LIST OF BILLS 3 B

City of Sunfish Lake, MN

Cash Disbursements Journal

For the Period From Nov 1, 2013 to Nov 30, 2013

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/5/13	6801	20020001	Invoice: 00008074	16.30	
		10010000	DAKOTA COUNTY FINANCIAL SERVICES		16.30
11/5/13	6802	20020001	Invoice: 2014 JPA	525.69	
		10010000	DAKOTA CTY WEST SVC. CENT		525.69
11/5/13	6803	20020001	Invoice: 3RD QTR SURCHARGE	979.29	
		10010000	DEPARTMENT OF LABOR & INDUSTRY		979.29
11/5/13	6804	20020001	Invoice: 655	614.59	
		10010000	CATHY IAGO		614.59
11/5/13	6805	20020001	Invoice: 667	379.69	
		10010000	IAGO CONSULTING LLC		379.69
11/5/13	6806	20020001	Invoice: 1071	612.45	
		10010000	INTERNAL REVENUE SERVICE		612.45
11/5/13	6807	20020001	Invoice: SEPT-OCT 2013	1,073.31	
		10010000	ANN P. LANOUE		1,073.31
11/5/13	6808	20020001	Invoice: 187017	618.00	
		10010000	LEAGUE OF MINNESOTA CITIES		618.00
11/5/13	6809	20020001	Invoice: SEPT 2013	5,751.34	
		10010000	LEVANDER, GILLEN & MILLER		5,751.34
11/5/13	6810	20020001	Invoice: 9/22 NOTICE	192.45	
		10010000	LILLIE SUBURBAN NEWSPAPERS		192.45
11/5/13	6811	20020001	Invoice: OCT 15 2013	1,221.65	
		10010000	LIVING SCULPTURE TREE & SHRUB CARE, INC		1,221.65
11/5/13	6812	20020001	Invoice: 44934	1,815.00	
		10010000	LMCIT		1,815.00
11/5/13	6813	20020001	Invoice: DUES - 2013	30.00	
		10010000	MINNESOTA MAYORS ASSOCIATION		30.00
11/5/13	6814	20020001	Invoice: 618	95.00	
		10010000	MN DEPARTMENT OF REVENUE		95.00
11/5/13	6815	20020001	Invoice: 21020-1	18.00	
		20020001	Invoice: 21020-2	390.00	
		20020001	Invoice: 21021	1,896.54	
		20020001	Invoice: 21020-3	240.00	
		10010000	NORTHWEST ASSCOC CONSULTANTS		2,544.54
11/5/13	6816	20020001	Invoice: 679	7,986.88	
		10010000	CITY OF WEST ST. PAUL		7,986.88
11/5/13	6817	20020001	Invoice: MOWING OCT 9 2013	245.00	
		10010000	ROUGH CUTT		245.00

City of Sunfish Lake, MN

Cash Disbursements Journal

For the Period From Nov 1, 2013 to Nov 30, 2013

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/5/13	6818	20020001	Invoice: 606	165.00	
		10010000	ST. ANNE'S EPISCOPAL CHURCH		165.00
11/5/13	6819	20020001	Invoice: 177	2,151.25	
		20020001	Invoice: 02182-030 5	1,853.50	
		10010000	WSB & ASSOCIATES		4,004.75
11/5/13	6820	20020001	Invoice: 10/03/2013	65.45	
		10010000	XCEL ENERGY		65.45
	Total			28,936.38	28,936.38

Customer Invoice
As of: 09/30/2013
Customer: **P0013253**
Amount Due: $16.30

Dakota COUNTY

Make Checks Payable To:
Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

City of Sunfish Lake MN
C/O ANN LANOUE, TREASURER
8010 COREY PATH
INVER GROVE HEIGHTS, MN 55076

Payment Amount:$__________________________
Check **Money Order**

DETACH AT DOTTED LINE AND RETURN TOP PORTION WITH YOUR PAYMENT

Date	Transaction	Reference	Amount	Balance
		Prior Balance as of 9/1/2013:	**0.00**	
Invoice: 00008074				
09/25/2013	UTILITIES-2ND QTR 2013		16.30	16.30

Current	31-60 Days	61-90 Days	Over 90 Days	Total Due
16.30	0.00	0.00	0.00	16.30

Customer Invoice
As of: 09/30/2013
Customer: **P0013253**
Amount Due: $16.30 **Due by 10/20/2013**

Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Questions? Please contact:
Stacy
651-438-4530 HWY

8024

INVOICE_NO	INVOICE_DATE	VENDOR_NAME	ITEM_DESC	CHK_NO	CHK_DATE	AMT	Subtotal
			City of Sunfish Lake				
05/21/ 302323838	6/4/2013	XCEL ENERGY	Sunfish Lake CR63/Hwy 110	50021125	6/24/2013	5.48	
04/23302323838	5/2/2013	XCEL ENERGY	Sunfish Lake CR63/Hwy 110	50019716	5/17/2013	5.59	
03/21/ 302323838	4/2/2013	XCEL ENERGY	Sunfish Lake CR63/Hwy110	50018473	4/15/2013	5.23	
							16.30
			Total Due for 2nd Qtr Utilities				**16.30**

Dakota
COUNTY

October 15, 2013

Physical Development Division

Dakota County
Western Service Center
14955 Galaxie Avenue
Apple Valley, MN 55124-8579

952.891.7000
Fax 952.891.7031
www.dakotacounty.us

Environmental Resources
Land Conservation
Groundwater Protection
Surface Water
Waste Regulation
Environmental Initiatives

Office of Planning

Operations Management
Facilities Management
Fleet Management
Parks

Transportation
Highways
Surveyor's Office
Transit Office

Cathy Iago
Sunfish Lake Administrator
7378 Jordan Ave So
Cottage Grove, MN 55016

Re: **2014** Joint Powers Agreement (JPA) INVOICE OF **$525.69.**

Dear Cathy:

According to our pump database, Sunfish Lake has 177 currently operating septic systems. Our JPA Pump Fee is $2.97 per septic per year.

Your **2014** Pump Maintenance Program amount due is **$525.69.** Please have your City submit a check for this amount, payable to Dakota County, sent to my attention in Environmental Resources.

Please give me a call at 952-891-7008 if you have any questions regarding this program.

Thank you.

Sincerely,

Michael Rutten

Michael Rutten
Water Resources Specialist
Dakota County Environmental Resources Department

cc: Jill Trescott, Supervisor

O:\Sunfish Lake JPA 10-15-13 bill.docx

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

10/21/2013 14:55

INVOICE

Services rendered for the month of Oct 2013

City Administrator			
City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/8/2013			**$ 379.69**
City Clerk			
City Clerk monthly services per Employment Agreement Addendum dated 1/8/2013			$ 903.72
City FICA 7.65%			69.13
Total Cost City Clerk-month			**972.85**
Calculation of net Check-City Clerk			
Monthly services per employment agreement			903.72
Less Federal Income tax withheld	$	(175.00)	
Less FICA withheld- 7.65%		(69.13)	
Less State tax withheld		(45.00)	
Total Withholdings			(289.13)
	Net check		$ 614.59

Ann P. Lanoue, CPA (Inactive)
City Treasurer
8010 Corey Path
Inver Grove Heights. MN 55076
651-338-3756
alanoue@comcast.net

