,891.50	\$4,226.40
18305-00022 Imp. Project 2017-02 - Charlton Rd Improvements					
155.50	3,833.00	0.00	74.00	-25.50	\$4,037.00
<u>4,111.90</u>	<u>5,959.50</u>	<u>0.00</u>	<u>109.00</u>	<u>-1,917.00</u>	<u>\$8,263.40</u>

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ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
July 31, 2019
Client # 18305-00000E
Statement # 345

General Business

For Services Through 07/25/19

		RATE	HOURS	
06/28/2019	Investigation of ordinance relating to removal of trash containers.	130.00	0.40	52.00
07/01/2019	Telephone conference with City Planner.	130.00	0.30	39.00
	Legal research and investigation concerning ordinance regarding placement of disposal bins; letter to landowner.	130.00	1.40	182.00
	Memo concerning major site plan approval.	130.00	0.60	78.00
07/09/2019	Preparation for Sunfish Lake Council meeting.	130.00	1.00	130.00
	Sunfish Lake Council meeting.	130.00	1.80	234.00
07/10/2019	Follow-up on Sunfish Lake agenda items.	130.00	1.00	130.00
07/11/2019	Follow-up to agenda items.	130.00	1.00	130.00
07/15/2019	Review resolution and planning reports concerning Minor Subdivision conditional use permit and site plan; telephone conference with planner.	130.00	0.60	78.00
	Review of upcoming agenda items.	130.00	1.00	130.00
	Timothy J. Kuntz		9.10	1,183.00
07/09/2019	Prepare packets of the letter to Dr. Sena Kihir concerning her trash bins.	85.00	0.40	34.00
	Missy Schmid		0.40	34.00
06/26/2019	Meet with City Clerk to review and discuss agenda for July Council meeting and septic system pumping notification letter.	85.00	0.60	51.00
06/27/2019	Review e-mail correspondences relating to revision to City Council meeting minutes re trash bin discussion; prepare e-mail correspondence to Mayor re letter to landowner relating to trash bins; prepare e-mail			

City of Sunfish Lake

General Business

Page: 2
July 31, 2019
Client # 18305-00000E
Statement # 345

		RATE	HOURS	
	correspondence to Mayor, City Council and Consultants sending agenda for July Council meeting; prepare e-mail correspondence to St. Anne's Church and Mike Hovey re posting Notice of Council Meeting date change for July meeting.	85.00	1.00	85.00
07/01/2019	Prepare e-mail correspondence re ordinance requirements relating to a major site plan and a minor site plan; prepare draft letter to Dr. Sena Kihitir re garbage container issue; review agenda and reports for July 9th Council meeting; conference with city attorney to review and discuss same; conference call with City Planner re various planning issues; conference with city attorney to review and revise letter to Dr. Sena Kihitir; prepare e-mail correspondence to Mayor sending draft letter to Dr. Sena Kihitir; prepare e-mail correspondence to Dr. Sena Kihitir sending letter; prepare letter for distribution to Dr. Sena Kihitir via regular mail.	85.00	5.50	467.50
07/03/2019	Conference to review and discuss agenda items; prepare e-mail correspondence to Mayor, Councilmembers and Consultants sending agenda and Minutes from June meeting; prepare hard copies of same for distribution to Mayor and Councilmembers; revise e-mail correspondence sending Notice of Meeting and Agenda to Church and Mike Hovey.	85.00	1.00	85.00
07/11/2019	Conference to review July 9th Council meeting items and follow-up re same; prepare e-mail correspondence to Dr. Sena Kihitir re extension of deadline to submit plan; prepare e-mail correspondence re August 6th special budget meeting; prepare e-mail correspondence re issues pertaining to 1 Sunfish Lane; prepare e-mail correspondence re possible project schedules for 2020 public improvement projects; prepare e-mail correspondence to Mayor sending contact information for Dobrantz.	85.00	1.00	85.00
07/15/2019	Conference to review and discuss status of agenda items for August Council meeting.	85.00	0.40	34.00
07/17/2019	Review League of Minnesota Cities memos and data related to truth-in-taxation dates for 2019; prepare Memo to Mayor and Council re truth-in-taxation process for 2019; prepare Notice of Meeting to Consider Budget and Tax Levy for 2020.	85.00	1.00	85.00
	Leah M. Rose		10.50	892.50
07/02/2019	Prepare email communications regarding easement with Diocese.	85.00	0.20	17.00

