

City of Sunfish Lake, MN
Cash Disbursements Journal
For the Period From Dec 1, 2014 to Dec 31, 2014

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/2/14	7042	20020001	Invoice: ELECTION NOV 2014	65.00	
		10010000	GINNY BECKETT		65.00
12/2/14	7043	20020001	Invoice: 2ND HALF FIRE BILL	17,931.00	
		10010000	CITY OF MENDOTA HEIGHTS		17,931.00
12/2/14	7044	20020001	Invoice: 11/5/2014	17.20	
		10010000	DAKOTA COUNTY FINANCIAL SERVICES		17.20
12/2/14	7045	20020001	Invoice: PETTY CASH 11/5/14	205.88	
		20020001	Invoice: ELECTION 2014	54.00	
		20020001	Invoice: SUPPLIES	60.99	
		10010000	CATHERINE IAGO		320.87
12/2/14	7046	20020001	Invoice: 705	544.62	
		10010000	CATHY IAGO		544.62
12/2/14	7047	20020001	Invoice: 718	391.08	
		10010000	IAGO CONSULTING LLC		391.08
12/2/14	7048	20020001	Invoice: 1084	588.53	
		10010000	INTERNAL REVENUE SERVICE		588.53
12/2/14	7049	20020001	Invoice: NOV2014	923.75	
		10010000	ANN P. LANOUE		923.75
12/2/14	7050	20020001	Invoice: OCT LEGAL	4,397.20	
		10010000	LEVANDER, GILLEN & MILLER		4,397.20
12/2/14	7051	20020001	Invoice: NOV 9 2014	94.50	
		10010000	LILLIE SUBURBAN NEWSPAPERS		94.50
12/2/14	7052	20020001	Invoice: ELECTION NOV 4 2014	52.00	
		10010000	SHELLEY LITTLE		52.00
12/2/14	7053	20020001	Invoice: NOV 2014	2,060.00	
		10010000	LIVING SCULPTURE TREE & SHRUB CARE, INC		2,060.00
12/2/14	7054	20020001	Invoice: ELECTION NOV 4 2014	65.00	
		10010000	JUDY MACMANUS		65.00
12/2/14	7055	20020001	Invoice: 644	190.00	
		10010000	MN DEPARTMENT OF REVENUE		190.00
12/2/14	7056	20020001	Invoice: ELECTION NOV 2014	119.62	
		10010000	JEANNINE NAYES		119.62
12/2/14	7057	20020001	Invoice: 21545	3,229.37	
		20020001	Invoice: 21544-7	335.86	
		20020001	Invoice: 21544-5	229.50	
		20020001	Invoice: 21544-3	33.75	
		20020001	Invoice: 21544-1	40.50	
		20020001	Invoice: 21544-2	202.50	
		20020001	Invoice: 21544-4	67.50	

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		20020001	Invoice: 21544-6	87.75	
		20020001	Invoice: 21546	75.00	
		10010000	NORTHWEST ASSCOC CONSULTANTS		4,301.73
12/2/14	7058	20020001	Invoice: ELECTION NOV 4 2014	61.75	
		10010000	ELIZABETH OAKMAN		61.75
12/2/14	7059	20020001	Invoice: ELECTION NOV 4 2014	48.75	
		10010000	ADINA OVERBEE		48.75
12/2/14	7060	20020001	Invoice: 344597	509.00	
		10010000	PLAZA INSURANCE COMPANY		509.00
12/2/14	7061	20020001	Invoice: 692	7,986.88	
		10010000	CITY OF WEST ST. PAUL		7,986.88
12/2/14	7062	20020001	Invoice: 12730	1,965.00	
		10010000	PROFESSIONAL SNOW REMOVAL SERVICES		1,965.00
12/2/14	7063	20020001	Invoice: 728	169.00	
		10010000	ST. ANNE'S EPISCOPAL CHURCH		169.00
12/2/14	7064	20020001	Invoice: ELECTION NOV 4 2014	61.75	
		10010000	DENI SVENDSEN		61.75
12/2/14	7065	20020001	Invoice: 2182-040 4	276.00	
		20020001	Invoice: 2182-030 18	288.75	
		20020001	Invoice: 01011-990 190	2,471.00	
		20020001	Invoice: 02092-570 18	113.00	
		20020001	Invoice: 02182-090 4	709.00	
		20020001	Invoice: 02182-100 1	680.00	
		10010000	WSB & ASSOCIATES		4,537.75
12/2/14	7066	20020001	Invoice: 433496399	48.16	
		10010000	XCEL ENERGY		48.16
	Total			47,450.14	47,450.14

2014 General Election – Judges Timesheet – November 4, 2014:

Jeannine Naves – <u>Chair Judge</u>	General Election	6:00 a.m. - 9:30 p.m.	15.5 hours @\$7.25	=	\$ 112.37
5900 Zehnder Road	Set-up Polling Place		1.0 hours @ \$7.25	=	\$ 7.25
Sunfish Lake, MN 55077					

TOTAL: \$ 119.62

Ginny Beckett – <u>Regular Judge</u>	General Election	6:00 a.m. – 2:00 p.m.	8.0 hours @\$6.50	=	\$ 52.00
5815 So Robert Trail	Training		2.0 hours @\$6.50	=	\$ 13.00
Sunfish Lake, MN 55077					

TOTAL: \$ 65.00

Judy MacManus - <u>Regular Judge</u>	General Election	6:00 a.m. - 2:00 p.m.	8.0 hours @\$6.50	=	\$ 52.00
2163 Charlton Road	Training		2.0 hours @\$6.50	=	\$ 13.00
Sunfish Lake, MN 55118					

TOTAL: \$ 65.00

Shelley Little - <u>Regular Judge</u>	General Election	6:00 a.m. - 2:00 p.m.	8.0 hours @\$6.50	=	\$ 52.00
5775 So. Robert Trail					
Sunfish Lake, MN 55077					

TOTAL: \$ 52.00

Deni Svendsen – <u>Regular Judge</u>	General Election	2:00 p.m. – 9:30 p.m.	7.5 hours @\$6.50	=	\$ 48.75
1 Sunfish Lane	Training		2.0 hours @\$6.50	=	\$ 13.00
Sunfish Lake, MN 55118					

TOTAL: \$ 61.75

Elizabeth Oakman - <u>Regular Judge</u>	General Election	2:00 p.m. – 9:30 p.m.	7.5 hours @\$6.50	=	\$ 48.75
1055 60 th Street West	Training		2.0 hours @\$6.50	=	\$ 13.00
Sunfish Lake, MN 55118					

TOTAL: \$ 61.75

Adina Overbee - <u>Regular Judge</u>	General Election	2:00 p.m. - 9:30 p.m.	7.5 hours @\$6.50	=	\$ 48.75
425 Salem Church Road					
Sunfish Lake, MN 55118					

TOTAL: \$ 48.75

TOTAL 2014 GENERAL ELECTION COSTS \$ 473.87

Customer Invoice

As of: 11/05/2014

Customer: P0013253

Amount Due: \$17.20



Make Checks Payable To:
Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Page 1 of 1

City of Sunfish Lake MN
C/O ANN LANOUE, TREASURER
8010 COREY PATH
INVER GROVE HEIGHTS, MN 55076

Payment Amount: \$

Check Money Order

DETACH AT DOTTED LINE AND RETURN TOP PORTION WITH YOUR PAYMENT

<u>Date</u>	<u>Transaction</u>	<u>Reference</u>	<u>Amount</u>	<u>Balance</u>
-------------	--------------------	------------------	---------------	----------------

Prior Balance as of 10/1/2014: 0.00

Invoice: 00013115

10/14/2014 UTILITIES-3RD QTR 2014

17.20 17.20

Current	31-60 Days	61-90 Days	Over 90 Days	Total Due
17.20	0.00	0.00	0.00	17.20

Customer Invoice

As of: 11/05/2014

Customer: P0013253

Amount Due: \$17.20

Due by 11/25/2014

Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Questions? Please contact:
Lisa
651-438-4637 HWY

00013115

PO013253

Posting Date	Invoice No	Vendor No	Vendor Name	Description	Check No	Check Date	Amount	Subtotal
				City of Sunfish Lake				
7/25/2014	06/22 302323838	P0009792	XCEL ENERGY	Sunfish Lake CR63/Hwy110	50036680	7/25/2014	5.86	
8/26/2014	07/22 302323838	P0009792	XCEL ENERGY	Sunfish Lake CR63/Hwy110	50038171	8/27/2014	5.77	
9/15/2014	08/20 302323838	P0009792	XCEL ENERGY	Sunfish Lake CR63/Hwy110	50038854	9/16/2014	5.57	
				Total Due 3rd Qtr Utilities				17.20

City Clerk Petty Cash Reimbursement as of 11/5/2014
For Payment at Dec 2, 2014 Council Meeting

	Balance	Supplies	Postage	Election	Reimbursement	Balance
7/23/2014 Balance	79.42					79.42
7/24/2014	79.42		4.41			75.01
7/30/2014	75.01	5.73				69.28
8/5/2014	69.28				155.20	224.48
8/11/2014	224.48			24.78		199.70
8/12/2014	199.70			56.67		143.03
8/28/2014	143.03		9.80			133.23
9/11/2014	133.23		1.61			131.62
10/1/2014	131.62	49.78				81.84
10/2/2014	81.84		14.00			67.84
10/10/2014	67.84		9.80			58.04
10/31/2014	58.04		2.80			55.24
11/3/2014	55.24			26.50		28.74
11/5/2014	28.74					
		55.51	42.42	107.95	155.20	136.69
Petty Cash Reimbursement				205.88		

Ulteig

PETTY CASH - SUNFISH LAKE

Receipts

Sent to TREASURER - 7/23/14

STARTING

AMOUNT 7/24/14 \$ 179.42

7/24 Stamps Post etc - 4.41

75.01

7/30/14 Binders - 5.73

69.28

Petty CASH 8/5/14 + 155.20

224.48

Cal. Election 8/11/14 - 24.78

Elect food 8/12/14 ~~200.00~~ 199.20

56.67

Balance 8/13/14 143.03

Stamps 8/28/14 - 9.80

133.23

Stamps 9/11/14 - 1.61

131.62

Toner/Buttons 10/1/14 - 49.78

81.84

Stamps 10/2/14 - 14.

