City of Sunfish Lake, MN
Cash Disbursements Journal
For the Period From Jun 1, 2014 to Jun 30, 2014

3B

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/3/14	6923	20020001	Invoice: 1ST QTR 2014	198.50	
		10010000	DEPARTMENT OF LABOR & INDUSTRY		198.50
6/3/14	6924	20020001	Invoice: 698	544.62	
		10010000	CATHY IAGO		544.62
6/3/14	6925	20020001	Invoice: 712	391.08	
		10010000	IAGO CONSULTING LLC		391.08
6/3/14	6926	20020001	Invoice: 1078	625.31	
		10010000	INTERNAL REVENUE SERVICE		625.31
6/3/14	6927	20020001	Invoice: MAY2014	1,130.01	
		10010000	ANN P. LANOUE		1,130.01
6/3/14	6928	20020001	Invoice: APR2014	2,561.00	
		10010000	LEVANDER, GILLEN & MILLER		2,561.00
6/3/14	6929	20020001	Invoice: 05112014	96.50	
		10010000	LILLIE SUBURBAN NEWSPAPERS		96.50
6/3/14	6930	20020001	Invoice: 05152014	1,607.88	
		10010000	LIVING SCULPTURE TREE & SHRUB CARE, INC		1,607.88
6/3/14	6931	20020001	Invoice: 631	190.00	
		10010000	MN DEPARTMENT OF REVENUE		190.00
6/3/14	6932	20020001	Invoice: 2ND QTR 201BUILDING4	2,573.88	
		10010000	DAVID NEAMEYER		2,573.88
6/3/14	6933	20020001	Invoice: 21299	2,997.29	
		20020001	Invoice: 21298-1	915.88	
		20020001	Invoice: 21298-2	1,015.33	
		10010000	NORTHWEST ASSCOC CONSULTANTS		4,928.50
6/3/14	6934	20020001	Invoice: 14-7002	690.45	
		10010000	PINE BEND PAVING		690.45
6/3/14	6935	20020001	Invoice: 686	7,986.88	
		10010000	CITY OF WEST ST. PAUL		7,986.88
6/3/14	6936	20020001	Invoice: 722	169.00	
		10010000	ST. ANNE'S EPISCOPAL CHURCH		169.00
6/3/14	6937	20020001	Invoice: 184	297.00	
		20020001	Invoice: 02092-570 14	514.50	
		20020001	Invoice: 02182-030 12	535.00	
		20020001	Invoice: 02182-040 1	128.00	
		10010000	WSB & ASSOCIATES		1,474.50
6/3/14	6938	20020001	Invoice: 411258471	37.73	
		10010000	XCEL ENERGY		37.73
	Total			25,205.84	25,205.84

Minnesota Department of Labor and Industry
Construction Codes and Licensing Division
443 Lafayette Road North
St. Paul, MN 55155-4341
Phone: (651) 284-5068 Fax: (651) 284-5749
www.doli.state.mn.us TTY: (651) 297-4198

Quarterly Building Permit Surcharge Report

Population of jurisdiction is 20,000 or less

Quarter ending: March	Year: 2014

Confirmation number: 19622037160

Reporting Unit/Municipality	County	Telephone	
City of Sun Fish Lake	Dakota	651.768.7542	
Address	City	State	ZIP code
7378 Jordon Ave S	Cottage Grove	MN	55016-3645
Building Official	Certification number	Telephone	
Neameyer, David E.	1812	651.450.2577	

Permits based on fixed-fees, part 1

Report permits in this section if the fee for each permit is less than $10,010.00

Permit type	No. of Permits	Times $5.00 each	Surcharge report
Building	0	Times $5.00 each	$0.00
Electrical	0	Times $5.00 each	$0.00
Mechanical	11	Times $5.00each	$55.00
Plumbing	5	Times $5.00 each	$25.00
Other	0	Times $5.00 each	$0.00
		Total part 1	**$80.00**

Permits based on fixed-fees, part 2

Report permits in this section if the fee for each permit is more than $10,010.00

Permit type	No. of Permits	Total fees	Times 0.0005	Surcharge report
Building	0	$0.00	Times 0.0005	$0.00
Electrical	0	$0.00	Times 0.0005	$0.00
Mechanical	0	$0.00	Times 0.0005	$0.00
Plumbing	0	$0.00	Times 0.0005	$0.00
Other	0	$0.00	Times 0.0005	$0.00
			Total part 2	**$0.00**
			Total part 1 and 2	**$80.00**

Building permits based on valuation

Construction value range	No. of Permits	Total valuation	Surcharge amount
1,000,000 or less	3	$287,000.00	$143.50
1,000,001 to 2,000,000	0	$0.00	$0.00
2,000,001 to 3,000,000	0	$0.00	$0.00
3,000,001 to 4,000,000	0	$0.00	$0.00
4,000,001 to 5,000,000	0	$0.00	$0.00
5,000,001 or more	0	$0.00	$0.00
		Building permit surcharge:	**$143.50**