City of Sunfish Lake

General Business

Page: 3
July 31, 2019
Client # 18305-00000E
Statement # 345

		RATE	HOURS	
	Cindy R. Landon		0.20	17.00
	FOR CURRENT SERVICES RENDERED		<u>20.20</u>	<u>2,126.50</u>
06/30/2019	DCA Title - tract check			<u>35.00</u>
	TOTAL COSTS			<u>35.00</u>
	PREVIOUS BALANCE			\$3,956.40
07/12/2019	Payment Received			-1,891.50
	BALANCE DUE			<u><u>\$4,226.40</u></u>

Client # 18305-00022E
Statement # 28

Imp. Project 2017-02 - Charlton Rd Improvements

		RATE	HOURS	
06/26/2019	Telephone conference with Don Sterna concerning easements.	130.00	0.30	39.00
	Review church easement.	130.00	0.30	39.00
07/01/2019	Telephone conference with City Engineer Don Sterna.	130.00	0.40	52.00
07/02/2019	Review of correspondence from church; review of easements.	130.00	1.00	130.00
	Telephone conference with Don Sterna.	130.00	0.40	52.00
07/11/2019	Outline of issue for assessment hearing.	130.00	1.50	195.00
07/12/2019	Review upcoming matters for assessment hearing.	130.00	1.00	130.00
07/17/2019	Review of Norton agreement and obligation of City.	130.00	0.50	65.00

City of Sunfish Lake

Imp. Project 2017-02 - Charlton Rd Improvements

Page: 4
 July 31, 2019
 Client # 18305-00022E
 Statement # 28

		RATE	HOURS	
07/18/2019	In-office meeting concerning Charlton Road assessments; telephone calls to Ehlers; outline of assessment notices and assessment rolls; outline of schedule; computation of project costs; review of financing structure.	130.00	3.00	390.00
07/19/2019	Telephone conference with Steve Apfelbacher at Ehlers concerning financing of project and special assessments.	130.00	0.40	52.00
	Prepare assessment documents for Charlton Road project.	130.00	2.50	325.00
07/22/2019	Calculation of project costs and assessments and tax levy.	130.00	2.30	299.00
07/23/2019	Telephone conference with Steve Apfelbacher and Jessica Cook concerning tax levy amounts and follow-up.	130.00	0.40	52.00
	Draft of memos concerning tax levy and tax impact.	130.00	1.30	169.00
	Telephone conference with Jessica Cook concerning special assessments.	130.00	0.30	39.00
07/24/2019	Further drafting of memos concerning financing of Charlton Road.	130.00	1.00	130.00
	Telephone conference with Jeff Sandberg concerning Charlton Road status.	130.00	0.40	52.00
	Further research on project costs and assessments.	130.00	1.00	130.00
07/25/2019	Extended telephone conference with Jessica Cook.	130.00	0.50	65.00
	Timothy J. Kuntz		18.50	2,405.00
07/24/2019	Begin drafting memo to mayor and councilmembers regarding projects 2018-01 and 2018-02 and related costs.	85.00	0.60	51.00
	Missy Schmid		0.60	51.00
06/26/2019	Prepare e-mail correspondence to representatives of St. Anne's Church re status of signing Permanent and Temporary Easements for Charlton Road project; conference call with Don Sterna re same.	85.00	0.80	68.00
07/03/2019	Electronically record Permanent Street, Drainage and Utility Easement Agreement between the City and Malachway with the Dakota County Recorder.	85.00	0.40	34.00