67.84

Stamps 10/10/14 - 9.80

58.04

Stamp 10/31/14 - 2.80

55.24

Food Election 11/3/14 \$ 26.50

Balance 11/3/14 \$ 28.74

* Sent to
Treasurer

11/5/14

City Clerk

\$25.98

SFL Election Lunch

Subway#400-0 Phone: 651-405-1327
768 Highway 110
Mendota Heights, MN, 55120
Served by: Crystal 11/4/2014 11:30:49 am
Term ID-Trans# 1/A-50610

Qty	Size	Item	Price
1	6"	Turkey Sub	4.50
1	12"	Tuna Sub	6.75
1	12"	Rst Chicken Sub	6.75
1		Rst Chicken Salad	6.25

Sub Total	24.25
Sales Tax (7.125%)	1.73
Total (Eat In)	25.98
Credit Card	25.98
Change	0.00

Call us with your Comments

Phone (800)888-4848

Approval No: 004930

Reference No: 430817858548

Card Issuer: Visa

Account No: *****5049

Acquired: Swipe

Amount: \$25.98

Signature:

X

I agree to pay above total amount
according to the Card Issuer Agreement.

CUSTOMER COPY

Host Order ID: 626-191-464554

Thank you for making Subway
the World's Best Sandwich!

\$28.02

SFL Election Food

Culver's #240
West St. Paul
#651-457-1870

Rg: 5 Trn: 127732 11/4/14 4:27:03 PM

*Park

1 CRAN BLEU
Blu Chz
Ranch
GRL CHX Sld
2 CHX GARDEN
Rasp Vin
Ranch
2 GRL CHX Sld

ITEM # 1

1 CB SNK
Grl On
Pickles
Ketchp
Fry SM
Sierra SM

SBTL: \$26.16 TAX: \$1.86 TOTL: \$28.02
Discount Total: \$0.00

FREE SINGLE DISH OR CAKE CONE
on your next purchase

1) Visit www.culverssurvey.com or
call (800) 984-8186 within 48 hours
2) Take brief survey
3) Write validation code _____
and bring this receipt with you on
your next visit to this location
Frequency Limitations apply.

WiFi Password: butterburger
We Appreciate Feedback
contact us: culvers240@gmail.com
(651)-457-1870
culversweststpaul@hotmail.com

GUEST 88

*Park

Submitted to Treasurer for
Reimbursement Election
Food

Cathy Sage
11/5/14 City Club

+ 28.02
+ 25.98

\$ 54.00

\$ 60.99 SFL
OfficeMax®

OfficeMax #1227
9010 JAMAICA AVE SOUTH
COTTAGE GROVE, MN 55016
(651) 769-9619

1227 01 5159 11/03/14 12:29:43 PM

SALE

070530671827 \$10.99
Elite Blue/Black 4pk
Deal 80458 Savings (\$4.99)
OfficeMax YOU PAY \$6.00

011491047351 \$5.00
Multiuse Copy 94 Bright Re
011491047351 \$5.00
Multiuse Copy 94 Bright Re
012502626763 \$44.99
Brother TN420 Std Yld Blk

TOTAL SAVINGS (\$4.99)

SubTotal **OfficeMax** \$60.99
TOTAL \$60.99

VISA \$60.99
Card number: XXXXXXXXXXXX9100
Authorization 558729

Tax Exempt ID: 000608687238

02100-10554-07003-10520-10060-71092



\$ 60.99
Submitted to Treasurer
for Reimbursement
for office supplies
11/5/14 Cathy Lago
City Clerk

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

11/26/2014 22:03

INVOICE

Services rendered for the month of November 2014

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 2/5/2014

\$ 391.08

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 2/5/2014

\$ 930.83

City FICA 7.65%

71.21

Total Cost City Clerk-month

1,002.04

Calculation of net Check-City Clerk

Monthly services per employment agreement

930.83

Less Federal Income tax withheld

\$ (175.00)

Less FICA withheld- 7.65%

(71.21)

Less State tax withheld

(140.00)

Total Withholdings

(386.21)

Net check

\$ 544.62

Ann P. Lanoue, CPA (Inactive)**City Treasurer**

8010 Corey Path
 Inver Grove Heights, MN 55076
 651-338-3756
alanoue@comcast.net

11/28/2014 15:36

INVOICE**City of Sunfish Lake****Accounting services for the period ended November 20, 2014****Bank deposits**

11/07/14

11/17/14

Trips to Bank-including deposit preparation**Monthly activities**

Quarterly surcharge report
 Accounts Payable-review, input and matching
 Payroll wage accounting including PERA, 941, State, Unemployment, etc.
 Preparation for Council meeting-agenda/minutes, etc
 Investments-Wells Fargo/Wells Fargo Advisors
 Accounts Receivable-inc Planner/Inspector/Statements
 Financial statements-preparation by fund-balance sheet & prior year/budget
 Reconciliations-accounts receivable, payables and cash
 Employment related activities-taxes-efile PERA,IRS,STATE
 Correspondence-monthly transmittal-includes scanning & mailing
 Attend monthly City Council meeting
 Telephone calls with Council/Consultants
 Cash flow/cash reconciliation/projection/fund accounting

Postage expense

Supplies-printing-\$.10 per copy

Less Federal Income tax withheld

Less FICA

Less PERA withheld 0% (Exempt)

Less State tax withheld

Total Withholdings

	2	Hours		
		0.5		
		-		
		3.0		
		2.0		
		1.0		
		1.0		
		1.0		
		0.5		
		2.0		
		0.5		
		1.0		
		1.3		
		0.5		
		2.0		
			Rate \$69.66	
			16.25	1,131.98
				9.87
				18.50
Subtotal				1,160.35
	100.00			
	86.60			
	-			
	50.00			
				(236.60)
Net check				923.75