Surcharge report summary

Total surcharges:	**$223.50**
Retention:	**-$25.00**

Adjustments/amendment:	**$0.00**
Total payment to the State:	**$198.50**

Adjustment/amendment explanation

No explanation

Name of person completing the form

Ann P. Lanoue

Title

Treasurer

Date

2014-04-15

Phone

651.338.3756

E-mail address

alanoue@comcast.net

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

5/28/2014 14:31

INVOICE

Services rendered for the month of MAY 2014

City Administrator			
City Administrator monthly services per Independent Contractor Agreement Addendum dated 2/5/2014			**$ 391.08**
City Clerk			
City Clerk monthly services per Employment Agreement Addendum dated 2/5/2014			$ 930.83
City FICA 7.65%			71.21
Total Cost City Clerk-month			**1,002.04**
Calculation of net Check-City Clerk			
Monthly services per employment agreement			930.83
Less Federal Income tax withheld	$	(175.00)	
Less FICA withheld- 7.65%		(71.21)	
Less State tax withheld		(140.00)	
Total Withholdings			(386.21)
	Net check		$ 544.62

Ann P. Lanoue, CPA (Inactive)
City Treasurer
8010 Corey Path
Inver Grove Heights. MN 55076
651-338-3756
alanoue@comcast.net

5/28/2014 15:30

INVOICE

City of Sunfish Lake

Accounting services for the period ended MAY 22, 2014
Bank deposits 04/28/14
05/07/14

			Hours			
Trips to Bank-including deposit preparation		2	0.5			
Monthly activities	Quarterly surcharge report		-			
	Preparation for bond sale		2.0			
	Accounts Payable-review, input and matching		1.0			
	Payroll wage accounting including PERA, 941, State, Unemployment, etc.		2.0			
	Preparation for Council meeting-agenda/minutes, etc		2.0			
	Investments-Wells Fargo/Wells Fargo Advisors		0.5			
	Accounts Receivable-inc Planner/Inspector/Statements		1.0			
	Financial statements-preparation by fund-balance sheet & prior year/budget		2.0			
	Reconciliations-accounts receivable, payables and cash		2.0			
	Employment related activities-taxes-efile PERA,IRS,STATE		1.0			
	Correspondence-monthly transmittal-includes scanning & mailing		1.0			
	Attend monthly City Council meeting		2.0			
	Telephone calls with Council/Consultants		0.5			
	Cash flow/cash reconciliation/projection/fund accounting		2.0		Rate-$69.66	
				19.50		1,358.37
						-
						1,358.37
	Postage expense					11.06
	Supplies-printing-$ .10 per copy					14.50
		Subtotal				1,383.93
	Less Federal Income tax withheld		100.00			
	Less FICA		103.92			
	Less PERA withheld 0% (Exempt)		-			
	Less State tax withheld		50.00			
	Total Withholdings					(253.92)
		Net check				1,130.01
Reconciliation to Treasurer Expense						
	Services					1,358.37
	City FICA 7.65%					103.92
	City Pera-0%					-
	Total Treasurer					1,462.29

Inver Grove Postal Store
INVER GROVE HEIGHTS, Minnesota
550762021
2663650540 -0097

05/02/2014 (800)275-8777 03:42:38 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
COTTAGE GROVE MN 55016-3645 Zone-1			$1.19
First-Class Mail Large Env			
1.90 oz.			
Expected Delivery: Sat 05/03/14			
Issue PVI:			$1.19
SAINT PAUL MN 55118-4702 Zone-1			$1.61
First-Class Mail Large Env			
3.10 oz.			
Expected Delivery: Sat 05/03/14			
Issue PVI:			$1.61
SAINT PAUL MN 55118-4710 Zone-1			$1.61
First-Class Mail Large Env			
3.10 oz.			
Expected Delivery: Sat 05/03/14			
Issue PVI:			$1.61
SAINT PAUL MN 55118-4741 Zone-1			$1.61
First-Class Mail Large Env			
3.10 oz.			
Expected Delivery: Sat 05/03/14			
Issue PVI:			$1.61
SAINT PAUL MN 55118 Zone-1			$1.61
First-Class Mail Large Env			
3.10 oz.			
Expected Delivery: Sat 05/03/14			
Issue PVI:			$1.61
Total:			$7.63

Paid by:
MasterCard $7.63
Account #: XXXXXXXXXXXX6536
Approval #: 565260
Transaction #: 449
23 903348951

Bills 7e 49
3.43
TOTAL 11.06

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

****

****

Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.

