

LIST OF BILLS

3B

City of Sunfish Lake, MN

Cash Requirements

As of Apr 30, 2016

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
A TO Z A TO Z HOME INSPECTION L	20160401-SFL	4/1/16	4/1/16	19,774.88		29
A TO Z A TO Z HOME INSPECTION L				19,774.88		
DEPARTMENT OF LABOR/IN DEPARTMENT OF LABOR & I	MARCH 2016	4/15/16	4/15/16	1,071.99		15
DEPARTMENT OF LABOR/IN DEPARTMENT OF LABOR & I				1,071.99		
IAGOCATHW2 CATHY IAGO	818	4/15/16	4/15/16	723.17		15
IAGOCATHW2 CATHY IAGO				723.17		
IAGO CONSULTING LLC IAGO CONSULTING LLC	830 829	4/17/16 4/30/16	4/17/16 4/30/16	481.75 -481.75		13
IAGO CONSULTING LLC IAGO CONSULTING LLC						
INTERNAL REVSVC INTERNAL REVENUE SERVI	1101	4/30/16	4/30/16	892.69		
INTERNAL REVSVC INTERNAL REVENUE SERVI				892.69		
LANOUE ANN ANN P. LANOUE	APR 2016	4/30/16	4/30/16	1,073.35		
LANOUE ANN ANN P. LANOUE				1,073.35		
LEAGUE OF MN CITIES LEAGUE OF MINNESOTA CIT	234448	4/1/16	4/1/16	130.00		29
LEAGUE OF MN CITIES LEAGUE OF MINNESOTA CIT				130.00		
LEVANDER LEVANDER, GILLEN & MILL	MAR 16 LEGALS	4/1/16	4/1/16	4,872.00		29
LEVANDER LEVANDER, GILLEN & MILL				4,872.00		
LILLIE LILLIE SUBURBAN NEWSPA	LEGAL 3/27 4/3 LEGAL LEGALS 4/10	4/1/16 4/8/16 4/15/16	4/1/16 4/8/16 4/15/16	140.00 303.75 202.50		29 22 15
LILLIE LILLIE SUBURBAN NEWSPA				646.25		
LIVINGSCULPTURE LIVING SCULPTURE TREE &	4/15/2016	4/19/16	4/19/16	2,175.54		11
LIVINGSCULPTURE LIVING SCULPTURE TREE &				2,175.54		

City of Sunfish Lake, MN

Cash Requirements

As of Apr 30, 2016

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
MNDEPTREVENUE MN DEPARTMENT OF REVE	842	4/22/16	4/22/16	290.00		8
MNDEPTREVENUE MN DEPARTMENT OF REVE				290.00		
NORTHWEST	22298-1	4/5/16	4/5/16	94.86		25
NORTHWEST ASSCOC CONS	22298-2	4/5/16	4/5/16	585.32		25
	22298-3	4/5/16	4/5/16	161.71		25
	22299	4/5/16	4/5/16	4,756.01		25
NORTHWEST NORTHWEST ASSCOC CONS				5,597.90		
PARKSMOLLY MOLLY PARK	SPEC MTG 4/5/16	4/5/16	4/5/16	113.27		25
PARKSMOLLY MOLLY PARK				113.27		
POLICE CITY OF WEST ST. PAUL	806	4/22/16	4/22/16	8,312.50		8
POLICE CITY OF WEST ST. PAUL				8,312.50		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	794	4/17/16	4/17/16	220.00		13
ST. ANNES ST. ANNE'S EPISCOPAL CHU				220.00		
WSB	01011-990-207	4/20/16	4/20/16	4,129.75		10
WSB & ASSOCIATES	02182-200-2	4/20/16	4/20/16	1,134.00		10
WSB WSB & ASSOCIATES				5,263.75		
XCEL XCEL ENERGY	496180816	4/4/16	4/4/16	37.42		26
XCEL XCEL ENERGY				37.42		
Report Total				51,194.71		

A TO Z HOME INSPECTION LLC



4835 - 37TH AVENUE SOUTH
MINNEAPOLIS, MN 55417

MIKE ANDREJKA 612.597.9667

MIKE.BUILDINGOFFICIAL@YAHOO.COM

INVOICE DATE: **4/1/2016**

INVOICE NUMBER: **20160401-SFL**

AMOUNT DUE: **\$ 19,774.88**

Amount due upon receipt of invoice

Payable to: **A to Z Home Inspection LLC**

BILL TO: City of Sunfish Lake

Sunfish Lake, MN 55077

ISSUED	PERMIT #	PERMIT FEE	PLAN REVIEW FEE	STATE SURCHARGE	TOTAL
0	December	\$ -	\$ -	\$ -	\$ -
3	January	\$ 12,533.25	\$ 8,025.88	\$ 1,060.86	\$ 21,619.99
1	February	\$ 80.00	\$ -	\$ 1.00	\$ 81.00
10	March	\$ 2,073.00	\$ -	\$ 55.46	\$ 2,128.46
14	Sub-Total	\$ 14,686.25	\$ 8,025.88	\$ 1,117.32	\$ 23,829.45
		x 80%	x 100%		
Total Due Building Official		\$ 11,749.00	\$ 8,025.88	\$ -	\$ 19,774.88
ISSUED	PERMIT #	PERMIT FEE	PLAN REVIEW FEE	STATE SURCHARGE	TOTAL
4/1/2016	M-16-04	\$ 95.00	\$ -	\$ 1.00	\$ 96.00
4/1/2016	M-16-03	\$ 95.00	\$ -	\$ 1.00	\$ 96.00
3/24/2016	B-16-08	\$ 89.50	\$ -	\$ 1.50	\$ 91.00
3/23/2016	B-16-09	\$ 368.75	\$ -	\$ 11.00	\$ 379.75
3/21/2016	B-16-07	\$ 265.50	\$ -	\$ 7.50	\$ 273.00
3/20/2016	M-16-02	\$ 283.00	\$ -	\$ 1.00	\$ 284.00
3/17/2016	B-16-06	\$ 265.50	\$ -	\$ 7.50	\$ 273.00
3/12/2016	P-16-03	\$ 80.00	\$ -	\$ 5.00	\$ 85.00
3/1/2016	B-16-04	\$ 206.50	\$ -	\$ 5.96	\$ 212.46
3/1/2016	B-16-05	\$ 339.25	\$ -	\$ 10.00	\$ 349.25
3/1/2016	M-16-01	\$ 95.00	\$ -	\$ 5.00	\$ 100.00
3/1/2016	P-16-02	\$ 80.00	\$ -	\$ 1.00	\$ 81.00
2/1/2016	P-16-01	\$ 80.00	\$ -	\$ 1.00	\$ 81.00
1/24/2016	B-16-03	\$ 191.75	\$ -	\$ 5.00	\$ 196.75
1/8/2016	B-16-02	\$ 1,836.75	\$ 1,197.79	\$ 115.00	\$ 3,149.54
1/6/2016	B-16-01	\$ 10,504.75	\$ 6,828.09	\$ 940.86	\$ 18,273.70

Minnesota Department of Labor and Industry
Construction Codes and Licensing Division
443 Lafayette Road North
St. Paul, MN 55155-4341
Phone: (651) 284-5068 Fax: (651) 284-5749
www.doli.state.mn.us

Quarterly Building Permit Surcharge Report

Population of jurisdiction is 20,000 or less

Quarter ending: March

Year: 2016

Reporting Unit/Municipality City of Sun Fish Lake	County Dakota	Telephone 651.768.7542	
Address 7378 Jordon Ave S	City Cottage Grove	State MN	ZIP code 55016-3645
Building Official Andrejka, Michael J.	Certification number 1815	Telephone 651.450.2551	

Permits based on fixed-fees, part 1

Report permits in this section if the fee for each permit is less than \$2,010.00

