LIST OF BILLS 3B

City of Sunfish Lake, MN

Cash Requirements

As of Jun 30, 2015

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
A TO Z A TO Z HOME INSPECTION L	20150621-SFL	6/21/15	6/21/15	2,848.40		9
A TO Z A TO Z HOME INSPECTION L				2,848.40		
BOND TRUST SERVICES BOND TRUST SERVICES	26035	6/4/15	6/4/15	7,924.69		26
	26034	6/4/15	6/4/15	4,393.75		26
	26609	6/4/15	6/4/15	450.00		26
BOND TRUST SERVICES BOND TRUST SERVICES				12,768.44		
H&R CONSTRUCTION H & R CONSTRUCTION	15517	6/24/15	6/24/15	2,000.00		6
H&R CONSTRUCTION H & R CONSTRUCTION				2,000.00		
IAGOCATHW2 CATHY IAGO	735	6/15/15	6/15/15	681.61		15
IAGOCATHW2 CATHY IAGO				681.61		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	747	6/17/15	6/17/15	462.50		13
IAGOCONSULTINGLLC IAGO CONSULTING LLC				462.50		
INTERNALREVSVC INTERNAL REVENUE SERVI	1091	6/30/15	6/30/15	675.99		
INTERNALREVSVC INTERNAL REVENUE SERVI				675.99		
INTERNATIONALINSTITU IIMC	15 MEMBERSHIP	6/1/15	6/1/15	25.00		29
INTERNATIONALINSTITU IIMC				25.00		
LANOUEANN ANN P. LANOUE	JAN2031	6/30/15	6/30/15	1,301.60		
LANOUEANN ANN P. LANOUE				1,301.60		
LEVANDER LEVANDER, GILLEN & MILL	MAY GENERAL LEG	6/1/15	6/1/15	1,039.40		29
LEVANDER LEVANDER, GILLEN & MILL				1,039.40		
LIVINGSCULPTURE LIVING SCULPTURE TREE &	JUNE 2015	6/22/15	6/22/15	927.50		8
LIVINGSCULPTURE LIVING SCULPTURE TREE &				927.50		

City of Sunfish Lake, MN

Cash Requirements

As of Jun 30, 2015

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
MNDEPTREVENUE MN DEPARTMENT OF REVE	760	6/22/15	6/22/15	190.00		8
MNDEPTREVENUE MN DEPARTMENT OF REVE				190.00		
NORTHWEST NORTHWEST ASSCOC CONS	21847-1	6/2/15	6/2/15	1,802.55		28
	21847-2	6/2/15	6/2/15	1,187.05		28
	21848	6/2/15	6/2/15	2,567.91		28
	21849	6/2/15	6/2/15	75.00		28
NORTHWEST NORTHWEST ASSCOC CONS				5,632.51		
PARKSMOLLY MOLLY PARK	SFL QTLY MAY 15	6/2/15	6/2/15	98.00		28
	R66436	6/26/15	6/26/15	330.24		4
PARKSMOLLY MOLLY PARK				428.24		
POLICE CITY OF WEST ST. PAUL	784	6/22/15	6/22/15	8,145.83		8
POLICE CITY OF WEST ST. PAUL				8,145.83		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	772	6/17/15	6/17/15	173.00		13
ST. ANNES ST. ANNE'S EPISCOPAL CHU				173.00		
WSB WSB & ASSOCIATES	01011-720 2	6/11/15	6/11/15	2,995.50		19
	01011-730 1	6/11/15	6/11/15	4,186.50		19
	01011-990 197	6/11/15	6/11/15	5,416.50		19
	01629-080 5	6/11/15	6/11/15	294.25		19
	02092-570 22	6/11/15	6/11/15	154.00		19
	02182-030 20	6/11/15	6/11/15	506.00		19
	02182-050 6	6/11/15	6/11/15	71.50		19
	02182-130 2	6/11/15	6/11/15	1,482.75		19
WSB WSB & ASSOCIATES				15,107.00		
XCEL XCEL ENERGY	461830531	6/11/15	6/11/15	54.43		19
XCEL XCEL ENERGY				54.43		
Report Total				52,461.45		

A to Z Home Inspection LLC

4835 - 37th Avenue South
Minneapolis, MN 55417
Mike Andrejka 612.597.9667
Mike.BuildingOfficial@yahoo.com