****

****

Bill#: 1000305112129
Clerk: 06

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

****

****

HELP US SERVE YOU BETTER

Go to: https://postalexperience.com/Pos

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

City of Sunfish Lake
Wages and related withholdings

City of Sunfish Lake
Detail of compensation and related withholdings

Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	(Inc retro) Feb Mar	Cum'l 1st qtr	Mar April	April May	May June	Cum'l 2nd qtr
Independent-"Iago Consulting, LLC											
Contractor-Adminstrator	4,467	372.24		379.69	379.69	402.47	1,161.85	391.08	391.08	391.08	1,173.24
	4,556	379.69					-				-
	4,693	391.08									
Wages-City Clerk	10,632	886.00		903.72	903.72	1,157.94	2,965.38	930.83	930.83	930.83	2,792.49
Withholding	10,845	903.72					-				-
FICA=7.65%	11,170	930.83		69.13	69.13	88.58	226.84	71.21	71.21	71.21	213.63
Federal Income Tax				175.00	175.00	175.00	525.00	175.00	175.00	175.00	525.00
State Income Tax				45.00	45.00	45.00	135.00	140.00	140.00	140.00	420.00
Pera-Iago-exempt							-				-
Total Withholdings				289.13	289.13	308.58	886.84	386.21	386.21	386.21	1,158.63
Net Check				614.59	614.59	849.36	2,078.54	544.62	544.62	544.62	1,633.86
	Per hour										
Wages-Treasurer- Lanoue		67.63		1,369.51	1,369.51	1,447.32	4,186.34	1,306.13	1,567.35	1,358.78	4,232.26
Withholding		69.66					-				
FICA=7.65%				104.77	104.77	110.72	320.26	99.92	119.90	103.95	323.77
Federal Income Tax				100.00	100.00	100.00	300.00	100.00	100.00	100.00	300.00
State Income Tax				50.00	50.00	50.00	150.00	50.00	50.00	50.00	150.00
Pera-Lanoue - Exempt				-	-	-	-	-	-	-	-
Total Withholdings				254.77	254.77	260.72	770.26	249.92	269.90	253.95	773.77
Net wages				1,114.74	1,114.74	1,186.60	3,416.08	1,056.21	1,297.45	1,104.83	3,458.49
Postage				8.90	8.18	7.44	24.52	12.04	12.56	11.06	35.66
Supplies				10.60	10.60	10.60	31.80	10.60	17.60	14.50	42.70
Net check				1,134.24	1,133.52	1,204.64	3,472.40	1,078.85	1,327.61	1,130.39	3,536.85
Taxable Wages-minus PERA											
Consolidated											
Wages				2,273.23	2,273.23	2,605.26	7,151.72	2,236.96	2,498.18	2,289.61	7,024.75
Withholding				275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00
FICA				173.90	173.90	199.30	547.10	171.13	191.11	175.16	537.39
Federal Income Tax				275.00	275.00	275.00	825.00	275.00	275.00	275.00	825.00
State Income Tax				95.00	95.00	95.00	285.00	190.00	190.00	190.00	570.00
Pera				-	-	-	-	-	-	-	-
Total Withholdings				543.90	543.90	569.30	1,657.10	636.13	656.11	640.16	1,932.39
Net Check				1,729.33	1,729.33	2,035.96	5,494.62	1,600.83	1,842.07	1,649.45	5,092.36
Unemployment-not required-only payment when a claim is filed											
PERA											
PERA-Withholding				-	-	-	-	-	-	-	-
PERA-City contribution-7.25%-Blair only				-	-	-	-	-	-	-	-
Total PERA contribution				-	-	-	-	-	-	-	-
IRS											
Iago Fica withholding				69.13	69.13	88.58	226.84	71.21	71.21	71.21	213.63
Lanoue Fica withholding				104.77	104.77	110.72	320.26	99.92	119.90	103.95	323.77
							-				
Iago withholding				175.00	175.00	175.00	525.00	175.00	175.00	175.00	525.00
Lanoue withholding				100.00	100.00	100.00	300.00	100.00	100.00	100.00	300.00
							-				
FICA-city contribution				173.90	173.90	199.30	547.11	171.13	191.11	175.16	537.39
Total IRS deposit				**622.80**	**622.80**	**673.60**	**1,919.20**	**617.25**	**657.22**	**625.31**	**1,899.79**
State											
Iago withholding				45.00	45.00	45.00	135.00	140.00	140.00	140.00	420.00
Lanoue withholding				50.00	50.00	50.00	150.00	50.00	50.00	50.00	150.00
Due State				**95.00**	**95.00**	**95.00**	**285.00**	**190.00**	**190.00**	**190.00**	**570.00**

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

April 30, 2014

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
1,895.00	1,192.00	0.00	0.00	0.00	$3,087.00
18305-00019 St. Recon. Mill & Overlay Project 2013-01/2014-01					
681.00	1,176.00	0.00	28.00	0.00	$1,885.00
2,576.00	2,368.00	0.00	28.00	0.00	$4,972.00

LeVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

April 30, 2014

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Client # 18305-00000E
Statement # 279

General Business

For Services Through 04/25/14

		RATE	HOURS	
03/26/2014	Review of Sunfish Lake agenda items and reports.	130.00	1.00	130.00
03/27/2014	Memo to Sunfish Lake Clerk on contract wit Glewwe Doors.	130.00	0.40	52.00
03/28/2014	Telephone conference with Mayor Molly Park re agenda items.	130.00	0.30	39.00
	Telephone conference with Dick Bancroft re assessment roll for Sunfish Lake street project.	130.00	0.30	39.00
04/01/2014	Preparation for Sunfish Lake Council meeting.	130.00	0.50	65.00
	Regular Sunfish Lake Council meeting.	130.00	1.00	130.00
	Legal research on setback requirements for wetlands in Sunfish Lake.	130.00	1.00	130.00
04/23/2014	Review of grant contract for Sunfish Lake automatic door project.	130.00	0.40	52.00
04/24/2014	Meeting with representatives from St. Anne's Church concerning automatic door project.	130.00	1.00	130.00
	Timothy J. Kuntz		5.90	767.00
03/26/2014	Review and revise Memo and Resolution re Agreement with St. Anne's Church for installation of automatic door openers; review and revise e-mail correspondence to Mayor and Councilmembers attaching agenda materials related to Agreement with St. Anne's Church; prepare hard copies of agenda materials for distribution to Mayor, Councilmembers and Consultants.	85.00	0.60	51.00
03/27/2014	Conference to discuss issues pertaining to agreement with Glewwe			