Permit type	No. of Permits	Times \$1.00 each	Surcharge report
Building	0	Times \$1.00 each	\$0.00
Electrical	0	Times \$1.00 each	\$0.00
Mechanical	1	Times \$1.00 each	\$1.00
Plumbing	3	Times \$1.00 each	\$3.00
Other	0	Times \$1.00 each	\$0.00
Total part 1			\$4.00

Permits based on fixed-fees, part 2

Report permits in this section if the fee for each permit is more than \$2,010.00

Permit type	No. of Permits	Total fees	Times 0.0005	Surcharge report
Building	0	\$0.00	Times 0.0005	\$0.00
Electrical	0	\$0.00	Times 0.0005	\$0.00
Mechanical	0	\$0.00	Times 0.0005	\$0.00
Plumbing	0	\$0.00	Times 0.0005	\$0.00
Other	0	\$0.00	Times 0.0005	\$0.00
Total part 2				\$0.00
Total part 1 and 2				\$4.00

Building permits based on valuation

Construction value range	No. of Permits	Total valuation	Surcharge amount
1,000,000 or less	8	\$326,910.00	\$163.46
1,000,001 to 2,000,000	0	\$0.00	\$0.00
2,000,001 to 3,000,000	1	\$2,136,209.00	\$940.86
3,000,001 to 4,000,000	0	\$0.00	\$0.00
4,000,001 to 5,000,000	0	\$0.00	\$0.00
5,000,001 or more	0	\$0.00	\$0.00
Building permit surcharge:			\$1,104.32

Surcharge report summary

Total surcharges:	\$1,108.32
Retention:	-\$44.33
Adjustments/amendment:	\$8.00

Total payment to the State:	\$1,071.99
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Adjustment/amendment explanation

2 permits had surcharge of \$5.00

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

4/26/2016 16:42

INVOICE

Services rendered for the month of April 2016

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 2/2/2016

\$ 481.75
\$ 481.75

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 2/2/2016

\$ 1,124.17
\$ 1,124.17

City FICA 7.65%

Total Cost City Clerk-month

86.00
1,210.17

Calculation of net Check-City Clerk

Monthly services per employment agreement

Less Federal Income tax withheld

\$ (175.00)

Less FICA withheld- 7.65%

(86.00)

Less State tax withheld

(140.00)

Total Withholdings

1,124.17

(401.00)

Net check

\$ 723.17

City of Sunfish Lake
City of Sunfish Lake
Wages and related withholdings

Detail of compensation and related withholdings

	Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	(Inc retro) Jan Feb	Feb Mar	Cum'l 1st qtr	Mar April	April May
Independent-Lago Consulting, LLC										
Contractor-Administrator		4,467	372.24		462.50	462.50	501.00	1,426.00	481.75	481.75
		4,556	379.69							
		4,693	391.08							
		5,950	462.50							
Wages-City Clerk		10,632	886.00		1,079.17	1,079.17	1,169.61	3,326.95	1,124.17	1,124.17
Withholding		10,845	903.72							
FICA=7.65%		11,170	930.83							
Federal Income Tax		12,960	1,079.17							
State Income Tax					82.56	82.56	89.40	254.51	86.00	86.00
Pera-lago-exempt					175.00	175.00	175.00	525.00	175.00	175.00
Total Withholdings*					140.00	140.00	140.00	420.00	140.00	140.00
Net Check					397.56	397.56	404.40	1,199.51	401.00	401.00
					681.61	681.61	764.21	2,127.44	723.17	723.17

Per hour

Wages-Treasurer- Lanoue	67.63				1,541.66	1,541.66	1,670.02	4,753.34	1,605.84	1,605.84
Withholding	69.66									
	18,600									
FICA=7.65%										
Federal Income Tax					117.94	117.94	127.78	363.63	122.85	122.85
State Income Tax					300.00	300.00	300.00	900.00	300.00	300.00
Pera-Lanoue - Exempt					150.00	150.00	150.00	450.00	150.00	150.00
Total Withholdings					567.94	567.94	577.78	1,713.63	572.85	572.85
Net wages					973.72	973.72	1,092.26	3,039.71	1,032.99	1,032.99
Postage					11.90	12.66	10.97	35.53	8.50	13.86
Supplies					23.50	18.50	18.50	60.50	18.50	26.50
Net check					1,009.12	1,004.88	1,121.73	3,135.74	1,059.99	1,073.35

Taxable Wages-minus PERA

Consolidated

Wages	2,620.83	2,620.83	2,838.63	8,080.29	2,730.01	2,730.01
Withholding	475.00	475.00	475.00	1,425.00	475.00	475.00
FICA	200.49	200.49	217.16	618.14	208.85	208.85
Federal Income Tax	475.00	475.00	475.00	1,425.00	475.00	475.00
State Income Tax	290.00	290.00	290.00	870.00	290.00	290.00
Pera						
Total Withholdings	965.49	965.49	982.16	2,913.14	973.85	973.85
Net Check	1,655.34	1,655.34	1,856.47	5,167.15	1,756.16	1,756.16

Unemployment-not required-only payment when a claim is filed

PERA

PERA-Withholding
PERA-City contribution-7.25%-Blair only
Total PERA contribution

	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-

IRS

lago Fica withholding
Lanoue Fica withholding

	82.56	82.56	89.40	254.51	86.00	86.00
	117.94	117.94	127.78	363.63	122.85	122.85

lago withholding
Lanoue withholding

	175.00	175.00	175.00	525.00	175.00	175.00
	300.00	300.00	300.00	900.00	300.00	300.00

FICA-city contribution
Total IRS deposit

	200.49	200.49	217.16	618.14	208.85	208.85
	875.99	875.99	903.31	2,661.28	892.69	892.69

State

lago withholding
Lanoue withholding

	140.00	140.00	140.00	420.00	140.00	140.00
	150.00	150.00	150.00	450.00	150.00	150.00

Due State

	290.00	290.00	290.00	870.00	290.00	290.00
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Ann P. Lanoue, CPA (Inactive)

City Treasurer

8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

4/26/2016 17:31

INVOICE

City of Sunfish Lake

Accounting services for April 2016 per Employment Addendum dated 2/2/2016

1,605.84

Postage expense

13.86

Supplies - printing @ \$.10 per page

26.50

1,646.20

1,646.20

Less Federal Income tax withheld

300.00

Less FICA

122.85

Less PERA withheld 0% (Exempt)

-

Less State tax withheld

150.00

Total Withholdings

(572.85)

Net check

1,073.35

Reconciliation to Treasurer Expense

Services

1,605.84

City FICA 7.65%

122.85

City Pera-0%

-

Total Treasurer

1,728.69



Statement

Date: 4/1/2016

Page: 1 of 1

Vendor ID#: 16741

Bill To:

Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016-3645

Invoice	Invoice Date	Description (Identifies only first line of the order)	Invoice Total	Remaining Balance
234448	3/30/2016	2016 Minnesota Mayors Association Annu. Ordered By: Molly Park	\$130.00	\$130.00
234449	3/30/2016	2016 Minnesota Mayors Association Annu. Ordered By: Molly Park	\$130.00	\$130.00
<i>Deleted 4/6/16</i> <i>4/6/16</i> <i>Pay Only \$130</i> <i>per Paul at LMC</i> <i>c. Lago</i>				

0 - 30 Days	31 - 60 Days	61+ Days	Total Outstanding
\$ 260.00	\$ 0.00	\$ 0.00	\$ 260.00 <i>130</i>

Please Remit To:

League of Minnesota Cities
145 University Ave W
St Paul, MN 55103-2044

Questions:

Email: billing@lmc.org
Phone: (651) 281-1200

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
March 31, 2016
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
18305-00000 General Business					
3,182.80	4,674.50	0.00	0.00	0.00	<u>\$7,857.30</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
March 31, 2016
Client # 18305-00000E
Statement # 302