Invoice Date:	6/21/2015
Invoice Number:	20150621-SFL
Amount Due:	$ 2,848.40

Amount due upon receipt of invoice
Payable to: ***A to Z Home Inspection LLC***

Bill To: **City of Sunfish Lake**
Sunfish Lake, MN 55077

Issued	Permit #	Permit Fee	Plan Review Fee	State Surcharge	Total
	October 2014	$ 95.00	$ -	$ 5.00	$ 100.00
	March	$ 2,439.25	$ 200.00	$ 91.74	$ 2,730.99
	April	$ 555.00	$ -	$ 30.00	$ 585.00
	May	$ 221.25	$ -	$ 6.45	$ 227.70
	Sub-Total	***$ 3,310.50***	***$ 200.00***	***$ 133.19***	***$ 3,643.69***
		x 80%	*x 100%*		
Total Due Building Official		***$ 2,648.40***	***$ 200.00***	***$ -***	***$ 2,848.40***

Issued	Permit #	Permit Fee	Plan Review Fee	State Surcharge	Total
5/18/2015	B-15-05	$ 221.25	$ -	$ 6.45	$ 227.70
4/27/2015	M-15-11	$ 95.00	$ -	$ 5.00	$ 100.00
4/24/2015	M-15-12	$ 95.00	$ -	$ 5.00	$ 100.00
4/24/2015	P-15-07	$ 80.00	$ -	$ 5.00	$ 85.00
4/17/2015	M-15-08	$ 95.00	$ -	$ 5.00	$ 100.00
4/14/2015	M-15-09	$ 95.00	$ -	$ 5.00	$ 100.00
4/14/2015	M-15-10	$ 95.00	$ -	$ 5.00	$ 100.00
3/31/2015	P-15-06	$ 190.00	$ -	$ 5.00	$ 195.00
3/26/2015	B-15-03	$ 660.00	$ -	$ 24.24	$ 684.24
3/26/2015	P-15-05	$ 130.00	$ -	$ 5.00	$ 135.00
3/16/2015	M-15-07	$ 95.00	$ -	$ 5.00	$ 100.00
3/2/2015	B-15-04	$ 869.25	$ 200.00	$ 37.50	$ 1,106.75
3/2/2015	M-15-05	$ 95.00	$ -	$ 5.00	$ 100.00
3/2/2015	M-15-06	$ 95.00	$ -	$ 5.00	$ 100.00
3/2/2015	P-15-04	$ 305.00	$ -	$ 5.00	$ 310.00
10/9/2014	M-14-25	$ 95.00	$ -	$ 5.00	$ 100.00

BOND TRUST SERVICES CORPORATION

3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113
(651) 209-1010

Debt Service Statement

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Statement #: 26035
Statement Date: June 4, 2015

Attn: Ann Lanoue City Treasurer

RE: $330,000.00 General Obligation Improvement Bonds, Series 2014A

Due	CUSIP	Principal	Interest	Total Due
08-01-2015	867349	$0.00	$7,924.69	**$7,924.69**

Payment Instructions

WIRES due by July 31, 2015
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 327150

CHECKS due by July 27, 2015
Make check payable to:
Bond Trust Services Corporation
Ref: 327150
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

Remaining Debt Service Schedule

Date Due	CUSIP	Principal	Interest	Total P&I
02-01-2016	867349AM4	$25,000.00	$3,611.25	$28,611.25
08-01-2016		$0.00	$3,455.00	$3,455.00
02-01-2017	867349AM4	$30,000.00	$3,455.00	$33,455.00
08-01-2017		$0.00	$3,267.50	$3,267.50
02-01-2018	867349AM4	$30,000.00	$3,267.50	$33,267.50
08-01-2018		$0.00	$3,080.00	$3,080.00
02-01-2019	867349AN2	$35,000.00	$3,080.00	$38,080.00
08-01-2019		$0.00	$2,677.50	$2,677.50
02-01-2020	867349AN2	$35,000.00	$2,677.50	$37,677.50
08-01-2020		$0.00	$2,275.00	$2,275.00
02-01-2021	867349AN2	$35,000.00	$2,275.00	$37,275.00
08-01-2021		$0.00	$1,872.50	$1,872.50
02-01-2022	867349AN2	$35,000.00	$1,872.50	$36,872.50
08-01-2022		$0.00	$1,470.00	$1,470.00
02-01-2023	867349AP7	$35,000.00	$1,470.00	$36,470.00
08-01-2023		$0.00	$980.00	$980.00
02-01-2024	867349AP7	$35,000.00	$980.00	$35,980.00
08-01-2024		$0.00	$490.00	$490.00
02-01-2025	867349AP7	$35,000.00	$490.00	$35,490.00

Thank you for your business!

