LIST OF BILLS

3 B

City of Sunfish Lake, MN
Cash Disbursements Journal
For the Period From Jan 1, 2014 to Jan 31, 2014

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/7/14	6836	20020001	Invoice: 21464	40,008.75	
		10010000	BOND TRUST SERVICES		40,008.75
1/7/14	6837	20020001	Invoice: DEC2013PETTY CASH	179.71	
		10010000	CATHERINE IAGO		179.71
1/7/14	6838	20020001	Invoice: 657	614.59	
		10010000	CATHY IAGO		614.59
1/7/14	6839	20020001	Invoice: 669	379.69	
		10010000	IAGO CONSULTING LLC		379.69
1/7/14	6840	20020001	Invoice: 1073	622.80	
		10010000	INTERNAL REVENUE SERVICE		622.80
1/7/14	6841	20020001	Invoice: DEC2013	1,138.64	
		10010000	ANN P. LANOUE		1,138.64
1/7/14	6842	20020001	Invoice: 192835	40.00	
		10010000	LEAGUE OF MINNESOTA CITIES		40.00
1/7/14	6843	20020001	Invoice: 274	1,349.50	
		10010000	LEVANDER, GILLEN & MILLER		1,349.50
1/7/14	6844	20020001	Invoice: 121513	1,180.60	
		10010000	LIVING SCULPTURE TREE & SHRUB CARE, INC		1,180.60
1/7/14	6845	20020001	Invoice: 620	95.00	
		10010000	MN DEPARTMENT OF REVENUE		95.00
1/7/14	6846	20020001	Invoice: 21104	1,845.59	
		20020001	Invoice: 21105	150.00	
		10010000	NORTHWEST ASSCOC CONSULTANTS		1,995.59
1/7/14	6847	20020001	Invoice: DEC EXPENSES	256.36	
		10010000	MOLLY PARK		256.36
1/7/14	6848	20020001	Invoice: 295488	245.00	
		10010000	PLAZA INSURANCE COMPANY		245.00
1/7/14	6849	20020001	Invoice: 681	7,986.88	
		10010000	CITY OF WEST ST. PAUL		7,986.88
1/7/14	6850	20020001	Invoice: 608	169.00	
		10010000	ST. ANNE'S EPISCOPAL CHURCH		169.00
1/7/14	6851	20020001	Invoice: 179	647.00	
		20020001	Invoice: 01629-790-4	213.00	
		20020001	Invoice: 02182-030-7	1,117.00	
		10010000	WSB & ASSOCIATES		1,977.00
	Total			58,239.11	58,239.11

BOND TRUST SERVICES
CORPORATION

3060 Centre Pointe Drive
Roseville, MN 55113
(651) 209-1010

Debt Service Invoice

City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Attn: Ann Lanoue, City Treasurer

Invoice #: 21464
Invoice Date: December 18, 2013

Re: **$350,000.00 General Obligation Improvement Bonds, Series 2009A**

Due: 02-01-2014	CUSIP = 867349AL6	Principal	Interest	Total Due
		$34,000.00	$6,008.75	**$40,008.75**

Payment Instructions

If remitted by wire transfer, must be received 1 business day prior to due date:

Wells Fargo Bank, San Francisco, CA
ABA# 121000248
BNF: BTSC Paying Agent Account
Account #: 4126695238
Ref: 34960

If remitted by check, must be received 5 business days prior to due date:

Make check payable to:

Bond Trust Services Corporation
Ref: 34960

Send to:

Bond Trust Services Corporation
Attn: Accounts Receivable
3060 Centre Pointe Drive
Roseville, MN 55113-1105

Please direct any questions to:

Accounts Receivable
(651) 209-1010

Remaining Debt Service Schedule

Date Due	CUSIP	Principal	Interest	Total P&I
08-01-2014		$0.00	$5,201.25	$5,201.25
02-01-2015	867349AL6	$34,000.00	$5,201.25	$39,201.25
08-01-2015		$0.00	$4,393.75	$4,393.75
02-01-2016	867349AL6	$35,000.00	$4,393.75	$39,393.75
08-01-2016		$0.00	$3,562.50	$3,562.50
02-01-2017	867349AL6	$36,000.00	$3,562.50	$39,562.50
08-01-2017		$0.00	$2,707.50	$2,707.50
02-01-2018	867349AL6	$37,000.00	$2,707.50	$39,707.50
08-01-2018		$0.00	$1,828.75	$1,828.75
02-01-2019	867349AL6	$38,000.00	$1,828.75	$39,828.75
08-01-2019		$0.00	$926.25	$926.25
02-01-2020	867349AL6	$39,000.00	$926.25	$39,926.25

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

12/30/2013 14:17

INVOICE

Services rendered for the month of Dec 2013

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/8/2013		**$ 379.69**

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 1/8/2013		$ 903.72
City FICA 7.65%		69.13
Total Cost City Clerk-month		**972.85**

Calculation of net Check-City Clerk

Monthly services per employment agreement		903.72
Less Federal Income tax withheld	$ (175.00)	
Less FICA withheld- 7.65%	(69.13)	
Less State tax withheld	(45.00)	
Total Withholdings		(289.13)
	Net check	$ 614.59

PETTY CASH REIMBURSEMENT
TO CATHY IAGO
December 2013

Postage	Office Supplies	Total Due
1.52	48.19	
18.4	51.81	
1.32	1.1	
2.07	21.39	
1.72	17.27	
1.32	5.35	
1.52	6.73	
27.87	151.84	179.71