General Business

For Services Through 03/25/16

		RATE	HOURS	
02/26/2016	Review outline of three public improvement projects for upcoming year.	130.00	1.50	195.00
02/29/2016	Review of cable franchise documents; review of memo and resolutions.	130.00	2.00	260.00
	Telephone call from City Planner concerning landscaping and grading for 2566 Delaware Avenue.	130.00	0.30	39.00
03/01/2016	Review of three public improvement projects for 2016; draft of three memos outlining structure of projects and financing of projects.	130.00	1.00	130.00
03/02/2016	Review of cable television ordinance, resolutions and background materials for Century Link franchise.	130.00	1.00	130.00
	Further research and investigation on cable television documents.	130.00	1.40	182.00
	Preparation for Sunfish Lake Council meeting.	130.00	1.50	195.00
	Sunfish Lake regular Council meeting.	130.00	3.00	390.00
03/03/2016	Preparation of materials for conference call with Attorney Brian Grogan concerning cable television documents.	130.00	0.50	65.00
	Conference call with Attorney Brian Grogan.	130.00	0.60	78.00
	Various telephone calls with City Clerk concerning procedure for franchise adoption.	130.00	0.40	52.00
	Memo to Attorney Brian Grogan.	130.00	0.30	39.00
	Follow-up telephone calls on publication of notice of public hearing.	130.00	0.30	39.00
03/07/2016	Outline of cable TV franchise ordinance and supplementary documents; draft of notice and schedule.	130.00	1.00	130.00

City of Sunfish Lake

General Business

Page: 2
March 31, 2016

Client # 18305-00000E
Statement # 302

		RATE	HOURS	
	Draft of published and mailed notice; research on statutory requirements.	130.00	0.40	52.00
03/08/2016	Letter to cable companies; telephone conference with City Clerk; review of ordinance; memo concerning schedule.	130.00	1.00	130.00
	Meeting with Mayor concerning Highway 110 improvements.	130.00	1.00	130.00
03/10/2016	Preparation for upcoming meeting with Department of Transportation on Highway 110 improvements.	130.00	1.00	130.00
	Meeting with Department of Transportation and Special Council meeting to consider Highway 110 improvements.	130.00	2.00	260.00
03/11/2016	Review of cable franchise documents sent by Jodie Miller.	130.00	2.00	260.00
03/14/2016	Review information and documents sent from Cable Commission relating to cable TV franchise.	130.00	1.00	130.00
	Review correspondence and memos concerning Highway 110 improvements and three possible City public improvements.	130.00	1.00	130.00
03/18/2016	Review correspondence concerning emergency preparedness from Chief Bud Shaver.	130.00	0.40	52.00
	Review background materials for fire access road brochure.	130.00	0.40	52.00
	Review correspondence from planning office concerning future zoning and subdivision revisions.	130.00	0.40	52.00
03/22/2016	Review memos and correspondence from City Planner concerning upcoming items; telephone call to City Planner.	130.00	1.00	130.00
03/23/2016	Review of information concerning Greenstep organization process.	130.00	0.40	52.00
	Preparation of materials for meeting with Planner and Mayor concerning upcoming agenda items.	130.00	1.00	130.00
	Meeting with Mayor and Planner concerning upcoming planning items relating to ordinance changes and related to fire apparatus road.	130.00	2.30	299.00

City of Sunfish Lake

General Business

Page: 3

March 31, 2016

Client # 18305-00000E

Statement # 302

		RATE	HOURS	
	Memo to police chief concerning emergency response procedures and draft of resolution.	130.00	0.30	39.00
	Timothy J. Kuntz		30.40	3,952.00
03/01/2016	Prepare memo to City Clerk and City Planner enclosing recorded resolutions for 2015; prepare chart related to project costs for Project 2016-01; prepare chart related to project costs for Project 2016-02; prepare chart related to project costs for Project 2016-03; prepare e-mail correspondence to Don Sterna attaching three charts related to project costs.	85.00	1.00	85.00
03/02/2016	Prepare memo related to history of special assessments in Sunfish Lake; prepare and assemble materials for March 2nd City Council meeting.	85.00	0.60	51.00
03/07/2016	Conference to discuss issues pertaining to cable tv franchise ordinance; prepare Notice of Public Hearing related to cable tv franchise ordinance; prepare letter to CenturyLink and Comcast related to same; prepare Affidavit of Mailing related to letters to be served upon CenturyLink and Comcast; prepare e-mail correspondence to South-West Review newspaper requesting publication of Notice of Public Hearing.	85.00	1.80	153.00
03/08/2016	Revise Notice of Public Hearing related to cable tv franchise ordinance; prepare e-mail correspondence to City Clerk re posting Notice of Public Hearing; conference to review and discuss Notice of Public Hearing; revise letters to CenturyLink and Comcast; prepare copies of enclosures for letters to CenturyLink and Comcast; telephone calls with Mayor and City Clerk re special joint Council meeting and Planning Commission meeting on March 10th.	85.00	2.50	212.50
	Revise Affidavit of Service re letters to CenturyLink and Comcast; prepare e-mail correspondence to City Clerk attaching cable tv franchise ordinance and resolution; revise Resolution Regarding an Ordinance Granting a Competitive Cable Franchise to Qwest Broadband Services, Inc., d/b/a CenturyLink.	85.00	0.60	51.00
03/09/2016	Prepare cable tv franchise ordinance for service upon CenturyLink and Comcast.	85.00	0.40	34.00
03/14/2016	Prepare inter-office e-mail correspondence related to cable tv franchise ordinance and preparation of summary ordinance for publication.	85.00	0.20	17.00

City of Sunfish Lake

General Business

Page: 4

March 31, 2016

Client # 18305-00000E

Statement # 302

		RATE	HOURS	
03/23/2016	Perform internet research re Minnesota Greenstep Cities Program; prepare draft Resolution Authorizing the City of Inver Grove Heights to participate in the Minnesota Greenstep Cities Program; prepare e-mail correspondence to Chief Shaver re county disaster plan resolution for April Council meeting.			
	Leah M. Rose	85.00	<u>1.20</u> 8.30	<u>102.00</u> 705.50
03/18/2016	Prepare email correspondence to Michelle Barness and Molly Park regarding meeting; prepare email correspondence to Chief Shaver, Molly Park and Cathy Iago regarding All-Hazarding Planning Process.			
	Cindy Holzmer	85.00	<u>0.20</u> 0.20	<u>17.00</u> 17.00
	FOR CURRENT SERVICES RENDERED		38.90	4,674.50
	PREVIOUS BALANCE			\$3,182.80
	BALANCE DUE			<u>\$7,857.30</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
March 31, 2016
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
93000-10000 Criminal - DUI 0.00	83.00	0.00	0.00	0.00	\$83.00
93000-20000 Criminal - Traffic 51.50	91.50	0.00	0.00	0.00	\$143.00
93000-50000 Criminal - Miscellaneous 254.50	23.00	0.00	0.00	0.00	\$277.50
<u>306.00</u>	<u>197.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$503.50</u>

City of Sunfish Lake

Criminal - Traffic

Page: 2

March 31, 2016

Client # 93000-20000E

Statement # 248

	RATE	HOURS	
Bradley R. Hutter		0.50	57.50
FOR CURRENT SERVICES RENDERED		<u>0.90</u>	<u>91.50</u>
PREVIOUS BALANCE			\$51.50
BALANCE DUE			<u>\$143.00</u>

Client # 93000-50000E
Statement # 228

Criminal - Miscellaneous

		RATE	HOURS	
03/01/2016	Review February prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
	FOR CURRENT SERVICES RENDERED		<u>0.20</u>	<u>23.00</u>
	PREVIOUS BALANCE			\$254.50
	BALANCE DUE			<u>\$277.50</u>
	TOTAL BALANCE DUE			<u>\$503.50</u>

INVOICE

MARCH 31, 2016

Date

Number

PAGE 1 OF 1

LILLIE SUBURBAN NEWSPAPERS, INC.**DISPLAY RECEIVABLES**

2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890



MSB & ASSOCIATES, INC.

