5/1/14 at 17:12:26.48

LIST OF BILLS

3B

City of Sunfish Lake, MN

Cash Disbursements Journal

For the Period From May 1, 2014 to May 31, 2014

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/6/14	6907	20020001	Invoice: 11517	1,048.00	
		20020001	Invoice: 11529	735.50	
		10010000	ACE BLACKTOP		1,783.50
5/6/14	6908	20020001	Invoice: 741489650	196.15	
		10010000	FINANCE AND COMMERCE		196.15
5/6/14	6909	20020001	Invoice: 697	544.62	
		10010000	CATHY IAGO		544.62
5/6/14	6910	20020001	Invoice: 711	391.08	
		10010000	IAGO CONSULTING LLC		391.08
5/6/14	6911	20020001	Invoice: 1077	657.22	
		10010000	INTERNAL REVENUE SERVICE		657.22
5/6/14	6912	20020001	Invoice: APR2014	1,327.61	
		10010000	ANN P. LANOUE		1,327.61
5/6/14	6913	20020001	Invoice: MARCH LEGAL	2,974.00	
		10010000	LEVANDER, GILLEN & MILLER		2,974.00
5/6/14	6914	20020001	Invoice: MAR 2014 LEGALS	339.38	
		10010000	LILLIE SUBURBAN NEWSPAPERS		339.38
5/6/14	6915	20020001	Invoice: 04152014	1,646.31	
		20020001	Invoice: ARBOR DAY 14 TREES	755.00	
		10010000	LIVING SCULPTURE TREE & SHRUB CARE, INC		2,401.31
5/6/14	6916	20020001	Invoice: 2014-06	1,652.81	
		10010000	LOWER MISSISSIPPI RIVER WMO		1,652.81
5/6/14	6917	20020001	Invoice: 630	190.00	
		10010000	MN DEPARTMENT OF REVENUE		190.00
5/6/14	6918	20020001	Invoice: 21261	1,678.44	
		10010000	NORTHWEST ASSCOC CONSULTANTS		1,678.44
5/6/14	6919	20020001	Invoice: 685	7,986.88	
		10010000	CITY OF WEST ST. PAUL		7,986.88
5/6/14	6920	20020001	Invoice: 721	169.00	
		10010000	ST. ANNE'S EPISCOPAL CHURCH		169.00
5/6/14	6921	20020001	Invoice: 183	1,930.50	
		20020001	Invoice: 2092-570 13	113.00	
		20020001	Invoice: 02182-030 11	2,297.00	
		10010000	WSB & ASSOCIATES		4,340.50
5/6/14	6922	20020001	Invoice: 407425634	8.19	
		10010000	XCEL ENERGY		8.19
	Total			26,640.69	26,640.69

ACE BLACKTOP INC

7280 Dickman Trail
Inver Grove Heights, MN 55076

INVOICE

Number: 11517
Date: 3/31/2014

WSB & ASSOCIATES
701 XENIA AVE. S. #300
MINNEAPOLIS, MN 55416

Customer #	Due Date	Payment Method	Income Job	Job Location
WSB001	4/30/2014	CASH/CHECK	750	SUNFISH LAKE

Date	Description	Qty	UOM	Unit Price	Total
03/10/14	LOADER/OPERATOR RENTAL	2.00	HR	125.00	250.00
03/19/14	LOADER/OPERATOR RENTAL	3.00	HR	125.00	375.00
03/19/14	SALT/SAND DELIVERED & APPLIED	5.00	TN	60.00	300.00
03/19/14	SALT TRUCK WITH OPERATOR	1.50	HR	82.00	123.00

Balance Due: $1,048.00

*** A charge of 1 1/2% will be applied to all accounts not paid within 30 days.**

Please remit payment to: Ace Blacktop, Inc. 7280 Dickman Trail Inver Grove Heights, MN 55076

Phone: 651-450-1237 Fax: 651-450-9057 www.aceblacktop.com

Thank you for your business!

ACE BLACKTOP INC

7280 Dickman Trail
Inver Grove Heights, MN 55076

INVOICE

Number: 11529
Date: 4/30/2014

WSB & ASSOCIATES
701 XENIA AVE. S. #300
MINNEAPOLIS, MN 55416

Customer #	Due Date	Payment Method	Income Job	Job Location
WSB0001	5/30/2014	CASH/CHECK	750	SUNFISH LAKE

Date	Description	Qty	UOM	Unit Price	Total
04/04/14	LOADER/OPERATOR RENTAL	2.50	HR	125.00	312.50
04/04/14	SALT/SAND DELIVERED & APPLIED	5.00	TN	60.00	300.00
04/04/14	SALT TRUCK WITH OPERATOR	1.50	HR	82.00	123.00

Balance Due: $735.50

* A charge of 1 1/2% will be applied to all accounts not paid within 30 days.

Please remit payment to: Ace Blacktop, Inc. 7280 Dickman Trail Inver Grove Heights, MN 55076

Phone: 651-450-1237 Fax: 651-450-9057 www.aceblacktop.com

Thank you for your business!

INVOICE

Finance & Commerce, Inc.
730 2nd Avenue S
Suite 100
Minneapolis, MN 55402-2418
1 (612) 333-4244

Account #
10049740
Invoice Date
3/25/2014
Invoice #
741489650
Order #
10515892
Terms
NET 30
PO/Case #
Salesrep

City of Sunfish Lake
Cathy Lago
7378 Jordon Ave S
Cottage Grove, MN 55016-3645

Days/Inserts	Description	Size/Qty	Unit Price	Amount
	Bids for Sunfish Lake RE: 2014 Street Improvement Project			
2	**Finance and Commerce (MN)** **Bids / Construction** City of Sun Fish Lake; Bid Location Sunfish Lake, MN, Dakota County; Due 04/16/2014 at 02:00 PM 03/18/2014,3/25	1 col x 9.85in 444 wrd / 88 ln		
	-Base Charge			192.15
	-Affidavit			4.00
			TOTAL DUE	**196.15**

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT TO:

Finance & Commerce, Inc.
SDS 12-2619
PO BOX 86
Minneapolis, MN 55486-2619

Account #	Customer	Bill Attention	Invoice #	Invoice Date	Total Due
10049740	City of Sunfish Lake	Cathy Lago	741489650	3/25/2014	**196.15**

MasterCard VISA **AMEX**
☐ ☐ ☐

M M Y Y

______________________________ ____ / ____ Security Code: __________

CARD NUMBER EXP. DATE

Charge My Credit Card $__________ **CUSTOMER SIGNATURE** ______________________________

Affidavit of Publication

ADVERTISEMENT FOR BIDS
2014 STREET IMPROVEMENT PROJECT FOR THE CITY OF SUNFISH LAKE DAKOTA COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that sealed bids will be received at the office of WSB & Associates, Inc., 701 Xenia Avenue South, Suite 300, Minneapolis, MN 55416, until 2:00 p.m. on Wednesday, April 16, 2014, and will be publicly opened and read aloud by the City Engineer. Said proposals for the furnishing of all labor and materials for the construction, complete in-place, of the following approximate quantities:

250 SY Remove Bituminous Pavement
320 TON Class 5 Aggregate Base and Shouldering
7,650 SY Bituminous Reclamation
2,010 TON Bituminous Surfacing
100 CY Topsoil Borrow
500 SY Sod
295 LF 18" – 36" HDPE Culverts

The bids must be submitted on the Proposal Forms provided in accordance with the Contract Documents, Plans, and Specifications as prepared by WSB & Associates, Inc., 701 Xenia Avenue South, Suite 300, Minneapolis, MN 55416, which are on file with the City Clerk of Sunfish Lake and may be seen at the office of the Consulting Engineers.

