

Item 7b.

Sunfish Lake Engineer's Report for January 6, 2015

By: *Don Sterna, PE, City Engineer*

Date: *December 23, 2014*

1. Engineering Activities Undertaken in the Month of December.

The following Engineer's Report reflects the activities undertaken this past month, along with the anticipated engineering activity for the month of January.

A. Building and Site Reviews: Over the past month, we have reviewed two (2) site and building plan reviews.

- The following properties were reviewed and given comments for revisions:
 - **240 Salem Church Road** - Received revised plans this week with revisions to our last comments. Currently reviewing. We do not recommend approval of these plans by City Council at this time until we can confirm our comments have been addressed.
 - **Lot 2 Block 1 Windy Hill** - (Bancroft - Riley) Minor Subd. & CUP Application. Waiting for revisions to our comments. The revisions to the plans were minor, but we requested that theses be addressed before the next City Council meeting. Since we have not received the requested plan revisions at this time we recommend waiting on the approval of these plans until these are received.
 - **2035 Charlton Road** - (St. Anne's Church) Major Plan Review Application Package. Sent the applicant an easement sketch for requested existing drainage swale easement along the north side of the property. Waiting for the revised site plans showing this easement, the revised utility and access easement to the cell tower site, and requested plan changes. The revisions to the plans were minor, but we requested that theses be addressed before the next City Council meeting. Since we have not received the requested plan revisions at this time we recommend waiting on the approval of these plans until these are received.
- Permits received last week, but not finishing reviewing yet:
 - **116 Salem Church Road** - New house permit application. Have given the applicant some minor comments on grading, but still working on our final memo and storm water review.

- B. **2014 Improvements Project:** We received the final required paper work from Danner Inc. and have forward their final payment to them. The project is finalized and closed out on our end. The 2-year maintenance bond will be on file at WSB offices.
 - C. **Snowplowing Activity for December 2014:** Starting around the first of December the weather has been mild thereby reducing the need for snow and ice removal. The early bout with snow and ice in November required several trips using more salt than sand to cut through the ice on the roads. The cost for the past month was \$9,680.00 up through December 23, 2014. The costs were occurred mainly in November with the material usage of sand/ salt driving the higher costs. I have requested that the material usage be more efficiently applied to help manage the snow plow budget this winter.
2. **Public Works' Activities Undertaken in the Month of December.**
- A. **No Public Work Activities are planned for the month of January.**
3. **Anticipated Engineering and Public Work Activities for the Month of January.**
- A. **Snow Plow Monitoring:** I will continue monitoring the City streets over the next several months through the winter to make sure issues are resolved and the proper snow plow removal is utilized. Please notify me at 612-360-1289 if you see any unsafe conditions.

At this time, there are no other planned City engineering activities for the month of January.

The above constitutes the Engineering Report for the City of Sunfish Lake for January 6, 2015.

Respectfully submitted,

WSB & Associates, Inc.



Donald W. Sterna, PE
City Engineer