SPL

COTTAGE GROVE PO
COTTAGE GROVE, Minnesota
550163944
2663650042 -0096
10/07/2013 (800)275-8777 04:30:20 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
SAINT PAUL MN 55123 Zone-1			$1.32
First-Class Mail Large Env			
2.20 oz.			
Scheduled Delivery Day: Tue 10/08/13			
			========
Issue PVI:			$1.32
Total:			$1.32
Paid by:			
Cash			$1.32

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****
****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****
****

Bill#: 1000404928615
Clerk: 05

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business
****
****
HELP US SERVE YOU BETTER

Go to: https://postalexperience.com/Pos

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

YOUR OPINION COUNTS
****
****

Customer Copy

SPL

St Paul Park
St Paul Park, Minnesota
550711818
2663650061 -0098
11/12/2013 (651)459-0042 03:04:29 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
SAINT PAUL MN 55118 Zone-1			$2.07
First-Class Mail Parcel			
2.90 oz.			
Scheduled Delivery Day: Wed 11/13/13			
PID #: 9114901123086746117412			
			========
Issue PVI:			$2.07
Total:			$2.07
Paid by:			
Cash			$5.07
Change Due:			-$3.00

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****
****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****
****

Bill#: 1000201671129
Clerk: 05

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business
****
****
HELP US SERVE YOU BETTER

Go to: https://postalexperience.com/Pos

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POSTAL EXPERIENCE

YOUR OPINION COUNTS
****
****

Customer Copy

$1.52 SFL

Woodbury Branch
Woodbury, Minnesota
551252505
2663650024 -0097
06/07/2013 (651)501-0008 02:14:46 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
HASTINGS MN 55033 Zone-1 First-Class Large Env 3.30 oz.		SFL	$1.52
			========
Issue PVI:			$1.52
(Forever) Vintage Seed Packets PSA Dbl-Sd Bklt/20	1	$9.20	$9.20
Total:			$10.72

Paid by:
VISA $10.72
Account #: XXXXXXXXXXXX9100
Approval #: 408256
Transaction #: 676
23 903340222
****
****
BRIGHTEN SOMEONE'S MAILBOX. Greeting cards available for purchase at select Post Offices.
****
****

JFL

COTTAGE GROVE PO
COTTAGE GROVE, Minnesota
550163944
2663650042 -0098
08/01/2013 (800)275-8777 10:33:58 AM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
(Forever) A Flag for All Seasons PSA Bklt/20	1	$9.20	$9.20
(Forever) A Flag for All Seasons PSA Bklt/20	1	$9.20	$9.20
Total:			$18.40

Paid by:
Cash $20.00
Change Due: -$1.60

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****
****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****
****

Bill#: 1000204742471
Clerk: 02

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business
****
****
HELP US SERVE YOU BETTER

Go to: https://postalexperience.com/Pos

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

YOUR OPINION COUNTS
****
****

Customer Copy

SFL

COTTAGE GROVE PO
COTTAGE GROVE, Minnesota
550163944
2663650042 -0096
2013 (800)275-8777 02:38:52 PM

Sales Receipt

duct scription	Sale Qty	Unit Price	Final Price
STINGS MN 55033 Zone-1			$1.52

rst-Class Mail Large Env
.60 oz.
Scheduled Delivery Day: Tue 09/10/13

Issue PVI: $1.52

Total: $1.52

Paid by:
Cash $2.00
Change Due: -$0.48

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****
****

Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****
****

Bill#: 1000404903162
Clerk: 08

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business
****
****

HELP US SERVE YOU BETTER

Go to: https://postalexperience.com/Pos

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

YOUR OPINION COUNTS
****
****

Customer Copy

SFL

COTTAGE GROVE PO
COTTAGE GROVE, Minnesota
550163944
2663650042 -0098
10/31/2013 (800)275-8777 01:46:52 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
SAINT PAUL MN 55118 Zone-1			$1.72

First-Class Mail Large Env
4.40 oz.
Scheduled Delivery Day: Fri 11/01/13

Issue PVI: $1.72

SAINT PAUL MN 55118 Zone-1 $1.72
First-Class Mail Large Env
4.40 oz.
Scheduled Delivery Day: Fri 11/01/13

Issue PVI: $1.72

SAINT PAUL MN 55118 Zone-1 $1.72
First-Class Mail Large Env
4.40 oz.
Scheduled Delivery Day: Fri 11/01/13

Issue PVI: $1.72

SAINT PAUL MN 55118 Zone-1 $1.72
First-Class Mail Large Env
4.40 oz.
Scheduled Delivery Day: Fri 11/01/13

Issue PVI: $1.72

SAINT PAUL MN 55118 Zone-1 $1.72
First-Class Mail Large Env
4.40 oz.
Scheduled Delivery Day: Fri 11/01/13

Issue PVI: $1.72

SAINT PAUL MN 55118 Zone-1 $0.66
First-Class Mail Letter
1.50 oz.
Scheduled Delivery Day: Fri 11/01/13
Customer Postage -$0.46