City of Sunfish Lake

Imp. Project 2017-02 - Charlton Rd Improvements

Page: 5
July 31, 2019
Client # 18305-00022E
Statement # 28

		RATE	HOURS	
07/08/2019	Prepare letter to Malachway enclosing recorded copy of Permanent Street, Drainage and Utility Easement.	85.00	0.40	34.00
07/17/2019	Assemble resolutions and background documents in preparation of assessment hearing.	85.00	0.50	42.50
07/18/2019	Review file to prepare and assemble background documents relating to assessment hearing; conference to review Council resolutions, City Council meeting minutes, correspondences, Ehlers reports, bond documents and charts in connection with preparing for assessment hearing and determining amount to be assessed to landowners; conference call with Jessica Cook re issues pertaining to same; review feasibility report re original construction cost estimates.	85.00	3.00	255.00
07/22/2019	Perform property records research on Dakota County Real Estate Inquiry and Tract Index re 33 parcels for Charlton Road project and 31 parcels for Sunfish Lake Outlet project; locate copies of last recorded deeds for parcels where fee title ownership has changed; prepare draft Assessment Roll for Project 2018-01 (Charlton Road Improvements); prepare draft Assessment Roll for Project 2018-02 (Sunfish Lake Outlet Project); prepare extensive e-mail correspondence/memo re issues pertaining to tax levy for bonds.	85.00	4.00	340.00
07/23/2019	Prepare Notice of Assessment Hearing for Project 2018-01; prepare Notice of Assessment Hearing for Project 2018-02; prepare Resolution Declaring Costs to be Assessed for Project 2018-01; prepare Resolution Declaring Costs to be Assessed for Project 2018-02; complete Assessment Roll for Project 2018-01; complete Assessment Roll for Project 2018-02; prepare e-mail correspondence follow-up relating to Ehlers reports relating to tax levy for bonds.	85.00	3.30	280.50
07/25/2019	Conference call with Jessica Cook re issues pertaining to tax impacts; prepare e-mail correspondence to Council re issues pertaining to tax impacts and sending three scenarios prepared by Jessica Cook; prepare Memo to Council re special assessments and agenda items relating to declaring costs to be assessed and ordering assessment hearing; complete Notice of Assessment Hearing for Project 2018-01.	85.00	3.80	323.00
	Leah M. Rose		16.20	1,377.00
	FOR CURRENT SERVICES RENDERED		35.30	3,833.00

City of Sunfish Lake

Imp. Project 2017-02 - Charlton Rd Improvements

Page: 6
July 31, 2019
Client # 18305-00022E
Statement # 28

07/05/2019	Simplifile - recording fees Dakota County	50.00
07/22/2019	Dakota County - copy charges; search charges	24.00
	TOTAL COSTS	74.00
	PREVIOUS BALANCE	\$155.50
07/12/2019	Payment Received	-25.50
	BALANCE DUE	<u>\$4,037.00</u>
	TOTAL BALANCE DUE	<u>\$8,263.40</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
July 31, 2019
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
93000-10000 Criminal - DUI 476.00	212.00	0.00	0.00	-221.00	\$467.00
93000-20000 Criminal - Traffic 860.20	384.00	0.00	0.00	-639.50	\$604.70
93000-30000 Criminal - Violent Crime/Persons 8.50	80.50	0.00	0.00	-8.50	\$80.50
93000-50000 Criminal - Miscellaneous 80.50	0.00	0.00	30.00	-80.50	\$30.00
<u>1,425.20</u>	<u>676.50</u>	<u>0.00</u>	<u>30.00</u>	<u>-949.50</u>	<u>\$1,182.20</u>

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ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
July 31, 2019
Client # 93000-10000E
Statement # 278

Criminal - DUI

For Services Through 07/25/19

		RATE	HOURS	
07/11/2019	Review, research and/or analyze case disposition re Chorzempa.	85.00	0.10	8.50
07/23/2019	Review, research and/or analyze case disposition re Segerstrom.	85.00	0.10	8.50
	Tam Casey		0.20	17.00
07/08/2019	Review and analysis of police reports for charging decisions; prepare amended criminal complaint in Smak DUI case.	115.00	0.30	34.50
	Bridget McCauley Nason		0.30	34.50
06/27/2019	Appearance in Dakota County District Court in West St. Paul for omnibus and admit-deny hearings.	115.00	0.20	23.00
	Cassandra C. Wolfgram		0.20	23.00
07/02/2019	Prepare files for arraignments.	115.00	0.30	34.50
	Prepare files for probation violation hearings.	115.00	0.20	23.00
07/03/2019	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.20	23.00
	Appearance in Dakota County District Court in West St. Paul for probation violation hearings.	115.00	0.20	23.00
	Cassandra J. Bautista		0.90	103.50
06/28/2019	Review, research and/or analyze case dispositions.	85.00	0.40	34.00
	Angie Lowry		0.40	34.00
	FOR CURRENT SERVICES RENDERED		2.00	212.00
	PREVIOUS BALANCE			\$476.00