Complete digital Proposal Forms, Plans, and Specifications for use by Contractors submitting a bid are available at www.questcdn.com. You may download the digital plan documents for a nonrefundable price of $25.00 by inputting Quest project **#3045718** on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information.

An optional set of Proposal Forms, Plans, and Specifications may be obtained from the Consulting Engineers, WSB & Associates, Inc., 701 Xenia Avenue South, Suite 300, Minneapolis, MN 55416, for a nonrefundable price of $75.00 per set, check payable to WSB & Associates, Inc.

Bids will only be accepted from Contractors who purchase digital or paper Bidding Documents as specified above.

No bids will be considered unless sealed and filed with the City Clerk of Sunfish Lake and accompanied by a cash deposit, cashier's check, or certified check, or bid bond made payable to the City of Sunfish Lake in the amount of five percent (5%) of the amount bid to be forfeited as liquidated damages in the event that the bid be accepted and the bidder fail to enter promptly into a written contract and furnish the required bond.

No bids may be withdrawn for a period of eighty (80) days from the date of opening of bids. The City of Sunfish Lake reserves the right to reject any or all bids and waive informalities.

DATED: March 4, 2014
BY ORDER OF THE CITY COUNCIL
s/s CATHY IAGO
City Clerk
City of Sunfish Lake
(Published in Finance and Commerce March 18, 25, 2014)
10515892

STATE OF MINNESOTA)
(SS.
COUNTY OF HENNEPIN)

Description:
Bids for Sunfish Lake RE: 2014 Street Improvement Project

Peggy Lewis , being duly sworn on oath say she/he is and during all times herein stated has been the publisher or the publishers designated agent in charge of the newspaper known as

Finance and Commerce (MN)

and has full knowledge of the facts herein stated as follows:

(A) The newspaper has complied with all of the requirements constituting qualifications as a legal newspaper, as provided by Minnesota Satute 331A.02, and 331A.07, and other applicable laws, as amended.

(B) She/He further states on that the printed

Construction
10515892

hereto printed as part as it was printed and published there in the English language; that it was first so published on

March 18, 2014 for 2 time(s):
the subsequent dates of publications being as follows:
3/18/2014 3/25/2014

And that the following is a printed copy of the lower case alphabet from A to Z, both inclusive, and is hereby acknowledged as being the size and kind of type used in the

X abcdefghijklmnopqrstuvwxyz
abcdefghijklmnopqrstuvwxyz

Peggy Lewis

Subscribed and
Sworn to before me this 25th day of March, 2014

C Retzack

(Notarial Seal) Notary Public, Hennepin County, Minnesota

CARRIE ANN RETZACK
Notary Public-Minnesota
My Commission Expires Jan 31, 2016

RATE INFORMATION:

1. Lowest classified rate paid by commercial users for comparable space:	$	16.0000
2. Maximum rate allowed by law for the above matter:	$	0.49350
3. Rate actually charged for the above matter:	$	0.4486

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

4/28/2014 17:25

INVOICE

Services rendered for the month of APRIL 2014

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 2/5/2014		**$ 391.08**

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 2/5/2014		$ 930.83
City FICA 7.65%		71.21
Total Cost City Clerk-month		**1,002.04**

Calculation of net Check-City Clerk

Monthly services per employment agreement		930.83
Less Federal Income tax withheld	$ (175.00)	
Less FICA withheld- 7.65%	(71.21)	
Less State tax withheld	(140.00)	
Total Withholdings		(386.21)
	Net check	$ 544.62

Ann P. Lanoue, CPA (Inactive)
City Treasurer
8010 Corey Path
Inver Grove Heights. MN 55076
651-338-3756
alanoue@comcast.net

4/28/2014 17:48

INVOICE

City of Sunfish Lake

Accounting services for the period ended APRIL 20, 2014

Bank deposits	04/02/14				
	04/10/14				
			Hours		
Trips to Bank-including deposit preparation		2	0.5		
Monthly activities Quarterly surcharge report			1.0		
Publish 2014 Summary Budget & 2013 Financials			2.0		
Prepare YE 2013 Report for State Auditor			2.0		
Accounts Payable-review, input and matching			1.0		
Payroll wage accounting including PERA, 941, State, Unemployment, etc.			2.0		
Preparation for Council meeting-agenda/minutes, etc			2.0		
Investments-Wells Fargo/Wells Fargo Advisors			0.5		
Accounts Receivable-inc Planner/Inspector/Statements			1.0		
Financial statements-preparation by fund-balance sheet & prior year/budget			2.0		
Reconciliations-accounts receivable, payables and cash			2.0		
Employment related activities-taxes-efile PERA,IRS,STATE			1.0		
Correspondence-monthly transmittal-includes scanning & mailing			1.0		
Attend monthly City Council meeting			2.0		
Telephone calls with Council/Consultants			0.5		
Cash flow/cash reconciliation/projection/fund accounting			2.0		Rate-$69.66
				22.50	1,567.35
					-
					1,567.35
Postage expense					12.56
Supplies-printing-$ .10 per copy					17.60
		Subtotal			1,597.51
Less Federal Income tax withheld			100.00		
Less FICA			119.90		
Less PERA withheld 0% (Exempt)			-		
Less State tax withheld			50.00		
Total Withholdings					(269.90)
		Net check			1,327.61

Reconciliation to Treasurer Expense

Services	1,567.35
City FICA 7.65%	119.90
City Pera-0%	-
Total Treasurer	1,687.25

Inver Grove Postal Store
INVER GROVE HEIGHTS, Minnesota
550762021
2663650540 -0098
03/29/2014 (800)275-8777 11:30:32 AM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
COTTAGE GROVE MN 55016 Zone-1 First-Class Mail Large Env 3.60 oz. Expected Delivery: Mon 03/31/14			$1.61
			========
Issue PVI:			$1.61
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.10 oz. Expected Delivery: Mon 03/31/14			$1.61
			========
Issue PVI:			$1.61
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.20 oz. Expected Delivery: Mon 03/31/14			$1.61
			========
Issue PVI:			$1.61
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.50 oz. Expected Delivery: Mon 03/31/14			$1.61
			========
Issue PVI:			$1.61
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.20 oz. Expected Delivery: Mon 03/31/14			$1.61
			========
Issue PVI:			$1.61
Total:			$8.05

Paid by:
MasterCard $8.05
Account #: XXXXXXXXXXXX6536
Approval #: 956660
Transaction #: 176
23 903348951

4 Pcks 3.92
.49
FedQH7 12.56

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
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****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
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City of Sunfish Lake