Reconciliation to Treasurer Expense

Services
 City FICA 7.65%
 City Pera-0%
 Total Treasurer

1,131.98
 86.60
 -
 1,218.57

City of Sunfish Lake		City of Sunfish Lake Wages and related withholdings																			
Detail of compensation and related withholdings		Earned	Monthly	Earned	(Inc retro)				April	May	Cum'l	June	July	Aug	Cum'l	Sept	Oct	Nov	Cum'l	Cum'l	
		Paid		Paid	Jan	Feb	Mar	1st qtr	April	June	2nd qtr	July	Aug	Sept	3rd qtr	Oct	Nov	Dec	4th Qtr	2014	
Independent-Iago Consulting, LLC		4,467	372.24		379.69	379.69	402.47	1,161.85	391.08	391.08	1,173.24	391.08	391.08	391.08	1,173.24	391.08	391.08	391.08	1,173.24	4,681.57	
Contractor-Administrator		4,556	379.69					-			-				-				-	-	
		4,693	391.08																		
Wages-City Clerk		10,632	886.00		903.72	903.72	1,157.94	2,965.38	930.83	930.83	2,792.49	930.83	930.83	930.83	2,792.49	930.83	930.83	930.83	2,792.49	11,342.85	
Withholding		10,845	903.72																		
FICA=7.65%		11,170	930.83																		
Federal Income Tax					69.13	69.13	88.58	226.84	71.21	71.21	213.63	69.13	69.13	69.13	207.39	69.13	69.13	69.13	207.39	855.25	
State Income Tax					175.00	175.00	175.00	525.00	175.00	175.00	525.00	175.00	175.00	175.00	525.00	175.00	175.00	175.00	525.00	2,100.00	
Pera-Iago-exempt					45.00	45.00	45.00	135.00	140.00	140.00	420.00	140.00	140.00	140.00	420.00	140.00	140.00	140.00	420.00	1,395.00	
Total Withholdings					289.13	289.13	308.58	886.84	386.21	386.21	1,158.63	384.13	384.13	384.13	1,152.39	384.13	384.13	384.13	1,152.39	4,350.25	
Net Check					614.59	614.59	849.36	2,078.54	544.62	544.62	1,633.86	546.70	546.70	546.70	1,640.10	546.70	546.70	546.70	1,640.10	8,992.60	
																				-	
Per hour		67.63																		-	
Wages-Treasurer- Lanoue		69.66			1,369.51	1,369.51	1,447.32	4,186.34	1,306.13	1,567.35	1,358.78	4,232.26	1,393.20	1,340.96	1,515.11	4,249.27	1,480.28	1,358.87	1,131.96	3,971.13	16,639.00
Withholding																					
FICA=7.65%					104.77	104.77	110.72	320.26	99.92	119.90	103.95	323.77	106.58	102.58	115.91	325.07	113.24	103.95	86.60	303.79	1,272.88
Federal Income Tax					100.00	100.00	100.00	300.00	100.00	100.00	300.00	100.00	100.00	100.00	300.00	100.00	100.00	100.00	100.00	300.00	1,200.00
State Income Tax					50.00	50.00	50.00	150.00	50.00	50.00	150.00	50.00	50.00	50.00	150.00	50.00	50.00	50.00	50.00	150.00	600.00
Pera-Lanoue - Exempt					-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Withholdings					254.77	254.77	260.72	770.26	249.92	269.90	253.95	773.77	256.58	252.58	265.91	775.07	263.24	253.95	236.60	753.79	3,072.86
Net wages					1,114.74	1,114.74	1,186.60	3,416.08	1,056.21	1,297.45	1,104.83	3,458.49	1,136.62	1,088.38	1,249.20	3,474.20	1,217.04	1,104.92	895.38	3,217.34	13,566.12
Postage					8.90	8.18	7.44	24.52	12.04	12.56	11.06	35.66	10.43	12.67	12.46	35.56	15.26	9.87	9.87	35.00	130.74
Supplies					10.60	10.60	10.60	31.80	10.60	17.60	14.50	42.70	14.50	14.50	18.50	47.50	18.50	18.50	18.50	55.50	177.50
Net check					1,134.24	1,133.52	1,204.64	3,472.40	1,078.85	1,327.61	1,130.39	3,536.85	1,161.55	1,115.55	1,280.16	3,557.26	1,250.80	1,133.29	923.75	3,307.84	13,874.36
																				-	
Taxable Wages-minus PERA																				-	
																				-	
Consolidated																					
Wages					2,273.23	2,273.23	2,605.26	7,151.72	2,236.96	2,498.18	2,289.61	7,024.75	2,324.03	2,271.79	2,445.94	7,041.76	2,411.11	2,289.70	2,062.81	6,763.62	27,981.85
Withholding					275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00	275.00	275.00	825.00	275.00	275.00	275.00	275.00	825.00	3,300.00
FICA					173.90	173.90	199.30	547.10	171.13	191.11	175.16	537.39	175.71	171.71	185.04	532.46	182.37	173.08	155.73	511.18	2,128.13
Federal Income Tax					275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00	275.00	275.00	825.00	275.00	275.00	275.00	275.00	825.00	3,300.00
State Income Tax					95.00	95.00	95.00	285.00	190.00	190.00	190.00	570.00	190.00	190.00	570.00	190.00	190.00	190.00	190.00	570.00	1,995.00
Pera					-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Withholdings					543.90	543.90	569.30	1,657.10	636.13	656.11	640.16	1,932.39	640.71	636.71	650.04	1,927.46	647.37	638.08	620.73	1,906.18	7,423.13
Net Check					1,729.33	1,729.33	2,035.96	5,494.62	1,600.83	1,842.07	1,649.45	5,092.36	1,683.32	1,635.08	1,795.90	5,114.30	1,763.74	1,651.62	1,442.06	4,857.44	20,558.72
																				-	
Unemployment-not required-only payment when a claim is filed																				-	
PERA					-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
PERA-Withholding					-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
PERA-City contribution-7.25%-Blair only					-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total PERA contribution					-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
																				-	
IRS																					
Iago Fica withholding					69.13	69.13	88.58	226.84	71.21	71.21	213.63	69.13	69.13	69.13	207.39	69.13	69.13	69.13	207.39	855.25	
Lanoue Fica withholding					104.77	104.77	110.72	320.26	99.92	119.90	103.95	323.77	106.58	102.58	115.91	325.07	113.24	103.95	86.60	303.79	1,272.88
Iago withholding					175.00	175.00	175.00	525.00	175.00	175.00	525.00	175.00	175.00	175.00	525.00	175.00	175.00	175.00	175.00	525.00	2,100.00
Lanoue withholding					100.00	100.00	100.00	300.00	100.00	100.00	300.00	100.00	100.00	100.00	300.00	100.00	100.00	100.00	100.00	300.00	1,200.00
																				-	
FICA-city contribution					173.90	173.90	199.30	547.11	171.13	191.11	175.16	537.39	177.79	173.79	187.11	538.89	184.45	175.16	157.80	517.42	2,140.61
Total IRS deposit					622.80	622.80	673.60	1,919.20	617.25	657.22	625.31	1,899.79	628.50	620.50	647.15	1,896.15	641.82	623.25	588.53	1,853.60	7,588.74
																				-	
State																					
Iago withholding					45.00	45.00	45.00	135.00	140.00	140.00	420.00	140.00	140.00	140.00	420.00	140.00	140.00	140.00	140.00	420.00	1,395.00
Lanoue withholding					50.00	50.00	50.00	150.00	50.00	50.00	150.00	50.00	50.00	50.00	150.00	50.00	50.00	50.00	50.00	150.00	600.00
Due State					95.00	95.00	95.00	285.00	190.00	190.00	570.00	190.00	190.00	190.00	570.00	190.00	190.00	190.00	190.00	570.00	1,995.00

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
October 31, 2014
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
5,662.50	3,865.00	0.00	16.80	-5,662.50	\$3,881.80
18305-00019 St. Recon. Mill & Overlay Project 2013-01/2014-01					
1,021.36	17.00	0.00	0.00	-1,021.36	\$17.00
<u>6,683.86</u>	<u>3,882.00</u>	<u>0.00</u>	<u>16.80</u>	<u>-6,683.86</u>	<u>\$3,898.80</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
October 31, 2014
Client # 18305-00000E
Statement # 285

General Business

For Services Through 10/25/14

		RATE	HOURS	
09/26/2014	Extended telephone conference with Surveyor Paul McGinley regarding net acreage and interpretation of statute dealing with shoreland.	130.00	0.50	65.00
	Legal research and in-office conference on non-conforming use rights with respect to Bancroft property.	130.00	1.50	195.00
09/29/2014	Further review of Shoreland Ordinance legislative history.	130.00	0.40	52.00
	In-office meeting to review legislative history and fact background on non-conforming lot right with regard to Bancroft subdivision.	130.00	0.80	104.00
	Memo to Sunfish Lake Planner on non-conforming lot.	130.00	0.40	52.00
	Research in response to MPCA letter relating to adoption of septic system regulations.	130.00	0.40	52.00
	Legal research on non-conforming rights; extended telephone conference with Sunfish Lake Planner on four zoning issues raised by Bancroft potential lot sale.	130.00	1.50	195.00
09/30/2014	Telephone conference with general contractor for Boyle residence relating to dwelling unit agreement.	130.00	0.30	39.00
10/01/2014	Telephone conference with Sunfish Lake Planner re upcoming agenda items; follow-up.	130.00	0.40	52.00
	Memo to Sunfish Lake Clerk re parking regulations; review of planner's memo.	130.00	0.30	39.00
	Memo concerning deer hunting release.	130.00	0.30	39.00
	Prepare Sunfish Lake agenda items relating to septic system ordinance, building official contract and capital improvement program.	130.00	1.30	169.00

City of Sunfish Lake

General Business

Page: 2
October 31, 2014

Client # 18305-00000E
Statement # 285

		RATE	HOURS	
	Outline of agreement for Boyle residence.	130.00	0.40	52.00
10/06/2014	Memo to Police Chief concerning administrative permit.	130.00	0.30	39.00
10/07/2014	Meeting with Sunfish Lake Mayor Molly Park concerning upcoming agenda items.	130.00	1.00	130.00
	Follow-up telephone call with Mayor Molly Park on administrative permit conditions.	130.00	0.30	39.00
	Preparation for Sunfish Lake Council meeting.	130.00	1.50	195.00
	Regular Sunfish Lake Council meeting.	130.00	3.30	429.00
10/08/2014	Memo to Sunfish Lake Clerk dealing with notice of Public Utility Commission petition.	130.00	0.30	39.00
10/09/2014	Telephone conference with citizen concerning requirements of Sunfish Lake Deer Hunting Program.	130.00	0.30	39.00
10/13/2014	Draft of revised hunting ordinance and memo.	130.00	1.00	130.00
10/14/2014	Review correspondence request on tax forfeit lot sale in Sunfish Lake.	130.00	0.30	39.00
10/15/2014	Review background information concerning Coss subdivision screening requirements.	130.00	0.40	52.00
	Memo on Sunfish Lake open meeting law question.	130.00	0.30	39.00
	Memo to Sunfish Lake Planner re Coss subdivision.	130.00	0.30	39.00
	Memo on release and waiver language for participation in Sunfish Lake Deer Hunting Program.	130.00	0.40	52.00
10/20/2014	Review of Sunfish Lake Lee permit conditions.	130.00	0.40	52.00
	Memo on potential changes to deer hunting program in Sunfish Lake.	130.00	0.40	52.00
	Review and analysis of correspondence from County and State concerning adequacy of Sunfish Lake septic system ordinance; letter to			