BOND TRUST SERVICES CORPORATION

3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113
(651) 209-1010

Debt Service Statement

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Attn: Ann Lanoue City Treasurer

Statement #: 26034
Statement Date: June 4, 2015

RE: $350,000.00 General Obligation Improvement Bonds, Series 2009A

Due	CUSIP	Principal	Interest	Total Due
08-01-2015	867349	$0.00	$4,393.75	**$4,393.75**

Payment Instructions

WIRES due by July 31, 2015
Wells Fargo Bank, San Francisco, CA
ABA #: 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 34960

CHECKS due by July 27, 2015
Make check payable to:
Bond Trust Services Corporation
Ref: 34960
Send to:
Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:
Accounts Receivable
(651) 209-1010

Remaining Debt Service Schedule

Date Due	CUSIP	Principal	Interest	Total P&I
02-01-2016	867349AL6	$35,000.00	$4,393.75	$39,393.75
08-01-2016		$0.00	$3,562.50	$3,562.50
02-01-2017	867349AL6	$36,000.00	$3,562.50	$39,562.50
08-01-2017		$0.00	$2,707.50	$2,707.50
02-01-2018	867349AL6	$37,000.00	$2,707.50	$39,707.50
08-01-2018		$0.00	$1,828.75	$1,828.75
02-01-2019	867349AL6	$38,000.00	$1,828.75	$39,828.75
08-01-2019		$0.00	$926.25	$926.25
02-01-2020	867349AL6	$39,000.00	$926.25	$39,926.25

Thank you for your business!

BOND TRUST SERVICES
CORPORATION

3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113
(651) 209-1010

Paying Agent Fee Invoice

City of Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016

Invoice #: 26609
Invoice Date: 6/4/2015

Attn: Ann Lanoue City Treasurer

Re: $330,000.00 General Obligation Improvement Bonds, Series 2014A

Due Date:	8/1/2015	Paying Agent Fee:	$450.00

Payment Instructions

Terms: Upon Receipt

Make check payable to:

Bond Trust Services Corporation
Ref: 26609-PA

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

IIMC MEMBERSHIP APPLICATION

International Institute of Municipal Clerks
8331 Utica Ave., #200 • Rancho Cucamonga, CA 91730 • (909/944-4162) • FAX (909/944-8545)
PLEASE COMPLETE ENTIRE FORM PRIOR TO RETURNING TO IIMC

☐ Mr. ☒ Ms. Name CATHERINE IAGO Title City Clerk Retired

Municipality (city/village/~~town~~) Inver Grove Hgts Municipal Pop. ______ Municipality Website ______

Mailing Address 7378 Jordon Ave S Shipping Address ______

Municipality Cottage Grove State/Province MN ZIP/Postal Code 55016

Business Phone (651) 768-7542 FAX ( ) ______ Country ______

Work E-mail cjiago@comcast.net Home E-mail Same

Home Address Same as Above Cell Phone ( ) N/A

City ______ State/Province ______ ZIP/Postal Code ______

☒ I was previously an IIMC member in: (Municipality) INVER Grove Hgts (State/Province) MN

☒ Enclosed is CHECK for $ 25 — (payable in U.S. Funds to IIMC) Signature ______ Date ______

☐ AE/VISA/MC# ______ Exp. date ______ Signature ______ Total amount charged ______

I hereby swear & affirm I am eligible for the membership classification of RETIRED (insert member type)

Signature Catherine Iago *Date* 5/19/15

MEMBERSHIP DEFINITIONS

SNMD15

FULL MEMBER
Full members are Municipal Clerks, City Secretaries, Recorders, Legislative Administrators and Directors of Corporate Services and/or an individual who serves a Legislative Government Body (LGB) in an administrative capacity with management responsibilities and whose duties include four of the following: • General Management • Records Management • Elections • Meeting Administration • Management of by-laws, Articles of Incorporation, ordinances or other legal instruments • Human Resources Management • Financial Management • Custody of the official seal and execution of official documents.

ADDITIONAL FULL MEMBER
Additional Full Members are fully qualified members from the same organization. This would essentially be Deputy Clerks within the same City, but could be other individuals provided they would qualify under the definition of Full Member. A city must have one Full Member before they would be eligible to have Additional Full Members.

ASSOCIATE MEMBER
Associate Members are individuals serving a legislative body in a capacity not previously defined. In other words if someone serving a legislative body does not qualify for Full Membership they would be able to join as an Associate Member. Associate members DO NOT have the right to vote, hold office or obtain certification, but they can take advantage of education programs and should they eventually assume the job of Clerk or Deputy, they could then apply for certification. A Full Member who is in transition (between jobs) would automatically become an Associate Member until they reassume the position of Clerk. Associate members would also pay a lower fee.

