

LIST OF BILLS

3B

City of Sunfish Lake, MN
Cash Disbursements Journal

For the Period From Nov 1, 2014 to Nov 30, 2014

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/5/14	7023	20020001 10010010	Invoice: 2 & FINAL DANNER INC.	69,062.68	69,062.68
11/5/14	7024	20020001 10010010	Invoice: 3RD QTR 2014 DEPARTMENT OF LABOR & INDUSTRY	1,128.05	1,128.05
11/5/14	7025	20020001 10010010	Invoice: 703 CATHY IAGO	544.62	544.62
11/5/14	7026	20020001 10010010	Invoice: 717 IAGO CONSULTING LLC	391.08	391.08
11/5/14	7027	20020001 10010010	Invoice: 1083 INTERNAL REVENUE SERVICE	623.25	623.25
11/5/14	7028	20020001 10010010	Invoice: OCT2014 ANN P. LANOUE	1,132.82	1,132.82
11/5/14	7029	20020001 10010010	Invoice: 202437 LEAGUE OF MINNESOTA CITIES	637.00	637.00
11/5/14	7030	20020001 10010010	Invoice: SEPT 30 2014 LEVANDER, GILLEN & MILLER	4,275.23	4,275.23
11/5/14	7031	20020001 10010010	Invoice: 10/19 ELECTION NOTIC LILLIE SUBURBAN NEWSPAPERS	48.13	48.13
11/5/14	7032	20020001 10010010	Invoice: 10/15/2014 LIVING SCULPTURE TREE & SHRUB CARE, INC	2,626.51	2,626.51
11/5/14	7033	20020001 10010010	Invoice: IAGO NOTARY RENEWAL MINNESOTA SECRETARY OF STATE - NOTARY	120.00	120.00
11/5/14	7034	20020001 10010010	Invoice: 643 MN DEPARTMENT OF REVENUE	190.00	190.00
11/5/14	7035	20020001 20020001 20020001 20020001 20020001 20020001 20020001 20020001 20020001 10010010	Invoice: 21502-5 Invoice: 21502-3 Invoice: 21502-1 Invoice: 21502-2 Invoice: 21502-4 Invoice: 21502-6 Invoice: 21503 Invoice: 21504 NORTHWEST ASSCOC CONSULTANTS	904.38 94.80 13.50 70.50 54.00 727.10 3,300.07 75.00	5,239.35
11/5/14	7036	20020001 10010010	Invoice: SFL QTLY POSTAGE MOLLY PARK	98.00	98.00
11/5/14	7037	20020001 20020001 10010010	Invoice: 14-7005 Invoice: 14-7007 PINE BEND PAVING	465.00 656.00	1,121.00
11/5/14	7038	20020001	Invoice: 691	7,986.88	

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Cash Disbursements Journal
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		10010010	CITY OF WEST ST. PAUL		7,986.88
11/5/14	7039	20020001 10010010	Invoice: 727 ST. ANNE'S EPISCOPAL CHURCH	169.00	169.00
11/5/14	7040	20020001 20020001 20020001 20020001 10010010	Invoice: 02182-030 17 Invoice: 01011-990 189 Invoice: 02182-050 4 Invoice: 02182-090 3 WSB & ASSOCIATES	2,723.25 727.50 138.00 931.50	4,520.25
11/5/14	7041	20020001 10010010	Invoice: 429821823 XCEL ENERGY	37.49	37.49
	Total			99,951.34	99,951.34



Owner: City of Sunfish Lake
15 Sunnyside Lane
Sunfish Lake, MN 55118

Date: 10/7/2014

For Period: 9/26/2014 to 10/7/2014

Request No.: 2 & FINAL

Contractor: Danner, Inc.
843 Hardman Avenue South
South St. Paul, MN 55075

Pay Voucher
SFLK - 2014 Street Improvement Project
Client Contract No.:
Project No.: 02182-03
Client Project No.:

Project Summary			
1	Original Contract Amount		\$235,540.00
2	Contract Changes - Addition	\$0.00	
3	Contract Changes - Deduction	\$0.00	
4	Revised Contract Amount		\$235,540.00
5	Value Completed to Date		\$228,741.91
6	Material on Hand		\$0.00
7	Amount Earned		\$228,741.91
8	Less Retainage		\$0.00
9	Subtotal		\$228,741.91
10	Less Amount Paid Previously		\$159,679.23
11	Liquidated Damages		\$0.00
12	AMOUNT DUE THIS PAY VOUCHER NO. 2 & FINAL		\$69,062.68

I HEREBY CERTIFY THAT A FINAL EXAMINATION HAS BEEN MADE OF THE ABOVE NOTED CONTRACT, THAT THE CONTRACT HAS BEEN COMPLETED, THAT THE ENTIRE AMOUNT OF WORK SHOWN IN THE FINAL VOUCHER HAS BEEN PERFORMED AND THE TOTAL VALUE OF THE WORK PERFORMED IN ACCORDANCE WITH, AND PURSUANT TO, THE TERMS OF THE CONTRACT IS AS SHOWN IN THIS FINAL VOUCHER.

Recommended for Approval by:
WSB & Associates, Inc.

Construction Observer:

Approved by Contractor:
Danner, Inc.

Approved by Owner:
City of Sunfish Lake

Specified Contract Completion Date:
8/29/2014

Date:

Comment:

Project Material Status

Item No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity to Date	Current Quantity	Amount to Date
SCHEDULE A - SURFACE IMPROVEMENTS								
1	2021.501	MOBILIZATION	LUMP SUM	\$9,500.00	1	1	0	\$9,500.00
2	2101.502	CLEARING	TREE	\$150.00	10	8	0	\$1,200.00
3	2101.507	GRUBBING	TREE	\$30.00	10	8	0	\$240.00
4	2104.505	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$2.00	520	568	212	\$1,136.00
5	2104.509	REMOVE SIGN	EACH	\$40.00	1	0	0	\$0.00
6	2104.602	SALVAGE AND REINSTALL MAIL BOX	EACH	\$125.00	3	1	1	\$125.00
7	2105.501	COMMON EXCAVATION (EV)	CU YD	\$11.50	880	868	868	\$9,982.00
8	2105.507	SUBGRADE EXCAVATION (EV)	CU YD	\$11.50	420	415	415	\$4,772.50
9	2105.525	TOPSOIL BORROW (LV)	CU YD	\$4.00	150	140	140	\$560.00
10	2105.604	GEOTEXTILE FABRIC TYPE V	SQ YD	\$1.10	2350	2310	2143	\$2,541.00
11	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$30.00	12	4	4	\$120.00
12	2211.501	AGGREGATE BASE CLASS 5 (100% CRUSHED)	TON	\$16.50	855	1854.04	14.04	\$30,591.66
13	2221.501	AGGREGATE SHOULDERING CLASS 2	TON	\$16.50	765	0	0	\$0.00
14	2231.603	BITUMINOUS SURFACE CRACK & JOINT REPAIR	LIN FT	\$1.15	2100	1428	1428	\$1,642.20
15	2232.501	MILL BITUMINOUS STEP JOINT (1.5")	LIN FT	\$2.15	540	514	194	\$1,105.10
16	2331.604	BITUMINOUS PAVEMENT RECLAMATION	SQ YD	\$1.05	7100	6980	156	\$7,329.00
17	2357.602	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$3.10	805	815	0	\$2,526.50
18	2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (2.B)	TON	\$88.20	1240	1725	485	\$117,645.00
19	2360.501	TYPE SP 12.5 WEARING COURSE MIXTURE (2.B)	TON	\$58.20	930	247	57	\$14,375.40
20	2563.601	TRAFFIC CONTROL	LUMP SUM	\$775.00	1	1	0	\$775.00
21	2564.531	SIGN PANELS TYPE C	SQ FT	\$53.00	2.5	2.25	2.25	\$119.25
22	2573.540	FILTER LOG TYPE STRAW BIOROLL	LIN FT	\$3.50	450	25	25	\$87.50
23	2575.523	EROSION CONTROL BLANKETS CATEGORY 3	SQ YD	\$1.40	220	1392	1282	\$1,948.80
24	2575.605	HYDROSEEDING	SQ YD	\$1.00	1950	177	177	\$177.00
Totals For Section SCHEDULE A - SURFACE IMPROVEMENTS:								\$208,500.91
SCHEDULE B - DRAINAGE IMPROVEMENTS								
25	2104.501	REMOVE PIPE CULVERTS	LIN FT	\$10.00	343	343	0	\$3,430.00
26	2451.507	GRANULAR BEDDING	CU YD	\$15.00	36	36	0	\$540.00
27	2501.511	15" HDPE CULVERT (SMOOTH)	LIN FT	\$19.00	60	60	0	\$1,140.00
28	2501.511	18" HDPE CULVERT (SMOOTH)	LIN FT	\$20.00	180	185	0	\$3,300.00
29	2501.511	36" HDPE CULVERT (SMOOTH)	LIN FT	\$49.00	153	153	0	\$7,497.00
30	2501.515	16" GS PIPE APRON	EACH	\$220.00	2	2	0	\$440.00
31	2501.515	18" GS PIPE APRON	EACH	\$280.00	6	6	0	\$1,680.00
32	2501.515	36" GS PIPE APRON	EACH	\$89.00	6	6	2	\$534.00
33	2511.501	RANDOM RIPRAP CLASS III (FIELDSTONE)	CU YD	\$50.00	32	30	21.04	\$1,500.00
34	2511.515	GEOTEXTILE FILTER TYPE IV	SQ YD	\$3.00	51	60	20	\$180.00
Totals For SCHEDULE B - DRAINAGE IMPROVEMENTS:								\$20,241.00
Project Totals:								\$228,741.91