City of Sunfish Lake

Criminal - DUI

Page: 2
July 31, 2019
Client # 93000-10000E
Statement # 278

07/12/2019 Payment Received -221.00

BALANCE DUE \$467.00

Criminal - Traffic

Client # 93000-20000E
Statement # 288

		RATE	HOURS	
06/28/2019	Review June prosecution summary and file memo.	115.00	0.20	23.00
07/15/2019	Review formal complaints.	115.00	0.10	11.50
07/22/2019	Review status of formal complaints.	115.00	0.10	11.50
07/25/2019	Review formal complaints.	115.00	<u>0.20</u>	<u>23.00</u>
	Daniel J. Beeson		0.60	69.00
07/21/2019	Review and analysis of police reports for charging decisions; prepare formal complaint(s).	115.00	<u>1.00</u>	<u>115.00</u>
	Bridget McCauley Nason		1.00	115.00
06/27/2019	Appearance in Dakota County District Court in West St. Paul for pretrials.	115.00	0.60	69.00
07/02/2019	Prepare files for arraignments.	115.00	0.20	23.00
07/11/2019	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	<u>0.20</u>	<u>23.00</u>
	Cassandra C. Wolfgram		1.00	115.00
07/02/2019	Conduct probation file reviews and/or prepare and e-file probation violation orders.	85.00	0.10	8.50
07/03/2019	Conduct probation file reviews and/or prepare and e-file probation			

City of Sunfish Lake

Criminal - Traffic

Page: 3

July 31, 2019

Client # 93000-20000E
Statement # 288

		RATE	HOURS	
	violation orders.	85.00	0.10	8.50
	Prepare files for arraignments.	85.00	0.30	25.50
07/08/2019	Telephone conference with Albright re driving status and citation.	85.00	0.10	8.50
07/09/2019	Conduct probation file reviews and/or prepare and e-file probation violation orders.	85.00	0.10	8.50
07/22/2019	Prepare files for arraignments.	85.00	0.20	17.00
07/24/2019	Conduct probation file reviews and/or prepare and e-file probation violation orders.	85.00	0.10	8.50
	Sena M. Dahl		1.00	85.00
	FOR CURRENT SERVICES RENDERED		3.60	384.00
	PREVIOUS BALANCE			\$860.20
07/12/2019	Payment Received			-639.50
	BALANCE DUE			<u>\$604.70</u>

Client # 93000-30000E
Statement # 141

Criminal - Violent Crime/Persons

		RATE	HOURS	
07/08/2019	Appearance in Dakota County District Court in Hastings for omnibus hearings.	115.00	0.70	80.50
	Cassandra J. Bautista		0.70	80.50
	FOR CURRENT SERVICES RENDERED		0.70	80.50

City of Sunfish Lake

Criminal - Violent Crime/Persons

Page: 4
July 31, 2019
Client # 93000-30000E
Statement # 141

PREVIOUS BALANCE

\$8.50

07/12/2019 Payment Received

-8.50

BALANCE DUE

\$80.50

Criminal - Miscellaneous

Client # 93000-50000E
Statement # 268

06/30/2019 BCA - CJDN Access Fee
TOTAL COSTS

30.00

30.00

PREVIOUS BALANCE

\$80.50

07/12/2019 Payment Received

-80.50

BALANCE DUE

\$30.00

TOTAL BALANCE DUE

\$1,182.20

INVOICE

JULY 05, 2019

Date

Number

PAGE 1 OF 1

LILLIE SUBURBAN NEWSPAPERS, INC.**DISPLAY RECEIVABLES**

2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890



ACCT NO
021048

DUE BY AUGUST 25, 2019

CITY OF SUNFISH
ATTN: ANN LANQUE
8010 COREY PATH
INVER GROVE HGTS

MN 55076

Amount Paid \$ _____

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
07/01	Z	5.50	I	6/30 NOTICE-SALEM CHURCH	F	5.7509	\$31.63
							=====
							SALES TAX: \$0.00
							=====
							INVOICE TOTAL DUE: \$31.63
							=====

19.06

270 Salem Church Rd

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

~~Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109~~~~(651) 748-7889 Fax (651) 777-8288~~

- - - Please return TOP PART of this form with your payment - - -

- - - 1.5% Monthly service charge will be charged on overdue balances - - -

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

ROBIN NISSWANDT, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed NOTICE OF PUBLIC HEARING

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 30TH day of JUNE, 2019, and was thereafter printed and published on every _____ to and including _____, the _____ day of _____, 20 ____; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

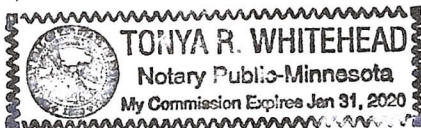
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

Subscribed and sworn to before me on
this 1ST day of JULY, 2019.

Tonya R. Whitehead
Notary Public

BY: Robin Nisswandt
TITLE LEGAL COORDINATOR

*Alphabet should be in the same size and kind of type as the notice.



