LIST OF BILLS 3B

City of Sunfish Lake, MN
Cash Requirements
As of Jan 31, 2015

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID **Vendor**	**Invoice/CM #**	**Date**	**Date Due**	**Amount Due**	**Disc Amt**	**Age**
DAKOTACOUNTYFINANCIA DAKOTA COUNTY FINANCI	P0013253 JAN 15	1/9/15	1/9/15	15.86		22
DAKOTACOUNTYFINANCIA DAKOTA COUNTY FINANCI				15.86		
DEPARTMENTOFLABOR/IN DEPARTMENT OF LABOR & I	4TH QTR 2014	1/16/15	1/16/15	385.08		15
DEPARTMENTOFLABOR/IN DEPARTMENT OF LABOR & I				385.08		
DRISCOLL ELIZABETH DRISCOLL	11/6/12 election	11/13/12	11/13/12	~~39.00~~		809
DRISCOLL ELIZABETH DRISCOLL				~~39.00~~		
IAGOCATHW2 CATHY IAGO	730	1/15/15	1/15/15	681.61		16
IAGOCATHW2 CATHY IAGO				681.61		
IAGOCONSULTINGLLC IAGO CONSULTING LLC	742	1/17/15	1/17/15	462.50		14
IAGOCONSULTINGLLC IAGO CONSULTING LLC				462.50		
INTERNALREVSVC INTERNAL REVENUE SERVI	1086	1/31/15	1/31/15	758.59		
INTERNALREVSVC INTERNAL REVENUE SERVI				758.59		
LANOUEANN ANN P. LANOUE	1501	1/31/15	1/31/15	1,802.62		
LANOUEANN ANN P. LANOUE				1,802.62		
LEAGUE OF MN CITIES LEAGUE OF MINNESOTA CIT	MN MAYORS 2015	1/16/15	1/16/15	30.00		15
LEAGUE OF MN CITIES LEAGUE OF MINNESOTA CIT				30.00		
LEVANDER LEVANDER, GILLEN & MILL	DEC2014	1/1/15	1/1/15	3,498.00		30
LEVANDER LEVANDER, GILLEN & MILL				3,498.00		
LILLIE LILLIE SUBURBAN NEWSPA	JAN NOTICES	1/30/15	1/30/15	61.25		1
LILLIE LILLIE SUBURBAN NEWSPA				61.25		

City of Sunfish Lake, MN

Cash Requirements

As of Jan 31, 2015

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Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
LIVINGSCULPTURE LIVING SCULPTURE TREE &	1/15/2015	1/16/15	1/16/15	1,656.00		15
LIVINGSCULPTURE LIVING SCULPTURE TREE &				1,656.00		
METRO CITIES METRO CITIES	81	1/1/15	1/1/15	293.00		30
METRO CITIES METRO CITIES				293.00		
MNDEPTREVENUE MN DEPARTMENT OF REVE	755	1/22/15	1/22/15	190.00		9
MNDEPTREVENUE MN DEPARTMENT OF REVE				190.00		
MNGFOA MNGFOA	DUES 2015	1/31/15	1/31/15	60.00		
MNGFOA MNGFOA				60.00		
NORTHWEST NORTHWEST ASSCOC CONS	21626-1	1/6/15	1/6/15	13.50		25
	21626-2	1/6/15	1/6/15	386.19		25
	21626-3	1/6/15	1/6/15	736.78		25
	21626-4	1/6/15	1/6/15	947.46		25
	21626-5	1/6/15	1/6/15	1,181.63		25
	21626-6	1/6/15	1/6/15	350.93		25
	21627	1/6/15	1/6/15	2,280.54		25
NORTHWEST NORTHWEST ASSCOC CONS				5,897.03		
POLICE CITY OF WEST ST. PAUL	779	1/22/15	1/22/15	8,145.83		9
POLICE CITY OF WEST ST. PAUL				8,145.83		
ST. ANNES ST. ANNE'S EPISCOPAL CHU	767	1/17/15	1/17/15	173.00		14
ST. ANNES ST. ANNE'S EPISCOPAL CHU				173.00		
SUNFISHLAKEPARTY CITY OF SUNFISH LAKE HOL	DEC 2014	1/1/15	1/1/15	135.00		30
SUNFISHLAKEPARTY CITY OF SUNFISH LAKE HOL				135.00		
WSB WSB & ASSOCIATES	192	1/16/15	1/16/15	1,555.50		15
	01629-080 3	1/16/15	1/16/15	1,004.00		15
	02092-570 19	1/16/15	1/16/15	261.75		15
	02182-040 6	1/16/15	1/16/15	2,399.50		15
	02182-100 3	1/16/15	1/16/15	696.50		15
	02182-110 1	1/16/15	1/16/15	533.50		15

City of Sunfish Lake, MN

Cash Requirements

As of Jan 31, 2015

Filter Criteria includes: 1) Invoices Due (no discount available). Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor	Invoice/CM #	Date	Date Due	Amount Due	Disc Amt	Age
WSB WSB & ASSOCIATES				6,450.75		
XCEL XCEL ENERGY	443185094	1/26/15	1/26/15	49.96		5
XCEL XCEL ENERGY				49.96		
Report Total				~~30,785.08~~ 30,746.08		

Customer Invoice
As of: 01/09/2015
Customer: **P0013253**
Amount Due: $15.86

Make Checks Payable To:
Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

City of Sunfish Lake MN
C/O ANN LANOUE, TREASURER
8010 COREY PATH
INVER GROVE HEIGHTS, MN 55076

Payment Amount:$____________________
Check **Money Order**

DETACH AT DOTTED LINE AND RETURN TOP PORTION WITH YOUR PAYMENT

Date	Transaction	Reference	Amount	Balance
		Prior Balance as of 1/9/2015:	**0.00**	
Invoice: 00014384				
01/09/2015	UTILITIES - 4TH QTR 2014		15.86	15.86

Current	31-60 Days	61-90 Days	Over 90 Days	Total Due
15.86	0.00	0.00	0.00	15.86

Customer Invoice
As of: 01/09/2015
Customer: **P0013253**
Amount Due: $15.86 **Due by 1/29/2015**

Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Questions? Please contact:
Lisa
651-438-4637 HWY

00014384

Posting Date	Invoice No	Vendor No	Vendor Name	Description	Check No	Check Date	Amount	Subtotal
				City of Sunfish Lake				
10/20/2014	09/21 302323838	P0009792	XCEL ENERGY	Sunfish Lake CR63/Hwy 110	50040164	10/20/2014	5.75	
12/1/2014	10/20/ 302323838	P0009792	XCEL ENERGY	Sunfish Lake CR63/Hwy 110	50041915	12/1/2014	5.09	
12/15/2014	11/18/ 302323838	P0009792	XCEL ENERGY	Sunfish Lake CR63/HWY110	50042653	12/16/2014	5.02	
				Total Due 4th Qtr Utilities			**15.86**	

Minnesota Department of Labor and Industry
Construction Codes and Licensing Division
443 Lafayette Road North
St. Paul, MN 55155-4341
Phone: (651) 284-5068 Fax: (651) 284-5749
www.doli.state.mn.us TTY: (651) 297-4198