CORPORATE MEMBER
Corporate Members are those companies that find it advantageous to be affiliated with IIMC. They would not have any voting rights nor could they hold office or be certified.

ANNUAL DUES

Full Member Population
- up to 20,000 -- $155
- 20,001 to 200,000 -- $195
- Over 200,001 -- $255
- Outside North America -- $50

- Additional Full Member $95
- Associate Member $95
- Retired $25
- Corporate Member $600
- Overseas Associate Member $50

Ann P. Lanoue, CPA (Inactive)
City Treasurer
8010 Corey Path
Inver Grove Heights. MN 55076
651-338-3756
alanoue@comcast.net

7/2/2015 13:10

INVOICE

City of Sunfish Lake

Accounting services for the June 2015 per Employment Addendum dated 1/6/2015		1,541.66
Postage expense		9.38
Supplies - printing @ $.10 per page		18.50
		1,569.54
		1,569.54
Less Federal Income tax withheld	100.00	
Less FICA	117.94	
Less PERA withheld 0% (Exempt)	-	
Less State tax withheld	50.00	
Total Withholdings		(267.94)
	Net check	1,301.60

Reconciliation to Treasurer Expense

Services	1,541.66
City FICA 7.65%	117.94
City Pera-0%	-
Total Treasurer	1,659.60

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

May 31, 2015
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
18305-00000 General Business					
930.50	896.00	8.40	92.00	0.00	$1,926.90

996.40

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

May 31, 2015
Client # 18305-00000E
Statement # 292

General Business

For Services Through 05/25/15

		RATE	HOURS	
04/29/2015	Review variance applications and supporting materials.	130.00	0.30	39.00
05/05/2015	Meeting with Mayor Molly Park concerning upcoming agenda items.	130.00	1.00	130.00
	Prepare for Sunfish Lake Council meeting.	130.00	1.50	195.00
	Sunfish Lake Council meeting and follow-up.	130.00	3.00	390.00
05/14/2015	Telephone conference with City Planner concerning home occupation and customers arriving at site.	130.00	0.30	39.00
05/18/2015	Review of Sunfish Lake draft minutes.	130.00	0.40	52.00
	Timothy J. Kuntz		6.50	845.00
05/05/2015	Analysis of May 5th Council agenda; assemble materials and files for May 5th Council meeting.	85.00	0.60	51.00
	Leah M. Rose		0.60	51.00
	FOR CURRENT SERVICES RENDERED		7.10	896.00
	Photocopy(s)			8.40
	TOTAL EXPENSES THROUGH 05/25/2015			8.40
05/05/2015	Dakota County Recorder - recording fees			92.00
	TOTAL COSTS			92.00
	PREVIOUS BALANCE			$930.50
	BALANCE DUE			$1,926.90

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

May 31, 2015
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	COSTS	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
1,232.55	8.50	0.00	0.00	0.00	$1,241.05
93000-20000 Criminal - Traffic					
34.50	0.00	0.00	0.00	0.00	$34.50
93000-50000 Criminal - Miscellaneous					
23.00	34.50	0.00	0.00	0.00	$57.50
1,290.05	43.00	0.00	0.00	0.00	$1,333.05

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

May 31, 2015
Client # 93000-10000E
Statement # 230

Criminal - DUI

For Services Through 05/25/15

		RATE	HOURS	
04/28/2015	Review Schroeder omnibus hearing disposition.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
	FOR CURRENT SERVICES RENDERED		0.10	8.50
	PREVIOUS BALANCE			$1,232.55
	BALANCE DUE			$1,241.05

Client # 93000-20000E
Statement # 238

Criminal - Traffic

PREVIOUS BALANCE	$34.50
BALANCE DUE	$34.50

City of Sunfish Lake

May 31, 2015
Client # 93000-50000E
Statement # 218

Criminal - Miscellaneous

		RATE	HOURS	
04/29/2015	Analysis of April's prosecution summary and memo to file.	115.00	0.30	34.50
	Daniel J. Beeson		0.30	34.50
	FOR CURRENT SERVICES RENDERED		0.30	34.50
	PREVIOUS BALANCE			$23.00
	BALANCE DUE			$57.50
	TOTAL BALANCE DUE			$1,333.05

