City of Sunfish Lake, MN
Cash Requirements
As of Feb 29, 2016

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
ANDERSENEAR EARL F ANDERSEN	0110315-IN	2/5/16	2/5/16	80.00		24
ANDERSENEAR EARL F ANDERSEN				80.00		
IAGOCATHW2 CATHY IAGO	816	2/15/16	2/15/16	764.21		14
IAGOCATHW2 CATHY IAGO				764.21		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	828	2/17/16	2/17/16	501.00		12
IAGOCONSULTINGLLC IAGO CONSULTING LLC				501.00		
INTERNALREVSVC INTERNAL REVENUE SERVI	1099	2/29/16	2/29/16	909.31		
INTERNALREVSVC INTERNAL REVENUE SERVI				909.31		
LANOUEANN ANN P. LANOUE	JAN2039	2/29/16	2/29/16	1,121.73		
LANOUEANN ANN P. LANOUE				1,121.73		
LEVANDER LEVANDER, GILLEN & MILL	JAN 2016	2/22/16	2/22/16	2,316.40		7
LEVANDER LEVANDER, GILLEN & MILL				2,316.40		
LIVINGSCULPTURE LIVING SCULPTURE TREE &	FEB 15 2016	2/22/16	2/22/16	1,403.75		7
LIVINGSCULPTURE LIVING SCULPTURE TREE &				1,403.75		
MNDEPTREVENUE MN DEPARTMENT OF REVE	840	2/22/16	2/22/16	290.00		7
MNDEPTREVENUE MN DEPARTMENT OF REVE				290.00		
NORTHWEST NORTHWEST ASSCOC CONS	22206 22207 22208	2/2/16 2/2/16 2/2/16	2/2/16 2/2/16 2/2/16	217.50 3,196.49 75.00		27 27 27
NORTHWEST NORTHWEST ASSCOC CONS				3,488.99		
O'LEARYDAN DAN O'LEARY	REIMBURSE	11/27/15	11/27/15	500.00		94
O'LEARYDAN DAN O'LEARY				500.00		

City of Sunfish Lake, MN
Cash Requirements
As of Feb 29, 2016

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
PINE BEND PINE BEND PAVING	7008-15/7006-15	2/2/16	2/2/16	1,180.00		27
PINE BEND PINE BEND PAVING				1,180.00		
POLICE CITY OF WEST ST. PAUL	804	2/22/16	2/22/16	8,479.17		7
POLICE CITY OF WEST ST. PAUL				8,479.17		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	792	2/17/16	2/17/16	220.00		12
ST. ANNES ST. ANNE'S EPISCOPAL CHU				220.00		
WSB WSB & ASSOCIATES	01011-990 205	2/16/16	2/16/16	1,020.75		13
	02092-570 28	2/16/16	2/16/16	553.00		13
	02182-200 1	2/16/16	2/16/16	272.25		13
WSB WSB & ASSOCIATES				1,846.00		
XCEL XCEL ENERGY	488707449	2/3/16	2/3/16	40.33		26
XCEL XCEL ENERGY				40.33		
Report Total				23,140.89		

INVOICE

Earl F. Andersen
Division of Safety Signs
19740 Kenrick Avenue
Lakeville, MN 55044-7636
(952) 884-7300 Fax (952) 884-5619
www.efa-mn.com

INVOICE NUMBER: 0110315-IN
INVOICE DATE: 2/5/2016
DUE DATE: 3/6/2016
ORDER NUMBER: 0123790
ORDER DATE: 11/23/2015
SALESPERSON: 0099
CUSTOMER NO: 0030876

SOLD TO:
CITY OF SUNFISH LAKE
C/O WSB & ASSOCIATES
701 XENIA AVE
MINNEAPOLIS, MN 55416

SHIP TO:
CITY OF SUNFISH LAKE
C/O WSB & ASSOCIATES
701 XENIA AVE
MINNEAPOLIS, MN 55416

CONFIRM TO:

CUSTOMER P.O.	SHIP VIA	JOB NO.	TERMS
DON	WILL CALL	DON 612 360 128	NET 30

ITEM NO.	DESCRIPTION	UNIT	ORDERED	SHIPPED	B/O	PRICE	AMOUNT
SIGN	12X9 FIRE MARKER	EACH	2.00	2.00	0.00	40.000	80.00

Please note we do not collect state or local taxes for customers outside the state of Minnesota. It is your responsibility to remit any applicable state and/or local taxes for this order directly to the related tax authority.