Issue PVI: $0.20

Total: $8.80

Paid by:
Cash $20.00
Change Due: -$11.20

SFL

COTTAGE GROVE PO
COTTAGE GROVE, Minnesota
550163944
2663650042 -0096
09/26/2013 (800)275-8777 02:16:49 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
SAINT PAUL MN 55118 Zone-1			$1.32
First-Class Mail Large Env			
2.50 oz.			
Scheduled Delivery Day: Fri 09/27/13			
Customer Postage			-$0.75
Issue PVI:			$0.57
SAINT PAUL MN 55118 Zone-1			$1.32
First-Class Mail Large Env			
2.50 oz.			
Scheduled Delivery Day: Fri 09/27/13			
Customer Postage			-$0.75
Issue PVI:			$0.57
SAINT PAUL MN 55118 Zone-1			$1.32
First-Class Mail Large Env			
2.50 oz.			
Scheduled Delivery Day: Fri 09/27/13			
Customer Postage			-$0.75
Issue PVI:			$0.57
SAINT PAUL MN 55118 Zone-1			$1.32
First-Class Mail Large Env			
2.50 oz.			
Scheduled Delivery Day: Fri 09/27/13			
Customer Postage			-$0.75
Issue PVI:			$0.57
SAINT PAUL MN 55118 Zone-1			$1.32
First-Class Mail Large Env			
2.50 oz.			
Scheduled Delivery Day: Fri 09/27/13			
Customer Postage			-$0.75
Issue PVI:			$0.57
SAINT PAUL MN 55118 Zone-1			$0.66
First-Class Mail Letter			
1.20 oz.			
Scheduled Delivery Day: Fri 09/27/13			
Customer Postage			-$0.46
Issue PVI:			$0.20
Total:			$3.05
Paid by:			
Cash			$3.05

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For

Office supplies 5FL

OfficeMax

OfficeMax #1227
9010 JAMAICA AVE SOUTH
COTTAGE GROVE, MN 55016
(651) 769-9619

1227 09 2856 08/28/13 07:40:35 PM

SALE

072838110251	$6.99
VRazor BK 4-PK	
Coupon 2372506108231308	($1.40)
YOU PAY	$5.59
011491973551	$3.49
RUBBER BND STD 19 1/4LB	
Coupon 2372506108231308	($0.70)
YOU PAY	$2.79
011491013738	$3.19
Ppr Clips #1 Recycled 400p	
Coupon 2372506108231308	($0.64)
YOU PAY	$2.55
011491055967	$6.49
9x12 BK Clasp, 12/PK	
Coupon 2372506108231308	($1.30)
YOU PAY	$5.19

TOTAL SAVINGS ($4.04)

SubTotal	$16.12
Tax 7.125%	$1.15
TOTAL	$17.27
VISA	$17.27

Card number: XXXXXXXXXXXX9100
Authorization 984718

MaxPerks Number XXXXX7489

MaxPerks Qualified Purchase Balance as of (7/15/2013): $73.26

Frame

Walgreens

#06057 7135 E POINT DOUGLAS RD S
COTTAGE GROVE, MN 55016
651-459-7015

880 0518 0021 10/01/2013 11:56 AM

TRIDENT SPEARMINT STICK S/F 18S
01254661531 A 1.38 SALE
2 @ 0.69
REGULAR PRICE 1.39
REWARDS SAVINGS 1.40
HERSHEY KIT KAT 1.5OZ
03400000246 2.00 SALE
3 @ 0.89 or 3/2.00
REGULAR PRICE 1.09 or 2/2.00
REWARDS SAVINGS 1.00
COTTONELLE CL/CARE B/TIS 138SH12S
03600034633 A 4.49 SALE
REGULAR PRICE 5.00
REWARDS SAVINGS 0.51
STR IVC -1.00
XTRA SCNSTN SPR SUN LIQ LNDRY 45Z
09451441050 A 1.49 SALE
REGULAR PRICE 2.99
REWARDS SAVINGS 1.50
PRINGLES CHEDDAR CHEESE 5.96OZ
03800084498 4.00 SALE
3 @ 1.49 or 3/4.00
REGULAR PRICE 1.89
REWARDS SAVINGS 1.67
REWARDS POINTS EARNED 1000
DAWN DISH ORIGINAL 9OZ
03700000445 A 0.99 SALE
REGULAR PRICE 1.59
REWARDS SAVINGS 0.60
H/E DOCUMENT FRAME 8.5X11
04902263921 A 4.99
W/B (WELL) AIRWV WIPES SHEA 64S
31191715227 A 4.00
2 @ 2.29 or 2/4.00
CAMEL CRUSH KING BOX PK
01230019741 7.28

SUBTOTAL	29.62
SALES TAX A=7.125%	1.24
TOTAL	30.86
VISA ACCT 6470	30.86
CHANGE	.00
BALANCE REWARDS SAVINGS	6.68
STORE COUPON SAVINGS	1.00

THANK YOU FOR SHOPPING AT WALGREENS

REDEEM AT THE REGISTER WITH AS FEW AS 5000 POINTS. RESTRICTIONS APPLY, SEE PROGRAM RULES FOR DETAILS. PLEASE GO TO WALGREENS.COM/BALANCE.

RFN# 0605-7210-5182-1310-0103

****

SPL

OfficeMax

OfficeMax #1227
9010 JAMAICA AVE SOUTH
COTTAGE GROVE, MN 55016
(651) 769-9619

1227 02 9188 07/15/13 06:09:54 PM

SALE

Toner - Copier

012502626763	$44.99
Brother TN420 Std Yld Blk	
400216569771	$0.01
OMX Ink Recycle	
Deal 166210100 Savings	($0.01)
Deal 166210100	
YOU PAY	$0.00
400216569771	$0.01
OMX Ink Recycle	
Deal 166210100 Savings	($0.01)
Deal 166210100	
YOU PAY	$0.00
400216569771	$0.01
OMX Ink Recycle	
Deal 166210100 Savings	($0.01)
Deal 166210100	
YOU PAY	$0.00
TOTAL SAVINGS	($0.03)
SubTotal	$44.99
Tax 7.125%	$3.20
TOTAL	$48.19
VISA	$48.19

Card number: XXXXXXXXXXXX9100
Authorization 801578

SPL Supplies

OfficeMax

OfficeMax #1227
9010 JAMAICA AVE SOUTH
COTTAGE GROVE, MN 55016
(651) 769-9619

1227 02 5985 06/04/13 12:28:03 PM

SALE

041540894711	$3.99
Papermate Profile Blk 4Ct	
072782058685	$5.49
Mail Seal 2" Gold IJ 44pk	
032231070798	$10.49
Harrison Frame 8.5x11 Cher	
SubTotal	$19.97
Tax 7.125%	$1.42
TOTAL	$21.39
VISA	$21.39

