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MEMO

TO: Sunfish Lake Mayor, Councilmembers and Consultants
FROM: Timothy J. Kuntz, City Attorney
DATE: December 31, 2014
RE: Resolution Designating Official Newspaper for 2015
January 6, 2015 Council Meeting – Agenda Item 5(c)

Section 1. Background. State law requires that the Council designate an official newspaper for the City. Minnesota Statute § 331A.04 provides that the governing body of every political subdivision must designate a newspaper for publication of public notices.

Minnesota Statute § 412.831 also states:

The council shall, annually at its first meeting of the year, designate a legal newspaper of general circulation in the city as its official newspaper in which shall be published such ordinances and other matters as are required by law to be so published and such other matters as the council may deem it advisable and in the public interest to have published in this manner.

Section 2. Council Action. Attached for consideration at the January 6, 2015 Council meeting is a Resolution that designates the *South-West Review* as the official newspaper for the City of Sunfish Lake for 2015.

Attachment

**CITY OF SUNFISH LAKE
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 15-_____

**RESOLUTION DESIGNATING THE *SOUTH-WEST REVIEW* NEWSPAPER
AS THE OFFICIAL NEWSPAPER FOR THE CITY OF SUNFISH LAKE FOR 2015**

WHEREAS, Minnesota Statutes § 412.831 states that the City Council shall annually, at the first City Council regular session, designate a legal newspaper as its official newspaper; and

WHEREAS, the *South-West Review* Newspaper published by Lillie Suburban Newspapers qualifies as such an official newspaper; and

WHEREAS, The *South-West Review* Newspaper is interested in becoming the designated official newspaper for the City of Sunfish Lake.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF SUNFISH LAKE, MINNESOTA to hereby designate the *South-West Review* Newspaper, published by Lillie Suburban Newspaper, as the official newspaper for the City of Sunfish Lake, Minnesota for 2015.

Adopted this 6th day of January, 2015, by the City Council of the City of Sunfish Lake.

Molly Park, Mayor

ATTEST:

Catherine Iago, City Clerk

CITY OF SUNFISH LAKE

DATE: January 2, 2015
TO: Mayor & Council
FROM: Cathy Iago, City Clerk/Administrator
RE: Designate South-West Review as Official Newspaper

BACKGROUND: The City annually designates an official newspaper for legal publications. The attached letter was sent from the South-West review to formally bid on public notice publications services for the City of Sunfish Lake.

As I reported last year, the Sun-Current Newspaper discontinued distribution of the West St. Paul-Mendota Heights publication in 2007; therefore, the South-West Review is the only local newspaper that has distribution in this area.

The rate for per column inch for a one-time publication and the rate for per column inch for each additional publication have both increased this year. The rates are as follows:

\$8.40 per column inch for a one-time publication – (\$7.00 in 2014)

\$8.10 per column inch for each additional publication – (\$6.75 in 2014)

ACTION REQUIRED: Staff recommends that Council adopt the proposed Resolution Designating the South-West Review Newspaper as the Official Newspaper for the City of Sunfish Lake for the year 2015.