ATTN: ROCHELLE HOFF

701 XENIA AVE S STE 300

MPLS

MN

ACCT NO

021118

DUE BY APRIL 25, 2016

50416

Amount Paid \$ _____

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
03/27	Z	4.00	I	3/27 NOTICE-SWPPP SUNFISH F		35.0000	\$140.00
						SALES TAX:	\$0.00
						INVOICE TOTAL DUE:	\$140.00

City/State/Zip

Project # _____ Phase # _____

Accounting Use:

Account Code _____ AD

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!!*****
Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109

(651) 748-7889 Fax (651) 777-8288

- - - Please return TOP PART of this form with your payment - - -

- - - 1.5% Monthly service charge will be charged on overdue balances - - -

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

JANINE GAFFNEY, being duly sworn, on oath, says that
he/she is the publisher or authorized agent and employee of the publisher of the newspaper known
as SOUTH-WEST REVIEW, and has full knowledge of the facts which are
stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified
newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed NOTICE OF PUBLIC INFORMATION MEETING

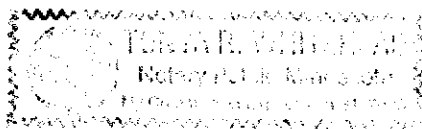
which is attached was cut from the columns of said newspaper, and was printed and published once each
week, for 2 successive weeks; it was first published on SUNDAY, the 20TH day of
MARCH, 2016, and was thereafter printed and published on every SUNDAY to and
including SUNDAY, the 27TH day of MARCH, 2016; and printed below is a copy of the
lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of
type used in the composition and publication of the notice:

*ABCDEFGHIJKLMNPOQRSTUVWXYZ
*ABCDEFGHIJKLMNPOQRSTUVWXYZ
*abcdefghijklnopqrstuvwxyz

Subscribed and sworn to before me on
this 28TH day of MARCH, 2016.
Jonya R. Whitehead
Notary Public

BY: Janine Gaffney
TITLE LEGAL COORDINATOR

*Alphabet should be in the same size and kind of type as the notice.



RATE INFORMATION

- (1) Lowest classified rate paid by
commercial users for comparable space.....\$25.00 per col. inch
- (2) Maximum rate allowed by law for the above matter.....\$25.00 per col. inch
- (3) Rate actually charged for the above matter\$ per col. inch

**NOTICE OF
PUBLIC INFORMATION
MEETING
CITY OF SUNFISH LAKE
STORM WATER POLLUTION
PREVENTION PROGRAM
(SWPPP)**

A public meeting will be held on Tuesday, April 5, 2016, at 7:00 p.m. at St. Anne's Episcopal Church. The purpose of this meeting will be to review the City of Sunfish Lake's Storm Water Pollution Prevention Program.

The Storm Water Pollution Prevention Program Plan (SWPPP) is a document required by the State and Federal governments that outlines how the City will work toward reducing pollution in rainwater runoff. This Plan will be reviewed

at the meeting and public comment received.

Attendance from City residents is strongly encouraged, as the City seeks your input into the Storm Water Pollution Prevention Program. For more information, please feel free to contact Donald Sterns, P.E., City Engineer, at 763-287-7189.

Attest:

Catherine Lago, City Clerk/
Administrator

City of Sunfish Lake

(South-West Review: Mar. 20, 27,
2016)

INVOICE

APRIL 08, 2016

Date

Number

PAGE 1 OF 1

LILLIE SUBURBAN NEWSPAPERS, INC.**DISPLAY RECEIVABLES**

2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890



CITY OF SUNFISH
ATTN: ANN LANQUE
8010 COREY PATH
INVER GROVE HGTS

ACCT NO
021048

DUE BY MAY 25, 2016

MN 55076

Amount Paid \$ _____

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
04/03	Z	40.50	I	4/3 SUMM. FINANCIAL REPORT	F	7.5000	\$303.75
							=====
SALES TAX:							\$0.00

INVOICE TOTAL DUE:							\$303.75
							=====

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!!*****

~~Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109~~~~(651) 748-7889 Fax (651) 777-8288~~

- - - Please return TOP PART of this form with your payment - - -

- - - 1.5% Monthly service charge will be charged on overdue balances - - -

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

JANINE GAFFNEY, being duly sworn, on oath, says that
he/she is the publisher or authorized agent and employee of the publisher of the newspaper known
as SOUTH-WEST REVIEW, and has full knowledge of the facts which are
stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified
newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed SUMMARY FINANCIAL REPORT

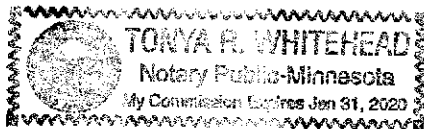
which is attached was cut from the columns of said newspaper, and was printed and published once each
week, for 1 successive weeks; it was first published on SUNDAY, the 3RD day of
APRIL, 2016, and was thereafter printed and published on every _____ to and
including _____, the _____ day of _____, 20____; and printed below is a copy of the
lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of
type used in the composition and publication of the notice:

*ABCDEFGHIJKLMNPOQRSTUVWXYZ
*ABCDEFGHIJKLMNPOQRSTUVWXYZ
*abcdefghijklnmopqrstuvwxyz

Subscribed and sworn to before me on
this 4TH day of APRIL, 2016.
Tonya R. Whitehead
Notary Public

BY Janine Gaffney
TITLE LEGAL COORDINATOR

*Alphabet should be in the same size and kind of type as the notice.



RATE INFORMATION

- (1) Lowest classified rate paid by
commercial users for comparable space.....\$25.00 per col. inch
- (2) Maximum rate allowed by law for the above matter.....\$25.00 per col. inch
- (3) Rate actually charged for the above matter\$ per col. inch

**City of Sunfish Lake
Summary Financial Report**

The purpose of this report is to provide a summary of financial information concerning the City of Sunfish Lake to interested citizens. The complete financial statements may be examined by contacting Ann P. Lanoue, City Treasurer at 651-338-3736. Questions about this report should also be directed to Ann P. Lanoue, City Treasurer at 651-338-3736.

**Receipts and Disbursements for General Operations
(Governmental Funds)**

	Total 2015	Total 2014	Percent Increase (Decrease)
RECEIPTS:			
Property Taxes	\$ 430,145	\$ 412,745	4.22%
Special Assessments	28,364	98,352	-70.56%
Licenses & Permits	49,738	49,829	-0.18%
Intergovernmental	14,040	10,850	28.40%
Franchise Fee	1,413	1,424	-0.77%
Charges for Services	2,054	1,093	87.92%
Fines & Forfeits	1,711	1,168	46.49%
Investment Earnings	7,297	5,788	26.07%
Bond Proceeds		314,666	100.00%
Miscellaneous			
Total Revenues	\$ 534,762	\$ 893,915	-40.18%
Per Capita	\$ 1,026	\$ 1,716	-40.18%
DISBURSEMENTS:			
Current:			
General Government	\$ 131,629	\$ 129,051	-6.97%
Public Safety	172,311	173,771	-0.84%
Streets & Highways	68,123	70,281	-3.04%
Conservation of Natural Resources	28,714	22,420	28.07%
Insurance	1,261	2,103	-40.04%
Debt Service:			
Principal	34,000	34,000	0.00%
Interest and Other Charges	21,423	10,953	95.59%
Capital Outlay	3,224	268,326	-98.60%
Total Disbursements	\$ 460,685	\$ 704,885	-34.64%
Per Capita	\$ 884	\$ 1,353	-34.64%
Long-term Indebtedness	\$ 515,000	\$ 549,000	-6.19%
Per Capita	\$ 988	\$ 1,054	-6.18%
General Fund Cash Balance - December 31	\$ 888,783	\$ 851,631	4.36%
Per Capita	\$ 1,706	\$ 1,635	4.36%

**City of Sunfish Lake
City Summary Budget Statement**

The purpose of this report is to provide summary 2016 budget information concerning the City of Sunfish Lake to interested citizens. The budget is published in accordance with Minn. Stat. Sec. 471.6965. This budget is not complete; the complete budget may be examined by contacting Ann Lanoue, City Treasurer at 651-338-3736 or alanoue@comcast.net. The city council approved this budget on December 1, 2015.