City of Sunfish Lake

General Business

Page: 3

October 31, 2014

Client # 18305-00000E

Statement # 285

		RATE	HOURS	
	State and County officials seeking approval.	130.00	1.00	130.00
	Timothy J. Kuntz		20.00	2,600.00
09/26/2014	Analysis of legal research to be completed regarding the ability of the City to require the combination of a conforming and nonconforming lot pursuant to Minn. Stat. § 462.357.	130.00	0.60	78.00
09/28/2014	Conduct legal research regarding the ability of the City to require the combination of a conforming and nonconforming lot in a shoreland district	130.00	0.80	104.00
09/29/2014	Analysis of whether state statutes require the City to demand the combination of a legally established non-conforming lot with a portion of an adjacent conforming lot.	130.00	1.00	130.00
	Bridget McCauley Nason		2.40	312.00
09/29/2014	Conference to discuss issues pertaining to SSTS ordinance and letter received by the City from the MPCA related to SSTS ordinance amendment requirement; perform research on Minnesota Statutes and MPCA website re SSTS ordinance amendment requirement; review and analysis of City Code and SSTS file related to 2010 ordinance and 2012 ordinance amendment; prepare Resolution Expressing Intent By The City Of Sunfish Lake To Implement An SSTS (Subsurface Sewage Treatment System) Program Which Meets The Current Dakota County SSTS Ordinance; prepare e-mail correspondence to Planner attaching background documents re Bancroft matter; review and analysis of file related to appointment of Mike Andrejka as Interim Building Official; prepare memo for October 7, 2014 Council meeting re Mike Andrejka as Interim Building Official.	85.00	3.50	297.50
09/30/2014	Review and analysis of file for October 7th City Council meeting; conference to discuss issues pertaining to SSTS ordinance amendment; prepare Memo to Mayor and Council re Resolution Expressing Intent By The City Of Sunfish Lake To Implement An SSTS (Subsurface Sewage Treatment System) Program Which Meets The Current Dakota County SSTS Ordinance; review and analysis of Dakota County website to locate contact person in septic system division; prepare e-mail correspondence to Dakota County re revision to Dakota County SSTS ordinance to incorporate 2014 MPCA SSTS rules; prepare two e-mail correspondences to Mayor, Councilmembers and Consultants attaching agenda items for October 7th Council meeting; prepare e-mail correspondence to City Clerk re agenda items for October 7th Council meeting.	85.00	1.20	102.00

City of Sunfish Lake

General Business

Page: 4
October 31, 2014

Client # 18305-00000E
Statement # 285

		RATE	HOURS	
10/01/2014	Review and revise Memo to Mayor and Councilmembers re letter agreement with interim Building Official; prepare letter agreement between the City and Mike Andrejka re interim Building Official; prepare agenda materials related to letter agreement with interim Building Official for distribution via e-mail and regular mail; prepare agenda materials related to SSTS ordinance update for distribution via e-mail and regular mail; prepare e-mail correspondence to Mike Andrejka attaching letter agreement; prepare e-mail correspondence to landowner re issues pertaining to 2566 Delaware Avenue; prepare e-mail correspondence to landowner re issues pertaining to deer hunt consent form; prepare e-mail correspondence to City Clerk re letter prepared for landowner related to parking vehicles on property.	85.00	2.40	204.00
10/06/2014	Prepare distribution copies of agenda materials for October 7th Council meeting; prepare execution copies of agenda materials for October 7th meeting; prepare and assemble files for October 7th Council meeting.	85.00	0.50	42.50
10/08/2014	Perform property records research on Dakota County Real Estate Inquiry and Laredo re 2566 Delaware Avenue (Boyle); prepare Agreement Relating to Land Use between the City and Boyle relating to two kitchens in home; prepare e-mail correspondence to city planner re administrative permit for Lee.	85.00	1.00	85.00
10/13/2014	Perform research related to tax forfeited parcel in Sunfish Lake in response to question asked by Dakota County pertaining to special assessments.	85.00	0.40	34.00
10/15/2014	Prepare e-mail correspondence to City Planner re Coss driveway issue; prepare response e-mail to resident re issues pertaining to volunteer deer hunting program; telephone call with City Clerk re SSTS ordinance amendment.	85.00	0.70	59.50
10/20/2014	Prepare e-mail correspondence to resident relating to inquiry regarding volunteer resident hunting program; prepare e-mail correspondence to Dakota County and MPCA re SSTS Ordinance and updates related to same.	85.00	0.80	68.00
	Leah M. Rose		10.50	892.50
09/26/2014	Prepare zoning ordinance relating to non-conformities; prepare email correspondence to Matt Muellner regarding 2014 Deer Contract.	85.00	0.10	8.50

City of Sunfish Lake

General Business

Page: 5
October 31, 2014

Client # 18305-00000E
Statement # 285

		RATE	HOURS	
	Cindy Holzmer		0.10	8.50
09/29/2014	Conduct legal research re legislative history of statute regulating nonconforming lots in shoreland areas.	130.00	0.40	52.00
	David B. Gates		0.40	52.00
	FOR CURRENT SERVICES RENDERED		33.40	3,865.00
10/01/2014	Postage paid.			16.80
	TOTAL ADVANCES			16.80
	PREVIOUS BALANCE			\$5,662.50
10/14/2014	Payment Received			-2,157.00
11/06/2014	Payment Received			-3,505.50
	TOTAL PAYMENTS			-5,662.50
	BALANCE DUE			<u>\$3,881.80</u>

Client # 18305-00019E
Statement # 16

St. Recon. Mill & Overlay Project 2013-01/2014-01

		RATE	HOURS	
10/01/2014	Prepare e-mail correspondence to Ann Lanoue re issues pertaining to bills for fiscal advisor, bond counsel and legal.	85.00	0.20	17.00
	Leah M. Rose		0.20	17.00
	FOR CURRENT SERVICES RENDERED		0.20	17.00
	PREVIOUS BALANCE			\$1,021.36
10/14/2014	Payment Received			-429.13

City of Sunfish Lake

St. Recon. Mill & Overlay Project 2013-01/2014-01

Page: 6
October 31, 2014

Client # 18305-00019E
Statement # 16

11/06/2014	Payment Received	<u>-592.23</u>
	TOTAL PAYMENTS	-1,021.36
	BALANCE DUE	<u>\$17.00</u>
	TOTAL BALANCE DUE	<u>\$3,898.80</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
October 31, 2014
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI 331.00	447.00	5.40	0.00	-331.00	\$452.40
93000-20000 Criminal - Traffic 31.50	23.00	0.00	0.00	-31.50	\$23.00
93000-50000 Criminal - Miscellaneous 46.00	23.00	0.00	0.00	-46.00	\$23.00
<u>408.50</u>	<u>493.00</u>	<u>5.40</u>	<u>0.00</u>	<u>-408.50</u>	<u>\$498.40</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
October 31, 2014
Client # 93000-10000E
Statement # 223

Criminal - DUI

For Services Through 10/25/14

		RATE	HOURS	
09/29/2014	Conduct MNCIS research to determine case status re Weisser; prepare file for arraignment.	85.00	0.10	8.50
10/13/2014	Receive and research discovery request re Quirozsanchez.	85.00	0.10	8.50
10/21/2014	Review Sevedeo omnibus hearing file; draft disclosure response to defense attorney; draft 7.01 notice and file information form; efile 7.01 notice and serve same on defense attorney. Tam Casey	85.00	0.30 0.50	25.50 42.50
10/02/2014	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.20	23.00
10/14/2014	Analyze cases in preparation for pretrials and/or court trials in Delaney case.	115.00	0.10	11.50
10/16/2014	Appearance in Dakota County District Court in West St. Paul for pretrial in Delaney case.	115.00	0.30	34.50
10/22/2014	Analyze cases in preparation for omnibus and/or admit-deny hearings in Quirozsanchez case.	115.00	0.10	11.50
10/23/2014	Appearance in Dakota County District Court in Hastings for omnibus and admit-deny hearings in Quirozsanchez case. Bridget McCauley Nason	115.00	0.30 1.00	34.50 115.00
10/08/2014	Prepare criminal case files for pretrial calendar re: Delaney.	85.00	0.30	25.50
10/09/2014	Prepare criminal case files for pretrial calendar re: Thompson.	85.00	0.50	42.50
10/13/2014	Analyze file to determine documents to disclose and draft disclosure response to defense attorney re: Lagerstrom.	85.00	0.40	34.00