City of Sunfish Lake

Wages and related withholdings

Detail of compensation and related withholdings

Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	(Inc retro) Feb Mar	Cum'l 1st qtr	Mar April	April May
Independent-"Iago Consulting, LLC									
Contractor-Adminstrator	4,467	372.24		379.69	379.69	402.47	1,161.85	391.08	391.08
	4,556	379.69					-		
	4,693	391.08							
Wages-City Clerk	10,632	886.00		903.72	903.72	1,157.94	2,965.38	930.83	930.83
Withholding	10,845	903.72					-		
FICA=7.65%	11,170	930.83		69.13	69.13	88.58	226.84	71.21	71.21
Federal Income Tax				175.00	175.00	175.00	525.00	175.00	175.00
State Income Tax				45.00	45.00	45.00	135.00	140.00	140.00
Pera-Iago-exempt							-		
Total Withholdings				289.13	289.13	308.58	886.84	386.21	386.21
Net Check				614.59	614.59	849.36	2,078.54	544.62	544.62
	Per hour								
Wages-Treasurer- Lanoue		67.63		1,369.51	1,369.51	1,447.32	4,186.34	1,306.13	1,567.35
Withholding		69.66					-		
FICA=7.65%				104.77	104.77	110.72	320.26	99.92	119.90
Federal Income Tax				100.00	100.00	100.00	300.00	100.00	100.00
State Income Tax				50.00	50.00	50.00	150.00	50.00	50.00
Pera-Lanoue - Exempt				-	-	-	-	-	-
Total Withholdings				254.77	254.77	260.72	770.26	249.92	269.90
Net wages				1,114.74	1,114.74	1,186.60	3,416.08	1,056.21	1,297.45
Postage				8.90	8.18	7.44	24.52	12.04	12.56
Supplies				10.60	10.60	10.60	31.80	10.60	17.60
Net check				1,134.24	1,133.52	1,204.64	3,472.40	1,078.85	1,327.61
Taxable Wages-minus PERA									
Consolidated									
Wages				2,273.23	2,273.23	2,605.26	7,151.72	2,236.96	2,498.18
Withholding				275.00	275.00	275.00	825.00	275.00	275.00
FICA				173.90	173.90	199.30	547.10	171.13	191.11
Federal Income Tax				275.00	275.00	275.00	825.00	275.00	275.00
State Income Tax				95.00	95.00	95.00	285.00	190.00	190.00
Pera				-	-	-	-	-	-
Total Withholdings				543.90	543.90	569.30	1,657.10	636.13	656.11
Net Check				1,729.33	1,729.33	2,035.96	5,494.62	1,600.83	1,842.07
Unemployment-not required-only payment when a claim is filed									
PERA									
PERA-Withholding				-	-	-	-	-	-
PERA-City contribution-7.25%-Blair only				-	-	-	-	-	-
Total PERA contribution				-	-	-	-	-	-
IRS									
Iago Fica withholding				69.13	69.13	88.58	226.84	71.21	71.21
Lanoue Fica withholding				104.77	104.77	110.72	320.26	99.92	119.90
							-		
Iago withholding				175.00	175.00	175.00	525.00	175.00	175.00
Lanoue withholding				100.00	100.00	100.00	300.00	100.00	100.00
							-		
FICA-city contribution				173.90	173.90	199.30	547.11	171.13	191.11
Total IRS deposit				**622.80**	**622.80**	**673.60**	**1,919.20**	**617.25**	**657.22**
State									
Iago withholding				45.00	45.00	45.00	135.00	140.00	140.00
Lanoue withholding				50.00	50.00	50.00	150.00	50.00	50.00
Due State				**95.00**	**95.00**	**95.00**	**285.00**	**190.00**	**190.00**

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

March 31, 2014
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
2,464.52	1,895.00	0.00	0.00	-2,464.52	$1,895.00
18305-00019 St. Recon. Mill & Overlay Project 2013-01/2014-01					
3,537.00	643.50	0.00	37.50	-3,537.00	$681.00
6,001.52	2,538.50	0.00	37.50	-6,001.52	$2,576.00

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

March 31, 2014
Client # 18305-00000E
Statement # 278

General Business

For Services Through 03/25/14

		RATE	HOURS	
02/26/2014	Draft of memo and resolution on disability grant contact for Sunfish Lake.	130.00	1.00	130.00
	Draft contract between City and church; memo to City Clerk re Sunfish Lake polling place improvement.	130.00	1.00	130.00
03/04/2014	Telephone conference with Sunfish Lake Planner re subdivision of lake lot and follow-up research.	130.00	0.30	39.00
	Telephone conference with Sunfish Lake Forester re penalty for burning without a permit.	130.00	0.30	39.00
	Telephone conference with Sunfish Lake Councilmember re capital improvement program and maintenance program for Sunfish Lake public lands.	130.00	0.30	39.00
	Preparation for Sunfish Lake Council meeting.	130.00	1.50	195.00
	Regular Sunfish Lake Council meeting; follow-up.	130.00	2.50	325.00
03/05/2014	Reseach on financial reporting requirements and on publication of financial reports; memo to Sunfish Lake Treasurer.	130.00	0.40	52.00
03/06/2014	Memo to Attorney Chris Smith on snowplow policy and mailbox damage.	130.00	0.30	39.00
03/12/2014	Memo to Sunfish Lake Engineer Don Sterna relating to League of Cities policy on mailbox damage.	130.00	0.30	39.00
	Memo to Sunfish Lake Planner on number of docks per lot per lake			

		RATE	HOURS	
	frontage.	130.00	0.40	52.00
	Timothy J. Kuntz		8.30	1,079.00
02/26/2014	Prepare Memo to Mayor and Councilmembers re Resolution Approving Disability Grant Contract and Authorizing Receipt of Grant Funds; prepare Resolution Approving Disability Grant Contract and Authorizing Receipt of Grant Funds; prepare e-mail correspondence attaching same for March 4th Council meeting; prepare distribution copies of agenda materials for Mayor, Councilmembers and Consultants; conference to discuss issues pertaining to agreement between the City and St. Anne's Church re funding difference between grant monies and amount owed for installation of automatic door openers at St. Anne's; prepare Agreement between the City and St. Anne's Church re same; prepare e-mail correspondence to City Clerk attaching Agreement.	85.00	2.00	170.00
02/27/2014	Telephone call with City Clerk re posting of March 4th Council meeting agenda; prepare e-mail correspondence to St. Anne's Church requesting posting of March 4th Council meeting agenda.	85.00	0.20	17.00
03/03/2014	Prepare distribution copies and execution copies of agenda materials for March 4th Council meeting.	85.00	0.80	68.00
03/05/2014	Meeting to review and discuss follow-up and related matters pertaining to agenda items from March 4th Council meeting; prepare e-mail correspondence to Ann Lanoue re publication of 2013 financials and 2014 budget; review and analysis of burning permit file and fire call file for information pertaining to burning without a permit and charging fee for fire call responses when a permit was not obtained; review and analysis of City Code and Zoning Code re same; perform research on League of Minnesota Cities re same; prepare memo to Jim Nayes re issues pertaining to burning without a permit; review and analysis of City Code and Zoning Code for ordinance related to accessory building located within an easement; prepare e-mail correspondence to Michelle Barness re issues pertaining to same.	85.00	2.00	170.00
03/06/2014	Continued research on League of Minnesota Cities website, Minnesota Statutes and City Zoning Code re issues pertaining to open burning and burning without a permit; review and revise memo to Jim Nayes re issues pertaining to same; prepare e-mail correspondence to Don Sterna attaching Snow Plowing Policy; prepare e-mail correspondence to League of Minnesota Cities re destruction of mailboxes related to snow plowing by City.	85.00	1.30	110.50