Quarterly Building Permit Surcharge Report

Population of jurisdiction is 20,000 or less

Quarter ending: December	Year: 2014

Reporting Unit/Municipality	County	Telephone	
City of Sun Fish Lake	**Dakota**	**651.768.7542**	
Address	*City*	*State*	*ZIP code*
7378 Jordon Ave S	**Cottage Grove**	**MN**	**55016-3645**
Building Official	*Certification number*	*Telephone*	
Andrejka, Michael J.	**1815**	**651.450.2551**	

Permits based on fixed-fees, part 1

Report permits in this section if the fee for each permit is less than $10,010.00

Permit type	No. of Permits	Times $5.00 each	Surcharge report
Building	0	Times $5.00 each	$0.00
Electrical	0	Times $5.00 each	$0.00
Mechanical	1	Times $5.00each	$5.00
Plumbing	2	Times $5.00 each	$10.00
Other	0	Times $5.00 each	$0.00
		Total part 1	**$15.00**

Permits based on fixed-fees, part 2

Report permits in this section if the fee for each permit is more than $10,010.00

Permit type	No. of Permits	Total fees	Times 0.0005	Surcharge report
Building	0	$0.00	Times 0.0005	$0.00
Electrical	0	$0.00	Times 0.0005	$0.00
Mechanical	0	$0.00	Times 0.0005	$0.00
Plumbing	0	$0.00	Times 0.0005	$0.00
Other	0	$0.00	Times 0.0005	$0.00
			Total part 2	**$0.00**
			Total part 1 and 2	**$15.00**

Building permits based on valuation

Construction value range	No. of Permits	Total valuation	Surcharge amount
1,000,000 or less	5	$790,151.00	$395.08
1,000,001 to 2,000,000	0	$0.00	$0.00
2,000,001 to 3,000,000	0	$0.00	$0.00
3,000,001 to 4,000,000	0	$0.00	$0.00
4,000,001 to 5,000,000	0	$0.00	$0.00
5,000,001 or more	0	$0.00	$0.00
		Building permit surcharge:	**$395.08**

Surcharge report summary

Total surcharges:	**$410.08**
Retention:	**-$25.00**
Adjustments/amendment:	**$0.00**

Total payment to the State:	**$385.08**

Adjustment/amendment explanation

No explanation

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

2/3/2015 14:56

INVOICE

Services rendered for the month of January 2015

City Administrator			
City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/6/2015			**$ 462.50**
City Clerk			
City Clerk monthly services per Employment Agreement Addendum dated 1/6/2014			$ 1,079.17
City FICA 7.65%			82.56
Total Cost City Clerk-month			**1,161.73**
Calculation of net Check-City Clerk			
Monthly services per employment agreement			1,079.17
Less Federal Income tax withheld	$	(175.00)	
Less FICA withheld- 7.65%		(82.56)	
Less State tax withheld		(140.00)	
Total Withholdings			(397.56)
	Net check		$ 681.61

Ann P. Lanoue, CPA (Inactive)

City Treasurer

8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

2/3/2015 16:08

INVOICE

City of Sunfish Lake

Accounting services for the period December 21-31, 2014
Bank deposits 12/30/14

			Hours			
Trips to Bank-including deposit preparation		1	0.3			
Monthly activities	Quarterly surcharge report		-			
	TNT Hearing preparation & certification of Tax Levy		-			
	Certification of Special Assessments to County		-			
	Accounts Payable-review, input and matching		3.0			
	Payroll wage accounting including PERA, 941, State, Unemployment, etc.		2.0			
	Preparation for Council meeting-agenda/minutes, etc		1.0			
	Investments-Wells Fargo/Wells Fargo Advisors		-			
	Accounts Receivable-inc Planner/Inspector/Statements		-			
	Financial statements-preparation by fund-balance sheet & prior year/budget		-			
	Reconciliations-accounts receivable, payables and cash		-			
	Employment related activities-taxes-efile PERA,IRS,STATE		-			
	Correspondence-monthly transmittal-includes scanning & mailing		1.0			
	Attend monthly City Council meeting		-			
	Telephone calls with Council/Consultants		0.5			
	Cash flow/cash reconciliation/projection/fund accounting		-		Rate $69.66	
				7.75		539.87

Accounting services for the period January 2015 per Employment Addendum dated 1/6/2015			1,541.66
	Postage expense		11.83
	Supplies - printing @ $.10 per page		18.50
			1,571.99
			2,111.86
	Less Federal Income tax withheld	100.00	
	Less FICA	159.24	
	Less PERA withheld 0% (Exempt)	-	
	Less State tax withheld	50.00	
	Total Withholdings		(309.24)
		Net check	1,802.62
Reconciliation to Treasurer Expense			
	Services		2,081.53
	City FICA 7.65%		159.24
	City Pera-0%		-
	Total Treasurer		2,240.76

City of Sunfish Lake

City of Sunfish Lake — Wages and related withholdings

Detail of compensation and related withholdings

Earned / Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb (Inc retro)	Feb Mar	Cum'l 1st qtr	Mar April	April May	May June	Cum'l 2nd qtr	June July	July Aug	Aug Sept	Cum'l 3rd qtr	Sept Oct	Oct Nov	Nov Dec	Cum'l 4th Qtr	Cum'l 2014
Independent-Iago Consulting, LLC																				
Contractor-Administrator	4,497	372.24		391.08	462.5		853.58				-				-				-	853.58
	4,556	379.69					-				-				-				-	-
	4,693	391.08																		
	5,550	462.50																		
Wages-City Clerk	10,632	886.00		930.83	1079.17		2,010.00				-				-				-	2,010.00
Withholding	10,845	903.72					-				-				-				-	-
	11,170	930.83																		
FICA 7.65%	12,950	1,079.17		71.21	82.56	-	153.77	-	-	-	-	-	-	-	-	-	-	-	-	153.77
Federal Income Tax				175.00	175.00		350.00				-				-				-	350.00
State Income Tax				140.00	140.00		280.00				-				-				-	280.00
Pera-Iago-exempt							-				-				-				-	-
Total Withholdings				386.21	397.56	-	783.77	-	-	-	-	-	-	-	-	-	-	-	-	783.77
Net Check				544.62	681.61	-	1,226.24	-	-	-	-	-	-	-	-	-	-	-	-	1,226.24
	Per hour																			
Wages-Treasurer- Lanoue		67.63		1,619.60	2,081.53		3,701.13				-				-				-	3,701.13
Withholding		69.66					-													-
	18,500	1,541.66																		
FICA 7.65%				123.90	159.24	-	283.14	-	-	-	-	-	-	-	-	-	-	-	-	283.14
Federal Income Tax				100.00	100.00		200.00				-				-				-	200.00
State Income Tax				50.00	50.00		100.00				-				-				-	100.00
Pera-Lanoue - Exempt				-			-				-								-	-
Total Withholdings				273.90	309.24	-	583.14	-	-	-	-	-	-	-	-	-	-	-	-	583.14
Net wages				1,345.70	1,772.29	-	3,117.99	-	-	-	-	-	-	-	-	-	-	-	-	3,117.99
Postage				12.81	11.83		24.64				-								-	24.64
Supplies				18.50	18.20		36.70				-								-	36.70
Net check				1,377.01	1,802.32	-	3,179.33	-	-	-	-	-	-	-	-	-	-	-	-	3,179.33
Taxable Wages-minus PERA																				-
Consolidated																				-
Wages				2,550.43	3,160.70	-	5,711.13	-	-	-	-	-	-	-	-	-	-	-	-	5,711.13
Withholding				275.00	275.00	-	550.00	-	-	-	-	-	-	-	-	-	-	-	-	550.00
FICA				195.11	241.79	-	436.90	-	-	-	-	-	-	-	-	-	-	-	-	436.90
Federal Income Tax				275.00	275.00	-	550.00	-	-	-	-	-	-	-	-	-	-	-	-	550.00
State Income Tax				190.00	190.00	-	380.00	-	-	-	-	-	-	-	-	-	-	-	-	380.00
Pera				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Withholdings				660.11	705.79	-	1,366.90	-	-	-	-	-	-	-	-	-	-	-	-	1,366.90
Net Check				1,890.32	2,453.91	-	4,344.23	-	-	-	-	-	-	-	-	-	-	-	-	4,344.23
Unemployment-not required-only payment when a claim is filed																				-
PERA																				-
PERA-Withholding				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
PERA-City contribution-7.25%-Blair only				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total PERA contribution				-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
IRS																				-
Iago Fica withholding				71.21	82.56	-	153.77	-	-	-	-	-	-	-	-	-	-	-	-	153.77
Lanoue Fica withholding				123.90	159.24	-	283.14	-	-	-	-	-	-	-	-	-	-	-	-	283.14
Iago withholding				175.00	175.00	-	350.00	-	-	-	-	-	-	-	-	-	-	-	-	350.00
Lanoue withholding				100.00	100.00	-	200.00	-	-	-	-	-	-	-	-	-	-	-	-	200.00
FICA-city contribution				195.11	241.79	-	436.90	-	-	-	-	-	-	-	-	-	-	-	-	436.90
Total IRS deposit				665.22	758.59	-	1,423.80	-	-	-	-	-	-	-	-	-	-	-	-	1,423.80
State																				-
Iago withholding				140.00	140.00	-	280.00	-	-	-	-	-	-	-	-	-	-	-	-	280.00
Lanoue withholding				50.00	50.00	-	100.00	-	-	-	-	-	-	-	-	-	-	-	-	100.00
Due State				190.00	190.00	-	380.00	-	-	-	-	-	-	-	-	-	-	-	-	380.00

