# City of Sunfish Lake, MN
## Cash Disbursements Journal
For the Period From Apr 1, 2014 to Apr 1, 2014

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Description | Debit Amount | Credit Amount |
|---|---|---|---|---|---|
| 4/1/14 | 6887 | 20020001 | Invoice: 11508 | 4,663.50 | |
| | | 10010000 | ACE BLACKTOP | | 4,663.50 |
| 4/1/14 | 6888 | 20020001 | Invoice: 2014 FIRST HALF FIRE | 17,931.00 | |
| | | 10010000 | CITY OF MENDOTA HEIGHTS | | 17,931.00 |
| 4/1/14 | 6889 | 20020001 | Invoice: PETTY CASH 3/14 | 177.43 | |
| | | 10010000 | CATHERINE IAGO | | 177.43 |
| 4/1/14 | 6890 | 20020001 | Invoice: 696 | 831.18 | |
| | | 10010000 | CATHY IAGO | | 831.18 |
| 4/1/14 | 6891 | 20020001 | Invoice: 710 | 391.08 | |
| | | 10010000 | IAGO CONSULTING LLC | | 391.08 |
| 4/1/14 | 6892 | 20020001 | Invoice: 2014 DUES | 25.00 | |
| | | 10010000 | IIMC | | 25.00 |
| 4/1/14 | 6893 | 20020001 | Invoice: JAN2016 | 1,078.85 | |
| | | 10010000 | ANN P. LANOUE | | 1,078.85 |
| 4/1/14 | 6894 | 20020001 | Invoice: FEB 2014 FEES | 6,190.52 | |
| | | 10010000 | LEVANDER, GILLEN & MILLER | | 6,190.52 |
| 4/1/14 | 6895 | 20020001 | Invoice: 03/21/2014 | 901.25 | |
| | | 10010000 | LIVING SCULPTURE TREE & SHRUB CARE, INC | | 901.25 |
| 4/1/14 | 6896 | 20020001 | Invoice: 629 | 190.00 | |
| | | 10010000 | MN DEPARTMENT OF REVENUE | | 190.00 |
| 4/1/14 | 6897 | 20020001 | Invoice: 21222 | 232.32 | |
| | | 20020001 | Invoice: 21223 | 1,170.63 | |
| | | 10010000 | NORTHWEST ASSCOC CONSULTANTS | | 1,402.95 |
| 4/1/14 | 6898 | 20020001 | Invoice: SFL QTLY 2/2014 | 147.28 | |
| | | 10010000 | MOLLY PARK | | 147.28 |
| 4/1/14 | 6899 | 20020001 | Invoice: 70313 | 1,567.00 | |
| | | 10010000 | PINE BEND PAVING | | 1,567.00 |
| 4/1/14 | 6900 | 20020001 | Invoice: 684 | 7,986.88 | |
| | | 10010000 | CITY OF WEST ST. PAUL | | 7,986.88 |
| 4/1/14 | 6901 | 20020001 | Invoice: 135313 12/5/13 | 550.00 | |
| | | 20020001 | Invoice: 140285 3/4/14 | 240.50 | |
| | | 10010000 | SAFETY SIGNS | | 790.50 |
| 4/1/14 | 6902 | 20020001 | Invoice: 720 | 169.00 | |
| | | 10010000 | ST. ANNE'S EPISCOPAL CHURCH | | 169.00 |
| 4/1/14 | 6903 | 20020001 | Invoice: 182 | 1,141.50 | |
| | | 20020001 | Invoice: 02092-570 12 | 569.50 | |
| | | 20020001 | Invoice: 02182-030 10 | 1,875.50 | |
| | | 10010000 | WSB & ASSOCIATES | | 3,586.50 |
| 4/1/14 | 6904 | 20020001 | Invoice: 403424286 | 92.00 | |
| | | 10010000 | XCEL ENERGY | | 92.00 |

City of Sunfish Lake, MN
Cash Disbursements Journal
For the Period From Apr 1, 2014 to Apr 1, 2014
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| Date | Check # | Account ID | Line Description | Debit Amount | Credit Amount |
|---|---|---|---|---|---|
| 4/1/14 | 6905 | 20020001 | Invoice: 1076 | 617.25 | |
| | | 10010000 | INTERNAL REVENUE SERVICE | | 617.25 |
| 4/1/14 | 6906 | 20020001 | Invoice: 194921 | 99.00 | |
| | | 10010000 | LEAGUE OF MINNESOTA CITIES | | 99.00 |
| | Total | | | 48,838.17 | 48,838.17 |

ACE BLACKTOP INC
7280 Dickman Trail
Inver Grove Heights, MN 55076

# INVOICE

**Number:** 11508
**Date:** 3/1/2014

**WSB & ASSOCIATES**
**701 XENIA AVE S. #300**
**MINNEAPOLIS, MN 55416**

| Customer # | Due Date | Payment Method | Income Job | Job Location |
|---|---|---|---|---|
| WSB001 | 4/1/2014 | CASH/CHECK | 750 | SUNFISH LAKE |

| Date | Description | Qty | UOM | Unit Price | Total |
|---|---|---|---|---|---|
| 02.12.14 | SALT/SAND DELIVERED & APPLIED | 4.00 | TN | 60.00 | 240.00 |
| 02.14.14 | SALT TRUCK WITH OPERATOR | 1.50 | HR | 82.00 | 123.00 |
| 02.15.14 | LOADER/OPERATOR RENTAL | 3.50 | HR | 125.00 | 437.50 |
| 02.15.14 | SALT/SAND DELIVERED & APPLIED | 6.00 | TN | 60.00 | 360.00 |
| 02.15.14 | SALT TRUCK WITH OPERATOR | 2.00 | HR | 82.00 | 164.00 |
| 02.17.14 | LOADER/OPERATOR RENTAL | 4.00 | HR | 125.00 | 500.00 |
| 02.17.14 | SALT/SAND DELIVERED & APPLIED | 5.00 | TN | 60.00 | 300.00 |
| 02.17.14 | SALT TRUCK WITH OPERATOR | 1.50 | HR | 82.00 | 123.00 |
| 02.18.14 | LOADER/OPERATOR RENTAL | 4.50 | HR | 125.00 | 562.50 |
| 02.20.14 | LOADER/OPERATOR RENTAL | 3.00 | HR | 125.00 | 375.00 |
| 02.21.14 | LOADER/OPERATOR RENTAL | 5.00 | HR | 125.00 | 625.00 |
| 02.21.14 | SALT/SAND DELIVERED & APPLIED | 4.00 | TN | 60.00 | 240.00 |
| 02.21.14 | SALT TRUCK WITH OPERATOR | 1.50 | HR | 82.00 | 123.00 |
| 02.24.14 | PICKUP/PLOW WITH OPERATOR | 1.50 | HR | 85.00 | 127.50 |
| 02.28.14 | SALT/SAND DELIVERED & APPLIED | 4.00 | TN | 60.00 | 240.00 |
| 02.28.14 | SALT TRUCK WITH OPERATOR | 1.50 | HR | 82.00 | 123.00 |

**Balance Due: $4,663.50**

*** A charge of 1 1/2% will be applied to all accounts not paid within 30 days.**

**Please remit payment to: Ace Blacktop, Inc. 7280 Dickman Trail Inver Grove Heights, MN 55076**

**Phone: 651-450-1237 Fax: 651-450-9057 www.aceblacktop.com**

**Thank you for your business!**

## CITY OF MENDOTA HEIGHTS

### FINAL FIRE BILLINGS
### YEAR 2014

February 21, 2014

| | | | |
|---|---|---|---|
| Adj. 2012 Billed | $419,342 | | |
| Actual | $357,832 | $ | (61,510) |
| 2014 Budget | | $ | 442,048 |
| Relief Association | | $ | 68,000 |
| Equip. Depreciation | | $ | 111,358 |
| Total Expense | | $ | 559,896 |

### Billing Formula

| | 2013 | % | Calls 11/12 | % | Averages |
|---|---|---|---|---|---|
| Mendota Hts | $1,881,150,500 | 85.28 | 386 | 84.28 | 84.780 |
| Sunfish Lake | 147,692,200 | 6.70 | 28 | 6.11 | 6.405 |
| Lilydale | 145,028,000 | 6.57 | 39 | 8.52 | 7.545 |
| Mendota | 32,073,200 | 1.45 | 5 | 1.09 | 1.270 |
| | $2,205,943,900 | 100.00 | 458 | 100.0 | 100.00 |

**Billings**

| | | |
|---|---|---|
| Sunfish Lake | $35,862 | ÷ 2 = 17,931 |
| Lilydale | $42,244 | |
| Mendota | $ 7,111 | |
| Total | $85,217 | |

# Catherine Iago
## City Administrator, City of Sunfish Lake
## City Clerk, City of Sunfish Lake

3/27/2014 12:36

# INVOICE

**Services rendered for the month of March 2014**

**City Administrator**

| | | |
|---|---|---|
| **City Administrator monthly services per Independent Contractor Agreement Addendum dated 2/5/2014** | | **$ 391.08** |