City of Sunfish Lake

Criminal - DUI

Page: 2
October 31, 2014

Client # 93000-10000E
Statement # 223

		RATE	HOURS	
	Analyze file to determine documents to disclose and draft disclosure response to defense attorney re: Thompson.	85.00	0.50	42.50
10/14/2014	Analyze file to determine documents to disclose and draft disclosure response to defense attorney re: Thompson.	85.00	0.50	42.50
10/15/2014	Prepare criminal case files for pretrial calendar re: Thompson.	85.00	0.30	25.50
10/21/2014	Draft motion to court to continue case re: Thompson.	85.00	0.50	42.50
	Aaron Price		3.00	255.00
10/14/2014	Telephone conference with opposing counsel regarding waiver of contested hearing in Meck DWI case; request paralegal notify officer not to appear for hearing; prepare for settlement conference.	115.00	0.30	34.50
	David S. Kendall		0.30	34.50
	FOR CURRENT SERVICES RENDERED		4.80	447.00
10/14/2014	DOC_IN_SCANNER_OUT_PRINTER			2.40
10/14/2014	SCAN_IN_SCANNER_OUT_PRINTER			0.20
10/14/2014	Photocopy(s)			2.80
	TOTAL EXPENSES			5.40
	PREVIOUS BALANCE			\$331.00
10/14/2014	Payment Received			-208.00
11/06/2014	Payment Received			-123.00
	TOTAL PAYMENTS			-331.00
	BALANCE DUE			<u>\$452.40</u>

City of Sunfish Lake

Criminal - Traffic

Page: 3
October 31, 2014

Client # 93000-20000E
Statement # 231

		RATE	HOURS	
10/09/2014	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.20	23.00
	Bridget McCauley Nason		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			\$31.50
11/06/2014	Payment Received			-31.50
	BALANCE DUE			<u>\$23.00</u>

Criminal - Miscellaneous

Client # 93000-50000E
Statement # 211

		RATE	HOURS	
10/02/2014	Review September prosecution summary; memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			\$46.00
10/14/2014	Payment Received			-23.00
11/06/2014	Payment Received			-23.00
	TOTAL PAYMENTS			-46.00
	BALANCE DUE			<u>\$23.00</u>
	TOTAL BALANCE DUE			<u>\$498.40</u>

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 19, 2014

Invoice for Sunfish Lake City Forester Consultant Through 11-15-2014

10/16	Clearance pruning along Charlton Road near 2162-63 – 6 hr	\$309.00
10/22	Prepared burning permit for Metcalf -- .5 hr	\$25.75
10/28	Prepared burning permit for Partlow -- .5 hr	\$25.75
10/28	Clearance pruning near west end of Charlton Road – 5 hr	\$257.50
10/29	Clearance pruning Charlton Road near 2165 plus observed and took photos of brush piles at 6 Acorn Drive – 4.5 hr	\$231.75
11/4	Distributed Oriental bittersweet fliers to residents along Acorn Drive and treated O. bittersweet infestation at 7 Acorn Drive. Continued clearance pruning along Charlton Road – 4 hr	\$206.00
11/5	Council meeting preparation, consultant's meeting, and Council meeting -- 3 hr	\$154.50
11/6	Clearance pruning along Charlton Road near 2156-57 – 5 hr	\$257.50
11/7	Completed clearance pruning along Charlton Road near 2135 and 2078 – 4.5 hr	\$231.75
11/10	Observed Lee's chicken run construction and mailed brush removal request to 6 Acorn Drive property owner-- 1 hr	\$51.50
11/12-14	Developed potential committee member lists for Firewise and 5 Year Parks and Public Spaces committees, wrote article for Quarterly regarding Oriental bittersweet and other vines, checked on meeting room possibilities at St Anne's for the two committees, surveyed trees issues throughout city after snowfall, and attempted to find culvert outflow from 4' culvert starting out under street at 45 Salem Church Road – 5.5 hr	\$283.25
11/14	Prepared burning permit for Touhy -- .5 hr	<u>\$25.75</u>
Total Due		\$2060.00

Regards,

Jim Naves

INVOICE

**LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES**

2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890



NOVEMBER 14, 2014

Date

Number

PAGE 1 OF 1

CITY OF SUNFISH
ATTN: ANN LANOUE
8010 COREY PATH
INVER GROVE HGTS

ACCT NO
021048

DUE BY DECEMBER 25, 2014

MN 55076

Amount Paid \$ _____

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
11/09	Z	6.50	I	11/9 NOTICE-T-MOBILE	F	7.0000	\$45.50
11/09	Z	7.00	I	11/9 NOTICE-ANIMAL ORDIN.	F	7.0000	\$49.00
SALES TAX:							\$0.00
INVOICE TOTAL DUE:							\$94.50

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109
(651) 748-7889 Fax (651) 777-8288

- - - Please return TOP PART of this form with your payment - - -

- - - 1.5% Monthly service charge will be charged on overdue balances - - -

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

E. KITTY SUNDBERG, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed NOTICE OF PUBLIC HEARING

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 9TH day of NOVEMBER, 2014, and was thereafter printed and published on every _____ to and including _____, the _____ day of _____, 20____; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

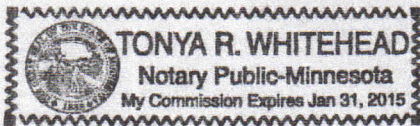
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

Subscribed and sworn to before me on this 10TH day of NOVEMBER, 2014.

Tonya R. Whitehead
Notary Public

BY: E. Kitty Sundberg
TITLE LEGAL COORDINATOR

*Alphabet should be in the same size and kind of type as the notice.



RATE INFORMATION

- (1) Lowest classified rate paid by commercial users for comparable space.....\$25.00 per col. inch
- (2) Maximum rate allowed by law for the above matter.....\$25.00 per col. inch
- (3) Rate actually charged for the above matter\$ per col. inch

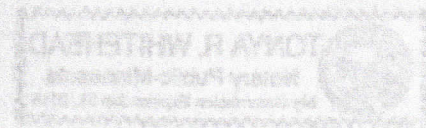
**CITY OF SUNFISH LAKE
DAKOTA COUNTY,
MINNESOTA
NOTICE OF
PUBLIC HEARING**

Notice is hereby given that the Planning Commission of the City of Sunfish Lake will meet on Wednesday, November 19, 2014, at 7:00 p.m. at St. Anne's Episcopal Church located at Highway 110 and Charlton Road in Sunfish Lake, Minnesota to hold a public hearing to consider a request for a conditional use permit (CUP) at 2035 Charlton Road. The subject property is located within the INS, Institutional District. Crown Castle, on behalf of T-Mobile, is requesting approval of a CUP to permit antenna updates on the existing wireless tower on the subject property. No additional service buildings or tower height are being requested. The applicant has provided construction drawings for review, and has also provided a statement from a licensed professional engineer certifying that the requested antenna updates are necessary to meet the needs of the wireless system and to provide necessary coverage. In addition, the applicant has submitted a structural analysis report verifying that the existing tower is able to withstand structural impacts from the additional antennas being proposed.

All written and oral statements will be considered at the public hearing and all those desiring to be heard will be heard at the public hearing. If you have questions about this Notice or if you wish further information

regarding the project described above, please contact Michelle Barness, Sunfish Lake City Planner, at (763) 231-2555. If you wish to send written comments prior to the public hearing, please send such comments to Michelle Barness, Sunfish Lake City Planner, at Northwest Associated Consultants, 4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422 or via email at mbarness@nacplanning.com.

/s/ Catherine Iago, City Clerk
(South-West Review: Nov. 9, 2014)



Affidavit of Publication

State of Minnesota }
County of Dakota } SS

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(B) The printed NOTICE OF PUBLIC HEARING

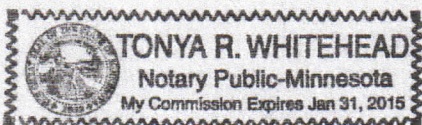
which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 9TH day of NOVEMBER, 2014, and was thereafter printed and published on every _____ to and including _____, the _____ day of _____, 20____; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: E. Kitty Sundberg
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on
this 10TH day of NOVEMBER, 2014.
Tonya R. Whitehead
Notary Public

*Alphabet should be in the same size and kind of type as the notice.



RATE INFORMATION

- (1) Lowest classified rate paid by commercial users for comparable space.....\$25.00 per col. inch
- (2) Maximum rate allowed by law for the above matter.....\$25.00 per col. inch
- (3) Rate actually charged for the above matter\$ per col. inch

**CITY OF SUNFISH LAKE
DAKOTA COUNTY,
MINNESOTA
NOTICE OF
PUBLIC HEARING**

Notice is hereby given that the Planning Commission of the City of Sunfish Lake will meet on Wednesday, November 19, 2014, at 7:00 p.m. at St. Anne's Episcopal Church located at Highway 110 and Charlton Road in Sunfish Lake, Minnesota to hold a public hearing to consider an ordinance amendment to implement farm and non-domestic animal locational standards. These animals are permitted in the City via approval of an administrative permit by the City Forester, as provided in Zoning Ordinance Section 1125 Animals, Section 1225.01.E. Farm and Non-Domestic Animals. Approval of the permit is currently contingent on the notification of abutting property owners, the adequacy of the site and buildings to accommodate animals, and demonstration that the animals will not pose public health, safety or general welfare concerns. The City would like to consider a text amendment of the animal ordinance to implement specific setback requirements for such animals as well, to further manage potential impacts from animal keeping areas to adjacent properties and public lands. Setbacks may address required buffers from adjacent buildings, principal structures, lot lines, wetlands, and other site conditions.