		RATE	HOURS	
03/11/2014	Telephone call from Mayor and City Clerk re preparation of response statement re City of Edina's request to NOC for three RMT's; review and analysis of e-mail correspondences related to same; prepare statement from the City of Sunfish Lake in response to request made by City of Edina to NOC for three RMT's in the City of Edina; prepare e-mail correspondence to Mayor attaching draft statement for review and approval; prepare e-mail correspondence to John Bergman attaching statement from City of Sunfish Lake; prepare e-mail correspondence to NOC At-Large cities attaching statement from City of Sunfish Lake.	85.00	1.50	127.50
03/12/2014	Prepare e-mail correspondence to Don Sterna re mailbox replacement issue re City snow plowing; prepare e-mail correspondence to City Planner re issue pertaining to lot requirements for docks.	85.00	0.30	25.50
03/19/2014	Prepare Memo to Mayor and Councilmembers re Agreement with St. Anne's Episcopal Church re contribution of funds for automatic door openers; prepare Resolution Approving an Agreement with St. Anne's Episcopal Church for Funding relating to the Installation of Automatic Door Openers at St. Anne's Church.	85.00	0.80	68.00
03/20/2014	Conference to discuss issues pertaining to burning without a permit; conference to discuss issues pertaining to Agreement with St. Anne's Church re automatic door openers.	85.00	0.20	17.00
03/24/2014	Prepare e-mail correspondence to Mayor and Councilmembers attaching agenda items relating to Agreement with St. Anne's Church re installation of automatic door openers; review and analysis of April 1st Council meeting agenda.	85.00	0.30	25.50
03/25/2014	Conference to discuss publication of 2013 financials and 2014 budget in South-West Review; prepare e-mail correspondence to City Treasurer re issues pertaining to publication of same.	85.00	0.20	17.00
	Leah M. Rose		9.60	816.00
	FOR CURRENT SERVICES RENDERED		17.90	1,895.00
	PREVIOUS BALANCE			$2,464.52
04/03/2014	Payment Received			-2,464.52

City of Sunfish Lake

Client # 18305-00000E
Statement # 278

General Business

BALANCE DUE $1,895.00

Client # 18305-00019E
Statement # 9

St. Recon. Mill & Overlay Project 2013-01/2014-01

		RATE	HOURS	
02/26/2014	Draft of memos and resolutions on street project for Sunfish Lake.	130.00	1.00	130.00
	Telephone conference with Attorney Bill Kranz re Sunfish Lake street project.	130.00	0.30	39.00
	Memo to Steve Apfelbacher; memo to bond counsel re Sunfish Lake street project.	130.00	0.50	65.00
03/04/2014	Telephone conference with Mayor Molly Park re Street Improvement Program and use of reserve funds.	130.00	0.30	39.00
03/07/2014	Telephone conference with Attorney Bill Kranz.	130.00	0.30	39.00
	Timothy J. Kuntz		2.40	312.00

02/26/2014 Review and revise Memo to Mayor and Councilmembers, Agenda for Continued Public Hearing, Summary of Project 2014-01, Revised Project Schedule, Revised Preliminary Financing Plan, Resolution Ordering Public Improvement Project 2014-01 and Approving Final Plans and Specifications for 2014-01 Street Improvement Project and Resolution Ordering Advertisement for Bids for the 2014-01 Street Improvement Project in connection with March 6 continued public improvement hearing; review and revise e-mail correspondence to Mayor and Councilmembers attaching same; review and revise Memo to Mayor and Councilmembers, Resolution Approving Waiver of Assessment Appeal Agreement at the Amount of $19,500 Relating to Dakota County Tax Parcel Identification No. 38-03800-13-010 for the 2014-01 Street Improvement Project and Waiver of Assessment Appeal Agreement at the Amount of $19,500 Relating to Dakota County Tax Parcel Identification No. 38-03800-13-010 for the 2014-01 Street Improvement Project; review and revise e-mail correspondence to Mayor and Councilmembers attaching same; review and revise Memo to Mayor and Councilmembers and Resolution Directing

St. Recon. Mill & Overlay Project 2013-01/2014-01

		RATE	HOURS	
	Adjustment To Preliminary Assessment Roll For The 2014-01 Street Improvement Project Relating To Properties Owned By Richard Bancroft Jr. And Deborah B. Bancroft; review and revise e-mail correspondence to Mayor and Councilmembers attaching same; two telephone calls with City Clerk re agenda items for March 4th Council meeting relating to Project 2014-01; prepare distribution copies of agenda materials related to Project 2014-01 for Mayor, Councilmembers and Consultants; review and revise e-mail correspondence to bond counsel Jenny Boulton re Project 2014-01; review and revise e-mail correspondence to fiscal advisor Steve Apfelbacher re Project 2014-01.	85.00	3.00	255.00
03/04/2014	Conference to discuss issues pertaining to assessment policy percentages.	85.00	0.20	17.00
03/05/2014	Prepare e-mail correspondence to Don Sterna re publication of advertisement for bids; prepare letter to attorney Bill Kranz enclosing fully executed copy of Waiver of Assessment Agreement with Devee, LLC.	85.00	0.70	59.50
	Leah M. Rose		3.90	331.50
	FOR CURRENT SERVICES RENDERED		6.30	643.50
02/27/2014	DCA Title - search and copy fee			37.50
	TOTAL ADVANCES			37.50
	PREVIOUS BALANCE			$3,537.00
04/03/2014	Payment Received			-3,537.00
	BALANCE DUE			$681.00
	TOTAL BALANCE DUE			$2,576.00

LEVANDER, GILLEN & MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

March 31, 2014
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
83.00	309.00	0.00	0.00	-83.00	$309.00
93000-20000 Criminal - Traffic					
94.50	66.00	0.00	0.00	-94.50	$66.00
93000-50000 Criminal - Miscellaneous					
11.50	23.00	0.00	0.00	-11.50	$23.00
189.00	398.00	0.00	0.00	-189.00	$398.00

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

March 31, 2014
Client # 93000-10000E
Statement # 216

Criminal - DUI

For Services Through 03/25/14

		RATE	HOURS	
02/26/2014	Review Pleasant report; draft county attorney referral to state patrol.	85.00	0.20	17.00
03/05/2014	Review Nguyen contested omnibus hearing file; draft officer notice to state patrol.	85.00	0.20	17.00
03/06/2014	Conduct MNCIS research to determine case status re Quirozsanchez.	85.00	0.10	8.50
03/10/2014	Telephone call from defense attorney re Nguyen contested hearing; prepare disclosure response.	85.00	0.30	25.50
03/12/2014	Telephone call from defense attorney and telephone call to state patrol to cancel officer for contested omnibus hearing; conduct MNCIS research to determine case status re Sawyer; review file re county attorney referral.	85.00	0.20	17.00
03/13/2014	Conduct MNCIS research to determine court date re Quirozsanchez.	85.00	0.10	8.50
03/14/2014	Review Nguyen contested omnibus hearing disposition.	85.00	0.10	8.50
	Tam Casey		1.20	102.00
03/03/2014	Review and analysis of police reports for charging decision in Quirozsanchez case.	115.00	0.20	23.00
03/04/2014	Review and analysis of police reports for charging decision in Quirozsanchez case.	115.00	0.60	69.00
	Bridget McCauley Nason		0.80	92.00
02/28/2014	Prepare for trial regarding Nguyen.	115.00	0.20	23.00