Budgeted Governmental Funds	2015 Budget	2016 Adopted
Revenues		
Property Taxes	\$ 429,389	\$ 471,484
Special Assessments	37,928	25,810
Licenses and Permits	24,000	24,420
Intergovernmental Revenues		
Federal		
State		
County	1,100	1,100
Other Local Units		
Franchise Fees	1,400	1,400
Charges for Services	3,420	3,000
Fines and Forfeits	600	600
Interest on Investments	6,412	3,000
Miscellaneous		
Total Revenues	\$ 504,749	\$ 530,814
Other Financing Sources		
Proceeds from Borrowing		

Streets and Highways	28,714	22,420	28.07%
Conservation of Natural Resources	1,261	2,103	-40.04%
Insurance			
Debt Service:			
Principal	34,000	34,000	0.00%
Interest and Other Charges	21,423	10,953	95.59%
Capital Outlay	3,224	268,326	-98.80%
Total Disbursements	\$ 460,883	\$ 704,885	-34.64%
Per Capita	\$ 884	\$ 1,353	-34.64%
Long-term Indebtedness	\$ 515,000	\$ 549,000	-6.19%
Per Capita	\$ 988	\$ 1,054	-6.19%
General Fund Cash Balance - December 31	\$ 888,783	\$ 851,631	4.36%
Per Capita	\$ 1,706	\$ 1,635	4.36%

**City of Sunfish Lake
City Summary Budget Statement**

The purpose of this report is to provide summary 2016 budget information concerning the City of Sunfish Lake to interested citizens. The budget is published in accordance with Minn. Stat. Sec. 471.6965. This budget is not complete; the complete budget may be examined by contacting Ann Lanoue, City Treasurer at 651-338-3756 or alanoue@comcast.net. The city council approved this budget on December 1, 2015.

	2015 Budget	2016 Adopted
Budgeted Governmental Funds		
Revenues		
Property Taxes	\$ 429,889	\$ 471,484
Special Assessments	37,928	25,810
Licenses and Permits	24,000	24,420
Intergovernmental Revenues		
Federal		
State		
County	1,100	1,100
Other Local Units		
Franchise Fees	1,400	1,400
Charges for Services	3,420	3,000
Fines and Penalties	600	500
Interest on Investments	6,412	3,000
Miscellaneous		
Total Revenues	\$ 504,749	\$ 530,814
Other Financing Sources		
Proceeds from Borrowing		
Transfers from Other Funds		
Expenditures		
Current		
General Government	\$ 111,171	\$ 127,802
Public Safety	157,560	159,140
Streets and Highways	97,500	85,350
Sanitation	450	1,850
Health		
Conservation of Natural Resources	24,850	24,850
Urban & Economic Development & Housing		
Miscellaneous	7,465	
Total Current Expenditures	398,996	399,792
Debt Service - Principal	34,000	60,000
Capital Outlay	34,200	57,000
Interest and Fiscal Charges	16,713	15,022
Total Expenditures	\$ 483,909	\$ 530,814
Other Financing Uses		
Transfers to Other Funds		
Increase (Decrease) in Fund Balance	\$ 20,841	\$ -
Property Tax Levy Requirement to Fund this Budget	\$ 429,889	\$ 471,484

(South-West Review: Apr. 3, 2016)

INVOICE

APRIL 15, 2016

Date

Number

PAGE 1 OF 1

LILLIE SUBURBAN NEWSPAPERS, INC.**DISPLAY RECEIVABLES**

2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890



CITY OF SUNFISH
ATTN: ANN LANQUE
8010 COREY PATH
INVER GROVE HGTS

ACCT NO
021048

DUE BY MAY 20, 2016

MN 55076

Amount Paid \$ _____

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
04/10	Z	8.00	I	4/10 NOTICE-5865 S ROBERT	F	7.5000	\$60.00
04/10	Z	19.00	I	4/10 RESOLUTION 2016-10	F	7.5000	\$142.50
SALES TAX:							\$0.00
INVOICE TOTAL DUE:							\$202.50

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!!*****

~~Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109~~

(651) 748-7889 Fax (651) 777-8288

- - - Please return TOP PART of this form with your payment - - -

- - - 1.5% Monthly service charge will be charged on overdue balances - - -

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

JANINE GAFFNEY, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed NOTICE OF PUBLIC HEARING

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 10TH day of APRIL, 2016, and was thereafter printed and published on every _____ to and including _____, the _____ day of _____, 20____; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

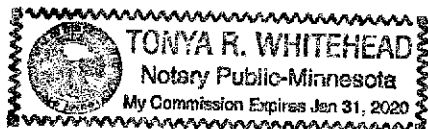
*ABCDEFGHIJKLMNPOQRSTUVWXYZ
*ABCDEFGHIJKLMNPOQRSTUVWXYZ
*abcdefghijklmnpqrstuvwxyz

Subscribed and sworn to before me on this 11TH day of APRIL, 2016.

Tonya R. Whitehead
Notary Public

BY: [Signature]
TITLE LEGAL COORDINATOR

*Alphabet should be in the same size and kind of type as the notice.



RATE INFORMATION

- (1) Lowest classified rate paid by commercial users for comparable space.....\$25.00 per col. inch
- (2) Maximum rate allowed by law for the above matter.....\$25.00 per col. inch
- (3) Rate actually charged for the above matter.....\$ _____ per col. inch

**CITY OF SUNFISH LAKE
DAKOTA COUNTY,
MINNESOTA
NOTICE OF
PUBLIC HEARING**

Notice is hereby given that the Planning Commission of the City of Sunfish Lake will meet on Wednesday, April 20, 2016, at 7:00 p.m. at St. Anne's Episcopal Church located at Highway 110 and Charlton Road in Sunfish Lake, Minnesota to hold a public hearing to consider an application for a major site and building plan review and variance for 5865 South Robert Trail. The subject property is located within the R-1 Single Family Residential and Shoreland Overlay Districts. The subject parcel has lake frontage on Horseshoe Lake.

The applicants have purchased the property and wish to demolish the existing home and build a new home at approximately the same location on the site. A major site and building plan review is required for building alterations exceeding 1,000 square feet in area. In addition, the applicants are requesting a variance for two separate issues:

1) A portion of the proposed home will intrude into the required shoreland and side yard setback areas, for which a setback variance is being requested.

2) The lot does not meet the minimum net lot area requirement. The applicants are also requesting a variance to permit redevelopment of a substandard sized lot which will contain a home that doesn't meet setback requirements.

All written and oral statements on the project will be considered at the Planning Commission meeting. The Planning Commissioners will be conducting a public site visit at 6:25 p.m. the night of the meeting to make themselves familiar with the site and receive information regarding the land use application. If you have questions about this Notice or if you wish further information regarding the project described above, please contact Ryan Gritman, Sunfish Lake City Planner or Michelle Barnes, at (763) 957-1100. If you wish to send written comments prior to the Planning Commission meeting, please send such comments to Ryan Gritman, Sunfish Lake City Planner, at Northwest Associated Consultants, 4150 Olson Memorial Highway, Suite 320, Golden Valley, MN 55422 or via email at rgritman@nacplanning.com.

/s/ Catherine Lago, City Clerk
(South-West Review: Apr. 10, 2016)

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

JANINE GAFFNEY, being duly sworn, on oath, says that
he/she is the publisher or authorized agent and employee of the publisher of the newspaper known
as SOUTH-WEST REVIEW, and has full knowledge of the facts which are
stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified
newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed RESOLUTION NO. 2016-10

which is attached was cut from the columns of said newspaper, and was printed and published once each
week, for 1 successive weeks; it was first published on SUNDAY, the 10TH day of
APRIL, 2016, and was thereafter printed and published on every _____ to and
including _____, the _____ day of _____, 20____; and printed below is a copy of the
lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of
type used in the composition and publication of the notice:

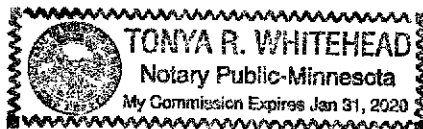
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: Janine Gaffney
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on
this 11TH day of APRIL, 2016.