MMA Minnesota Mayors Association

INVOICE

FOR MEMBERSHIP DUES IN THE MINNESOTA MAYORS ASSOCIATION
For the Fiscal Year Beginning September 1, 2014

Annual Dues
for
Minnesota Mayors Association Membership...........$30.00

Minnesota Mayors Association Membership Dues for:

Mayor: Molly Park

City: Sunfish Lake

Mayor's Preferred E-mail*: mollypark@mac.com

Mayor's Preferred Phone*: 651-455-8809

Make Check Payable To: **League of Minnesota Cities**

Send To: Minnesota Mayors Association
c/o Finance Department
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

Payment from public funds authorized by Minn. Stat., Sec. 471.96

Please return this form with payment. Payment can be included on the same check as the city's League membership dues, if desired. Questions regarding this invoice may be referred to the League Finance Department at 651-281-1200.

*The Minnesota Mayors Association is requesting this additional personal contact information to ensure communications on the mayor's listserv, meetings, and other events reach all members on a timely basis.

Membership in the Minnesota Mayors Association can be transferred from an out-going to an in-coming mayor. To transfer a Mayors Association membership contact Kellie Sundheim at ksundheim@lmc.org.

Secretariat services provided by:
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044
(651) 281-1200

My profile

Edit profile My directory profile

Profile Privacy Email subscriptions Member photo albums Invoices and payments

Membership details

Membership renewal initiated, not paid yet.

View / Pay invoice

Membership level	**Active** - $60.00 (USD) Subscription period: 1 year, on March 1st No recurring payments
Membership status	**Pending - Renewal**
Member since	28 Jun 2012
Renewal due on	01 Mar 2015

First name	Ann
Last name	Lanoue
Title	City Treasurer
Organization	City of Sunfish Lake
Address	8010 Corey Path
Address 2	
City	Inver Grove Heights
State	MN
ZipCode	55076
Phone	(651) 338-3756
Fax	
e-Mail	alanoue@comcast.net
Website	

Misc.

User ID	7420968
Population Size	0-10,000
Would you be interested in serving on a committee?	
If yes, which committee?	
Topics you could offer assistance.	
Membership Type	Active

Social network login

Change password Log out

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

December 31, 2014
Client # 18305E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
2,961.00	3,137.00	0.00	0.00	0.00	$6,098.00
18305-00019 St. Recon. Mill & Overlay Project 2013-01/2014-01					
51.00	0.00	0.00	0.00	0.00	$51.00
3,012.00	3,137.00	0.00	0.00	0.00	$6,149.00

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

December 31, 2014
Client # 18305-00000E
Statement # 287

General Business

For Services Through 12/25/14

		RATE	HOURS	
11/26/2014	Preparation of Sunfish Lake agenda items.	130.00	1.00	130.00
	Research into building code provisions dealing with fire suppression sprinklers.	130.00	1.00	130.00
	Review Sunfish Lake Engineering and Forester Reports.	130.00	0.50	65.00
12/01/2014	Telephone conference with Sunfish Lake City Clerk re documents relating to demolition at 32 Upper 55th Street.	130.00	0.30	39.00
	Memo to Sunfish Lake Clerk on demolition permits.	130.00	0.30	39.00
	Review of documents concerning screening of Coss property.	130.00	0.40	52.00
12/02/2014	Preparation for Sunfish Lake Council meeting.	130.00	1.50	195.00
	Special Sunfish Lake meeting for evaluation.	130.00	0.30	39.00
	Regular Sunfish Lake Council meeting and follow-up.	130.00	2.00	260.00
12/03/2014	Follow-up to Sunfish Lake meeting; outline of upcoming tasks.	130.00	1.00	130.00
	Research on Coss screening issue.	130.00	0.60	78.00
12/08/2014	Telephone conference with Sunfish Lake Planner re Bancroft minor subdivision.	130.00	0.30	39.00
	Telephone conference with citizen re requirement for screening along Coss - Lee driveway.	130.00	0.30	39.00
12/09/2014	Follow-up on Sunfish Lake agenda items.	130.00	1.50	195.00
12/10/2014	Review and research on Sunfish Lake zoning issue on expansion of			

		RATE	HOURS	
	non-conforming use.	130.00	0.80	104.00
12/11/2014	Legal research on Sunfish Lake zoning questions on non-conforming lots.	130.00	1.00	130.00
12/12/2014	Legal Research on Sunfish Lake zoning issue.	130.00	0.70	91.00
	Extended conference call with Sunfish Lake Planner concerning Sunfish Lake zoning issues.	130.00	1.00	130.00
12/16/2014	Memo on new drainage and utility easement for Bancroft subdivided property.	130.00	0.30	39.00
12/17/2014	Review of Sunfish Lake planning submissions and reports.	130.00	1.00	130.00
12/22/2014	Review of zoning question posed by Sunfish Lake Planner.	130.00	0.30	39.00
	Review of questions posed by Dennis Thompson relating to site review for St. Anne's Church.	130.00	0.40	52.00
	Telephone conference with Dennis Thompson re St. Anne's Church drainage and utility easements.	130.00	0.40	52.00
	Memo to Sunfish Lake Planner.	130.00	0.30	39.00
	Timothy J. Kuntz		17.20	2,236.00
11/26/2014	Prepare Resolution Setting Dates for Planning and Land Use Applications for 2015; revise Memo to Mayor and Councilmembers re same; prepare agenda items related to Resolution Adopting the Tax Levy & General Fund Operating Budget for 2015 and agenda items related to Resolution Setting Dates for the Regular City Council Meetings & Planning Commission Meetings for 2015 for distribution via e-mail and regular mail; conference to review and discuss agenda items for December 2nd Council meeting; conference to review and discuss research obtained related to residential fire sprinkler rules/law change for 2015; prepare e-mail correspondence to Mike Andrejka re same.	85.00	1.50	127.50
12/01/2014	Prepare e-mail correspondence to City Clerk re letter to Gretchen Keenan; conference call with City Clerk re same; prepare copies of background documents related to Coss driveway issue for City Clerk and City Planner.	85.00	0.40	34.00
12/02/2014	Prepare distribution copies of agenda materials for December 2nd Council			

