



NORTHWEST ASSOCIATED CONSULTANTS, INC.

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MEMORANDUM

TO: Sunfish Lake Mayor and City Council
FROM: Ryan Gritman
DATE: September 25, 2018
RE: Sunfish Lake – Planning Update for September City Council Meeting
NAC FILE: 211.02 - General

**10/2/18 CC
Mtg.
Agenda Item,
6c**

August Planning Commission Meeting

2 Sunfish Lane – Major Site and Building Plan – and Conditional Use Permits. The property owner at this address has submitted an application for the construction of a new home. The project consists of the tear down of an existing home built in the 1940s. The property has lake shore frontage on Sunfish Lake.

In addition, the project will contain two conditional use permits; one for a second accessory structure (the property will have a detached shed, and a swimming pool); and for attached garage space exceeding 1,250 square feet.

The Planning Commission voted 4-0 recommending approval of the major site and building plans and two conditional use permits for this address with the conditions of approval from the Planner's Report dated September 11, 2018 and the Engineer's Report dated August 28, 2018, with the addition that the applicant revisit the site in the fall after the leaves are off the trees to evaluate if more screening is necessary.

Additional Planning Updates

2019 Meeting Schedule. The Planning Commission has reviewed their meeting schedule for 2019. The 2019 schedule does not have any schedule conflicts with holidays or non-meeting dates. The Planning Commission has voted to approve their meeting schedule for the third Wednesday of each month. Attached to this memo is the proposed schedule for the City Council and the deadlines for applications. The only change for next year will be the November City Council meeting due to elections. Staff is recommending approval of the 2019 meeting schedule.

115 Salem Church Road. Staff will be following up with this property regarding RV parking and possible other City Code concerns at this property.

315 Salem Church Road. The owners of this property received a chicken keeping permit in 2014. The permit is up for renewal and will require City Council approval due to past complaints. Staff will prepare the necessary materials for the November City Council Meeting.

c: Catherine Iago, City Clerk
Tim Kuntz, City Attorney
Jeff Sandberg and Eric Eckman, City Engineers
Mike Andrejka, Building Official
Jim Naves, City Forester
Ron Wasmund, Septic System Inspector
Dave Dreelan, Fire Chief