Tonya R. Whitehead
Notary Public

*Alphabet should be in the same size and kind of type as the notice.



RATE INFORMATION

- (1) Lowest classified rate paid by
commercial users for comparable space.....\$25.00 per col. inch
- (2) Maximum rate allowed by law for the above matter.....\$25.00 per col. inch
- (3) Rate actually charged for the above matter.....\$ per col. inch

CITY OF SUNFISH LAKE
DAKOTA COUNTY,
MINNESOTA

**RESOLUTION NO. 2016-01
ADOPTING AND APPROVING
FOR PUBLICATION THE
SUMMARY AND TITLE OF
ORDINANCE NO. 2016-01**

WHEREAS, the title of Ordinance No. 2016-01 is AN ORDINANCE GRANTING A FRANCHISE TO QWEST BROADBAND SERVICES, INC. D/B/A CENTURYLINK INC. ("CENTURYLINK") TO CONSTRUCT, OPERATE AND MAINTAIN A CABLE SYSTEM IN THE CITY OF SUNFISH LAKE, MINNESOTA SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE; PROVIDING FOR REGULATION AND USE OF THE SYSTEM AND THE PUBLIC RIGHTS-OF-WAY; AND PRESCRIBING PENALTIES FOR THE VIOLATION OF THE PROVISIONS HEREIN.

WHEREAS, on April 5, 2016, the City of Sunfish Lake, Minnesota ("City") adopted Ordinance No. 2016-01 granting a Cable Television

Franchise to CenturyLink. WHEREAS, Ordinance No. 2016-01 is lengthy;

WHEREAS, a summary of Ordinance No. 2016-01 and publication of the title and summary would clearly inform the public of the intent and effect of the ordinance;

**NOW THEREFORE BE IT
RESOLVED BY THE CITY
COUNCIL:**

1. **Effective Publication.** The Council by at least a 4/5th vote of its members, directs that only the title and summary of Ordinance No. 2016-01 be published and that publication of this resolution containing the title of the ordinance and summary shall be sufficient publication to make the ordinance effective under Minnesota Statute § 412.191 and Minnesota Statute § 331A.01, Subd. 10. The Council determines that publication of the title and summary would clearly inform the public of the intent and effect of the ordinance.

2. **Approval of Summary.** The Council hereby adopts and approves the summary of Ordinance No. 2016-01 as follows:

Summary

Ordinance No. 2016-01 serves two purposes. First, it is intended to provide requirements for the provision of cable television services with respect to technical standards, customer service obligations, and related matters. Second, it grants a non-exclusive cable franchise to CenturyLink to operate, construct and maintain a cable system within the City.

Ordinance No. 2016-01 includes the following: 1) requires CenturyLink to have a bandwidth capable of providing the equivalent of a typical 750 MHz cable system; 2) imposes on CenturyLink a franchise fee of five percent (5%) of CenturyLink's annual gross revenues; 3) establishes a franchise term of five (5) years with the option for the City to extend for an additional 5 years; 4) provides a list of schools and public buildings entitled to receive complimentary cable

service; 5) requires CenturyLink to dedicate channel capacity for public, educational and governmental programming and provides financial support of such channels; 6) mandates customer service standards regarding CenturyLink's provision of cable services; and 7) requires a performance bond and security fund to enforce CenturyLink's compliance with the Ordinance.

3. **Title.** The title of Ordinance No. 2016-01 is AN ORDINANCE GRANTING A FRANCHISE TO QWEST BROADBAND SERVICES, INC. D/B/A CENTURYLINK INC. ("CENTURYLINK") TO CONSTRUCT, OPERATE AND MAINTAIN A CABLE SYSTEM IN THE CITY OF SUNFISH LAKE, MINNESOTA SETTING FORTH CONDITIONS ACCOMPANYING THE GRANT OF THE FRANCHISE, PROVIDING FOR REGULATION AND USE OF THE SYSTEM AND THE PUBLIC RIGHTS-OF-WAY AND PRESCRIBING PENALTIES FOR THE VIOLATION OF THE PROVISIONS HEREIN.

4. **Notice.** The City Council hereby provides the following notice to the public:

PUBLIC NOTICE

A copy of the entirety of Ordinance No. 2016-01 shall be posted and available for inspection at the City Clerk's office at the City's normal meeting location, namely, St. Anne's Episcopal Church located at 2035 Charlton Road in Sunfish Lake, Minnesota. The ordinance is available for inspection Monday through Friday from 9:00 a.m. to 3:00 p.m.

Persons interested in receiving a printed copy or electronic copy of Ordinance No. 2016-01 may do so by requesting a copy from the City Clerk in writing at 7328 Jordan Avenue S., Cottage Grove, MN 55016 or by telephone at 651-768-7542 or by e-mail at clerk@comcast.net. A copy of Ordinance No. 2016-01 will be provided free of charge to anyone requesting a copy.

5. **Effective Date.** This resolution was passed by at least a 4/5th vote

of the entire City Council. This resolution shall be published in the City's official newspaper on April 10, 2016.

Passed by the City Council of Sunfish Lake this 5th day of April, 2016.

Molly Park, Mayor

ATTEST:

Catherine Lago, City Clerk
(South-West Review: Apr. 10, 2016)

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 19, 2016

Invoice for Sunfish Lake City Forester Consultant Through 4-15-2016

3/4	Prepared burning permit for Hall -- 0.5 hr	\$27.50
3/23	Wrote Arbor Day newsletter articles, reviewed building application for 5865 Robert Trail and potential SFL building regulation changes -- 6 hr	\$330.00
3/28	Reviewed remodel plans, met with Eagle scout and parent at Musser Park, checked and cleared Musser and Harmon Park trails, checked SFL water level, met with Bancroft and Kampmeyer -- 4.5hr	\$247.50
3/31	Met with Connors about chickens and bees, took photographs for newsletter -- 2 hr	\$110.00
4/5	Put up new Tree City USA "26 th year" additions to City's Tree City USA signs, located additional photos for newsletter -- 2 hr	\$110.00
4/5	Council meeting preparation, Consultant meeting, and Council meeting -- 4 hr	\$220.00
4/11	Final editing of Arbor Day Newsletter and took to printer -- 1 hr	\$55.00
4/12	Picked up copies, prepared, stuffed, stamped and mailed Arbor Day newsletter -- 6 hr	<u>\$330.00</u>
Total Due		\$1430.00

Regards,

Jim Naves

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 19, 2016

Reimbursable purchases by Sunfish Lake City Forester through 4-15-2016

4/11	190 US Postal Service 1 st class stamps @ \$.47 =	\$89.30
4/11	Box of #10 envelopes	\$24.63
4/12	Printing and folding of Arbor Day Newsletter	<u>\$631.61</u>
Total Due		\$745.54

Regards,

Jim Naves

Jim Naves
 Living Sculpture Tree & Shrub Care, Inc.
 5900 Zehnder Road
 Sunfish Lake, MN 55077

Office DEPOT OfficeMax

OFFICE DEPOT STORE 6302
 1450 Mendota Road
 Inver Grove Heights, MN 55077
 04/12/2016 16.2.2 11:18 AM
 STR 6302 REG 4 TRN 9536 EMP 286184

Product ID	Description	Total
167116	Color DS Ledge	288.20
220 @ 1.31		288.20
167116	Color DS Ledge	288.20
220 @ 1.31		288.20
861383	Folding, Machi	13.20
440 @ 0.03		13.20
You Pay		288.20SS
You Pay		288.20SS
You Pay		13.20SS

Sales Tax: 589.60
 Subtotal: 42.01
 Total: 631.61
 Visa 7932: 631.61

AUTH CODE 012489
 TDS Swiped

 JIM NAYES 830483543
 Mobile Rewards are here! You can now
 access your reward certificates
 instantly on your smartphone
 by visiting officedepot.com/rewards
 or the Office Depot OfficeMax app.