10/21/2013 15:09

INVOICE

City of Sunfish Lake

Accounting services for the period ended October 21, 2013
Bank deposits 10/02/13

			Hours			
Trips to Bank-including deposit preparation		1	0.3			
Monthly activities	Quarterly surcharge report		1.0			
	Budget Preparation & Certify Levy		-			
	Accounts Payable-review, input and matching		2.0			
	Payroll wage accounting including PERA, 941, State, Unemployment, etc.		2.0			
	Preparation for Council meeting-agenda/minutes, etc		1.0			
	Investments-Wells Fargo/Wells Fargo Advisors		0.5			
	Accounts Receivable-inc Planner/Inspector/Statements		2.0			
	Financial statements-preparation by fund-balance sheet & prior year/budget		1.0			
	Reconciliations-accounts receivable, payables and cash		2.0			
	Employment related activities-taxes-efile PERA,IRS,STATE		2.0			
	Correspondence-monthly transmittal-includes scanning & mailing		1.0			
	Attend monthly City Council meeting		2.0			
	Telephone calls with Council/Consultants		0.5			
	Cash flow/cash reconciliation/projection/fund accounting		2.0		Rate-$67.63	
				19.25		1,301.88
	Postage expense					10.42
	Supplies-printing-$ .10 per copy					10.60
		Subtotal				1,322.90
	Less Federal Income tax withheld		100.00			
	Less FICA		99.59			
	Less PERA withheld 0% (Exempt)		-			
	Less State tax withheld		50.00			
	Total Withholdings					(249.59)
		Net check				1,073.30

Reconciliation to Treasurer Expense

Services		1,301.88
City FICA 7.65%		99.59
City Pera-0%		-
Total Treasurer		1,401.47

City of Sunfish Lake
City of Sunfish Lake
and related withholdings
Detail of compensation and related withholdings

Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	Feb Mar	Cum'l 1st qtr	Mar April	April May	May June	Cum'l 2nd qtr	June July	July Aug	Aug Sept	Cum'l 3rd qtr	Sept Oct	Oct Nov	Nov Dec	Cum'l 4th Qtr	Cum'l 2013
Independent-"Iago Consulting, LLC																				
Contractor-Adminstrator	4,467	372.24		372.24	379.69	379.69	1,131.62	379.69	379.69	379.69	1,139.07	379.69	379.69	379.69	1,139.07	379.69	379.69			
	4,556	379.69																		
Wages-City Clerk	10,632	886.00		886.00	903.72	903.72	2,693.44	903.72	903.72	903.72	2,711.16	903.72	903.72	903.72	2,711.16	903.72	903.72			
Withholding	10,845	903.72					-				-				-					
FICA=7.65%				67.78	69.13	69.13	206.05	69.13	69.13	69.13	207.40	69.13	69.13	69.13	207.39	69.13	69.13			
Federal Income Tax				157.28	175.00	175.00	507.28	175.00	175.00	175.00	525.00	175.00	175.00	175.00	525.00	175.00	175.00			
State Income Tax				45.00	45.00	45.00	135.00	45.00	45.00	45.00	135.00	45.00	45.00	45.00	135.00	45.00	45.00			
Pera-Iago-exempt							-				-				-					
Total Withholdings				270.06	289.13	289.13	848.33	289.13	289.13	289.13	867.40	289.13	289.13	289.13	867.39	289.13	289.13			
Net Check				615.94	614.59	614.59	1,845.11	614.59	614.59	614.59	1,843.76	614.59	614.59	614.59	1,843.77	614.59	614.59			
	Per hour	66.30																		
Wages-Treasurer- Blair		67.63		1,193.40	1,335.69	1,386.42	3,915.51	1,183.53	1,115.90	1,065.17	3,364.60				-					
Withholding							-				-				-					
FICA=7.65%				91.30	102.18	106.06	299.54	90.54	85.37	81.49	257.39				-					
Federal Income Tax				51.13	75.00	75.00	201.13	75.00	75.00	75.00	225.00				-					
State Income Tax				25.00	25.00	25.00	75.00	25.00	25.00	25.00	75.00				-					
Pera-6.250%				74.59	83.48	86.65	244.72	73.97	69.74	66.57	210.29				-					
Total Withholdings				242.01	285.66	292.71	820.39	264.51	255.11	248.06	767.68				-					
Net wages				951.39	1,050.03	1,093.71	3,095.12	919.02	860.79	817.11	2,596.92				-					
Postage				10.15	9.30	9.38	28.83	8.46	8.00	-	16.46				-					
Supplies				10.60	13.60	14.70	38.90	13.50	14.10	12.50	40.10				-					
Net check				972.14	1,072.93	1,117.79	3,162.85	940.98	882.89	829.61	2,653.48				-					
	Per hour																			
Wages-Treasurer- Lanoue		67.63		-	-	-	-	-	-	831.35	831.35	1,234.25	1,352.60	1,640.03	4,226.88	1,369.51	1,301.88			
Withholding							-													
FICA=7.65%				-	-	-	-	-	-	63.60	63.60	94.42	103.47	125.46	323.35	104.77	99.59			
Federal Income Tax				-	-	-	-	-	-	100.00	100.00	100.00	100.00	100.00	300.00	100.00	100.00			
State Income Tax				-	-	-	-	-	-	50.00	50.00	50.00	50.00	50.00	150.00	50.00	50.00			
Pera-Lanoue - Exempt				-	-	-	-	-	-	-	-				-					
Total Withholdings				-	-	-	-	-	-	213.60	213.60	244.42	253.47	275.46	773.35	254.77	249.59			
Net wages				-	-	-	-	-	-	617.75	617.75	989.83	1,099.13	1,364.57	3,453.53	1,114.74	1,052.29			
Postage				-	-	-	-	-	-	4.60	4.60	9.76	6.16	2.30	18.22	10.84	10.42			
Supplies				-	-	-	-	-	-	15.00	15.00	-	0	10.50	10.50	10.40	10.60			
Net check				-	-	-	-	-	-	637.35	637.35	999.59	1,105.29	1,377.37	3,482.25	1,135.98	1,073.31			
Taxable Wages-minus PERA				1,118.81	1,252.21	1,299.77	3,670.79	1,109.56	1,046.16	998.60	3,154.31	-	-	-	-	-	-	-	-	
Consolidated																				
Wages				2,079.40	2,239.41	2,290.14	6,608.95	2,087.25	2,019.62	2,800.24	6,907.11	2,137.97	2,256.32	2,543.75	6,938.04	2,273.23	2,205.60			
Withholding				-	-	-	-	-	-	-	-	-	-	-	-	-	-			
FICA				159.07	171.31	175.20	505.58	159.67	154.50	214.22	528.39	163.55	172.60	194.59	530.74	173.90	168.72			
Federal Income Tax				208.41	250.00	250.00	708.41	250.00	250.00	350.00	850.00	275.00	275.00	275.00	825.00	275.00	275.00			
State Income Tax				70.00	70.00	70.00	210.00	70.00	70.00	120.00	260.00	95.00	95.00	95.00	285.00	95.00	95.00			
Pera				74.59	83.48	86.65	244.72	73.97	69.74	66.57	210.29	-	-	-	-	-	-			
Total Withholdings				512.07	574.80	581.85	1,668.71	553.65	544.24	750.79	1,848.68	533.55	542.60	564.59	1,640.74	543.90	538.72			
Net Check				1,567.33	1,664.61	1,708.29	4,940.24	1,533.60	1,475.38	2,049.45	5,058.43	1,604.42	1,713.72	1,979.16	5,297.30	1,729.33	1,666.88			
Unemployment-not required-only payment when a claim is filed																				
PERA																				
PERA-Blair Withholding				74.59	83.48	86.65	244.72	73.97	69.74	66.57	-	0	0	0	-	0				
PERA-City contribution-7.25%-Blair only				86.52	96.84	100.52	283.87	85.81	80.90	77.22	243.93	0	0	0	-	0				
Total PERA contribution				**161.11**	**180.32**	**187.17**	528.59	**159.78**	**150.65**	**143.80**	454.22	-	-	-	-	-				
IRS																				
Iago Fica withholding				67.78	69.13	69.13		69.13	69.13	69.13	207.40	69.13	69.13	69.13	207.39	69.13	69.13			
Blair Fica withholding				91.30	102.18	106.06		90.54	85.37	81.49	257.39	-	-	-	-	-	-			
Lanoue Fica withholding										63.60	63.60	94.42	103.47	125.46	323.35	104.77	99.59			
Iago withholding				157.28	175.00	175.00		175.00	175.00	175.00		175.00	175.00	175.00	525.00	175.00	175.00			
Blair withholding				51.13	75.00	75.00		75.00	75.00	75.00		-	-	-	-	-	-			
Lanoue withholding										100.00		100.00	100.00	100.00	300.00	100.00	100.00			
FICA-city contribution				159.08	171.32	175.20	505.60	159.67	154.50	214.22	528.39	163.55	172.61	194.60	530.76	173.90	168.73			
Total IRS deposit				**526.57**	**592.64**	**600.39**	1,719.60	**569.35**	**559.00**	**778.44**	1,906.79	**602.10**	**620.21**	**664.19**	1,886.50	**622.80**	**612.45**			
State																				
Iago withholding				45.00	45.00	45.00		45.00	45.00	45.00		45.00	45.00	45.00	135.00	45.00	45.00			
Blair withholding				25.00	25.00	25.00		25.00	25.00	25.00		-	-	-	-	-	-			
Lanoue withholding										50.00		50.00	50.00	50.00	150.00	50.00	50.00			
Due State				**70.00**	**70.00**	**70.00**	210.00	**70.00**	**70.00**	**120.00**	260.00	**95.00**	**95.00**	**95.00**	285.00	**95.00**	**95.00**			