Check us out on the web at www.efa-mn.com

Taxable:	0.00
Non-Taxable:	80.00
Shipping & Handling:	0.00
Sales Tax:	0.00
Invoice Total:	**80.00**

THANK YOU FOR YOUR BUSINESS!!

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

2/22/2016 13:06

INVOICE

Services rendered for the month of February 2016

City Administrator	$ 481.75
City Administrator monthly services per Independent Contractor Agreement Addendum dated 2/2/2016	$ 19.25
Retro Pay	$ 501.00

City Clerk	$ 1,124.17
City Clerk monthly services per Employment Agreement Addendum dated2/2/2016	$ 44.44
	$ 1,168.61
	89.40
City FICA 7.65%	1,258.01
Total Cost City Clerk-month	

Calculation of net Check-City Clerk		1,168.61
Monthly services per employment agreement	$ (175.00)	
Less Federal Income tax withheld	(89.40)	
Less FICA withheld- 7.65%	(140.00)	
Less State tax withheld		(404.40)
Total Withholdings	Net check	$ 764.21

City of Sunfish Lake

City of Sunfish Lake **Wages and related withholdings**

Detail of compensation and related withholdings

Earned Paid	**Annual**	**Monthly**	**Earned Paid**	**Dec Jan**	(Inc retro) **Jan Feb**	**Feb Mar**	**Cum'l 1st qtr**
Independent-"Iago Consulting, LLC							
Contractor-Adminstrator	4,467	372.24		462.50	462.50	501.00	1,426.00
	4,556	379.69					-
	4,693	391.08					
	5,550	462.50					
Wages-City Clerk	10,632	886.00		1,079.17	1,079.17	1,166.61	3,326.95
Withholding	10,845	903.72					-
	11,170	930.83					
FICA-7.65%	12,950	1,079.17		82.56	82.56	89.40	254.51
Federal Income Tax				175.00	175.00	175.00	525.00
State Income Tax				140.00	140.00	140.00	420.00
Pera-Iago-exempt							-
Total Withholdings				397.56	397.56	404.40	1,199.51
Net Check				681.61	681.61	764.21	2,127.44
	Per hour						
Wages-Treasurer- Lanoue		67.63		1,541.66	1,541.66	1,670.02	4,753.34
Withholding		69.66					-
	18,500	1,541.66					
FICA 7.65%				117.94	117.94	127.76	363.63
Federal Income Tax				300.00	300.00	300.00	900.00
State Income Tax				150.00	150.00	150.00	450.00
Pera-Lanoue - Exempt							-
Total Withholdings				567.94	567.94	577.76	1,713.63
Net wages				973.72	973.72	1,092.26	3,039.71
Postage				11.90	12.66	10.97	35.53
Supplies				23.50	18.50	18.50	60.50
Net check				1,009.12	1,004.88	1,121.73	3,135.74
Taxable Wages-minus PERA							
Consolidated							
Wages				2,620.83	2,620.83	2,838.63	8,080.29
Withholding				475.00	475.00	475.00	1,425.00
FICA				200.49	200.49	217.16	618.14
Federal Income Tax				475.00	475.00	475.00	1,425.00
State Income Tax				290.00	290.00	290.00	870.00
Pera				-	-	-	-
Total Withholdings				965.49	965.49	982.16	2,913.14
Net Check				1,655.34	1,655.34	1,856.47	5,167.15
Unemployment-not required-only payment when a claim is filed							
PERA							
PERA-Withholding				-	-	-	-
PERA-City contribution-7.26%-Blair only				-	-	-	-
Total PERA contribution				-	-	-	-
IRS							
Iago Fica withholding				82.56	82.56	89.40	254.51
Lanoue Fica withholding				117.94	117.94	127.76	363.63
							-
Iago withholding				175.00	175.00	175.00	525.00
Lanoue withholding				300.00	300.00	300.00	900.00
							-
FICA-city contribution				200.49	200.49	217.16	618.14
Total IRS deposit				**875.99**	**875.99**	**909.31**	**2,661.28**
State							
Iago withholding				140.00	140.00	140.00	420.00
Lanoue withholding				150.00	150.00	150.00	450.00
Due State				**290.00**	**290.00**	**290.00**	**870.00**