**City Clerk**

| | | |
|---|---|---|
| **City Clerk monthly services per Employment Agreement Addendum dated 2/5/2014** | | $ 930.83 |
| City FICA 7.65% | | 71.21 |
| **Total Cost City Clerk-month** | | **1,002.04** |

**Calculation of net Check-City Clerk**

| | | |
|---|---|---|
| Monthly services per employment agreement | | 930.83 |
| Less Federal Income tax withheld | $ (175.00) | |
| Less FICA withheld- 7.65% | (71.21) | |
| Less State tax withheld | (140.00) | |
| Total Withholdings | | (386.21) |
| Net check | | $ 544.62 |

# Best Western Plus Kelly Inn

Mar 20, 2014
9:26 pm

Best Western PLUS

100 - 4th Avenue South

Saint Cloud, MN 56301
Telephone: (320)253-0606 Fax: (320)202-0505

Each Best Western® branded hotel is independently owned and operated

CATHERINE IAGO
CITY OF SUNFISH LAKE
7378 JORDAN AVENUE SOUTH
Cottage Grove, MN 55016

Folio #: 441294
Room Number: 459
Rate: $85.00
Pay Method: VS2359

Arrival Date: Tuesday, March 18, 2014
Departure Date: Friday, March 21, 2014

Member #:
Information: 1:40 COMP $3 ROOM REBATE PER

| Date | Department | Reference | Voucher | Room | Debit | Credit |
|---|---|---|---|---|---|---|
| 3/18/2014 | Room Postings | Auto Posted | | 459 | $85.00 | |
| 3/18/2014 | Room Tax | Auto Posted | | 459 | $10.52 | |
| 3/19/2014 | Room Postings | Auto Posted | | 459 | $85.00 | |
| 3/19/2014 | Room Tax | Auto Posted | | 459 | $10.52 | |
| 3/20/2014 | Room Postings | Auto Posted | | 459 | $85.00 | |
| 3/20/2014 | Room Tax | Auto Posted | | 459 | $10.52 | |

Balance: $286.56

Thank you for staying with us! We appreciate your business!
Our records show that you will be departing today. If these charges are correct and you have no questions, there is no need to go to the Front Desk to check-out. We will process the charges to the card on file along with any charges incurred after this bill was printed.

If you wish to change payment type please feel free to stop by the desk to do so.
Thanks again for staying at the Best Western Kelly Inn of St. Cloud.

THIS IS YOUR RECEIPT

Signature Catherine Iago

3/24/14
LODGING REIMBURSEMENT
FOR MCFOA Conference
Cathy Iago

# City of Sunfish Lake - Petty Cash Record

| | | |
|---|---|---|
| Nov 22, 2013 | Petty Cash Balance | $54.90 |
| | 11/29/13 Post Ofc Stamps | - 1.00 |
| | | 53.90 |
| | 12/12/13 Walgreen's Stamps | 9.20 |
| | | 44.70 |
| Jan 2, 2014 | 1/2/14 Post Ofc Stamps | 13.20 |
| | | $ 31.50 |
| Jan 8, 2014 | Petty Cash Disbursement | + 179.71 Check # 6837 1/7/14 |
| | 1/8/14 Balance | $ 211.21 |
| | 1/21/14 Ofc Max | - 54.99 |
| | | 156.22 |
| | 2/27/14 Ofc Max | - 98.99 |
| | | 57.23 |
| | 2/27/14 Post Ofc Stamps | - .05 |
| Feb 27, 2014 | Petty Cash Balance | $ 57.18 |

Catherene Iago
City Clerk
City of Sunfish Lake

Submitted March 4, 2014

SFL

COTTAGE GROVE PO
COTTAGE GROVE, Minnesota
550163944
2663650042 -0098
11/29/2013 (800)275-8777 01:56:55 PM

Sales Receipt

| Product Description | Sale Qty | Unit Price | Final Price |
|---|---|---|---|
| 20c George Washington PSA | 5 | $0.20 | $1.00 |

Total: $1.00

Paid by:
VISA $1.00
Account #: XXXXXXXXXXXX9100
Approval #: 215463
Transaction #: 329
23 903340255

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****************************************
****************************************
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****************************************
****************************************

SFL

St Paul Park
St Paul Park, Minnesota
550711818
2663650061 -0098
01/02/2014 (651)459-0042 03:05:34 PM

Sales Receipt

| Product Description | Sale Qty | Unit Price | Final Price |
|---|---|---|---|
| 20c George Washington PSA | 5 | $0.20 | Void |
| (Forever) Poinsettia PSA Bklt/20 | 1 | $9.20 | $9.20 |
| 20c George Washington PSA | 20 | $0.20 | $4.00 |

Total: $13.20

Paid by:
VISA $13.20
Account #: XXXXXXXXXXXX9100
Approval #: 681931
Transaction #: 196
23 903341600

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****************************************
****************************************
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****************************************
****************************************

Wells Fargo Bank
Transaction Receipt

Store #0009656 04 Cash Check

Check Amount(s)
$179.71

Check(s) Total $179.71

Fee Total $0.00

Cash Paid to Customer
$179.71

Transaction # 036 0044
12:14PM 01/08/14

To help avoid overdrafts, sign up for online banking and monitor transactions.

Thank you, Joel

SFL ~~$~~ 9.20
STAMPS

Walgreens

#06057 7135 E POINT DOUGLAS RD S
COTTAGE GROVE, MN 55016
651-459-7015

578 8539 0051 12/17/2013 2:14 PM

FOREVER STAMP FOUR FLAGS 20S
01564568810 0 18.40
2 @ 9.20 ①SFL

TOTAL 18.40
VISA ACCT 9100 18.40
CHANGE .00

THANK YOU FOR SHOPPING AT WALGREENS

DID YOU KNOW THAT YOU CAN EARN POINTS ON HUNDREDS OF ITEMS IN-STORE AND ONLINE? SEE OUR WEEKLY AD FOR MORE INFORMATION. RESTRICTIONS APPLY. SEE PROGRAM RULES FOR DETAILS. PLEASE GO TO WALGREENS.COM/BALANCE.

SPK

**OfficeMax**

OfficeMax #1227
9010 JAMAICA AVE SOUTH
COTTAGE GROVE, MN 55016
(651) 769-9619

1227 02 8497 01/21/14 01:34:17 PM

## SALE

| | |
|---|---|
| 011491047351 | $7.49 |
| Multiuse Copy 94 Bright Re | |
| Deal 46126 Savings | ($2.49) |
| Deal 46126 | |
| YOU PAY | **$5.00** |
| 011491047351 | $7.49 |
| Multiuse Copy 94 Bright Re | |
| Deal 46126 Savings | ($2.49) |
| Deal 46126 | |
| YOU PAY | **$5.00** |
| 012502626763 | $44.99 |
| Brother TN420 Std Yld Blk | |

TOTAL SAVINGS ($4.98)

| | |
|---|---|
| SubTotal | $54.99 |
| TOTAL | $54.99 |
| VISA | $54.99 |

Card number: XXXXXXXXXXXX9100
Authorization 106584

Tax Exempt ID: 000608687238

---

**OfficeMax**

SKL

OfficeMax #1227
9010 JAMAICA AVE SOUTH
COTTAGE GROVE, MN 55016
(651) 769-9619

1227 01 2696 02/27/14 10:48:25 AM

## SALE

| | |
|---|---|
| 012502626763 | $44.99 |
| Brother TN420 Std Yld Blk | |
| Coupon 2522801102221480 | ($9.00) |
| YOU PAY | **$35.99** |
| 011491019365 | $15.49 |
| nocket Std Ltr 5-1/4 Brn 5 | |
| Coupon 2522801102221480 | ($3.10) |
| YOU PAY | **$12.39** |
| 032231070798 | $10.49 |
| Harrison Frame 8.5x11 Cher | |
| Coupon 2522801102221480 | ($2.10) |
| YOU PAY | **$8.39** |
| 011491019259 | $34.99 |
| Env #10 Peel-To-Seal 500pk | |
| Coupon 2522801102221480 | ($7.00) |
| YOU PAY | **$27.99** |
| 011491047351 | $7.49 |
| Multiuse Copy 94 Bright Re | |
| Coupon 2522801102221480 | ($1.00) |
| Deal 49412 Savings | ($2.49) |
| Deal 49412 | |
| YOU PAY | **$4.00** |
| 011491047351 | $7.49 |
| Multiuse Copy 94 Bright Re | |
| Deal 49412 Savings | ($2.49) |
| Coupon 2522801102221480 | ($1.00) |
| Deal 49412 | |
| YOU PAY | **$4.00** |
| 072838110251 | $7.79 |
| VRazor BK 4-PK | |
| Coupon 2522801102221480 | ($1.56) |
| YOU PAY | **$6.23** |
| 400216569771 | $0.01 |
| OMX Ink Recycle | |
| Deal 44333 Savings | ($0.01) |
| YOU PAY | **$0.00** |

TOTAL SAVINGS ($29.75)

| | |
|---|---|
| SubTotal | $98.99 |
| TOTAL | $98.99 |
| VISA | $98.99 |

Card number: XXXXXXXXXXXX9100
Authorization 791208

SFL

COTTAGE GROVE PO
COTTAGE GROVE, Minnesota
550163944
2663650042 -0098

02/27/2014 (800)275-8777 11:00:43 AM

Sales Receipt

| Product Description | Sale Qty | Unit Price | Final Price |
|---|---|---|---|
| Product / Service Rate Inquiries | | | |
| 1c Tiffany Lamp PSA | 5 | $0.01 | $0.05 |
| Total: | | | $0.05 |

Paid by:
Cash $0.10
Change Due: -$0.05

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.