RATE INFORMATION

- (1) Lowest classified rate paid by commercial users for comparable space.....\$25.00 per col. inch
- (2) Maximum rate allowed by law for the above matter.....\$25.00 per col. inch
- (3) Rate actually charged for the above matter\$ per col. inch

**CITY OF SUNFISH LAKE
DAKOTA COUNTY,
MINNESOTA
NOTICE OF PUBLIC
HEARING**

Notice is hereby given that the Planning Commission of the City of Sunfish Lake will meet on Wednesday, July 17, 2019, at 7:00 p.m. at St. Anne's Episcopal Church located at Highway 62 and Charlton Road in Sunfish Lake, Minnesota to hold a public hearing to consider an application for a major site and building plan review at 270 Salem Church Road. The subject property is located within the R-1 Single Family Residential District.

The applicants have purchased the property and wish to build a new home on the site. A major site and building plan review is required for building alterations exceeding 1,000 square feet in area.

All written and oral statements on the project will be considered at the Planning Commission meeting. The Planning Commissioners will be conducting a public site visit at 6:25 p.m. the night of the meeting to make themselves familiar with the site and receive information regarding the land use application. If you have questions about this notice or if you wish further information regarding the project described above, please contact Ryan Grittmann, Sunfish Lake City Planner, at 651-726-7296. If you wish to send written comments prior to the Planning Commission meeting, please send such comments to Ryan Grittmann, Sunfish Lake City Planner, at Northwest Associated Consultants, 4150 Olson Memorial Highway, Suite 320, Golden Valley, MN 55422 or via email at rgrittmann@nacplanning.com.

/s/ Catherine Iago, City Clerk
(South-West Review: June 30, 2019)

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

August 21, 2019

Invoice for Sunfish Lake City Forester Consultant Through 8-15-2019

7/16	Prepared burning permit for Jennings - .5 hr	\$30.05
7/19	Spot sprayed wild parsnip in Musser Park - 2 hr	\$120.20
7/23	Closed Sunfish Lake water outlet in preparation for Charlton Road construction project and checked for tree issues along city streets – 2 hr	\$120.20
	Various times – discussions with City Engineer and City Planner regarding 2150 Charlton Road design changes, tree issues, and Charlton Road project progress – 1.5 hr	\$90.15
8/6	Check for possible dumping along 55 th Street, Council meeting preparation, and City Council meeting – 3.5 hr	<u>\$210.35</u>
	Total Due	\$570.95

Regards,
Jim Naves



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.957.1100 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

August 8, 2019

In Reference To:
July 2019 Technical Assistance - City Projects

Invoice No. 24394

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>			
RG	7/15-7/18/19 General Administration - Phone, email, ordinance research	2.30 64.50/hr	148.35
RG	7/15/19 Review Mendota Heights Comprehensive Plan	4.00 64.50/hr	258.00
RG	7/17/19 Prepare boards and review reports for Planning Commission meeting	2.30 64.50/hr	148.35
RG	7/17/19 Drive time to site visit and Planning Commission meeting	2.10 64.50/hr	135.45
RG	7/17/19 Attend site visit and Planning Commission meeting	1.10 64.50/hr	70.95
RG	7/8-7/12/19 General Administration - Phone, email, ordinance research	2.10 64.50/hr	135.45
RG	7/8/19 Preapplication meeting for 2431 Angell Road	0.50 64.50/hr	32.25
RG	7/8/19 Pre-application meeting for 369 Salem Church Road	0.80 64.50/hr	51.60
RG	7/8-7/9/19 Review site plan checklist and email to Engineering team for comment. Review Engineering comments	1.70 64.50/hr	109.65
RG	7/9/19 Drive time to staff and City Council meeting	1.80 64.50/hr	116.10



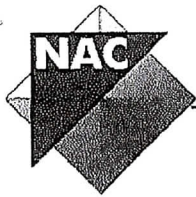
NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.957.1100 Website: www.nacplanning.com

CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
RG 7/9/19 Attend staff and City Council meeting	3.20 64.50/hr	206.40
RG 7/9/19 Prepare for City Council meeting	0.50 64.50/hr	32.25
RG 7/11/19 Demolition ordinance and memo	1.90 64.50/hr	122.55
RG 7/1/19 General Administration - Phone, email, ordinance research	0.50 64.50/hr	32.25
RG 7/31-8/1/19 General Administration - Phone, email, ordinance research	1.20 64.50/hr	77.40
RG 7/30/19 Review Planning Commission draft minutes from July Planning Commission meeting	0.50 64.50/hr	32.25
RG 7/30-8/1/19 2150 Charlton Road - tree removal questions, email and phone calls, building height questions	2.60 64.50/hr	167.70
RG 7/30/19 Prepare planning update memo	1.50 64.50/hr	96.75
RG 7/31/19 Finalize City Council packet, review reports and resolutions	1.50 64.50/hr	96.75
Expenses (mileage, communications, supplies, etc.)		154.90
Subtotal of this Project:	[32.10	2,225.35]
TOTAL AMOUNT DUE THIS INVOICE:	32.10	\$2,225.35