Project Payment Status
 Owner: City of Sunfish Lake
 Client Project No.:
 Client Contract No.:
 Project No.: 02182-03
 Contractor: Danner, Inc.

Contract Changes

No.	Type	Date	Description	Amount
Change Order Totals:				\$0.00

Payment Summary

No.	From Date	To Date	Payment	Total Payment	Retainage Per Payment	Total Retainage	Total Payment + Retainage	Work Certified Per Payment	Total Work Certified
1	7/1/2014	9/25/2014	\$159,679.23	\$159,679.23	\$8,404.17	\$8,404.17	\$168,083.40	\$168,083.40	\$168,083.40
2 & FINAL	9/26/2014	10/7/2014	\$69,062.68	\$228,741.91	(\$8,404.17)	\$0.00	\$228,741.91	\$60,658.51	\$228,741.91
Payment Totals:				\$228,741.91		\$0.00	\$228,741.91		\$228,741.91

Project Summary

Material On Hand:	\$0.00		
Total Payment to Date:	\$228,741.91	Original Contract:	\$235,540.00
Total Retainage:	\$0.00	Contract Changes:	\$0.00
Total Amount Earned:	\$228,741.91	Revised Contract:	\$235,540.00

Minnesota Department of Labor and Industry
Construction Codes and Licensing Division
443 Lafayette Road North
St. Paul, MN 55155-4341
Phone: (651) 284-5068 Fax: (651) 284-5749
www.doli.state.mn.us TTY: (651) 297-4198

Quarterly Building Permit Surcharge Report

Population of jurisdiction is 20,000 or less

Quarter ending: September

Year: 2014

Reporting Unit/Municipality City of Sun Fish Lake	County Dakota	Telephone 651.768.7542	
Address 7378 Jordon Ave S	City Cottage Grove	State MN	ZIP code 55016-3645
Building Official Andrejka, Michael J.	Certification number 1815	Telephone 651.450.2551	

Permits based on fixed-fees, part 1

Report permits in this section if the fee for each permit is less than \$10,010.00

Permit type	No. of Permits	Times \$5.00 each	Surcharge report
Building	3	Times \$5.00 each	\$15.00
Electrical	0	Times \$5.00 each	\$0.00
Mechanical	6	Times \$5.00each	\$30.00
Plumbing	6	Times \$5.00 each	\$30.00
Other	0	Times \$5.00 each	\$0.00
Total part 1			\$75.00

Permits based on fixed-fees, part 2

Report permits in this section if the fee for each permit is more than \$10,010.00

Permit type	No. of Permits	Total fees	Times 0.0005	Surcharge report
Building	0	\$0.00	Times 0.0005	\$0.00
Electrical	0	\$0.00	Times 0.0005	\$0.00
Mechanical	0	\$0.00	Times 0.0005	\$0.00
Plumbing	0	\$0.00	Times 0.0005	\$0.00
Other	0	\$0.00	Times 0.0005	\$0.00
Total part 2				\$0.00
Total part 1 and 2				\$75.00

Building permits based on valuation

Construction value range	No. of Permits	Total valuation	Surcharge amount
1,000,000 or less	9	\$373,095.00	\$186.55
1,000,001 to 2,000,000	0	\$0.00	\$0.00
2,000,001 to 3,000,000	1	\$2,045,000.00	\$913.50
3,000,001 to 4,000,000	0	\$0.00	\$0.00
4,000,001 to 5,000,000	0	\$0.00	\$0.00
5,000,001 or more	0	\$0.00	\$0.00
Building permit surcharge:			\$1,100.05

Surcharge report summary

Total surcharges:	\$1,175.05
Retention:	-\$47.00
Adjustments/amendment:	\$0.00

Adjustment/amendment explanation

No explanation

Total payment to the State:	\$1,128.05
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Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

10/30/2014 17:51

INVOICE

Services rendered for the month of October 2014

City Administrator		
City Administrator monthly services per Independent Contractor Agreement Addendum dated 2/5/2014		<u>\$ 391.08</u>

City Clerk		
City Clerk monthly services per Employment Agreement Addendum dated 2/5/2014		\$ 930.83
City FICA 7.65%		71.21
Total Cost City Clerk-month		<u>1,002.04</u>

Calculation of net Check-City Clerk			
Monthly services per employment agreement			930.83
Less Federal Income tax withheld	\$	(175.00)	
Less FICA withheld- 7.65%		(71.21)	
Less State tax withheld		(140.00)	
Total Withholdings			<u>(386.21)</u>
Net check			<u>\$ 544.62</u>

Ann P. Lanoue, CPA (Inactive)**City Treasurer**

8010 Corey Path
Inver Grove Heights, MN 55076
651-338-3756
alanoue@comcast.net

10/30/2014 16:01

INVOICE

City of Sunfish Lake

Accounting services for the period ended October 20, 2014

Bank deposits

09/29/14

10/07/14

10/08/14

Trips to Bank-including deposit preparation**Monthly activities**

Quarterly surcharge report
Accounts Payable-review, input and matching
Payroll wage accounting including PERA, 941, State, Unemployment, etc.
Preparation for Council meeting-agenda/minutes, etc
Investments-Wells Fargo/Wells Fargo Advisors
Accounts Receivable-inc Planner/Inspector/Statements
Financial statements-preparation by fund-balance sheet & prior year/budget
Reconciliations-accounts receivable, payables and cash
Employment related activities-taxes-efile PERA, IRS, STATE
Correspondence-monthly transmittal-includes scanning & mailing
Attend monthly City Council meeting
Telephone calls with Council/Consultants
Cash flow/cash reconciliation/projection/fund accounting

Postage expense

Supplies-printing-\$.10 per copy

Less Federal Income tax withheld

Less FICA

Less PERA withheld 0% (Exempt)

Less State tax withheld

Total Withholdings

	3	Hours		
		0.8		
		1.0		
		3.0		
		2.0		
		1.0		
		1.0		
		1.0		
		0.5		
		2.0		
		0.5		
		1.0		
		3.3		
		0.5		
		2.0		
			Rate \$69.66	
			19.50	1,358.37
				9.87
				18.50
Subtotal				1,386.74
	100.00			
	103.92			
	-			
	50.00			
				(253.92)
Net check				1,132.82
				1,358.37
				103.92
				1,462.29

Reconciliation to Treasurer Expense

Services

City FICA 7.65%

City Pera-0%

Total Treasurer

Inver Grove Postal Store
INVER GROVE HEIGHTS, Minnesota
550762021

2663650540 -0097

10/03/2014 (800)275-8777 04:09:16 PM

Product Description	Sales Receipt Sale Unit Qty Price	Final Price
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.70 oz. Expected Delivery: Sat 10/04/14		\$1.61
Issue Postage:		=====
		\$1.61
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.50 oz. Expected Delivery: Sat 10/04/14		\$1.61
Issue Postage:		=====
		\$1.61
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.40 oz. Expected Delivery: Sat 10/04/14		\$1.61
Issue Postage:		=====
		\$1.61
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.40 oz. Expected Delivery: Sat 10/04/14		\$1.61
Issue Postage:		=====
		\$1.61
Total:		=====
		\$6.44

Paid by:

MasterCard

\$6.44

Account #:

XXXXXXXXXXXX3764

Approval #:

576900

Transaction #:

199

23 903348951

+70.49 = 3.43

9.87

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City of Sunfish Lake				City of Sunfish Lake Wages and related withholdings													
Detail of compensation and related withholdings				(Inc retro)													
Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	Feb Mar	Cum'l 1st qtr	Mar April	April May	May June	Cum'l 2nd qtr	June July	July Aug	Aug Sept	Cum'l 3rd qtr	Sept Oct	Oct Nov
Independent-"Iago Consulting, LLC																	
Contractor-Adminstrator	4,467	372.24		379.69	379.69	402.47	1,161.85	391.08	391.08	391.08	1,173.24	391.08	391.08	391.08	1,173.24	391.08	391.08
	4,556	379.69					-				-				-		
	4,693	391.08															
Wages-City Clerk	10,632	886.00		903.72	903.72	1,157.94	2,965.38	930.83	930.83	930.83	2,792.49	930.83	930.83	930.83	2,792.49	930.83	930.83
Withholding	10,845	903.72					-				-				-		
FICA=7.65%	11,170	930.83		69.13	69.13	88.58	226.84	71.21	71.21	71.21	213.63	69.13	69.13	69.13	207.39	69.13	69.13
Federal Income Tax				175.00	175.00	175.00	525.00	175.00	175.00	175.00	525.00	175.00	175.00	175.00	525.00	175.00	175.00
State Income Tax				45.00	45.00	45.00	135.00	140.00	140.00	140.00	420.00	140.00	140.00	140.00	420.00	140.00	140.00
Pera-Iago-exempt							-				-				-		
Total Withholdings				289.13	289.13	308.58	886.84	386.21	386.21	386.21	1,158.63	384.13	384.13	384.13	1,152.39	384.13	384.13
Net Check				614.59	614.59	849.36	2,078.54	544.62	544.62	544.62	1,633.86	546.70	546.70	546.70	1,640.10	546.70	546.70
Per hour																	
Wages-Treasurer- Lanoue		67.63		1,369.51	1,369.51	1,447.32	4,186.34	1,306.13	1,567.35	1,358.78	4,232.26	1,393.20	1,340.96	1,515.11	4,249.27	1,480.28	1,358.87
Withholding		69.66					-				-				-		
FICA=7.65%				104.77	104.77	110.72	320.26	99.92	119.90	103.95	323.77	106.58	102.58	115.91	325.07	113.24	103.95
Federal Income Tax				100.00	100.00	100.00	300.00	100.00	100.00	100.00	300.00	100.00	100.00	100.00	300.00	100.00	100.00
State Income Tax				50.00	50.00	50.00	150.00	50.00	50.00	50.00	150.00	50.00	50.00	50.00	150.00	50.00	50.00
Pera-Lanoue - Exempt				-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Withholdings				254.77	254.77	260.72	770.26	249.92	269.90	253.95	773.77	256.58	252.58	265.91	775.07	263.24	253.95
Net wages				1,114.74	1,114.74	1,186.60	3,416.08	1,056.21	1,297.45	1,104.83	3,458.49	1,136.62	1,088.38	1,249.20	3,474.20	1,217.04	1,104.92
Postage				8.90	8.18	7.44	24.52	12.04	12.56	11.06	35.66	10.43	12.67	12.46	35.56	15.26	9.87
Supplies				10.60	10.60	10.60	31.80	10.60	17.60	14.50	42.70	14.50	14.50	18.50	47.50	18.50	18.50
Net check				1,134.24	1,133.52	1,204.64	3,472.40	1,078.85	1,327.61	1,130.39	3,536.85	1,161.55	1,115.55	1,280.16	3,557.26	1,250.80	1,133.29
Taxable Wages-minus PERA																	
Consolidated																	
Wages				2,273.23	2,273.23	2,605.26	7,151.72	2,236.96	2,498.18	2,289.61	7,024.75	2,324.03	2,271.79	2,445.94	7,041.76	2,411.11	2,289.70
Withholding				275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00	275.00	275.00
FICA				173.90	173.90	199.30	547.10	171.13	191.11	175.16	537.39	175.71	171.71	185.04	532.46	182.37	173.08
Federal Income Tax				275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00	275.00	275.00
State Income Tax				95.00	95.00	95.00	285.00	190.00	190.00	190.00	570.00	190.00	190.00	190.00	570.00	190.00	190.00
Pera				-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Withholdings				543.90	543.90	569.30	1,657.10	636.13	656.11	640.16	1,932.39	640.71	636.71	650.04	1,927.46	647.37	638.08
Net Check				1,729.33	1,729.33	2,035.96	5,494.62	1,600.83	1,842.07	1,649.45	5,092.36	1,683.32	1,635.08	1,795.90	5,114.30	1,763.74	1,651.62
Unemployment-not required-only payment when a claim is filed																	
PERA																	
PERA-Withholding				-	-	-	-	-	-	-	-	-	-	-	-	-	-
PERA-City contribution-7.25%-Blair only				-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total PERA contribution				-	-	-	-	-	-	-	-	-	-	-	-	-	-
IRS																	
Iago Fica withholding				69.13	69.13	88.58	226.84	71.21	71.21	71.21	213.63	69.13	69.13	69.13	207.39	69.13	69.13
Lanoue Fica withholding				104.77	104.77	110.72	320.26	99.92	119.90	103.95	323.77	106.58	102.58	115.91	325.07	113.24	103.95
							-				-				-		
Iago withholding				175.00	175.00	175.00	525.00	175.00	175.00	175.00	525.00	175.00	175.00	175.00	525.00	175.00	175.00
Lanoue withholding				100.00	100.00	100.00	300.00	100.00	100.00	100.00	300.00	100.00	100.00	100.00	300.00	100.00	100.00
							-				-				-		
FICA-city contribution				173.90	173.90	199.30	547.11	171.13	191.11	175.16	537.39	177.79	173.79	187.11	538.69	184.45	175.16
Total IRS deposit				622.80	622.80	673.60	1,919.20	617.25	657.22	625.31	1,899.79	628.50	620.50	647.15	1,896.15	641.82	623.25
State																	
Iago withholding				45.00	45.00	45.00	135.00	140.00	140.00	140.00	420.00	140.00	140.00	140.00	420.00	140.00	140.00
Lanoue withholding				50.00	50.00	50.00	150.00	50.00	50.00	50.00	150.00	50.00	50.00	50.00	150.00	50.00	50.00
Due State				95.00	95.00	95.00	285.00	190.00	190.00	190.00	570.00	190.00	190.00	190.00	570.00	190.00	190.00

Membership Dues Invoice

Effective during 2014-2015



City of Sunfish Lake

Dues Amount: \$637

(Dues amount rounded to nearest dollar.)

Population: 526

(Population represents the 2013 State Demographer and Metropolitan Council Estimates.)

Dues are based on your population. See how we calculated your dues at: www.lmc.org/dues

For membership dues in the League of Minnesota Cities for the year beginning September 1, 2014. Annual dues for membership in the League of Minnesota Cities include subscriptions to Minnesota Cities magazine.* Pursuant to the disclosure requirements of Minnesota Statutes, Section 6.76, the proportionate amount of dues spent for lobbying purposes is 10.5%. This percentage is reported to the State Auditor as required by statute.

Payment from Public Funds Authorized by Minn. Stats, Sec. 465.58

I declare under the penalties of law that the foregoing account is just and correct and that no part of it has been paid.

Dated: September 1, 2014

James F. Miller
Executive Director, League of Minnesota Cities

Please Remit To:

Finance Department
League of Minnesota Cities
145 University Ave W
St Paul, MN 55103-2044

Include this invoice or invoice
#202437 with your payment.

Questions: billing@lmc.org
Phone: (651) 281-1200

*Annual dues include subscriptions to Minnesota Cities magazine at \$30 per subscription according to the following schedule based on population: 249 or less, 6; 250-4999, 11; 5000-9999, 15; 10000-19999, 20; 20000-49999, 25; 50000-299999, 30; 300000+, 35. For further information on subscriptions contact the League offices. This information is given in order to meet postal regulations. Please do not use as a basis for payment.