All written and oral statements will be considered at the public hearing and all those desiring to be heard will be heard at the public hearing. If you have questions about this Notice or if you wish further information regarding the project described above, please contact Michelle Barness, Sunfish Lake City Planner, at (763) 231-2555. If you wish to send written comments prior to the public hearing, please send such comments to Michelle Barness, Sunfish Lake City Planner, at Northwest Associated Consultants, 4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422 or via email at mbarness@nacplanning.com.

/s/ Catherine Iago, City Clerk
(South-West Review: Nov. 9, 2014)

CITY OF MENDOTA HEIGHTS

FINAL FIRE BILLINGS YEAR 2014

February 21, 2014

Adj. 2012 Billed	\$419,342	
Actual	\$357,832	\$ (61,510)
2014 Budget		\$ 442,048
Relief Association		\$ 68,000
Equip. Depreciation		\$ 111,358
Total Expense		<u>\$ 559,896</u>

Billing Formula

	<u>2013</u>	<u>%</u>	<u>Calls 11/12</u>	<u>%</u>	<u>Averages</u>
Mendota Hts	\$1,881,150,500	85.28	386	84.28	84.780
Sunfish Lake	147,692,200	6.70	28	6.11	6.405
Lilydale	145,028,000	6.57	39	8.52	7.545
Mendota	<u>32,073,200</u>	<u>1.45</u>	<u>5</u>	<u>1.09</u>	<u>1.270</u>
	\$2,205,943,900	100.00	458	100.0	100.00

Billings

Sunfish Lake	\$35,862
Lilydale	\$42,244
Mendota	<u>\$ 7,111</u>
Total	\$85,217

$$\div 2 = 17.931$$



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 04, 2014

In Reference To:

October 2014 Technical Assistance - Private Projects

Invoice No. 21544-1

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.02 1 GRIEVE GLEN MAJOR PLAN REVIEW/CUP - OWENS</u>		
MB 9/29-10/3/14 Review email from Bob Moser re: building permit for porch/email Building Inspector re: moving ahead/email Bob Moser re: pre and post construction site visits for project/discuss implementation of pond buffer	0.60 67.50/hr	40.50
Subtotal of this Project:	[0.60	40.50]
TOTAL AMOUNT DUE THIS INVOICE:	0.60	\$40.50



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November 04, 2014

In Reference To:
October 2014 Technical Assistance - Private Projects

Invoice No. 21544-2

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.03 240 SALEM CHURCH ROAD MAJOR REVIEW - VANSTEENBURG</u>			
MB	10/6/14 Discuss issue of plan revisions with Adam Burrington/review status of project approval conditions and most recent correspondence with City Engineer and project representatives/email Adam Burrington to address moving ahead	0.60 67.50/hr	40.50
MB	10/9/14 Phone call with Adam Burrington re: construction and building permit issuance/discuss issue of driveway plans and approval by Fire Chief	0.10 67.50/hr	6.75
MB	10/21-10/24/14 Review emails between Fire Chief Maczko and Adam Burrington re: revised driveway plans for emergency access/file new documents/email Adam Burrington and phone call to City Engineer re: approval requirements/review emails from City Engineer and Adam Burrington re: driveway construction, revised plans/phone call with Adam Burrington re: driveway construction proceeding	1.40 67.50/hr	94.50
MB	10/27-10/28/14 Review emails from Fire Chief approving revised driveway/review email from Adam Burrington re: moving ahead with driveway construction/email to Adam Burrington re: engineering requirements for driveway/review City Engineer emails and report for approval of revised plans/email to City Engineer re: driveway construction and what to address prior to commencing construction/review response emails/email to Adam Burrington re: commencing construction	0.90 67.50/hr	60.75

Subtotal of this Project:

[3.00 202.50]



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CITY OF SUNFISH LAKE

Page 2

TOTAL AMOUNT DUE THIS INVOICE:

3.00

Amount

\$202.50



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CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 04, 2014

In Reference To:
October 2014 Technical Assistance - Private Projects

Invoice No. 21544-3

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.07 BOYLE MAJOR REVIEW/CUP - 2566 Delaware Avenue</u>		
MB 10/27/14 Review email from Brian Arnold re: agreement letter for use of space above garage/discuss agreement letter with Tim Kuntz/email to Brian Arnold/review use agreement forwarded by Tim Kuntz and respond	0.50 67.50/hr	33.75
Subtotal of this Project:	[0.50	33.75]
TOTAL AMOUNT DUE THIS INVOICE:	0.50	\$33.75



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CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 04, 2014

In Reference To:

October 2014 Technical Assistance - Private Projects

Invoice No. 21544-4

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.09 OWENS MAJOR PLAN REVIEW/CUP - 1 Grieve Glen Lane</u>		
MB 9/29-10/3/14 Correspondence with Bob Moser re: approval conditions for sport court and placement of additional trees/discuss site inspections/review email from Bob Moser with images of erosion control measures/forward to City Engineer to verify that measures are sufficient/discuss fence height and length issues and additional trees	0.70 67.50/hr	47.25
MB 10/6/14 Email Bob Moser and City Engineer re: erosion control measures for sport court site	0.10 67.50/hr	6.75
MB 10/14/14 Review revised survey with tree plantings/email Bob Moser and file tree plan	0.20 67.50/hr	13.50
Subtotal of this Project:	[1.00	67.50]
TOTAL AMOUNT DUE THIS INVOICE:	1.00	\$67.50

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CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 04, 2014

In Reference To:

October 2014 Technical Assistance - Private Projects

Invoice No. 21544-5

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.10 CASAGRANDE MAJOR PLAN REVIEW/CUP - 45 Salem Church Rd</u>			
MB	10/3/14 Review email from Tom Theis re: revised plans/email City Engineer re: revised plans/organize new submittals in project file/correspondence with Michael Lauman re: new lighting details, final approval conditions, and issue of neighborhood drainage and City Council meeting	0.60 67.50/hr	40.50
MB	10/6-10/8/14 Review emails between project representatives and City Engineer re: revised plans/review new landscape trees/organize plans in project file/review report and Planning Commission findings and resolution in preparation for City Council meeting presentation/email City Clerk re: minutes on project approval, motions to be able to finalize resolution/email City Engineer re: his review of revised plans	1.20 67.50/hr	81.00
MB	10/9/14 Email Mike Lauman with approval resolution and discuss conditions and moving ahead	0.20 67.50/hr	13.50
MB	10/13-10/14/14 Follow up with Mike Laumann and City Engineer re: review of revised plans/review City Engineer comments on revised plans/email Mike Laumann to discuss requirements/review email from Mike Laumann re: building permit issuance/respond re: Engineer requirements and setting up a site visit	0.50 67.50/hr	33.75
MB	10/20-10/22/14 Correspondence with Adam Burrington and City Engineer re: revised plans, driveway, Fire Chief review, etc./review final engineering approval/email to City Engineer, Mike Laumann and Building Inspector re: moving ahead/email	0.70 67.50/hr	47.25

CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
correspondence with Mike Laumann re: pre-construction site visit		
MB 10/29-10/30/14 Emails to Mike Laumann re: pre-construction site visit	0.20 67.50/hr	13.50
Subtotal of this Project:	[3.40	229.50]
TOTAL AMOUNT DUE THIS INVOICE:	3.40	\$229.50



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CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 04, 2014

In Reference To:

October 2014 Technical Assistance - Private Projects

Invoice No. 21544-6

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.11 HALL MAJOR PLAN REVIEW AND CUP - 329 Salem Church Rd</u>		
MB 10/7-10/8/14 Review report and Planning Commission findings, resolution and oak preservation graphic in preparation for City Council presentation/prepare materials/finalize resolution and email to City Clerk/email Paul McGinley, Tom Hall and Scott Foss re: final approval/email Building Inspector re: moving ahead with permit	1.30 67.50/hr	87.75
Subtotal of this Project:	[1.30	87.75]
TOTAL AMOUNT DUE THIS INVOICE:	1.30	\$87.75

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c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 04, 2014

In Reference To:
October 2014 Technical Assistance - Private Projects

Invoice No. 21544-7

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.13 T-MOBILE ANTENNA CUP - 2035 Charlton Road</u>		
MB 10/20-10/21/14 Review application materials/review submission requirements detailed in earlier correspondence/email Selena Beaver to request coverage, capacity analysis and to describe plan submission/phone call to Building Inspector and City Engineer to confirm sufficiency of plans/follow up emails with Selena Beaver/create staff mailing of application/email Selena Beaver re: digital file requirement/email City Attorney re: lease agreement documents/create transmittal for mailing/compile packets and mail	2.90 67.50/hr	195.75
MB 10/21-10/22/14 Review ordinance for CUP, Institutional District, and antennas/create report/correspondence with Selena Beaver re: application materials/discuss issue of capacity analysis/email Selena Beaver meeting info and respond re: digital files	2.00 67.50/hr	135.00
Expenses (mileage, communications, supplies, etc.)		5.11
Subtotal of this Project:	[4.90	335.86]
TOTAL AMOUNT DUE THIS INVOICE:	4.90	\$335.86

INVOICE

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CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 04, 2014