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

City of Sunfish Lake

March 31, 2014

Client # 93000-10000E

Statement # 216

Criminal - DUI

		RATE	HOURS	
03/14/2014	Appearance in Dakota County District Court in Hastings for contested omnibus hearing regarding Nguyen.	115.00	0.80	92.00
	David S. Kendall		1.00	115.00
	FOR CURRENT SERVICES RENDERED		3.00	309.00
	PREVIOUS BALANCE			$83.00
04/03/2014	Payment Received			-83.00
	BALANCE DUE			$309.00

Client # 93000-20000E

Statement # 224

Criminal - Traffic

		RATE	HOURS	
03/11/2014	Analyze cases in preparation for pretrials and/or court trials.	115.00	0.10	11.50
03/12/2014	Appearance in Dakota County District Court in West St. Paul regarding pretrials.	115.00	0.20	23.00
03/13/2014	Appearance in Dakota County District Court in West St. Paul regarding arraignments.	115.00	0.20	23.00
	Bridget McCauley Nason		0.50	57.50
02/26/2014	Prepare Reyes file for pretrial.	85.00	0.10	8.50
	Sabrina Luna		0.10	8.50
	FOR CURRENT SERVICES RENDERED		0.60	66.00
	PREVIOUS BALANCE			$94.50
04/03/2014	Payment Received			-94.50

City of Sunfish Lake

Client # 93000-20000E
Statement # 224

Criminal - Traffic

BALANCE DUE	$66.00

Client # 93000-50000E
Statement # 204

Criminal - Miscellaneous

		RATE	HOURS	
02/28/2014	Review February prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			$11.50
04/03/2014	Payment Received			-11.50
	BALANCE DUE			$23.00
	TOTAL BALANCE DUE			$398.00

INVOICE

MARCH 28, 2014	Date	Number PAGE 1 OF 1

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES
2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

Lillie News

ACCT NO
021048

DUE BY APRIL 25, 2014

CITY OF SUNFISH
ATTN: ANN LANOUE
8010 COREY PATH
INVER GROVE HGTS MN 55076

Amount Paid $______________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
03/23	Z	10.50	I	3/23 NOTICE-AFB 2014STIMP	F	13.7505	$144.38
03/23	Z	4.00	I	3/23 NOTICE-SWPPP	F	13.7500	$55.00
						SALES TAX:	$0.00
						INVOICE TOTAL DUE:	$199.38

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

~~Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109~~
(651) 748-7889 Fax (651) 777-8288
- - - Please return TOP PART of this form with your payment - - -
- - - 1.5% Monthly service charge will be charged on overdue balances - - -

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

ANNE THILLEN, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed ADVERTISEMENT FOR BIDS

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 2 successive weeks; it was first published on SUNDAY, the 16TH day of MARCH, 2014, and was thereafter printed and published on every SUNDAY to and including SUNDAY, the 23RD day of MARCH, 2014; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on this 24TH day of MARCH, 2014.

Tonya R. Whitehead
Notary Public

*Alphabet should be in the same size and kind of type as the notice.

TONYA R. WHITEHEAD
Notary Public-Minnesota
My Commission Expires Jan 31, 2015

RATE INFORMATION

(1) Lowest classified rate paid by commercial users for comparable space .... $25.00 per col. inch

(2) Maximum rate allowed by law for the above matter .... $25.00 per col. inch

(3) Rate actually charged for the above matter .... $ per col. inch

ADVERTISEMENT FOR BIDS 2014 STREET IMPROVEMENT PROJECT FOR THE CITY OF SUNFISH LAKE DAKOTA COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that sealed bids will be received at the office of WSB & Associates, Inc., 701 Xenia Avenue South, Suite 300, Minneapolis, MN 55416, until 2:00 p.m. on Wednesday, April 16, 2014, and will be publicly opened and read aloud by the City Engineer. Said proposals for the furnishing of all labor and materials for the construction, complete in-place, of the following approximate quantities:

250	SY	Remove Bituminous Pavement
320	TON	Class 5 Aggregate Base and Shouldering
7,650	SY	Bituminous Reclamation
2,010	TON	Bituminous Surfacing
100	CY	Topsoil Borrow
500	SY	Sod
295	LF	18" - 36" HDPE Culverts

The bids must be submitted on the Proposal Forms provided in accordance with the Contract Documents, Plans, and Specifications as prepared by WSB & Associates, Inc., 701 Xenia Avenue South, Suite 300, Minneapolis, MN 55416, which are on file with the City Clerk of Sunfish Lake and may be seen at the office of the Consulting Engineers.

Complete digital Proposal Forms, Plans, and Specifications for use by Contractors submitting a bid are available at www.questcdn.com. You may download the digital plan documents for a nonrefundable price of $25.00 by inputting Quest project **#3045718** on the website's Project Search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information.

An optional set of Proposal Forms, Plans, and Specifications may be obtained from the Consulting Engineers, WSB & Associates, Inc., 701 Xenia Avenue South, Suite 300, Minneapolis, MN 55416, for a nonrefundable price of $75.00 per set, check payable to WSB & Associates, Inc.

Bids will only be accepted from Contractors who purchase digital or paper Bidding Documents as specified above.

No bids will be considered unless sealed and filed with the City Clerk of Sunfish Lake and accompanied by a cash deposit, cashier's check, or certified check, or bid bond made payable to the City of Sunfish Lake in the amount of five percent (5%) of the amount bid to be forfeited as liquidated damages in the event that the bid be accepted and the bidder fail to enter promptly into a written contract and furnish the required bond.

No bids may be withdrawn for a period of eighty (80) days from the date of opening of bids. The City of Sunfish Lake reserves the right to reject any or all bids and waive informalities.

DATED: March 4, 2014

BY ORDER OF THE CITY COUNCIL
/s/ Cathy Iago
City Clerk
City of Sunfish Lake

(South-West Review: Mar. 16, 23, 2014)

Affidavit of Publication

State of Minnesota } SS
County of Dakota }

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(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed NOTICE OF PUBLIC INFORMATION MEETING

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 2 successive weeks; it was first published on SUNDAY, the 16TH day of MARCH, 2014, and was thereafter printed and published on every SUNDAY to and including SUNDAY, the 23RD day of MARCH, 2014; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

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*ABCDEFGHIJKLMNOPQRSTUVWXYZ
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BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on this 24TH day of MARCH, 2014.

Tonya R. Whitehead
Notary Public

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TONYA R. WHITEHEAD
Notary Public-Minnesota
My Commission Expires Jan 31, 2015

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(3) Rate actually charged for the above matter .... $ per col. inch

NOTICE OF PUBLIC INFORMATION MEETING CITY OF SUNFISH LAKE STORM WATER POLLUTION PREVENTION PROGRAM (SWPPP)

A public meeting will be held on Tuesday, April 1, 2014, at 7:00 p.m. at St. Anne's Episcopal Church. The purpose of this meeting will be to review the City of Sunfish Lake's Storm Water Pollution Prevention Program.