Shop online at www.officedepot.com

 WE WANT TO HEAR FROM YOU!

Personal Clg. 4-11-16
 envelopes \$24.63
**Office DEPOT
OfficeMax**

OFFICE DEPOT STORE 6302
 1450 Mendota Road
 Inver Grove Heights, MN 55077
 04/11/2016 16.2.2 10:25 AM
 STR 6302 REG 2 TRN 9772 EMP 285279

Product ID	Description	Total
475809	ENVELOPE, #10, S	22.99
Sales Tax:		22.99
Subtotal:		1.64
Total:		24.63
Visa 7932:		24.63

AUTH CODE 011636
 TDS Swiped

 JIM NAYES 830483543
 Mobile Rewards are here! You can now
 access your reward certificates
 instantly on your smartphone
 by visiting officedepot.com/rewards
 or the Office Depot OfficeMax app.
 Shop online at www.officedepot.com

Personal Clg. 4-11-16
 Stamps \$94.02

 WEST SAINT PAUL
 3 SIGNAL HILLS CTR
 SAINT PAUL
 MN

Product	Description	Sale Qty	Final Price
04/11/2016			10:46 AM
55118-2314			
2683530022			
(800)275-8777			

Botanical Art		10	\$94.00
(Unit Price:\$9.40)			

Total \$94.00
 Credit Card Remitd
 (Card Name:VISA)
 (Account #:XXXXXXXXXX7932)
 (Approval #:011248)
 (Transaction #:775)

 BRIGHTEN SOMEONE'S MAILBOX. Greeting
 cards available for purchase at select
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 1-800-Stamp24. Go to
usps.com/clickship to print shipping
 labels with postage. For other
 information call 1-800-ASK-USPS.

 Get your mail when and where you want
 it with a secure Post Office Box. Sign
 up for a box online at
usps.com/poboxes.



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 05, 2016

In Reference To:
March 2016 Technical Assistance - Private Projects

Invoice No. 22298-1

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>16.01 SEIDEL ADMIN PERMIT CHICKENS - 5 Windy Hill Ct</u>		
MB 2/29/16 Receive City Forester recommendation and respond, file	0.10 75.00/hr	7.50
MB 3/8/16 Work on final permit report and exhibits	1.00 75.00/hr	75.00
Secretarial	0.20 50.00/hr	10.00
Expenses (mileage, communications, supplies, etc.)		2.36
Subtotal of this Project:	[1.30	94.86]
TOTAL AMOUNT DUE THIS INVOICE:	1.30	\$94.86



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Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
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8010 Corey Path
Inver Grove Heights, MN 55076

April 05, 2016

In Reference To:
March 2016 Technical Assistance - Private Projects

Invoice No. 22298-2

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>16.02 BIRCH NEW HOME AND VARIANCE - 5865 South Robert Trail</u>		
RG 3/22-3/24/16 Review site plan/variance review	3.50 57.50/hr	201.25
MB 3/21-3/23/16 Review second application submission/forward submission to staff/create digital mailing/research wetland issue for project/correspondence with applicants and staff/review staff reports and respond	3.20 75.00/hr	240.00
RG 3/28-3/31/16 Major site plan and variance review/public hearing notice	0.70 57.50/hr	40.25
MB 3/31/16 Work on property owner/public hearing notice	0.40 75.00/hr	30.00
Secretarial	0.60 50.00/hr	30.00
Expenses (mileage, communications, supplies, etc.)		43.82
Subtotal of this Project:	[8.40	585.32]
TOTAL AMOUNT DUE THIS INVOICE:	8.40	\$585.32



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Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 05, 2016

In Reference To:
March 2016 Technical Assistance - Private Projects

Invoice No. 22298-3

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>16.03 CONNERS ADMIN PERMIT BEES/CHICKENS - 205 Salem Church</u>		
MB 3/16/16 Work on administrative permit/review submitted materials/discuss setback issue with applicant/email City Forester and Mayor re: setback requirement/work on property owner notice and site map	0.90 75.00/hr	67.50
MB 3/29/16 Create transmittal to City Forester/create digital file of application materials/forward Forester application package/create site location map and property owner notice/discuss with admin staff	0.80 75.00/hr	60.00
Secretarial	0.30 50.00/hr	15.00
Expenses (mileage, communications, supplies, etc.)		19.21
Subtotal of this Project:	[2.00	161.71]
TOTAL AMOUNT DUE THIS INVOICE:	2.00	\$161.71



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4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 05, 2016

In Reference To:
March 2016 Technical Assistance - City Projects

Invoice No. 22299

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>			
MB	2/29-3/3/16 Miscellaneous administration, emails, project organization, discussion re: planning packets/discussions with staff and/or officials, etc.	3.80 65.00/hr	247.00
MB	2/29-3/2/16 Respond to homeowner/designer re: 331 Salem Church Road project	1.70 65.00/hr	110.50
MB	2/29-3/2/16 Follow up on status of 2015 approved projects/look into site visits, etc./correspondence with Brian Ross re: alternative energy issue and presentation	1.40 65.00/hr	91.00
MB	3/2/16 Prepare for City Council and staff meeting/review reports/gather materials	1.10 65.00/hr	71.50
MB	3/2/16 Attend staff meeting and City Council meeting	5.80 65.00/hr	377.00
MB	3/7-3/9/16 Miscellaneous administration, emails, project organization, discussions with staff and/or officials, etc.	2.20 65.00/hr	143.00
MB	3/10/16 Review 2014-2015 project escrows/discuss with admin staff and City Treasurer/email to Mayor Park	1.50 65.00/hr	97.50
MB	3/10/16 Respond to builder re: 5865 South Robert Trail project	0.50 65.00/hr	32.50
RG	3/14-3/16/16 Update Design Guidelines	0.90 50.00/hr	45.00



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4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422

Telephone: 763.231.2555

Website: www.nacplanning.com

CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
RG 3/21/16 Research ordinance for major site plan review and variances (NO CHARGE)	2.30	N/C
MB 3/14-3/16/16 Miscellaneous administration, emails, discussions with staff or officials, project organization, etc.	1.40 65.00/hr	91.00
MB 3/14/16 Correspondence and research re: 27 Sunnyside Lane construction permits	0.70 65.00/hr	45.50
MB 3/14/16 Correspondence and research re: post construction site visits for approved projects/correspondence re: Design Guidelines revision for exterior materials	0.90 65.00/hr	58.50
MB 3/14-3/15/16 Correspondence with Mayor Park re: current planning items	1.20 65.00/hr	78.00
MB 3/14-3/16/16 Create application completion letter for 5865 South Robert Trail application/correspondence with applicant and City staff re: submission requirements	4.40 65.00/hr	286.00
MB 3/14/16 Correspondence and research re: 331 Salem Church Road project	1.30 65.00/hr	84.50
MB 3/15/16 Follow up on fire access design for 240 Salem Church Road/review plans/correspondence with staff and project representatives	2.30 65.00/hr	149.50
MB 3/15/16 Meet with Mayor Park to discuss planning transition (NO CHARGE)	0.50	N/C
MB 3/16/16 Train NAC staff on application acceptance and administrative permit procedures (NO CHARGE)	1.00	N/C
MB 3/16/16 Letter to officials and staff regarding planning transition (NO CHARGE)	1.00	N/C
MB 3/17/16 Research fire access issue/review previous correspondence, State Fire Code, and precedent residential fire regulation information/review City map/compose detailed email on issue and to arrange a staff meeting/review Fire Chief's document for residential fire access requirements/follow up emails and correspondence	2.80 65.00/hr	182.00