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
September 30, 2014
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
2,157.00	3,321.50	0.00	184.00	0.00	\$5,662.50
18305-00019 St. Recon. Mill & Overlay Project 2013-01/2014-01					
429.13	549.00	16.20	27.36	0.00	\$1,021.69
<u>2,586.13</u>	<u>3,870.50</u>	<u>16.20</u>	<u>211.36</u>	<u>0.00</u>	<u>\$6,684.19</u>

4097.73

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
September 30, 2014
Client # 18305-00000E
Statement # 284

General Business

For Services Through 09/25/14

		RATE	HOURS	
08/26/2014	Preparation of Sunfish Lake Agenda items.	130.00	2.00	260.00
08/28/2014	Review of Sunfish Lake zoning questions.	130.00	0.30	39.00
	Telephone conference with Sunfish Lake City Clerk; agenda item for building inspection.	130.00	0.30	39.00
09/02/2014	Telephone conference with Sunfish Lake City Clerk re upcoming agenda items.	130.00	0.30	39.00
	Telephone conference with Sunfish Lake Mayor re agenda items; follow-up.	130.00	0.40	52.00
	Prepare materials for Council meeting and review of agenda items.	130.00	2.00	260.00
	Regular Sunfish Lake Council meeting and follow-up.	130.00	3.00	390.00
09/04/2014	Follow-up to Sunfish Lake agenda items.	130.00	0.50	65.00
09/05/2014	Memo on upcoming meeting with Sunfish Lake Building Official; review of current building official contract with City.	130.00	0.50	65.00
09/08/2014	Meeting with Mayor, Clerk and Building Official concerning transition of duties.	130.00	1.50	195.00
09/09/2014	Telephone conference with Sunfish Lake Clerk re transfer of Building Official files and status of open permits; review of correspondence.	130.00	0.40	52.00
09/10/2014	Telephone conference with Pete Shrake at Wells Fargo Bank re nonconforming use in Sunfish Lake.	130.00	0.40	52.00
09/11/2014	Legal research on rebuilding non-conforming buildings in Sunfish Lake in the event of fire or other destruction.	130.00	1.00	130.00

City of Sunfish Lake

General Business

Page: 2
September 30, 2014
Client # 18305-00000E
Statement # 284

		RATE	HOURS	
	Legal research and analysis on procedure for issuance of disputed administrative permit.	130.00	1.00	130.00
	Further research and draft of letter relating to rebuilding non-conforming buildings on lot; various telephone calls with landowner representative - Sunfish Lake.	130.00	1.00	130.00
	Telephone conference with Sunfish Lake Planner re various zoning and land use issues.	130.00	0.50	65.00
	Another telephone conference with landowner representative concerning non-conforming use Sunfish Lake.	130.00	0.30	39.00
09/15/2014	Legal research on Bancroft property lot split.	130.00	0.50	65.00
	Research of 45 Salem Church Road.	130.00	0.50	65.00
09/17/2014	Telephone conference with Councilmember DeCoursey.	130.00	0.20	26.00
	Memo on Dobrantz; review of correspondence.	130.00	0.30	39.00
	Review of Paul McGinley correspondence on Bancroft sale; Sunfish Lake Planner.	130.00	0.40	52.00
09/24/2014	Review landowner - planner correspondence concerning Bancroft lot non-conformities.	130.00	0.40	52.00
09/25/2014	Telephone conference with Sunfish Lake Planner re zoning issues relating to Bancroft lot sale.	130.00	0.40	52.00
	Legal research and review of memos, map and title history relating to potential Bancroft lot sale.	130.00	2.00	260.00
	Timothy J. Kuntz		20.10	2,613.00
08/26/2014	Review and revise Memo to Mayor and Councilmembers, Resolution Setting a Not-to-Exceed Tax Levy for 2015 and Notice of Meeting to Consider Budget and Tax Levy for 2015; conference call with Ann Lanoue re budget; prepare e-mail correspondence to Ann Lanoue attaching copies of same.	85.00	0.60	51.00

City of Sunfish Lake

General Business

Page: 3
September 30, 2014
Client # 18305-00000E
Statement # 284

		RATE	HOURS	
08/27/2014	Prepare copies of documents related to Resolution Setting a Not-to-Exceed Tax Levy for 2015 for distribution to Mayor, Council and Consultants.	85.00	0.40	34.00
09/02/2014	Prepare for September 2nd Council meeting; assemble files and agenda materials for Council meeting.	85.00	0.60	51.00
09/03/2014	Conference to review and discuss September 2nd Council meeting and follow-up related to same.	85.00	0.40	34.00
09/04/2014	Prepare e-mail correspondence re meeting with new building official; prepare draft Contract between the City and A to Z Home Inspection for Building Official Services; review and revise Resolution Setting a Not-to-Exceed Tax Levy for 2015; prepare e-mail correspondence attaching revised Resolution; prepare e-mail correspondence to City Treasurer re filing not-to-exceed levy with Dakota County; prepare e-mail correspondence to City Planner re CUP's and variances approved by the Council at the September 2nd Council meeting.	85.00	1.00	85.00
09/08/2014	Meeting with City Clerk to review documents from September 2nd Council meeting; prepare certified Resolution No. 14-27 Approving a Major Site and Building Review for a New Home and Pool Terrace (2566 Delaware Avenue; prepare certified Resolution No. 14-28 Approving a Conditional Use Permit to Allow Construction of a Sport Court (1 Grieve Glen Lane; prepare certified Resolution No. 14-29 Approving a Shoreland Setback Variance and Side Yard Setback Variance (345 Salem Church Road; locate copy of Chapter 1004 of City Code re contract with building official.	85.00	1.00	85.00
09/09/2014	Prepare e-mail correspondence to Don Sterna attaching signed copy of Resolution Adopting Special Assessments for the 2014-01 Street Improvement Project; prepare e-mail correspondence to Ann Lanoue attaching signed copy of Resolution No. 14-30 Setting Not-to-Exceed Tax Levy for Collection in Year 2015; prepare e-mail correspondence to City Clerk re resolution relating to CUP for chicken coop; prepare letter to Dakota County Recorder enclosing Certified Copy of City of Sunfish Lake Resolution No. 14-27 Approving a Major Site and Building Review for a New Home and Pool Terrace (2566 Delaware Avenue, Certified Copy of City of Sunfish Lake Resolution No. 14-28 Approving a Conditional Use Permit to Allow Construction of a Sport Court (1 Grieve Glen Lane and Certified Copy of City of Sunfish Lake Resolution No. 14-29 Approving a Shoreland Setback Variance and Side Yard Setback Variance (345 Salem			

City of Sunfish Lake

General Business

Page: 4
 September 30, 2014
 Client # 18305-00000E
 Statement # 284

		RATE	HOURS	
	Church Road.	85.00	1.00	85.00
09/17/2014	Perform property records research on Dakota County Real Estate Inquiry and Tract Index re 45 and 329 Salem Church Road.	85.00	0.40	34.00
09/22/2014	Telephone call from City Clerk re resume of Mike Andrejka; review and analysis of files to locate copy of same; prepare e-mail correspondence to City Clerk re same; prepare e-mail correspondence to Matt Mullner re status of receiving fully executed copy of Deer Contract signed by Metro Bowhunters.	85.00	0.40	34.00
09/23/2014	Prepare certified cover page related to resolution approving a CUP for chicken coop; review and analysis of City Council meeting minutes related to resolution approving a CUP for chicken coop; prepare correspondence to Dakota County Recorder enclosing certified copy of resolution approving a CUP for chicken coop.	85.00	1.00	85.00
09/24/2014	Telephone call from City Clerk re city class question; review and analysis of Minnesota Statutes re same; prepare e-mail correspondence to City Clerk re same.	85.00	0.40	34.00
	Leah M. Rose		7.20	612.00
09/05/2014	Preparation of email correspondences with Mayor Molly Park, City Clerk Cathy Iago and Building Official Mike Andrejka regarding meeting to discuss Building Official's Contract.	85.00	0.10	8.50
09/11/2014	Conduct legislative research to obtain the effective date of Minn. Stat. § 462.357(1)(e); prepare email correspondence to Don Sterna relating to request of Dr. Lamey for assessment information; prepare correspondence relating to Svendsen property; prepare email correspondence to Michelle Barness regarding Svendsen property.	85.00	1.00	85.00
09/19/2014	Prepare email correspondence to Cathy Iago regarding Open Meeting Law.	85.00	0.20	3.00
	Cindy Holzmer		1.30	96.50
	FOR CURRENT SERVICES RENDERED		28.60	3,321.50
09/09/2014	Dakota County Recorder - recording fee			138.00
09/23/2014	Dakota County Recorder - recording fees			46.00