General Business

		RATE	HOURS	
	Doors, Inc. for installation of automatic door openers at St. Anne's Church; prepare e-mail correspondence to City Clerk re same; telephone conference with City Clerk re same.	85.00	0.30	25.50
03/31/2014	Prepare and assemble files for April 1st City Council meeting.	85.00	0.30	25.50
04/01/2014	Review and revise City Council meeting minutes from March 4th re comments made by Dick Bancroft; prepare e-mail correspondence to City Clerk attaching same.	85.00	0.40	34.00
04/22/2014	Perform property records research on Dakota County Real Estate Inquiry and Tract Index to locate last recorded deed for Dan Vansteenburg and Brenda Vansteenburg property; prepare e-mail correspondence to Michelle Barness attaching deed for Dan Vansteenburg and Brenda Vansteenburg property; telephone call with City Clerk to discuss issues pertaining to meeting with St. Anne's Church to discuss contract with Glewwe Doors, Inc.; prepare draft Agreement between the City of Sunfish Lake and Glewwe Doors, Inc. re installation of automatic door openers at St. Anne's Church.	85.00	1.50	127.50
04/23/2014	Review and revise Agreement between the City and Glewwe Doors, Inc. re installation of automatic door openers at St. Anne's Church; prepare and assemble copies of documents for meeting with St. Anne's Church.	85.00	0.40	34.00
04/24/2014	Review and revise Agreement between the City and Glewwe Doors, Inc. re installation of automatic door openers at St. Anne's Church; attend meeting with representatives of St. Anne's Church to discuss Agreement between the City and Glewwe Doors, Inc. re installation of automatic door openers at St. Anne's Church.	85.00	1.50	127.50
	Leah M. Rose		5.00	425.00
	FOR CURRENT SERVICES RENDERED		10.90	1,192.00
	PREVIOUS BALANCE			$1,895.00
	BALANCE DUE			$3,087.00

St. Recon. Mill & Overlay Project 2013-01/2014-01

		RATE	HOURS	
03/31/2014	Telephone conference with Citizen Dick Bancroft; review of Council minutes; review of parcels being assessed.	130.00	0.40	52.00
04/01/2014	Memo on Richard Bancroft changes to Council minutes; telephone confernece with Richard Bancroft; draft of revisions.	130.00	0.50	65.00
04/17/2014	Review of bid documentation for Sunfish Lake street project.	130.00	0.40	52.00
	Memo to Fiscal Advisor, Steve Apfelbacher, for Sunfish Lake street project.	130.00	0.40	52.00
04/21/2014	Review of financing plan for Sunfish Lake Street Project and memo to Fiscal Advisor Steve Apfelbacher.	130.00	1.00	130.00
04/22/2014	Research and in-office meeting on eligibility of bidders for Sunfish Lake street project.	130.00	1.00	130.00
04/23/2014	Telephone conference with Tom Voll from WSB; references concerning bidder on Sunfish Lake project.	130.00	0.40	52.00
04/24/2014	Investigation and review of financing; memo to Engineer and Treasurer concerning project budget for Sunfish Lake Street Project.	130.00	0.50	65.00
	Timothy J. Kuntz		4.60	598.00
03/31/2014	Review and analysis of Dakota County Real Estate Inquiry to determine acreage of all parcels owned by Bancroft; review and revise City Council meeting minutes to incorporate requested changed suggested by Dick Bancroft.	85.00	0.50	42.50
04/15/2014	Review and analysis of bid opening minutes and resolutions awarding contracts from other City projects in preparation for April 16th bid opening; review and analysis of League of Minnesota Cities memo re bidding requirements; review and analysis of Minnesota Statutes re same.	85.00	0.80	68.00
04/16/2014	Prepare draft e-mail correspondence to Mayor and Councilmembers re bid opening and award of contract; review and revise draft of minutes of bid opening; review and revise Memo to Mayor and Councilmembers re minutes of bid opening and award of contract; prepare for attendance of bid opening at WSB & Associates; attend bid opening at WSB & Associates.	85.00	2.30	195.50
04/17/2014	Review and revise Minutes of bid opening; review and revise Resolution Awarding Contract; perform internet research re Danner,			