Card number: XXXXXXXXXXXX9100
Authorization 159555

MaxPerks Number XXXXX7489

OfficeMax #1227
9010 JAMAICA AVE SOUTH
COTTAGE GROVE, MN 55016
(651) 769-9619

1227 01 9130 11/05/13 04:30:04 PM

RETURN

041333424019	($4.31)
AAA Coppertop Batteries 4p	
041333424019	($2.16)
AAA Coppertop Batteries 4p	
SubTotal	($6.47)
Manual Tax	($0.47)
TOTAL	($6.94)

MaxPerks Number XXXXX7489

SALE

041333415017	$5.00
AA Coppertop Batteries 4pk	
Deal 37345 Savings	($2.50)
YOU PAY	**$2.50**
041333415017	$5.00
AA Coppertop Batteries 4pk	
Deal 37345	

TOTAL SAVINGS ($2.50)

SubTotal	$7.50
Tax 7.125%	$0.54
TOTAL	$8.04

MaxPerks Number XXXXX7489

TOTAL SALE

Balance	**$1.10**
Debit	$1.10
Card number:	XXXXXXXXXXXX7637
Authorization	

Original Store	1227
Original Register	2
Original Trans	805
Original Date	11/5/2013

OfficeMax #1227
9010 JAMAICA AVE SOUTH
COTTAGE GROVE, MN 55016
(651) 769-9619

1227 02 7046 09/25/13 02:33:20 PM

SALE

012502626763	$44.99
Brother TN420 Std Yld Blk	
SubTotal	$44.99
Tax 7.125%	$3.20
TOTAL	$48.19
Cash	$100.00
Change	$51.81

MaxPerks Number XXXXX7489

MaxPerks Qualified Purchase Balance as of (8/28/2013): $89.38

SFL paper copy

TARGET
EXPECT MORE. PAY LESS.

COTTAGE GROVE - 651-458-8179
06/16/2013 12:54 PM EXPIRES 09/14/13

STATIONERY-OFFICE
081050168 UP & UP PRIN T $6.28 ↓
2 @ $3.14 ea

	SUBTOTAL	$6.28
T = MN TAX 7.12500% on	$6.28	$0.45
	TOTAL	$6.73
	*9100 VISA CHARGE	$6.73

↓ INDICATES SAVINGS

TOTAL SAVINGS THIS TRIP
$0.72

Target Pharmacy We're here to help!
9am - 9pm M-F
9am - 6pm Sat
9am - 6pm Sun

REC#2-3167-0662-0075-2063-9 VCD#757-257-256

Ann P. Lanoue, CPA (Inactive)
City Treasurer
8010 Corey Path
Inver Grove Heights. MN 55076
651-338-3756
alanoue@comcast.net

1/2/2014 14:40

INVOICE

City of Sunfish Lake

Accounting services for the period ended Decmber 21, 2013
Bank deposits Tax Levy 12/2/2013
Prepaid SA 12/4/2013
12/06/13

			Hours		
Trips to Bank-including deposit preparation		3	0.8		
Monthly activities	Quarterly surcharge report		-		
	Budget Preparation & Certify Levy		3.0		
	Accounts Payable-review, input and matching		2.0		
	Payroll wage accounting including PERA, 941, State, Unemployment, etc.		1.0		
	Preparation for Council meeting-agenda/minutes, etc		1.0		
	Investments-Wells Fargo/Wells Fargo Advisors		1.0		
	Accounts Receivable-inc Planner/Inspector/Statements		2.0		
	Financial statements-preparation by fund-balance sheet & prior year/budget		1.0		
	Reconciliations-accounts receivable, payables and cash		2.0		
	Employment related activities-taxes-efile PERA,IRS,STATE		1.0		
	Correspondence-monthly transmittal-includes scanning & mailing		1.0		
	Attend monthly City Council meeting		2.0		
	Telephone calls with Council/Consultants		0.5		
	Cash flow/cash reconciliation/projection/fund accounting		2.0		Rate-$67.63
				20.25	1,369.51
	Postage expense				8.90
	Supplies-printing-$ .10 per copy				15.00
		Subtotal			1,393.41
	Less Federal Income tax withheld		100.00		
	Less FICA		104.77		
	Less PERA withheld 0% (Exempt)		-		
	Less State tax withheld		50.00		
	Total Withholdings				(254.77)
		Net check			1,138.64

