

Item 7b.

Sunfish Lake Engineer's Report for March 3, 2015

By: *Don Sterna, PE, City Engineer*

Date: *February 27, 2015*

1. Engineering Activities Undertaken in the Month of February.

The following Engineer's Report reflects the activities undertaken this past month, along with the anticipated engineering activity for the month of March.

A. Building and Site Reviews – Over the past month, we have reviewed two (2) site and building plan reviews.

- The following property was reviewed and approved:
 - **116 Salem Church Road** – A preconstruction site meeting was held in February.
- The following property is in the process of an application for house addition work:
 - 389 Salem Church Road has been in discussions with City staff for required information they will need to submit for plans for an existing house addition/improvements. We are still waiting for the application submission materials and anticipate this will be in the minor plan review category.

B. MCES 2015 CAMP Program – I notified the MPCA that the city will participate in the CAMP program again this year. I know in the past, we have had good volunteer participation for both Sunfish and Horseshoe Lakes, however finding a volunteer for Hornbeam Lake has been a challenge. Also, I need to reconfirm the list of volunteers for each lake in early March and forward this onto the MPCA. First-time volunteers are required to be trained in the CAMP methods. I would like to confirm the volunteers along with their contact information to provide to the MPCA for their coordination efforts for the monitoring. I will work with the Mayor to compile the list for the MPCA. Please see the attached 2015 monitoring schedule.

C. Snowplowing Activity for February 2015 – The weather has continued to be mild thereby reducing the need for snow and ice removal, however the sand salt usage is the bigger concern with the icy roads with milder weather. The costs for the previous months work was \$5,560 which brings the year's snow removal service to \$20,560 up through February 15, 2015. We have around 6 weeks left in the snow season.

2. Public Works' Activities Undertaken in the Month of February.

A. No Public Work Activities are planned for this month.

3. Anticipated Engineering and Public Work Activities for the Month of March.

- A. Snow Plow Monitoring** – I will continue monitoring the City streets over the next several months through the winter to make sure issues are resolved and the proper snow plow removal is utilized. Please notify me at 612-360-1289 if you see any unsafe conditions.
- B. SWPPP Yearly Public Hearing** – At the April Council Meeting, we will be holding our yearly Public Hearing discussing the Storm Water Pollution Prevention (SWPPP) review for the City. At that time, we will discuss the current SWPPP and present ways that both the City and residents can help to continue the improvements in water quality and answer any questions from the public.
- C. Street Sweeping** – We have requested up to 3 quotes for the annual spring street sweeping which I will bring to the City Council meeting for consideration. Last year's contract was awarded to Mike McPhillips. Attached to the March Engineer's Report you will find the 3 quotes and our recommendation for this years' street sweeping. As the quotes show, Mike McPhillips quote is \$225 more than the low quote, however they included water which is a key component to sweeping. Therefore, I will be recommending to award this years' work to Mike McPhillips.
- D. 2016-2020 CIP Update** – We will be preparing the draft of the 2016-2020 CIP for the Council to be review for the May Council meeting. As discussed in previous years, this document will outline what infrastructure and maintenance projects we are looking to do in 2016 and plan for the next 5 to 10 years of for the Council to consider. The goal is to approve the CIP update at the August Council meeting which will help establish infrastructure priorities to manage the City's infrastructure.

At this time, there are no other planned City engineering activities for the month of March.

The above constitutes the Engineering Report for the City of Sunfish Lake for February 28, 2015.

Respectfully submitted,

WSB & Associates, Inc.



Donald W. Sterna, PE
City Engineer