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 22, 2015

Invoice for Sunfish Lake City Forester Consultant Through 6-15-2015

5/14	Prepared burning permits for DeCourcy, Bancroft, and Hanson -- 1.5 hr	$79.50
5/15	Prepared burning permit for Beedon -- 0.5 hr	$26.50
5/16	Prepared burning permit for Fleischhacker -- 0.5 hr	$26.50
5/16	Firewise Drive-Through Event plus pre and post event work -- 5 hr	$265.00
5/23	Prepared burning permits for Manternack and Svendsen -- 1 hr	$53.00
6/2	Council meeting preparation, Consultant meeting, and Council meeting – 4.5 hr	$238.50
6/3	Prepared burning permit for Murphy and tree consultation -- 1 hr	$53.00
6/3	Picked up and recycled 3 – five gallon cans of motor oil dumped along Upper 55th Street-- 1 hr – Thanks to NTB for free recycling!	$53.00
6/8	Coss and Harrison consultations -- 1 hr	$53.00
5/11	Took down weight limit sign on Windy Hill Road, picked up and recycled 2 TV's dumped along Upper 55th Street, and drove by Coss driveway/septic easement and along Charlton Road – 1.5 hr – Thanks to Best Buy for free recycling!	$79.50
Total Due		$927.50

Regards,

Jim Nayes

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 02, 2015

In Reference To:

May 2015 Technical Assistance - Private Projects

Invoice No. 21847-1

15.02 SCHLEHUBER MAJOR PLAN REVIEW - 325 Salem Church Rd

		Hrs/Rate	Amount
AB	5/4-5/6/15 Direct staff on applicant review for site plan/correspondence with Bob Moser/discuss property owner notice and public hearing notice	0.70 155.00/hr	108.50
AB	5/11-5/12/15 Forward engineer review comments to Bob Moser/finalize planning report	0.70 155.00/hr	108.50
AB	5/18-5/22/15 Correspondence with Bob Moser and Eric Eckman re: engineering items/review findings/discuss with staff	0.80 155.00/hr	124.00
AB	5/26-5/29/15 Review revised findings/draft City Council resolutions/discuss with staff/correspondence with Eric Eckman and Bob Moser re: engineering items	1.70 155.00/hr	263.50
BK	5/4-5/7/15 Staff discussion/draft planning report/discuss with staff and revise	5.20 135.00/hr	702.00
BK	5/11/15 Discuss report with staff and make final revisions/prepare Planning Commission findings of fact	1.50 135.00/hr	202.50
MB	5/20-5/22/15 Gather materials for Planning Commission meeting presentation/review planning report and prepare to present/discuss City Engineer reports with staff and applicants/review engineer report re: revised plans corresponding with report/prepare printouts of new plans for meeting/revise Planning Commission findings for approval based on Planning Commission meeting/email to staff	1.50 70.00/hr	105.00

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

	Hrs/Rate	Amount
Secretarial	2.00 47.50/hr	95.00
Expenses (mileage, communications, supplies, etc.)		93.55
Subtotal of this Project:	[14.10	1,802.55]
TOTAL AMOUNT DUE THIS INVOICE:	14.10	$1,802.55

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 02, 2015

In Reference To:

May 2015 Technical Assistance - Private Projects

Invoice No. 21847-2

		Hrs/Rate	Amount
	15.03 SCHLEHUBER VARIANCE - 325 Salem Church Road		
AB	5/4-5/6/15 Direct staff on applicant review for variance/discuss property owner notice and public hearing notice	0.60 155.00/hr	93.00
AB	5/12-5/14/15 Finalize planning report for variance/review DNR comments	1.00 155.00/hr	155.00
AB	5/18-5/22/15 Correspondence with Bob Moser and Eric Eckman re: engineering items/review findings/discuss with staff/phone calls with Bob Moser and Dick Bancroft re: outcome of Planning Commission meeting	0.70 155.00/hr	108.50
AB	5/26/15 Review revised findings/draft City Council resolutions/discuss with staff	1.00 155.00/hr	155.00
BK	5/4-5/7/15 Staff discussion/draft planning report/discuss with staff and revise	2.00 135.00/hr	270.00
BK	5/11/15 Discuss report with staff and make final revisions/prepare Planning Commission findings of fact	1.40 135.00/hr	189.00
MB	5/20-5/22/15 Discuss DNR response to variance request/revise Planning Commission findings for approval based on Planning Commission meeting/email to staff	0.40 70.00/hr	28.00
	Secretarial	2.00 47.50/hr	95.00
	Expenses (mileage, communications, supplies, etc.)		93.55

NAC
NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

	Hrs/Rate	Amount
Subtotal of this Project:	[9.10	1,187.05]
TOTAL AMOUNT DUE THIS INVOICE:	9.10	$1,187.05