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CITY OF SUNFISH LAKE

Page 3

	<u>Hrs/Rate</u>	<u>Amount</u>
MB 3/17/16 Review landscape ordinance for planting updates/review info from City Forester on planting recommendations/draft potential amendment and revision notes for review by City Forester/follow up correspondence	2.40 65.00/hr	156.00
MB 3/21-3/24/16 Miscellaneous administration, project organization, discussions with staff and officials, etc.	1.50 65.00/hr	97.50
MB 3/21/16 Review landscaping ordinance for planting updates/review info from City Forester on planting recommendations/draft potential amendment and revision notes for review by City Forester/follow up correspondence	2.00 65.00/hr	130.00
MB 3/21/16 Correspondence re: Stowell CUP extension/provide extension ordinance/correspondence re: 27 Sunnyside pool permit	0.30 65.00/hr	19.50
MB 3/21/16 Train NAC staff on procedures (NO CHARGE)	0.80	N/C
MB 3/22/16 Draft letter to Hurleys re: 27 Sunnyside Lane project (NO CHARGE)	1.00	N/C
MB 3/22/16 Correspondence with City Engineer/correspondence with Mr. Connors and City Forester re: administrative permit	1.00 65.00/hr	65.00
MB 3/23/16 Prepare for and attend meeting with Mayor Park and City Attorney to discuss current planning items and special meeting	3.70 65.00/hr	240.50
MB 3/24/16 Review Comp Plan update requirements from Metropolitan Council/work on work program	4.00 65.00/hr	260.00
MB 3/22/16 Attend pre-application meeting and site visit for 331 Salem Church Road review and variance request/related correspondence	2.20 65.00/hr	143.00
RG 3/29-3/30/16 Solar panel research	1.70 50.00/hr	85.00
RG 3/30/16 Planning update for City Council	1.00 50.00/hr	50.00



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

CITY OF SUNFISH LAKE

Page 4

	<u>Hrs/Rate</u>	<u>Amount</u>
RG 3/31/16 Training for public hearing notices (NO CHARGE)	0.70	N/C
MB 3/29/16 Create City Council special meeting agenda/review March City Council minutes/revise regular City Council agenda/correspondence with City Clerk	1.00 65.00/hr	65.00
MB 3/29-3/30/16 Work on memo re: CUP requirement for ground mounted solar energy systems/amend existing draft ordinance to reflect CUP change/organize report and exhibits for City Council packet/discuss CUP research with staff/discuss packet with staff	6.00 65.00/hr	390.00
MB 3/30/16 Work on City Council memo and attachments re: Conner's administrative permit for bee and chicken keeping	2.40 65.00/hr	156.00
MB 3/30/16 Finalize City Council packet materials/create transmittal and discuss with staff	0.50 65.00/hr	32.50
MB 3/30-3/31/16 Discuss Planning Commission packet practices with staff/train staff on public hearing and property owner notices (NO CHARGE)	0.80	N/C
MB 3/31/16 Work on special meeting presentation on site and building plan process and issues/update applicant letter for plan review process	5.20 65.00/hr	338.00
MB 3/30/16 Correspondence with Mr. Escoto of 55 Salem Church Road re: accessory use request/draft email re: application requirements and review process	0.50 65.00/hr	32.50
Secretarial	3.50 43.00/hr	150.50
Expenses (mileage, communications, supplies, etc.)		155.01
Subtotal of this Project:	[80.90	4,756.01]
TOTAL AMOUNT DUE THIS INVOICE:	80.90	\$4,756.01



Molly Park

TK's Coffee LLC

www.tkscoffee.com
1-651-552-7105

CHECK# 41869.1
Closed to Credit Card

DATE/TIME: 4/5/2016 4:55:34 PM
SERVER: Tony
STATION: 01

14 FULL SANDWICH*	\$94.50
14 ADD CHEESE*	\$3.50
4 BOTTLED WATER	\$4.00
4 CAN SODA*	\$4.00

Subtotal	\$106.00
Tax	\$7.27
Total before tip:	\$113.27

Tip amount:

Grand total:

Special Meeting 4/5/16
PC/EC Council

Credit

\$113.27

CREDIT CARD PURCHASE \$113.27

Card Type: Visa

*****1442 XX/XX

Transaction Type: PRE-AUTH

Ref Num: 00000000

Auth Code: 615055

Card Entry Method : Swiped
APPROVED 615055



Building a legacy – your legacy.

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

March 20, 2016

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: March, 2016 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of ~~April~~ March for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

for 
Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc



government • energy • commercial

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 20, 2016

Project No:

Invoice No:

01011-990
207

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

Miscellaneous City Engineer Services

Professional Services from March 01, 2016 to March 31, 2016

Professional Personnel

	Hours	Rate	Amount
General			
Eckman, Eric	1.50	121.00	181.50
Sweeping quotes, 2016 Seal Coat Project prep, West St. Paul water connection			
Eckman, Eric	.50	121.00	60.50
331 Salem Church Road preapp information			
Eckman, Eric	.50	121.00	60.50
Engineer's Report			
Eckman, Eric	3.00	121.00	363.00
Preapplication Meeting 331 Salem Church Road			
Eckman, Eric	1.50	121.00	181.50
Street Sweeping, Watermain Extension			
Eckman, Eric	1.50	121.00	181.50
Sweeping quotes, 2016 Seal Coat Project prep			
Gadbois, Adam	1.00	92.00	92.00
OPC for TH 110 Watermain			
Gadbois, Adam	4.00	92.00	368.00
OPC for TH 110 Watermain			
Project Management/Coordination			
Sterna, Donald	4.00	158.00	632.00
Sterna, Donald	2.00	158.00	316.00
resident meeting on TH 110 and MnDOT			
Drawings/Layouts			
Kochmann, Charles	.50	130.00	65.00
2016 Improvements Map			
Meetings			
Sterna, Donald	3.00	158.00	474.00
Sterna, Donald	1.00	158.00	158.00
meeting with planning commission			
Sterna, Donald	2.50	158.00	395.00
MnDOT meeting on TH 110			
SWPPP			
Litsey, Meghan	5.00	79.00	395.00
Completed 2015 MS4 Annual Report and drafted PowerPoint Presentation for upcoming MS4 Annual Meeting.			
Administrative			
Hoff, Rochelle	.25	75.00	18.75
Load restrictions document.			
Hoff, Rochelle	.50	75.00	37.50

Project	01011-990	SFLK - Misc. City Engineer Services	Invoice	207
Sent public hearing notice to publication.				
	Totals	32.25	3,979.75	
	Total Labor			3,979.75
Field Services Billing				
City Council Meeting				
		3.0 Meetings @ 50.00	150.00	
	Total Field Services		150.00	150.00
Total this Invoice				\$4,129.75

Comments: _____

Approved by: _____



Reviewed by: Donald Sterna
Project Manager: Donald Sterna



government · energy · commercial

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 20, 2016

Project No:

Invoice No:

02182-200

2

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

5865 South Robert Trail

Professional Services from March 01, 2016 to March 31, 2016

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Eckman, Eric	1.00	121.00	121.00
Plan Review			
Eckman, Eric	2.50	121.00	302.50
Hoschka, Stacy	6.50	98.00	637.00
Sandberg, Jeffry	.50	147.00	73.50
Totals	10.50		1,134.00
Total Labor			1,134.00
Total this Invoice			\$1,134.00

Billings to Date

	Current	Prior	Total
Labor	1,134.00	272.25	1,406.25
Totals	1,134.00	272.25	1,406.25

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Eric Eckman



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	04/29/2016
	STATEMENT NUMBER	STATEMENT DATE
	496180816	04/04/2016
		AMOUNT DUE
		\$93.58

37.42

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	\$37.42
Current Charges	\$37.42

ACCOUNT BALANCE

Previous Balance	\$56.16
No Payments Received	\$0.00
Balance Forward	\$56.16
Current Charges	\$37.42
Amount Due	\$93.58

002365 1/3

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	04/29/2016	\$93.58	37.42

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

AB 01 002365 38771 B 12 A



SUNFISH LAKE, CITY OF
 ATTN ANN LANOUE
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

31 51042916 65223378 0000000374200000009358