

LIST OF BILLS

3B

City of Sunfish Lake, MN

Items Purchased from Vendors

For the Period From Dec 1, 2015 to Dec 31, 2015

Filter Criteria includes: Report order is by Vendor ID, Item ID. Report is printed in Detail Format.

Vendor ID Name	Item ID Item Description	Qty	Amount
ANDERSENEAR EARL F ANDERSEN	FIRE MARKERS	26.00	743.60
		26.00	743.60
BOND TRUST SERVICES BOND TRUST SERVICES	CUSIP 867349AM4 2014A IMPR BO	1.00	25,000.00
	CUSIP 867349AM4 2014 IMPR BON	1.00	3,611.25
	CUSIP 867349AL6 2009A IMPR BO	1.00	35,000.00
	CUSIP 867349AL6 2009 IMPR BON	1.00	4,393.75
	2009A IMPR BONDS PAYING AGE	1.00	550.00
	2014A IMPR BONDS PAYING AGE	1.00	100.00
		6.00	68,655.00
DAKOTACOUNTYFINANCIA DAKOTA COUNTY FINANCIA	4TH QTR SIGNAL LIGHTS	1.00	16.15
		1.00	16.15
DAKOTACOUNTYPROPERTY DAKOTA CO PROPERTY, TAX	VOTING EQUIPMENT	1.00	5,238.55
		1.00	5,238.55
EXECUTIVECONTR EXECUTIVE CONTRACTORS I	SALT/SAND/SNOW REMOVAL	1.00	1,227.50
	SALT/SAND/SNOW REMOVAL	1.00	800.00
		2.00	2,027.50
GIS GIS	2015 LAND USE PLANNING WORK	1.00	270.00
		1.00	270.00
HOVEYMICHAEL MICHAEL HOVEY	WEBMASTER SERVICES FOR 2015	1.00	360.00
		1.00	360.00
IAGOCATHW2 CATHY IAGO	Monthly	1.00	1,079.17
	FICA	1.00	82.56
	W/H	1.00	-175.00
	FICA W/H	1.00	-165.12

City of Sunfish Lake, MN
Items Purchased from Vendors

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Vendor ID Name	Item ID Item Description	Qty	Amount
	Due to State	1.00	-140.00
		5.00	681.61
IAGOCONSULTINGLLC IAGO CONSULTING LLC	Monthly payment	1.00	462.50
		1.00	462.50
INTERNALREVSVC INTERNAL REVENUE SERVIC	DUE TO IRS	1.00	875.99
		1.00	875.99
LANOUEANN ANN P. LANOUE	TREASURER	1.00	1,541.66
	POSTAGE	1.00	11.90
	SUPPLIES	1.00	23.50
	EMPLOYER SHARE FICA	1.00	117.94
	FED WITHHOLDING	1.00	-300.00
	FICA WITHHELD	1.00	-235.88
	STATE WITHHELD	1.00	-150.00
		7.00	1,009.12
LEVANDER LEVANDER, GILLEN & MILLE	GENERAL BUSINESS LEGAL FEES	1.00	3,292.00
	CRIMINAL LEGAL FEES	1.00	315.00
		2.00	3,607.00
LIVINGSULPTURE LIVING SCULPTURE TREE &	CITY FORESTER	1.00	1,325.00
	FORESTRY EXPENSES	1.00	-89.98
	CITY FORESTER	1.00	12.00
		3.00	1,247.02
MNDEPTREVENUE MN DEPARTMENT OF REVEN	MONTHLY WITHHOLDING	1.00	290.00
		1.00	290.00
NORTHWEST NORTHWEST ASSCOC CONS	14.18 GERGEN MAJOR PLAN REVI	1.00	98.00

City of Sunfish Lake, MN
Items Purchased from Vendors

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Filter Criteria includes: Report order is by Vendor ID, Item ID. Report is printed in Detail Format.

Vendor ID Name	Item ID Item Description	Qty	Amount
	15.05 VOTEL MINOR REVIEW 2410	1.00	105.00
	15.06 GEHRIG/WERB MAJOR PLA	1.00	70.00
	15.07 HURLEY MAJOR PLAN REVI	1.00	1,180.82
	CITY PLANNER	1.00	1,917.68
	15.09 2165 CHARLTON RD INSPEC	1.00	75.00
	15.10 2410 DELAWARE INSPECTIO	1.00	75.00
		7.00	3,521.50
PARKSMOLLY MOLLY PARK	NLC CONGRESS OF CITIES HOTEL	1.00	730.11
	TK'S COFFEE CONSULTANT REVI	1.00	89.84
		2.00	819.95
POLICE CITY OF WEST ST. PAUL	MONTHLY SERVICE	1.00	8,145.83
		1.00	8,145.83
SFM SEM	WORKERS COMPENSATION PRE	1.00	262.00
		1.00	262.00
ST. ANNES ST. ANNE'S EPISCOPAL CHUR	Monthly rent	1.00	173.00
		1.00	173.00
SUNFISHLAKEPARTY CITY OF SUNFISH LAKE HOLI	STAFF/CONSULTANTS AT HOLID	9.00	180.00
		9.00	180.00
WSB WSB & ASSOCIATES	ENGINEERING SERVICES	1.00	1,970.25
	27 SUNNYSIDE LANE ENG SERVI	1.00	294.25
	2165 CHARLTON RD ENG SERVIC	1.00	214.00
	2410 DELAWARE ENG SERVICES	1.00	160.50
		4.00	2,639.00
XCEL XCEL ENERGY	STREET LIGHTING	1.00	56.80

City of Sunfish Lake, MN
Items Purchased from Vendors

For the Period From Dec 1, 2015 to Dec 31, 2015

Filter Criteria includes: Report order is by Vendor ID, Item ID. Report is printed in Detail Format.

Vendor ID Name	Item ID Item Description	Qty	Amount
		1.00	56.80
Report Totals		84.00	101,282.12

INVOICE

Page: 1

Earl F. Andersen
Division of Safety Signs
19740 Kenrick Avenue
Lakeville, MN 55044-7636
(952) 884-7300 Fax (952) 884-5619
www.efa-mn.com

INVOICE NUMBER: 0109885-IN
INVOICE DATE: 11/30/2015
DUE DATE: 12/30/2015
ORDER NUMBER: 0123635
ORDER DATE: 11/9/2015
SALESPERSON: 0099
CUSTOMER NO: 0030876

SOLD TO:
CITY OF SUNFISH LAKE
C/O WSB & ASSOCIATES
701 XENIA AVE
MINNEAPOLIS, MN 55416

SHIP TO:
CITY OF SUNFISH LAKE
C/O WSB & ASSOCIATES
701 XENIA AVE
MINNEAPOLIS, MN 55416

CONFIRM TO: DON 612 360 1289

CUSTOMER P.O.		SHIP VIA		JOB NO.		TERMS	
DON		WILL CALL				NET 30	
ITEM NO.	DESCRIPTION	UNIT	ORDERED	SHIPPED	B/O	PRICE	AMOUNT
SIGN	12X9 FIRE MARKERS	EACH	26.00	26.00	0.00	28.600	743.60

OK signature _____

Project # _____ Phase # _____

Accounting Use:

Account Code _____ AD

Please note we do not collect state or local taxes for customers outside the state of Minnesota. It is your responsibility to remit any applicable state and/or local taxes for this order directly to the related tax authority.