Reconciliation to Treasurer Expense

Services	1,369.51
City FICA 7.65%	104.77
City Pera-0%	-
Total Treasurer	1,474.27

City of Sunfish Lake

Wages and related withholdings

City of Sunfish Lake

Detail of compensation and related withholdings

Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	Feb Mar	Cum'l 1st qtr
Independent-"Iago Consulting, LLC							
Contractor-Adminstrator	4,467	372.24		379.69			379.69
	4,556	379.69					-
Wages-City Clerk	10,632	886.00		903.72	-		903.72
Withholding	10,845	903.72					-
FICA=7.65%				69.13	-	-	69.13
Federal Income Tax				175.00			175.00
State Income Tax				45.00			45.00
Pera-Iago-exempt							-
Total Withholdings				289.13			289.13
Net Check				614.59	-	-	614.59
	Per hour						
Wages-Treasurer- Lanoue		67.63		1,369.51	-	-	1,369.51
Withholding							-
FICA=7.65%				104.77	-	-	104.77
Federal Income Tax				100.00	-	-	100.00
State Income Tax				50.00	-	-	50.00
Pera-Lanoue - Exempt				-	-	-	-
Total Withholdings				254.77	-	-	254.77
Net wages				1,114.74	-	-	1,114.74
Postage				8.90	-	-	8.90
Supplies				15.00	-	-	15.00
Net check				1,138.64	-	-	1,138.64
Taxable Wages-minus PERA							
Consolidated							
Wages				2,273.23	-	-	2,273.23
Withholding				275.00	-	-	275.00
FICA				173.90	-	-	173.90
Federal Income Tax				275.00	-	-	275.00
State Income Tax				95.00	-	-	95.00
Pera				-	-	-	-
Total Withholdings				543.90	-	-	543.90
Net Check				1,729.33	-	-	1,729.33
Unemployment-not required-only payment when a claim is filed							
PERA							
PERA-Withholding				-	-	-	-
PERA-City contribution-7.25%-Blair only				-	-	-	-
Total PERA contribution				-	-	-	-
IRS							
Iago Fica withholding				69.13	-	-	69.13
Lanoue Fica withholding				104.77	-	-	104.77
							-
Iago withholding				175.00	-	-	175.00
Lanoue withholding				100.00	-	-	100.00
							-
FICA-city contribution				173.90	-	-	173.90
Total IRS deposit				**622.80**	-	-	**622.80**
State							
Iago withholding				45.00	-	-	45.00
Lanoue withholding				50.00			50.00
Due State				**95.00**	-	-	**95.00**

LEAGUE OF MINNESOTA CITIES

Statement

Date: 12/16/2013
Page: 1 of 1
Vendor ID#: 16741

Bill To:

Sunfish Lake
7378 Jordon Ave S
Cottage Grove, MN 55016-3645

Invoice	Invoice Date	Description (Identifies only first line of the order)	Invoice Total	Remaining Balance
192835	11/3/2013	2013 Regional Meetings	$40.00	$40.00

0 - 30 Days	31 - 60 Days	61+ Days	Total Outstanding
$ 0.00	$ 40.00	$ 0.00	$ 40.00

Please Remit To:
League of Minnesota Cities
145 University Ave W
St Paul, MN 55103-2044

Questions:
Email: billing@lmc.org
Phone: (651) 281-1200

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

November 30, 2013
Client # 18305E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
2,659.89	1,186.00	0.00	0.00	-2,659.89	$1,186.00
18305-00019 Street Reconstruc. Mill & Overlay Project 2013-01					
25.50	17.00	0.00	0.00	-25.50	$17.00
2,685.39	1,203.00	0.00	0.00	-2,685.39	$1,203.00

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

November 30, 2013
Client # 18305-00000E
Statement # 274

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

General Business

For Services Through 11/25/13

		RATE	HOURS	
10/31/2013	Review Sunfish Lake agenda items.	130.00	1.00	130.00
11/04/2013	Meeting with Mayor to review upcoming agenda items - Sunfish Lake.	130.00	1.50	195.00
11/05/2013	Regular Sunfish Lake Council meeting and follow-up.	130.00	1.50	195.00
	Preparation for Sunfish Lake Council meeting.	130.00	1.30	169.00
	Memo to Sunfish Lake Engineer re preliminary assessment roll.	130.00	0.30	39.00
11/06/2013	Follow-up on Sunfish Lake agenda items and identify future items.	130.00	1.00	130.00
11/21/2013	Review Metropolitan Council correspondence and response letter.	130.00	0.30	39.00
	Timothy J. Kuntz		6.90	897.00
11/04/2013	Review and analysis of November 5th Council meeting agenda; review and revise correspondence from Mayor Park re FAA R-RAV meeting; telephone call from City Clerk re preparation of letter for distribution by Mayor Park.	85.00	0.80	68.00
11/05/2013	Prepare mailing labels for Mayor Park re correspondence to Sunfish Lake residents re FAA R-RAV; prepare copies of correspondence for distribution to Council at meeting.	85.00	0.20	17.00
11/06/2013	Prepare copies of signed correspondence to Sunfish Lake residents re FAA R-RAV meeting; research addresses to confirm current address for mailing of correspondence re FAA R-RAV; review November 5th City Council meeting agenda materials and discuss follow-up needed for December Council meeting; meeting with City			

City of Sunfish Lake

November 30, 2013
Client # 18305-00000E
Statement # 274

General Business

		RATE	HOURS	
	Clerk to review signature file documents from October and November Council meetings.	85.00	1.50	127.50
11/07/2013	Prepare Memo to Mayor and Councilmembers re 2014 Tax Levy and General Fund Operating Budget; prepare Resolution Levying and Adopting the Tax Levy for Collection in 2014; prepare Resolution Adopting the General Fund Operating Budget for 2014; review and analysis of September and October City Council meeting minutes re discussions on budget and tax levy; prepare e-mail correspondence to Mayor and Councilmembers attaching copies of same.	85.00	0.80	68.00
11/21/2013	Prepare e-mail correspondence to Michelle Barness re letter to Met Council re 2040 Forecasts.	85.00	0.10	8.50
	Leah M. Rose		3.40	289.00
	FOR CURRENT SERVICES RENDERED		10.30	1,186.00
	PREVIOUS BALANCE			$2,659.89
12/09/2013	Payment Received			-2,659.89
	BALANCE DUE			$1,186.00

Client # 18305-00019E
Statement # 5

Street Reconstruc. Mill & Overlay Project 2013-01

		RATE	HOURS	
11/06/2013	Conference to discuss issues pertaining to preparation of notices and resolutions for upcoming Council meetings.	85.00	0.20	17.00
	Leah M. Rose		0.20	17.00
	FOR CURRENT SERVICES RENDERED		0.20	17.00
	PREVIOUS BALANCE			$25.50

Street Reconstruc. Mill & Overlay Project 2013-01

12/09/2013	Payment Received	-25.50
	BALANCE DUE	$17.00
	TOTAL BALANCE DUE	$1,203.00

LeVander, Gillen & Miller, P.A.