The Storm Water Pollution Prevention Program Plan (SWPPP) is a document required by the State and Federal governments that outlines how the City will work toward reducing pollution in rainwater runoff. This Plan will be reviewed at the meeting and public comment received.

Attendance from City residents is strongly encouraged, as the City seeks your input into the Storm Water Pollution Prevention Program. For more information, please feel free to contact Donald Sterna, PE, City Engineer, at 763-287-7189.

Attest:
Catherine Iago
City Clerk/Administrator
City of Sunfish Lake

(South-West Review: Mar. 16, 23, 2014)

INVOICE

MARCH 31, 2014	Date	Number PAGE 1 OF 1

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES
2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

Lillie News

ACCT NO 021048 DUE BY APRIL 25, 2014

CITY OF SUNFISH
ATTN: ANN LANOUE
8010 COREY PATH
INVER GROVE HGTS MN 55076

Amount Paid $____________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
03/30	Z	11.00	I	3/30 NOTICE-SUMMARYBUDGET	F	7.0000	$77.00
03/30	Z	9.00	I	3/30 NOTICE-FINANCIALREPT	F	7.0000	$63.00
						SALES TAX:	$0.00
						INVOICE TOTAL DUE:	$140.00

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109
(651) 748-7889 Fax (651) 777-8288

- - - Please return TOP PART of this form with your payment - - -
- - - 1.5% Monthly service charge will be charged on overdue balances - - -

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State of Minnesota }
County of Dakota } SS

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(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed SUMMARY FINANCIAL REPORT ______

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 30TH day of MARCH, 2014, and was thereafter printed and published on every ______ to and including ______, the ______ day of ______, 20____; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

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*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on this 31ST day of MARCH, 2014.

Tonya R. Whitehead
Notary Public

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TONYA R. WHITEHEAD
Notary Public-Minnesota
My Commission Expires Jan 31, 2015

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(3) Rate actually charged for the above matter .... $ per col. inch

CITY OF SUNFISH LAKE
SUMMARY FINANCIAL REPORT

The purpose of this report is to provide a summary of financial information concerning the City of Sunfish Lake to interested citizens. The complete financial statements may be examined by contacting Ann P. Lanoue, City Treasurer at 651-338-3756. Questions about this report should also be directed to Ann P. Lanoue, City Treasurer at 651-338-3756.

	Total 2013	Total 2012	Percent Increase (Decrease)
RECEIPTS:			
Property Taxes	$420,492	$418,031	0.59%
Special Assessments	16,099	13,651	17.93%
Licenses & Permits	56,394	16,917	233.36%
Intergovernmental	1,100	1,100	0.00%
Franchise Fee	1,339	1,236	8.33%
Charges for Services	5,630	4,237	32.88%
Fines & Forfeits	415	659	-37.03%
Investment Earnings	5,375	5,991	-10.28%
Miscellaneous			
Total Revenues	$506,844	461,822	9.75%
Per Capita	$990	$902	9.75%
DISBURSEMENTS:			
Current:			
General Government	$113,826	99,509	14.39%
Public Safety	180,959	144,032	25.64%
Streets & Highways	72,945	54,564	33.69%
Conservation of Natural Resources	21,219	21,018	0.96%
Insurance	1,815	2,210	-17.87%
Debt Service:			
Principal	33,000	32,000	3.13%
Interest and Other Charges	18,810	14,345	31.13%
Capital Outlay	51,846	25,025	107.18%
Total Disbursements	$494,420	$392,703	25.90%
Per Capita	$949	$754	25.90%
Long-term Indebtedness	$253,000	$286,000	-11.54%
Per Capita	$486	$549	-11.54%
General Fund Cash Balance - December 31	$606,502	$577,406	5.04%
Per Capita	$1,164	$1,108	5.04%

(South-West Review: Mar. 30, 2014)

Affidavit of Publication

State of Minnesota } SS
County of Dakota

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(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed CITY SUMMARY BUDGET STATEMENT

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 30TH day of MARCH, 2014, and was thereafter printed and published on every ________ to and including ________, the ______ day of ____________, 20____; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

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*abcdefghijklmnopqrstuvwxyz

BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

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Tonya R. Whitehead
Notary Public

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My Commission Expires Jan 31, 2015

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(3) Rate actually charged for the above matter .... $ per col. inch

CITY OF SUNFISH LAKE

CITY SUMMARY BUDGET STATEMENT

The purpose of this report is to provide summary 2014 budget information concerning the City of Sunfish Lake to interested citizens. The budget is published in accordance with Minn. Stat. Sec. 471.6965. This budget is not complete: the complete budget may be examined by contacting Ann Lanoue, City Treasurer at 651-338-3756 or alanoue@comcast.net. The city council approved this budget on December 3, 2013.

	2012 Actual	2013 Budget	2014 Adopted
Budgeted Governmental Funds			
Revenues			
Property Taxes	$418,032	$414,900	$414,900
Special Assessments	13,651	11,773	11,773
Licenses and Permits	16,917	18,420	18,420
Intergovernmental Revenues			
Federal			-
State			
County	1,100	1,100	1,100
Other Local Units		-	-
Franchise Fees	1,236	1,100	1,100
Charges for Services	4,237	3,000	3,000
Fines and Forfeits	658	600	600
Interest on Investments	5,991	5,251	6,412
Miscellaneous			-
Total Revenues	$461,822	$456,144	$457,305
Other Financing Sources			
Proceeds from Borrowing		-	-
Transfers from Other Funds		-	-
Expenditures			
Current			
General Government	$99,509	$98,948	$109,798
Public Safety	144,032	151,135	150,844
Streets and Highways	54,564	84,000	86,300
Sanitation	-	450	450
Health		-	-
Conservation of Natural Resources	21,018	24,850	24,850
Urban & Economic Development & Housing			
Miscellaneous	2,210	6,460	6,460
Total Current Expenditures	321,333	365,843	378,702
Debt Service - Principal	32,000	33,000	34,000
Capital Outlay	25,025	44,500	34,200
Interest and Fiscal Charges	14,345	12,801	10,403
Total Expenditures	$392,703	$456,144	$457,305
Other Financing Uses			
Transfers to Other Funds	-	-	-
Increase (Decrease) in Fund Balance	$69,119	$-	$-
Property Tax Levy Requirement to Fund this Budget	$390,800	$414,900	$414,900

(South-West Review: Mar. 30, 2014)

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 17, 2014

Invoice for Sunfish Lake City Forester Consultant Through 4-15-2014

3/18 & 19	Attended Shade Tree Short course to get latest info on MN tree issues such as EAB, gypsy moth, and other potential threats. 5 hr	$257.50
3/21	Put up street weight limit signs, picked up Tree City USA materials and Tree City USA sign and delivered last fire number signs. 3.5 hr	$180.25
4/1	Council meeting preparation, Consultant meeting and Council meeting – 2.5 hr	$128.75
4/7	Final proofing and production of Arbor Day newsletter, picked up stamps, picked up TV dumped along Salem Church Road. 2 hr	$103.00
4/8	Folder, stamped, addressed, and mailed newletter. 6 hr	$309.00
4/9	Surveyed trees along city streets regarding possible recent snowstorm damage and recycled TV dumped along Salem Church Road. 1.5 hr	$77.25
	Stamps 188 X 0.49 = $92.12	$92.12
	Newsletter printing	$479.65
	Envelopes 188/250 X $24.99 = $18.79	$18.79