In Reference To:
October 2014 Technical Assistance - City Projects

Invoice No. 21545

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>			
MB	9/29-9/30/14 Miscellaneous administration, emails, project organization, discussions/correspondence with Paul McGinley re: net lot area analysis for Lot 2, Block 1, Windy Hill site	0.90 60.50/hr	54.45
MB	9/29/14 Review email from Tim Kuntz re: State Statutes for non-conforming shoreland lots/call Legislative Librarian to discuss interpretation of statute requirements/review House bill summary on non-conforming statute amendments and forward to Tim Kuntz	1.10 60.50/hr	66.55
MB	9/29-10/3/14 Email City Engineer and Building Inspector re: City requirements for demolition of house on St. Anne's Church property/review permit info on City website/follow up email with City Engineer	0.40 60.50/hr	24.20
MB	9/29-10/1/14 Correspondence with Paul McGinley re: non-conforming shoreland lot requirements for Lot 2, Block 1, Windy Hill/review discussion of State Statutes with City Attorney and other CUP requirements/email summary of issues for use in moving ahead with subdivision and CUP to Paul McGinley, Jon Riley and City Attorney	1.00 60.50/hr	60.50
MB	9/29/14 Phone call with City Attorney to discuss issue of non-conforming ordinance and statutes and to address CUP, variance and development questions for Lot 2, Block 1, Windy Hill	1.00 60.50/hr	60.50
MB	9/29-10/1/14 Review emails and correspondence with Andrew Krinke re: wetland delineation report and review period for Lot 2, Block 1, Windy Hill/emails with City Engineer and Andrew	0.90 60.50/hr	54.45



CITY OF SUNFISH LAKE

Page 2

		<u>Hrs/Rate</u>	<u>Amount</u>
	Krinke/discuss delineation requirements with planning staff/review email from Virginia Coss re: 315 Salem Church		
MB	9/30/14 Review draft minutes and agenda and make corrections/correspondence with Cathy Iago re: revised agenda and minutes/email items to Cathy Iago/review email from Building Inspector re: demolition/review code and ordinance for any demolition requirements	1.00 60.50/hr	60.50
MB	9/30-10/2/14 At request of Lees, review Coss 2nd Addition and 295 Salem Church Road property file for information on driveway easements, screening requirements, grading and drainage issues, etc./read easement agreements and City resolution for development approval/correspondence with Lees re: history	2.70 60.50/hr	163.35
MB	10/1-10/3/14 Phone call with City Attorney re: current items/phone call with City Clerk re: current planning items/organize digital files and exhibits for City Council presentations	1.10 60.50/hr	66.55
MB	10/1/14 Correspondence with Building Inspector re: potentially unpermitted work at 4 Grieve Glen Lane/correspondence with Dick Bancroft re: Lot 2, Block 1, Windy Hill/discuss non-conforming shoreland, CUP, and subdivision requirements	0.80 60.50/hr	48.40
MB	10/2-10/3/14 Correspondence with Mayor Park to discuss issue of Lees administrative permit for chicken keeping/discuss concerns from neighbor, chicken setbacks, driveway easement issue, conformance follow up practices, etc./also discuss Aircraft Noise Abatement Zone issue/email Mayor current zoning map	0.70 60.50/hr	42.35
MB	10/7-10/9/14 Miscellaneous administration, emails, project organization, discussion re: planning packets, etc.	0.50 60.50/hr	30.25
MB	10/6-10/7/14 Review Sunfish Lake pipeline safety info packet/discuss and forward materials to Police Chief/review approved plan amendment requirements/discuss with staff/prepare digital files, projector and computer in preparation for City Council meeting	0.70 60.50/hr	42.35



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CITY OF SUNFISH LAKE

Page 3

	<u>Hrs/Rate</u>	<u>Amount</u>
MB 10/6-10/7/14 Organize digital project files and large plan sets for previously approved projects/review email correspondence and project files for most recent plan revisions/look at large plan sets for revision dates/archive most recent revisions in large storage	5.60 60.50/hr	338.80
MB 10/7/14 Review 315 Salem Church Road report and exhibits, Forester findings, neighbor correspondence, etc. in preparation for meeting/prepare additional info at request of Mayor Park addressing setback conditions from previous chicken permits, setback info, etc./phone calls from Mayor Park re: 315 Salem Church Road permit for chicken keeping, Coss driveway easement, screening issue, setback memo, agenda order, etc.	1.70 60.50/hr	102.85
MB 10/7/14 Attend staff and City Council meetings	5.50 60.50/hr	332.75
MB 10/8/14 Email City Attorney re: Lee administrative permit approval and requirement for approval resolution/discuss issue with City Clerk/correspondence with City Clerk re: approval resolutions and City Council presentation practices	0.60 60.50/hr	36.30
MB 10/9/14 Phone call from Selena Beaver re: cell tower updates at St. Anne's Church property/email City Clerk resolutions for approved projects/work on Lee administrative permit approval resolution	0.60 60.50/hr	36.30
MB 10/13/14 Contact City Engineer re: demo requirements for St. Anne's Church home/email Denny Thompson of St. Anne's re: requirements for demo permit and submission of aerial and narrative on demo to City Engineer/create aerial with contours from City website to send to Denny Thompson	0.60 60.50/hr	36.30
MB 10/13/14 Correspondence with Selena Beaver re: antenna update application requirements/send application documents and sections of the ordinance/email Building Official noise abatement ordinance	0.30 60.50/hr	18.15
MB 10/13/14 Complete 315 Salem Church resolution for approved administrative permit	0.50 60.50/hr	30.25
MB 10/16-10/17/14 Miscellaneous administration, emails, project organization, discussion re: planning packets	0.20 60.50/hr	12.10



CITY OF SUNFISH LAKE

Page 4

	<u>Hrs/Rate</u>	<u>Amount</u>
MB 10/14/14 Follow up on email from Dan Lee re: approved chicken permit/provide him draft resolution on permit approval/discuss approval conditions	0.50 60.50/hr	30.25
MB 10/14-10/15/14 Correspondence with City Forester and City Attorney re: Coss driveway screening requirement/review email from both re: driveway issue	0.40 60.50/hr	24.20
MB 10/15/14 Phone call from Paul McGinley re: Bancroft CUP and subdivision/review Inver Grove Heights Comp Plan amendment letter and maps and complete waiver form and email	0.80 60.50/hr	48.40
MB 10/15-10/16/14 Review Eagan Comp Plan amendment letter and maps, complete waiver form and email/email Lee administrative permit resolution to City Attorney	0.60 60.50/hr	36.30
MB 10/16/14 Review email re: building permits in the last couple years/review file records/email to Building Official and discuss issue on phone	0.40 60.50/hr	24.20
MB 10/20-10/23/14 Miscellaneous administration, emails, project organization, discussion re: packets, etc.	0.20 60.50/hr	12.10
MB 10/20-10/22/14 Correspondence with Paul McGinley re: application submission for Bancroft, Riley CUP/receive application and discuss plan, application changes and review schedule	0.50 60.50/hr	30.25
MB 10/20-10/21/14 Email Denny Thompson at St. Anne's Church re: demolition of home on property, demolition permit, and City Engineer approval of demo plan/correspondence with Building Inspector and City Engineer re: submission of demo plans from St. Anne's and discussion of demo process/review return emails from Denny Thompson, Building Inspector and City Engineer and respond	1.30 60.50/hr	78.65
MB 10/20/14 Correspondence with City Engineer re: project correspondence and project submissions/correspondence with Mayor Park re: chicken keeping amendment, City Council presentations, St. Anne's Church demolition, etc.	0.40 60.50/hr	24.20



CITY OF SUNFISH LAKE

Page 5

	<u>Hrs/Rate</u>	<u>Amount</u>
MB 10/24/14 Correspondence with Jim Naves re: 6 Acorn Drive brush pile conformance/email him conformance letter sent to Harrisons in 2013	0.20 60.50/hr	12.10
MB 10/28-10/29/14 Miscellaneous administration, emails, project organization, discussions	0.50 60.50/hr	30.25
MB 10/27/14 Review Planning Commission minutes and correspondence with Cathy Iago re: agenda revisions and minutes/discuss City Council packet with staff/review email from Virginia Coss re: Lee's chickens	0.90 60.50/hr	54.45
MB 10/27/14 Review email from Mayor Park re: Lee chicken permit/phone correspondence with Mayor Park to discuss issue of Lee approval conditions, conformance follow up, and conformance time frame/compose email addressing issues/phone call to Tim Kuntz to discuss/follow up email to Tim Kuntz re: Coss's driveway screening issue	1.60 60.50/hr	96.80
MB 10/27/14 Revise Lee resolution based on discussion with Tim Kuntz/phone call to Dan Lee re: administrative permit approval conditions deadline and issue of free ranging chickens in neighbor's yard/create follow up conformance letter for mailing to Lees/email to Tim Kuntz and Mayor Park for review/revise Lee conformance letter and mail	1.20 60.50/hr	72.60
MB 10/28/14 Create 2015 application and meeting schedule and discuss with staff/email to City Clerk and City Attorney re: 2015 application and meeting schedule	1.40 60.50/hr	84.70
MB 10/28-10/29/14 Create November planning update for City Council meeting/create transmittal	1.90 60.50/hr	114.95
MB 10/29-10/30/14 Draft animal ordinance amendment and memo to Planning Commission/create additional attachments addressing precedent ordinance/finalize animal ordinance items for Planning Commission packet	6.50 60.50/hr	393.25
MB 10/31/14 Prepare for 45 Salem Church Road site visit/print form, resolution and revised site survey/review resolution and begin site visit form	0.60 60.50/hr	36.30