St. Recon. Mill & Overlay Project 2013-01/2014-01

		RATE	HOURS	
	Inc. disbarment by MnDOT and MN Department of Administration; prepare e-mail correspondence to Steve Apfelbacher re preparation of materials for May 6th meeting.	85.00	1.50	127.50
04/21/2014	Prepare e-mail correspondence to Steve Apfelbacher re project costs and proposed assessments.	85.00	0.30	25.50
04/22/2014	Conference to review and discuss issues pertaining to history of Danner, Inc. debarment and current status with respect to city awarding construction contract to Danner, Inc.	85.00	1.00	85.00
04/24/2014	Review and analysis of Feasibility Report to determine most recent revised version; prepare e-mail correspondence re issues pertaining to financing project.	85.00	0.40	34.00
	Leah M. Rose		6.80	578.00
	FOR CURRENT SERVICES RENDERED		11.40	1,176.00
04/23/2014	Mileage			28.00
	TOTAL ADVANCES			28.00
	PREVIOUS BALANCE			$681.00
	BALANCE DUE			$1,885.00
	TOTAL BALANCE DUE			$4,972.00

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

April 30, 2014

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
309.00	119.50	0.00	0.00	0.00	$428.50
93000-20000 Criminal - Traffic					
66.00	23.00	0.00	0.00	0.00	$89.00
93000-50000 Criminal - Miscellaneous					
23.00	23.00	0.00	0.00	0.00	$46.00
398.00	165.50	0.00	0.00	0.00	$563.50

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

April 30, 2014
Client # 93000-10000E
Statement # 217

Criminal - DUI

For Services Through 04/25/14

		RATE	HOURS	
04/10/2014	Receive and review Delaney case from Mendota Heights police department; telephone call to police department.	85.00	0.20	17.00
04/15/2014	Conduct MNCIS research to determine case status re Quirozsanchez arraignment result.	85.00	0.10	8.50
04/22/2014	Conduct MNCIS research to determine case status re Sawyer.	85.00	0.10	8.50
	Tam Casey		0.40	34.00
04/15/2014	Review pretrial.	115.00	0.10	11.50
04/17/2014	Appearance in district court West St. Paul re pretrials.	115.00	0.20	23.00
	Tonetta T. Dove		0.30	34.50
04/10/2014	Draft discovery re Aspen.	85.00	0.40	34.00
04/11/2014	Phone conference with defense attorney re Aspen discovery.	85.00	0.20	17.00
	Sabrina Luna		0.60	51.00
	FOR CURRENT SERVICES RENDERED		1.30	119.50
	PREVIOUS BALANCE			$309.00
	BALANCE DUE			$428.50

City of Sunfish Lake

Client # 93000-20000E
Statement # 225

Criminal - Traffic

		RATE	HOURS	
03/27/2014	Appearance in Dakota County District Court in West St. Paul regarding arraignments.	115.00	0.20	23.00
	Bridget McCauley Nason		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			$66.00
	BALANCE DUE			$89.00

Client # 93000-50000E
Statement # 205

Criminal - Miscellaneous

		RATE	HOURS	
03/28/2014	Analysis of March prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			$23.00
	BALANCE DUE			$46.00
	TOTAL BALANCE DUE			$563.50

INVOICE

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES
2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

	Date	Number
MAY 16, 2014		PAGE 1 OF 1

Lillie News

ACCT NO
021048

DUE BY JUNE 25, 2014

CITY OF SUNFISH
ATTN: ANN LANOUE
8010 COREY PATH
INVER GROVE HGTS MN 55076

Amount Paid $____________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
05/11	Z	6.50	I	5/11 NOTICE-PC 240 SALEM	F	7.0000	$46.50
05/11	Z	7.00	I	5/11 NOTICE-PC GRIEVEGLEN	F	7.0000	$50.00
							============
						SALES TAX:	$0.00

						INVOICE TOTAL DUE:	$96.50
							============

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109
(651) 748-7889 Fax (651) 777-8288

- - - Please return TOP PART of this form with your payment - - -

- - - 1.5% Monthly service charge will be charged on overdue balances - - -

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 21, 2014

Invoice for Sunfish Lake City Forester Consultant Through 5-15-2014

4/16	Met with architect at 240 Salem Church Road regarding tree issues for this possible building site. 1.5 hr	$77.25
4/30	Arbor Day preparation and answer questions about why burning permits could not be issued at this time. 6 hr	$309.00
5/1	Answer burning permit questions, check in Arbor Days trees for sale at Arbor Day and Arbor Day preparation. 4 hr	$206.00
5/2	Pick up last trees for Arbor Day sale. 2 hr	$103.00
5/2	Arbor Day Green Fair event. 6 hr	$309.00
5/6	Plant left over spruce trees from Arbor Day on east side of Salem Church Road near Windy Hill. 2 hr	$103.00
	10 white marking stakes @ $5 each	$50.00
5/6	Council meeting preparation, Consultant meeting and Council meeting – 1.75 hr	$90.13
5/9	Take down street weight limit signs and survey trees along city streets. 2 hr	$103.00
5/14	Research regarding a possible timber harvest in Inver Grove Heights south of Hornbeam Lake. 5 hr	$257.50
Total Due		$1607.88