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.957.1100 Website: www.nacplanning.com

\$1,461.00

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

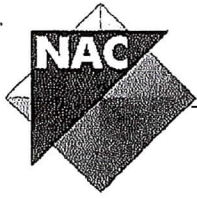
CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

August 8, 2019

In Reference To:
July 2019 Technical Assistance - Private Projects

Invoice No. 24393-1

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>19.06 270 SALEM CHURCH ROAD</u>		
RG 7/10/19 Planning Report, exhibit preparation, Planning Commission Findings of Fact, City Council Resolution for 270 Salem Church Road	6.00 76.00/hr	456.00
RG 7/31/19 Update findings of fact/Prepare draft resolution for 270 Salem Church Road	2.10 76.00/hr	159.60
Subtotal of this Project:	[8.10	615.60]
TOTAL AMOUNT DUE THIS INVOICE:	8.10	\$615.60



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.957.1100 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

August 8, 2019

In Reference To:
July 2019 Technical Assistance - Private Projects

Invoice No. 24393-2

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>19.07 369 SALEM CHURCH ROAD</u>		
RG 7/15-7/17/19 Process application for 369 Salem Church Road - Major Site and Building Plan Review, send to staff	2.70 76.00/hr	205.20
RG 7/16-7/18/19 Prepare mailing list, property owner notice, Public Hearing postings for church and newspaper	3.50 76.00/hr	266.00
RG 8/1/19 Planning report - correspondence with contractor and landscape architect	4.50 76.00/hr	342.00
Expenses (mileage, communications, supplies, etc.)		32.20
Subtotal of this Project:	[10.70	845.40]
TOTAL AMOUNT DUE THIS INVOICE:	10.70	\$845.40

City of West St Paul

1616 Humboldt Ave

West St Paul, MN 55118

Phone 651-552-4100 Fax 651-552-4190

www.ci.west-saint-paul.mn.us

Invoice

Date	Invoice #
8/9/2019	2019169

Bill To

City of Sunfish Lake
% Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Description	Amount
Printing of 200 Recycling newsletter	50.00
postage used to mail newsletter	90.00
Subtotal	140.00
If not paid within 30 day 1.5% monthly interest will be applied	
Make all checks payable to: City of West St Paul 1616 Humboldt Ave West St Paul, MN 55118	Total \$140.00



August 14, 2019

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: July, 2019 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of July for the City of Sunfish Lake.

If you have any questions, please contact me at (763) 541-4800.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink that reads "Jeffrey S. Sandberg". The signature is fluid and cursive, with the first name "Jeffrey" being more prominent.

Jeffrey S. Sandberg,
City Engineer

Enclosure(s)

cc: Mayor Daniel O'Leary

kc

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

August 14, 2019
Project/Invoice: R-014460-000 - 1
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

Sunfish Lake 2020 Mill & Overlay Project

Professional Services from July 1, 2019 to July 31, 2019

Phase 001 2020 Mill & Overlay Project
Project Management

	Hours	Rate	Amount	
Odegard, Erica	.25	94.00	23.50	
Sandberg, Jeffry	6.25	176.00	1,100.00	
Totals	6.50		1,123.50	
Total Labor				1,123.50
		Total this Task		\$1,123.50

Feasibility

	Hours	Rate	Amount	
Movall, Brandon	17.00	102.00	1,734.00	
Totals	17.00		1,734.00	
Total Labor				1,734.00
		Total this Task		\$1,734.00
		Total this Phase		\$2,857.50
		Total this Invoice		\$2,857.50

Billings to Date

	Current	Prior	Total
Labor	2,857.50	0.00	2,857.50
Totals	2,857.50	0.00	2,857.50

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

August 14, 2019
Project/Invoice: 0-001629-741 - 30
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

Charlton 2016 Street Improvements

Professional Services from July 1, 2019 to July 31, 2019

Phase 02 Final Design
Final Design

	Hours	Rate	Amount	
Sandberg, Jeffry	13.00	176.00	2,288.00	
Witkowski, Ted	2.00	143.00	286.00	
Totals	15.00		2,574.00	
Total Labor				2,574.00
		Total this Task		\$2,574.00