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 02, 2015

In Reference To:

May 2015 Technical Assistance - City Projects

Invoice No. 21848

		Hrs/Rate	Amount
GENERAL			
AB	5/5-5/6/15 Phone call with Jodi Hanson re: home occupation doctor office/email correspondence/phone call with contractor re: St. Anne's parking lot	0.40 131.50/hr	52.60
AB	5/11/15 Phone call from Tom Hall re: 325 Salem Church escrow/review building materials memo/finalize Planning Commission packet	0.60 131.50/hr	78.90
AB	5/14/15 Phone call with Tim Kuntz and email response to Jodi Hanson re: home occupation/correspondence with St. Anne's Church re: pre-construction site inspection	0.80 131.50/hr	105.20
AB	5/18/15 Response to Mayor re: parking inquiry/send out single family parking regulations to Mayor Park and discuss with staff	0.60 131.50/hr	78.90
AB	5/18-5/20/15 Correspondence with Eric Eckman and Kurt Nash re: St. Anne's pre-construction meeting	0.60 131.50/hr	78.90
AB	5/19-5/21/15 Phone call with Kim Harvey of MN Dept of Commerce re: solar panels	0.50 131.50/hr	65.75
AB	5/18-5/20/15 Phone call re: St. Anne house burning/email to Planning Commission and City Council relaying info on the burn/phone call with Mike Hovey and JoAnn Wahlstrom	1.50 131.50/hr	197.25
AB	5/19/15 Pre-application meeting with Paul Dorn, et al re: 27 Sunnyside property	1.40 131.50/hr	184.10

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Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
AB	5/20/15 Organize Planning Commission packet items	0.80 131.50/hr	105.20
AB	5/20-5/21/15 Follow up correspondence with 27 Sunnyside architect/discuss proposal with Michelle Barness	0.80 131.50/hr	105.20
AB	5/21/15 Discuss building materials ordinance changes with staff and outcome of Planning Commission meeting/phone call with landscape architect re: 100 Salem Church Road/review file and transmit past site plan to architect	0.90 131.50/hr	118.35
AB	5/26-5/27/15 Draft planning update/prepare agenda items	1.10 131.50/hr	144.65
AB	5/27/15 Review St. Anne's parking lot expansion approval in preparation for meeting	0.50 131.50/hr	65.75
AB	5/27/15 Pre-application meeting with Paul Dorn and project architects and engineers for 27 Sunnyside property	1.20 131.50/hr	157.80
AB	5/29/15 Send updated engineering comments to staff	0.60 131.50/hr	78.90
BK	5/7/15 Phone call from Susan Estenson requesting PID for 240 Salem Church Road/research and return phone call	0.40 114.50/hr	45.80
BK	5/15/15 Phone call from City Clerk re: possible alternative location for July meetings	0.20 114.50/hr	22.90
MB	5/18/15 Miscellaneous emails, administration, discuss packets/gather Planning Commission meeting materials	1.00 61.50/hr	61.50
MB	5/20/15 Visit to site prior to meeting and attend Planning Commission meeting (includes time at home materials store)	4.00 61.50/hr	246.00
MB	5/21/15 Discussions with staff re: Hanson inquiry for home occupation, St. Anne's pre-construction visit, residential parking regulations, swimming pool requirements, home reconstruction within shoreland area, solar panel application and ordinance issue/discuss follow up to Planning Commission meeting	1.00 61.50/hr	61.50
MB	5/29/15 Discuss ongoing projects and Council planning update	0.50 61.50/hr	30.75

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		Hrs/Rate	Amount
MB	5/27-5/29/15 Miscellaneous administration, project organization/phone call to Dick Bancroft to discuss 325 Salem Church Road variance/follow up with staff re: ongoing projects and Council meeting	0.70 61.50/hr	43.05
MB	5/28-5/29/15 Discuss with staff re: resident inquiries and possible new applications	0.50 61.50/hr	30.75
	Secretarial	5.80 40.50/hr	234.90
	Expenses (mileage, communications, supplies, etc.)		173.31
Subtotal of this Project:		[26.40	2,567.91]
TOTAL AMOUNT DUE THIS INVOICE:		26.40	$2,567.91

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 02, 2015

In Reference To:

May 2015 Technical Assistance - Inspections

Invoice No. 21849

		Hrs/Rate	Amount
15.03 PRE-CONSTRUCTION INSPECTION - St. Anne's Church			
AB	5/27/15 Attend pre-construction meeting at St. Anne's Church re: parking lot reconstruction	2.30	75.00
Subtotal of this Project:		[2.30	75.00]
TOTAL AMOUNT DUE THIS INVOICE:		2.30	$75.00