ATTORNEYS AT LAW

November 30, 2013

Client # 93000E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-20000 Criminal - Traffic					
31.50	31.50	0.00	0.00	-31.50	$31.50
93000-30000 Criminal - Violent Crime/Persons					
0.00	92.00	0.00	0.00	0.00	$92.00
93000-50000 Criminal - Miscellaneous					
34.50	23.00	0.00	0.00	-34.50	$23.00
66.00	146.50	0.00	0.00	-66.00	$146.50

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OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

Page: 1
November 30, 2013
Client # 93000-20000E
Statement # 220

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Criminal - Traffic

For Services Through 11/25/13

		RATE	HOURS	
11/05/2013	Conduct MNCIS research to determine case status re Bikila arraignment.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
10/31/2013	Appearance in district court West St. Paul re arraignments.	115.00	0.20	23.00
	Tonetta T. Dove		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.30	31.50
	PREVIOUS BALANCE			$31.50
12/09/2013	Payment Received			-31.50
	BALANCE DUE			$31.50

Client # 93000-30000E
Statement # 118

Criminal - Violent Crime/Persons

		RATE	HOURS	
11/14/2013	Appearance in Dakota County District Court in Hastings for omnibus and admit-deny hearings regarding Arellano.	115.00	0.80	92.00
	David S. Kendall		0.80	92.00

City of Sunfish Lake

November 30, 2013

Client # 93000-30000E

Statement # 118

Criminal - Violent Crime/Persons

		RATE	HOURS	
	FOR CURRENT SERVICES RENDERED		0.80	92.00
	BALANCE DUE			$92.00

Client # 93000-50000E

Statement # 200

Criminal - Miscellaneous

		RATE	HOURS	
11/06/2013	Review October prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			$34.50
12/09/2013	Payment Received			-34.50
	BALANCE DUE			$23.00
	TOTAL BALANCE DUE			$146.50

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 18, 2013

Invoice for Sunfish Lake City Forester Consultant Through 12-15-2013

11/19	Removed ash trees in ROW at 369 Salem Church Road including brush chipping -- 4.5 hr	$225.00
11/22	Removed ash trees in ROW at 341 Salem Church Road, including brush chipping and log removal -- 8.5 hr	$425.00
11/27	Prepared burning permit for Nye -- .5 hr	$25.00
12/2	Completed Tree City USA certification package for approval by City Council and signature by Mayor – 1.5 hr	$75.00
12/2	Completed emerald ash borer (EAB) walking survey along 60th Street, Acorn Drive, Grieve Glen Lane, Delaware Avenue, and west half of Salem Church Road. Also surveyed along multi-owner common driveways. – 2.5 hr	$125.00
12/3	Council meeting preparation, Consultant Review meeting and Council meeting – 2.5 hr	$125.00
12/4	Completed EAB walking survey along Charlton Road, Delaware Avenue, and along multi-owner common driveways. – 1.5 hr	$75.00
12/4	Postage to mail Tree City USA application	$5.60
12/13	Prepared burning permit for Johnson -- .5 hr	$25.00
12/14	Completed EAB walking survey along Windy Hill Road, Windy Hill Court, Angell Road and Sunnyside Road, and multi-owner common driveways. – 1.5 hr	$75.00

Total Due $1180.60

Regards,
Jim Nayes

POS Postage 12-4-13 $33.20

USPS TRACKING # & CUSTOMER RECEIPT **9114 9011 5981 5324 5220 04**

For Tracking or inquiries go to USPS.com or call 1-800-222-1811.

SIGNAL HILLS Post Office
WEST SAINT PAUL, Minnesota
551182314
2663650022 -0096
12/04/2013 (800)275-8777 12:18:45 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
(Forever) Where Dreams Blossom PSA	60	$0.46	$27.60
@@ ~~ SAINT PAUL MN 55155 Zone-0 Priority Mail 1-Day Flat Rate Env			$5.60

4.30 oz.
Scheduled Delivery Day: Thu 12/05/13
Label #: 9114901159815324522004
Includes $50 insurance

========

Issue PVI: $5.60

Total: $33.20

Paid by:
MasterCard $33.20
Account #: XXXXXXXXXXXX3993
Approval #: 300708
Transaction #: 405
23 903340206

@@ For tracking or inquiries go to USPS.com or call 1-800-222-1811.

~~ Save this receipt as evidence of insurance. For information on filing an insurance claim go to usps.com/ship/file-domestic-claims.htm.

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****
****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****
****

Bill#: 1000404867730
Clerk: 10

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business
****
****
HELP US SERVE YOU BETTER

Go to: https://postalexperience.com/Pos

TELL US ABOUT YOUR RECENT POSTAL EXPERIENCE

YOUR OPINION COUNTS
****
****

Customer Copy

Postage for Tree City USA Application package.

