

CITY OF SUNFISH LAKE

DATE: November 27, 2013

TO: Mayor & Council

FROM: Cathy Iago, City Clerk

RE: Adopt Resolution Supporting Application for Election Assistance for Individuals with Disabilities (EAID) Grant Program from the State of Minnesota Office of the Secretary of State

BACKGROUND: The State of Minnesota Office of the Secretary of State is currently soliciting grant proposals from cities for accessibility improvements to polling places in Minnesota. The one polling location in the City of Sunfish Lake at St. Anne's Episcopal Church does not have automatic door openers to accommodate individuals with disabilities from entering and exiting the polls on Election Day. Staff has been working with St. Anne's Church Rector Lydia Huttar Brown to process the application.

The grant application requires that the political subdivision attach a resolution in support of the grant application and, if applicable, list any monies the governing body wishes to appropriate for the project. The draft resolution attached only supports the submission of the grant application; it does not specify any monetary contribution from the City. If Council wishes to make a monetary contribution to the project, staff could amend the resolution to include that language.

The grant application must be submitted by December 4, 2013 and the State plans to notify grantees of the awards by January, 2014. If grant monies are awarded for the project, it must be completed by August, 2014.

ACTION REQUESTED: Council should discuss whether or not they wish to make a monetary contribution to the proposed project. If no monetary contribution is approved by Council, staff recommends adoption of the resolution as presented to support the grant application submission. If a monetary contribution is approved, Council should adopt the resolution and authorize staff to amend it to include the contribution from the City.

RESOLUTION NO. _____

**RESOLUTION SUPPORTING THE APPLICATION FOR ELECTION ASSISTANCE FOR
INDIVIDUALS WITH DISABILITIES (EAID) GRANT PROGRAM FROM THE STATE OF
MINNESOTA OFFICE OF THE SECRETARY OF STATE**

WHEREAS, it is necessary for all voting precincts within the State of Minnesota to provide accessibility access for individuals with disabilities, and;

WHEREAS, the State of Minnesota Office of the Secretary of State is currently soliciting grant proposals from cities for accessibility improvements to polling places in Minnesota to provide accessibility to individuals with disabilities to polling locations, and;

WHEREAS, there is only one polling place within the City of Sunfish Lake located at St. Anne's Episcopal Church, 2035 Charlton Road, Sunfish Lake, Minnesota and that location does not currently have automatic door openers to allow for accessibility for individuals with disabilities.

NOW, THEREFORE, BE IT RESOLVED, That the City Council of Sunfish Lake hereby supports the submission of a grant application for election assistance for individuals with disabilities (EAID) to be used for purchasing automatic door openers for the one and only polling place located at St. Anne's Episcopal Church at 2035 Charlton Road, Sunfish Lake, Minnesota, and;

BE IT FURTHER RESOLVED, That the City Council of Sunfish Lake authorizes the City Clerk/Administrator to:

- 1) Apply for a grant from the Office of the Secretary of State of Minnesota for Federal funds pursuant to Title II, Section 261 of the Help America Vote Act for the sole purpose of improving access to this polling place in the City for persons with disabilities;
- 2) Enter into an agreement with the Office of the Secretary of State governing the receipt, expenditure, reimbursement and reporting of such a grant;
- 3) Receive and account separately in a manner sufficient to meet generally accepted government accounting principles sufficient to pass federal audit; and,
- 4) Expend any sums received in the manner indicated in the grant application and agreement with the Office of the Secretary of State.

Adopted by the City Council of the City of Sunfish Lake this 3rd day of December, 2013.

Molly Park, Mayor

ATTEST:

Catherine Iago, City Clerk