

Item 7b.**Sunfish Lake Engineer's Report for January 8, 2019**

By: Jeff Sandberg, PE
City Engineer

Date: January 2, 2019

1. Engineering Activities Undertaken in the Month of December.

The following Engineer's Report reflects the Engineering activities undertaken this past month.

A. Approve Plans and Authorize Bidding for Charlton Road Improvement Project. WSB has completed the plans and specifications and requests that the City Council approve the plans and authorize the Ad for Bids.

B. Hold Open House for Charlton Road Project. Staff would like to hold an Open House for the Charlton Road Improvement Project on Wednesday, January 23rd at 7 pm at the Mendota Heights Fire Hall.

2. Building and Site Reviews in the Month of December.

A. There were no building or site reviews in December.

3. Public Works Activities Undertaken in the Month of December.

A. Road Maintenance Report. Staff assisted in a city-wide mailing for residents to report road condition concerns. As of the date of this writing, one resident alerted the contractor and city engineer of icy roadways. The contractor worked to address that issue. The email to report roadway concerns is sunfishlakesnow@gmail.com.

B. Charlton Road Ditch Cleaning. Staff worked with the city snow removal contractor to clean a ditch to prevent melting runoff from overtopping Charlton Road and freezing and creating hazardous conditions. The estimated cost was \$1,000, and will come out of the city's roadway maintenance fund.

No other Public Works activities were undertaken in the month of December.

4. Anticipated Engineering/Public Works Activities for the Month of January.

The City contractor will evaluate roadways for condition and need of salting and sanding throughout the month, especially after precipitation and/or cold weather, and perform snow clearing and salting/ sanding as required.

No other Engineering/Public Works activities are anticipated for January.

The above constitutes the Engineering Report for the City of Sunfish Lake for January 8, 2019.

Respectfully submitted,

WSB & Associates, Inc.

A handwritten signature in black ink, reading "Jeffry S. Sandberg". The signature is written in a cursive, flowing style with a prominent initial "J".

Jeffry S. Sandberg, PE
City Engineer