[signature]

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 03, 2013

In Reference To:

November 2013 Technical Assistance - City Projects

Invoice No. 21104

GENERAL

		Hrs/Rate	Amount
AB	11/21/13 Review consultant review comments and discuss with staff	0.80 122.50/hr	98.00
AB	11/26-11/27/13 Discuss planning update with staff/review report	0.80 122.50/hr	98.00
AB	11/26/13 Discuss buildable lot area for 10 acre lot at 240 Salem Church Road/review files and direct staff	0.60 122.50/hr	73.50
MB	11/4/13 Organize email records/respond to email from Bob Moser re: final project conditions for 2250 Delaware and site inspection/email homeowner information	1.70 55.00/hr	93.50
MB	11/4/13 Review billing and discuss with staff (NO CHARGE)	0.60	N/C
MB	11/5/13 Gather flip chart and easel for Mayor Park/email Planning Commission re: 2014 application and meeting schedule draft and request comments	0.80 55.00/hr	44.00
MB	11/5/13 Correspondence with Mayor Park re: construction activity at 8 Roanoke Road/prepare for City Council meeting	0.80 55.00/hr	44.00
MB	11/5/13 Attend staff meeting and City Council meeting	3.40 55.00/hr	187.00
MB	11/7/13 Work on construction activity article for quarterly newsletter at request of Mayor Park/research relevant code and ordinance sections	2.30 55.00/hr	126.50

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
MB	11/11/13 Correspondence with Angie Brown of 8 Roanoke Road re: construction activity complaint and follow up on final site inspection	0.80 55.00/hr	44.00
MB	11/11/13 Correspondence with architect Randy Buffie re: subdivision of 25 Windy Hill Road/provided ordinance and Comp Plan materials/reviewed property file	1.60 55.00/hr	88.00
MB	11/11-11/14/13 Correspondence re: site inspection for 2250 Delaware/emails	1.00 55.00/hr	55.00
MB	11/11/13 Correspondence with City Clerk re: resolution numbers/review administrative review process	0.70 55.00/hr	38.50
MB	11/14/13 Address questions from assessor Kathy Stennes re: 114 Salem Church Road/provide ordinances on site and building standards/review park and open space goals in Comp Plan to follow up on inquiry re: possibility of City purchase of private property for park land	1.00 55.00/hr	55.00
MB	11/18/13 Respond to inquiry from Metro Cities re: 2040 preliminary forecasts from Met Council	0.30 55.00/hr	16.50
MB	11/18/13 Revise 2014 application schedule	0.20 55.00/hr	11.00
MB	11/18/13 Create list of approved planning items to be recorded with County for 2012 and 2013 for Cathy Iago	0.80 55.00/hr	44.00
MB	11/19/13 Correspondence with Patrick Boylan of Met Council re: 2040 preliminary forecast letter/discuss administrative items with staff	0.40 55.00/hr	22.00
MB	11/19/13 Respond to inquiry re: building a home on 240 Salem Church Road/compose email and forward ordinance and application materials	1.00 55.00/hr	55.00
MB	11/20/13 Compose letter to Met Council on 2040 preliminary forecasts/email to Mayor Park and Tim Kuntz for review and comment	1.10 55.00/hr	60.50
MB	11/21-11/22/13 Correspondence with Adam Burrington re: pre-application meeting for 240 Salem Church Road/email Planning Commission chair re: canceling December Planning	0.60 55.00/hr	33.00

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
	Commission meeting/miscellaneous email/respond to inquiry re: right-of-way permit		
MB	11/18/13 Email lawyer (Carter LeLaittre) re: final signing of easement documents	0.30 55.00/hr	16.50
MB	11/25-11/26/13 Discuss consultant review memo with staff/revise and finalize memo (NO CHARGE)	1.20	N/C
MB	11/25/13 Email to City Attorney re: 2014 application schedule/discuss and review City Council minutes and agenda/correspondence with Pam from Xcel Energy re: permit for work in the right-of-way and give Engineer's contact info	0.80 55.00/hr	44.00
MB	11/25/13 Meet with architect Adam Burrington re: 240 Salem Church Road application submission and review process	1.20 55.00/hr	66.00
MB	11/26/13 Draft planning update for City Council packet	2.50 55.00/hr	137.50
MB	11/26-11/27/13 Review 240 Salem Church Road files for history of plat approval and net lot area issues/review preliminary plat for building area analysis and look into easement setbacks/correspondence with architect Adam Burrington	1.40 55.00/hr	77.00
MB	11/27/13 Email City Council copy of 2040 preliminary population forecast letter/finalize City Council packet/respond to emails, file organization, etc.	1.00 55.00/hr	55.00
	Secretarial	1.30 37.50/hr	48.75
	Expenses (mileage, communications, supplies, etc.)		113.84
Subtotal of this Project:		[31.00	1,845.59]
TOTAL AMOUNT DUE THIS INVOICE:		31.00	$1,845.59

NAC

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

December 03, 2013

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

In Reference To:

November 2013 Technical Assistance - Inspections

Invoice No. 21105

	Hrs/Rate	Amount
13.02 2250 DELAWARE 50% LANDSCAPING		
MB 11/8/13 Site inspection to follow up on landscaping requirements (per City Council resolution)	1.50	75.00
Subtotal of this Project:	[1.50	75.00]
13.03 2250 DELAWARE FINAL INSPECTION		
MB 11/21/13 Prepare for and attend final site inspection	2.20	75.00
Subtotal of this Project:	[2.20	75.00]
TOTAL AMOUNT DUE THIS INVOICE:	3.70	$150.00

Reprint
12/3/2013 4:25 pm
Ticket # 1
12/3/2013 10:02 am KEVIN

*** CATERING ***

Required: 4:45 pm

(651) 455-8809
PARKS, MOLLY

Was Deferred #473

** Qty 2 Of **
Baked Meatballs 17.90

** Qty 2 Of **
Penne Marinara 19.90

** Qty 2 Of **
Penne RPP 25.90
Chicken
(alfredo penne)

Family
Spinach Salad 10.95

Family
Caesar Salad 9.95

Subtotal 84.60
10% Off Coupon (8.46)
Sales Tax MN 5.42
Total 81.56

Ticket # 1
(0312016451)

SFL Consultant review

Reprint
12/3/2013 4:25 pm

Pay to Molly Park

SIGNAL HILLS Post Office
WEST SAINT PAUL, Minnesota
551182314
2663650022 -0096
11/15/2013 (800)275-8777 02:31:06 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
(Forever) A Flag for All Seasons Coil of 100	1	$46.00	$46.00
(Forever) A Flag for All Seasons PSA Bklt/20	1	$9.20	$9.20
(Forever) A Flag for All Seasons PSA Bklt/20	1	$9.20	$9.20
(Forever) A Flag for All Seasons PSA Bklt/20	1	$9.20	$9.20
(Forever) A Flag for All Seasons PSA Bklt/20	1	$9.20	$9.20

Total: $82.80

Stamps for Special Mailing Re: R-NAV

Paid by:
AMEX $82.80
Account #: XXXXXXXXXXXX2014
Approval #: 508285
Transaction #: 760
23 903340206 3224703876

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****
****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.