Permits

	Hours	Rate	Amount	
Witkowski, Ted	3.00	143.00	429.00	
Totals	3.00		429.00	
Total Labor				429.00
		Total this Task		\$429.00

2 Person Survey

Unit Billing

2-Person Survey Crew				
7/1/2019	9.0 Hours @	190.00	1,710.00	
7/11/2019	3.0 Hours @	190.00	570.00	
Total Units			2,280.00	2,280.00
		Total this Task		\$2,280.00
		Total this Phase		\$5,283.00

Phase 03 Construction
Construction Administration

	Hours	Rate	Amount	
VanderBrug, Marcus	.50	116.00	58.00	
Totals	.50		58.00	
Total Labor				58.00

Project	0-001629-741	SFLK - Charlton 2016 Street Improvements	Invoice	30
			Total this Task	\$58.00

Construction Inspection - Observation

	Hours	Rate	Amount	
Perkey, Benjamin	65.00	116.00	7,540.00	
Totals	65.00		7,540.00	
Total Labor				7,540.00
			Total this Task	\$7,540.00

Office Survey

	Hours	Rate	Amount	
Bade, Pete	3.00	124.00	372.00	
Totals	3.00		372.00	
Total Labor				372.00
			Total this Task	\$372.00

2-Person Survey Crew

Unit Billing

2-Person Survey Crew

7/22/2019	3.0 Hours @ 190.00	570.00	
7/31/2019	2.0 Hours @ 190.00	380.00	
Total Units		950.00	950.00
Total this Task			\$950.00

Survey 3-Person Crew

Unit Billing

3-Person Survey Crew

7/15/2019	8.0 Hours @ 205.00	1,640.00	
Total Units		1,640.00	1,640.00
	Total this Task		\$1,640.00
	Total this Phase		\$10,560.00

Phase	04	Design Services
Design Services		

	Hours	Rate	Amount	
Tolliver, Spencer	1.75	109.00	190.75	
Totals	1.75		190.75	
Total Labor				190.75
			Total this Task	\$190.75
			Total this Phase	\$190.75

Phase	CMT	Construction Material Testing
Project Management		

Project	0-001629-741	SFLK - Charlton 2016 Street Improvements	Invoice	30
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	Hours	Rate	Amount	
Perkey, Benjamin	13.00	116.00	1,508.00	
Totals	13.00		1,508.00	
Total Labor				1,508.00

Unit Billing

Project Assistant				
7/24/2019	0.5 Hours @	88.00	44.00	
7/29/2019	0.5 Hours @	88.00	44.00	
Total Units			88.00	88.00
	Total this Task			\$1,596.00

Soils Field Testing

Unit Billing

CMT Engineering Technician II				
7/24/2019	2.5 Hours @	78.00	195.00	
7/30/2019	2.75 Hours @	78.00	214.50	
Trip Charge \$30				
7/24/2019	1.0 Trip @	30.00	30.00	
7/30/2019	1.0 Trip @	30.00	30.00	
Total Units			469.50	469.50
	Total this Task			\$469.50

Materials Lab Testing

Unit Billing

Nuclear Density Testing (ASTM D6938)				
7/24/2019	19-1784	1.0 Test @	16.00	16.00
7/30/2019	19-1901	4.0 Tests @	16.00	64.00
Standard Proctor (ASTM D698)				
7/25/2019	19-1799	1.0 Test @	150.00	150.00
7/31/2019	19-1915	1.0 Test @	150.00	150.00
Total Units			380.00	380.00
	Total this Task			\$380.00
	Total this Phase			\$2,445.50

Total this Invoice \$18,479.25

Billings to Date

	Current	Prior	Total
Labor	12,671.75	140,348.00	153,019.75
Expense	0.00	1,649.23	1,649.23
Units	5,807.50	15,078.50	20,886.00
Totals	18,479.25	157,075.73	175,554.98

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

August 14, 2019
Project/Invoice: R-014376-000 - 2
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

369 Salem Church Road - New Owner

19.07

Professional Services from July 1, 2019 to July 31, 2019

Phase 001 369 Salem Church Road - New Owner
Project Management

	Hours	Rate	Amount	
Sandberg, Jeffry	10.00	176.00	1,760.00	
Totals	10.00		1,760.00	
Total Labor				1,760.00
		Total this Task		\$1,760.00