Check us out on the web at www.efa-mn.com

Taxable:	0.00
Non-Taxable:	743.60
Shipping & Handling:	0.00
Sales Tax:	0.00
Invoice Total:	743.60

THANK YOU FOR YOUR BUSINESS!!

Debt Service Statement
City of Sunfish Lake

 7378 Jordon Ave S
 Cottage Grove, MN 55016

 Statement #: 28319
 Statement Date: December 11,
 2015

Attn: Ann Lanoue City Treasurer

RE: \$330,000.00 General Obligation Improvement Bonds, Series 2014A

<u>Due</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
02-01-2016	867349AM4	\$25,000.00	\$3,611.25	\$28,611.25

Payment Instructions
WIRES due by January 29, 2016

 Wells Fargo Bank, San Francisco, CA
 ABA #: 121000248
 BNF: BTSC Paying Agent Account
 Account #: 4126695238
 Ref: 327150

CHECKS due by January 25, 2016

Make check payable to:

 Bond Trust Services Corporation
 Ref: 327150

Send to:

 Bond Trust Services Corporation
 Attn: Accounts Receivable
 3060 Centre Pointe Drive, Suite 110
 Roseville, MN 55113-1105

Please direct any questions to:

 Accounts Receivable
 (651) 209-1010

Remaining Debt Service Schedule

<u>Date Due</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total P&I</u>
08-01-2016		\$0.00	\$3,455.00	\$3,455.00
02-01-2017	867349AM4	\$30,000.00	\$3,455.00	\$33,455.00
08-01-2017		\$0.00	\$3,267.50	\$3,267.50
02-01-2018	867349AM4	\$30,000.00	\$3,267.50	\$33,267.50
08-01-2018		\$0.00	\$3,080.00	\$3,080.00
02-01-2019	867349AN2	\$35,000.00	\$3,080.00	\$38,080.00
08-01-2019		\$0.00	\$2,677.50	\$2,677.50
02-01-2020	867349AN2	\$35,000.00	\$2,677.50	\$37,677.50
08-01-2020		\$0.00	\$2,275.00	\$2,275.00
02-01-2021	867349AN2	\$35,000.00	\$2,275.00	\$37,275.00
08-01-2021		\$0.00	\$1,872.50	\$1,872.50
02-01-2022	867349AN2	\$35,000.00	\$1,872.50	\$36,872.50
08-01-2022		\$0.00	\$1,470.00	\$1,470.00
02-01-2023	867349AP7	\$35,000.00	\$1,470.00	\$36,470.00
08-01-2023		\$0.00	\$980.00	\$980.00
02-01-2024	867349AP7	\$35,000.00	\$980.00	\$35,980.00
08-01-2024		\$0.00	\$490.00	\$490.00
02-01-2025	867349AP7	\$35,000.00	\$490.00	\$35,490.00

Thank you for your business!

Debt Service Statement
City of Sunfish Lake

 7378 Jordon Ave S
 Cottage Grove, MN 55016

 Statement #: 28318
 Statement Date: December 11,
 2015

Attn: Ann Lanoue City Treasurer

RE: \$350,000.00 General Obligation Improvement Bonds, Series 2009A

<u>Due</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Due</u>
02-01-2016	867349AL6	\$35,000.00	\$4,393.75	\$39,393.75

Payment Instructions
WIRES due by January 29, 2016

 Wells Fargo Bank, San Francisco, CA
 ABA #: 121000248
 BNF: BTSC Paying Agent Account
 Account #: 4126695238
 Ref: 34960

CHECKS due by January 25, 2016

Make check payable to:

 Bond Trust Services Corporation
 Ref: 34960

Send to:

 Bond Trust Services Corporation
 Attn: Accounts Receivable
 3060 Centre Pointe Drive, Suite 110
 Roseville, MN 55113-1105

Please direct any questions to:

 Accounts Receivable
 (651) 209-1010

Remaining Debt Service Schedule

<u>Date Due</u>	<u>CUSIP</u>	<u>Principal</u>	<u>Interest</u>	<u>Total P&I</u>
08-01-2016		\$0.00	\$3,562.50	\$3,562.50
02-01-2017	867349AL6	\$36,000.00	\$3,562.50	\$39,562.50
08-01-2017		\$0.00	\$2,707.50	\$2,707.50
02-01-2018	867349AL6	\$37,000.00	\$2,707.50	\$39,707.50
08-01-2018		\$0.00	\$1,828.75	\$1,828.75
02-01-2019	867349AL6	\$38,000.00	\$1,828.75	\$39,828.75
08-01-2019		\$0.00	\$926.25	\$926.25
02-01-2020	867349AL6	\$39,000.00	\$926.25	\$39,926.25

Thank you for your business!



3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113
(651) 209-1010

Paying Agent Fee Invoice

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Invoice #: 28916
Invoice Date: 12/11/2015

Attn: Ann Lanoue City Treasurer

Re: \$350,000.00 General Obligation Improvement Bonds, Series 2009A

Due Date: 2/1/2016

Paying Agent Fee: \$450.00

Term Bond Fee: \$100.00

Total Amount Due: \$550.00

Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services Corporation
Ref: 28916-PA

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010



3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113
(651) 209-1010

Paying Agent Fee Invoice

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Invoice #: 28917
Invoice Date: 12/11/2015

Attn: Ann Lanoue City Treasurer

Re: \$330,000.00 General Obligation Improvement Bonds, Series 2014A

Due Date: 2/1/2016

Paying Agent Fee: \$0.00

Term Bond Fee: \$100.00

Total Amount Due: \$100.00

Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services Corporation
Ref: 28917-PA

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

Customer Invoice

As of: 01/06/2016

Customer: P0013253

Amount Due: \$16.15



Make Checks Payable To:
Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Page 1 of 1

****WE ACCEPT PARTIAL PAYMENTS****

City of Sunfish Lake MN
C/O ANN LANOUE, TREASURER
8010 COREY PATH
INVER GROVE HEIGHTS, MN 55076

Payment Amount: \$ _____
____ Check ____ Money Order ____ Visa: ____ Mastercard

Credit Card: _____
Cardholder's Name: _____
Billing Address: _____
Expiration Date: _____ 3 Digit Security Code: _____
Contact Phone: _____
Signature: _____

DETACH AT DOTTED LINE AND RETURN TOP PORTION WITH YOUR PAYMENT

<u>Date</u>	<u>Transaction</u>	<u>Reference</u>	<u>Amount</u>	<u>Balance</u>
		Prior Balance as of 12/1/2015:	17.47	
Invoice: 00018114				
12/08/2015	PAYMENT/CREDIT: PAYMENT UTILITIES		-17.47	0.00
Invoice: 00019262				
12/31/2015	Utilities - 4th Qtr 2015		16.15	16.15

Current	31-60 Days	61-90 Days	Over 90 Days	Total Due
16.15	0.00	0.00	0.00	16.15

Customer Invoice

As of: 01/06/2016

Customer: P0013253

Amount Due: \$16.15

Due by 1/26/2016

Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Questions? Please contact:
Lisa
651-438-4637 HWY

Posting Date	Invoice No	Vendor Name	Description	Check No	Check Date	Amount	Subtotal
			City of Sunfish Lake				
12/15/2015	11/18/302323838	XCEL ENERGY	Sunfish Lake CR63/Hwy 110	50058092	12/15/2015	4.97	
10/23/2015	09/21/302323838	XCEL ENERGY	Sunfish Lake CR63/Hwy 110	50055900	10/23/2015	5.96	
11/18/2015	10/20/302323838	XCEL ENERGY	Sunfish Lake CR63/Hwy 110	50057214	11/19/2015	5.22	
			Total Due 4th Qtr Utilities				16.15



Efficient, Effective, Responsive

Property Taxation & Records
1590 Highway 55
Hastings, MN 55033

INVOICE

Date 12/31/15
Invoice # 123120155NFL
For: City of Sunfish Lake

City of SunFish Lake
Attn: Cathy Iago
7378 Jordan Ave. S.
Cottage Grove, MN 55016

1- City of Sunfish Lake	\$ 5,238.55	1	\$ 5,238.55
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Dominion Voting Equipment

Subtotal \$ 5,238.55

Make all checks payable to Dakota County Property Taxation & Records. If you have any questions concerning this invoice, contact Andy Lokken at 651-438-

Adjustments	\$ -
Balance Due	\$ 5,238.55



EXECUTIVE
CONTRACTORS
INC

INVOICE

Date: December 1st, 2015

Bill To: Sunfish Lake

DATE	DESCRIPTION	TON	HOURS	TOTAL
11/27/15	Salt/Sand	2	1	\$215.00
11/30/15	Snow Removal		8.5	\$722.50
	Salt/Sand	1	1	\$145.00
	Salt/Sand	1	1	\$145.00

TOTAL: \$1227.50

Please Send Checks To:
Executive Contractors Inc
3700 94th St E
Inver Grove Heights, MN 55076

Email: ExecutiveContractorsMN@gmail.com / **Phone:** Craig 651-248-1350



EXECUTIVE
CONTRACTORS
INC

INVOICE

Date: December 7th, 2015

Bill To: Sunfish Lake

DATE	DESCRIPTION	TON	HOURS	TOTAL
12/1/15	Snow Removal		6	\$510.00
	Salt/Sand	1	1	\$145.00
12/3/15	Salt/Sand	1	1	\$145.00

TOTAL: \$800.00

Please Send Checks To:
Executive Contractors Inc
3700 94th St E
Inver Grove Heights, MN 55076

Email: ExecutiveContractorsMN@gmail.com / **Phone:** Craig 651-248-1350

RegOnline


GTS
 educational events

Invoice

Invoice Number 1695199-85128540
Registration ID: 85128540
Registration Date: 9/2/2015
Invoice Date: 9/2/2015
Issued By: GTS
Event: 2015 Land Use Planning Workshops
Date/Time: Thursday, May 21, 2015 - Thursday, November 19, 2015

Registrants

Name	Registration ID	Jurisdiction/Organization	Type
<u>Shari Hansen</u>	85128540	City of Sunfish Lake	General Registration
<u>Ginny Beckett</u>	85128716	City of Sunfish Lake	General Registration

Billing Information

Shari Hansen
 City of Sunfish Lake
 7 Windy Hill Ct
 Sunfish Lake, MN 55077
 651-554-0535
 sharihansen@yahoo.com

Fees

Fee	Quantity	Unit Price	Amount
Fee			
Beyond the Basics of Planning & Zoning (11/19, 9:00am-4:30pm, Check-in 8:30am; includes lunch) Shoreview Community Center, 4580 Victoria St N, Shoreview, MN 651-490-4790	2	\$135.00	\$270.00
Subtotal:			\$270.00

Fee	Quantity	Unit Price	Amount
Total:			\$270.00

Transactions

Transaction Type	Date	Amount	Balance
Transaction Amount	9/2/2015	\$270.00	\$270.00
Current Balance:			\$270.00

Payment Method

Payment Method: Check

Payment Instructions

Please make check payable to GTS and mail to:

GTS Educational Events

2233 University Avenue West, Suite 150
Saint Paul, MN 55114

SWIFT Vendor ID 0000267961

Please send payment within 21 days of registering. The Registration ID or full name of the registrant **must appear** on your check or EFT (or send a copy of the invoice) to ensure proper and timely credit of payments.

If paying with a purchase order, registrants need to print an invoice and submit it to the appropriate department for payment. A link to the invoice and payment instructions can be found on the final confirmation page and in the confirmation email.

If payment is not received prior to the start of the workshop, you will be rebilled with a \$20 service charge added to the original amount due.

Payment questions?

651-222-7409 or 800-652-9719

Kim Wielinski, ext. 200

kwielinski@mngts.org

INVOICE

Mike Hovey

2030 Charlton Road
Sunfish Lake, MN 55118
Phone (651) 554-0433
mhovey@hmcc.com

INVOICE # 01052016

DATE January 5, 2016

TO

Ann Lanoue
City of Sunfish Lake
2035 Charlton Road
Sunfish Lake, MN 55118
Phone (651) 338-3756

FOR Web Services

Description	Amount
Web Master service for 2015	\$360.00

Total	\$360.00
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Make all checks payable to Mike Hovey

Payment is due within 30 days.

If you have any questions concerning this invoice, contact Mike Hovey | mhovey@hmcc.com

THANK YOU FOR YOUR BUSINESS!

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

1/13/2016 12:38

INVOICE

Services rendered for the month of December 2015

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/6/2015

\$ 462.50

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 1/6/2014

\$ 1,079.17

City FICA 7.65%

82.56

Total Cost City Clerk-month

1,161.73

Calculation of net Check-City Clerk

Monthly services per employment agreement

1,079.17

Less Federal Income tax withheld

\$ (175.00)

Less FICA withheld- 7.65%

(82.56)

Less State tax withheld

(140.00)

Total Withholdings

(397.56)

Net check

\$ 681.61

City of Sunfish Lake
City of Sunfish Lake
Wages and related withholdings
Detail of compensation and related withholdings

	Annual	Monthly	Earned Paid	(Inc retro) Dec Jan Feb	Feb Mar	Cum1 1st qtr
Independent Lago Consulting, LLC Contractor-Administrator	4,467 4,386 4,893 5,550 10,632 10,845 11,170 12,950	372.24 379.69 391.08 462.50 886.00 903.72 930.83 1,079.17		462.50 1,079.17 82.56 175.00 140.00 397.56 681.61	- - - - - - -	462.50 1,079.17 82.56 175.00 140.00 397.56 681.61
Wages-City Clerk Withholding						
FICA-7.65%						
Federal Income Tax						
State Income Tax						
Pera-lago-exempt						
Total Withholdings						
Net Check						

Wages-Treasurer- Lanoue Withholding	Per hour 18,500	67.63 69.66 1,541.66		1,541.66		1,541.66
FICA-7.65%						
Federal Income Tax						
State Income Tax						
Pera-Lanoue - Exempt						
Total Withholdings						
Net wages						
Postage						
Supplies						
Net check						

Taxable Wages minus PERA

Consolidated						
Wages	2,620.83					2,620.83
Withholding	475.00					475.00
FICA	200.49					200.49
Federal Income Tax	475.00					475.00
State Income Tax	290.00					290.00
Pera						
Total Withholdings	965.49					965.49
Net Check	1,655.34					1,655.34

Unemployment-not required-only payment when a claim is filed

PERA						
PERA-Withholding						
PERA-City contribution-7.25%-Blair only						
Total PERA contribution						

IRS						
lago Fica withholding	82.56					82.56
Lanoue Fica withholding	117.94					117.94
lago withholding	175.00					175.00
Lanoue withholding	300.00					300.00
FICA-city contribution	200.49					200.49
Total IRS deposit	875.99					875.99

State						
lago withholding	140.00					140.00
Lanoue withholding	150.00					150.00
Due State	290.00					290.00

Ann P. Lanoue, CPA (Inactive)

City Treasurer

8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

1/13/2016 12:45

INVOICE

City of Sunfish Lake

Accounting services for December 2015 per Employment Addendum dated 1/6/2015

1,541.66

Postage expense
Supplies - printing @ \$.10 per page

11.90

23.50

1,577.06

1,577.06

Less: Federal Income tax withheld
Less FICA
Less PERA withheld 0% (Exempt)
Less State tax withheld
Total Withholdings

300.00

117.94

-

150.00

(567.94)

Net check

1,009.12

Reconciliation to Treasurer Expense

Services
City FICA 7.65%
City Pera-0%
Total Treasurer

1,541.66

117.94

-

1,659.60

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
November 30, 2015
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
18305-00000 General Business					
4,344.80	3,292.00	0.00	0.00	-4,344.80	<u>\$3,292.00</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
November 30, 2015
Client # 18305-00000E
Statement # 298

General Business

For Services Through 11/25/15

		RATE	HOURS	
10/26/2015	Telephone call from Attorney Dan Cole.	130.00	0.30	39.00
10/28/2015	Telephone conference with Sunfish Lake Planner concerning alternate energy ordinance.	130.00	0.40	52.00
10/29/2015	Telephone conference with Attorney Dan Cole concerning landscape plan for Coss easement.	130.00	0.30	39.00
	Review of alternate energy ordinance and nuisance abatement process.	130.00	1.00	130.00
	Telephone conference with Sunfish Lake Planner on abatement process regarding abandoned solar energy structures.	130.00	0.30	39.00
11/03/2015	Draft of abatement language for solar system ordinance.	130.00	1.00	130.00
	Preparation for Sunfish Lake Council meeting.	130.00	1.00	130.00
	Regular Sunfish Lake Council meeting.	130.00	3.00	390.00
	Additional preparation for Council meeting.	130.00	0.50	65.00
	Draft of abatement language for solar system ordinance.	130.00	1.00	130.00
11/05/2015	Telephone conference with City Planner concerning obligation to repair mailbox.	130.00	0.30	39.00
11/11/2015	Legal research concerning septic system placement; telephone conference with Don Sterna concerning agreement to be recorded.	130.00	0.60	78.00
	Meeting with Mayor concerning Highway 110 improvements and other upcoming agenda items.	130.00	1.30	169.00
11/12/2015	Telephone conference with City Engineer concerning Highway 110			

City of Sunfish Lake

General Business

Page: 2
November 30, 2015
Client # 18305-00000E
Statement # 298

		RATE	HOURS	
	improvements; follow-up.	130.00	0.40	52.00
11/16/2015	Memo to Don Sterna concerning process and City involvement for improvements to 110th Street.	130.00	0.40	52.00
	Outline of upcoming Sunfish Lake agenda items.	130.00	1.00	130.00
11/19/2015	Telephone conference with planner.	130.00	0.20	26.00
11/20/2015	Review of draft Lease Agreement from St. Anne's Episcopal Church	130.00	0.50	65.00
	Memo to Don Sterna concerning Highway 110 improvements and Charlton Road improvements.	130.00	0.40	52.00
11/23/2015	Extended telephone conference with Sunfish Lake Planner concerning screening/landscaping ordinance, prohibiting trees in boulevard, amended site plan for septic system, recording of Coss tree resolution, regulating temporary rentals and planning commission meeting dates.	130.00	1.00	130.00
	Draft of agreement relating to subsurface sewage treatment systems.	130.00	1.40	182.00
11/24/2015	Prepare Sunfish Lake background agenda materials.	130.00	1.50	195.00
	Memo to City Planner on increase zoning fees and ordinance amendment process requiring public hearing.	130.00	0.40	52.00
11/25/2015	Memo on pending planning items and issues that require resolution by planner.	130.00	0.60	78.00
	Memo concerning amendment of fee schedule for Sunfish Lake planning items and public hearing process.	130.00	0.50	65.00
	Memo concerning septic system agreement and need for information on septic system plan.	130.00	0.40	52.00
	Timothy J. Kuntz		19.70	2,561.00
10/28/2015	Prepare e-mail correspondence to Mayor and Council forwarding copy of letter received from attorney Dan Cole related to Coss property; prepare copies of sections of City Code and Zoning Code related to placing items within city right-of-way.	85.00	0.20	17.00

City of Sunfish Lake

General Business

Page: 3
November 30, 2015
Client # 18305-00000E
Statement # 298

		RATE	HOURS	
11/02/2015	Prepare for November 3rd Council meeting; prepare e-mail correspondence attaching fully executed contract with Metro Bowhunters for 2015 deer hunting season; prepare e-mail correspondence to City Clerk re Council meeting.	85.00	0.80	68.00
11/03/2015	Complete e-mail correspondence related to alternative energy system requirements; assemble agenda materials for November 3rd Council meeting.	85.00	0.60	51.00
11/11/2015	Prepare e-mail correspondence to Don Sterna attaching statutes related to layout & project review.	85.00	0.20	17.00
11/16/2015	Prepare e-mail correspondence to Don Sterna re issues pertaining to Highway 110 improvements.	85.00	0.10	8.50
11/23/2015	Telephone call with City Clerk re agreement with St. Anne's Church; prepare Memo to Mayor and Councilmembers re 2016 tax levy and operating budget; prepare Resolution Levying and Adopting the Tax Levy for Collection in the Year 2016; prepare Resolution Adopting the General Fund Operating Budget for the City of Sunfish Lake for the Year 2016; prepare Memo to Mayor and Councilmembers re 2016 Council meetings and Planning Commission meetings; prepare Resolution Setting the Dates of the Regular City Council Meetings for the Year 2016.	85.00	1.50	127.50
	Prepare Agreement Relating to Identification of Primary and Secondary Locations for Subsurface Sewage Treatment Systems on Lot 7, Block 1, Knutson Addition between the City of Sunfish Lake and Thomas Hurley and Julie Hurley; prepare e-mail correspondence attaching same.	85.00	1.60	136.00
11/24/2015	Prepare e-mail correspondence to Mayor and Council attaching agenda materials related to Resolution Adopting Tax Levy & General Fund Operating Budget for December 1st Council meeting; prepare e-mail correspondence to Mayor and Councilmembers attaching agenda materials related to 2016 Council and Planning Commission Meeting Dates; prepare Resolution Setting the Dates for Planning and Land Use Application Deadlines for the Year 2015; review and discuss agenda materials with city attorney.	85.00	1.50	127.50
	Prepare e-mail correspondence to City Planner re issues pertaining to fee changes for 2016.	85.00	0.30	25.50

City of Sunfish Lake

General Business

Page: 4

November 30, 2015

Client # 18305-00000E

Statement # 298

		RATE	HOURS	
11/25/2015	Prepare hard copies of agenda items for distribution to Mayor, Council and Consultants; prepare memo to file re various planning items for 2016; prepare e-mail correspondence re notice for Planning Commission re fee ordinance for 2016. Leah M. Rose	85.00	0.80 7.60	68.00 646.00
10/29/2015	Prepare email correspondence to Sunfish Lake Council and Staff regarding Alternative Energy System Regulations.	85.00	0.30	25.50
11/20/2015	Begin analyzing and comparing the new proposed Lease to the old Lease with St. Anne's Episcopal Church; prepare email correspondence to Don Sterna regarding Charlton Road.	85.00	0.30	25.50
11/23/2015	Analyze and compare the new proposed Lease to the old Lease with St. Anne's Episcopal Church. Cindy Holzmer	85.00	0.40 1.00	34.00 85.00
	FOR CURRENT SERVICES RENDERED		28.30	3,292.00
	PREVIOUS BALANCE			\$4,344.80
11/05/2015	Payment Received			-1,987.30
12/03/2015	Payment Received			-2,357.50
	TOTAL PAYMENTS			-4,344.80
	BALANCE DUE			<u>\$3,292.00</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
November 30, 2015
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
132.00	112.00	0.00	0.00	-132.00	\$112.00
93000-20000 Criminal - Traffic					
100.50	120.50	0.00	0.00	-100.50	\$120.50
93000-30000 Criminal - Violent Crime/Persons					
126.50	0.00	0.00	0.00	-126.50	\$0.00
93000-40000 Criminal - Property Crime					
23.00	0.00	0.00	0.00	-23.00	\$0.00
93000-50000 Criminal - Miscellaneous					
40.00	82.50	0.00	0.00	-40.00	\$82.50
<u>422.00</u>	<u>315.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-422.00</u>	<u>\$315.00</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
November 30, 2015
Client # 93000-10000E
Statement # 235

Criminal - DUI

For Services Through 11/25/15

		RATE	HOURS	
11/04/2015	Receive and review Rock charged case from state patrol.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
10/27/2015	Review probation violation files.	115.00	0.20	23.00
	Tonetta T. Dove		0.20	23.00
11/12/2015	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.30	34.50
	Bridget McCauley Nason		0.30	34.50
11/04/2015	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.40	46.00
	Bradley R. Hutter		0.40	46.00
	FOR CURRENT SERVICES RENDERED		1.00	112.00
	PREVIOUS BALANCE			\$132.00
11/05/2015	Payment Received			-132.00
	BALANCE DUE			<u>\$112.00</u>

City of Sunfish Lake

Criminal - Traffic

Page: 2
November 30, 2015
Client # 93000-20000E
Statement # 244

		RATE	HOURS	
11/06/2015	Telephone call from defendant Stefanyshyn re citation; conduct MNCIS research to determine case status.	85.00	0.20	17.00
	Tam Casey		0.20	17.00
10/29/2015	Appearance in Dakota County District Court in West St. Paul for pretrials.	115.00	0.20	23.00
11/19/2015	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.70	80.50
	Bradley R. Hutter		0.90	103.50
	FOR CURRENT SERVICES RENDERED		1.10	120.50
	PREVIOUS BALANCE			\$100.50
11/05/2015	Payment Received			-34.50
12/03/2015	Payment Received			-66.00
	TOTAL PAYMENTS			-100.50
	BALANCE DUE			<u>\$120.50</u>

Criminal - Violent Crime/Persons

Client # 93000-30000E
Statement # 122

	PREVIOUS BALANCE		\$126.50
12/03/2015	Payment Received		-126.50
	BALANCE DUE		<u>\$0.00</u>

City of Sunfish Lake

Criminal - Property Crime

Page: 3
November 30, 2015
Client # 93000-40000E
Statement # 27

PREVIOUS BALANCE \$23.00

11/05/2015 Payment Received -23.00

BALANCE DUE \$0.00

Client # 93000-50000E
Statement # 224

Criminal - Miscellaneous

		RATE	HOURS	
10/29/2015	Review October prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00

11/04/2015	Telephone call from defense attorney re Brooks discovery; email to police department; email from police department and telephone call to defense attorney re electronic evidence.	85.00	0.20	17.00
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11/18/2015	Telephone call from defense attorney re Brooks discovery; review file; draft 7.01 notice, file information form and discovery response to defense attorney; efile 7.01 notice; prepare electronic evidence.	85.00	0.50	42.50
	Tam Casey		0.70	59.50

FOR CURRENT SERVICES RENDERED 0.90 82.50

PREVIOUS BALANCE \$40.00

12/03/2015 Payment Received -40.00

BALANCE DUE \$82.50

TOTAL BALANCE DUE \$315.00

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 21, 2015

Invoice for Sunfish Lake City Forester Consultant Through 12-15-2015

11/16	Wrote Treeways article regarding wildflower demonstration for SFL website and record keeping of yearly data – 2.5 hr	\$132.50
11/18	Make and installed tree protection cages for white pines on City properties -- 2.5 hr	\$132.50
11/27	Mulch rings installed around evergreens and cherries in Harmon Park and around all evergreens planted along Salem Church Road – 4.5 hr	\$238.50
12/1	Council meeting preparation, Annual Review preparation, Annual review, and Council meeting – 5 hr	\$265.00
12/2	Prepared burning permit for Nye -- 0.5 hr	\$26.50
12/7	Prepared burning permit for McCue -- 0.5 hr	\$26.50
12/9	Emerald ash borer regional review and update meeting hosted by Minnesota Department of Agriculture – 4 hr	\$212.00
12/14	Prepared burning permit for Johnson -- 0.5 hr	\$26.50
12/15	Wrote up EAB meeting information, delivered fire # signs, investigated "clear cutting" report near east side of Hornbeam Lake (it was buckthorn, honeysuckle, and dead tree removal), and spoke with several residents – 5 hr	<u>\$265.00</u>

Total Due \$1325.00

Regards,

Jim Naves

compost pdl 2x <89.98>
correction of addition
error 12.00

1247.02

XFINITY Connect

alanoue@comcast.net

+ Font Size -

SFL invoice**From :** Jim Naves <jim@lstreecare.com>

Mon, Dec 21, 2015 02:11 PM

Sender : lstreecare@gmail.com 1 attachment**Subject :** SFL invoice**To :** Ann Lanoue <alanoue@comcast.net>

Hi Anne,

The December invoice is attached. Everything is pretty normal for the month. Remember that I was overpaid on the October invoice so I expect that this invoice payment will reflect that adjustment. There are no materials or supplies to separate out this month.

Have a terrific Holiday season and enjoy your new grandbaby girl.

Jim

--

Jim Naves

jim@lstreecare.com

612-803-9033

Living Sculpture, Tree and Shrub Care, Inc

www.lstreecare.com

**SFL 2015 12.docx**

21 KB

XFINITY Connect

alanoue@comcast.net

+ Font Size -

Error on November invoice**From :** Jim Naves <jim@lstreecare.com>

Fri, Jan 08, 2016 12:20 PM

Sender : lstreecare@gmail.com 1 attachment**Subject :** Error on November Invoice**To :** Ann Lanoue <alanoue@comcast.net>

Hi Anne,

It appears that you may have caught my addition error on the November invoice.

The invoice total said \$2409.44 but the correct total should have been \$2421.44. In other words my billing was \$12.00 short.

The Check I received in December was for \$2559.44 and I do not know why but it is \$150.00 more than the incorrect invoice of \$2409.44 or \$138.00 more than the correct total of \$2421.44.

What shall we do about this? I know the January check will already have an adjustment of \$89.98 from the October invoice for materials that got doubled up in October.

A corrected November Invoice is attached.

Thanks,

Jim

--

Jim Naves

jim@lstreecare.com

612-803-9033

Living Sculpture, Tree and Shrub Care, Inc

www.lstreecare.com

SFL 2015 11.docx

23 KB



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 01, 2015

In Reference To:

November 2015 Technical Assistance - Private Projects

Invoice No. 22116-1

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.18 GERGEN MAJOR PLAN REVIEW - 116 Salem Church Road</u>		
MB 11/3-11/5/15 Discuss tree replacement with City Forester/compose email to contractor re: replacement requirements/provide Forester recommendations/follow up	1.30 70.00/hr	91.00
MB 11/9/15 Correspondence with contractor re: tree issue	0.10 70.00/hr	7.00
Subtotal of this Project:	[1.40	98.00]
TOTAL AMOUNT DUE THIS INVOICE:	1.40	\$98.00



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c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 01, 2015

In Reference To:
November 2015 Technical Assistance - Private Projects

Invoice No. 22116-2

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>15.05 VOTEL MINOR REVIEW - 2410 Delaware</u>		
MB 11/10/15 Discuss post construction site visit and final conditions of approval with contractor Tim Oberg	0.50 70.00/hr	35.00
MB 11/16-11/17/15 Post approval follow up re: maintenance plan and site inspection correspondence/preparation	0.70 70.00/hr	49.00
MB 11/23/15 Post approval follow up re: maintenance plan and site inspection correspondence/preparation	0.30 70.00/hr	21.00
Subtotal of this Project:	[1.50	105.00]
TOTAL AMOUNT DUE THIS INVOICE:	1.50	\$105.00



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CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 01, 2015

In Reference To:

November 2015 Technical Assistance - Private Projects

Invoice No. 22116-3

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>15.06 GEHRIG/WERB MAJOR PLAN REVIEW - 2165 Charlton</u>		
MB 11/4-11/5/15 Follow up with applicant re: silt fence reinforcement and other site visit related correspondence	0.50 70.00/hr	35.00
MB 11/10-11/11/15 Correspondence re: post construction visit	0.50 70.00/hr	35.00
Subtotal of this Project:	[1.00	70.00]
TOTAL AMOUNT DUE THIS INVOICE:	1.00	\$70.00

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 01, 2015

In Reference To:

November 2015 Technical Assistance - Private Projects

Invoice No. 22116-4

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>15.07 HURLEY MAJOR PLAN REVIEW/VARIANCE - 27 Sunnyside Lane</u>			
AB	11/3-11/4/15 Discuss septic system with staff/review memo re: septic options	0.90 155.00/hr	139.50
AB	11/24/15 Review with staff re: septic agreement	0.20 155.00/hr	31.00
MB	11/2-11/3/15 Revise City Council resolution/print materials for City Council meeting/correspondence with applicant to discuss meeting and other project issues	1.20 70.00/hr	84.00
MB	11/2-11/3/15 Review revised landscape plan for proposal for front slopes to lake/review aerial of site and create analysis of shore and bluff impact zones/correspondence with applicants on issue/review follow up graphics submitted by applicant	3.90 70.00/hr	273.00
MB	11/3-11/5/15 Correspondence with Septic Inspector, City Engineer and applicants re: septic design issue	2.20 70.00/hr	154.00
MB	11/9-11/12/15 Correspondence with City staff and applicants re: septic issue/correspondence re: final revised plans, December City Council meeting, etc.	0.90 70.00/hr	63.00
MB	11/16-11/19/15 Correspondence with applicants re: revised plans, final plan sets, meeting preparation, etc./begin work on addendum memo for City Council meeting/create extension notice/discuss with staff	2.40 70.00/hr	168.00



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CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
MB 11/23/15 Correspondence with applicants and City staff re: septic issue, revised plans, pool treatment issue, garage outlet issue, etc.	1.80 70.00/hr	126.00
MB 11/24-11/25/15 Review final submitted plan sets/create addendum memo for December City Council meeting/create exhibits from revised plans for memo/revise draft resolution to reflect final conditions of approval	1.50 70.00/hr	105.00
Expenses (mileage, communications, supplies, etc.)		37.32
Subtotal of this Project:	[15.00	1,180.82]
TOTAL AMOUNT DUE THIS INVOICE:	15.00	\$1,180.82



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INVOICE

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CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 01, 2015

In Reference To:

November 2015 Technical Assistance - City Projects

Invoice No. 22117

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>			
AB	11/25/15 Discuss accessory building locations with staff	0.20 131.50/hr	26.30
AB	11/25/15 Discuss height of solar panels on home and whether these should be a height exception	0.30 131.50/hr	39.45
BK	11/3/15 Discussions with staff re: State regulations for geothermal energy systems	0.40 114.50/hr	45.80
MB	11/2-11/5/15 Miscellaneous administration, emails, project organization, discussion re: planning packets, etc./respond to planning and zoning inquiries re: individual properties	0.80 61.50/hr	49.20
MB	11/3/15 Prepare for and attend staff meeting and City Council meeting	4.50 61.50/hr	276.75
MB	11/3/15 Work related to alternative energy ordinance/correspondence with State of MN Well Management Division/revise draft ordinance/print ordinance materials for meeting	2.30 61.50/hr	141.45
MB	11/4/15 Inver Grove Heights Comp Plan amendment review and response	0.20 61.50/hr	12.30
MB	11/4-11/5/15 Follow up on issue of septic systems in community/review Code and Zoning Ordinance/email Septic Inspector, City Attorney and City Engineer to discuss	1.00 61.50/hr	61.50

CITY OF SUNFISH LAKE

Page 2

		<u>Hrs/Rate</u>	<u>Amount</u>
MB	11/5/15 Draft letter to 2180 Charlton Road property owner re: broken mailbox/discuss with City Forester and City Attorney	1.20 61.50/hr	73.80
MB	11/5/15 Correspondence with City Clerk re: minutes, staff review, etc.	0.30 61.50/hr	18.45
MB	11/9-11/12/15 Miscellaneous administration, emails, project organization, discussions, etc.	1.00 61.50/hr	61.50
MB	11/9/15 Review Inver Grove Heights Comp Plan amendment and respond to planner/correspondence with Mayor Park re: temporary rental issue	0.90 61.50/hr	55.35
MB	11/10/15 Correspondence with Paul McGinley re: 45 Windy Hill Road project/discuss application and ordinance requirements	1.20 61.50/hr	73.80
MB	11/10/15 Research issue of temporary rental re: AirBNB/discuss with staff/review ordinances in other communities related to issue	1.90 61.50/hr	116.85
MB	11/16-11/19/15 Miscellaneous administration, emails, project organization, discussion re: planning packets, review meeting minutes, etc.	1.30 61.50/hr	79.95
MB	11/16/15 Respond to planning and zoning inquiries re: individual properties/provide application and ordinance materials/property research and related correspondence	0.80 61.50/hr	49.20
MB	11/19/15 Correspondence with City Attorney re: current planning issues, temp rentals, screening ordinance, etc./correspondence with Mayor Park re: temp rentals and screening ordinance	0.60 61.50/hr	36.90
MB	11/23-11/25/15 Miscellaneous administration, emails, project organization, review meeting minutes, etc.	0.90 61.50/hr	55.35
MB	11/23/15 Respond to planning and zoning inquiries re: individual properties/provide application and ordinance materials/property research and related correspondence	1.00 61.50/hr	61.50



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CITY OF SUNFISH LAKE

Page 3

	<u>Hrs/Rate</u>	<u>Amount</u>
MB 11/23-11/25/15 Discuss changes to application schedule with staff/work on planning update, transmittal, and planning packet for December City Council meeting/discuss with staff	1.30 61.50/hr	79.95
MB 11/25/15 Work related to alternative energy ordinance/research roof mounting issue/review ordinance height requirements/finalize draft ordinance and create new ordinance for height exception/create memo and solar energy exhibits for City Council meeting	3.00 61.50/hr	184.50
Secretarial	4.30 40.50/hr	174.15
Expenses (mileage, communications, supplies, etc.)		143.68
Subtotal of this Project:	[29.40	1,917.68]
TOTAL AMOUNT DUE THIS INVOICE:	29.40	\$1,917.68



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Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 01, 2015

In Reference To:
November 2015 Technical Assistance - Inspections

Invoice No. 22118

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>15.09 2165 CHARLTON RD POST CONSTRUCTION INSPECTION</u>		
MB 11/12/15 Visit site and conduct post construction inspection, prepare report and email	2.00	75.00
Subtotal of this Project:	[2.00	75.00]
<u>15.10 2410 DELAWARE AVE POST CONSTRUCTION INSPECTION</u>		
MB 11/24/15 Attend post construction site inspection	1.50	75.00
Subtotal of this Project:	[1.50	75.00]
TOTAL AMOUNT DUE THIS INVOICE:	3.50	\$150.00



11-06-15

Molly Park 15 Sunny Side La Saint Paul MN 55118 US DESCRIPTION	Folio No. :	Cashier No. : 214	Room No. : 436
	A/R Number :		Arrival : 11-03-15
	Group Code : NLC		Departure : 11-06-15
	Company :		Conf. No. : 63692745
	Membership No. :		Rate Code :
	Invoice No. :		Page No. : 1 of 1

Date	Description	Charges	Credits
11-03-15	*Accommodation 436 Molly Park	209.00	
11-03-15	State Tax 9.25% 436 Molly Park	19.33	
11-03-15	Occupancy Tax 6% 436 Molly Park	12.54	
11-03-15	Occupancy City Tax 436 Molly Park	2.50	
11-04-15	*Accommodation 436 Molly Park	209.00	
11-04-15	State Tax 9.25% 436 Molly Park	19.33	
11-04-15	Occupancy Tax 6% 436 Molly Park	12.54	
11-04-15	Occupancy City Tax 436 Molly Park	2.50	
11-05-15	*Accommodation 436 Molly Park	209.00	
11-05-15	State Tax 9.25% 436 Molly Park	19.33	
11-05-15	Occupancy Tax 6% 436 Molly Park	12.54	
11-05-15	Occupancy City Tax 436 Molly Park	2.50	
11-05-15	American Express		730.11
Total		730.11	730.11
Balance		0.00	

Guest Signature: _____

I have received the goods and / or services in the amount shown heron. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Independently Owned by Birchmont-H.I. Nashville, LLC and Operated by JRK Hotel Group

Holiday Inn Express Nashville Downtown
 920 Broadway
 Nashville, Tennessee 37203
 Telephone: (615) 244-0150 Fax: (615) 244-0445

Molly Park



TK's Coffee LLC
www.tkscoffee.com
1-651-552-7105

CHECK# 38445.1
Closed to Credit Card

DATE/TIME: 12/1/2015 4:30:33 PM
SERVER: Tony
STATION: 01

11 FULL SANDWICH*	\$70.95
9 ADD CHEESE*	\$2.25
6 CAN SODA*	\$6.00
5 BOTTLED WATER	\$5.00

Subtotal	\$84.20
Tax	\$5.64
Total before tip:	\$89.84

Tip amount: _____

Grand total: _____

Credit

\$89.84

CREDIT CARD PURCHASE \$89.84

Card Type: Visa

*****1442 XX/XX

Transaction Type: PRE-AUTH

Ref Num: 00000000

Auth Code: 611003

Card Entry Method : Swiped

APPROVED 611003

INVOICE

AGENCY: 98-1 RJF a Marsh & McLennan Agency LLC

Invoice#: 1455439
Invoice Date: 01/04/2016
DATE DUE: 01/24/2016
AMOUNT DUE: \$262.00

City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076-3358



Policy Number	Installment#/Date	State	Description	Amount Due
71928.201	0 01/14/2016	MN	MN Special Comp Fund Assessment	3.00
71928.201	0 01/14/2016	MN	Installment - Work Comp	259.00
Total				262.00

- Payments received after the due date may be subject to a late payment / reinstatement fee of up to \$25.
- Checks or electronic payments returned for non-sufficient funds (NSF) may be subject to a fee of up to \$40.
- A policy may be canceled "flat" with no coverage if the initial payment on the policy term is returned for NSF.

Avoid installment fees of up to \$5.00 and pay by electronic check at sfmic.com/epay

Please send by 01/20/2016 to allow sufficient mailing time. Make all checks payable to "SFM". All payments must be received in our office by the due date to avoid cancellation. To pay online, go to: sfmic.com/epay. If you have questions concerning this invoice, please call (952) 838-4200. **Thank you for your business.**

RETURN THIS PORTION WITH PAYMENT TO ENSURE PROPER CREDIT

City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076-3358

Invoice#: 1455439
Invoice Date: 01/04/2016
Policy Number: 71928.201
DATE DUE: 01/24/2016
AMOUNT DUE: \$262.00

To pay online, go to: sfmic.com/epay

SFM
P.O. BOX 583178
MINNEAPOLIS, MN 55458-3178





engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

December 11, 2015

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: November, 2015 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of November for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink, appearing to read "Donald W. Sterna", is written over the company name.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 11, 2015
Project No: 01011-990
Invoice No: 203

Miscellaneous City Engineer Services

Professional Services from November 01, 2015 to November 30, 2015

Professional Personnel

	Hours	Rate	Amount
General			
Eckman, Eric	.50	107.00	53.50
Engineer's Report			
Eckman, Eric	.25	107.00	26.75
Snowplowing contract			
Kochmann, Charles	.50	126.00	63.00
TH 110 Layouts			
Litsey, Meghan	.25	77.00	19.25
Response to Joe Crowley's email regarding NPDES permit requirements.			
Project Management/Coordination			
Sterna, Donald	6.50	153.00	994.50
Sterna, Donald	1.50	153.00	229.50
TH 110 coordination			
Meetings			
Sterna, Donald	2.00	153.00	306.00
resident meeting on TH 110 issues			
Administrative			
Hoff, Rochelle	1.00	73.00	73.00
Engineer's Report.			
Hoff, Rochelle	.75	73.00	54.75
Review and edit Sunfish Lake article.			
Totals	13.25		1,820.25
Total Labor			1,820.25

Field Services Billing

City Council Meeting

	3.0 Meetings @ 50.00	150.00	
Total Field Services		150.00	150.00

Total this Invoice \$1,970.25

Comments:

Approved by:

Project	01011-990	SFLK - Misc. City Engineer Services	Invoice	203
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Reviewed by: Donald Sterna

Project Manager: Donald Sterna



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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 11, 2015
Project No: 02182-150
Invoice No: 5

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

27 Sunnyside Ln.

Professional Services from November 01, 2015 to November 30, 2015

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Eckman, Eric	.75	107.00	80.25
Plan Review			
Eckman, Eric	2.00	107.00	214.00
Totals	2.75		294.25
Total Labor			294.25
Total this Invoice			\$294.25

Billings to Date

	Current	Prior	Total
Labor	294.25	3,080.75	3,375.00
Totals	294.25	3,080.75	3,375.00

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Eric Eckman



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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 11, 2015
Project No: 02182-160
Invoice No: 5

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

2165 Charlton Road

Professional Services from November 01, 2015 to November 30, 2015

Professional Personnel

	Hours	Rate	Amount
Site Visit			
Eckman, Eric	2.00	107.00	214.00
Totals	2.00		214.00
Total Labor			214.00
Total this Invoice			\$214.00

Billings to Date

	Current	Prior	Total
Labor	214.00	2,670.50	2,884.50
Totals	214.00	2,670.50	2,884.50

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Eric Eckman



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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 11, 2015
Project No: 02182-170
Invoice No: 4

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

2410 Delaware Ave

Professional Services from November 01, 2015 to November 30, 2015

Professional Personnel

	Hours	Rate	Amount
Meetings			
Eckman, Eric	1.50	107.00	160.50
Totals	1.50		160.50
Total Labor			160.50
		Total this Invoice	\$160.50

Billings to Date

	Current	Prior	Total
Labor	160.50	924.00	1,084.50
Totals	160.50	924.00	1,084.50

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Eric Eckman



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANQUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	01/26/2016
	STATEMENT NUMBER	STATEMENT DATE
	484156690	12/28/2015
		AMOUNT DUE
		\$56.80

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	\$8.92
Current Charges	\$8.92

ACCOUNT BALANCE

Previous Balance	\$93.99
Payment Received	Check 12/04
	-\$46.11 CR
Balance Forward	\$47.88
Current Charges	\$8.92
Amount Due	\$56.80

INFORMATION ABOUT YOUR BILL

Thank you for your payment.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	01/26/2016	\$56.80	

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AV 01 011793 35937C 49 A**5DGT



SUNFISH LAKE, CITY OF
 ATTN ANN LANQUE
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

31 51012616 65223378 0000000089200000005680

011793 1/2

6