SIGNAL HILLS Post Office
WEST SAINT PAUL, Minnesota
551182314
2663650022 -0096
11/05/2013 (800)275-8777 10:14:57 AM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
(Forever) A Flag for All Seasons Coil of 100	1	$46.00	$46.00
(Forever) A Flag for All Seasons Coil of 100	1	$46.00	$46.00

Total: $92.00

Stamps for SFL Quarterly Fall 2013

Paid by:
AMEX $92.00
Account #: XXXXXXXXXXXX2014
Approval #: 546627
Transaction #: 447
23 903340206 3224703876

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****
****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****
****

Bill#: 1000404838509
Clerk: 10

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business
****
****
HELP US SERVE YOU BETTER

Invoice Number: 295488
Invoice Date: 11/20/2013

WORKERS' COMPENSATION INSURANCE INVOICE

Policy Number: PC-MN-000299-2

Policy Period: 01/14/2014 - 01/14/2015

Questions? Please contact:

Billing:	State Auto:	Customer Service
	Phone:	866-319-0339
Coverage	Agency:	Robert A. Schneider Agency, Inc.
	Phone:	952-938-0655

City Of Sunfish Lake
8010 Corey Path
c/o Ann Lanoue
Inver Grove Heights, MN 55076-

Description	Type	Amount
Premium Deposit	BI	$241.00
Special Compensation Fund Surcharge	BI	$3.00
WCRA Assessment	BI	$1.00

Invoice Total	$245.00
Past Due Amount	$0.00
***Minimum Amount Due**	$245.00
***Premium Balance (Est.)**	
*Please pay either amount	
***Payment Due Date**	01/14/2014
Cancellation Efective Date	1/14/2014

You must maintain workers' compensation insurance, or obtain permission to self-insure for workers' compensation from the Minnesota Department of Commerce. Failure to maintain workers' compensation coverage is a violation of Minnesota Statute, Section 176.181, and could result in criminal prosecution and civil penalties of up to $1,000 per week per uninsured employee.

Unless the total minimum amount due is received by the date indicated, we will, regretfully, exercise the right to cancel your Workers' Compensation Insurance coverage.

PLEASE KEEP THIS INVOICE FOR YOUR RECORDS

Please detach and return the bottom portion with a check payable to: Plaza Insurance Company

---

Invoice Number: 295488

Policy Number: PC-MN-000299-2

Insured Name: City Of Sunfish Lake

Remit Payment To:

Plaza Insurance Company
State Auto Insurance Companies
P.O. Box 182738
Columbus, OH 43218-2738

Payment Due Date: **01/14/2014**

Minimum Amount Due: $245.00

Amount Enclosed: 245.00

WSB
& Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

December 17, 2013

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: November, 2013 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of October for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc/dl

WSB & Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 17, 2013
Project No: 01011-990
Invoice No: 179

Miscellaneous City Engineer Services

Professional Services from November 01, 2013 to November 30, 2013

Professional Personnel

	Hours	Rate	Amount	
General				
Sterna, Donald	.50	142.00	71.00	
393 Salem Church Rd service permit				
Sterna, Donald	1.00	142.00	142.00	
meeting preparation				
Project Management/Coordination				
Sterna, Donald	1.50	142.00	213.00	
sign replacement coordination				
Council Meetings				
Sterna, Donald	.50	142.00	71.00	
Totals	3.50		497.00	
Total Labor				**497.00**

Field Services Billing

City Council Meeting			
	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**
	Total this Invoice		**$647.00**

Comments: ______________________

Approved by: ______________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 17, 2013
Project No: 01629-790
Invoice No: 4

2250 Delaware Avenue

Professional Services from November 01, 2013 to November 30, 2013

Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Sterna, Donald	1.50	142.00	213.00	
Totals	1.50		213.00	
Total Labor				**213.00**
		Total this Invoice		**$213.00**

Billings to Date

	Current	Prior	Total
Labor	213.00	771.00	984.00
Totals	**213.00**	**771.00**	**984.00**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB
& Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

December 17, 2013
Project No: 02182-030
Invoice No: 7

2014 Street Improvements

Professional Services from November 01, 2013 to November 30, 2013

Phase 1 Feasibility / Prel. Des.

Professional Personnel

	Hours	Rate	Amount	
Drawings/Layouts				
Sterna, Donald	2.00	142.00	284.00	
Meetings				
Sterna, Donald	1.50	142.00	213.00	
Totals	3.50		497.00	
Total Labor				**497.00**

Field Services Billing

1-Person Coring Crew			
	4.0 Hours @ 155.00	620.00	
Total Field Services		**620.00**	**620.00**

Total this Phase **$1,117.00**

Total this Invoice **$1,117.00**

Billings to Date

	Current	Prior	Total
Labor	497.00	11,289.50	11,786.50
Field Services	620.00	0.00	620.00
Totals	**1,117.00**	**11,289.50**	**12,406.50**

Comments: ____________________

Approved by: ____________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna