

Item 7b.

Sunfish Lake Engineer's Report for November 5, 2013

By: *Don Sterna, PE, City Engineer*

Date: *October 30, 2013*

1. Engineering Activities Undertaken in the Month of October

The following engineer's report reflects the activities undertaken this past month along with the anticipated engineering activity for the month of November.

2014 Street Reconstruction Project – In July, a draft copy of the 2014 Street Reconstruction Feasibility report was distributed to the City Council for review. On October 16, a public meeting was held to discuss the project and receive public input before the Report was finalized for formal Council action. At the public meeting, it was decided to postpone and remove the work on 55th Street West from the 2014 improvement project and revise the Report for Council action at the November 5, Council Meeting. The Feasibility Report has been revised reflecting these revisions and an updated copy is attached to the engineers report for Council review and final comments. The next step in the process is to approve the Feasibility Report, Assessment Roll, and authorize the preparation of the final plans. At the November Council meeting, I will be reviewing the revised Feasibility Report and requesting Council action.

The remaining issue that was raised at the public meeting revolves around how to assess vacant lots of record. Mr. Bancroft has 4 parcels; however, only 2 of them have homes. Mr. Bancroft is requesting his unit assessments be reduced to 2 units. We also had one other resident express the same concerns. The following is a brief project schedule to meet an early 2014 bid opening:

- November 5, 2013, review recommended assessment roll
- November 5, 2013, approve Feasibility Report
- November 5, 2013, order final plans and specifications
- January 7, 2014, approve plans and authorize bids
- March 4, 2014, award contract

MnDOT TH 110 Improvements – I contacted Jon Solberg with MnDOT and reminded him of the City Councils' concerns about access modifications at Sunfish Lane. At this time, no further plans or concepts have been developed. I will stay in touch with Mr. Solberg as MnDOT works their way through the process.

2. Public Works' Activities Undertaken in the Month of October.

2013-2014 Snow Plow Quotes – In October, I notified Ace Blacktop that they were selected again for this upcoming snow plow contract. I will bring the contract for the Mayor's signature to the Council meeting. I discussed the Councils' exceptions with Ace, and I will also be monitoring the work to ensure the critical issues are being addressed. Please notify me of any concerns or issues with the snow and ice removal through the winter season so I can resolve the issues quickly.

3. Anticipated Engineering and Public Work Activities for the Month of November.

2014 Street Improvement Project – Anticipating Council approval of the Feasibility Report and authorization to prepare final plans, we plan on commencing work on the final plans and specifications for construction. The plans are scheduled to be approved at the January Council meeting for bidding.

At this time, there are no other planned City engineering activities for the month of November.

The above constitutes the Engineering Report for the City of Sunfish Lake for October 30, 2013.

Respectfully submitted,

WSB & Associates, Inc.



Donald W. Sterna, PE
City Engineer