Regards,

Jim Nayes

David Neameyer-Building Official

Bill for Services for Sunfish Lake

March 1, 2014 – May 31, 2014

Date	Permit #	Permit Fee	Plan Review Fee	State Surch.	Total
March					
3/1/14	B-14-03	$704.24	$457.76	$26.50	$1,188.50
3/1/14	M-14-09	$95	n/a	$5	$100
3/1/14	M-14-10	$95	n/a	$5	$100
3/6/14	P-14-04	$80	n/a	$5	$85
3/20/14	P-14-05	$80	n/a	$5	$85
3/26/14	M-14-11	$95	n/a	$5	$100
April					
4/1/14	P-14-06	$80	n/a	$5	$85
4/14/14	M-14-12	$95	n/a	$5	$100
4/16/14	B-14-04	$118	$76.70	$2.50	$197.20
4/18/14	P-14-07	$80	n/a	$5	$85
4/21/14	B-14-05	$265.50	$172.58	$7.50	$445.58
May					
5/22/14	B-14-06	$191.75	$124.64	$5	$321.39
5/24/14	M-14-13	$95	n/a	$5	$100
5/27/14	B-14-07	$103.25	n/a	$2	$105.25
Subtotal		**$2,177.74**	**$831.68**	**$88.50**	**$3,097.92**
		X .8	**x 1.00**	**---**	**--------**
Total		**$1,742.20 +**	**$831.68**	**---**	**--------**

Total due to Building Official = $2,573.88

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 07, 2014

In Reference To:

April 2014 Technical Assistance - City Projects

Invoice No. 21299

GENERAL

		Hrs/Rate	Amount
MB	4/1-4/2/14 Administration, emails, mailings, file organization, etc.	0.20 60.50/hr	12.10
MB	4/1/14 Review pipeline safety info and correspondence with Fire Chief Maczko/prepare for City Council meeting	1.80 60.50/hr	108.90
MB	4/1/14 Attend staff and City Council meetings	4.30 60.50/hr	260.15
MB	4/1-4/2/14 Speak with Paul Herlasche re: garage and home additions at 410 Salem Church Road/review plans and make notes on application requirements	2.00 60.50/hr	121.00
MB	4/1/14 Review Inver Grove Heights comp plan amendment and sign, return waiver	0.50 60.50/hr	30.25
MB	4/2/14 Pre-application meeting with builder Bob Moser re: home additions and garage at 1 Grieve Glen Lane	1.50 60.50/hr	90.75
MB	4/2/14 Forward builder, landscape architect and homeowner email re: project completion and escrow requirements for 393 Salem Church Road	1.00 60.50/hr	60.50
MB	4/8-4/10/14 Administration, emails, mailings, file organization, etc.	0.40 60.50/hr	24.20

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
MB	4/7/14 Phone call from Paul Herlasche re: garage and home additions at 410 Salem Church Road/review plans and make notes on requirements/correspondence re: application submission	1.30 60.50/hr	78.65
MB	4/7-4/9/14 Correspondence with Jill Riley re: 75 Windy Hill Road bee keeping/direct her to administrative permit process and review requirements/speak with City Forester to confirm	1.40 60.50/hr	84.70
MB	4/7-4/10/14 Correspondence with Adam Burrington re: 240 Salem Church Road submission and meeting	0.80 60.50/hr	48.40
MB	4/8/14 Phone call from Jason Aune re: 393 Salem Church Road requirements for excess fill on construction site/email to City Forester	0.60 60.50/hr	36.30
MB	4/8-4/11/14 Respond to surveyor for 2566 Delaware re: setback and steep slope and/or bluff requirements/speak with architect re: building height measurements and grading	1.30 60.50/hr	78.65
MB	4/15-4/17/14 Correspondence with architect and City Engineer for 240 Salem Church Road project re: plan submission, etc.	1.20 60.50/hr	72.60
MB	4/15-4/17/14 Administration, emails, mailings, file organization/review Thrive 2040 document re: land use designation/correspondence with Building Inspector re: airport noise abatement zone standards	0.90 60.50/hr	54.45
MB	4/21-4/22/14 Administration, emails, mailings, file organization	1.30 60.50/hr	78.65
MB	4/21/14 Review Met Council's Thrive 2040 document/notes for planning update	1.60 60.50/hr	96.80
MB	4/21/14 Phone call re: 310 Salem Church Road project	0.20 60.50/hr	12.10
MB	4/22-4/24/14 Speak with Richard Bancroft (property owner) and Jeff Wells (property buyer) re: development of vacant, non-conforming lot/review ordinance and property records/draft letter with ordinance materials to Richard Bancroft and email information to Jeff Wells	2.60 60.50/hr	157.30