1055.75

498.44

590.56

Total Due $1646.31

Regards,

Jim Nayes

Living Sculpture Tree & Shrub Care, Inc.
5900 Zehnder Road
Sunfish Lake, MN 55077

OfficeMax

OfficeMax #462
1450 MENDOTA ROAD
INVER GROVE HEIGHTS, MN 55077
(651) 457-8288

0462 01 1178 04/08/14 12:40:47 PM

SALE

887758726389	$63.99
HP CMY/933XL Blk Ink CVP P	
Coupon 25820011040614	($10.00)
Promo Discount Limit 1	
YOU PAY	$53.99
842356055118	$6.79
X-9 copy paper 8.5x11" rm	
Deal 55999 Savings	($1.79)
Deal 55999	
YOU PAY	$5.00
842356055118	$6.79
X-9 copy paper 8.5x11" rm	
Deal 55999 Savings	($1.79)
Deal 55999	
YOU PAY	$5.00
011491965662	$24.99
Peel&Seal Envelope #10	
400233212193	$10.00
2012 OMX Promotional Gift	
Authorization 10010002	
400216569771	$0.01
OMX Ink Recycle	
Deal 44333 Savings	($0.01)
Deal 44333	
YOU PAY	$0.00

Living Sculpture Tree & Shrub Care, Inc.
5900 Zehnder Road
Sunfish Lake, MN 55077

OfficeMax

OfficeMax #462
1450 MENDOTA ROAD
INVER GROVE HEIGHTS, MN 55077
(651) 457-8288

0462 09 0546 04/07/14 03:34:44 PM

SALE

998100000900
Color FS Ltr 24# Laser
Qty 900 @ $0.49 $441.00
998100001945
Stapling - Machine
Qty 225 @ $0.03 $6.75

SubTotal	$447.75
Tax 7.125%	$31.90
TOTAL	$479.65

VISA $479.65
Card number: XXXXXXXXXXXX0728
Authorization 007384

MaxPerks Number XXXXX3543

MaxPerks Qualified Purchase Balance as of (3/31/2014): $151.51

Copy of receipt emailed to
JIM@LSTREECARE.COM

04000-57054-22010-09460-14085-79061

Tell us about your shopping experience and get $5 off your next $25 purchase. Visit officemaxfeedback.com and enter the following Survey Code:
0462-09-0546-9

OfficeMax doesn't just provide great values, we also live them. OfficeMax has been named one of 2013s World's Most Ethical Companies. For more information visit OfficeMax.com/ethics.

SIGNAL HILLS Post Office
WEST SAINT PAUL, Minnesota
551182314
2663650022 -0097
04/07/2014 (800)275-8777 03:52:14 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
(Forever) Songbirds PSA Bklt/20	5	$9.80	$49.00
(Forever) Winter Flowers PSA Bklt/20	5	$9.80	$49.00
Total:			$98.00

Paid by: $98.00
VISA
Account #: XXXXXXXXXXXX0728
Approval #: 007697
Transaction #: 206
23 903340206

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****
****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****
****

Bill#: 1000305357062
Clerk: 12

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business
****
****
HELP US SERVE YOU BETTER

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TELL US ABOUT YOUR RECENT POSTAL EXPERIENCE

YOUR OPINION COUNTS
****
****

Customer Copy

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 17, 2014

Invoice for Sunfish Lake 2014 Arbor Day pre-pay tree sales through 4-15-2014

Purchased By:	
Fitzer	$215.00
Metcalf	$480.00
Johnson	$60.00
Total due to Living Sculpture Tree Care	$755.00

Regards,

Jim Nayes

INVOICE

Lower Mississippi River WMO

1101 Victoria Curve
Mendota Heights, MN 55118
(651) 452-1850
Fax: (651) 452-8940

SERVICE FOR:
Sunfish Lake

INVOICE NUMBER	2014-06
JOB DESCRIPTION	2014 Dues
DATE	March 24, 2014

BILL TO:
City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliffe Place
Rosemount, MN 55068

DATE	DESCRIPTION			AMOUNT
3/24/2014	2014 Dues for Lower Mississippi River WMO			$1,652.81
			TOTAL DUE	**$1,652.81**

MAKE CHECKS PAYABLE TO:
Lower Mississippi River WMO
1101 Victoria Curve
Mendota Heights, MN 55118

Minnesota Department of Labor and Industry
Construction Codes and Licensing Division
443 Lafayette Road North
St. Paul, MN 55155-4341
Phone: (651) 284-5068 Fax: (651) 284-5749
www.doli.state.mn.us TTY: (651) 297-4198

Quarterly Building Permit Surcharge Report

Population of jurisdiction is 20,000 or less

Quarter ending: March	Year: 2014

Confirmation number: 19622037160

Reporting Unit/Municipality	County	Telephone	
City of Sun Fish Lake	**Dakota**	**651.768.7542**	
Address	*City*	*State*	*ZIP code*
7378 Jordon Ave S	**Cottage Grove**	**MN**	**55016-3645**
Building Official	*Certification number*	*Telephone*	
Neameyer, David E.	**1812**	**651.450.2577**	

Permits based on fixed-fees, part 1

Report permits in this section if the fee for each permit is less than $10,010.00

Permit type	No. of Permits	Times $5.00 each	Surcharge report
Building	0	Times $5.00 each	$0.00
Electrical	0	Times $5.00 each	$0.00
Mechanical	11	Times $5.00each	$55.00
Plumbing	5	Times $5.00 each	$25.00
Other	0	Times $5.00 each	$0.00
		Total part 1	**$80.00**

Permits based on fixed-fees, part 2

Report permits in this section if the fee for each permit is more than $10,010.00

Permit type	No. of Permits	Total fees	Times 0.0005	Surcharge report
Building	0	$0.00	Times 0.0005	$0.00
Electrical	0	$0.00	Times 0.0005	$0.00
Mechanical	0	$0.00	Times 0.0005	$0.00
Plumbing	0	$0.00	Times 0.0005	$0.00
Other	0	$0.00	Times 0.0005	$0.00
			Total part 2	**$0.00**
			Total part 1 and 2	**$80.00**

Building permits based on valuation

Construction value range	No. of Permits	Total valuation	Surcharge amount
1,000,000 or less	3	$287,000.00	$143.50
1,000,001 to 2,000,000	0	$0.00	$0.00
2,000,001 to 3,000,000	0	$0.00	$0.00
3,000,001 to 4,000,000	0	$0.00	$0.00
4,000,001 to 5,000,000	0	$0.00	$0.00
5,000,001 or more	0	$0.00	$0.00
		Building permit surcharge:	**$143.50**

Surcharge report summary

Total surcharges:	**$223.50**
Retention:	**-$25.00**

Adjustments/amendment:	**$0.00**
Total payment to the State:	**$198.50**

Adjustment/amendment explanation

No explanation

Name of person completing the form	**Title**	**Date**
Ann P. Lanoue	Treasurer	2014-04-15

Phone	**E-mail address**
651.338.3756	alanoue@comcast.net

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

April 01, 2014

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

In Reference To:

March 2014 Technical Assistance - City Projects

Invoice No. 21261

		Hrs/Rate	Amount
GENERAL			
AB	3/17/14 Review correspondence re: Inver Grove Heights Comp Plan and forward to staff	0.20 127.00/hr	25.40
MB	3/3-3/6/14 Administration, emails, mailings, file organization, review draft agenda and minutes/research election dates	0.70 60.50/hr	42.35
MB	3/4/14 Correspondence with Dick Braun re: shoreland subdivision/review ordinance and email materials/discuss issues with City Attorney via phone and email	2.50 60.50/hr	151.25
MB	3/6-3/7/14 Correspondence with builder re: new home at 2566 Delaware/provide application materials and submission letter via email/look at City map and discuss setbacks, lot area requirements for lot/look into shoreland and wetland setback issues	2.70 60.50/hr	163.35
MB	3/10-3/13/14 Administration, emails, mailings, file organization, etc.	0.90 60.50/hr	54.45
MB	3/10/14 Shoreland, wetlands setback research and correspondence with City Engineer/housing performance score follow up with Metro Cities	1.40 60.50/hr	84.70
MB	3/11-3/14/14 Resident contact list update and retrieve updated parcel data from Dakota County/revise GIS base map with updated parcels	2.40 60.50/hr	145.20

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

CITY OF SUNFISH LAKE

		Hrs/Rate	Amount
MB	3/13/14 Correspondence with Dick Braun re: shoreland subdivision/discuss issues with City Attorney via phone and email	0.40 60.50/hr	24.20
MB	3/17/14 Administration, emails, mailings, file organization, etc./resident contact list update and retrieve updated parcel data from Dakota County/revise GIS base map with updated parcels/email lists to staff	1.50 60.50/hr	90.75
MB	3/18-3/20/14 Review wetland and shoreland regulations in ordinance and Stormwater Management Plan/correspondence with City Engineer	2.60 60.50/hr	157.30
MB	3/18-3/20/14 Correspondence with surveyor and builder re: requirements for 2566 Delaware major site and building application	1.30 60.50/hr	78.65
MB	3/18-3/19/14 Review preliminary site plan for 240 Salem Church Road/create list of issues and application requirements to share with architect/correspondence with City Engineer re: proposed design (steep slopes, vegetation removal, etc.)	2.80 60.50/hr	169.40
MB	3/19-3/20/14 Email Planning Commission Chair re: April meeting cancellation/transmit Planning Commission meeting cancellation notices	0.50 60.50/hr	30.25
MB	3/24/14 Correspondence with Bob Moser re: building project for garage and home alterations at 1 Grieve Glen Lane	1.60 60.50/hr	96.80
MB	3/26/14 Draft planning update for City Council meeting/finalize and mail	3.20 60.50/hr	193.60
MB	3/27-3/28/14 Administration, emails, mailings, file organization/review wetland, shoreland and bluff regulations in ordinance and Stormwater Management Plan/correspondence with landscape architect Jason Aune re: 393 Salem Church project conditions and site visit/correspondence with 2566 Delaware representative for steep slope requirements, etc./email ordinance for reference	2.70 60.50/hr	163.35
	Expenses (mileage, communications, supplies, etc.)		7.44

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

	Hrs/Rate	Amount
Subtotal of this Project:	[27.40	1,678.44]
TOTAL AMOUNT DUE THIS INVOICE:	27.40	$1,678.44

WSB
& Associates, Inc.
engineering · planning · environmental · construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

April 17, 2014

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: March, 2014 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of March for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 17, 2014
Project No: 01011-990
Invoice No: 183

Miscellaneous City Engineer Services

Professional Services from March 01, 2014 to March 31, 2014

Professional Personnel

	Hours	Rate	Amount	
General				
Sterna, Donald	5.50	147.00	808.50	
Sterna, Donald	4.00	147.00	588.00	
Engineers report , CAMP coordination				
Voll, Tom	1.00	128.00	128.00	
Site plan reviews for 240 Salem Church Rd and 2566 Delaware and discussions w/NAC				
Voll, Tom	1.50	128.00	192.00	
Street sweeping quotes				
Project Management/Coordination				
Voll, Tom	.50	128.00	64.00	
329 Salem Church Rd building permit				
Totals	12.50		1,780.50	
Total Labor				**1,780.50**

Field Services Billing

City Council Meeting			
	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**
	Total this Invoice		**$1,930.50**

Comments: ______________________________

Approved by: ______________________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB
& Associates, Inc.
engineering · planning · environmental · construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 17, 2014
Project No: 02092-570
Invoice No: 13

MS4 Services

Professional Services from March 01, 2014 to March 31, 2014

Phase 03 2014 MS4 Services

Professional Personnel

	Hours	Rate	Amount	
SWPPP				
Carlson, Jesse	1.00	113.00	113.00	
Totals	1.00		113.00	
Total Labor				**113.00**
		Total this Phase		**$113.00**

Billings to Date

	Current	Prior	Total	
Labor	113.00	649.75	762.75	
Totals	**113.00**	**649.75**	**762.75**	
			Total this Invoice	**$113.00**

Comments: ______

Approved by: ______

Reviewed by: Donald Sterna
Project Manager: Jesse Carlson

WSB & Associates, Inc.
engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

April 17, 2014	
Project No:	02182-030
Invoice No:	11

2014 Street Improvements

Professional Services from March 01, 2014 to March 31, 2014

Phase 1 Feasibility / Prel. Des.

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Rein, Amy	10.50	72.00	756.00	
Voll, Tom	1.00	128.00	128.00	
Design				
Voll, Tom	5.50	128.00	704.00	
Drawings/Layouts				
Kochmann, Charles	2.00	122.00	244.00	
Sanders, Thomas	5.00	93.00	465.00	
Totals	24.00		2,297.00	
Total Labor				**2,297.00**

Total this Phase **$2,297.00**

Total this Invoice **$2,297.00**

Billings to Date

	Current	Prior	Total
Labor	2,297.00	16,861.00	19,158.00
Field Services	0.00	620.00	620.00
Totals	**2,297.00**	**17,481.00**	**19,778.00**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

NORTHERN STATES POWER COMPANY

Xcel Energy®
RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		04/30/2014
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	407425634	04/03/2014	$8.19

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$40.42
Current Charges	**$40.42**

ACCOUNT BALANCE

Previous Balance		$59.77
Payment Received	Check 04/03	-$92.00 CR
Balance Forward		**-$32.23 CR**
Current Charges		$40.42
Amount Due		**$8.19**

INFORMATION ABOUT YOUR BILL

Thank you for your payment.

001382 1/2

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	04/30/2014	$8.19	

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
Make your check payable to XCEL ENERGY

APRIL

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

6

AB 01 001382 89534 B 7 A

SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51043014 65223378 000000040420000000819

NORTHERN STATES POWER COMPANY

Xcel Energy®
RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		04/21/2014
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	406229856	03/25/2014	$59.77

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$9.59
Current Charges	**$9.59**

ACCOUNT BALANCE

Previous Balance		$101.84
Payment Received	Check 03/11	-$51.66 **CR**
Balance Forward		**$50.18**
Current Charges		$9.59
Amount Due		**$59.77**

009431 1/2

INFORMATION ABOUT YOUR BILL

Thank you for your payment.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	04/21/2014	$59.77	

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
Make your check payable to XCEL ENERGY

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

6

AV 01 009431 81281B 37 A**5DGT

SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51042114 65223378 000000009590000005977