		RATE	HOURS	
	meeting; prepare execution copies of resolutions for December 2nd Council meeting; review and analysis of list of resolutions passed during 2014; review City Council meeting minutes from 2014 to locate resolutions passed; prepare e-mail correspondence to City Clerk re resolutions not signed by Mayor and City Clerk; prepare copies of recorded CUP resolutions for distribution to City Clerk and City Planner; prepare and assemble files and materials for December 2nd Council meeting.	85.00	2.50	212.50
12/03/2014	Conference to review and discuss agenda items from December 2nd Council meeting and follow-up items related to same.	85.00	0.50	42.50
12/08/2014	Revise Resolution Adopting General Fund Operating Budget and Levy; prepare e-mail correspondence attaching same; meet with City Clerk to review signed resolutions from December Council meeting and discuss issues pertaining to 2014 resolutions.	85.00	0.80	68.00
12/09/2014	Analysis of list of resolutions adopted in 2014; search files for signed copies of 2014 resolutions that were unable to be located by City Clerk and/or consultants; prepare e-mail correspondence re missing signed 2014 resolutions; analysis of e-mails received from City Clerk re same; assemble execution copies of missing 2014 resolutions for Mayor to sign; prepare e-mail correspondence to City Clerk re same; revise two planning commission resolutions from the December 2nd City Council meeting that need to get adopted and signed at the January 2015 Planning Commission meeting; prepare e-mail correspondence attaching two resolutions; review and analysis of 2012 and 2013 resolution files to locate signed copies of planning resolutions that need to be recorded with Dakota County; prepare e-mail correspondence to City Clerk re same.	85.00	2.50	212.50
12/10/2014	Review and analysis of 2014 employment agreement addenda; scan 2014 employment addenda; prepare e-mail correspondence to Mayor attaching copies of same; prepare 2015 employment agreement addenda; prepare agenda items for January 6, 2015 Council meeting related to annual resolutions; prepare e-mail correspondences attaching agenda items for January 6, 2015 Council meeting.	85.00	1.30	110.50
12/15/2014	Prepare e-mail correspondence to City Clerk re issues pertaining to resolution setting deadlines for planning review for 2015.	85.00	0.20	17.00
12/16/2014	Prepare execution copies of resolution setting dates for planning review for 2015; prepare memo to file re status of Bancroft parcel (adding land to			

City of Sunfish Lake

December 31, 2014
Client # 18305-00000E
Statement # 287

General Business

		RATE	HOURS	
	the parcel that will be used as the buildable site).	85.00	0.40	34.00
12/17/2014	Meet with Mayor to execute various resolutions from 2014.	85.00	0.40	34.00
12/22/2014	Prepare e-mail correspondence to Michelle Barness responding to e-mail related to rental inquiry.	85.00	0.10	8.50
	Leah M. Rose		10.60	901.00
	FOR CURRENT SERVICES RENDERED		27.80	3,137.00
	PREVIOUS BALANCE			$2,961.00
	BALANCE DUE			$6,098.00

Client # 18305-00019E
Statement # 18

St. Recon. Mill & Overlay Project 2013-01/2014-01

PREVIOUS BALANCE	$51.00
BALANCE DUE	$51.00
TOTAL BALANCE DUE	$6,149.00

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

December 31, 2014
Client # 93000E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
183.00	220.50	0.00	0.00	0.00	$403.50
93000-20000 Criminal - Traffic					
20.00	117.50	0.00	0.00	0.00	$137.50
93000-50000 Criminal - Miscellaneous					
23.00	23.00	0.00	0.00	0.00	$46.00
226.00	361.00	0.00	0.00	0.00	$587.00

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

City of Sunfish Lake

December 31, 2014
Client # 93000-20000E
Statement # 233

Criminal - Traffic

		RATE	HOURS	
12/22/2014	Conduct probation review re Diaz.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
12/04/2014	Appearance in West St. Paul district court re arraignments.	115.00	0.20	23.00
12/16/2014	Prepare court trial.	115.00	0.30	34.50
12/17/2014	Appearance in district court West St. Paul re court trial.	115.00	0.30	34.50
	Tonetta T. Dove		0.80	92.00
12/04/2014	Prepare 12/17/2014 criminal court calendar re: Gontcharenko.	85.00	0.20	17.00
	Aaron Price		0.20	17.00
	FOR CURRENT SERVICES RENDERED		1.10	117.50
	PREVIOUS BALANCE			$20.00
	BALANCE DUE			$137.50

Client # 93000-50000E
Statement # 213

Criminal - Miscellaneous

		RATE	HOURS	
12/02/2014	Review November prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			$23.00
	BALANCE DUE			$46.00

City of Sunfish Lake

December 31, 2014
Client # 93000-50000E
Statement # 213

Criminal - Miscellaneous

TOTAL BALANCE DUE	$587.00

STATEMENT OF ACCOUNT

	Date	Number
DECEMBER 31, 2014		PAGE 1 OF 1

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES

2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

(Customer No)
(021048)

CITY OF SUNFISH
ATTN: ANN LANOUE
8010 COREY PATH
INVER GROVE HGTS MN 55076

ACCOUNT TOTAL AS OF DECEMBER 31, 2014

AMOUNT PAID $ ____________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES		AMOUNT	BALANCE
				PREVIOUS BALANCE				$94.50
12/07	Z	6.50	I	12/7 NOTICE-SALEM CHURCH	F		$45.50	$140.00
12/07	Z	6.50	I	12/7 NOTICE-2035 CHARLTON	F		$45.50	$185.50
12/07	Z	7.00	I	12/7 NOTICE-WINDY HILL	F		$49.00	$234.50
12/09				#7051 PAYMENT-THANKS	F		$94.50-	$140.00
				Sales tax included above:		$0.00		

1/13/15 payment -135.00

12/7 Notice Salem Church Balance = $5.00

~~Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109~~
(651) 748-7889 Fax (651) 777-8288
- - - Please return TOP PART of this form with your payment - - -
- - - 1.5% Monthly service charge will be charged on overdue balances - - -

INVOICE

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES

2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

	Date	Number
JANUARY 30, 2015		PAGE 1 OF 1

Lillie News

ACCT NO 021048

DUE BY FEBRUARY 25, 2015

CITY OF SUNFISH
ATTN: ANN LANOUE
8010 COREY PATH
INVER GROVE HGTS MN 55076

Amount Paid $__________________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
01/25	Z	7.50	I	1/25 ORDINANCE NO.2015-01	F	7.5000	$56.25
						SALES TAX:	$0.00
						INVOICE TOTAL DUE:	$56.25

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109
(651) 748-7889 Fax (651) 777-8288
- - - Please return TOP PART of this form with your payment - - -
- - - 1.5% Monthly service charge will be charged on overdue balances - - -

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

E. KITTY SUNDBERG, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed ORDINANCE NO. 2015-01

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 25TH day of JANUARY, 20 15, and was thereafter printed and published on every ________ to and including ________, the ______ day of __________, 20___; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: E. Kitty Sundberg
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on this 26TH day of JANUARY, 20 15.

Tonya R. Whitehead
Notary Public

*Alphabet should be in the same size and kind of type as the notice.

TONYA R. WHITEHEAD
Notary Public-Minnesota
My Commission Expires Jan 31, 2020

RATE INFORMATION

(1) Lowest classified rate paid by commercial users for comparable space .... $25.00 per col. inch

(2) Maximum rate allowed by law for the above matter .... $25.00 per col. inch

(3) Rate actually charged for the above matter .... $ per col. inch

CITY OF SUNFISH LAKE
DAKOTA COUNTY,
MINNESOTA

ORDINANCE NO. 2015-01

AN ORDINANCE AMENDING SECTION 1225.01.E (FARM AND NON-DOMESTIC ANIMALS) OF ARTICLE XII (ZONING REGULATIONS) OF THE SUNFISH LAKE CITY CODE, RELATING TO REQUIRED ANIMAL KEEPING SETBACKS IN THE CITY OF SUNFISH LAKE.

THE CITY COUNCIL OF SUNFISH LAKE DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 1225.01.E (Farm and Non-Domestic Animals) of Article XII (Zoning Regulations) shall be amended as follows:

1. Except as herein provided, farm or other non-domestic animals may be allowed within the City subject to the approval of an administrative permit by the City Forester. The consideration involving the approval or denial of an administrative permit shall include, but not be limited to:

a. The notification of immediately abutting property owners and an assessment of the possible negative impacts upon such properties.

b. The adequacy of the site and buildings to accommodate the animals in question.

c. The public health, safety, and general welfare concerns posed by the animals in question.

d. The ability of an animal enclosure to meet the following setback and locational standards (where other setback or locational standards can apply to buildings and structures used for enclosures, the more restrictive requirements shall apply).

1. The animal enclosure may not be located closer to the boundary line of an adjacent property than to the principal structure on the animal owner's property, ~~and not less than~~ twenty-five (25) feet from the lot line.

2. Maintain a twenty-five (25) foot setback from wetlands or public waters wetlands as defined in Section 1202.02 of this Ordinance.

Section 2. This Ordinance shall be in full force and effective from and after its passage and publication according to law.

ADOPTED this 6th day of January, 2015 by the City Council of Sunfish Lake.

Molly Park, Mayor

ATTEST:
Catherine Iago, City Clerk

(South-West Review: Jan. 25, 2015

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 21, 2015

Invoice for Sunfish Lake City Forester Consultant Through 1-15-2015

12/17	Walked Musser and Harmon Park trails, wrote Firewise article for February edition of the SFL Quarterly, worked on first draft of Firewise education campaign, and survey city streets for forestry issues – 5.5 hr	$283.25
12/19	Edit Firewise article, finish Firewise committee meeting notes, confirm SFL website Treeways article problems and request corrections from web master; send out Firewise committee meeting notes and next meeting reminder, requested DNR Firewise related information – 3.5 hr	$180.25
1/5	Prepared burning permit for O'Hagan – 0.5 hr	$26.50
1/6	Council meeting preparation, Consultant meeting, and Council meeting – 4 hr	$212.00
1/7	Firewise committee meeting preparation and Firewise committee meeting – 3 hr	$159.00
1/8	Dakota County emerald ash borer public information meeting related to new EAB find in Eagan – 3.5 hr	$185.50
1/12	Writing of Treeways articles for website, check trees along city streets, spoke with MN Land Trust representative regarding Musser Park land management issues – 3 hr	$159.00
1/13	Preparation for Parks and Public Lands committee and attended Seminar about Bees – Pesticide and Environmental health issues – 4.5 hr	$238.50
1/14-15	Attended seminars at Green Expo: Installing Native Grasses, New Elms for American Cities, Tree Diversity: What We Should Be Planting in the Landscape, Gravel Bed Technology – 4 hr	$212.00

Total Due $1656.00

Regards,

Jim Nayes

METRO CITIES
Association of Metropolitan Municipalities

Invoice Number: 81

DESCRIPTION:

2015 Membership Dues for the City of **Sunfish Lake**.

CONTACT INFORMATION:

Catherine Iago
City Administrator-Clerk

INVOICE DATE:

December 31, 2014

DUE DATE:	**INVOICE TOTAL:**
January 31, 2015 *(30 days)* *Make checks payable to and mail to:* Metro Cities 145 University Ave. W. St. Paul, MN 55103-2044	Invoice amount: **$293.00**

STAFF CONTACT:	**OFFICE USE ONLY:**
Laurie Jennings Office Manager Phone: 651-215-4004 Email: Laurie@MetroCitiesMN.org	Date paid: __________ Check number: __________ Amount: __________

Back

Invoice #04083

Balance due: $60.00

Pay online

	Invoice details
Balance due	$60.00
Amount	$60.00
Invoice #	04083
Date	03 Feb 2015
Origin	Member renewal Active
Invoiced to	Ann Lanoue, City of Sunfish Lake alanoue@comcast.net

Item		Amount
Membership renewal. Level: Active. Renewing until 01 Mar 2016		$60.00
	Invoice total	$60.00

What is happening to our community golf courses?
Every winter it seems there are stories about golf courses in the region closing or being redeveloped for other uses, typically housing. The City of Eagan has seen two of the three courses in the community redevelop in the past decade, but they are not alone in this experience. Why is this occurring and how do communities respond to the inevitable differences in perspectives between golf course owners who see a different future for their property and their neighbors, who have grown used to the well-tended landscape just beyond their backyards?

Speaker Biographical Information ~ Jon Hohenstein

- Community Development Director for the City of Eagan, where he supervises the Protective Inspections, Planning, Economic Development and Redevelopment functions for the City.
- Over 30 Years in Local Government – 25 of those in the City of Eagan
- College majors were American Government and Urban and Regional Studies
- In addition to his current position, he has also served as the City Administrator in Mahtomedi and Assistant City Administrator in Eagan
- With his wife Cherryl, he enjoys 2 children, 5 grandchildren and a Shih-Tzu named Bogart.

Location: Ramada Plaza Minneapolis
1330 Industrial Boulevard NE

Time: 11:30 AM – Program

Date: Wednesday, February 18th
12:00 Noon – Networking Lunch

Speaker: *Jon Hohenstein, Community Development Director for the City of Eagan*

Menu: Cheese Ravioli with Marinara Topped and Shredded Parmesan. Classic Tiramisu for dessert.

Cost: $15.00

RSVP Reminder: Please register online by the Friday preceding the monthly luncheon to ensure sufficient reservation space.

MEMBERSHIP RENEWALS

Minnesota GFOA memberships run annually from March 1 each year through February 28 (or 29, depending on the year). Annual renewals must be completed online at www.mngfoa.org before February 28. No increases again this year!

Active Members:	$60 per year
Associate Members:	$80 per year
Student Members:	$10 per year

To renew your membership, go to MNGFOA.org then click on the member profile changes tab, sign in with your user name and password, then click the renewal button. Payments may be made online with a credit card or by check payable to MNGFOA and mailed to the 2015 Treasurer:

Heidi Tumberg, City of Excelsior
339 3rd Street
Excelsior, MN 55331

If you have any questions, contact any of the Officers or Board Members listed on the last page of the newsletter.