City of Sunfish Lake

General Business

Page: 5
September 30, 2014
Client # 18305-00000E
Statement # 284

TOTAL ADVANCES	184.00
PREVIOUS BALANCE	\$2,157.00
BALANCE DUE	<u>\$5,662.50</u>

St. Recon. Mill & Overlay Project 2013-01/2014-01

Client # 18305-00019E
Statement # 15

		RATE	HOURS	
09/08/2014	Memo to landowner, Laura Richardson, concerning payment for Sunfish Lake special assessments.	130.00	0.30	39.00
	Telephone call to Jim Nelson concerning payment of special assessments.	130.00	0.30	39.00
09/10/2014	Review correspondence from WSB on Sunfish Lake street project.	130.00	0.40	52.00
09/11/2014	Review of WSB memo on project costs and assessments by segment with respect to Sunfish Lake street project; telephone call and memo to WSB.	130.00	1.00	130.00
	Timothy J. Kuntz		2.00	260.00
08/26/2014	Review and revise Memo to Mayor and Councilmembers and Resolution Adopting Special Assessments for the 2014-01 Street Improvement Project (together with Notice of Hearing and Assessment Roll).	85.00	0.60	51.00
08/27/2014	Prepare copies of documents related to Resolution Adopting the Assessments for Project 2014-01 for distribution to Mayor, Council and Consultants; prepare draft letter to affected landowners re prepayment of assessment; prepare memo to affected landowners re prepayment of assessment; conference to review and discuss same.	85.00	1.00	85.00
09/02/2014	Review letters and memos addressed to affected landowners re assessment amount and ability for prepayment of assessment to confirm			

City of Sunfish Lake

St. Recon. Mill & Overlay Project 2013-01/2014-01

Page: 6
September 30, 2014
Client # 18305-00019E
Statement # 15

		RATE	HOURS	
	correct address, tax identification number and amount of assessment stated in letter and memo.	85.00	0.50	42.50
09/03/2014	Prepare for distribution of letters and memos to affected landowners re amount of assessment and ability for prepayment of assessment.	85.00	0.40	34.00
09/04/2014	Review and revise Resolution Adopting the Special Assessments for Project 2014-01; prepare e-mail correspondence attaching revised Resolution.	85.00	0.30	25.50
09/08/2014	Prepare e-mail correspondence to Don Sterna and Ann Lanoue attaching signed copies of written objections to assessments; prepare e-mail correspondence to Ann Lanoue re status of prepayment for 2 Windy Hill Court.	85.00	0.60	51.00
	Leah M. Rose		3.40	289.00
	FOR CURRENT SERVICES RENDERED		5.40	549.00
09/03/2014	Photocopy(s)			16.20
	TOTAL EXPENSES			16.20
09/03/2014	Postage paid.			27.36
	TOTAL ADVANCES			27.36
	PREVIOUS BALANCE			\$429.13
	BALANCE DUE			<u>\$1,021.69</u>
	TOTAL BALANCE DUE			<u>\$6,684.19</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
September 30, 2014
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI 208.00	123.00	0.00	0.00	0.00	\$331.00
93000-20000 Criminal - Traffic 0.00	31.50	0.00	0.00	0.00	\$31.50
93000-50000 Criminal - Miscellaneous 23.00	23.00	0.00	0.00	0.00	\$46.00
<u>231.00</u>	<u>177.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>\$408.50</u>

177.50

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
September 30, 2014
Client # 93000-10000E
Statement # 222

Criminal - DUI

For Services Through 09/25/14

		RATE	HOURS	
09/22/2014	Receive and research letter from defense attorney re Sanchez discovery request; telephone call to same for prepayment; conduct MNCIS research to determine case status re Beaulieu.	85.00	0.30	25.50
09/23/2014	Review Meck case; draft contested omnibus hearing preparation instruction form. Tam Casey	85.00	0.10 0.40	8.50 34.00
08/26/2014	Review pretrial.	115.00	0.10	11.50
08/28/2014	Review squad video; appearance in district court West St. Paul re pretrial. Tonetta T. Dove	115.00	0.60 0.70	69.00 80.50
08/29/2014	Prepare arraignment file re Weisser. Sabrina Luna	85.00	0.10 0.10	8.50 8.50
	FOR CURRENT SERVICES RENDERED		1.20	123.00
	PREVIOUS BALANCE			\$208.00
	BALANCE DUE			<u>\$331.00</u>

Client # 93000-20000E
Statement # 230

Criminal - Traffic

City of Sunfish Lake

Criminal - Traffic

Page: 2
September 30, 2014
Client # 93000-20000E
Statement # 230

		RATE	HOURS	
09/19/2014	Process state patrol fingerprint request re Bikila.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
09/11/2014	Appearance in Dakota County District Court in West St. Paul for arraignments.	115.00	0.20	23.00
	Bridget McCauley Nason		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.30	31.50
	BALANCE DUE			<u>\$31.50</u>

Criminal - Miscellaneous

Client # 93000-50000E
Statement # 210

		RATE	HOURS	
09/02/2014	Analysis of August prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			\$23.00
	BALANCE DUE			<u>\$46.00</u>
	TOTAL BALANCE DUE			<u>\$408.50</u>

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

ANNE THILLEN, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed NOTICE OF CITY ELECTION

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 2 successive weeks; it was first published on SUNDAY, the 12TH day of OCTOBER, 2014, and was thereafter printed and published on every SUNDAY to and including SUNDAY, the 19TH day of OCTOBER, 2014; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

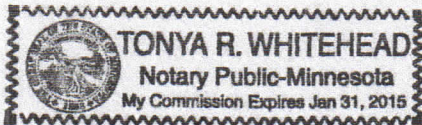
*ABCDEFGHIJKLMN OPQRSTUVWXYZ
*ABCDEFGHIJKLMN OPQRSTUVWXYZ
*abcdefghijklmn opqrstuvwxyz

Subscribed and sworn to before me on this 20TH day of OCTOBER, 2014.

Tonya R. Whitehead
Notary Public

BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

*Alphabet should be in the same size and kind of type as the notice.



RATE INFORMATION

- (1) Lowest classified rate paid by commercial users for comparable space \$25.00 per col. inch
- (2) Maximum rate allowed by law for the above matter \$25.00 per col. inch
- (3) Rate actually charged for the above matter \$ per col. inch

INVOICE

OCTOBER 24, 2014

Date

PAGE 1 OF 1

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890CITY OF SUNFISH
ATTN: ANN LANQUE
8010 COREY PATH
INVER GROVE HGTSACCT NO
021048

DUE BY NOVEMBER 25, 2014

MN 55076

Amount Paid \$ _____

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
10/19	Z	3.50	I	10/19 NOTICE-GEN.ELECTION	F	13.7514	\$48.13
							=====
							SALES TAX: \$0.00

							INVOICE TOTAL DUE: \$48.13
							=====

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!!*****
Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109

(651) 748-7889 Fax (651) 777-8288

- - - Please return TOP PART of this form with your payment - - -

- - - 1.5% Monthly service charge will be charged on overdue balances - - -

**CITY OF SUNFISH LAKE
DAKOTA COUNTY,
MINNESOTA**

NOTICE OF CITY ELECTION
NOTICE IS HEREBY GIVEN, that
at the City Election which shall be
held in and for the City of Sunfish
Lake, Dakota County, Minnesota,
on Tuesday, November 4, 2014,
between the hours of 7:00 o'clock
a.m. and 8:00 o'clock p.m., the
following offices will be filled:

MAYOR (Two year term - one to be
elected)

Candidates: Molly Park
COUNCILMEMBER (Four year
term - two to be elected)

Candidates: JoAnne Wahlstrom
Michael A. Hovey

The polling place for the City
Election shall be the established
polling place of the City, to wit:

Precinct 1: St. Anne's Episcopal
Church, Highway 110 and Charlton
Road

Attest:

Catherine Iago, City Clerk

Dated: September 29, 2014

(South-West Review: Oct. 12, 19,
2014)

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 22, 2014

Invoice for Sunfish Lake City Forester Consultant Through 10-15-2014

9/22	Prepared burning permit for Hanson -- .5 hr	\$25.75
9/22	Site visit with Liz Lee regarding chicken permit application -- 1 hr	\$51.50
9/23	Lee chicken permit application write-up and discussion with City Planner -- 1.5 hr	\$77.25
9/26	Check street tree clearance throughout City and removed fallen tree on Angell Road -- 1.5 hr	\$77.25
9/26	Cut down dead elms and one cottonwood tree along Angell Road near 2050 Angell Road-- 3.5 hr	\$180.25
9/27	Prepared burning permit for Hammett -- .5 hr	\$51.50
10/6	Cut down several dead elms and one cottonwood tree near the west side of Angell Road near 2150 and 10 Angell Road-- 3.5 hr	\$257.50
10/7	Council meeting preparation, consultant's meeting, and Council meeting -- 4.5 hr	\$231.75
10/7	Prepared burning permit for Hovey -- .25 hr	\$12.88
10/8	Prepared burning permits for Jennings and for Ballion -- 1 hr	\$51.50
10/8	Cut down several dead elm trees near 2335 Angell Road-- 6 hr	\$309.00
10/9	Mowed Harmon Park trail and areas around young trees. Completed yearly maintenance for young trees in tree tubes and wire cages. -- 5.5 hr	\$283.25
10/10	Clearance pruning along Grieve Glen, Zehnder Road, and Upper 55 th Street -- 5.25 hr	\$270.38
10/13	Completed clearance pruning along Upper 55 th Street -- 3 hr	\$154.50
10/14	Clearance pruning along Acorn Drive -- 6.5 hr	\$334.75

Living Sculpture Tree and Shrub Care, Inc.