Sunfish Lake Quarterly
Money Park

SIGNAL HILLS POST OFFICE
3 SIGNAL HILLS CTR
SAINT PAUL
MN
551182314

05/22/2015 (800)275-8777 4:22 PM

Product Description	Sale Qty	Final Price
(Forever) Star-Spangled Banner PSA Coil/100 (Unit Price:$49.00)	2	$98.00
Total		$98.00
Credit Card Remitd (Card Name:AMEX) (Account #:XXXXXXXXXXX2014) (Approval #:506676) (Transaction #:844)		$98.00

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Refunds for guaranteed services only
Thank you for your business

The INN ON LAKE SUPERIOR

Guest Name: Molly Park
15 Sunnyside Lane
Sunfish Lake, MN 55118 USA

Room #: 390
Folio#: R66436
Group #: 4681
Guests: 2
Clerk:

Arrive: 06/24/15 Time: 02:19 PM Depart: 06/26/15 Time: 01:32:38 Stat: FOL

Date	Description	Reference	Comment	Charges	Credits
06/24/15	ROOM CHARGE	390		$145.00	
06/24/15	ROOM TAX	390t	ROOM TAX	$20.12	
06/25/15	ROOM CHARGE	390		$145.00	
06/25/15	ROOM TAX	390t	ROOM TAX	$20.12	

Folio Balance: $330.24

Guest Signature: ______________________

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

June 11, 2015

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: May, 2015 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of May for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc

WSB
& Associates, Inc.
engineering · planning · environmental · construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2015
Project No: 01011-720
Invoice No: 2

2015 Sunfish Lake Asset Management

Professional Services from May 01, 2015 to May 31, 2015

Professional Personnel

	Hours	Rate	Amount	
Report/Feasibility Study				
Reutiman, Anita	4.00	86.00	344.00	
Construction Observation				
Azary, Andrea	11.50	99.00	1,138.50	
Tipp, Dustin	17.00	89.00	1,513.00	
Totals	32.50		2,995.50	
Total Labor				**2,995.50**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	2,995.50	2,357.00	5,352.50
Limit			5,500.00
Remaining			147.50

Total this Invoice **$2,995.50**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.

engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2015
Project No: 01011-730
Invoice No: 1

2015 Bench Mark Survey

Professional Services from May 01, 2015 to May 31, 2015

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Eckman, Eric	2.50	107.00	267.50	
Drawings/Layouts				
Pittman, Bryan	1.50	102.00	153.00	
Base Mapping				
Helder, Peter	2.00	123.00	246.00	
Totals	6.00		666.50	
Total Labor				**666.50**

Field Services Billing

2-Person Survey Crew			
	22.0 Hours @ 160.00	3,520.00	
Total Field Services		**3,520.00**	**3,520.00**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	4,186.50	0.00	4,186.50
Limit			5,500.00
Remaining			1,313.50

Total this Invoice **$4,186.50**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Eric Eckman

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2015
Project No: 01011-990
Invoice No: 197

Miscellaneous City Engineer Services

Professional Services from May 01, 2015 to May 31, 2015

Professional Personnel

	Hours	Rate	Amount	
General				
Eckman, Eric	17.25	107.00	1,845.75	
CIP				
Eckman, Eric	.50	107.00	53.50	
Engineering Report				
Eckman, Eric	2.00	107.00	214.00	
Engineering Report Info				
Eckman, Eric	1.00	107.00	107.00	
Utilitiy Permits				
Project Management/Coordination				
Sterna, Donald	7.50	153.00	1,147.50	
Sterna, Donald	2.00	153.00	306.00	
Coordination of monthly city maintenance work				
Sterna, Donald	2.00	153.00	306.00	
Engineers report				
Sterna, Donald	2.00	153.00	306.00	
site meeting to review Angell Road pipe culvert				
Sterna, Donald	1.00	153.00	153.00	
Street improvement coordination				
Voll, Tom	1.50	143.00	214.50	
CIP Update and ER report				
Voll, Tom	1.00	143.00	143.00	
MS4 Permit				
Drawings/Layouts				
Kochmann, Charles	2.00	126.00	252.00	
Vink, Joshua	.50	108.00	54.00	
CIP MAP UPDATE				
Administrative				
Hoff, Rochelle	1.75	73.00	127.75	
Edits to CIP report. Review and edit engineer's report. Send both out via email and mail.				
Hoff, Rochelle	.25	73.00	18.25	
Review engineering report and print copies.				
Hoff, Rochelle	.25	73.00	18.25	
Review Engineering Report.				
Totals	42.50		5,266.50	
Total Labor				**5,266.50**