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
MB	4/23/14 Correspondence with Mayor Park re: vehicle parking at 55 Salem Church Road/review property file for previous issues/review City Code and Ordinance for off-street parking and storage, vehicle nuisance info/compose memo and email	3.60 60.50/hr	217.80
MB	4/23/14 Correspondence with Bob Moser re: gate construction and CUP requirements for 2250 Delaware/provide ordinance materials via email	0.40 60.50/hr	24.20
MB	4/24/14 Review Comp Plan maps and GIS data to ascertain Sunfish Lake boundary re: certify application of Shoreland Overlay District performance standards in case of Bancroft lots	1.00 60.50/hr	60.50
MB	4/24/14 Correspondence with City Attorney re: proof of title requirements	0.30 60.50/hr	18.15
MB	4/28-5/2/14 Administration, emails, mailings, file organization	0.50 60.50/hr	30.25
MB	4/28-4/29/14 Review Met Council's Thrive 2040 document/create summary memo for City Council packet	4.50 60.50/hr	272.25
MB	4/28/14 Correspondence with Jeff Wells re: subdivision of 25 Windy Hill Road/review previous subdivision request and staff review	1.50 60.50/hr	90.75
MB	5/1/14 Speak with David Neameyer re: ordinance and Building Code standards for building height/email architect Jason Band re: building height requirements re: 2566 Delaware Avenue home	1.00 60.50/hr	60.50
MB	4/29-5/2/14 Compose enforcement memo to Escotos (8 Roanoke) re: off-street vehicle parking, storage and screening requirements/review site aerial to ascertain existing and required screening/create aerial graphic with setbacks to attach to letter/phone call with Mayor Park	4.40 60.50/hr	266.20
MB	4/28-5/1/14 Correspondence with Rob Bryant of 7 Roanoke re: drainage ditch issues associated with construction at 8 Roanoke Road/review site plan and reports for findings/correspondence with Angie Brown (8 Roanoke) and City Engineer Tom Voll re: requirements for pipe, culvert	3.30 60.50/hr	199.65

NAC
NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
MB	4/28-4/29/14 Complete City Council planning update/prepare packet for mailing and emailing	3.20 60.50/hr	193.60
	Expenses (mileage, communications, supplies, etc.)		56.99
Subtotal of this Project:		[48.60	2,997.29]
TOTAL AMOUNT DUE THIS INVOICE:		48.60	$2,997.29

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 07, 2014

In Reference To:

April 2014 Technical Assistance - Private Projects

Invoice No. 21298-1

		Hrs/Rate	Amount
14.02 1 GRIEVE GLEN MAJOR PLAN REVIEW/CUP - OWENS			
MB	4/21-4/22/14 Accept application/staff transmittal and mailing/email City Engineer materials/correspondence with project architect	2.40 67.50/hr	162.00
MB	4/23-4/25/14 Review site and building plans/begin drafting planning report	9.80 67.50/hr	661.50
MB	5/1/14 Review revised site and building plans/forward to City staff for review/correspondence with builder	1.20 67.50/hr	81.00
	Expenses (mileage, communications, supplies, etc.)		11.38
Subtotal of this Project:		[13.40	915.88]
TOTAL AMOUNT DUE THIS INVOICE:		13.40	$915.88

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 07, 2014

In Reference To:

April 2014 Technical Assistance - Private Projects

Invoice No. 21298-2

		Hrs/Rate	Amount
14.03 240 SALEM CHURCH ROAD MAJOR REVIEW - VANSTEENBURG			
AB	4/30/14 Review site and building plans with staff/discuss planning issues related to garages	0.40 149.50/hr	59.80
MB	4/22/14 Review site and building plans/accept application/staff transmittal and mailing/email City Engineer materials/correspondence with project architect	3.80 67.50/hr	256.50
MB	4/30-5/1/14 Review site and building plans/draft planning report	8.40 67.50/hr	567.00
MB	5/1-5/2/14 Correspondence with City Forester and City Engineer re: land alteration and vegetation disturbance/discuss requirements and priorities for site	1.60 67.50/hr	108.00
	Expenses (mileage, communications, supplies, etc.)		24.03
Subtotal of this Project:		[14.20	1,015.33]
TOTAL AMOUNT DUE THIS INVOICE:		14.20	$1,015.33

Pine Bend Paving Inc

P.O.Box 72
Vermillion, MN 55085

Invoice

Date	Invoice #
5/15/2014	14-7002

Bill To	Ship To
City of Sunfish Lake c/o WSB & Associates 701 Xenia Ave So #300 Mpls, MN 55416	

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		5/15/2014			

Quantity	Item Code	Description	Price Each	Amount
1	LS-Jobs	5-14 Placed 1 load of RAP at shoulders and rolled - Salem Church Rd	690.45	690.45

OK signature ______________

Project # __________ Phase # ______

Accounting Use:
Account Code ______________ AP

Total $690.45

7000

DAILY JOB REPORT

DATE: 5-14-14

JOB NUMBER: ~~[illegible]~~

FOREMAN: Wade Raddatz

JOB LOCATION			DIMENSIONS				LIST ITEMS OF WORK PERFORMED AND QUANTITIES FOR EACH. REFER TO WORK ORDER AND OR PROPOSAL FOR LISTING OF ITEMS AND QUANTITIES TO BE ACCOUNTED FOR				
ON	FROM	TO	LENGTH	WIDTH	AREA (SQUARE YARDS)	THICKNESS					
	Sun fish	Salem church Rd.									
							1 Load of Rap				
							RAP/P				
			TOTALS →				17.67 T				

LIQUID ASPHALT RECEIVED AND USED NET GALLONS

SOURCE	MANIFEST NUMBER	GRADE	PREVIOUSLY ON TRUCK	LOADED	UNUSED - LEFT ON TRUCK	USED ON JOB
TOTALS (NET GALLONS) →						

WORK PERFORMED ON TIME AND MATERIAL BASIS

DESCRIPTION OF WORK PERFORMED: Added Rap to Shoulders And Rolled.