Plan Review

	Hours	Rate	Amount	
Fallon, Kendra	7.25	109.00	790.25	
Movall, Brandon	7.50	102.00	765.00	
Totals	14.75		1,555.25	
Total Labor				1,555.25
		Total this Task		\$1,555.25
		Total this Phase		\$3,315.25
		Total this Invoice		<u>\$3,315.25</u>

Billings to Date

	Current	Prior	Total
Labor	3,315.25	112.75	3,428.00
Totals	3,315.25	112.75	3,428.00

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

August 14, 2019
Project/Invoice: R-014381-000 - 1
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

19.08

2431 Angell Road

Professional Services from July 1, 2019 to July 31, 2019

Phase 001 2431 Angell Road
Project Management

	Hours	Rate	Amount	
Jones, Heather	.25	107.00	26.75	
Sandberg, Jeffry	1.50	176.00	264.00	
Totals	1.75		290.75	
Total Labor				290.75
		Total this Task		\$290.75

Plan Review

	Hours	Rate	Amount	
Movall, Brandon	1.50	102.00	153.00	
Totals	1.50		153.00	
Total Labor				153.00
		Total this Task		\$153.00
		Total this Phase		\$443.75
		Total this Invoice		\$443.75

Billings to Date

	Current	Prior	Total
Labor	443.75	0.00	443.75
Totals	443.75	0.00	443.75

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

August 14, 2019
Project/Invoice: R-013723-000 - 4
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2150 Charlton Road

19.02

Professional Services from July 1, 2019 to July 31, 2019

Phase 001 2150 Charlton Road Plan Review
Project Management

	Hours	Rate	Amount
Sandberg, Jeffry	1.50	176.00	264.00
Totals	1.50		264.00
Total Labor			264.00
		Total this Task	\$264.00

Plan Reivew

	Hours	Rate	Amount
Fallon, Kendra	.25	109.00	27.25
Totals	.25		27.25
Total Labor			27.25
		Total this Task	\$27.25
		Total this Phase	\$291.25
		Total this Invoice	\$291.25

Billings to Date

	Current	Prior	Total
Labor	291.25	6,820.25	7,111.50
Totals	291.25	6,820.25	7,111.50

701 XENIA AVENUE S
SUITE 300
MINNEAPOLIS, MN
55416



City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

August 14, 2019
Project/Invoice: R-013383-000 - 7
Reviewed by: Jeffry Sandberg
Project Manager: Jeffry Sandberg

2019 City Engineering Services

Professional Services from July 1, 2019 to July 31, 2019

Phase 001 Miscellaneous City Engineering Services
Council Meetings (Hourly Rate \$50)

Unit Billing

City Council Meeting (\$50)

	3.5 Meetings @ 50.00	175.00	
Total Units		175.00	175.00
	Total this Task		\$175.00

City Engineering

		Hours	Rate	Amount
Fallon, Kendra	7/9/2019	.50	109.00	54.50
Reviewing Engineering Checklist Updates				
Penn, Aleesha	7/31/2019	1.00	82.00	82.00
compiled and sent out August Engineering report.				
Sandberg, Jeffry	7/1/2019	.50	176.00	88.00
Send info to Shannon Werb on Charlton Road Wetland				
Sandberg, Jeffry	7/9/2019	2.00	176.00	352.00
Attend MnDOT meeting on 494 construction update				
Sandberg, Jeffry	7/11/2019	.50	176.00	88.00
Call w property owner at 115 Salem Church				
Sandberg, Jeffry	7/12/2019	1.00	176.00	176.00
Emails and review of Council member Wahlstrom fire marker				
Sandberg, Jeffry	7/23/2019	.50	176.00	88.00
Review, phone call w city attorney on city bonding				
Sandberg, Jeffry	7/25/2019	.50	176.00	88.00
494 work coordination, email to council				
Sandberg, Jeffry	7/26/2019	.50	176.00	88.00
City Council Agenda Review, comment				
Sandberg, Jeffry	7/29/2019	1.00	176.00	176.00
CC memo				
Sandberg, Jeffry	7/30/2019	2.00	176.00	352.00
CC memo				
Sandberg, Jeffry	7/31/2019	1.00	176.00	176.00
CC memo				
Totals		11.00		1,808.50
Total Labor				1,808.50

Project	R-013383-000	SFLK - 2019 City Engineering Services	Invoice	7
			Total this Task	\$1,808.50
			Total this Phase	\$1,983.50
			Total this Invoice	\$1,983.50

Billings to Date

	Current	Prior	Total
Labor	1,808.50	18,402.50	20,211.00
Units	175.00	800.00	975.00
Totals	1,983.50	19,202.50	21,186.00