

CITY OF SUNFISH LAKE

TO: Mayor & Council

DATE: October 30, 2014

FROM; Cathy Iago, City Clerk

SUBJECT: Schedule Special Meeting to Adopt Official Canvass Results of the November 4, 2014 Municipal Election

BACKGROUND: State Statutes require that the City Council, acting in its capacity as the Election Canvassing Board, review and accept the results of the canvass of votes in the November 4, 2014 Municipal Election. The Statutes also provide that the results of the municipal election be canvassed between the third and tenth days after the election.

The City Attorney advises that notice of the special meeting must be posted three (3) working days prior to the meeting; therefore, I would recommend scheduling the meeting on Tuesday or Wednesday, November 11 or 12 to accommodate the posting of the notice.

Council should also determine on a meeting time that is convenient for at least a quorum of three (3) members to meet at St. Anne's Church. The meeting should take less than 15 minutes.

COUNCIL ACTION: If Council concurs with the date, they should pick a time and schedule a special meeting at St. Anne's Church to adopt the official canvass results of the November 4, 2014 Municipal Election and direct the City Clerk to post notice of the meeting on Thursday, November 6, 2014.