ITEMIZATION			QUANTITY	RATE	AMOUNT
Truck	73	1.0		100.00	100.00
Kubota	3	1.50		135.00	202.50
Roller	130	.50		100.00	50.00
Truck	30	1.50		107.50	161.25
RAP/P			17.67 T	10.00	176.70
				TOTAL AMOUNT →	690.45

EQUIPMENT USED OR STORED ON JOB

DESCRIPTION	UNIT NUMBER

WORKING TIME AND MEN ON JOB

STARTING TIME	1:30
STOPPING TIME	4:~~[illegible]~~
NUMBER OF HOURS ON JOB	2.75
NUMBER OF MEN ON JOB	2

WEATHER CONDITIONS

ATTACH TO THIS REPORT:

- LABOR TIME CARDS
- ASPHALT MANIFESTS AND DELIVERY TICKETS
- ALL OTHER APPLICABLE PAPERS

FORWARD THIS REPORT INTACT TO COST ACCOUNTING DEPARTMENT.

NOTES AND COMMENTS

FOREMAN'S SIGNATURE: Wade Raddatz

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

May 19, 2014

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: April, 2014 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of April for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc

WSB
& Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 19, 2014
Project No: 01011-990
Invoice No: 184

Miscellaneous City Engineer Services

Professional Services from April 01, 2014 to April 30, 2014

Professional Personnel

	Hours	Rate	Amount	
General				
Sterna, Donald	1.00	147.00	147.00	
Totals	1.00		147.00	
Total Labor				**147.00**

Field Services Billing

City Council Meeting			
	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**
	Total this Invoice		**$297.00**

Comments: ______________________________

Approved by: ______________________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.

engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 19, 2014	
Project No:	02092-570
Invoice No:	14

MS4 Services

Professional Services from April 01, 2014 to April 30, 2014

Phase 03 2014 MS4 Services

Professional Personnel

	Hours	Rate	Amount	
SWPPP				
Hildebrand, Jennifer	3.50	147.00	514.50	
Totals	3.50		514.50	
Total Labor				**514.50**
			Total this Phase	**$514.50**

Billings to Date

	Current	Prior	Total
Labor	514.50	762.75	1,277.25
Totals	**514.50**	**762.75**	**1,277.25**

Total this Invoice **$514.50**

Comments: ______________________________

Approved by: ______________________________

Reviewed by: Donald Sterna
Project Manager: Jesse Carlson

WSB
& Associates, Inc.
engineering · planning · environmental · construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 19, 2014
Project No: 02182-030
Invoice No: 12

2014 Street Improvements

Professional Services from April 01, 2014 to April 30, 2014

Phase 1 Feasibility / Prel. Des.

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Rein, Amy	1.00	72.00	72.00	
Voll, Tom	.50	128.00	64.00	
Drawings/Layouts				
Sanders, Thomas	1.00	93.00	93.00	
Totals	2.50		229.00	
Total Labor				**229.00**

Total this Phase **$229.00**

Phase 2 Final Design

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Rein, Amy	4.25	72.00	306.00	
Totals	4.25		306.00	
Total Labor				**306.00**

Total this Phase **$306.00**

Total this Invoice **$535.00**

Billings to Date

	Current	Prior	Total
Labor	535.00	19,158.00	19,693.00
Field Services	0.00	620.00	620.00
Totals	**535.00**	**19,778.00**	**20,313.00**

Comments: ______________________

Approved by: ______________________

Reviewed by: Donald Sterna

Project Manager: Donald Sterna

WSB
& Associates, Inc.

engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

May 19, 2014
Project No: 02182-040
Invoice No: 1

240 Salem Church Rd

Professional Services from April 01, 2014 to April 30, 2014

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Voll, Tom	.50	128.00	64.00	
Plan Review				
Voll, Tom	.50	128.00	64.00	
Totals	1.00		128.00	
Total Labor				**128.00**
		Total this Invoice		**$128.00**

Billings to Date

	Current	Prior	Total
Labor	128.00	0.00	128.00
Totals	**128.00**	**0.00**	**128.00**

Comments: ______________________________

Approved by: ______________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

NORTHERN STATES POWER COMPANY

Xcel Energy®
RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		06/02/2014
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	411258471	05/05/2014	~~$55.35~~ 37.73

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$37.73
Current Charges	**$37.73**

ACCOUNT BALANCE

Previous Balance	$17.62
No Payments Received	$0.00
Balance Forward	**$17.62**
Current Charges	$37.73
Amount Due	**$55.35**

001444 1/3

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	06/02/2014	~~$55.35~~ 37.73	3773

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge. Make your check payable to XCEL ENERGY

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

16

AB 02 001444 14069 B 9 A

SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51060214 65223378 000000037730000005535