MGFOA
Happenings

Katie Reed has accepted a new position with Ramsey County as Payroll Manager beginning January 12, 2015. The City of Bloomington will miss her. Good Luck and Congratulations on your new position.

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 06, 2015

In Reference To:

December 2014 Technical Assistance - Private Projects

Invoice No. 21626-1

	Hrs/Rate	Amount
14.13 T-MOBILE ANTENNA CUP - 2035 Charlton Road		
MB 12/3-12/4/14 Correspondence with Kathy Wegner re: approval/mail her approval resolution	0.20 67.50/hr	13.50
Subtotal of this Project:	[0.20	13.50]
TOTAL AMOUNT DUE THIS INVOICE:	0.20	$13.50

NORTHWEST ASSOCIATED CONSULTANTS, INC.
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CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 06, 2015

In Reference To:

December 2014 Technical Assistance - Private Projects

Invoice No. 21626-2

		Hrs/Rate	Amount
14.14 AT&T ANTENNA CUP - 2035 Charlton Road			
MB	12/3/14 Create public hearing and property owner notices/discuss with staff	0.90 67.50/hr	60.75
MB	12/4/14 Review plans for antenna updates and application materials/review ordinance/draft report/review findings from other staff and incorporate into report/create draft Planning Commission findings for project/organize exhibits for Planning Commission report	1.70 67.50/hr	114.75
MB	12/10-12/11/14 Review Planning Commission findings in preparation for Planning Commission meeting/email project reps final report and findings	0.60 67.50/hr	40.50
MB	12/17/14 Review report and findings in preparation for meeting	0.10 67.50/hr	6.75
	Secretarial	1.80 45.00/hr	81.00
	Expenses (mileage, communications, supplies, etc.)		82.44
Subtotal of this Project:		[5.10	386.19]
TOTAL AMOUNT DUE THIS INVOICE:		5.10	$386.19

NORTHWEST ASSOCIATED CONSULTANTS, INC.

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INVOICE

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CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 06, 2015

In Reference To:

December 2014 Technical Assistance - Private Projects

Invoice No. 21626-3

		Hrs/Rate	Amount
14.15 ST. ANNE'S CHURCH MAJOR PLAN - 2035 Charlton Road			
MB	12/1-12/3/14 Correspondence with Denny Thompson re: application/create property owner notices/discuss with staff	0.60 67.50/hr	40.50
MB	12/4-12/5/14 Review site and building plans and other application materials/review ordinance/draft report/review findings from other staff and incorporate into report/create draft Planning Commission findings for project/organize exhibits for report for Planning Commission/phone call to Denny Thompson re: tree protection measures	4.60 67.50/hr	310.50
MB	12/8-12/9/14 Correspondence with Denny Thompson re: additional plans/review City Forester comments and save to file	0.20 67.50/hr	13.50
MB	12/10-12/11/14 Review planning report and Planning Commission findings in preparation for meeting/correspondence with City Engineers to discuss findings on project/incorporate in report and Planning Commission findings/finalize exhibits and reports for Planning Commission packet/email project reps final report and discuss findings	2.10 67.50/hr	141.75
MB	12/15/14 Correspondence with Dennis Thompson re: application, Planning Commission meeting, easements, etc./speak with Nick Adams re: final conditions, review schedule, revised plans, Planning Commission meeting, etc.	0.40 67.50/hr	27.00
MB	12/17/14 Correspondence with City Engineer re: project findings/create presentation boards for Planning Commission meeting/review report and findings in preparation for meeting	0.40 67.50/hr	27.00

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		Hrs/Rate	Amount
MB	12/29-12/30/14 Email Denny Thompson and Nick Adams re: need to provide revised plans to City Engineer for review prior to City Council meeting in January/review return emails from both re: revised plans and respond	0.50 67.50/hr	33.75
	Secretarial	1.80 45.00/hr	81.00
	Expenses (mileage, communications, supplies, etc.)		61.78
Subtotal of this Project:		[10.60	736.78]
TOTAL AMOUNT DUE THIS INVOICE:		10.60	$736.78

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4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 06, 2015

In Reference To:

December 2014 Technical Assistance - Private Projects

Invoice No. 21626-4

		Hrs/Rate	Amount
14.16 BANCROFT/RILEY MINOR SUBD & CUP - L 2, B 1 Windy Hill			
AB	12/10/14 Discuss with staff	0.20 149.50/hr	29.90
MB	12/3/14 Create public hearing and property owner notices/discuss with staff	0.90 67.50/hr	60.75
MB	12/5/14 Review subdivision and CUP plans and other application materials/review ordinance/begin planning report	1.90 67.50/hr	128.25
MB	12/8-12/9/14 Review submitted plans and zoning, subdivision ordinance requirements/draft planning report and Planning Commission findings/review City Forester comments and save to file	4.90 67.50/hr	330.75
MB	12/10-12/11/14 Correspondence with City Engineers to discuss findings on project/incorporate in report and Planning Commission findings/finalize exhibits for Planning Commission packet/email project reps final report and discuss findings	1.80 67.50/hr	121.50
MB	12/17/14 Correspondence with City Engineer re: project findings/create presentation boards for Planning Commission meeting/review report and findings in preparation for meeting	0.80 67.50/hr	54.00
MB	12/30/14 Correspondence with City staff re: revised plans post Planning Commission meeting/forward digital plans to staff	0.40 67.50/hr	27.00
	Secretarial	1.60 45.00/hr	72.00

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

	Hrs/Rate	Amount
Expenses (mileage, communications, supplies, etc.)		123.31
Subtotal of this Project:	[12.50	947.46]
TOTAL AMOUNT DUE THIS INVOICE:	12.50	$947.46

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 06, 2015

In Reference To:

December 2014 Technical Assistance - Private Projects

Invoice No. 21626-5

		Hrs/Rate	Amount
14.17 240 SALEM CHURCH RD MAJOR REVIEW & CUP - Vansteenburg			
AB	12/10/14 Discuss with staff	0.20 149.50/hr	29.90
MB	12/1-12/2/14 Review and respond to emails from architect Adam Burrington re: application review process	0.20 67.50/hr	13.50
MB	12/3/14 Prepare public hearing and property owner notices/discuss with staff	0.60 67.50/hr	40.50
MB	12/9/14 Correspondence with Building Inspector and Adam Burrington re: plans Building Inspector received/review submitted plans and zoning requirements/draft planning report	6.70 67.50/hr	452.25
MB	12/10-12/11/14 Correspondence with City Engineers to discuss review and findings on submitted plan set/amend report to reflect engineer's recommendations/amend conclusion of report to recommend tabling until engineer conditions are addresses/finalize exhibits and report for Planning Commission packet	1.90 67.50/hr	128.25
MB	12/12/14 Email Adam Burrington re: revised plans and review schedule/discuss on phone	0.30 67.50/hr	20.25
MB	12/15/14 Review correspondence from Adam Burrington and City Engineer	0.10 67.50/hr	6.75
MB	12/17/14 Correspondence with City Engineer re: project findings/correspondence with Adam Burrington re: engineering findings and requirements/create presentation boards for Planning Commission meeting/create draft Planning	1.00 67.50/hr	67.50

NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
	Commission findings based on City Engineer's 12/17/14 review/print out engineer memo and findings for meeting/review report in preparation for meeting		
MB	12/29-12/30/14 Review email from Adam Burrington re: revised plans/respond and file plans/review email from architect re: building permit/review files and confirm receipt of permit with Building Inspector/discuss processing of permit and receipt of final plans with Inspector and architect/forward revised project plans to Building Inspector	0.80 67.50/hr	54.00
MB	12/30-12/31/14 Finalize Planning Commission findings post meeting/create draft City Council resolutions/review revised plans to confirm compliance with approval conditions/email architect re: City Council resolution	1.90 67.50/hr	128.25
	Secretarial	2.30 45.00/hr	103.50
	Expenses (mileage, communications, supplies, etc.)		136.98
Subtotal of this Project:		[16.00	1,181.63]
TOTAL AMOUNT DUE THIS INVOICE:		16.00	$1,181.63

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 06, 2015

In Reference To:

December 2014 Technical Assistance - Private Projects

Invoice No. 21626-6

		Hrs/Rate	Amount
14.18 GERGEN MAJOR PLAN REVIEW - 116 Salem Church Road			
MB	12/15-12/18/14 Meet with Bobby Schmitz to accept application materials/discuss submission and requirement for additional plan copies, digital files/forward submittal plans and materials to staff/create staff transmittals/create digital application package for City Engineer/correspondence with Bobby Schmitz re: septic info/meet with Bobby Schmitz to discuss revised plans for driveway/email Fire Chief Maczkko re: emergency access/further correspondence re: plans and driveway design/forward new plans to City staff and create transmittal	4.80 67.50/hr	324.00
	Expenses (mileage, communications, supplies, etc.)		26.93
Subtotal of this Project:		[4.80	350.93]
TOTAL AMOUNT DUE THIS INVOICE:		4.80	$350.93

NORTHWEST ASSOCIATED CONSULTANTS, INC.

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Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 06, 2015

In Reference To:

December 2014 Technical Assistance - City Projects

Invoice No. 21627

		Hrs/Rate	Amount
GENERAL			
AB	12/9-12/10/14 Discuss year end planning report with staff/review report (NO CHARGE)	0.90	N/C
AB	12/4/14 Meeting with Chris Strom re: 389 Salem Church Road re: shoreland setbacks/discuss setback options with staff (NO CHARGE)	1.00	N/C
MB	12/1-12/5/14 Miscellaneous administration, emails, project organization, packets, etc./correspondence with Bobby Schmitz re: application and meeting schedule for 116 Salem Church Road project/organize staff reports received for City Council meeting	0.40 60.50/hr	24.20
MB	12/2/14 Review email from Mayor Park re: Woodland chicken ordinance/review Woodland ordinance/forward to City Council for consideration/speak with City Clerk re: revised Planning Commission minutes, consultant review, etc./review revised minutes and return email	0.70 60.50/hr	42.35
MB	12/2/14 Reply to email from Building Inspector re: applicant contact info/prepare for City Council meeting/review applications, planning update and staff reports/gather materials for presentation	0.80 60.50/hr	48.40
MB	12/2/14 Attend consultant review and City Council meeting	3.80 60.50/hr	229.90
MB	12/3-12/5/14 Correspondence with Mitchell Cookas re: major review for 116 Salem Church Road/forward him site and building plan review materials and staff contacts/email to	0.80 60.50/hr	48.40

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		Hrs/Rate	Amount
	Pruehers re: animal ordinance packet from City Council meeting at their request/email Bobby Schmidt list of civil engineers for working in City upon request/send email to City Engineers re: December applications		
MB	12/4/14 Prepare for pre-application meeting re: 389 Salem Church Road with architect Chris Strom/review correspondence and site map/meet and discuss site history, variance requirements, building addition proposal/review shoreland ordinance amendments and previous variance approval history/review previous expansion on subject parcel in file history/email Attorney Kuntz re: interpretation of setback and non-conforming expansion requirements	2.60 60.50/hr	157.30
MB	12/8-12/12/14 Miscellaneous administration, emails, project organization, discussions re: planning packets	0.70 60.50/hr	42.35
MB	12/8/14 Return phone call to Dan Brown/discuss application process with planning staff	0.30 60.50/hr	18.15
MB	12/9/14 Correspondence with Tom Omara (surveyor) re: 116 Salem Church Road/create agenda for Planning Commission meeting/discuss with staff/discuss issue of rental of single family dwellings in Sunfish Lake with Jodi Hanson	0.70 60.50/hr	42.35
MB	12/10/14 Review emails from representatives of 116 Salem Church Road/discuss and prepare Planning Commission packet with staff	1.10 60.50/hr	66.55
MB	12/11/14 Phone discussion re: building height calculations with representatives of 116 Salem Church Road project/email City Engineer re: 116 Salem Church Road	0.60 60.50/hr	36.30
MB	12/11/14 Phone cal to Tim Kuntz to discuss expansion of non-conforming shoreland buildings related to 389 Salem Church Road addition inquiry/discuss requirements for variance, history of subject property, etc./discuss further with planning staff	0.80 60.50/hr	48.40
MB	12/12/14 Prepare for and attend pre-application meeting with Bobby Schmitz and Mark Gergen re: 116 Salem Church Road major plan review and application submission/follow up correspondence	1.60 60.50/hr	96.80

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		Hrs/Rate	Amount
MB	12/12/14 Correspondence with Chris Strom re: building addition at 389 Salem Church Road/discuss requirement for variance and site history	0.70 60.50/hr	42.35
MB	12/15/14 Review property files for neighbors adjacent to 116 Salem Church for well, septic locations/discuss contacting County and Septic Inspector with Bobby Schmitz/correspondence with surveyor re: septic identification	0.60 60.50/hr	36.30
MB	12/15-12/17/14 Correspondence with City Clerk re: Planning Commission meeting, current applications, well/septic records, etc./follow up with architect Chris Strom re: 389 Salem Church variance and home addition requirements/correspondence with Mayor Park re: new Planning Commissioner O'Leary, meeting schedule in 2015, etc.	1.30 60.50/hr	78.65
MB	12/17/14 Prepare materials for Planning Commission meeting/attend Planning Commission meeting	3.80 60.50/hr	229.90
MB	12/18/14 Email to City Attorney re: single family rentals/review ordinance and code re: rental and discuss with staff	0.50 60.50/hr	30.25
MB	12/30/14 Miscellaneous administration, emails, project organization, discussions re: packets	0.60 60.50/hr	36.30
MB	12/29-12/30/14 Review City Council agenda, City Council special meeting minutes, City Council minutes and Planning Commission minutes/make small edits/email to City Clerk/correspondence with City Clerk	2.30 60.50/hr	139.15
MB	12/29/14 Follow up with Wayne Ogorek re: school at St. Anne's Church/review City Attorney email re: single family rental, forward to Jodi Hanson and discuss requirements/follow up with Brian Arnold re: required water retention for 2566 Delaware Avenue project	0.60 60.50/hr	36.30
MB	12/29-12/30/14 Review ordinance for wetland definition/compose email to City Attorney and City Engineer re: how to define wetland for animal ordinance amendment/follow up emails and phone discussion with City Attorney	0.70 60.50/hr	42.35