Invoice Number: 187017

Membership Dues Invoice

Effective during 2013-2014

LEAGUE OF MINNESOTA CITIES

City of Sunfish Lake

Dues Amount: $618

(Dues amount rounded to nearest dollar.)

Population: 526

(Population represents the 2012 State Demographer and Metropolitan Council Estimates.)

Dues are based on your population. See how we calculated your dues at www.lmc.org/dues

For membership dues in the League of Minnesota Cities for the year beginning September 1, 2013. Annual dues for membership in the League of Minnesota Cities include subscriptions to Minnesota Cities magazine.* Pursuant to the disclosure requirements of Minnesota Statutes, Section 6.76, the proportionate amount of dues spent for lobbying purposes is 11.0%. This percentage is reported to the State Auditor as required by statute.

Payment from Public Funds Authorized by Minn. Stats, Sec. 465.58

I declare under the penalties of law that the foregoing account is just and correct and that no part of it has been paid.

Dated: September 1, 2013

James F. Miller

James F. Miller
Executive Director, League of Minnesota Cities

Please Remit To:
Finance Department
League of Minnesota Cities
145 University Ave W
St Paul, MN 55103-2044

Include this invoice or invoice #187017 with your payment.

Questions: billing@lmc.org
Phone: (651) 281-1200

*Annual dues include subscriptions to *Minnesota Cities* magazine at $30 per subscription according to the following schedule based on population: 249 or less, 6; 250-4999, 11; 5000-9999, 15; 10000-19999, 20; 20000-49999, 25; 50000-299999, 30; 300000+, 35. For further information on subscriptions contact the League offices. This information is given in order to meet postal regulations. Please do not use as a basis for payment.

The League will routinely communicate via e-mail with your city's staff and elected officials as part of your membership in the League.

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

September 30, 2013
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
1,657.00	4,409.50	0.00	9.04	-1,657.00	$4,418.54
18305-00019 Street Reconstruc. Mill & Overlay Project 2013-01					
0.00	671.00	10.30	0.00	0.00	$681.30
1,657.00	5,080.50	10.30	9.04	-1,657.00	$5,099.84

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

September 30, 2013
Client # 18305-00000E
Statement # 272

General Business

For Services Through 09/25/13

		RATE	HOURS	
08/26/2013	Prepare for Sunfish Lake upcoming meeting.	130.00	0.70	91.00
	Telephone conference with Mayor Molly Park re update on Dobrantz demolition and upcoming agenda items.	130.00	0.30	39.00
08/28/2013	Prepare materials for Sunfish Lake agenda and review of planning and engineering reports.	130.00	1.50	195.00
	Draft of memo on water quality issues relating to Sunfish Lake; legal research on designation and establishment of home improvement tax district.	130.00	1.60	208.00
	Review of Larry Danish appraisal report for special assessment in Sunfish Lake.	130.00	1.00	130.00
09/03/2013	Preparation for Sunfish Lake Council meeting.	130.00	2.00	260.00
	Regular Sunfish Lake Council meeting and follow-up.	130.00	3.00	390.00
09/04/2013	In-office meeting on Sunfish Lake proposed assessment roll for upcoming public improvement project.	130.00	0.60	78.00
	Research relating to procedures and timeline for vacation of drainage and utility easement.	130.00	0.50	65.00
09/05/2013	Conference call with Sunfish Lake Planner concerning list of documents and schedule for drainage and utility easement vacation.	130.00	0.50	65.00
	Outline of documents and procedure for vacation of drainage and utility easements.	130.00	0.60	78.00

		RATE	HOURS	
09/06/2013	Meeting with Mayor Molly Park; follow-up.	130.00	0.70	91.00
09/10/2013	Draft of Notice of Public Hearing, Resolution Approving Vacation and Notice of Completion of Vacation; letter to landowners; memo to file re vacation of drainage and utility easements.	130.00	1.00	130.00
09/11/2013	Preparation for and meeting with City Engineer Don Sterna to review and analyze assessment rolls for three Sunfish Lake public improvement properties.	130.00	3.00	390.00
09/16/2013	Review background files on APT tower at St. Anne's Church.	130.00	1.00	130.00
	Memo on resolution approving site plan for 2154 Charlton.	130.00	0.50	65.00
09/18/2013	Memo on APT potential application for tower height variance; legal research on Sunfish Lake code requirements.	130.00	0.40	52.00
	Review correspondence on Sunfish Lake noise complaint.	130.00	0.30	39.00
09/20/2013	Telephone conference re NSP power lines in Sunfish Lake.	130.00	0.30	39.00
09/23/2013	Telephone conference with Attorney Chad Lemmons re Sunfish Lake Xcel poles.	130.00	0.30	39.00
	Draft of easements and easement vacation documents for Flynn park.	130.00	1.00	130.00
09/25/2013	Memo on zoning for historic preservation.	130.00	0.30	39.00
	Timothy J. Kuntz		21.10	2,743.00
09/20/2013	Analysis of research to be completed related to a recent request for establishment of a cell phone tower within the City.	130.00	0.20	26.00
	Bridget McCauley Nason		0.20	26.00
08/27/2013	Prepare Memo to Mayor and Councilmembers re proposed budget and tax levy for 2014; prepare Resolution Setting a Not-to-Exceed Tax Levy for 2014; revise Notice of Meeting to Consider Budget and Tax Levy for 2014; prepare e-mail correspondence to Mayor, Councilmembers and consultants attaching agenda materials related to proposed budget and tax levy for 2014; review and revise Escrow Agreement between the City of Sunfish Lake and Brown re property at 8 Roanoke Road; revise and revise e-mail correspondence to Planner and Engineer attaching same; review and			

