

Item 7b.

Sunfish Lake Engineer's Report for September 1, 2015

By: *Don Sterna, PE, City Engineer*

Date: *August 28, 2015*

1. Engineering Activities Undertaken in the Month of August.

The following Engineer's Report reflects the activities undertaken this past month, along with the anticipated engineering activity for the month of September.

- A. Angell Road Culvert Surface Repairs** – The contractor has been complacent on responding to our requests to repair the roadway surface and address the deflection in the crossing culverts. We have sent them several emails, phone calls and a letter to the contractor officially notifying them of the issue. I will be discussing options with the City Attorney to begin the process of using the contractor's warranty bond and hire a different contractor to make the repairs. We will continue to try to work with Danner, so hopefully we can avoid that process to correct the issues.
- B. NPDES Permit Audit with MPCA** – On August 13th we met with MPCA for the audit of the Cities MS4 permit. The audit lasted around 2 hours. MPCA has forwarded us a list of several house cleaning items that we are addressing such as an implementation plan for education and educational material for the residents along with an employee train plan. Meghan Litsey with my firm will be coordinating the distribution of educational material and revising the implementation plans on behalf of the City. Also we are working with the planners and City Attorney on a few ordinance revisions required by the MPCA. The MPCA is requesting the house cleaning items to be completed by October 30th with the ordinance revises to follow.
- C. Building and Site Reviews** – Over the past month, we have reviewed two (2) major site and building plan review and one (1) minor site and building plan review.

 - The following properties have submitted an application for site work:
 - 100 Salem Church Road has submitted plans for a pool and terrace area. An initial review and secondary review have been completed. Minor plan adjustments have been requested. (Major Site Review)

- 2165 Charlton Road has submitted plans for a pool and terrace area. An initial review has been completed. Minor plan adjustments have been requested. (Major Site Review)
- 2410 Delaware Avenue has submitted plans for patio improvements. An initial review has been completed. Plans were resubmitted and are in process of being reviewed. (Minor Site Review)

2. Public Works' Activities Undertaken in the Month of August.

- A. No Public Work activities are anticipated for the month of September.

3. Anticipated Engineering and Public Work Activities for the Month of September.

- A. **2014-2015 Snow Plow Quotes** – In the month of September, I plan to solicit three quotes from snow plow contractors for the City Council to consider at the October 6, 2015, Council meeting for the upcoming winter snow season.

At this time, there are no other planned City engineering activities for the month of September.

The above constitutes the Engineering Report for the City of Sunfish Lake for September 1, 2015.

Respectfully submitted,

WSB & Associates, Inc.



Donald W. Sterna, PE
City Engineer