****************************************
****************************************

Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.

****************************************
****************************************

Bill#: 1000204910284
Clerk: 12

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

****************************************
****************************************

HELP US SERVE YOU BETTER

Go to: https://postalexperience.com/Pos

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

YOUR OPINION COUNTS

****************************************
****************************************

Customer Copy

# IIMC MEMBERSHIP APPLICATION

**International Institute of Municipal Clerks**
8331 Utica Ave., #200 • Rancho Cucamonga, CA 91730 • (909/944-4162) • FAX (909/944-8545)

**PLEASE COMPLETE ENTIRE FORM PRIOR TO RETURNING TO IIMC**

☐ Mr. ☒ Ms. Name CATHERINE IAGO Title CITY CLERK/ADMINISTRATOR

Municipality (city/village/town) SUNFISH LAKE Municipal Pop. 550 Municipality Website

Mailing Address 7378 JORDON Ave So Shipping Address COTTAGE GROVE

Municipality City of Sunfish LAKE State/Province MN ZIP/Postal Code 55016

Business Phone (651) 768-7542 FAX ( ) N/A Country USA

Work E-mail cjiago@comcast.net Home E-mail SAME

Home Address 7378 JORDON Ave So Home Phone (651) 768-7542

City COTTAGE GROVE State/Province MN ZIP/Postal Code 55016

☒ I was previously an IIMC member in: (Municipality) INVER GROVE Hgts (State/Province) MN

☒ Enclosed is CHECK for $ 25 — (payable in U.S. Funds to IIMC) Signature Date

☐ AE/VISA/MC# Exp. date Signature Total amount charged

*I hereby swear & affirm I am eligible for the membership classification of* Retired (insert member type)

*Signature* Catherine Iago *Date* 3/10/14

## MEMBERSHIP DEFINITIONS

SNMD13

**FULL MEMBER**
Full members are Municipal Clerks, City Secretaries, Recorders, Legislative Administrators and Directors of Corporate Services and/or an individual who serves a Legislative Government Body (LGB) in an administrative capacity with management responsibilities and whose duties include four of the following: • General Management • Records Management • Elections • Meeting Administration • Management of by-laws, Articles of Incorporation, ordinances or other legal instruments • Human Resources Management • Financial Management • Custody of the official seal and execution of official documents.

**ADDITIONAL FULL MEMBER**
Additional Full Members are fully qualified members from the same organization. This would essentially be Deputy Clerks within the same City, but could be other individuals provided they would qualify under the definition of Full Member. A city must have one Full Member before they would be eligible to have Additional Full Members.

**ASSOCIATE MEMBER**
Associate Members are individuals serving a legislative body in a capacity not previously defined. In other words if someone serving a legislative body does not qualify for Full Membership they would be able to join as an Associate Member. Associate members DO NOT have the right to vote, hold office or obtain certification, but they can take advantage of education programs and should they eventually assume the job of Clerk or Deputy, they could then apply for certification. A Full Member who is in transition (between jobs) would automatically become an Associate Member until they reassume the position of Clerk. Associate members would also pay a lower fee.

**CORPORATE MEMBER**
Corporate Members are those companies that find it advantageous to be affiliated with IIMC. They would not have any voting rights nor could they hold office or be certified.

## ANNUAL DUES

Full Member Population
- up to 20,000 -- $145
- 20,001 to 200,000 -- $185
- Over 200,001 -- $245
- Outside North America -- $50

*A portion of your annual dues ($12) goes toward publishing the monthly E-*News Digest.

- Additional Full Member $85
- ~~Associate Member~~ $85
- Retired $25
- ~~Corporate Member~~ $600
- Overseas Associate Member $50

# Ann P. Lanoue, CPA (Inactive)

## City Treasurer

8010 Corey Path
Inver Grove Heights. MN 55076
651-338-3756
alanoue@comcast.net


3/27/2014 12:51

# INVOICE

**City of Sunfish Lake**

**Accounting services for the period ended March 20, 2014**

| | | | | | |
|---|---|---|---|---|---|
| **Bank deposits** | | 03/06/14<br>03/17/14<br>3/26/2014 | | | |
| | | | Hours | | |
| **Trips to Bank-including deposit preparation** | | 3 | 0.8 | | |
| **Monthly activities** | Quarterly surcharge report | | - | | |
| | Budget Preparation & Certify Levy | | 1.0 | | |
| | Accounts Payable-review, input and matching | | 1.0 | | |
| | Payroll wage accounting including PERA, 941, State, Unemployment, etc. | | 2.0 | | |
| | Preparation for Council meeting-agenda/minutes, etc | | 2.0 | | |
| | Investments-Wells Fargo/Wells Fargo Advisors | | 0.5 | | |
| | Accounts Receivable-inc Planner/Inspector/Statements | | 1.0 | | |
| | Financial statements-preparation by fund-balance sheet & prior year/budget | | 2.0 | | |
| | Reconciliations-accounts receivable, payables and cash | | 2.0 | | |
| | Employment related activities-taxes-efile PERA,IRS,STATE | | 1.0 | | |
| | Correspondence-monthly transmittal-includes scanning & mailing | | 1.0 | | |
| | Attend monthly City Council meeting | | 2.0 | | |
| | Telephone calls with Council/Consultants | | 0.5 | | |
| | Cash flow/cash reconciliation/projection/fund accounting | | 2.0 | | Rate-$69.66 |
| | | | | 18.75 | 1,306.13 |
| | | | | | - |
| | | | | | 1,306.13 |
| | Postage expense | | | | 12.04 |
| | Supplies-printing-$ .10 per copy | | | | 10.60 |
| | | Subtotal | | | 1,328.77 |
| | Less Federal Income tax withheld | | 100.00 | | |
| | Less FICA | | 99.92 | | |
| | Less PERA withheld 0% (Exempt) | | - | | |
| | Less State tax withheld | | 50.00 | | |
| | Total Withholdings | | | | (249.92) |
| | | Net check | | | 1,078.85 |
| **Reconciliation to Treasurer Expense** | | | | | |
| | Services | | | | 1,306.13 |
| | City FICA 7.65% | | | | 99.92 |
| | City Pera-0% | | | | - |
| | Total Treasurer | | | | 1,406.04 |

Inver Grove Postal Store
INVER GROVE HEIGHTS, Minnesota
550762021
2663650540 -0097
02/28/2014 (800)275-8777 03:12:43 PM

Sales Receipt

| Product Description | Sale Qty | Unit Price | Final Price |
|---|---|---|---|
| KANSAS CITY MO 64999 Zone-4 First-Class Mail Large Env 1.10 oz. Expected Delivery: Mon 03/03/14 | | | $1.19 |
| Issue PVI: | | | $1.19 |
| SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.20 oz. Expected Delivery: Sat 03/01/14 | | | $1.61 |
| Issue PVI: | | | $1.61 |
| SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.20 oz. Expected Delivery: Sat 03/01/14 | | | $1.61 |
| Issue PVI: | | | $1.61 |
| SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.20 oz. Expected Delivery: Sat 03/01/14 | | | $1.61 |
| Issue PVI: | | | $1.61 |
| SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 3.20 oz. Expected Delivery: Sat 03/01/14 | | | $1.61 |
| Issue PVI: | | | $1.61 |
| Total: | | | $7.63 |

SFL

Paid by:
MasterCard $7.63
Account #: XXXXXXXXXXXX6536
Approval #: 400970
Transaction #: 594
23 903348951

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
******************************************
******************************************
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
******************************************
******************************************

Bill#: 1000305047515 + 9 @ .49 =
Clerk: 06 4.41

All sales final on stamps and postage
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City of Sunfish Lake
Wages and related withholdings

City of Sunfish Lake
Detail of compensation and related withholdings

| Earned Paid | Annual | Monthly | Earned Paid | Dec Jan | Jan Feb | (Inc retro) Feb Mar | Cum'l 1st qtr | Mar April |
|---|---|---|---|---|---|---|---|---|
| **Independent-"Iago Consulting, LLC** | | | | | | | | |
| Contractor-Adminstrator | 4,467 | 372.24 | | 379.69 | 379.69 | 402.47 | 1,161.85 | 391.08 |
| | 4,556 | 379.69 | | | | | - | |
| | 4,693 | 391.08 | | | | | | |
| **Wages-City Clerk** | 10,632 | 886.00 | | 903.72 | 903.72 | 1,157.94 | 2,965.38 | 930.83 |
| Withholding | 10,845 | 903.72 | | | | | - | |
| FICA=7.65% | 11,170 | 930.83 | | 69.13 | 69.13 | 88.58 | 226.84 | 71.21 |
| Federal Income Tax | | | | 175.00 | 175.00 | 175.00 | 525.00 | 175.00 |
| State Income Tax | | | | 45.00 | 45.00 | 45.00 | 135.00 | 140.00 |
| Pera-Iago-exempt | | | | | | | - | |
| Total Withholdings | | | | 289.13 | 289.13 | 308.58 | 886.84 | 386.21 |
| Net Check | | | | 614.59 | 614.59 | 849.36 | 2,078.54 | 544.62 |
| | Per hour | | | | | | | |
| **Wages-Treasurer- Lanoue** | | 67.63 | | 1,369.51 | 1,369.51 | 1,447.32 | 4,186.34 | 1,306.13 |
| Withholding | | 69.66 | | | | | - | |
| FICA=7.65% | | | | 104.77 | 104.77 | 110.72 | 320.26 | 99.92 |
| Federal Income Tax | | | | 100.00 | 100.00 | 100.00 | 300.00 | 100.00 |
| State Income Tax | | | | 50.00 | 50.00 | 50.00 | 150.00 | 50.00 |
| Pera-Lanoue - Exempt | | | | - | - | - | - | - |
| Total Withholdings | | | | 254.77 | 254.77 | 260.72 | 770.26 | 249.92 |
| Net wages | | | | 1,114.74 | 1,114.74 | 1,186.60 | 3,416.08 | 1,056.21 |
| Postage | | | | 8.90 | 8.18 | 7.44 | 24.52 | 12.04 |
| Supplies | | | | 10.60 | 10.60 | 10.60 | 31.80 | 10.60 |
| Net check | | | | 1,134.24 | 1,133.52 | 1,204.64 | 3,472.40 | 1,078.85 |
| Taxable Wages-minus PERA | | | | | | | | |
| **Consolidated** | | | | | | | | |
| Wages | | | | 2,273.23 | 2,273.23 | 2,605.26 | 7,151.72 | 2,236.96 |
| Withholding | | | | 275.00 | 275.00 | 275.00 | 825.00 | 275.00 |
| FICA | | | | 173.90 | 173.90 | 199.30 | 547.10 | 171.13 |
| Federal Income Tax | | | | 275.00 | 275.00 | 275.00 | 825.00 | 275.00 |
| State Income Tax | | | | 95.00 | 95.00 | 95.00 | 285.00 | 190.00 |
| Pera | | | | - | - | - | - | - |
| Total Withholdings | | | | 543.90 | 543.90 | 569.30 | 1,657.10 | 636.13 |
| Net Check | | | | 1,729.33 | 1,729.33 | 2,035.96 | 5,494.62 | 1,600.83 |
| Unemployment-not required-only payment when a claim is filed | | | | | | | | |
| **PERA** | | | | | | | | |
| PERA-Withholding | | | | - | - | - | - | - |
| PERA-City contribution-7.25%-Blair only | | | | - | - | - | - | - |
| Total PERA contribution | | | | - | - | - | - | - |
| **IRS** | | | | | | | | |
| Iago Fica withholding | | | | 69.13 | 69.13 | 88.58 | 226.84 | 71.21 |
| Lanoue Fica withholding | | | | 104.77 | 104.77 | 110.72 | 320.26 | 99.92 |
| | | | | | | | - | |
| Iago withholding | | | | 175.00 | 175.00 | 175.00 | 525.00 | 175.00 |
| Lanoue withholding | | | | 100.00 | 100.00 | 100.00 | 300.00 | 100.00 |
| | | | | | | | - | |
| FICA-city contribution | | | | 173.90 | 173.90 | 199.30 | 547.11 | 171.13 |
| Total IRS deposit | | | | **622.80** | **622.80** | **673.60** | **1,919.20** | **617.25** |
| **State** | | | | | | | | |
| Iago withholding | | | | 45.00 | 45.00 | 45.00 | 135.00 | 140.00 |
| Lanoue withholding | | | | 50.00 | 50.00 | 50.00 | 150.00 | 50.00 |
| Due State | | | | **95.00** | **95.00** | **95.00** | **285.00** | **190.00** |

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW



City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

February 28, 2014
Client # 18305E

| PREVIOUS BALANCE | FEES | EXPENSES | ADVANCES | PAYMENTS | BALANCE |
|---|---|---|---|---|---|
| 18305-00000 General Business | | | | | |
| 3,855.10 | 2,444.50 | 0.00 | 20.02 | -3,855.10 | $2,464.52 |
| 18305-00019 St. Recon. Mill & Overlay Project 2013-01/2014-01 | | | | | |
| 1,667.98 | 3,525.00 | 0.00 | 12.00 | -1,667.98 | $3,537.00 |
| 5,523.08 | 5,969.50 | 0.00 | 32.02 | -5,523.08 | $6,001.52 |

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LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW



February 28, 2014

Client # 18305-00000E

Statement # 277

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

General Business

For Services Through 02/25/14

| | | RATE | HOURS | |
|---|---|---|---|---|
| 01/27/2014 | Review of Sunfish Lake Agenda items. | 130.00 | 0.60 | 78.00 |
| 01/28/2014 | Telephone conference with Sunfish Lake Clerk re agenda items. | 130.00 | 0.30 | 39.00 |
| | Prepare Sunfish Lake Agenda items. | 130.00 | 1.00 | 130.00 |
| 01/30/2014 | Review of upcoming Sunfish Lake Agenda items. | 130.00 | 0.40 | 52.00 |
| 02/04/2014 | Memo on site and building plan ordinance to Sunfish Lake Planner. | 130.00 | 0.30 | 39.00 |
| | Review of Sunfish Lake Agenda items. | 130.00 | 1.00 | 130.00 |
| 02/05/2014 | Review of Sunfish Lake Agenda materials. | 130.00 | 1.00 | 130.00 |
| | Memo to Acting Mayor. | 130.00 | 0.20 | 26.00 |
| | Preparation for Sunfish Lake Council meeting. | 130.00 | 1.00 | 130.00 |
| | Regular Sunfish Lake Council meeting; follow-up. | 130.00 | 2.00 | 260.00 |
| 02/06/2014 | Follow-up on regular Sunfish Lake Agenda items. | 130.00 | 1.10 | 143.00 |
| | Review of memo and Lake Vegetation Plan from DNR. | 130.00 | 1.00 | 130.00 |
| 02/10/2014 | Telephone conference with Sean at DNR re water quality. | 130.00 | 0.30 | 39.00 |
| | Telephone conference with Sunfish Lake Clerk re grant for handicap accessibility. | 130.00 | 0.30 | 39.00 |
| 02/11/2014 | Telephone conference with DNR concerning water quality treatment | | | |

| | | RATE | HOURS | |
|---|---|---|---|---|
| | of Sunfish Lake. | 130.00 | 0.50 | 65.00 |
| | Memo to Sunfish Lake on Vegetation Plan for Sunfish Lake per DNR. | 130.00 | 0.40 | 52.00 |
| 02/17/2014 | Review Sunfish Lake Planning Report. | 130.00 | 0.30 | 39.00 |
| 02/19/2014 | Review and revise Sunfish Lake Council Minutes. | 130.00 | 0.50 | 65.00 |
| 02/20/2014 | Review and analyze grant documents and outline of significant provisions. | 130.00 | 1.00 | 130.00 |
| | Telephone conference with City Clerk re agenda items. | 130.00 | 0.30 | 39.00 |
| | Timothy J. Kuntz | | 13.50 | 1,755.00 |
| 01/31/2014 | Research regarding assessment legal issues. | 130.00 | 0.40 | 52.00 |
| | Jay P. Karlovich | | 0.40 | 52.00 |
| 01/28/2014 | Conference call with Cathy Iago re salary increase for position of City Clerk and City Administrator; prepare Memo to Mayor and Councilmembers re 2014 Contracts for the Positions of City Clerk, City Administrator, City Treasurer and City Forester; prepare Resolution Approving Addenda re 2014 Contracts for the Positions of City Clerk, City Administrator, City Treasurer and City Forester; prepare Addendum No. 7 to Employment Agreement between the City of Sunfish Lake and Catherine Iago for City Clerk Services; prepare Addendum No. 5 to Independent Contractor Agreement between the City of Sunfish Lake and Iago Consulting, LLC for Administrative Services; prepare Addendum No. 1 to Employment Agreement between the City of Sunfish Lake and Ann Lanoue for City Treasurer Services; prepare Addendum No. 5 to Independent Contractor Agreement between the City of Sunfish Lake and Living Sculpture Tree and Shrub Care, Inc. for City Forester Services. | 85.00 | 0.80 | 68.00 |
| 01/29/2014 | Prepare e-mail correspondence to Mayor, Councilmembers and Consultants attaching agenda items for February 5th Council meeting re employment agreement addenda; prepare hard copies of agenda items for distribution to Mayor, Councilmembers and Consultants. | 85.00 | 0.50 | 42.50 |
| 02/04/2014 | Prepare e-mail correspondence to Michelle Barness re site and building plan ordinance amendment; prepare e-mail correspondence to Ann Lanoue re publication of 2013 financials and 2014 budget. | 85.00 | 0.40 | 34.00 |

General Business

| | | RATE | HOURS | |
|---|---|---|---|---|
| 02/05/2014 | Prepare and organize files for February 5, 2014 Council meeting. | 85.00 | 0.40 | 34.00 |
| 02/06/2014 | Conference to review and discuss agenda items and follow-up related to February 5, 2014 City Council meeting; prepare e-mail correspondence to Mayor and Councilmembers attaching Xcel Energy rate increase notice. | 85.00 | 0.80 | 68.00 |
| 02/10/2014 | Perform research on League of Minnesota Cities website and State Auditor website re financial/budget publication requirements. | 85.00 | 0.50 | 42.50 |
| 02/11/2014 | Review and analysis of street maintenance file to locate copy of snow plowing policy; prepare e-mail correspondence to Mayor and Councilmembers attaching same; continue research on League of Minnesota Cities website , State Auditor website and Minnesota Statutes re financial reporting/publication requirements; review and analysis of list of 2013 resolutions; review and revise list of 2013 resolutions; prepare e-mail correspondence to City Clerk re 2013 resolutions that need to be signed by Mayor and City Clerk; prepare e-mail correspondence to Mayor re issues pertaining to Sunfish Lake Lake Vegetation Management Plan. | 85.00 | 2.00 | 170.00 |
| 02/18/2014 | Meeting with City Clerk to obtain signed copies of resolutions and agreements from January and February Council meetings. | 85.00 | 0.40 | 34.00 |
| 02/19/2014 | Prepare e-mail correspondence to Mayor re meeting to sign resolutions and agreements from January and February Council meetings; prepare hard copies of recorded easement and vacation documents related to Park/Flynn matter for City Clerk's records. | 85.00 | 0.20 | 17.00 |
| 02/20/2014 | Prepare execution copies of resolutions and documents for signature by the Mayor; meeting with Mayor to sign resolutions and documents from January and February Council meetings; prepare e-mail correspondence to City Clerk attaching Word versions of resolutions from January and February meetings; prepare e-mail correspondence to City Clerk attaching revised February City Council meeting minutes with changes by City Attorney. | 85.00 | 1.00 | 85.00 |
| 02/24/2014 | Review and assemble resolutions for execution by City Clerk at March 4th Council meeting; prepare Memo to Ann Lanoue and Jim Nayes enclosing execution copies of Employment Agreement/Independent Contractor Agreement Addenda; prepare e-mail correspondence to City Clerk re agenda items being prepared by City Attorney for March 4th Council meeting. | 85.00 | 0.50 | 42.50 |
| | Leah M. Rose | | 7.50 | 637.50 |

City of Sunfish Lake

Client # 18305-00000E
Statement # 277

General Business

| | | RATE | HOURS | |
|---|---|---|---|---|
| | FOR CURRENT SERVICES RENDERED | | 21.40 | 2,444.50 |
| 01/29/2014 | Postage paid. | | | 20.02 |
| | TOTAL ADVANCES | | | 20.02 |
| | PREVIOUS BALANCE | | | $3,855.10 |
| 02/06/2014 | Payment Received | | | -2,097.00 |
| 03/05/2014 | Payment Received | | | -1,758.10 |
| | TOTAL PAYMENTS | | | -3,855.10 |
| | BALANCE DUE | | | $2,464.52 |

Client # 18305-00019E
Statement # 8

St. Recon. Mill & Overlay Project 2013-01/2014-01

| | | RATE | HOURS | |
|---|---|---|---|---|
| 01/28/2014 | Telephone conference with Citizen Dick Bancroft re Sunfish Lake street improvement project. | 130.00 | 0.50 | 65.00 |
| | Investigate factual background for assessment roll properties relating to Bancroft property and Maken easement to Salem Church Road. | 130.00 | 2.30 | 299.00 |
| | Meeting with Mayor and Sunfish Lake Engineer to review street improvement project; follow-up. | 130.00 | 2.00 | 260.00 |
| 01/30/2014 | Memo outlining negotiations on assessment roll adjustments for Sunfish Lake street improvement project. | 130.00 | 0.50 | 65.00 |
| | Telephone conference wit Bill Kranz re Sunfish Lake street improvement; follow-up. | 130.00 | 0.40 | 52.00 |
| 01/31/2014 | Telephone conference with Attorney Bill Kranz re Sunfish Lake street improvement. | 130.00 | 0.20 | 26.00 |

| | | RATE | HOURS | |
|---|---|---|---|---|
| | Telephone conference with Attorney Bill Kranz re settlement proposal. | 130.00 | 0.40 | 52.00 |
| | Review Sunfish Lake street improvement materials. | 130.00 | 0.80 | 104.00 |
| 02/03/2014 | Outline of Waiver of Assessment Appeal for Sunfish Lake street project. | 130.00 | 0.30 | 39.00 |
| | Memo on revised assessment rolls for Sunfish Lake street project. | 130.00 | 0.40 | 52.00 |
| | Memo to acting mayor on procedures for public hearing. | 130.00 | 0.30 | 39.00 |
| | Telephone conference with Attorney Bill Kranz. | 130.00 | 0.30 | 39.00 |
| | Meeting with landowner, Richard Bancroft, concerning Sunfish Lake street project. | 130.00 | 1.30 | 169.00 |
| 02/04/2014 | Memo to Mayor and Engineer concerning assessments for street project. | 130.00 | 0.30 | 39.00 |
| 02/05/2014 | Telephone conference with Attorney Bill Kranz re Sunfish Lake street project. | 130.00 | 0.30 | 39.00 |
| 02/06/2014 | Follow-up on street improvement project. | 130.00 | 1.30 | 169.00 |
| | Telephone conference with Fiscal Advisor and Bond Counsel for Sunfish Lake street project. | 130.00 | 0.40 | 52.00 |
| 02/19/2014 | Draft of Waiver Agreement and related memo re Sunfish Lake street project. | 130.00 | 1.00 | 130.00 |
| 02/24/2014 | Telephone conference with Attorney Bill Kranz re revisions to Waiver Agreement. | 130.00 | 0.50 | 65.00 |
| 02/25/2014 | Draft of resolutions and memos for street improvement project; draft waiver revisions. | 130.00 | 2.50 | 325.00 |
| | Timothy J. Kuntz | | 16.00 | 2,080.00 |
| 01/27/2014 | Conference to review and discuss issues pertaining to Bancroft parcels; perform property records research on Dakota County Real Estate Inquiry re Bancroft parcels. | 85.00 | 0.80 | 68.00 |
| 01/28/2014 | Perform property records research on Laredo and ORBIT to locate easement re Bancroft property; conference to review and discuss | | | |

| | | RATE | HOURS | |
|---|---|---|---|---|
| | property research and to review Makens Addition file; locate copies of Certificates of Title re four Makens lots to confirm any easements recorded against properties; perform property records research to locate recorded copies of City development documents from 1991 re Makens Addition; prepare Agenda for Public Hearing; prepare Summary of Project 2014-01; prepare Memo to Mayor and Councilmembers; prepare Notice of Public Improvement Hearing; prepare Resolution Ordering Public Improvement Project 2014-01 and Approving Final Plans and Specifications for 2014-01 Street Improvement Project; prepare Resolution Ordering Advertisement for Bids for the 2014-01 Street Improvement Project; conference to review documents for February 5 public improvement hearing. | 85.00 | 3.00 | 255.00 |
| 01/29/2014 | Prepare e-mail correspondence to Mayor, Councilmembers and Consultants attaching agenda items for February 5th public improvement hearing; prepare hard copies of agenda items for distribution to Mayor, Councilmembers and Consultants. | 85.00 | 0.50 | 42.50 |
| 02/03/2014 | Prepare e-mail correspondence to Don Sterna and Mayor Park re Bancroft and Devee LLC parcels; conference to discuss issues pertaining to preparation of Waiver of Assessment Appeal re Devee LLC; prepare e-mail correspondence to Mike Hovey re February 5, 2014 public improvement hearing; prepare distribution copies of agenda materials for February 5, 2014 public improvement hearing. | 85.00 | 1.00 | 85.00 |
| 02/04/2014 | Prepare Waiver of Assessment Appeal between the City of Sunfish Lake and Devee LLC; prepare e-mail correspondence to Don Sterna and Mayor Park re meeting with Dick Bancroft. | 85.00 | 2.00 | 170.00 |
| 02/05/2014 | Prepare e-mail correspondence reply to Mike Hovey re motion to close public improvement hearing. | 85.00 | 0.10 | 8.50 |
| 02/06/2014 | Conference to review and discuss continuation of public improvement hearing to March 4, 2014; review and revise project schedule to reflect new dates; prepare e-mail correspondence to Don Sterna attaching revised project schedule; prepare and send copy of project map to Dick Bancroft; prepare e-mail correspondence to City Clerk re minutes of public improvement hearing and continuation of hearing to March 4, 2014. | 85.00 | 1.00 | 85.00 |
| 02/10/2014 | Review and revise Agenda for Public Hearing, Summary of Project 2014-01, Memo to Mayor and Councilmembers, Resolution Ordering Public Improvement Project 2014-01 and Approving Final Plans and Specifications for 2014-01 Street Improvement Project | | | |

| | | RATE | HOURS | |
|---|---|---|---|---|
| | and Resolution Ordering Advertisement for Bids for the 2014-01 Street Improvement Project for continued public improvement hearing on March 4, 2014; prepare e-mail correspondence to bond counsel Jenny Boulton attaching background documents related to project and confirming acceptance as bond counsel for project; prepare e-mail correspondence to fiscal advisor Steve Apfelbacher attaching background documents related to project and confirming acceptance as fiscal advisor for project. | 85.00 | 1.50 | 127.50 |
| 02/19/2014 | Review and revise Agenda for Public Hearing, Summary of Project 2014-01, Memo to Mayor and Councilmembers, Resolution Ordering Public Improvement Project 2014-01 and Approving Final Plans and Specifications for 2014-01 Street Improvement Project and Resolution Ordering Advertisement for Bids for the 2014-01 Street Improvement Project for March 4th continued public improvement hearing; review and revise Waiver of Assessment Appeal Agreement between the City of Sunfish Lake and Devee, LLC (Don Mager); prepare e-mail correspondence to attorney Bill Kranz attaching Waiver of Assessment Appeal Agreement between the City of Sunfish Lake and Devee, LLC (Don Mager). | 85.00 | 2.00 | 170.00 |
| 02/24/2014 | Review and analysis of e-mail correspondence received from attorney Bill Kranz re changes requested re Waiver of Assessment Appeal Agreement; perform property records research on Dakota County Real Estate Inquiry re parcel to the north of Devee, LLC; prepare Resolution Approving Waiver of Assessment Appeal Agreement at the Amount of $19,500 Relating to Dakota County Tax Parcel Identification No. 38-03800-13-010 for the 2014-01 Street Improvement Project; prepare Memo to Mayor and Councilmembers re Waiver of Assessment Appeal Agreement at the Amount of $19,500 Relating to Dakota County Tax Parcel Identification No. 38-03800-13-010 for the 2014-01 Street Improvement Project; review and revise Memo to Mayor and Councilmembers for March 4th continued public improvement hearing for the 2014-01 Street Improvement Project; prepare Resolution Directing Adjustment to Preliminary Assessment Roll for the 2014-01 Street Improvement Project relating to Properties Owned by Richard Bancroft Jr. and Deborah B. Bancroft; prepare Memo to Mayor and Councilmembers re Resolution Directing Adjustment to Preliminary Assessment Roll for the 2014-01 Street Improvement Project relating to Properties Owned by Richard Bancroft Jr. and Deborah B. Bancroft; prepare e-mail correspondence to Mayor and Councilmembers attaching items for March 4th continued public | | | |

| | | RATE | HOURS | |
|---|---|---|---|---|
| | improvement hearing for the 2014-01 Street Improvement Project; prepare e-mail correspondence to Mayor and Councilmembers attaching agenda items related to Resolution Directing Adjustment to Preliminary Assessment Roll for the 2014-01 Street Improvement Project relating to Properties Owned by Richard Bancroft Jr. and Deborah B. Bancroft; prepare e-mail correspondence to Mayor and Councilmembers attaching agenda items related to Waiver of Assessment Appeal Agreement at the Amount of $19,500 Relating to Dakota County Tax Parcel Identification No. 38-03800-13-010 for the 2014-01 Street Improvement Project. | 85.00 | 3.00 | 255.00 |
| 02/25/2014 | Review and revise Waiver of Assessment Appeal Agreement at the Amount of $19,500 Relating to Dakota County Tax Parcel Identification No. 38-03800-13-010 for the 2014-01 Street Improvement Project; prepare e-mail correspondence to attorney Bill Kranz attaching same; review and revise Resolution Directing Adjustment To Preliminary Assessment Roll For The 2014-01 Street Improvement Project Relating To Properties Owned By Richard Bancroft Jr. And Deborah B. Bancroft; review and revise Memo to Mayor and Councilmembers re Resolution Directing Adjustment To Preliminary Assessment Roll For The 2014-01 Street Improvement Project Relating To Properties Owned By Richard Bancroft Jr. And Deborah B. Bancroft; review and revise Resolution Approving Waiver of Assessment Appeal Agreement at the Amount of $19,500 Relating to Dakota County Tax Parcel Identification No. 38-03800-13-010 for the 2014-01 Street Improvement Project; review and revise Memo to Mayor and Councilmembers re Resolution Approving Waiver of Assessment Appeal Agreement at the Amount of $19,500 Relating to Dakota County Tax Parcel Identification No. 38-03800-13-010 for the 2014-01 Street Improvement Project; review and revise Memo to Mayor and Councilmembers re continued public improvement hearing for March 4, 2014. | 85.00 | 1.80 | 153.00 |
| | Leah M. Rose | | 16.70 | 1,419.50 |
| 01/30/2014 | Preparation of memorandum relating to Bancroft and Mager assessments. | 85.00 | 0.30 | 25.50 |
| | Cindy Holzmer | | 0.30 | 25.50 |
| | FOR CURRENT SERVICES RENDERED | | 33.00 | 3,525.00 |
| 01/28/2014 | ORBIT Research Charges/Copy Fees | | | 12.00 |
| | TOTAL ADVANCES | | | 12.00 |

City of Sunfish Lake

February 28, 2014
Client # 18305-00019E
Statement # 8

St. Recon. Mill & Overlay Project 2013-01/2014-01

| | | |
|---|---|---|
| | PREVIOUS BALANCE | $1,667.98 |
| 03/05/2014 | Payment Received | -1,667.98 |
| | BALANCE DUE | $3,537.00 |
| | TOTAL BALANCE DUE | $6,001.52 |

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW



February 28, 2014

Client # 93000E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

| PREVIOUS BALANCE | FEES | EXPENSES | ADVANCES | PAYMENTS | BALANCE |
|---|---|---|---|---|---|
| 93000-10000 Criminal - DUI | | | | | |
| 42.50 | 83.00 | 0.00 | 0.00 | -42.50 | $83.00 |
| 93000-20000 Criminal - Traffic | | | | | |
| 79.50 | 94.50 | 0.00 | 0.00 | -79.50 | $94.50 |
| 93000-50000 Criminal - Miscellaneous | | | | | |
| 46.00 | 11.50 | 0.00 | 0.00 | -46.00 | $11.50 |
| 168.00 | 189.00 | 0.00 | 0.00 | -168.00 | $189.00 |

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GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW



February 28, 2014

Client # 93000-10000E

Statement # 215

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Criminal - DUI

For Services Through 02/25/14

| | | RATE | HOURS | |
|---|---|---|---|---|
| 02/05/2014 | Email correspondence re locating and charging Pleasant report. | 85.00 | 0.10 | 8.50 |
| 02/06/2014 | Review Nguyen omnibus hearing file. | 85.00 | 0.10 | 8.50 |
| 02/24/2014 | Draft preparation instruction form re Nguyen contested omnibus hearing. | 85.00 | 0.10 | 8.50 |
| | Tam Casey | | 0.30 | 25.50 |
| 02/04/2014 | Respond to question from paralegal regarding charging decision in Pleasant DUI case. | 115.00 | 0.10 | 11.50 |
| | Bridget McCauley Nason | | 0.10 | 11.50 |
| 02/13/2014 | Appearance in Dakota County District Court in Hastings for omnibus and admit-deny hearings regarding Nguyen DWI case. | 115.00 | 0.40 | 46.00 |
| | David S. Kendall | | 0.40 | 46.00 |
| | FOR CURRENT SERVICES RENDERED | | 0.80 | 83.00 |
| | PREVIOUS BALANCE | | | $42.50 |
| 02/06/2014 | Payment Received | | | -25.50 |
| 03/05/2014 | Payment Received | | | -17.00 |
| | TOTAL PAYMENTS | | | -42.50 |
| | BALANCE DUE | | | $83.00 |

City of Sunfish Lake

February 28, 2014
Client # 93000-20000E
Statement # 223

Criminal - Traffic

| | | RATE | HOURS | |
|---|---|---|---|---|
| 02/07/2014 | Review Bikila omnibus hearing file. | 85.00 | 0.10 | 8.50 |
| 02/25/2014 | Review Bikila omnibus hearing disposition. | 85.00 | 0.10 | 8.50 |
| | Tam Casey | | 0.20 | 17.00 |
| 01/30/2014 | Appearance in Dakota County District Court in West St. Paul regarding arraignments. | 115.00 | 0.20 | 23.00 |
| | Bridget McCauley Nason | | 0.20 | 23.00 |
| 02/13/2014 | Appearance in Dakota County District Court in Hastings for omnibus and admit-deny hearings regarding Bikila expired registration/tabs. | 115.00 | 0.40 | 46.00 |
| | David S. Kendall | | 0.40 | 46.00 |
| 02/06/2014 | Prepare Reyes file for hearing. | 85.00 | 0.10 | 8.50 |
| | Sabrina Luna | | 0.10 | 8.50 |
| | FOR CURRENT SERVICES RENDERED | | 0.90 | 94.50 |
| | PREVIOUS BALANCE | | | $79.50 |
| 02/06/2014 | Payment Received | | | -79.50 |
| | BALANCE DUE | | | $94.50 |

Client # 93000-50000E
Statement # 203

Criminal - Miscellaneous

| | | RATE | HOURS | |
|---|---|---|---|---|
| 01/29/2014 | Review January 2014 prosecution summary and memo to file. | 115.00 | 0.10 | 11.50 |
| | Daniel J. Beeson | | 0.10 | 11.50 |
| | FOR CURRENT SERVICES RENDERED | | 0.10 | 11.50 |

City of Sunfish Lake

February 28, 2014
Client # 93000-50000E
Statement # 203

Criminal - Miscellaneous

| | | |
|---|---|---|
| | PREVIOUS BALANCE | $46.00 |
| 02/06/2014 | Payment Received | -23.00 |
| 03/05/2014 | Payment Received | -23.00 |
| | TOTAL PAYMENTS | -46.00 |
| | BALANCE DUE | $11.50 |
| | TOTAL BALANCE DUE | $189.00 |

*Living Sculpture Tree and Shrub Care, Inc.*

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

March 21, 2014

**Invoice for Sunfish Lake City Forester Consultant Through 3-15-2014**

| | | |
|---|---|---|
| 2/21 | Checked and cleared streets of fallen branches after blizzard – 1.5 hr | $77.25 |
| 2/27 | Research and writing of Arbor Day newsletter and Forester's Report --4 hr | $206.00 |
| 3/3 | Reviewed information and accuracy of forestry information on SFL website and continued preparation for Arbor Day activities-- 3 hr | $154.50 |
| 3/4 | Council meeting preparation, Consultant meeting and Council meeting – 3.5 hr | $180.25 |
| 3/14 | Delivered fire # signs, called on potential lake water samplers, surveyed tree winter damage throughout city, checked on pines and spruces near Highway 110 and Mendota Road, and completed writing of newsletter and Treeways articles – 5.5 hr | $283.25 |

Total Due $901.25

Regards,

Jim Nayes

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

# INVOICE

**Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month**

March 04, 2014

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

In Reference To:

February 2014 Technical Assistance - Private Projects

Invoice No. 21222

| | Hrs/Rate | Amount |
|---|---|---|
| 14.01 2400 DELAWARE MINOR SUBD - MABM LCC | | |
| MB 2/3-2/5/14 Report and email correspondence re: review | 2.50<br>67.50/hr | 168.75 |
| MB 2/17-2/21/14 Finalize approval report and conditions/email to City Council, staff and applicant/follow up re: septic review | 0.80<br>67.50/hr | 54.00 |
| Expenses (mileage, communications, supplies, etc.) | | 9.57 |
| Subtotal of this Project: | [ 3.30 | 232.32] |
| TOTAL AMOUNT DUE THIS INVOICE: | 3.30 | $232.32 |

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

# INVOICE

**Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month**

March 04, 2014

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

In Reference To:

February 2014 Technical Assistance - City Projects

Invoice No. 21223

| | | Hrs/Rate | Amount |
|---|---|---|---|
| GENERAL | | | |
| MB | 2/3-2/6/14 Administration, follow up on emails, mailings, etc. | 0.70<br>60.50/hr | 42.35 |
| MB | 2/4-2/5/14 Prepare for and attend staff meeting and City Council meeting | 4.20<br>60.50/hr | 254.10 |
| MB | 2/10-2/13/14 Administration, follow up on emails, mailings, file organization, update administrative forms and templates, etc. | 4.90<br>60.50/hr | 296.45 |
| MB | 2/18-2/19/14 Administration, follow up on emails, mailings, file organization, update administrative forms and templates, website follow up | 0.70<br>60.50/hr | 42.35 |
| MB | 2/20/14 Review new Met Council 2040 forecasts for Sunfish Lake/correspondence with City Clerk re: plaque for Planning Commission member | 0.50<br>60.50/hr | 30.25 |
| MB | 2/24-2/27/14 Administration, emails, mailings, file organization, review draft agenda and minutes, research election dates, etc. | 1.80<br>60.50/hr | 108.90 |
| MB | 2/24-2/26/14 Review net Met Council 2040 forecasts for City and correspondence with Met Council contact re: employment forecasts | 0.50<br>60.50/hr | 30.25 |
| MB | 2/24-2/27/14 Correspondence with City Clerk and Mayor Park re: certificate for Planning Commission member/create and revise certificate | 3.20<br>60.50/hr | 193.60 |

NAC

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

CITY OF SUNFISH LAKE 

| | | Hrs/Rate | Amount |
|---|---|---|---|
| MB | 2/24-2/28/14 Draft planning update memo and transmittal for March City Council meeting/mail certificate to Clerk | 2.00<br>60.50/hr | 121.00 |
| | Expenses (mileage, communications, supplies, etc.) | | 51.38 |
| Subtotal of this Project: | | [ 18.50 | 1,170.63] |
| TOTAL AMOUNT DUE THIS INVOICE: | | 18.50 | $1,170.63 |

Molly Park

**OfficeMax**

OfficeMax #462
1450 MENDOTA ROAD
INVER GROVE HEIGHTS, MN 55077
(651) 457-8288

0462 01 3673 02/18/14 10:15:51 AM

## SALE

| | |
|---|---|
| 011491966003 | $45.99 |
| Redi-Strip Bus Env #10 | |
| SubTotal | $45.99 |
| Tax 7.125% | $3.27 |
| TOTAL | $49.26 |
| Cash | $50.26 |
| Change | $1.00 |

500 envelopes for SFL Quarterly

$49.26

21460-10101-64190-03710-70005-40036

Tell us about your shopping experience and get $5 off your next $25 purchase. Visit officemaxfeedback.com and enter the following Survey Code:
**0462-01-3673-3**

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ORDER BY WEB www.officemax.com

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SIGNAL HILLS Post Office
WEST SAINT PAUL, Minnesota
551182314
2663650022 -0096
02/18/2014 (800)275-8777 10:05:48 AM

Sales Receipt

| Product Description | Sale Qty | Unit Price | Final Price |
|---|---|---|---|
| (Forever) A Flag for All Seasons Coil of 100 | 1 | $49.00 | $49.00 |
| (Forever) A Flag for All Seasons Coil of 100 | 1 | $49.00 | $49.00 |
| Total: | | | $98.00 |

Stamps for SFL Quarterly

Paid by:
VISA $98.00
Account #: XXXXXXXXXXXX1442
Approval #: 018150
Transaction #: 13
23 903340206

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****************************************
****************************************
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****************************************
****************************************

Bill#: 1000404946807
Clerk: 10

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business
****************************************
****************************************
HELP US SERVE YOU BETTER

Go to: https://postalexperience.com/Pos

TELL US ABOUT YOUR RECENT POSTAL EXPERIENCE

YOUR OPINION COUNTS
****************************************
****************************************

Customer Copy

attn: Don Sterna

PINE BEND PAVING INC.

P.O. BOX ~~72~~
VERMILLION, MN 55085
651-437-2333 · FAX 651-437-7960

# INVOICE

| SOLD TO | | PROJECT | |
|---|---|---|---|
| | City of Sunfish Lake | | |

| INVOICE DATE | INVOICE NO. | CUSTOMER ORDER NO. | TERMS |
|---|---|---|---|
| 9-16-2013 | 70313 | | Net 30 |

| TRANSACTION DATE | DESCRIPTION | QUANTITY | | PRICE | QUANTITY |
|---|---|---|---|---|---|
| | Work on Charlton Rd | | | | |
| | Material, equipment & labor | | | | 1567.00 |
| | | | MN | 6.875% | |
| | | | TRAN | .25% | |
| | | TOTAL AMOUNT | | | $ 1567.00 |

PLEASE PAY FROM THIS INVOICE
THANK YOU

Traffic Control Equipment & Services

SAFETY SIGNS

Sold To:
City of Sunfish Lake
c/o WSB Attn: Tim Hanson
701 Xenia Ave S Suite 300
Minneapolis, MN 55416

**PAST DUE**

Invoice Number: 135313

Invoice Date: Dec 5, 2013

| Customer ID | Project | Payment Terms | Tax | Page |
|---|---|---|---|---|
| City of Sunfish | Installs | Net 30 Days | Incl(if applic) | 1 |

| Days*Units | Item | For Traffic Control Services | Unit Price | Extension |
|---|---|---|---|---|
| 1.00 | mob | Mobilization 12/2 | 150.00 | 150.00 |
| 1.00 | | F&I Stop/All Way 1ea | 400.00 | 400.00 |
| | done | JOB IS COMPLETE-Congrats | | |

Check No:

| | |
|---|---|
| Total Invoice Amount | 550.00 |
| Amount Received With Invoice | 0.00 |
| Total | 550.00 |


**SAFETY SIGNS**

ATSSA 19784 Kenrick Avenue, Lakeville, MN 55044 Phone (952) 469-6700 Fax (952) 469-6689
Offices located in Lakeville, Blaine, Rochester, Mankato & Duluth
www.safetysigns-mn.com EOE/AA

MINNESOTA

Sold To:
City of Sunfish Lake
c/o WSB Attn: Don Sterna
701 Xenia Ave S Suite 300
Minneapolis, MN 55416

Invoice Number: 140285

Invoice Date: Mar 4, 2014

| Customer ID | Project | Payment Terms | Tax | Page |
|---|---|---|---|---|
| City of Sunfish | WILL CALL Sales | Upon Receipt | Incl(if applic) | 1 |

| Days*Units | Item | For Traffic Control Services | Unit Price | Extension |
|---|---|---|---|---|
| 13.00 | thank | 13ea 11x9 Fire Number Signs 3/4<br>THANK YOU FOR YOUR ORDER | 18.50 | 240.50 |

Check No:

| | |
|---|---|
| Total Invoice Amount | 240.50 |
| Amount Received With Invoice | 0.00 |
| Total | 240.50 |

WSB
& Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

March 14, 2014

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: February, 2014 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of February for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

***WSB & Associates, Inc.***

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

March 14, 2014
Project No: 01011-990
Invoice No: 182

Miscellaneous City Engineer Services

**Professional Services from February 01, 2014 to February 28, 2014**

**Professional Personnel**

| | Hours | Rate | Amount | |
|---|---|---|---|---|
| General | | | | |
| Sterna, Donald | 1.00 | 147.00 | 147.00 | |
| Sterna, Donald | 2.00 | 147.00 | 294.00 | |
| Engineers report preparation | | | | |
| Sterna, Donald | .50 | 147.00 | 73.50 | |
| Fire sign coordination | | | | |
| Sterna, Donald | 2.00 | 147.00 | 294.00 | |
| Snow plow meeting on site and street review | | | | |
| Sterna, Donald | 1.00 | 147.00 | 147.00 | |
| Snow Plowing Coordination | | | | |
| Administrative | | | | |
| Rein, Amy | .50 | 72.00 | 36.00 | |
| Finalize the Engineer's Report | | | | |
| Totals | 7.00 | | 991.50 | |
| **Total Labor** | | | | **991.50** |

**Field Services Billing**

| | | | |
|---|---|---|---|
| City Council Meeting | | | |
| | 3.0 Meetings @ 50.00 | 150.00 | |
| **Total Field Services** | | **150.00** | **150.00** |
| | **Total this Invoice** | | **$1,141.50** |

**Comments:** ______________________________

**Approved by:** ______________________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB
& Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

March 14, 2014
Project No: 02092-570
Invoice No: 12

MS4 Services

**Professional Services from February 01, 2014 to February 28, 2014**

Phase 02 2013 MS4 Services

**Professional Personnel**

| | Hours | Rate | Amount | |
|---|---|---|---|---|
| SWPPP | | | | |
| Beckius, Gregory | 6.25 | 64.00 | 400.00 | |
| Carlson, Jesse | 1.50 | 113.00 | 169.50 | |
| Totals | 7.75 | | 569.50 | |
| **Total Labor** | | | | **569.50** |
| | | | **Total this Phase** | **$569.50** |

**Billings to Date**

| | Current | Prior | Total |
|---|---|---|---|
| Labor | 569.50 | 1,990.25 | 2,559.75 |
| **Totals** | **569.50** | **1,990.25** | **2,559.75** |

**Total this Invoice** **$569.50**

**Comments:** ______________________

**Approved by:** ______________________

Reviewed by: Donald Sterna
Project Manager: Jesse Carlson

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

| | |
|---|---|
| March 14, 2014 | |
| Project No: | 02182-030 |
| Invoice No: | 10 |

2014 Street Improvements

**Professional Services from February 01, 2014 to February 28, 2014**

Phase 1 Feasibility / Prel. Des.

**Professional Personnel**

| | Hours | Rate | Amount | |
|---|---|---|---|---|
| Design | | | | |
| Sterna, Donald | 2.50 | 147.00 | 367.50 | |
| Drawings/Layouts | | | | |
| Kochmann, Charles | 11.00 | 122.00 | 1,342.00 | |
| Pittman, Bryan | 2.00 | 83.00 | 166.00 | |
| Totals | 15.50 | | 1,875.50 | |
| **Total Labor** | | | | **1,875.50** |
| | | | **Total this Phase** | **$1,875.50** |
| | | | **Total this Invoice** | **$1,875.50** |

**Billings to Date**

| | Current | Prior | Total |
|---|---|---|---|
| Labor | 1,875.50 | 14,985.50 | 16,861.00 |
| Field Services | 0.00 | 620.00 | 620.00 |
| **Totals** | **1,875.50** | **15,605.50** | **17,481.00** |

**Comments:**

**Approved by:**

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

NORTHERN STATES POWER COMPANY

Xcel Energy®
RESPONSIBLE BY NATURE®

| MAILING ADDRESS | ACCOUNT NUMBER | | DUE DATE |
|---|---|---|---|
| SUNFISH LAKE, CITY OF<br>ATTN ANN LANOUE<br>8010 COREY PATH<br>INVER GROVE HEIGHTS MN 55076-3358 | 51-6522337-8 | | 03/28/2014 |
| | STATEMENT NUMBER | STATEMENT DATE | AMOUNT DUE |
| | 403424286 | 03/03/2014 | ~~$101.84~~ 92.00 |

## QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

## SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

| | |
|---|---|
| Other Recurring Charges | $40.34 |
| **Current Charges** | **$40.34** |

## ACCOUNT BALANCE

| | | |
|---|---|---|
| Previous Balance | 51.66 | ~~$61.50~~ |
| No Payments Received | | $0.00 |
| Balance Forward | 51.66 | ~~**$61.50**~~ |
| Current Charges | | $40.34 |
| **Amount Due** | | ~~**$101.84**~~ 92.00 |

010599 1/2

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

| ACCOUNT NUMBER | DUE DATE | AMOUNT DUE | AMOUNT ENCLOSED |
|---|---|---|---|
| 51-6522337-8 | 03/28/2014 | ~~$101.84~~ 92.00 | 92.00 |

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge. Make your check payable to XCEL ENERGY

MARCH

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

6

AV 01 010599 65318B 43 A**5DGT

SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51032814 65223378 000000040340000010184

Xcel Energy®
RESPONSIBLE BY NATURE®

NORTHERN STATES POWER COMPANY

| MAILING ADDRESS | ACCOUNT NUMBER | | DUE DATE |
|---|---|---|---|
| SUNFISH LAKE, CITY OF<br>ATTN ANN LANOUE<br>8010 COREY PATH<br>INVER GROVE HEIGHTS MN 55076-3358 | 51-6522337-8 | | 03/24/2014 |
| | STATEMENT NUMBER | STATEMENT DATE | AMOUNT DUE |
| | 402721645 | 02/25/2014 | ~~$61.50~~ |

## QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
Email us at: Customerservice@xcelenergy.com
Please Call: 1-800-481-4700
Hearing Impaired: 1-800-895-4949
Fax: 1-800-311-0050
Or write us at: XCEL ENERGY
PO BOX 8
EAU CLAIRE WI 54702-0008

## SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

| | |
|---|---|
| Other Recurring Charges | ~~$9.84~~ |
| **Current Charges** | ~~**$9.84**~~ |

-0-

## ACCOUNT BALANCE

| | | |
|---|---|---|
| Previous Balance | | $60.62 |
| Payment Received | Check 02/11 | -$8.96 **CR** |
| Balance Forward | | **$51.66** |
| Current Charges | | ~~$9.84~~ |
| **Amount Due** | | ~~**$61.50**~~ |

007203 1/2

## INFORMATION ABOUT YOUR BILL

Different fuel sources are used to generate electricity, and they produce different air emissions. For updated environmental information for the year ended 2012, go to: www.xcelenergy.com/MNRates, then go to Additional Resources, Bill Inserts and Brochures/Inside Your Electric Bill-Environmental Disclosure & Costs. If you don't have internet access, please contact us at 1-800-481-4700 and we can provide you with this information.

Thank you for your payment.

Beware of scammers posing as someone from Xcel Energy. They could be trying to steal your identity, collect on a bill, or sell you a service. The best way to combat these scams is to contact Xcel Energy directly to verify the legitimacy of a call or email. Visit xcelenergy.com for tips on how to identify an Xcel Energy worker and protect your personal information.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

| ACCOUNT NUMBER | DUE DATE | AMOUNT DUE | AMOUNT ENCLOSED |
|---|---|---|---|
| 51-6522337-8 | 03/24/2014 | $61.50 | |

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
Make your check payable to XCEL ENERGY

| MARCH | | | | | | |
|---|---|---|---|---|---|---|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

AV 01 007203 60456B 33 A**5DGT

SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51032414 65223378 000000000984000000006150

LEAGUE OF MINNESOTA CITIES

# Statement

**Date:** 2/26/2014
**Page:** 1 of 1
**Vendor ID#:** 16741

**Bill To:**

Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016-3645

| Invoice | Invoice Date | Description (Identifies only first line of the order) | Invoice Total | Remaining Balance |
|---|---|---|---|---|
| 194921 | 1/29/2014 | 2014 Joint Legislative Conference for Citie | $99.00 | $99.00 |

| 0 - 30 Days | 31 - 60 Days | 61+ Days | Total Outstanding |
|---|---|---|---|
| $ 99.00 | $ 0.00 | $ 0.00 | $ 99.00 |

**Please Remit To:**
League of Minnesota Cities
145 University Ave W
St Paul, MN 55103-2044

**Questions:**
Email: billing@lmc.org
Phone: (651) 281-1200