Ann P. Lanoue, CPA (Inactive)
City Treasurer
8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

2/22/2016 13:01

INVOICE

City of Sunfish Lake

Accounting services for February 2016 per Employment Addendum dated 2/2/2016		1,605.84
Retro Pay		64.18
Postage expense		10.97
Supplies - printing @ $.10 per page		18.50
		1,699.49
		1,699.49
Less Federal Income tax withheld	300.00	
Less FICA	127.76	
Less PERA withheld 0% (Exempt)	-	
Less State tax withheld	150.00	
Total Withholdings		(577.76)
	Net check	1,121.73

Reconciliation to Treasurer Expense

Services	1,605.84
City FICA 7.65%	127.76
City Pera-0%	-
Total Treasurer	1,733.60

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

January 31, 2016
Client # 18305E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
18305-00000 General Business 7,678.50	2,204.00	89.40	0.00	-7,678.50	$2,293.40

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

January 31, 2016
Client # 18305-00000E
Statement # 300

General Business

For Services Through 01/25/16

		RATE	HOURS	
01/13/2016	Preparation of resolutions and materials for upcoming agenda.	130.00	1.50	195.00
	Telephone conference with Mayor; investigation of fire code requirements; review of issues arising out of Highway 110 improvements.	130.00	1.00	130.00
	Preparation of materials for agenda.	130.00	1.00	130.00
01/14/2016	Review of planning materials for upcoming meeting.	130.00	1.00	130.00
01/18/2016	Telephone conference with Sunfish Lake Planner concerning pending planning matters.	130.00	0.60	78.00
01/19/2016	Legal research concerning application of fire code with respect to road requirements; memo to City Planner; memo to City Engineer.	130.00	1.00	130.00
	Preparation for Sunfish Lake Council meeting.	130.00	1.00	130.00
	Regular Sunfish Lake Council meeting.	130.00	2.00	260.00
01/20/2016	Memo to Don Sterna concerning Charlton Road improvement.	130.00	0.40	52.00
	Legal research on fire code.	130.00	0.50	65.00
	Review of required ordinance changes to comply with MS4 Permit.	130.00	0.50	65.00
	Memo to Sunfish Planner concerning AT&T extension of conditional use permit.	130.00	0.30	39.00
01/25/2016	Memo to Don Sterna concerning Charlton Road project.	130.00	0.40	52.00
	Timothy J. Kuntz		11.20	1,456.00
01/05/2016	Review e-mail correspondence from Mayor related to damaged mailbox from City snow plowing; review files related to maintenance of City streets			