10/14	Prepared burning permit for Tani -- .5 hr	\$25.75
10/15	Removed two dead trees and clearance pruning along Charlton Road near 2163 Charlton Road – 4.5 hr	<u>\$231.75</u>
Total Due		\$2626.51

Regards,

Jim Naves

	MINNESOTA SECRETARY OF STATE Retirement Systems of MN Building 60 Empire Drive, Suite 100 St. Paul, MN 55103 651-296-2803 (toll free at 1-877-551-6767) Press Option 3 Email: notary.sos@state.mn.us	(For Department Use Only)	
	NOTARY COMMISSION APPLICATION	COMMISSION NUMBER	DATE PROCESSED

The data which you furnish on this form will be used by the Office of the Secretary of State and the Department of Commerce to assess your qualifications for a commission. **After issuance of the commission your name and designated address is public pursuant to Minnesota Statutes, Chapter 13.**

A. APPLICATION (Check applicable box)

☐ NEW APPOINTMENT Fee: \$120	☐ REAPPOINTMENT Fee: \$120 (commission has expired)	☒ RENEWAL Fee: \$120 (can also be renewed online at notary.sos.state.mn.us)	☐ ADDRESS CHANGE No Fee (can also update online at notary.sos.state.mn.us)	☐ NAME CHANGE No Fee (attach legal documentation)
---	---	--	--	---

B. COMMISSION NUMBER (Required for reappointment, renewal, address change and name change)

CURRENT COMMISSION NUMBER 6095505

C. APPLICANT INFORMATION (List your name the way it appears on your driver's license, tax returns and legal documents.)

FIRST NAME CATHERINE	MIDDLE NAME OR INITIAL J.	LAST NAME IAGO	
RESIDENTIAL STREET ADDRESS (PO Box must include Rural Route or Street Address) 7328 JORDON AVE SO			
CITY COTTAGE GROVE		STATE MN	ZIP CODE 55016
DATE OF BIRTH (Applicant must be 18 years old) mo/day/yr: 02/03/49	TELEPHONE NUMBER with area code (651) 768-7542	EMAIL ADDRESS ajiago@comcast.net	
COUNTY OF RESIDENCE (Non-residents must list a Minnesota County he or she will be filing in upon receiving their notary commission from the Office of the Secretary of State.) WASHINGTON			

D. BUSINESS NAME AND ADDRESS (Optional - applies when notarization is a function of your job)

BUSINESS NAME		
BUSINESS ADDRESS (Business location where the notary conducts business, PO Box must include Rural Route or Street Address)		
CITY	STATE	ZIP CODE
TELEPHONE NUMBER with area code ()		

Check address you want shown on public lists: (Must check one and can check both. If none are checked, default is residential)

☒ Residential Address

☐ Business Address

E. FORMER RESIDENTIAL ADDRESS (required if filing an address change)

FORMER RESIDENTIAL STREET ADDRESS (PO Box must include Rural Route or Street Address)

F. FORMER NAME (required if filing a name change)

FORMER NAME (Must attach legal document showing the name change; i.e. copy of marriage certificate, divorce decree, driver's license, court order, etc.)
--



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2014

In Reference To:

September 2014 Technical Assistance - Private Projects

Invoice No. 21502-1

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.02 1 GRIEVE GLEN MAJOR PLAN REVIEW/CUP - OWENS</u>		
MB 9/11/14 Correspondence with Bob Moser and City Engineer re: plan changes to remove area of drive north of detached garage and to add surface parking area and retaining walls	0.10 67.50/hr	6.75
MB 9/16/14 Review email and file revised plans	0.10 67.50/hr	6.75
Subtotal of this Project:	[0.20	13.50]
TOTAL AMOUNT DUE THIS INVOICE:	0.20	\$13.50



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2014

In Reference To:

September 2014 Technical Assistance - Private Projects

Invoice No. 21502-2

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.06 SCHAFFER MINOR REVIEW/VARIANCE - 345 Salem Church Rd</u>		
MB 9/2/14 Review report, report addendum and revised plans in preparation for City Council meeting	0.20 67.50/hr	13.50
MB 9/4/14 Create resolution reflecting City Council approval conditions	0.70 67.50/hr	47.25
MB 9/11/14 Email Keith Heaver approval conditions, resolution	0.10 67.50/hr	6.75
Expenses (mileage, communications, supplies, etc.)		3.00
Subtotal of this Project:	[1.00	70.50]
TOTAL AMOUNT DUE THIS INVOICE:	1.00	\$70.50



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INVOICE

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CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2014

In Reference To:

September 2014 Technical Assistance - Private Projects

Invoice No. 21502-3

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.07 BOYLE MAJOR REVIEW/CUP - 2566 Delaware Avenue</u>		
MB 9/2/14 Review report, report addendum and revised plans in preparation for City Council meeting	0.50 67.50/hr	33.75
MB 9/3-9/4/14 Correspondence with Brian Arnold re: building permit issuance and final approval conditions/correspondence with City Engineer re: retaining wall revisions, pre-construction preparation and site visit	0.40 67.50/hr	27.00
MB 9/11-9/12/14 Correspondence with applicants and City Engineer re: pre-construction site inspection	0.30 60.50/hr	18.15
MB 9/22/14 Respond to email from Brian Arnold re: adding sink back into kitchenette in bonus room above garage/email Tim Kuntz re: sink request and potential agreement with City for use of space	0.20 67.50/hr	13.50
Expenses (mileage, communications, supplies, etc.)		2.40
Subtotal of this Project:	[1.40	94.80]
TOTAL AMOUNT DUE THIS INVOICE:	1.40	\$94.80



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INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2014

In Reference To:
September 2014 Technical Assistance - Private Projects

Invoice No. 21502-4

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.09 OWENS MAJOR PLAN REVIEW/CUP - 1 Grieve Glen Lane</u>		
MB 9/2/14 Review report and prepare for City Council meeting	0.50 67.50/hr	33.75
MB 9/4/14 Finalize resolution reflecting City Council approval conditions	0.20 67.50/hr	13.50
MB 9/11/14 Email resolution with approval conditions to Bob Moser	0.10 67.50/hr	6.75
Subtotal of this Project:	[0.80	54.00]
TOTAL AMOUNT DUE THIS INVOICE:	0.80	\$54.00



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Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2014

In Reference To:

September 2014 Technical Assistance - Private Projects

Invoice No. 21502-5

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.10 CASAGRANDE MAJOR PLAN REVIEW/CUP - 45 Salem Church Rd</u>			
MB	9/3/14 Create public hearing and property owner notices/discuss mailing with staff	1.00 67.50/hr	67.50
MB	9/4-9/5/14 Review site and building plans and draft planning report/correspondence with City Engineer re: review of project/discuss requirements and review schedule	3.50 67.50/hr	236.25
MB	9/8-9/10/14 Work on report and approval conditions/create Planning Commission findings/review report/organize exhibits for Planning Commission packet/respond to email from applicants re: surveys at 3 and 5 Salem Lane/review property files for two properties to locate existing surveys/email - no surveys found	2.80 67.50/hr	189.00
MB	9/9-9/10/14 Review City Engineer comments on project/correspondence with Michael Laumann re: conditions, meeting review schedule, Planning Commission site visit, etc./organize City Engineer report for Planning Commission packet	1.20 67.50/hr	81.00
MB	9/17/14 Prepare exhibits for Planning Commission presentation/review report in preparation for meeting	1.20 67.50/hr	81.00
MB	9/23-9/24/14 Correspondence with Tom at Probe Engineering re: survey revisions/email to City Engineer and Mike Lauman re: drainage requirements for project site/finalize Planning Commission findings/organize materials for City Council packet/create City Council resolution	1.20 67.50/hr	81.00



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CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
Secretarial	1.30 45.00/hr	58.50
Expenses (mileage, communications, supplies, etc.)		110.13
Subtotal of this Project:	[12.20	904.38]
TOTAL AMOUNT DUE THIS INVOICE:	12.20	\$904.38



NORTHWEST ASSOCIATED CONSULTANTS, INC.