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		Hrs/Rate	Amount
MB	12/30/14 Correspondence with Building Inspector re: plan review process/follow up with appraiser for 240 Salem Church Road zoning	0.40 60.50/hr	24.20
MB	12/30-12/31/14 Create planning update for City Council meeting/finalize transmittal for update/discuss digital packet with staff/compile packet materials	3.00 60.50/hr	181.50
MB	12/31/14 Complete analysis re: wetland definitions for animal ordinance amendment for discussion in planning update	2.00 60.50/hr	121.00
MB	12/30-12/31/14 Complete Gates of Eagan Comp Plan amendment review/fill out waiver form and forward to Eagan planner	0.60 60.50/hr	36.30
	Secretarial	3.20 37.50/hr	120.00
	Expenses (mileage, communications, supplies, etc.)		224.54
Subtotal of this Project:		[37.10	2,280.54]
TOTAL AMOUNT DUE THIS INVOICE:		37.10	$2,280.54

XFINITY Connect alanoue@comcast.net

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staff comps for sfl holiday party

From : Molly Park <mollypark@me.com> Wed, Jan 07, 2015 10:49 AM

Subject : staff comps for sfl holiday party

To : alanoue@comcast.net Lanoue <alanoue@comcast.net>

Cc : cathydecourcy@gmail.com DeCourcy <cathydecourcy@gmail.com>

Hi Ann,
The city owes the Sunfish Lake Holiday Party fund for the nine staff members who attended the party December 20th. Cathy Iago, Mike Andrejka and wife, the Fire Chief and his wife,
Jim and Jeannine Nayes and you and Bill. $ 15 x 9 = $135. Please remit to Cathy DeCourcy: 2330 Angell Road Sunfish Lake MN 55118 Check made out to SFL Holiday Party Fund.
I'll keep in touch. Thanks for all you do for our city.
Molly

WSB
& Associates, Inc.
engineering · planning · environmental · construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

January 16, 2014

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: December, 2014 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of December for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc

WSB
& Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 16, 2015
Project No: 01011-990
Invoice No: 192

Miscellaneous City Engineer Services

Professional Services from December 01, 2014 to December 31, 2014

Professional Personnel

	Hours	Rate	Amount	
General				
Kochmann, Charles	2.00	122.00	244.00	
Undate CIty Map				
Sterna, Donald	.50	147.00	73.50	
Project Management/Coordination				
Sterna, Donald	5.00	147.00	735.00	
Drawings/Layouts				
Kochmann, Charles	.50	122.00	61.00	
Update City Map				
Pittman, Bryan	2.00	83.00	166.00	
Administrative				
Hoff, Rochelle	.50	72.00	36.00	
Mailings				
Hoff, Rochelle	1.00	72.00	72.00	
Review Engineering Report and send out via email and mail.				
Hoff, Rochelle	.25	72.00	18.00	
Set up folder for 2015.				
Totals	11.75		1,405.50	
Total Labor				**1,405.50**

Field Services Billing

City Council Meeting			
	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**
	Total this Invoice		**$1,555.50**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
engineering · planning · environmental · construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 16, 2015
Project No: 01629-080
Invoice No: 3

2035 Charlton Road

Professional Services from December 01, 2014 to December 31, 2014

Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Voll, Tom	4.00	138.00	552.00	
Witkowski, Ted	4.00	113.00	452.00	
Totals	8.00		1,004.00	
Total Labor				**1,004.00**
			Total this Invoice	**$1,004.00**

Billings to Date

	Current	Prior	Total
Labor	1,004.00	228.00	1,232.00
Totals	**1,004.00**	**228.00**	**1,232.00**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 16, 2015
Project No: 02092-570
Invoice No: 19

MS4 Services

Professional Services from December 01, 2014 to December 31, 2014

Phase 03 2014 MS4 Services

Professional Personnel

	Hours	Rate	Amount	
SWPPP				
Beckius, Gregory	1.00	64.00	64.00	
Carlson, Jesse	1.75	113.00	197.75	
Totals	2.75		261.75	
Total Labor				**261.75**
			Total this Phase	**$261.75**

Billings to Date

	Current	Prior	Total
Labor	261.75	1,809.75	2,071.50
Totals	**261.75**	**1,809.75**	**2,071.50**

Total this Invoice **$261.75**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Jesse Carlson

WSB & Associates, Inc.
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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 16, 2015
Project No: 02182-040
Invoice No: 6

240 Salem Church Rd

Professional Services from December 01, 2014 to December 31, 2014

Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Voll, Tom	4.00	138.00	552.00	
Winters, James	1.00	96.00	96.00	
Witkowski, Ted	15.50	113.00	1,751.50	
Totals	20.50		2,399.50	
Total Labor				**2,399.50**
		Total this Invoice		**$2,399.50**

Billings to Date

	Current	Prior	Total
Labor	2,399.50	2,229.00	4,628.50
Totals	**2,399.50**	**2,229.00**	**4,628.50**

Comments: ____________________

Approved by: ____________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 16, 2015
Project No: 02182-100
Invoice No: 3

Lot 2 Blk 1 Windy Hill

Professional Services from December 01, 2014 to December 31, 2014

Professional Personnel

	Hours	**Rate**	**Amount**	
Plan Review				
Voll, Tom	3.00	138.00	414.00	
Witkowski, Ted	2.50	113.00	282.50	
Totals	5.50		696.50	
Total Labor				**696.50**
		Total this Invoice		**$696.50**

Billings to Date

	Current	**Prior**	**Total**
Labor	696.50	851.00	1,547.50
Totals	**696.50**	**851.00**	**1,547.50**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

January 16, 2015
Project No: 02182-110
Invoice No: 1

116 Salem Church Rd

Professional Services from December 01, 2014 to December 31, 2014

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Voll, Tom	1.00	138.00	138.00	
Plan Review				
Witkowski, Ted	3.50	113.00	395.50	
Totals	4.50		533.50	
Total Labor				**533.50**

Total this Invoice **$533.50**

Billings to Date

	Current	Prior	Total
Labor	533.50	0.00	533.50
Totals	**533.50**	**0.00**	**533.50**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

NORTHERN STATES POWER COMPANY

Xcel Energy®
RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		02/23/2015
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	443185094	01/26/2015	$49.96

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$9.67
Current Charges	**$9.67**

ACCOUNT BALANCE

Previous Balance		$99.12
Payment Received	Check 01/09	-$58.83 CR
Balance Forward		**$40.29**
Current Charges		$9.67
Amount Due		**$49.96**

008422 1/2

INFORMATION ABOUT YOUR BILL

Effective Jan. 1, 2015, the electric Resource Adjustment line item on your bill has decreased due to changes in the Conservation Improvement Program (CIP) factor, the Renewable Energy Standard (RES) Rider and the Renewable Development Fund (RDF) Rider. The electric CIP portion of the Resource Adjustment is $0.000545 per kilowatt-hour (kWh), the RES portion is 0.00% and the RDF portion decreased from $0.000750 to $0.000563.

Thank you for your payment.

Stealing electricity or natural gas is dangerous, against the law and ultimately costs all of our customers. Protect yourself and others by reporting anyone tapping into a line, bypassing a meter, tampering with equipment or otherwise stealing energy to Xcel Energy's Revenue Assurance Hotline at 1-888-823-1511. Information you report will be kept confidential and you'll remain anonymous.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	02/23/2015	$49.96	

16

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge. Make your check payable to XCEL ENERGY

FEBRUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

AV 01 008422 30278B 38 A**5DGT

SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51022315 65223378 000000000967000000004996