City of Sunfish Lake

Client # 18305-00000E
Statement # 300

General Business

		RATE	HOURS	
	and snow plowing; review League of Minnesota Cities website re memo's related to street maintenance and snow plowing model policies; prepare draft e-mail response to Mayor's e-mail re damaged mailbox.	85.00	0.80	68.00
01/06/2016	Complete e-mail correspondence to Mayor related to damage to mailbox from snow plowing; conference to review and discuss issues pertaining to same; revise e-mail correspondence to Mayor; review agenda for January 19th Council meeting.	85.00	0.50	42.50
01/11/2016	Prepare Memo to Mayor and Councilmembers re Appointment of Acting Mayor; prepare Memo to Mayor and Councilmembers re Official Newspaper for 2016; prepare Resolution Designating the South-West Review Newspaper as the Official Newspaper for 2016; prepare Memo to Mayor and Councilmembers re Fund Depositories for the City of Sunfish Lake for 2016; prepare Resolution Designating Fund Depositories for the City of Sunfish Lake for 2016; review employment agreements for positions of City Clerk, City Administrator, City Treasurer and City Forester from 2015.	85.00	0.80	68.00
01/12/2016	Prepare Memo to Mayor and Councilmembers re Employment Addenda for 2016; prepare Resolution Approving Employment Agreements and Independent Contractor Agreement Addenda for 2016; prepare Addendum No. 9 to Employment Agreement between the City of Sunfish Lake and Catherine Iago for City Clerk Services; prepare Addendum No. 7 to Independent Contractor Agreement between the City of Sunfish Lake and Iago Consulting, LLC for Administrative Services; prepare Addendum No. 3 to Employment Agreement between the City of Sunfish Lake and Ann Lanoue for City Treasurer Services; prepare Addendum No. 7 to Independent Contractor Agreement between the City of Sunfish Lake and Living Sculpture Tree and Shrub Care, Inc. for City Forester Services; prepare draft Memo to Mayor and Councilmembers re Lease with St. Anne's Episcopal Church; prepare four draft e-mail correspondence attaching agenda items for January 19th Council meeting.	85.00	1.50	127.50
01/13/2016	Revise Memo to Mayor and Councilmembers re new Lease with St. Anne's Church; telephone call with City Clerk re agenda items for January 19th Council meeting; conference call with Mayor re agenda items for January 19th Council meeting; prepare agenda items for distribution to Mayor, Council and Consultants via e-mail; prepare copies of agenda materials for January 19th Council meeting; prepare agenda items for distribution to Mayor, Council and Consultants via regular U.S. Mail;			

		RATE	HOURS	
	telephone call with Mayor re issues pertaining to fire code provisions; conference with city attorney to discuss issues pertaining to same.	85.00	1.50	127.50
01/18/2016	Prepare and assemble materials and files for January 19th Council meeting; prepare distribution copies of agenda materials.	85.00	0.70	59.50
01/19/2016	Perform research re Minnesota Fire Code Statutes and Rules; perform research re changes to Minnesota Fire Code; perform research on League of Minnesota Cities website re Minnesota Fire Code; prepare e-mail correspondence to Don Sterna and Michelle Barness re issues pertaining to Minnesota Fire Code; three telephone calls with City Clerk re issues pertaining to January 19th Council meeting; prepare execution copies of Lease Agreement with St. Anne's Church; review Sunfish Lake Citizens Task Force Report re Highway 110 improvements; prepare copies of same for distribution at Council meeting; prepare e-mail correspondence to City Clerk and City Planner re status of Agreement with Hurleys for 27 Sunnyside Lane.	85.00	1.80	153.00
01/20/2016	Prepare e-mail correspondence re meeting to discuss employment agreement addenda for February Council meeting; prepare e-mail correspondence to City Planner re CUP for ATT at St. Anne's; conference call with ATT re same; prepare e-mail correspondence to ATT forwarding e-mail to City Planner; conference to review and discuss January 19th Council meeting and follow-up related to same.	85.00	1.00	85.00
01/25/2016	Prepare e-mail correspondence to Don Sterna re issues pertaining to Charlton Road improvements.	85.00	0.20	17.00
	Leah M. Rose		8.80	748.00
	FOR CURRENT SERVICES RENDERED		20.00	2,204.00
	Photocopy(s)			89.40
	TOTAL EXPENSES THROUGH 01/25/2016			89.40
	PREVIOUS BALANCE			$7,678.50
01/20/2016	Payment Received			-3,292.00
02/05/2016	Payment Received			-4,386.50
	TOTAL PAYMENTS			-7,678.50