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INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2014

In Reference To:

September 2014 Technical Assistance - Private Projects

Invoice No. 21502-6

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.11 HALL MAJOR PLAN REVIEW AND CUP - 329 Salem Church Rd</u>		
MB 9/2-9/3/14 Correspondence with Paul McGinley re: Planning Commission meeting and review of project/discuss site visit/create public hearing and property owner notices/discuss mailing with staff	1.10 67.50/hr	74.25
MB 9/5/14 Correspondence with City Engineer re: review of project	0.20 67.50/hr	13.50
MB 9/8-9/9/14 Review site and building plans/create report and approval conditions/create Planning Commission findings/revise report/organize exhibits for Planning Commission packet/organize engineer report for Planning Commission packet	4.80 67.50/hr	324.00
MB 9/17/14 Prepare exhibits for Planning Commission presentation/review report in preparation for meeting	1.20 67.50/hr	81.00
MB 9/18/14 Email to Paul McGinley re: City Council meeting	0.10 67.50/hr	6.75
MB 9/23-9/24/14 Email Paul McGinley draft resolution/discuss approval conditions and recommendation from City Forester re: tree protection/discuss tree protection recommendations with City Forest/finalize Planning Commission findings/create City Council resolution/prepare materials for City Council packet	1.20 67.50/hr	81.00
Secretarial	1.30 45.00/hr	58.50



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CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
Expenses (mileage, communications, supplies, etc.)		88.10
Subtotal of this Project:	[9.90	727.10]
TOTAL AMOUNT DUE THIS INVOICE:	9.90	\$727.10



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Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2014

In Reference To:
September 2014 Technical Assistance - City Projects

Invoice No. 21503

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>			
AB	9/11/14 Discuss lot line adjustment of a legal substandard lot/direct staff on procedures	0.50 127.00/hr	63.50
MB	9/2-9/5/14 Miscellaneous administration, emails, project organization, planning packet discussions, etc.	1.00 60.50/hr	60.50
MB	9/2-9/3/14 Correspondence with Dick Bancroft re: visiting his Windy Hill site to discuss subdivision/correspondence with Jason Aune re: closing out 393 Salem Church project and final inspection, escrow agreement/forward final site inspection report and escrow agreement letter	0.70 60.50/hr	42.35
MB	9/2/14 Correspondence with Jim McGovern re: 315 Salem Church chicken keeping permit/discuss details of Lee's chicken keeping proposal and discuss options	0.60 60.50/hr	36.30
MB	9/2-9/5/14 Address inquiry from Thomas Mullery re: 116 Salem Church Road/follow up	0.50 60.50/hr	30.25
MB	9/2/14 Prepare for City Council meeting/discuss meeting materials with staff, review staff reports, gather materials for meeting, review digital files for projection and review project reports/correspondence with builder re: fence construction	1.10 60.50/hr	66.55
MB	9/2/14 Attend staff and City Council meeting	6.00 60.50/hr	363.00
MB	9/3/14 Email City Treasurer re: escrow deposit refund for 393 Salem Church/discuss with staff/respond to Robert Brackey, representing owner of 273 Salem Church, re: chicken keeping	0.70 60.50/hr	42.35

**CITY OF SUNFISH LAKE**

Page 2

		<u>Hrs/Rate</u>	<u>Amount</u>
	proposal at 315 Salem Church/correspondence with Bobby Schmidt re: 116 Salem Church and review file for net lot area		
MB	9/4/15 Email City Clerk resolutions for projects approved at the 9/2/14 City Council meeting/correspondence with City Forester and City Attorney re: chicken keeping at 315 Salem Church, addressing neighbors written objections, processing of application through City Council question, etc.	0.80 60.50/hr	48.40
MB	9/5/14 Meet with Dick Bancroft on Windy Hill property to discuss non-conforming lots, subdivision requirements, etc./print maps of site and City to discuss	2.00 60.50/hr	121.00
MB	9/8-9/12/14 Miscellaneous administration, emails, project organization, discussions re: planning packet, etc.	0.70 60.50/hr	42.35
MB	9/8-9/9/14 Correspondence with City Clerk re: final resolutions for approved projects and re-email resolutions/email City Attorney re: current items/create Planning Commission agenda and transmittal/review August Planning Commission minutes	0.80 60.50/hr	48.40
MB	9/9-9/11/14 Email City Engineer re: Sept. 17 projects and discuss with staff/phone call to City Attorney to discuss 315 Salem Church Road, Bancroft property, and 1 Sunfish Lane/review emails	0.60 60.50/hr	36.30
MB	9/10/14 Complete Planning Commission packet preparation	0.80 60.50/hr	48.40
MB	9/9-9/10/14 Correspondence with Paul McGinley and Dick Bancroft re: Bancroft subdivision, land transfer for Lot 2, Block 1 Windy Hill/discuss issue with Bancroft and staff of minor or major subdivision and impact on CUP application re: non-conforming lot area/review ordinance re: non-conforming uses and subdivision requirements/create graphic of subject parcel and proposed subdivision/forward to City Attorney with non-conforming use ordinance and summary of land transfer proposal	2.10 60.50/hr	127.05
MB	9/10-9/11/14 Email to City Forester re: 315 Salem Church Road/email to Leah Rose re: city items and availability of City Attorney to discuss issues	0.20 60.50/hr	12.10



CITY OF SUNFISH LAKE

Page 3

	<u>Hrs/Rate</u>	<u>Amount</u>
MB 9/12/14 Follow up on 1 Sunfish Lane non-conforming use reconstruction issue/finish letter re: reconstruction of non-conforming use from City Attorney and forward copies to City Attorney, Peter Shrake of Wells Fargo and hard copies to the Svendsens	0.80 60.50/hr	48.40
MB 9/12/14 Respond to email from Paul McGinley and record notes on the Bancroft subdivision inquiry, site visit to Windy Hill and minor subdivision and non-conforming lot CUP in file/discuss issue with City Attorney	0.70 60.50/hr	42.35
MB 9/12/14 Address chicken keeping issue at 315 Salem Church Road/speak with City Forester and City Attorney/call to Liz Lee to discuss concerns from neighbors and forwarding application to City Council for review/compose summary of neighbor concerns and email to Lees	1.30 60.50/hr	78.65
MB 9/15/14 Respond to email from Liz Lee re: enclosing dog kennel as additional accessory structure/describe requirements for a setback variance and CUP for an additional accessory structure/discuss bringing application before City Council and merit of different coop options based on City requirements	0.80 60.50/hr	48.40
MB 9/16-9/18/14 Miscellaneous administration, emails, project organization, discussions	2.70 60.50/hr	163.35
MB 9/16/14 At request of City Council research chicken ordinance and setbacks in similar communities/review memo on chicken ordinance standards from 2010/summarize findings for inclusion in next planning update	2.10 60.50/hr	127.05
MB 9/16/14 Forward 45 Salem Church reports to neighbor Myles Shaver upon request/correspondence with realtor Steve Norton re: pool at 2165 Charlton and communicate ordinance requirements for pools	0.50 60.50/hr	30.25
MB 9/17/14 Discussions with Cathy Iago re: several issues/email resident contact list to Linda Schaefer upon request/correspondence with Tim Kuntz re: Bancroft property	0.50 60.50/hr	30.25
MB 9/17/14 Prepare materials for Planning Commission meeting/attend site visits and Planning Commission meeting	3.50 60.50/hr	211.75

CITY OF SUNFISH LAKE

Page 4

	<u>Hrs/Rate</u>	<u>Amount</u>
MB 9/17-9/18/14 Email Paul McGinley re: Bancroft property/discuss issue of non-conforming lot construction with staff and Paul McGinley/review email from Paul McGinley/review State Statutes/compose summary of issues with Bancroft lot subdivision, CUP and potential variance for email to City Attorney	1.50 60.50/hr	90.75
MB 9/18/14 Review email from Myles Shaver re: drainage and culvert at 45 Salem Church/forward email to City Engineer and respond to Myles Shaver/prepare pre-construction site visit materials for 2566 Delaware and email Tom Voll	0.70 60.50/hr	42.35
MB 9/18/14 Create 2566 Delaware site inspection report and email to City Engineer, Brian Arnold and Eric Wiseman/review site inspection template	1.10 60.50/hr	66.55
MB 9/22-9/26/14 Miscellaneous administration, emails, project organization, discuss planning packets, etc.	0.40 60.50/hr	24.20
MB 9/22/14 Review email from Cathy Iago re: open meeting law/email Police Chief re: pipeline safety info and forward into to Chief	0.20 60.50/hr	12.10
MB 9/22-9/25/14 Work on planning update and planning transmittal/organize City Council packet materials/discuss packet mailing and exhibits with staff	1.80 60.50/hr	108.90
MB 9/22-9/24/14 Review and edit Planning Commission minutes/email to Cathy Iago	0.60 60.50/hr	36.30
MB 9/23-9/26/14 Work on chicken setback memo for City Council packet/discuss setback options with City Forester/email Forester research summary and memo for review/revise and finalize memo	4.00 60.50/hr	242.00
MB 9/23-9/25/14 Create 315 Salem Church administrative permit memo for chicken keeping/discuss site visit and issue of approval with City Forester/review Forester report and findings/email neighbors re: permit review for upcoming City Council meeting/correspondence with the Lees re: city review at City Council meeting and staff findings/discuss packet materials for project with staff/compile exhibits for project/email City Attorney re: neighbor notification	3.50 60.50/hr	211.75