CITY OF SUNFISH LAKE

Page 6

	<u>Hrs/Rate</u>	<u>Amount</u>
Secretarial	3.00	112.50
	37.50/hr	
Expenses (mileage, communications, supplies, etc.)		194.72
Subtotal of this Project:	[51.30	3,229.37]
TOTAL AMOUNT DUE THIS INVOICE:	51.30	\$3,229.37



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INVOICE

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CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 04, 2014

In Reference To:
October 2014 Technical Assistance - Inspections

Invoice No. 21546

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.05 45 SALEM CHURCH ROAD PRE-CONSTRUCTION VISIT</u>		
MB 10/31/14 Attend pre-construction site visit	1.30	75.00
Subtotal of this Project:	[1.30	75.00]
TOTAL AMOUNT DUE THIS INVOICE:	1.30	\$75.00

Invoice Number: 344597
Invoice Date: 11/20/2014

WORKERS' COMPENSATION INSURANCE INVOICE

Questions? Please contact:

Policy Number: PC-MN-000299-3

Billing: State Auto: Customer Service
Phone: 866-319-0339

Policy Period: 01/14/2015 - 01/14/2016

Coverage Agency: Risk Placement Services, Inc.
Phone: 952-938-0655

City Of Sunfish Lake
8010 Corey Path
c/o Ann Lanoue
Inver Grove Heights, MN 55076-

Description	Type	Amount
Premium Deposit	BI	\$506.00
Special Compensation Fund Surcharge	BI	\$3.00

Invoice Total \$509.00

Past Due Amount \$0.00

***Minimum Amount Due** \$509.00

***Premium Balance (Est.)**
***Please pay either amount**

***Payment Due Date** 01/14/2015

Cancellation Effective Date 1/14/2015

You must maintain workers' compensation insurance, or obtain permission to self-insure for workers' compensation from the Minnesota Department of Commerce. Failure to maintain workers' compensation coverage is a violation of Minnesota Statute, Section 176.181, and could result in criminal prosecution and civil penalties of up to \$1,000 per week per uninsured employee.

Unless the total minimum amount due is received by the date indicated, we will, regrettably, exercise the right to cancel your Workers' Compensation Insurance coverage.

PLEASE KEEP THIS INVOICE FOR YOUR RECORDS

Please detach and return the bottom portion with a check payable to: Plaza Insurance Company

Invoice Number: 344597

Policy Number: PC-MN-000299-3

Insured Name: City Of Sunfish Lake

Remit Payment To:

Plaza Insurance Company
State Auto Insurance Companies
P.O. Box 182738
Columbus, OH 43218-2738

Payment Due Date: 01/14/2015

Minimum Amount Due: \$509.00

Amount Enclosed:

PROFESSIONAL

12730

SNOW REMOVAL SERVICES

(651) 645-0244

2476 HAVERTON ROAD • MENDOTA HEIGHTS, MN 55120

City of Sunfish Lake
Snow Removal 2014-2015

Date: 11/13/14

dsterna@wsbeng.com

QUANTITY	DESCRIPTION	AMOUNT
4.00hrs	Pickup w/plow	11/10/14 \$ 320.00
2.00hrs	Dump Truck w/plow	11/10/14 200.00
6tons	Spread Salt/Sand @ \$125/ton	11/10/14 750.00
4.00hrs	Pickup w/plow	11/11/14 320.00
3tons	Spread Salt/Sand @ \$125/ton	11/11/14 375.00
SUBTOTAL		\$1,965.00
TAX		
TOTAL		\$1,965.00



engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

November 18, 2014

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: October, 2014 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of October for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in blue ink, appearing to read "Donald W. Sterna", is written over the company name.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc



engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 18, 2014
Project No: 01011-990
Invoice No: 190

Miscellaneous City Engineer Services

Professional Services from October 01, 2014 to October 31, 2014

Professional Personnel

	Hours	Rate	Amount
General			
Foster, Elizabeth	1.00	62.00	62.00
Updating engineering report and sending for Don			
Johnson, Brian	1.50	83.00	124.50
Sterna, Donald	5.00	147.00	735.00
Sterna, Donald	2.00	147.00	294.00
Engineer Report/ Snow plow contract			
Sterna, Donald	2.00	147.00	294.00
Snow Plow coordination with new vendor/onsite drive through.			
Project Management/Coordination			
Montague, Sharon	1.50	81.00	121.50
Review and revise ER, .pdf meeting materials and email to SNL, made hard copies for meeting, and made copy of CIP for Cathy Iago.			
Voll, Tom	2.00	138.00	276.00
Snow plow quotes and cost comparison			
Voll, Tom	3.00	138.00	414.00
Sunfish Lake final CIP, snow plow quote recommendation memo and ER report information			
Totals	18.00		2,321.00
Total Labor			2,321.00

Field Services Billing

City Council Meeting

3.0 Meetings @ 50.00	150.00	
Total Field Services	150.00	150.00
Total this Invoice		\$2,471.00

Comments:

Approved by:

Project	01011-990	SFLK - Misc. City Engineer Services	Invoice	190
		Reviewed by:	Donald Sterna	
		Project Manager:	Donald Sterna	



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 18, 2014
Project No: 02092-570
Invoice No: 18

MS4 Services

Professional Services from October 01, 2014 to October 31, 2014

Phase 03 2014 MS4 Services

Professional Personnel

	Hours	Rate	Amount
SWPPP			
Carlson, Jesse	1.00	113.00	113.00
Totals	1.00		113.00
Total Labor			113.00
Total this Phase			\$113.00

Billings to Date

	Current	Prior	Total
Labor	113.00	1,696.75	1,809.75
Totals	113.00	1,696.75	1,809.75
Total this Invoice			\$113.00

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Jesse Carlson



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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 18, 2014
Project No: 02182-030
Invoice No: 18

2014 Street Improvements

Professional Services from October 01, 2014 to October 31, 2014

Phase 3 Construction

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Montague, Sharon	1.75	81.00	141.75	
Sterna, Donald	1.00	147.00	147.00	
Totals	2.75		288.75	
Total Labor				288.75
		Total this Phase		\$288.75
		Total this Invoice		\$288.75

Billings to Date

	Current	Prior	Total
Labor	288.75	34,984.25	35,273.00
Field Services	0.00	5,515.00	5,515.00
Totals	288.75	40,499.25	40,788.00

Comments:

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Donald Sterna



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Suite 300
Minneapolis, MN 55416
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Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 18, 2014
Project No: 02182-040
Invoice No: 4

240 Salem Church Rd

Professional Services from October 01, 2014 to October 31, 2014

Professional Personnel

	Hours	Rate	Amount
Plan Review			
Voll, Tom	2.00	138.00	276.00
Totals	2.00		276.00
Total Labor			276.00
		Total this Invoice	\$276.00

Billings to Date

	Current	Prior	Total
Labor	276.00	1,815.00	2,091.00
Totals	276.00	1,815.00	2,091.00

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Donald Sterna



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 18, 2014
Project No: 02182-090
Invoice No: 4

45 Salem Church Rd

Professional Services from October 01, 2014 to October 31, 2014

Professional Personnel

	Hours	Rate	Amount
Plan Review			
Newhall, Jacob	2.00	113.00	226.00
Voll, Tom	3.50	138.00	483.00
Totals	5.50		709.00
Total Labor			709.00
		Total this Invoice	\$709.00

Billings to Date

	Current	Prior	Total
Labor	709.00	1,615.50	2,324.50
Totals	709.00	1,615.50	2,324.50

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Tom Voll



& Associates, Inc.

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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

November 18, 2014
Project No: 02182-100
Invoice No: 1

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

Lot 2 Blk 1 Windy Hill

Professional Services from October 01, 2014 to October 31, 2014

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Voll, Tom	1.50	138.00	207.00
Wetland Plan			
Harwood, Alison	3.50	86.00	301.00
Plan Review			
Harwood, Alison	2.00	86.00	172.00
Totals	7.00		680.00
Total Labor			680.00
Total this Invoice			\$680.00

Billings to Date

	Current	Prior	Total
Labor	680.00	0.00	680.00
Totals	680.00	0.00	680.00

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

NORTHERN STATES POWER COMPANY



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	12/02/2014
	STATEMENT NUMBER	STATEMENT DATE
	433496399	11/03/2014
		AMOUNT DUE
		\$85.65

48.16

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	\$38.78
Current Charges	\$38.78

ACCOUNT BALANCE

Previous Balance	\$46.87
No Payments Received	\$0.00
Balance Forward	\$46.87
Current Charges	\$38.78
Amount Due	\$85.65

Paid 11/14 (37.49)
48.16

001942 1/2

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	12/02/2014	\$85.65	48.16

Please see the back of this bill for more information
 regarding the late payment charge. Pay on or before the
 date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AB 01 001942 58169 B 11 A



SUNFISH LAKE, CITY OF
 ATTN ANN LANOUE
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

31 51120214 65223378 0000000387800000008565