		RATE	HOURS	
	revise Escrow Agreement between the City of Sunfish Lake and Schacker re property at 393 Salem Church Road; review and revise e-mail correspondence to Planner and Engineer attaching same.	85.00	1.50	127.50
08/28/2013	Assemble copies of updated Code Books for distribution to Council at September Council meeting; prepare e-mail correspondence to Mike Hovey attaching Word version of updated City Code; conference to review Memo to Mayor and Councilmembers, Resolution Setting a Not-to-Exceed Tax Levy for 2014 and Notice of Meeting to Consider Budget and Tax Levy for 2014; prepare hard copies of same for distribution to Mayor, Councilmembers and consultants; review and analysis of e-mail correspondence and attachments received from City Treasurer with updated general property tax levy amount; review and revise Resolution Setting a Not-to-Exceed Tax Levy for 2014; prepare e-mail correspondence to Mayor, Councilmembers and consultants attaching revised Memo to Mayor and Councilmembers, Resolution Setting a Not-to-Exceed Tax Levy for 2014 and Notice of Meeting to Consider Budget and Tax Levy for 2014; prepare e-mail correspondence to City Clerk re Dakota County Cost Share Agreement; prepare minutes of June 5, 2013 ad hoc meeting re water quality of Sunfish Lake; prepare e-mail correspondence to Mayor, Councilmembers and consultants attaching same.	85.00	3.00	255.00
08/29/2013	Prepare hard copies of September 3rd Council meeting agenda materials related to 2014 budget and tax levy for distribution to Mayor, Councilmembers and consultants; prepare copies of agreements with the State of Minnesota re MNCIS for distribution to City Clerk and Police Chief; review and analysis of benefit analysis appraisal prepared by Larry Danich in connection with City Project No. 2013-01; prepare inter-office memo providing background information related to project and issues pertaining to benefit to various parcels; conference to discuss issues pertaining to same.	85.00	1.60	136.00
09/03/2013	Organize and prepare files for September 3rd Council meeting; review and revise list of 2013 ordinances and resolutions; review and analysis of 2013 Council meeting minutes to verify ordinances and resolutions passed; prepare memo to Jim Nayes enclosing original signed Addendum to Independent Contractor Agreement; prepare memo to Ann Lanoue enclosing original signed Independent Contractor Agreement.	85.00	1.30	110.50
09/04/2013	Conference to review and discuss agenda items and follow-up			

		RATE	HOURS	
	related to September 3rd Council meeting; prepare e-mail correspondence to City Planner attaching statute re vacation of easements; locate copy of League of Minnesota Cities memo re vacation of streets and easements; locate samples of Notice of Completion of Vacation; conference to discuss and outline process and procedure for vacating easements re Park/Flynn lot combination; prepare e-mail correspondence to City Engineer re meeting to discuss 2014 street improvement assessment meeting.	85.00	1.30	110.50
09/05/2013	Conference call with City Planner to discuss process and procedure for vacating drainage and utility easements in connection with Park/Flynn lot split; perform property records research on Dakota County Real Estate Inquiry and Tract Index re Park and Flynn lots and commonly owned lot; review and analysis of surveys and depictions of Flynn and Park lot split; prepare draft Notice of Public Hearing re vacation of drainage and utility easements in connection with Park/Flynn lot split; prepare draft Resolution Approving vacation of drainage and utility easements in connection with Park/Flynn lot split; prepare draft Drainage and Utility Easements for Park and Flynn parcels; prepare e-mail correspondence to Mike Hovey and Susan at St. Anne's Church requesting posting of Notice of Meeting to discuss 2014 budget and tax levy.	85.00	3.00	255.00
09/10/2013	Review and revise Notice of Public Hearing re vacation of drainage and utility easements in Lots 4 and 5, Block 1, Knutson Addition; review and revise Resolution Approving Vacation of Drainage and Utility Easements in Lots 4 and 5, Block 1, Knutson Addition; prepare Notice of Completion of Vacation re Drainage and Utility Easements in Lots 4 and 5, Block 1, Knutson Addition; prepare e-mail correspondence to South-West Review newspaper requesting publication of Notice of Hearing; prepare correspondence to Linda Flynn and William and Mary Park enclosing Notice of Hearing; conference to discuss issues pertaining to posting Notice of Hearing at three churches in Sunfish Lake.	85.00	3.00	255.00
09/11/2013	Review and analysis of Salem Church Road assessment files and Charlton Road assessment files to locate assessment rolls; locate address information for three churches in Sunfish Lake for posting of Notice of Hearing re vacation of drainage and utility easements in Lots 4 and 5, Block 1, Knutson Addition.	85.00	0.70	59.50
09/12/2013	Post Notice of Hearing re vacation of drainage and utility easements in plat of Knutson Addition (Flynn/Park lot split) at St. Anne's Church, Southside Baptist Church and Bethel Baptist Church;			

		RATE	HOURS	
	prepare letters and enclosures to Flynn and Park enclosing Notice of Hearing re vacation of drainage and utility easements in plat of Knutson Addition.	85.00	1.50	127.50
09/16/2013	Locate files related to cell tower at St. Anne's Church; prepare e-mail correspondence to City Planner re issues pertaining to lawsuit with APT; prepare e-mail correspondence to City Planner re comments to revised resolution re Park/Flynn lot split.	85.00	0.60	51.00
09/18/2013	Prepare e-mail correspondence to City Planner re issues pertaining to cell tower at St. Anne's Church.	85.00	0.20	17.00
09/23/2013	Review and revise Resolution Approving the Flynn/Park Minor Subdivision; review and revise Resolution Approving Vacation of Drainage & Utility Easements; review and revise Permanent Utility & Drainage Easement between the City and Park; review and revise Permanent Utility & Drainage Easement between the City and Flynn; prepare correspondence to Park and Flynn enclosing Permanent Drainage & Utility Easements; prepare e-mail correspondence to City Planner attaching Resolution Approving Vacation of Drainage & Utility Easements, Notice of Completion of Vacation of Drainage & Utility Easements, Permanent Utility & Drainage Easement (Park), Permanent Utility & Drainage Easement (Flynn) and Revised Resolution Approving the Flynn/Park Minor Subdivision.	85.00	1.20	102.00
09/25/2013	Prepare e-mail correspondence to City Planner providing comments to Resolution Approving Grading and Drainage Plans for 2154 Charlton Road; prepare e-mail correspondence to City Planner re historic preservation district for City of Sunfish Lake.	85.00	0.40	34.00
	Leah M. Rose		19.30	1,640.50
	FOR CURRENT SERVICES RENDERED		40.60	4,409.50
09/12/2013	Mileage			9.04
	TOTAL ADVANCES			9.04
	PREVIOUS BALANCE			$1,657.00
10/02/2013	Payment Received			-1,657.00
	BALANCE DUE			$4,418.54

City of Sunfish Lake

September 30, 2013
Client # 18305-00019E
Statement # 3

Street Reconstruc. Mill & Overlay Project 2013-01

		RATE	HOURS	
09/04/2013	Analysis of draft feasibility study and draft benefit appraisal analysis of four upcoming street improvements; preliminary research regarding assessment rates for various levels of street improvements.	130.00	1.60	208.00
09/06/2013	Communications with WSB engineer regarding assessment policy and rate issues and research.	130.00	0.40	52.00
09/11/2013	Research regarding assessment methodology approaches; preparation for and appearance at conference with WSB engineering consultant regarding the draft feasibility report and regarding options for assessment methodology.	130.00	2.90	377.00
	Jay P. Karlovich		4.90	637.00
09/06/2013	Scan and copy Feasibility Report.	85.00	0.40	34.00
	Mikki Bogenrief		0.40	34.00
	FOR CURRENT SERVICES RENDERED		5.30	671.00
09/06/2013	Photocopy(s)			5.40
09/06/2013	Color Copies			4.90
	TOTAL EXPENSES			10.30
	BALANCE DUE			$681.30
	TOTAL BALANCE DUE			$5,099.84

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
September 30, 2013
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
8.50	0.00	0.00	0.00	-8.50	$0.00
93000-20000 Criminal - Traffic					
63.00	145.50	0.00	0.00	-63.00	$145.50
93000-30000 Criminal - Violent Crime/Persons					
0.00	483.00	0.00	0.00	0.00	$483.00
93000-50000 Criminal - Miscellaneous					
40.00	23.00	0.00	0.00	-40.00	$23.00
111.50	651.50	0.00	0.00	-111.50	$651.50

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

September 30, 2013
Client # 93000-10000E
Statement # 212

Criminal - DUI

For Services Through 09/25/13

	PREVIOUS BALANCE	$8.50
10/02/2013	Payment Received	-8.50
	BALANCE DUE	$0.00

Client # 93000-20000E
Statement # 218

Criminal - Traffic

		RATE	HOURS	
09/03/2013	Receive and review Bakila report for charges from state patrol.	85.00	0.10	8.50
09/11/2013	Review Bikila report; draft gross misdemeanor formal complaint.	85.00	0.40	34.00
09/18/2013	Conduct MNCIS research to determine court date re Bikila; telephone calls from and to court re statute; research same.	85.00	0.30	25.50
	Tam Casey		0.80	68.00
09/18/2013	Review pretrials; appearance in district court West St. Paul re pretrials.	115.00	0.30	34.50
	Tonetta T. Dove		0.30	34.50
09/10/2013	Review and analysis of police reports for charging decision in			

City of Sunfish Lake

September 30, 2013
Client # 93000-20000E
Statement # 218

Criminal - Traffic

		RATE	HOURS	
	Bikila case.	115.00	0.20	23.00
09/11/2013	Review and analysis of police reports for charging decision in Bikila case.	115.00	0.10	11.50
	Bridget McCauley Nason		0.30	34.50
09/06/2013	Prepare pretrial file re Bueno.	85.00	0.10	8.50
	Sabrina Luna		0.10	8.50
	FOR CURRENT SERVICES RENDERED		1.50	145.50
	PREVIOUS BALANCE			$63.00
10/02/2013	Payment Received			-63.00
	BALANCE DUE			$145.50

Client # 93000-30000E
Statement # 116

Criminal - Violent Crime/Persons

		RATE	HOURS	
09/17/2013	Appearance in Dakota County District Court for jury trial regarding Frey domestic assault case; interview victim; litigate pretrial motions; meeting with judge and opposing counsel; enter settlement agreement on record.	115.00	4.20	483.00
	David S. Kendall		4.20	483.00
	FOR CURRENT SERVICES RENDERED		4.20	483.00
	BALANCE DUE			$483.00

Criminal - Miscellaneous

		RATE	HOURS	
08/28/2013	Analysis of August prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			$40.00
10/02/2013	Payment Received			-40.00
	BALANCE DUE			$23.00
	TOTAL BALANCE DUE			$651.50

INVOICE

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES

2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

SEPTEMBER 27, 2013	Date	Number PAGE 1 OF 1

Lillie News

ANN LANOUE

ACCT NO 021048

DUE BY OCTOBER 25, 2013

8010 COREY PATH
INVER GROVE HGTS MN 55076

Amount Paid $______________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
09/22	Z	15.00	I	9/22 NOTICE-DRAINAGE	F	12.8500	$192.75
						SALES TAX:	$0.00
						INVOICE TOTAL DUE:	$192.75

Credit on Acct - .30

Invoice Balance = 192.45

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109
(651) 748-7889 Fax (651) 777-8288
- - - Please return TOP PART of this form with your payment - - -
- - - 1.5% Monthly service charge will be charged on overdue balances - - -

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 20, 2013

Invoice for Sunfish Lake City Forester Consultant Through 10-15-2013

9/17	Tree consultation with Norton -- .5 hr	$25.00
9/19	Tree consultation with Bancroft, collect samples from other locations for testing for possible oak wilt – 2 hr	$100.00
9/20	Reinstall tree protection tubes around young trees at Musser park, mow grass around young Musser park trees, check walking trail and clear obstructions – 3.5 hr	$175.00
9/30	Pick up discarded sofa near Windy Hill and Salem Church Road and dispose of it at Resource Recovery Technology – 2 hr	$100.00
	Fee for sofa dropoff	$17.55
10/1	Council meeting preparation, Consultant meeting and Council meeting – 4 hr	$200.00
10/11	Mowed around young trees in Harmon Park planted 2 years ago, cleaned out and reinstalled tree tubes, removed damaged and unused tubes, picked up garbage, cleared trail, removed large tree branch that fell across Angell Road, mowed around new spruce trees along Salem Church Road and installed marking stakes to mark tree locations– 7 hr	$350.00
	30 marking stakes @ $2.57 each	$77.10
	Cost for three oak wilt sample labs tests at University of Minnesota Plant Disease Laboratory. 3 X 59.00 = $177.00	$177.00

Total Due $1221.65

Regards,
Jim Nayes

Twin Cities Campus

Plant Disease Clinic

Department of Plant Pathology
College of Food, Agricultural and
Natural Resource Sciences

495 Borlaug Hall
1991 Upper Buford Circle
St. Paul, MN 55108

Phone: 612-625-1275
Fax: 612-625-9728
E-mail: pdc@umn.edu
http://pdc.umn.edu

Living Sculpture Tree & Shrub Care, Inc.
5900 Zehnder Road
Sunfish Lake, MN 55077

PLANT DISEASE CLINIC

INVOICE

DATE: September 18, 2013
DUE DATE: October 18, 2013
NAME: City of Sunfish Lake, Jim Nayes

Invoice #: 13-372 Driveway (PLEASE INCLUDE # ON CHECK)

Date Submitted	Test Performed	Fee
September 3, 2013	Oak Wilt Testing Wood culture & microscopy	$ 59
	Total Balance Due	**$ 59**

Please make checks payable to the University of Minnesota (or U of MN), and send to the following address:

Plant Disease Clinic
495 Borlaug Hall
1991 Upper Buford Circle
St. Paul, MN 55108

Thank you.

Total 59.00
59.00
59.00
$177.00

Twin Cities Campus

Plant Disease Clinic

Department of Plant Pathology
College of Food, Agricultural and Natural Resource Sciences

495 Borlaug Hall
1991 Upper Buford Circle
St. Paul, MN 55108

Phone: 612-625-1275
Fax: 612-625-9728
E-mail: pdc@umn.edu
http://pdc.umn.edu

PLANT DISEASE CLINIC

INVOICE

DATE: October 7, 2013
DUE DATE: November 7, 2013
NAME: City of Sunfish Lake, Jim Nayes

Invoice #: 13-420A (PLEASE INCLUDE # ON CHECK)

Date Submitted	Test Performed	Fee
September 20, 2013	Wood culture & microscopy	$ 59
	Total Balance Due	**$ 59**

Please make checks payable to the University of Minnesota (or U of MN), and send to the following address:

Plant Disease Clinic
495 Borlaug Hall
1991 Upper Buford Circle
St. Paul, MN 55108

Thank you.

Twin Cities Campus

Plant Disease Clinic

Department of Plant Pathology
College of Food, Agricultural and
Natural Resource Sciences

495 Borlaug Hall
1991 Upper Buford Circle
St. Paul, MN 55108

Phone: 612-625-1275
Fax: 612-625-9728
E-mail: pdc@umn.edu
http://pdc.umn.edu

PLANT DISEASE CLINIC

INVOICE

DATE: October 7, 2013
DUE DATE: November 7, 2013
NAME: City of Sunfish Lake, Jim Nayes

Invoice #: 13-420B (PLEASE INCLUDE # ON CHECK)

Date Submitted	**Test Performed**	**Fee**
September 20, 2013	Wood culture & microscopy	$ 59
	Total Balance Due	**$ 59**

Please make checks payable to the University of Minnesota (or U of MN), and send to the following address:

Plant Disease Clinic
495 Borlaug Hall
1991 Upper Buford Circle
St. Paul, MN 55108

Thank you.

RRT
Resource Recovery Technologies, LLC

Living Sculpture Tree & Shrub Care, Inc.
5900 Zehnder Road
Sunfish Lake, MN 55077

16454 Blaine Ave
RRT Empire
(651) 423-4401

www.rrtmn.com

	IN	OUT
Date:	09/30/13	09/30/13
Time:	10:48	10:48
Operator:	EM	EM

Public

Account:00001
Truck: E13

Materials:Special Fee Only $15.00/EA
Special Fee:1202 - Couch
Origin:235 - Inver Grove Heights
Destination:230 - RRT Empire

Special Fee:	15.00
Taxes:	2.55
Total:	$17.55

Tendered: $	17.55
Change: $	0.00

Payment Type:Credit Card
Check#:
PO#:615715

~Please Print ~ Driver's Signature~

Transaction #:**3110312**
Note:
*************** REPRINTED TICKET **********

Plantra
Plant Like You Mean It

Living Sculpture Tree & Shrub Care, Inc.
5900 Zehnder Road
Sunfish Lake, MN 55077

LOGIN | | Monday, October 21, 2013

CALL
1-800-951-3806

SEARCH

Home Grower Applications About Contact FAQs VIEW CART

Bird Netting
Tree Tubes
Vine-Orchard Grow Tubes
Tree Trunk Protection
Support Stakes
- Trunk Builder U-Stakes
- Oak Stakes
- Bamboo Stakes
- Fiberglass Training Rods
- Stake Drivers

Weed Barrier Fabric
Seedling Nutrition
Animal Repellents
Planting Accessories
VIEW CART

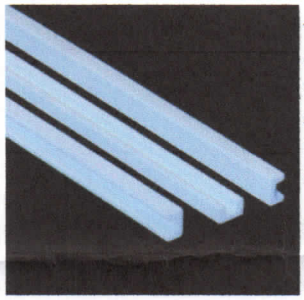
Plantra Discounts CLICK HERE

FAQ

We accept the following credit cards

Support Stakes > Trunk Builder U-Stakes

Trunk Builder™ Reinforced "U" Stakes



Trunk Builder™ U-Stakes™, another Plantra first, are revolutionizing tree tube support and tree stem training. The first ever flexible stake specifically designed for use with tree tubes, Trunk Builder U-Stakes flex to help seedlings develop stronger stems and are engineered to stand tall with built-in super strong "memory" to return to a straight position even on the windiest sites.

Professional nurseries have used fiberglass training systems for decades to grow trees tall, straight, and strong. Trunk Builder now makes it possible for tree tubes to finally have the same benefits in the field that the nurseries have long enjoyed. Put Trunk Builder to work in your field to grow and train your trees the way the pros do.

Note: Trunk Builder U-Stakes come with a FREE stake driver matched to the stake length purchased.

VIEW LARGER

Plantra Discounts CLICK HERE

Pricing & Ordering | Product Overview | Product Specifications | More Information

Stake Length	Trunk Builder™ Reinforced U-Stakes™ *Free Stake Driver With Trunk Builder !!!!*			Price Per Pack	
84 in.	**Trunk Builder Reinforced U-Stake**				
	KFC000-8400-0025	25-Pack	($3.20 per Stake)	$79.99	ADD TO CART
	KFC000-8400-0050	50-Pack	($2.88 per Stake)	$143.99	ADD TO CART
	****Free Stake Driver When You Order Trunk Builder - Limit One Driver Per Customer				
74 in.	**Trunk Builder Reinforced Delta Stake NEW!**				
	KFD000-7400-0025	25-Pack	($2.80 per Stake)	$69.99	ADD TO CART
	KFD000-7400-0050	50-Pack	($2.48 per Stake)	$123.99	ADD TO CART
	****Free Stake Driver When You Order Trunk Builder - Limit One Driver Per Customer				
59 in.	**Trunk Builder Reinforced U-Stake**				
	KFC000-5900-0025	25-Pack	($2.40per Stake)	$59.99	ADD TO CART
	KFC000-5900-0050	50-Pack	($2.12 per Stake)	$105.99	ADD TO CART
	****Free Stake Driver When You Order Trunk Builder - Limit One Driver Per Customer				
48 in.	**Trunk Builder Reinforced U-Stake**				
	KFC000-4800-0025	25-Pack	($1.72 per Stake)	$42.99	ADD TO CART

Tree marking Stakes

2.40
x 1.07125
= $2.57

INVOICE #: 44934

LEAGUE OF MN CITIES INSURANCE TRUST (0011)
C/O BERKLEY RISK ADMIN.CO.,LLC
222 SOUTH NINTH STREET
SUITE 1300
MINNEAPOLIS MN 55402-3332
612-766-3000 FAX: 612-766-3281

PREMIUM NOTICE
Invoice Date: 10/03/13
Due Date: 11/02/13

Bill To
SUNFISH LAKE, CITY OF
C/O ANN P. LANOUE
8010 COREY PATH
INVER GROVE HEIGHT MN 55076-3358

Agent 00796
BEARENCE MANAGEMENT GROUP LLC
2010 CENTRE POINTE BLVD
MENDOTA HEIGHTS MN 55120-1200

Type of Coverage: MUNICIPALITY
Convenant Number CMC 35832
Covered Party: SUNFISH LAKE, CITY OF

Coverage Period: 8/01/13 To 8/01/14

Payment Plan Selected: ANNUAL PAY PLAN

DUE DATE	AMOUNT DUE	END.DATE	DESCRIPTION
11/02/13	1,815.00		PREMIUM
Total:	$1,815.00		

Payment/Adjustment
Applied: $.00

Total: **$1,815.00**

PLEASE RETURN THIS PORTION WITH YOUR CHECK MADE PAYABLE TO:

LEAGUE OF MN CITIES INSURANCE TRUST (0011)
C/O BERKLEY RISK ADMIN.CO.,LLC
P.O. BOX 581517
MINNEAPOLIS MN 55458-1517
612-766-3000 FAX: 612-766-3281

INVOICE #: 44934

Type of Coverage: MUNICIPALITY
Covenant Number: CMC 35832
Coverage Period: 8/01/13 To 8/01/14
Covered Party: SUNFISH LAKE, CITY OF

DUE DATE: 11/02/13
UNPAID BALANCE: 1,815.00
AMOUNT DUE: 1,815.00

LMCIT PREMIUM BREAKDOWN

DATE: 09/27/2013

Coverage Period: 08/01/2013 - 08/01/2014

TO: ______________________________

CITY OF: SUNFISH LAKE, CITY OF

COVERAGE	AVERAGE RATE	AMOUNT OF COVERAGE	PREMIUM
MOBILE PROPERTY(Per $100 Coverage):			
MUNICIPAL LIABILITY		SEE ATTACHED	$ 1,396
AUTO LIABILITY & PHYSICAL DAMAGE		*SEE ATTACHED	$ 75
CRIME-INSIDE/OUT/FORGERY	______	$ 250,000	$ ______
BONDS	______	$ 300,000	$ 344

*These AVERAGE RATES are to be used for ESTIMATES of PREMIUM ALLOCATION ONLY

TOTAL PREMIUM: $ 1,815

09/20

PREPARED BY: ______________________________

SCHEDULE of VEHICLES - SUNFISH LAKE, CITY OF

COVENANT Number: CMC 35832
COVENANT Period: 08/01/2013 TO 08/01/2014

VEH#	YR	TRADE NM	MODEL	- ID -	LIAB	PHYD
HNO				HIRED/NONOWNED	$ 75	$
				TOTAL VEHICLES	$ 75	$
				TOTAL AUTO PRM	$ 75	

MUNICIPAL LIABILITY - SUNFISH LAKE, CITY OF

COVENANT Number: CMC 35832
COVENANT Period: 08/01/2013 TO 08/01/2014

--HAZARD--		PREMIUM BASIS		ADVANCED PREMIUM
EXPENDITURES	$	386,487.00	$	521
LAND USE	$	180.00	$	750
EMPLOYMENT		.50	$	125
TOTAL LIABILITY			$	1,396

MOBILE PROPERTY - SUNFISH LAKE, CITY OF

LOC	BLD	COV	DESCRIPTION	COVERAGE
			TOTAL MOBILE PROPERTY	

001 ST. ANNE'S EPISCOPAL CHURCH
2035 CHARLTON ROAD
SUNFISH LAKE MN 55118

N014
RE:CITY WILL BE LEASING SPACE FROM ST. ANNE'S EPISCOPAL CHUR

MMA Minnesota Mayors Association

INVOICE

FOR MEMBERSHIP DUES IN THE MINNESOTA MAYORS ASSOCIATION
For the Fiscal Year Beginning September 1, 2013

Annual Dues
for
Minnesota Mayors Association Membership………...$30.00

Minnesota Mayors Association Membership Dues for:

Mayor Molly Park

City Sunfish Lake

Mayor's E-mail (only) ____________________

Make Check Payable To: **League of Minnesota Cities**

Send To: Minnesota Mayors Association
c/o Finance Department
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

Payment from public funds authorized by Minn. Stat., Sec. 471.96

Please return this form with payment. Questions regarding this invoice may be referred to the League Finance Department at 651-281-1200.

NAC
NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2013

In Reference To:

September 2013 Technical Assistance - City Projects

Invoice No. 21021

GENERAL

		Hrs/Rate	Amount
AB	9/25/13 Review easement vacation documents	0.60 122.50/hr	73.50
AB	9/25/13 Review planning update report	0.60 122.50/hr	73.50
ES	9/3-9/4/13 Respond to inquiry re: deck renovation project for 205 Salem Church Road/research and determine no planning review needed	0.50 50.00/hr	25.00
ES	9/3/13 Attend City staff meeting and City Council meeting	6.00 50.00/hr	300.00
ES	9/3/13 Prepare for City Council meeting	1.20 50.00/hr	60.00
ES	9/4/13 Follow up items from City Council meeting	2.70 50.00/hr	135.00
ES	9/10/13 Respond to request from Mayor Park re: ATV noise complaint/research ordinance and phone consultation with Police Chief Shaver/email response to Mayor Park and Tim Kuntz	0.70 50.00/hr	35.00
ES	9/10/13 Phone call and follow up with Cher Jeffaries from Willin Consulting re: processing for changing height of cell tower located at 2035 Charlton Road	0.70 50.00/hr	35.00

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
ES	9/10/13 Phone call and follow up with Jack Baringer from Ericsson Co. re: processing for changing the height of cell tower at 2035 Charlton Road	0.90 50.00/hr	45.00
ES	9/11-9/12/13 Ordinance research re: cell tower inquiries/email memo to Mayor Park and Tim Kuntz re: cell tower inquiries/discussion with Cathy Iago re: revised resolution for 2154 Charlton	1.30 50.00/hr	65.00
ES	9/16/13 Review background file data re: cell towers in response to recent inquiries about cell tower modification processes	2.00 50.00/hr	100.00
ES	9/16/13 Draft planner's report for October City Council meeting	2.50 50.00/hr	125.00
ES	9/17-9/19/13 Research process for "drop and swap" cell tower process in response to a request from Crown Castle	3.80 50.00/hr	190.00
ES	9/17-9/19/13 Contact Arnulf Swenson re: cancellation of October Planning Commission meeting/respond to a request from 2250 Delaware re: process for gate installation/respond to inquiry re: process for approval of a small residential storage building	1.70 50.00/hr	85.00
MB	9/23/13 Discuss with staff re: ongoing projects	0.50 55.00/hr	27.50
ES	9/23-9/24/13 Assemble City Council packet for October meeting/finalize planner's report/review City Council minutes from September	5.20 50.00/hr	260.00
ES	9/23-9/26/13 Respond to request from Dave Roberts (MSU grad student) re: historic preservation designation and ordinances	0.30 50.00/hr	15.00
ES	9/23/13 Respond to inquiry from realtor re: Dobrantz property for prospective buyer of 2058 Charlton	0.30 50.00/hr	15.00
ES	9/23/13 Respond to inquiry from 8 Roanoke owners re: plumbing and electrical permits/discuss with Mayor Park re: November community meeting for MAC R-NAV issue	0.20 50.00/hr	10.00

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

	Hrs/Rate	Amount
Secretarial	2.00 37.50/hr	75.00
Expenses (mileage, communications, supplies, etc.)		147.04
Subtotal of this Project:	[33.70	1,896.54]
TOTAL AMOUNT DUE THIS INVOICE:	33.70	$1,896.54

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2013

In Reference To:

September 2013 Technical Assistance - Private Projects

Invoice No. 21020-1

13.07 SEIDLITZ MAJOR SITE PLAN REVIEW - 21 Salem Lane		Hrs/Rate	Amount
ES	9/5/13 Review engineer's report and approval of site plan revisions	0.10 60.00/hr	6.00
ES	9/11/13 Email to Dick Bjorklund re: outstanding conditions to be met prior to issuing a building permit	0.20 60.00/hr	12.00
Subtotal of this Project:		[0.30	18.00]
TOTAL AMOUNT DUE THIS INVOICE:		0.30	$18.00

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.

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INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2013

In Reference To:

September 2013 Technical Assistance - Private Projects

Invoice No. 21020-2

		Hrs/Rate	Amount
13.09 NELSON MAJOR SITE PLAN REVIEW - 2154 Charlton Road			
ES	9/5/13 Phone call with Tim Kuntz re: City Council resolution	0.10 60.00/hr	6.00
ES	9/9-9/12/13 Draft and send 60 day review extension notice/email to applicant to check status of revised grading and drainage plans/revise revised grading and drainage plans	1.20 60.00/hr	72.00
ES	9/11-9/12/13 Revise City Council resolution from September meeting/draft City Council resolution for October meeting	1.40 60.00/hr	84.00
ES	9/12/13 Draft planning report for presentation at October City Council meeting	2.00 60.00/hr	120.00
ES	9/16-9/19/13 Revise City Council resolution/follow up email to City Engineer for report on revised grading and drainage plan	0.80 60.00/hr	48.00
ES	9/23-9/24/13 Follow up with Don Sterna and Tom Voll re: engineer's report/finalize planning report and resolution/follow up with the applicant re: status of application	1.00 60.00/hr	60.00
Subtotal of this Project:		[6.50	390.00]
TOTAL AMOUNT DUE THIS INVOICE:		6.50	$390.00

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 01, 2013

In Reference To:

September 2013 Technical Assistance - Private Projects

Invoice No. 21020-3

		Hrs/Rate	Amount
13.10 FLYNN/PARK MINOR SUBDIVISION			
ES	9/5/13 Phone call with Tim Kuntz re: public hearing for vacation of easements	0.50 60.00/hr	30.00
ES	9/9-9/12/13 Respond to email from Carter DeLaittre re: City Council resolution/revise planning report for presentation at October City Council meeting	2.10 60.00/hr	126.00
ES	9/16/13 Revise planning report	1.20 60.00/hr	72.00
ES	9/23-9/24/13 Follow up with Tim Kuntz re: resolutions/finalize planning report and resolutions	0.20 60.00/hr	12.00
Subtotal of this Project:		[4.00	240.00]
TOTAL AMOUNT DUE THIS INVOICE:		4.00	$240.00

ROUGH CUTT
"We make weeds look good"

Todd Fossand
4220 155th Street West
Rosemount, MN 55068
651-423-5648
651-343-9891 (mobile)

Cutting done For:

City of Sunfish
Jim Maze

Date Mowed: 10/9/13

Location of cutting:

Salem Church Rd

Cutting of noxious weeds and high grasses on private property

Extras:

Minimum charge: $85.00

Extras:

Total Due: 245.00

Not liable for damage caused as a result of property variances (e.g., sprinkler heads, well caps, etc.) which are not marked

WSB
& Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

October 16, 2013

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: September, 2013 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of September for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc

WSB & Associates, Inc.
Engineering | Planning | Environmental | Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 16, 2013
Project No: 01011-990
Invoice No: 177

Miscellaneous City Engineer Services

Professional Services from September 01, 2013 to September 30, 2013

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Montague, Sharon	.75	79.00	59.25	
Create and revise Striping Quote Form.				
Sterna, Donald	4.50	142.00	639.00	
Sterna, Donald	1.50	142.00	213.00	
Meeting with AAA on City Street Striping.				
Voll, Tom	.50	124.00	62.00	
2154 Charlton Rd permit review and memo letter				
Voll, Tom	2.00	124.00	248.00	
Snow plow quotes, ER report				
Meetings				
Sterna, Donald	1.00	142.00	142.00	
Site meeting for stripping streets				
Sterna, Donald	1.00	142.00	142.00	
Snow plow quotes, general engineering				
Misc. Eng.				
Voll, Tom	4.00	124.00	496.00	
Snow plow quotes, write up of quote requests and submittal to contractors, phone discussions with contractors about next year's snow removal				
Totals	15.25		2,001.25	
Total Labor				**2,001.25**

Field Services Billing

City Council Meeting			
	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**
	Total this Invoice		**$2,151.25**

Comments:

Approved by:

Reviewed by: Donald Sterna

Project Manager: Donald Sterna

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

October 16, 2013	
Project No:	02182-030
Invoice No:	5

2014 Street Improvements

Professional Services from September 01, 2013 to September 30, 2013

Phase 1 Feasibility / Prel. Des.

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Leeson, Brett	2.00	62.00	124.00	
Storlie, Leslee	1.50	85.00	127.50	
Voll, Tom	3.50	124.00	434.00	
Design				
Voll, Tom	1.50	124.00	186.00	
Drawings/Layouts				
Kochmann, Charles	.50	118.00	59.00	
Meetings				
Sterna, Donald	6.50	142.00	923.00	
Totals	15.50		1,853.50	
Total Labor				**1,853.50**

Total this Phase **$1,853.50**

Total this Invoice **$1,853.50**

Billings to Date

	Current	Prior	Total
Labor	1,853.50	7,017.00	8,870.50
Totals	**1,853.50**	**7,017.00**	**8,870.50**

Comments:

Approved by: [signature]

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

NORTHERN STATES POWER COMPANY

Xcel Energy®
RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		10/30/2013
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	385848671	10/03/2013	$65.45

QUESTIONS ABOUT YOUR BILL?

See our website:	xcelenergy.com
Email us at:	Customerservice@xcelenergy.com
Please Call:	1-800-481-4700
Hearing Impaired:	1-800-895-4949
Fax:	1-800-311-0050
Or write us at:	XCEL ENERGY PO BOX 8 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$40.46
Current Charges	**$40.46**

ACCOUNT BALANCE

Previous Balance	$24.99
No Payments Received	$0.00
Balance Forward	**$24.99**
Current Charges	$40.46
Amount Due	**$65.45**

048622 1/2

INFORMATION ABOUT YOUR BILL

Different fuel sources are used to generate electricity, and they produce different air emissions. For updated environmental information for the year ended 2012, go to: www.xcelenergy.com/MNRates, then go to Additional Resources, Bill Inserts and Brochures/Inside Your Electric Bill-Environmental Disclosure & Costs. If you don't have internet access, please contact us at 1-800-481-4700 and we can provide you with this information.

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	10/30/2013	$65.45	

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

Make your check payable to XCEL ENERGY

OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

8

AT 01 048622 54141B202 A**3DGT

SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51103013 65223378 000000040460000006545

NORTHERN STATES POWER COMPANY

Xcel Energy®
RESPONSIBLE BY NATURE®

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		10/22/2013
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	384833812	09/25/2013	$24.99

QUESTIONS ABOUT YOUR BILL?

See our website:	xcelenergy.com
Email us at:	Customerservice@xcelenergy.com
Please Call:	1-800-481-4700
Hearing Impaired:	1-800-895-4949
Fax:	1-800-311-0050
Or write us at:	XCEL ENERGY PO BOX 8 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	$9.76
Current Charges	**$9.76**

ACCOUNT BALANCE

Previous Balance		$48.00
Payment Received	Check 09/06	-$32.77 **CR**
Balance Forward		**$15.23**
Current Charges		$9.76
Amount Due		**$24.99**

INFORMATION ABOUT YOUR BILL

Thank you for your payment.

001927 1/2

RETURN BOTTOM PORTION WITH YOUR PAYMENT • **PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS**

Xcel Energy®

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	10/22/2013	$24.99	

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.
Make your check payable to XCEL ENERGY

OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

6

AV 01 001927 46321 B 9 A**5DGT

SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3358

XCEL ENERGY
P.O. BOX 9477
MPLS MN 55484-9477

31 51102213 65223378 000000000976000000002499