



MEMORANDUM

TO: Sunfish Lake Mayor and City Council

FROM: Michelle Barness

DATE: February 25, 2015

RE: Sunfish Lake – Planning Update for March City Council Meeting

NAC FILE: 211.02 - General

3/3/15 CC Mtg.
**Agenda
Item
6c**

February 2015 Planning Commission Meeting

The February Sunfish Lake Planning Commission meeting was cancelled due to a lack of planning and development applications.

March 2015 Planning Commission Meeting

389 Salem Church Road – Variance and Minor Site and Building Plan Review. Stephanie and Jim Stowell have submitted an application for a variance and minor plan review for building additions on their home located at 389 Salem Church Road. The property is zoned R-1, Single Family Residential and Shoreland Overlay District. The entire existing home and attached garage are legally non-conforming as pertains to the required 200 foot shoreline setback. The applicants are proposing additions totaling 480 square feet, including construction of a new front entry, adjustments to a renovated garage, and an enlarged kitchen. The building additions will increase the volume of the building within the shoreline setback area, for which the applicants are requesting a variance from the shoreline setback. As the proposed additions are less than 1,000 square feet in area they may be considered via the minor site and building plan review process, which requires approval from staff but does not require consideration by the Planning Commission and City Council. The requested setback variance does require review and approval by the Planning Commission and Council. Approval of the minor site and building plans are contingent on variance approval. A public hearing will be held at the Planning Commission meeting on March 18, 2015 to consider the requested shoreline setback variance.

cc: Catherine Iago, City Clerk
Tim Kuntz, City Attorney
Don Sterna and Eric Eckman, City Engineers
Mike Andrejka, Building Official
Jim Naves, City Forester
Ron Wasmund, Septic System Inspector