

CITY OF SUNFISH LAKE

DATE: October 30, 2013
TO: Mayor & Council
FROM: City Clerk/Administrator Cathy Iago
RE: Schedule & Adopt Consultant Review Schedule for December 3, 2013

The Council annually schedules a Special Meeting in December to conduct the consultant reviews. The reviews are scheduled at 15 minute intervals to accommodate all the reviews prior to the regular Council meeting.

Listed below is the proposed Consultant Review Schedule for December 3, 2013. The City Clerk will contact each of the consultants to verify they are available to meet at the times listed below.

5:00 p.m. Cathy Iago
5:15 p.m. David Neameyer
5:30 p.m. Jim Naves
5:45 p.m. Tim Kuntz

6:00 - 6:15 Break

6:15 p.m. Ann Lanoue
6:30 p.m. Michelle Barnes
6:45 p.m. Don Sterna

COUNCIL ACTION: Council should schedule a Special Meeting on December 3, 2013 at 5:00 p.m. at St. Anne's Church for the purpose of conducting the annual consultant reviews and direct the City Clerk to contact the consultants to confirm their appointed times and to post notice of the Special Meeting.