City of Sunfish Lake

January 31, 2016

Client # 18305-00000E

Statement # 300

General Business

BALANCE DUE	$2,293.40

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

January 31, 2016
Client # 93000E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
112.00	0.00	0.00	0.00	-112.00	$0.00
93000-20000 Criminal - Traffic					
189.50	0.00	0.00	0.00	-189.50	$0.00
93000-30000 Criminal - Violent Crime/Persons					
23.00	0.00	0.00	0.00	-23.00	$0.00
93000-50000 Criminal - Miscellaneous					
160.00	23.00	0.00	0.00	-160.00	$23.00
484.50	23.00	0.00	0.00	-484.50	$23.00

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OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

January 31, 2016
Client # 93000-10000E
Statement # 237

Criminal - DUI

For Services Through 01/25/16

	PREVIOUS BALANCE	$112.00
01/20/2016	Payment Received	-112.00
	BALANCE DUE	$0.00

Client # 93000-20000E
Statement # 246

Criminal - Traffic

	PREVIOUS BALANCE	$189.50
01/20/2016	Payment Received	-120.50
02/05/2016	Payment Received	-69.00
	TOTAL PAYMENTS	-189.50
	BALANCE DUE	$0.00

Client # 93000-30000E
Statement # 124

Criminal - Violent Crime/Persons

City of Sunfish Lake

January 31, 2016

Client # 93000-30000E

Statement # 124

Criminal - Violent Crime/Persons

	PREVIOUS BALANCE	$23.00
02/05/2016	Payment Received	-23.00
	BALANCE DUE	$0.00

Client # 93000-50000E

Statement # 226

Criminal - Miscellaneous

		RATE	HOURS	
01/04/2016	Review December prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			$160.00
01/20/2016	Payment Received			-82.50
02/05/2016	Payment Received			-77.50
	TOTAL PAYMENTS			-160.00
	BALANCE DUE			$23.00
	TOTAL BALANCE DUE			$23.00

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 22, 2016

Invoice for Sunfish Lake City Forester Consultant Through 2-15-2016

1/19	Council meeting preparation, Consultant meeting, and Council meeting – 4 hr	$220.00
1/21	Completed first section of EAB survey near Roanoke Road, Acorn Drive, Zehnder Road, Musser Park, Hornbeam Lake, Salem Church Road, Salem Lane, Windy Hill Court, Windy Hill Road, -- 3.5 hr	$192.50
1/22	Attended Minnesota Shade Tree Advisory Committee forum regarding deer management and forest regeneration issues for cities in MN. -- 2 hr	$110.00
1/22	Completed second section of EAB survey around the periphery of Sunfish Lake (the lake), -- 2 hr	$110.00
1/22	Completed final section of EAB survey near Angell Road, Sunnyside Lane, Delaware Avenue, Sunfish Lane, ans south side of Highway 110. -- 3.25 hr	$178.75
1/28	Met with Mayor, City Clerk, and city Environmental Action Committee regarding potential Arbor Day Green Fair activities. -- 1hr	$55.00
2/1	Research and writing of articles for Sunfish Lake Quarterly and Treeways articles for posting on the City website. -- 3 hr	$165.00
2/2	Met with folks at 27 Sunnyside Lane regarding tree and invasive species removal issues. -- 1 hr	$55.00
2/2	Council meeting preparation, Consultant meeting, and Council meeting – 4 hr	$220.00
2/5	Prepared burning permit for Coons -- 0.5 hr	$27.50
2/8	Surveyed City for tree issues following the previous week snow storm and discovered no problems. --1 hr	$55.00
2/5	Prepared burning permit for Rabuse -- 1 hr	$55.00

Living Sculpture Tree and Shrub Care, Inc.

2/14	Following communication with city Engineer, I checked for a low wire over Charlton Road near #2058. A dead tree and dead branches had fallen on a wire (telephone). Tree and branches were cut to release wire. -- 1 hr	$55.00
		$1388.75

Total Due

Regards,

Jim Nayes

Retropay for Jan 2016 15.00

$ 1403.75

XFINITY Connect alanoue@comcast.ne

+ Font Size -

SFL invoice

From : Jim Nayes <jim@lstreecare.com> Mon, Feb 22, 2016 09:55 AM

Sender : lstreecare@gmail.com 1 attachment

Subject : SFL invoice

To : Ann Lanoue <alanoue@comcast.net>

Hi Ann,

The February invoice is attached. All hours on this invoice are charged at $55.00 per hour. Nothing unusual this month.

Last month there were 7.5 hours that should be adjusted for the new hourly rate. (7.5 X $2 = $15.00).

Thanks,

Jim

--

Jim Nayes
jim@lstreecare.com
612-803-9033

Living Sculpture, Tree and Shrub Care, Inc
www.lstreecare.com

SFL 2016 2.docx
19 KB

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 20, 2016

Invoice for Sunfish Lake City Forester Consultant Through 1-15-2016

12/17	Copied and mailed Tree City USA application to National Arbor Day Foundation --1 hr	$53.00
1/6	Checked City streets for fallen branches, etc., related to recent snow events – 1 hr	$53.00
1/12 – 1/15	Attended seminars at the Minnesota Green Expo related to: conifer insects and diseases, pesticide spills, climate change issues, aquatic pesticide use, tree species recommendations for climate change, and saving pollinators – 5.5 hr	$291.50
1/14	Prepared burning permit for Schlehuber -- 0.5 hr	$26.50
1/14	Prepared burning permit for O'Hagen -- 0.5 hr	$26.50

Total Due $450.50

Regards,

Jim Nayes

NAC
NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 02, 2016

In Reference To:

January 2016 Technical Assistance - Private Projects

Invoice No. 22206

		Hrs/Rate	Amount
15.07 HURLEY MAJOR PLAN REVIEW/VARIANCE - 27 Sunnyside Lane			
MB	1/4-1/7/16 Correspondence and review re: pool revision, emergency access plans, etc.	1.00 75.00/hr	75.00
MB	1/13/16 Correspondence with applicants or staff re: emergency access issue and pre-construction site visit	1.70 75.00/hr	127.50
MB	1/26/16 Follow up correspondence	0.20 75.00/hr	15.00
Subtotal of this Project:		[2.90	217.50]
TOTAL AMOUNT DUE THIS INVOICE:		2.90	$217.50

NAC
NORTHWEST ASSOCIATED CONSULTANTS, INC.
4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 02, 2016

In Reference To:

January 2016 Technical Assistance - City Projects

Invoice No. 22207

GENERAL

		Hrs/Rate	Amount
AB	1/4-1/6/16 Discuss alternative ordinance options with staff	1.10 131.50/hr	144.65
MB	1/5-1/7/16 Miscellaneous administration, emails, discussions, etc.	1.90 65.00/hr	123.50
MB	1/4-1/5/16 Correspondence re: redevelopment of 5865 S. Robert Trail/plan for and attend pre-application meeting	1.90 65.00/hr	123.50
MB	1/4/16 Correspondence with consulting staff on current planning issues	0.60 65.00/hr	39.00
MB	1/5-1/6/16 Work on fee amendment memo, resolution, draft ordinance amendment and public hearing notices	3.70 65.00/hr	240.50
MB	1/11-1/12/16 Work on City Council and Planning Commission planning packets/draft planning update memo and transmittals/draft AT&T CUP extension/prepare exhibits and resolution/fee schedule amendment materials and exhibits	8.10 65.00/hr	526.50
MB	1/13-1/14/16 Miscellaneous administration, emails, discussions, project organization, discussions with officials, etc.	2.40 65.00/hr	156.00
MB	1/18-1/21/16 Miscellaneous administration, emails, project organization, staff discussions/discussions with officials, etc.	1.20 65.00/hr	78.00
MB	1/18/16 Correspondence with City Attorney re: CUP extension, fire emergency access issue, etc./correspondence with Treasurer and Mayor re: City Council meeting	1.40 65.00/hr	91.00

NAC
NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

		Hrs/Rate	Amount
MB	1/20/16 Prepare for and attend Planning Commission meeting	4.00 65.00/hr	260.00
MB	1/21/16 Respond to resident re: chicken and bee permit	0.50 65.00/hr	32.50
MB	1/25-1/28/16 Correspondence with City Clerk/miscellaneous administration, emails, staff discussions	0.50 65.00/hr	32.50
MB	1/25-1/26/16 Review 2008 Comp Plan files in preparation for planning process/discuss work program and budget with planning staff/review Sunfish Lake system statement and Met Council planning handbook for Sunfish Lake issues	3.70 65.00/hr	240.50
MB	1/26-1/27/16 Work on City Council packet and planning update/transmittals, alternative energy memo and attachments, fee schedule amendment items, etc.	9.60 65.00/hr	624.00
	Secretarial	4.50 43.00/hr	193.50
	Expenses (mileage, communications, supplies, etc.)		290.84
Subtotal of this Project:		[45.10	3,196.49]
TOTAL AMOUNT DUE THIS INVOICE:		45.10	$3,196.49

NAC
NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.231.2555 Website: www.nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 02, 2016

In Reference To:

January 2016 Technical Assistance - Inspections

Invoice No. 22208

	Hrs/Rate	Amount
16.01 27 SUNNYSIDE PRE-CONSTRUCTION		
MB 1/13/16 Attend pre-construction site visit/complete inspection report and email to applicants, property owners	2.30	75.00
Subtotal of this Project:	[2.30	75.00]
TOTAL AMOUNT DUE THIS INVOICE:	2.30	$75.00

Emailed
Don

Pine Bend Paving Inc

P.O.Box 72
Vermillion, MN 55085

Invoice

Date	Invoice #
8/17/2015	7006-15

Bill To	Ship To
City of Sunfish Lake c/o WSB & Associates 701 Xenia Ave So #300 Mpls, MN 55416	

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		8/17/2015			

Quantity	Item Code	Description	Price Each	Amount
		8-14 Graded wash outs and pot holes on Charleton Rd		
1	TM-U	Utility Truck	102.00	102.00
3	TM-TS	Tracked Skid Steer	138.00	414.00

Total $516.00

Pine Bend Paving Inc
PO Box 72
Vermillion, MN 55085

651-437-2333

INVOICE

Date	Invoice #
11/5/2015	7008-15

Bill To
City of Sunfish Lake c/o WSB & Associates 701 Xenia Ave So #300 Mpls, MN 55416

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		11/5/2015			

Quantity	Item Code	Description	Price Each	Amount
		11-4 Graded & Rolled Charleton Rd		
1	TM-LB	Lowboy (Mobilization)	160.00	160.00
3	TM-MG	Motorgrader	134.00	402.00
1	TM-R	Roller	102.00	102.00

We appreciate your business!

Thank you

TOTAL DUE $664.00

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

February 16, 2016

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: January, 2016 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of January for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 16, 2016
Project No: 01011-990
Invoice No: 205

Miscellaneous City Engineer Services

Professional Services from January 01, 2016 to January 31, 2016

Professional Personnel

	Hours	Rate	Amount	
General				
Eckman, Eric	.50	121.00	60.50	
Engineer's Report				
Eckman, Eric	.50	121.00	60.50	
Engineering report				
Project Management/Coordination				
Sterna, Donald	2.00	158.00	316.00	
TH 110 coordination				
Meetings				
Eckman, Eric	2.50	121.00	302.50	
Site Visit and prep				
Administrative				
Hoff, Rochelle	1.25	75.00	93.75	
Engineer's Report for the month of January.				
Hoff, Rochelle	.50	75.00	37.50	
Review and edit Engineer's Report. Sent out hard copies and through email.				
Totals	7.25		870.75	
Total Labor				**870.75**

Field Services Billing

City Council Meeting			
	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**
	Total this Invoice		**$1,020.75**

Comments: ______________________

Approved by: ______________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.

engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 16, 2016
Project No: 02092-570
Invoice No: 28

MS4 Services

Professional Services from January 01, 2016 to January 31, 2016

Phase 04 2015 MS4 Services

Professional Personnel

	Hours	Rate	Amount	
SWPPP				
Hildebrand, Jennifer	3.50	158.00	553.00	
Totals	3.50		553.00	
Total Labor				**553.00**
		Total this Phase		**$553.00**

Billings to Date

	Current	Prior	Total
Labor	553.00	4,253.25	4,806.25
Totals	**553.00**	**4,253.25**	**4,806.25**

Total this Invoice **$553.00**

Comments: ______________________________

Approved by: ______________________________

Reviewed by: Donald Sterna
Project Manager: Jesse Carlson

WSB & Associates, Inc.

engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

February 16, 2016
Project No: 02182-200
Invoice No: 1

5865 South Robert Trail

Professional Services from January 01, 2016 to January 31, 2016

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Eckman, Eric	.75	121.00	90.75	
Meetings				
Eckman, Eric	1.50	121.00	181.50	
Totals	2.25		272.25	
Total Labor				**272.25**
			Total this Invoice	**$272.25**

Billings to Date

	Current	Prior	Total
Labor	272.25	0.00	272.25
Totals	**272.25**	**0.00**	**272.25**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Eric Eckman

NORTHERN STATES POWER COMPANY

Xcel Energy®

RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		03/02/2016
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	488707449	02/03/2016	~~$76.79~~ 40.33

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$40.33
Current Charges	**$40.33**

ACCOUNT BALANCE

Previous Balance	$36.46
No Payments Received	$0.00
Balance Forward	~~$36.46~~
Current Charges	$40.33
Amount Due	**$76.79**

001141 1/3

INFORMATION ABOUT YOUR BILL

Different fuel sources are used to generate electricity, and they produce different air emissions. For updated environmental information for the year ended 2014, go to: www.xcelenergy.com/MNRates, then go to Additional Resources, Bill Inserts and Brochures/Inside Your Electric Bill-Environmental Disclosure & Costs. If you don't have internet access, please contact us at 1-800-895-4999 and we can provide you with this information.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	03/02/2016	~~$76.79~~ 40.33	40.33

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge. Make your check payable to XCEL ENERGY

MARCH

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

6

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SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51030216 65223378 000000040330000007679

Xcel Energy®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		03/02/2016
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	488707449	02/03/2016	$76.79

2014 Corporate Responsibility Report

In 2015, Xcel Energy was named one of Forbes Magazine's Most Trustworthy Companies in America, based on our company's strong corporate governance and transparent accounting practices.

Visit **xcelenergy.com/CorporateResponsibility** to read our report.

Make 2016 Your Most Efficient Year Yet

Spring is right around the corner, and now is your chance to make 2016 your most energy-efficient year yet. As the days get longer and temperatures begin to warm up, consider cutting costs in your office by using some of our rebates and energy tips. Simple changes can amount to big savings for your business, so get started today.

Visit xcelenergy.com for seasonal efficiency tips and to learn more about our energy efficiency programs.

001141 2/3

1665

Be Aware of Scams

If someone calls threatening to turn off your power due to an unpaid balance and asks you to pay with a prepaid or reloadable card, hang up the phone immediately. You may also be approached by people claiming to be with Xcel Energy and needing to do work at your business. Ask for Xcel Energy identification, and please, check with us if you're still not sure. Call us anytime at **1-800-481-4700**. Don't let imposters steal your money.