Project	01011-990	SFLK - Misc. City Engineer Services	Invoice	197

Field Services Billing

City Council Meeting

	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**
	Total this Invoice		**$5,416.50**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2015
Project No: 01629-080
Invoice No: 5

2035 Charlton Road

Professional Services from May 01, 2015 to May 31, 2015

Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Eckman, Eric	2.75	107.00	294.25	
Totals	2.75		294.25	
Total Labor				**294.25**
		Total this Invoice		**$294.25**

Billings to Date

	Current	Prior	Total
Labor	294.25	1,706.50	2,000.75
Totals	**294.25**	**1,706.50**	**2,000.75**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2015
Project No: 02092-570
Invoice No: 22

MS4 Services

Professional Services from May 01, 2015 to May 31, 2015

Phase 04 2015 MS4 Services

Professional Personnel

	Hours	Rate	Amount	
SWPPP				
Litsey, Meghan	2.00	77.00	154.00	
Totals	2.00		154.00	
Total Labor				**154.00**

Total this Phase **$154.00**

Billings to Date

	Current	Prior	Total
Labor	154.00	1,232.00	1,386.00
Totals	**154.00**	**1,232.00**	**1,386.00**

Total this Invoice **$154.00**

Outstanding Invoices

Number	Date	Balance
20	4/17/2015	346.50
Total		**346.50**

Total Now Due **$500.50**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Jesse Carlson

WSB & Associates, Inc.
engineering · planning · environmental · construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2015
Project No: 02182-030
Invoice No: 20

2014 Street Improvements

Professional Services from May 01, 2015 to May 31, 2015

Phase 3 Construction

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Voll, Tom	2.00	143.00	286.00	
Meetings				
Engelking, Ross	2.00	110.00	220.00	
Totals	4.00		506.00	
Total Labor				**506.00**

Total this Phase **$506.00**

Total this Invoice **$506.00**

Billings to Date

	Current	Prior	Total
Labor	506.00	35,416.00	35,922.00
Field Services	0.00	5,515.00	5,515.00
Totals	**506.00**	**40,931.00**	**41,437.00**

Comments: ______________________

Approved by: ______________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.

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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2015
Project No: 02182-050
Invoice No: 6

1 Grieve Glen Lane

Professional Services from May 01, 2015 to May 31, 2015

Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Voll, Tom	.50	143.00	71.50	
Totals	.50		71.50	
Total Labor				**71.50**
			Total this Invoice	**$71.50**

Billings to Date

	Current	Prior	Total
Labor	71.50	2,162.50	2,234.00
Totals	**71.50**	**2,162.50**	**2,234.00**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
engineering · planning · environmental · construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

June 11, 2015
Project No: 02182-130
Invoice No: 2

325 Salem Church Road

Professional Services from May 01, 2015 to May 31, 2015

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Eckman, Eric	.25	107.00	26.75	
Plan Review				
Eckman, Eric	3.25	107.00	347.75	
Sandberg, Jeffry	7.75	143.00	1,108.25	
Totals	11.25		1,482.75	
Total Labor				**1,482.75**

Total this Invoice **$1,482.75**

Billings to Date

	Current	Prior	Total
Labor	1,482.75	802.50	2,285.25
Totals	**1,482.75**	**802.50**	**2,285.25**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Eric Eckman

NORTHERN STATES POWER COMPANY

Xcel Energy®

RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		07/23/2015
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	461830531	06/25/2015	$54.43

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$9.06
Current Charges	**$9.06**

ACCOUNT BALANCE

Previous Balance		$91.54
Payment Received	Check 06/08	-$46.17 CR
Balance Forward		**$45.37**
Current Charges		$9.06
Amount Due		**$54.43**

010190 1/2

INFORMATION ABOUT YOUR BILL

Thank you for your payment.

Stealing electricity or natural gas is dangerous, against the law and ultimately costs all of our customers. Protect yourself and others by reporting anyone tapping into a line, bypassing a meter, tampering with equipment or otherwise stealing energy to Xcel Energy's *Revenue Assurance* ***Hotline*** *at 1-888-823-1511.* Information you report will be kept confidential and you'll remain anonymous.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	07/23/2015	$54.43	

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge. Make your check payable to XCEL ENERGY

JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AV 01 010190 64527B 42 A**5DGT

SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51072315 65223378 000000000906000000005443