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CITY OF SUNFISH LAKE

Page 5

	<u>Hrs/Rate</u>	<u>Amount</u>
MB 9/24/14 Correspondence with Paul McGinley and City Attorney re: Bancroft land transfer, subdivision for Lot 2, Block 1 Windy Hill/discuss issues of subdivision, preliminary plat requirements with Paul McGinley and planning staff/review requirements for wetland delineation and soil info	0.40 60.50/hr	24.20
MB 9/25/14 Correspondence with Paul McGinley, City Attorney and Dick Bancroft re: complicated CUP requirements and State Statutes for non-conforming shoreland lots	1.20 60.50/hr	72.60
MB 9/25/14 Revise parking and storage memo for mailing to concerned resident (via City Clerk)/discuss upcoming demolition of house at St. Anne's Church with Denny Thompson	0.40 60.50/hr	24.20
Secretarial	4.50 37.50/hr	168.75
Expenses (mileage, communications, supplies, etc.)		206.17
Subtotal of this Project:	[52.30	3,300.07]
TOTAL AMOUNT DUE THIS INVOICE:	52.30	\$3,300.07



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INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2014

In Reference To:
September 2014 Technical Assistance - Inspections

Invoice No. 21504

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>14.04 2566 DELAWARE PRE-CONSTRUCTION SITE INSPECTION</u>		
MB 9/18/14 Attend pre-construction site inspection	1.70	75.00
Subtotal of this Project:	[1.70	75.00]
TOTAL AMOUNT DUE THIS INVOICE:	1.70	\$75.00

SIGNAL HILLS POST OFFICE
3 SIGNAL HILLS CTR
SAINT PAUL
MN

09/02/2014 551182314 8002758777 11:40 AM

Product Description	Sale Qty	Final Price
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(Forever) Star-Spangled Banner PSA Coil/100 (Unit Price:\$49.00)	2	\$98.00
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*Stamps for Stk
Quarterly*

Total	<i>Money Back</i>	\$98.00
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Cash		\$98.00
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Receipt# 840-55530273-1-222334-2
Clerk: 10

Pine Bend Paving Inc
P.O.Box 72
Vermillion, MN 55085

OK signature _____
Project # _____ Phase # _____
Accounting Use:
Account Code _____ AP

Invoice

Date	Invoice #
10/16/2014	14-7007

Bill To:
City of Sunfish Lake c/o WSB & Associates 701 Xenia Ave So #300 Mpls, MN 55416

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		10/16/2014			
Quantity	Item Code	Description			Price Each	Amount
3	TM-Equip	10-15 Carleton Rd- Add 3/4 min and grade washed out areas			135.00	405.00
1	TM-Equip	Track Skidsteer			100.00	100.00
1	TM-Equip	Utility Truck			100.00	100.00
6.8	TM-Equip	Dump Truck			100.00	100.00
	3/4 min	3/4 minus limestone			7.50	51.00

Pine Bend Paving Inc
P.O.Box 72
Vermillion, MN 55085

Statement

Date
10/10/2014

To:
City of Sunfish Lake c/o WSB & Associates 701 Xenia Ave So #300 Mpls, MN 55416

OK signature _____

Project # _____ Phase # _____

Accounting Use:
Account Code _____ AP

					Amount Due	Amount Enc.
					\$465.00	
Date	Transaction				Amount	Balance
07/07/2014	INV #14-7005. Due 08/06/2014. Orig. Amount \$465.00. --- --- 7-3 Graded Charleton Rd --- TM-Equip, 1 @ \$135.00 = 135.00 --- TM-Equip, 2.5 @ \$132.00 = 330.00 --- Tax: Job Income Exempt @ 0.00 = 0.00				465.00	465.00
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due	
0.00	0.00	0.00	465.00	0.00	\$465.00	



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

October 16, 2014

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: September, 2014 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of September for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in blue ink, appearing to read "Donald W. Sterna", is written over the company name.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc



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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 16, 2014
Project No: 01011-990
Invoice No: 189

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

Miscellaneous City Engineer Services

Professional Services from September 01, 2014 to September 30, 2014

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Montague, Sharon	.50	81.00	40.50
Set up snow plow quotations in project for review.			
Voll, Tom	1.00	138.00	138.00
Snow plow quote requests			
Voll, Tom	1.00	138.00	138.00
Snow plow quotes			
Council Meetings			
Sterna, Donald	1.50	147.00	220.50
Project Management			
Administrative			
Buckley, Susan	.50	81.00	40.50
Vmail from CI at City re emailing her CIP document. Follow up w/DWS and TJV re CIP doc.			
Totals	4.50		577.50
Total Labor			577.50

Field Services Billing

City Council Meeting			
	3.0 Meetings @ 50.00	150.00	
Total Field Services		150.00	150.00
	Total this Invoice		\$727.50

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Donald Sterna



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 16, 2014
Project No: 02182-030
Invoice No: 17

2014 Street Improvements

Professional Services from September 01, 2014 to September 30, 2014

Phase 3 Construction

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Montague, Sharon	.25	81.00	20.25
Sterna, Donald	5.00	147.00	735.00
Voll, Tom	6.00	138.00	828.00
Totals	11.25		1,583.25
Total Labor			1,583.25

Field Services Billing

Construction Observation

12.0 Hours @ 95.00	1,140.00
Total Field Services	1,140.00

Total this Phase \$2,723.25

Total this Invoice \$2,723.25

Billings to Date

	Current	Prior	Total
Labor	1,583.25	33,401.00	34,984.25
Field Services	1,140.00	4,375.00	5,515.00
Totals	2,723.25	37,776.00	40,499.25

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 16, 2014
Project No: 02182-050
Invoice No: 4

1 Grieve Glen Lane

Professional Services from September 01, 2014 to September 30, 2014

Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Voll, Tom	1.00	138.00	138.00	
Totals	1.00		138.00	
Total Labor				138.00
		Total this Invoice		\$138.00

Billings to Date

	Current	Prior	Total
Labor	138.00	1,810.00	1,948.00
Totals	138.00	1,810.00	1,948.00

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Donald Sterna



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Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 16, 2014
Project No: 02182-090
Invoice No: 3

45 Salem Church Rd

Professional Services from September 01, 2014 to September 30, 2014

Professional Personnel

	Hours	Rate	Amount
Plan Review			
Johnson, Brian	2.00	83.00	166.00
Newhall, Jacob	2.50	113.00	282.50
Voll, Tom	3.50	138.00	483.00
Totals	8.00		931.50
Total Labor			931.50
Total this Invoice			\$931.50

Billings to Date

	Current	Prior	Total
Labor	931.50	684.00	1,615.50
Totals	931.50	684.00	1,615.50

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Tom Voll



MAILING ADDRESS	ACCOUNT NUMBER	DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8	10/30/2014
	STATEMENT NUMBER	STATEMENT DATE
	429821823	10/03/2014
		AMOUNT DUE
		\$84.17

37.49

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	\$37.49
Current Charges	\$37.49

ACCOUNT BALANCE

Previous Balance	\$46.68
No Payments Received	\$0.00
Balance Forward	\$46.68
Current Charges	\$37.49
Amount Due	\$84.17

INFORMATION ABOUT YOUR BILL

Different fuel sources are used to generate electricity, and they produce different air emissions. For updated environmental information for the year ended 2013, go to: www.xcelenergy.com/MNRates, then go to Additional Resources, Bill Inserts and Brochures/Inside Your Electric Bill-Environmental Disclosure & Costs. If you don't have internet access, please contact us at 1-800-481-4700 and we can provide you with this information.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	10/30/2014	\$84.17	37.49

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
Make your check payable to XCEL ENERGY

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

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