

LIST OF BILLS

3B

City of Sunfish Lake, MN
Cash Disbursements Journal

For the Period From Oct 1, 2013 to Oct 31, 2013

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
10/1/13	6785	20020001 10010000	Invoice: 101701 AAA STRIPING SERVICE CO.	5,862.90	5,862.90
10/1/13	6786	20020001 10010000	Invoice: SFLK FINAL ASTECH CORP	40,136.00	40,136.00
10/1/13	6787	20020001 10010000	Invoice: 654 CATHY IAGO	614.59	614.59
10/1/13	6788	20020001 10010000	Invoice: 666 IAGO CONSULTING LLC	379.69	379.69
10/1/13	6789	20020001 10010000	Invoice: 1070 INTERNAL REVENUE SERVICE	622.80	622.80
10/1/13	6790	20020001 10010000	Invoice: AUG-SEPT 13 ANN P. LANOUE	1,135.98	1,135.98
10/1/13	6791	20020001 10010000	Invoice: 083113 Criminal LEVANDER, GILLEN & MILLER	1,768.50	1,768.50
10/1/13	6792	20020001 10010000	Invoice: 09152013 LIVING SCULPTURE TREE & SHRUB CARE, INC	932.00	932.00
10/1/13	6793	20020001 10010000	Invoice: 4000.00 METZEN APPRAISALS	4,000.00	4,000.00
10/1/13	6794	20020001 10010000	Invoice: 617 MN DEPARTMENT OF REVENUE	95.00	95.00
10/1/13	6795	20020001 20020001 20020001 20020001 20020001 20020001 20020001 20020001 10010000	Invoice: 20975 Invoice: 20974-3 Invoice: 20974-2 Invoice: 20974-4 Invoice: 20974-5 Invoice: 20974-1 Invoice: 20976 NORTHWEST ASSCOC CONSULTANTS	2,954.77 206.07 860.92 1,120.23 422.79 227.60 75.00	5,867.38
10/1/13	6796	20020001 10010000	Invoice: SFL QTLY AUG 2013 MOLLY PARK	127.99	127.99
10/1/13	6797	20020001 10010000	Invoice: 678 CITY OF WEST ST. PAUL	7,986.88	7,986.88
10/1/13	6798	20020001 10010000	Invoice: 605 ST. ANNE'S EPISCOPAL CHURCH	165.00	165.00
10/1/13	6799	20020001 10010000	Invoice: 176 WSB & ASSOCIATES	3,771.50	3,771.50
10/1/13	6800	20020001 10010000	Invoice: 382007794 XCEL ENERGY	48.00	48.00
Total				73,514.21	73,514.21

City of Sunfish Lake Detail of compensation and related withholdings		City of Sunfish Lake and related withholdings																			
Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	Feb Mar	Cum'l 1st qtr	Mar April	April May	May June	Cum'l 2nd qtr	June July	July Aug	Aug Sept	Cum'l 3rd qtr	Sept Oct	Oct Nov	Nov Dec	Cum'l 4th Qtr	Cum'l 2013	
Independent-Iago Consulting, LLC																					
Contractor-Administrator	4,467	372.24		372.24	379.69	379.69	1,131.62	379.69	379.69	379.69	1,139.07	379.69	379.69	379.69	1,139.07	379.69					
Wages-City Clerk	4,566	379.69																			
Withholding	10,632	886.00		886.00	903.72	903.72	2,693.44	903.72	903.72	903.72	2,711.16	903.72	903.72	903.72	2,711.16	903.72					
FICA=7.65%	10,845	903.72																			
Federal Income Tax				67.78	69.13	69.13	206.05	69.13	69.13	69.13	207.40	69.13	69.13	69.13	207.39	69.13					
State Income Tax				157.28	175.00	175.00	507.28	175.00	175.00	175.00	525.00	175.00	175.00	175.00	525.00	175.00					
Pera-Iago-exempt				45.00	45.00	45.00	135.00	45.00	45.00	45.00	135.00	45.00	45.00	45.00	135.00	45.00					
Total Withholdings				270.06	289.13	289.13	848.33	289.13	289.13	289.13	867.40	289.13	289.13	289.13	867.39	289.13					
Net Check				615.94	614.59	614.59	1,845.11	614.59	614.59	614.59	1,843.76	614.59	614.59	614.59	1,843.77	614.59					
Per hour		66.30																			
Wages-Treasurer- Blair		67.63		1,193.40	1,335.69	1,386.42	3,915.51	1,183.53	1,115.90	1,065.17	3,364.60										
Withholding																					
FICA=7.65%				91.30	102.18	106.06	299.54	90.54	85.37	81.49	257.39										
Federal Income Tax				51.13	75.00	75.00	201.13	75.00	75.00	75.00	225.00										
State Income Tax				25.00	25.00	25.00	75.00	25.00	25.00	25.00	75.00										
Pera-6.250%				74.59	83.48	86.65	244.72	73.97	69.74	66.57	210.29										
Total Withholdings				242.01	285.66	292.71	820.39	264.51	255.11	248.06	767.68										
Net wages				951.39	1,050.03	1,093.71	3,095.12	919.02	860.79	817.11	2,596.92										
Postage				10.15	9.30	9.38	28.83	8.46	8.00	-	16.46										
Supplies				10.60	13.60	14.70	38.90	13.50	14.10	12.50	40.10										
Net check				972.14	1,072.93	1,117.79	3,162.85	940.98	882.89	829.61	2,653.48										
Per hour																					
Wages-Treasurer- Lanoue		67.63		-	-	-	-	-	-	831.35	831.35	1,234.25	1,352.60	1,640.03	4,226.88	1,369.51					
Withholding																					
FICA=7.65%				-	-	-	-	-	-	63.60	63.60	94.42	103.47	125.46	323.35	104.77					
Federal Income Tax				-	-	-	-	-	-	100.00	100.00	100.00	100.00	100.00	300.00	100.00					
State Income Tax				-	-	-	-	-	-	50.00	50.00	50.00	50.00	50.00	150.00	50.00					
Pera-Lanoue - Exempt				-	-	-	-	-	-	-	-	-	-	-	-	-					
Total Withholdings				-	-	-	-	-	-	213.60	213.60	244.42	253.47	275.46	773.35	254.77					
Net wages				-	-	-	-	-	-	617.75	617.75	988.83	1,099.13	1,364.57	3,453.53	1,114.74					
Postage				-	-	-	-	-	-	4.60	4.60	9.76	6.16	2.30	18.22	10.84					
Supplies				-	-	-	-	-	-	15.00	15.00	-	0	10.50	10.50	10.40					
Net check				-	-	-	-	-	-	637.35	637.35	999.59	1,105.29	1,377.37	3,482.25	1,135.98					
Taxable Wages-minus PERA				1,118.81	1,252.21	1,299.77	3,670.79	1,109.56	1,046.16	998.60	3,154.31	-	-	-	-	-					
Consolidated																					
Wages				2,079.40	2,239.41	2,290.14	6,608.95	2,087.25	2,019.82	2,800.24	6,907.11	2,137.97	2,256.32	2,543.75	6,938.04	2,273.23					
Withholding				-	-	-	-	-	-	-	-	-	-	-	-	-					
FICA				159.07	171.31	175.20	505.58	159.67	154.50	214.22	528.39	163.55	172.60	194.59	530.74	173.90					
Federal Income Tax				208.41	250.00	250.00	708.41	250.00	250.00	350.00	850.00	275.00	275.00	275.00	825.00	275.00					
State Income Tax				70.00	70.00	70.00	210.00	70.00	70.00	120.00	260.00	95.00	95.00	95.00	285.00	95.00					
Pera				74.59	83.48	86.65	244.72	73.97	69.74	66.57	210.29	-	-	-	-	-					
Total Withholdings				512.07	574.80	581.85	1,668.71	553.65	544.24	750.79	1,848.68	533.55	542.60	564.59	1,640.74	543.90					
Net Check				1,567.33	1,664.61	1,708.29	4,940.24	1,533.60	1,475.38	2,049.45	5,058.43	1,604.42	1,713.72	1,979.16	5,297.30	1,729.33					
Unemployment-not required-only payment when a claim is filed																					
PERA																					
PERA-Blair Withholding				74.59	83.48	86.65	244.72	73.97	69.74	66.57	-	0	0	0	-	0					
PERA-City contribution-7.25%-Blair only				86.52	96.84	100.52	283.87	85.81	80.90	77.22	243.93	0	0	0	-	0					
Total PERA contribution				161.11	180.32	187.17	528.59	159.78	150.65	143.80	454.22	-	-	-	-	-					
IRS																					
Iago Fica withholding				67.78	69.13	69.13		69.13	69.13	69.13	207.40	69.13	69.13	69.13	207.39	69.13					
Blair Fica withholding				91.30	102.18	106.06		90.54	85.37	81.49	257.39	-	-	-	-	-					
Lanoue Fica withholding										63.60	63.60	94.42	103.47	125.46	323.35	104.77					
Iago withholding				157.28	175.00	175.00		175.00	175.00	175.00		175.00	175.00	175.00	525.00	175.00					
Blair withholding				51.13	75.00	75.00		75.00	75.00	75.00		-	-	-	-	-					
Lanoue withholding										100.00		100.00	100.00	100.00	300.00	100.00					
FICA-city contribution				159.08	171.32	175.20	505.60	159.67	154.50	214.22	528.39	163.55	172.61	194.60	530.76	173.90					
Total IRS deposit				526.57	592.64	600.39	1,719.60	569.35	559.00	778.44	1,906.79	602.10	620.21	664.19	1,886.50	622.80					
State																					
Iago withholding				45.00	45.00	45.00		45.00	45.00	45.00		45.00	45.00	45.00	135.00	45.00					
Blair withholding				25.00	25.00	25.00		25.00	25.00	25.00		-	-	-	-	-					
Lanoue withholding										50.00		50.00	50.00	50.00	150.00	50.00					
Due State				70.00	70.00	70.00	210.00	70.00	70.00	120.00	260.00	95.00	95.00	95.00	285.00	95.00					



AAA Striping Service Co.

12220 43rd Street NE, St. Michael, MN 55376
(763) 428-4322 • FAX (763) 428-8557

Invoice Date
09-16-2013

Customer ID
99SUNF

Invoice ID
101701

To:
CITY OF SUNFISH LAKE
c/o WSB ASSOCIATES

Job Location:
CITY OF SUNFISH LAKE
SALEM CHURCH RD EPOXY STRPG

1	MOBILIZATION	1.00	LS	1,241.79	1,241.79
2	4" SOLID LINE WHITE EPOXY	6,591.00	LF	.25	1,647.75
3	4" DOUBLE LINE YELLOW EPOXY	3,218.00	LF	.52	1,673.36
4	PAVT MARKING SPEED HUMP SYMBOL EPOXY	2.00	EA	650.00	1,300.00

Amount Billed

\$5,862.90



Owner: City of Sunfish Lake
15 Sunnyside Lane
Sunfish Lake, MN 55118

For Period: 6/17/2013 to 8/30/2013

Contractor: Astech Corp.
PO Box 1025
St. Cloud, MN 56302

Date: 8/30/2013

Request No.: 1 & FINAL

Pay Voucher
SFLK - 2013 Seal Coat Project
Client Contract No.:
Project No.: 02182-00
Client Project No.:

Project Summary

1	Original Contract Amount		\$37,238.00
2	Contract Changes - Addition	\$0.00	
3	Contract Changes - Deduction	\$0.00	
4	Revised Contract Amount		\$37,238.00
5	Value Completed to Date		\$40,136.00
6	Material on Hand		\$0.00
7	Amount Earned		\$40,136.00
8	Less Retainage		\$0.00
9	Subtotal		\$40,136.00
10	Less Amount Paid Previously		\$0.00
11	Liquidated Damages		\$0.00
12	AMOUNT DUE THIS PAY VOUCHER NO. 1 & FINAL		\$40,136.00

HEREBY CERTIFY THAT A FINAL EXAMINATION HAS BEEN MADE OF THE ABOVE NOTED CONTRACT, THAT THE CONTRACT HAS BEEN COMPLETED, THAT THE ENTIRE AMOUNT OF WORK SHOWN IN THE FINAL VOUCHER HAS BEEN PERFORMED AND THE TOTAL VALUE OF THE WORK PERFORMED IN ACCORDANCE WITH, AND PURSUANT TO, THE TERMS OF THE CONTRACT IS AS SHOWN IN THIS FINAL VOUCHER.

Recommended for Approval by:
WSB & Associates, Inc.

Construction Observer:

Approved by Contractor:
Astech Corp.

Approved by Owner:
City of Sunfish Lake

Specified Contract Completion Date:

Date:

Comment:

Project Material Status

Item No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity to Date	Current Quantity	Amount to Date
BASE BID								
1	2331.603	ROUT & SEAL BITUMINOUS PAVEMENT CRACKS	LIN FT	\$1.20	1500	3915	3915	\$4,698.00
2	2356.505	BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2)	SQ YD	\$1.30	27260	27260	27260	\$35,438.00
Totals For BASE BID:								\$40,136.00
Project Totals:								\$40,136.00

Project Payment Status
Owner: City of Sunfish Lake
Client Project No.:
Client Contract No.:
Project No.: 02182-00
Contractor: Astech Corp.

Contract Changes

No.	Type	Date	Description	Amount
Change Order Totals:				\$0.00

Payment Summary

No.	From Date	To Date	Payment	Total Payment	Retainage Per Payment	Total Retainage	Total Payment + Retainage	Work Certified Per Payment	Total Work Certified
1 & FINAL	6/17/2013	8/30/2013	\$40,136.00	\$40,136.00	\$0.00	\$0.00	\$40,136.00	\$40,136.00	\$40,136.00
Payment Totals:				\$40,136.00		\$0.00	\$40,136.00		\$40,136.00

Project Summary

Material On Hand:	\$0.00		
Total Payment to Date:	\$40,136.00	Original Contract:	\$37,238.00
Total Retainage:	\$0.00	Contract Changes:	\$0.00
Total Amount Earned:	\$40,136.00	Revised Contract:	\$37,238.00

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

9/17/2013 15:07

INVOICE

Services rendered for the month of Sept 2013

City Administrator		
City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/8/2013		<u>\$ 379.69</u>

City Clerk		
City Clerk monthly services per Employment Agreement Addendum dated 1/8/2013		\$ 903.72
City FICA 7.65%		<u>69.13</u>
Total Cost City Clerk-month		<u>972.85</u>

Calculation of net Check-City Clerk

Monthly services per employment agreement		903.72
Less Federal Income tax withheld	\$ (175.00)	
Less FICA withheld- 7.65%	(69.13)	
Less State tax withheld	(45.00)	
Total Withholdings		<u>(289.13)</u>
Net check		<u>\$ 614.59</u>

Ann P. Lanoue, CPA (Inactive)**City Treasurer**

8010 Corey Path
 Inver Grove Heights, MN 55076
 651-338-3756
alanoue@comcast.net

9/20/2013 14:45

INVOICE

City of Sunfish Lake

Accounting services for the period ended September 20, 2013
 Bank deposits

09/16/13

	1	Hours		
Trips to Bank-including deposit preparation		0.3		
Monthly activities		-		
Quarterly surcharge report		4.0		
Budget Preparation & Certify Levy		1.0		
Accounts Payable-review, input and matching		1.0		
Payroll wage accounting including PERA, 941, State, Unemployment, etc.		1.0		
Preparation for Council meeting-agenda/minutes, etc		0.5		
Investments-Wells Fargo/Wells Fargo Advisors		2.0		
Accounts Receivable-inc Planner/Inspector/Statements		1.0		
Financial statements-preparation by fund-balance sheet & prior year/budget		2.0		
Reconciliations-accounts receivable, payables and cash		1.0		
Employment related activities-taxes-eFile PERA,IRS,STATE		1.0		
Correspondence-monthly transmittal-includes scanning & mailing		3.0		
Attend monthly City Council meeting		0.5		
Telephone calls with Council/Consultants		2.0		
Cash flow/cash reconciliation/projection/fund accounting			Rate-\$67.63	
			20.25	1,369.51
Postage expense				10.84
Supplies-printing-\$.10 per copy				10.40
				<u>1,390.75</u>
	Subtotal			<u>1,390.75</u>
Less Federal income tax withheld		100.00		
Less FICA		104.77		
Less PERA withheld 0% (Exempt)		-		
Less State tax withheld		50.00		
Total Withholdings				<u>(254.77)</u>
	Net check			<u>1,135.98</u>
Reconciliation to Treasurer Expense				
Services				1,369.51
City FICA 7.65%				104.77
City Pera-0%				-
Total Treasurer				<u>1,474.27</u>

Inver Grove Postal Store
INVER GROVE HEIGHTS, Minnesota
550762021
2663650540 -0097
08/29/2013 (800)275-8777 02:32:42 PM

Product Description	Sales Receipt		Final Price
	Sale Qty	Unit Price	
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 4.40 oz. Scheduled Delivery Day: Fri 08/30/13			\$1.72
Issue PVI:			\$1.72
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 4.30 oz. Scheduled Delivery Day: Fri 08/30/13			\$1.72
Issue PVI:			\$1.72
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 4.30 oz. Scheduled Delivery Day: Fri 08/30/13			\$1.72
Issue PVI:			\$1.72
SAINT PAUL MN 55118 Zone-1 First-Class Mail Large Env 4.30 oz. Scheduled Delivery Day: Fri 08/30/13			\$1.72
Issue PVI:			\$1.72
COTTAGE GROVE MN 55016 Zone-1 First-Class Mail Large Env 6.30 oz. Scheduled Delivery Day: Fri 08/30/13			\$2.12
Issue PVI:			\$2.12
Total:			\$9.00
Paid by: MasterCard			\$9.00
Account #:	XXXXXXXXXXXX	0681	
Approval #:	696680		
Transaction #:	48		
23 903348951			

Bill#: 1000304828022
Clerk: 06

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business

HELP US SERVE YOU BETTER

Go to: <https://postalexperience.com/Pos>

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

YOUR OPINION COUNTS

Customer Copy

+4-464 stamps for
Mail old Bills = 1.84

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2013
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
17.00	8.50	0.00	0.00	-17.00	\$8.50
93000-20000 Criminal - Traffic					
97.50	63.00	0.00	0.00	-97.50	\$63.00
93000-50000 Criminal - Miscellaneous					
23.00	40.00	0.00	0.00	-23.00	\$40.00
<u>137.50</u>	<u>111.50</u>	<u>0.00</u>	<u>0.00</u>	<u>-137.50</u>	<u>\$111.50</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2013
Client # 93000-10000E
Statement # 211

Criminal - DUI

For Services Through 08/25/13

		RATE	HOURS	
08/07/2013	Conduct MNCIS research to determine case status re Sawyer.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
	FOR CURRENT SERVICES RENDERED		0.10	8.50
	PREVIOUS BALANCE			\$17.00
09/05/2013	Payment Received			-17.00
	BALANCE DUE			<u>\$8.50</u>

Client # 93000-20000E
Statement # 217

Criminal - Traffic

		RATE	HOURS	
08/19/2013	Review pretrial.	115.00	0.10	11.50
08/21/2013	Appearance in district court West St. Paul re pretrials.	115.00	0.10	11.50
	Tonetta T. Dove		0.20	23.00
08/14/2013	Appearance in Dakota County District Court in West St. Paul regarding Galteco traffic offense.	115.00	0.20	23.00

Criminal - Traffic

		RATE	HOURS	
	David S. Kendall		0.20	23.00
08/02/2013	Prepare pretrial file re Galteco.	85.00	0.20	17.00
	Sabrina Luna		0.20	17.00
	FOR CURRENT SERVICES RENDERED		0.60	63.00
	PREVIOUS BALANCE			\$97.50
09/05/2013	Payment Received			-97.50
	BALANCE DUE			<u>\$63.00</u>

Client # 93000-50000E
Statement # 197

Criminal - Miscellaneous

		RATE	HOURS	
08/05/2013	Review July prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
08/08/2013	Prepare pretrial file re Ahlgren.	85.00	0.20	17.00
	Sabrina Luna		0.20	17.00
	FOR CURRENT SERVICES RENDERED		0.40	40.00
	PREVIOUS BALANCE			\$23.00
09/05/2013	Payment Received			-23.00
	BALANCE DUE			<u>\$40.00</u>
	TOTAL BALANCE DUE			<u>\$111.50</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2013
Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
1,744.00	1,633.00	0.00	24.00	-1,744.00	<u>\$1,657.00</u>

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
August 31, 2013
Client # 18305-00000E
Statement # 271

General Business

For Services Through 08/25/13

		RATE	HOURS	
07/30/2013	Review upcoming Sunfish Lake agenda items.	130.00	0.40	52.00
07/31/2013	Memo on combination of tax parcels.	130.00	0.30	39.00
	Review of upcoming Sunfish Lake agenda items.	130.00	1.00	130.00
08/06/2013	Telephone conference with Molly Park re Sunfish Lake agenda and Dobrantz.	130.00	0.30	39.00
	Prepare for Sunfish Lake agenda items.	130.00	1.30	169.00
	Regular Sunfish Lake Council meeting and follow-up.	130.00	2.40	312.00
	Memo on Sunfish Lake participation in affordable housing program.	130.00	0.30	39.00
08/07/2013	Follow-up to Sunfish Lake agenda items.	130.00	1.00	130.00
08/08/2013	Investigate street dedication with respect to 2145 Charlton Road.	130.00	0.50	65.00
08/12/2013	Memo on dedication of Charlton Road for William E. Pedersen Addition.	130.00	0.40	52.00
	Outline of escrow agreement for Brown home in Sunfish Lake.	130.00	0.40	52.00
08/13/2013	Review Sunfish Lake Planner memo.	130.00	0.30	39.00
08/14/2013	Review of Sunfish Lake planning items.	130.00	2.00	260.00
	Timothy J. Kuntz		10.60	1,378.00
07/30/2013	Telephone call from Mayor Park requesting contact information for			

General Business

		RATE	HOURS	
	Gladys Dobrantz; prepare e-mail correspondence to Mayor Park forwarding contact information for Gladys Dobrantz; prepare e-mail correspondence to City Treasurer re 2014 budget for city attorney.	85.00	0.30	25.50
07/31/2013	Prepare e-mail correspondence to Roger Conant re question related to tax parcel combination; review and analysis of City Council meeting minutes from September 2012 to determine action taken with respect to truth-in-taxation requirements.	85.00	0.40	34.00
08/05/2013	Organize and assemble files for August 6th Council meeting.	85.00	0.50	42.50
08/06/2013	Prepare e-mail correspondence to City Treasurer re issues pertaining to ALHOA notification.	85.00	0.20	17.00
08/12/2013	Conference to review and analyze Dakota County Real Estate Inquiry and plats related to Nelson and Silverman properties along Charlton Road in connection with major site plan approval for Nelson property at 2154 Charlton Road; prepare e-mail correspondence to City Planner re issues pertaining to easement dedication along Charlton Road in connection with major site plan approval for Nelson property.	85.00	0.60	51.00
08/14/2013	Perform property records research on Dakota County Real Estate Inquiry and Tract Index re 8 Roanoke Road; prepare Escrow Agreement between the City and the fee owner of 8 Roanoke Road in connection with site plan approval; perform property records research on Dakota County Real Estate Inquiry and Tract Index re 393 Salem Church Road; prepare Escrow Agreement between the City and the fee owner of 393 Salem Church Road in connection with site plan approval.	85.00	1.00	85.00
	Leah M. Rose		3.00	255.00
	FOR CURRENT SERVICES RENDERED		13.60	1,633.00
08/14/2013	ORBIT Research Charges/Copy Fees			10.00
08/25/2013	Postage paid.			14.00
	TOTAL ADVANCES			24.00
	PREVIOUS BALANCE			\$1,744.00
09/05/2013	Payment Received			-1,744.00

City of Sunfish Lake

General Business

Page: 3

August 31, 2013

Client #

18305-00000E

Statement #

271

BALANCE DUE

\$1,657.00

Ann Lanoue

September 20, 2013

8010 Corey Path

Inver Grove Heights, MN 55076

Invoice for Sunfish Lake City Forester Consultant Through 9 -15-2013

- | | | |
|------|---|----------|
| 8/23 | Met with landscape architect at 2400 Delaware regarding installed landscape and potential future woodland improvements. 1hr | \$50.00 |
| 8/29 | Pick up logs along Charlton Road, completed a check of tree issues throughout city after rain storm, and checked Harmon Park tree plantings -- 2 hr | \$100.00 |
| 9/3 | Council meeting preparation, Consultant meeting and Council meeting -- 4.5 hr | \$225.00 |
| 9/4 | Consult with Halvorson and Decourcy, collected two oak samples and delivered them to the University of Minnesota plant disease laboratory for testing possible oak wilt -- 2.5 hr | \$125.00 |
| 9/12 | Watered Harmon Park trees and planted replacement trees for trees that failed in the recent heat and drought conditions -- 3 hr | \$150.00 |

Oak wilt testing, 2 samples @ \$59.00
\$118.00

Trees for Harmon Park eagle scout project (balsam fir, bur oak, crabapple,
American plum, chokecherry, and black cherry). Also includes replacement trees that were
installed in place of those that died due to recent heat and drought. 41 trees @ \$4 each =
\$164.00

Total Due
\$932.00

Regards,

Jim Naves

Twin Cities Campus

Plant Disease Clinic

*Department of Plant Pathology
College of Food, Agricultural and
Natural Resource Sciences*

495 Borlaug Hall
1991 Upper Buford Circle
St. Paul, MN 55108

Phone: 612-625-1275
Fax: 612-625-9728
E-mail: pdc@umn.edu
<http://pdc.umn.edu>

PLANT DISEASE CLINIC

INVOICE

DATE: August 26, 2013
DUE DATE: September 26, 2013
NAME: City of Sunfish Lake, Jim Naves

Invoice #: 13-293 (PLEASE INCLUDE # ON CHECK)

Date Submitted	Test Performed	Fee
August 12, 2013	Oak Wilt Testing x 1	\$ 59 x 1
	Total Balance Due	\$ 59

Please make checks payable to the University of Minnesota (or U of MN), and send to the following address:

Plant Disease Clinic
495 Borlaug Hall
1991 Upper Buford Circle
St. Paul, MN 55108

Thank you.

Twin Cities Campus

Plant Disease Clinic

*Department of Plant Pathology
College of Food, Agricultural and
Natural Resource Sciences*

*495 Borlaug Hall
1991 Upper Buford Circle
St. Paul, MN 55108*

*Phone: 612-625-1275
Fax: 612-625-9728
E-mail: pdcc@umn.edu
<http://pdcc.umn.edu>*

PLANT DISEASE CLINIC

INVOICE

DATE: September 11, 2013
DUE DATE: October 11, 2013
NAME: City of Sunfish Lake, Jim Naves

Invoice #: 13-372 Woods (PLEASE INCLUDE # ON CHECK)

Date Submitted	Test Performed	Fee
September 3, 2013	<u>Oak Wilt Testing</u> Wood culture & microscopy	\$ 59
	Total Balance Due	\$ 59

Please make checks payable to the University of Minnesota (or U of MN), and send to the following address:

Plant Disease Clinic
495 Borlaug Hall
1991 Upper Buford Circle
St. Paul, MN 55108

Thank you.

July 10th, 2013



WSB Project No. 2182-03

Donald W. Sterna PE.

City Engineer

Sunfish Lake, MN 55077.....\$4000.00

Total amount due.....\$4000.00

Laurence M. Danich

Real Property Appraiser

Minnesota I.D. #4000869



**METZEN
APPRAISALS**



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 04, 2013

In Reference To:
August 2013 Technical Assistance - City Projects

Invoice No. 20975

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>GENERAL</u>			
AB	7/29-7/31/13 Review City Council agenda and planning update	0.50 122.50/hr	61.25
AB	8/6/13 Prepare for and attend budget meeting (NO CHARGE)	2.70	N/C
AB	8/13-8/16/13 Discuss site inspection of 2400 Delaware with staff/schedule inspection	0.60 122.50/hr	73.50
AB	8/26/13 Correspondence with Jim Naves re: 2400 Delaware	0.20 122.50/hr	24.50
AB	8/26/13 Review City Council agenda	0.20 122.50/hr	24.50
AB	8/30/13 Discuss tower expansion for 2035 Charlton Road/research file and discuss with staff	0.30 122.50/hr	36.75
MB	7/29/13 Review City Council packet and prepare presentation for meeting/finalize budget memo and email copy to Ann Lanoue	0.80 55.00/hr	44.00
MB	7/29/13 Discussion re: City Council packet mailing/prepare packet/review City Council meeting agenda	2.00 55.00/hr	110.00
MB	7/29/13 Speak with Mayor Park re: hours of operation inquiry/administration discussion	0.30 55.00/hr	16.50
MB	7/31/13 Review property owner notice process and other administration with staff (NO CHARGE)	0.50	N/C



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CITY OF SUNFISH LAKE

Page 2

		<u>Hrs/Rate</u>	<u>Amount</u>
MB	7/31/13 Discussion re: administrative items	0.40 55.00/hr	22.00
MB	7/30/13 Phone call and respond via email re: pool fencing inquiry/discuss and review site visit procedures/email Building Inspector to set up site visit for 2400 Delaware	1.30 55.00/hr	71.50
MB	7/30/13 Review billing and discuss revisions (NO CHARGE) / create mailing to resident re: hours of operation at request from Mayor Park	0.40 55.00/hr	22.00
MB	7/30-8/1/13 Discuss City Council packet and preparation/discuss with staff	1.60 55.00/hr	88.00
MB	8/1-8/2/13 Email City Engineer and Forester re: major plan review reports/prepare for 2400 Delaware site inspection visit/review budget materials emailed by Ann Lanoue	0.60 55.00/hr	33.00
ES	7/29-8/1/13 Review and prepare materials for City Council packet	2.50 50.00/hr	125.00
ES	8/5/13 Prepare agenda items in preparation of City Council meeting	0.60 50.00/hr	30.00
MB	8/5/13 Work on Planning Commission packet/prepare agenda	0.60 55.00/hr	33.00
MB	8/5-8/7/13 General administration, file organization, project discussion, emails, budget, etc.	0.90 55.00/hr	49.50
MB	8/6-8/7/13 Review items for City Council meeting with staff/discuss 2154 Charlton easement request from City Council/email Tim Kuntz and City Council Member Hovey/review project completion, escrow requirements	0.80 55.00/hr	44.00
ES	8/6/13 Prepare presentations for City Council meeting/discussions with staff	3.50 50.00/hr	175.00
ES	8/6/13 Attend City staff meeting/attend and present at City Council meeting	5.00 50.00/hr	250.00



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CITY OF SUNFISH LAKE

Page 3

	<u>Hrs/Rate</u>	<u>Amount</u>
ES 8/7/13 Discuss City Council meeting follow up with staff/discuss City Council request for possible easement acquisition along 2154 Charlton Road	1.20 50.00/hr	60.00
ES 8/12-8/13/13 Planning Commission packet preparation	1.60 50.00/hr	80.00
ES 8/15/13 Correspondence with John Richardson re: existing deck renovation	0.30 50.00/hr	15.00
ES 8/19-8/20/13 Correspondence with Planning Commission members re: upcoming meeting attendance/review draft August City Council minutes/review ordinance re: decks and railings to determine appropriate level of review for John Richardson property	1.50 50.00/hr	75.00
ES 8/21/13 Prepare Planning Commission presentations	1.50 50.00/hr	75.00
ES 8/21/13 Attend site visits and Planning Commission meeting	4.00 50.00/hr	200.00
ES 8/22/13 Follow up from Planning Commission meeting/prepare for City Council meeting	3.40 50.00/hr	170.00
ES 8/27/13 Prepare planning update for City Council	3.00 50.00/hr	150.00
ES 8/28/13 Prepare packet items for City Council	1.50 50.00/hr	75.00
ES 8/27-8/29/13 Respond to query re: cable installation at 205 Salem Church Road	1.40 50.00/hr	70.00
ES 8/29/13 Receive question re: expanding cell tower height	0.20 50.00/hr	10.00
ES 8/30/13 Research and respond to query re: expanding cell tower at 2035 Charlton Road	0.80 50.00/hr	40.00
Secretarial	7.50 37.50/hr	281.25



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CITY OF SUNFISH LAKE

Page 4

	<u>Hrs/Rate</u>	<u>Amount</u>
Expenses (mileage, communications, supplies, etc.)		319.52
Subtotal of this Project:	[54.20	2,954.77]
TOTAL AMOUNT DUE THIS INVOICE:	54.20	\$2,954.77



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 04, 2013

In Reference To:
August 2013 Technical Assistance - Private Projects

Invoice No. 20974-1

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>13.06 BROWN MAJOR SITE PLAN REVIEW - 8 Roanoke Road</u>		
AB 7/31/13 Review planning report	0.30 147.00/hr	44.10
MB 7/29/13 Email applicants re: Planning Commission findings and City Council meeting	0.20 65.00/hr	13.00
MB 8/6-8/7/13 Brief review of plans with staff in preparation for City Council meeting/email applicant re: final resolution and project completion/review final conditions and revised resolution with staff	0.80 65.00/hr	52.00
ES 8/6-8/7/13 Prepare presentation for City Council meeting/revise resolution and escrow requirements	1.30 60.00/hr	78.00
ES 8/7/13 Draft revised resolution based on conditions approved by the City Council	0.50 60.00/hr	30.00
Expenses (mileage, communications, supplies, etc.)		10.50
Subtotal of this Project:	[3.10	227.60]
TOTAL AMOUNT DUE THIS INVOICE:	3.10	\$227.60



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INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 04, 2013

In Reference To:
August 2013 Technical Assistance - Private Projects

Invoice No. 20974-2

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>13.07 SEIDLITZ MAJOR SITE PLAN REVIEW - 21 Salem Lane</u>			
AB	8/13-8/14/13 Discuss house addition and engineer's report with staff	0.50 147.00/hr	73.50
AB	8/19-8/21/13 Review application/review resolution with staff/discuss engineer's report	0.50 147.00/hr	73.50
ES	7/29/13 Revised revised plans with staff for accuracy and completeness/send revised plans to City Engineer, Forester, and Septic Inspector	0.80 60.00/hr	48.00
ES	7/31/13 Planning report revisions after receiving revised plans/create property owner notice/prepare mailing list	2.00 60.00/hr	120.00
MB	7/31/13 Review planning report and discuss findings/finalize property owner notice materials with staff	1.00 65.00/hr	65.00
MB	8/6/13 Discuss engineer's report with staff	0.10 65.00/hr	6.50
ES	8/5-8/8/13 Planning report revisions with addition of staff comments	0.70 60.00/hr	42.00
ES	8/12-8/14/13 Planning report revisions/addition of staff comments/draft Planning Commission findings	1.80 60.00/hr	108.00
ES	8/13-8/16/13 Prepare report exhibits/respond to questions from applicant re: report recommendations	0.60 60.00/hr	36.00



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CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
ES 8/19-8/20/13 Transmit engineer's comments to applicant/prepare boards for Planning Commission presentation	0.90 60.00/hr	54.00
ES 8/27/13 Prepare Planning Commission findings and City Council resolution/review revised site plan	1.70 60.00/hr	102.00
Secretarial	1.00 45.00/hr	45.00
Expenses (mileage, communications, supplies, etc.)		87.42
Subtotal of this Project:	[11.60	860.92]
TOTAL AMOUNT DUE THIS INVOICE:	11.60	\$860.92



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 04, 2013

In Reference To:
August 2013 Technical Assistance - Private Projects

Invoice No. 20974-3

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>13.08 SCHACKER MINOR SITE PLAN REVIEW - 393 Salem Church Rd</u>		
AB 8/1/13 Discuss site plan review and plan revisions	0.30 147.00/hr	44.10
MB 7/29/13 Finish report/integrate engineer requirements/prepare for mailing and email report to applicant and owner/create report transmittal	1.40 65.00/hr	91.00
Expenses (mileage, communications, supplies, etc.)		70.97
Subtotal of this Project:	[1.70	206.07]
TOTAL AMOUNT DUE THIS INVOICE:	1.70	\$206.07



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 04, 2013

In Reference To:

August 2013 Technical Assistance - Private Projects

Invoice No. 20974-4

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>13.09 NELSON MAJOR SITE PLAN REVIEW - 2154 Charlton Road</u>		
AB 8/1/13 Discuss site plan review with staff	0.20 147.00/hr	29.40
AB 8/13/13 Discuss garage with staff	0.20 147.00/hr	29.40
AB 8/19-8/21/13 Review application/review resolution with staff/discuss engineer's report	0.40 147.00/hr	58.80
MB 7/29-7/30/13 Draft planning report	4.70 65.00/hr	305.50
MB 7/30-7/31/13 Draft public hearing notice, property owner notice and site location/email correspondence with architect re: foundation specs and septic system	1.20 65.00/hr	78.00
MB 8/7-8/8/13 Revisions to report and discuss application with engineer/prepare Planning Commission findings	1.10 65.00/hr	71.50
ES 8/12/13 Send CUP materials to DNR staff	0.30 60.00/hr	18.00
ES 8/12-8/14/13 Review planning report prior to Planning Commission meeting/prepare report exhibits	1.00 60.00/hr	60.00
ES 8/14/13 Review planning report and revise/addition of staff comments	1.50 60.00/hr	90.00



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

CITY OF SUNFISH LAKE

Page 2

	<u>Hrs/Rate</u>	<u>Amount</u>
ES 8/19-8/20/13 Respond to questions from applicant re: report recommendations/prepare boards for Planning Commission presentation	1.50 60.00/hr	90.00
ES 8/27/13 Prepare Planning Commission findings and City Council resolution/review progress toward revised site plans	1.70 60.00/hr	102.00
Secretarial	1.00 45.00/hr	45.00
Expenses (mileage, communications, supplies, etc.)		142.63
Subtotal of this Project:	[14.80	1,120.23]
TOTAL AMOUNT DUE THIS INVOICE:	14.80	\$1,120.23



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 04, 2013

In Reference To:
August 2013 Technical Assistance - Private Projects

Invoice No. 20974-5

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>13.10 FLYNN/PARK MINOR SUBDIVISION</u>		
AB 8/2/13 Discuss minor subdivision with staff	0.20 147.00/hr	29.40
AB 8/13/13 Discuss subdivision buildable land area with staff	0.20 147.00/hr	29.40
MB 8/1-8/2/13 Review file and application materials/create transmittal and staff mailing/draft planning report	4.10 65.00/hr	266.50
MB 8/5/13 Speak with surveyor and staff re: net lot area issue/brief review of ordinance/final revisions to report re: lot area, etc.	0.70 65.00/hr	45.50
ES 8/12/13 Review application and report	0.50 60.00/hr	30.00
Expenses (mileage, communications, supplies, etc.)		21.99
Subtotal of this Project:	[5.70	422.79]
TOTAL AMOUNT DUE THIS INVOICE:	5.70	\$422.79



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 04, 2013

In Reference To:
August 2013 Technical Assistance - Inspections

Invoice No. 20976

	<u>Hrs/Rate</u>	<u>Amount</u>
<u>13.01 2400 DELAWARE - MABM LLC</u>		
AB 8/18-8/21/13 Post construction site inspection/draft report and send to staff, owner and applicant	2.70	75.00
Subtotal of this Project:	[2.70	75.00]
TOTAL AMOUNT DUE THIS INVOICE:	2.70	\$75.00

SIGNAL HILLS Post Office
WEST SAINT PAUL, Minnesota
551182314
2663650022 -0096
08/20/2013 (800)275-8777 09:17:29 AM

Product Description	Sale Qty	Unit Price	Final Price
---------------------	----------	------------	-------------

(Forever) A Flag for All Seasons Coll of 100	1	\$46.00	\$46.00
(Forever) A Flag for All Seasons Coll of 100	1	\$46.00	\$46.00

Total: *SFL Quarterly Stamps* **\$92.00**

Paid by: VISA
Account #: XXXXXXXXXX442
Approval #: 900271
Transaction #: 993
23 903340206 *Molly Park*

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Generation Accent 5 Pack	
011491019259	\$35.99
Env #10 Peel-To-Seal 500pk	

SubTotal	<i>SFL Quarterly Envelopes</i>	\$54.07
Tax 7.125%		\$3.86
TOTAL		\$57.93

Cash	\$58.00
Change	<i>Molly Park</i> \$0.07

21160-30101-53180-00720-79285-40059



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701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

September 17, 2013

Ann Lanoue
City of Sunfish Lake
8010 Corey Path
Inver Grove Heights, MN 55076

Re: August, 2013 Invoices

Dear Ann:

Enclosed are the invoices for professional engineering services during the month of August for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in blue ink, appearing to read "Donald W. Sterna", is written over the company name.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc



engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 17, 2013
Project No: 01011-990
Invoice No: 176

Miscellaneous City Engineer Services

Professional Services from August 01, 2013 to August 31, 2013

Professional Personnel

	Hours	Rate	Amount	
General				
Sterna, Donald	3.50	142.00	497.00	
Engineers report preparation				
Sterna, Donald	1.00	142.00	142.00	
Seal coating				
Project Management/Coordination				
Montague, Sharon	1.00	79.00	79.00	
Copy ER report, label envelopes, and mail.				
Montague, Sharon	1.00	79.00	79.00	
Print and collate 10 ER reports for Tuesday's Council meeting, print out striping quote for Don, set up quote letter to City Council.				
Montague, Sharon	1.50	79.00	118.50	
Revise ER report and other paperwork for ER report, .pdf, and email to Sunfish Lake.				
Voll, Tom	3.00	124.00	372.00	
21 Salem Ln and 2154 Charlton Rd building permit review and memos				
Voll, Tom	1.00	124.00	124.00	
21 Salem Rd building permit review				
Voll, Tom	.50	124.00	62.00	
Comcast permit coordination to install cable at 205 Salem Church Road				
Voll, Tom	1.00	124.00	124.00	
Striping quote requests to Warninglites and ASTECH				
Report/Feasibility Study				
Montague, Sharon	.75	79.00	59.25	
Print 10 reports and collate for meeting.				
Meetings				
Sterna, Donald	1.00	142.00	142.00	
Budget meeting with Council				
Totals	15.25		1,798.75	
Total Labor				1,798.75
Field Services Billing				
City Council Meeting				
	3.0 Meetings @ 50.00		150.00	
Total Field Services			150.00	150.00

Project	01011-990	SFLK - Misc. City Engineer Services	Invoice	176
			Total this Invoice	\$1,948.75

Comments: _____

Approved by:  _____

Reviewed by: Donald Sterna
 Project Manager: Donald Sterna



engineering · planning · environmental · construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: (763) 541-4800
Fax: (763) 541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 17, 2013
Project No: 02182-000
Invoice No: 4

2013 Seal Coat Project

Professional Services from August 01, 2013 to August 31, 2013

Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Montague, Sharon	.25	79.00	19.75
Revise pay voucher for seal coat.			
Voll, Tom	.50	124.00	62.00
Voll, Tom	.50	124.00	62.00
Final quantities and materials documentation			
Voll, Tom	.50	124.00	62.00
Scheduling with contractor and WSB inspection staff			
Totals	1.75		205.75
Total Labor			205.75

Field Services Billing

Construction Observation

	9.0 Hours @ 87.00	783.00	
Total Field Services		783.00	783.00
Total this Invoice			\$988.75

Billings to Date

	Current	Prior	Total
Labor	205.75	1,187.75	1,393.50
Field Services	783.00	510.00	1,293.00
Totals	988.75	1,697.75	2,686.50

Comments: _____

Approved by: _____

Reviewed by: Donald Sterna
Project Manager: Tom Voll



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City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

September 17, 2013
Project No: 02182-030
Invoice No: 4

2014 Street Improvements

Professional Services from August 01, 2013 to August 31, 2013

Phase 1 Feasibility / Prel. Des.

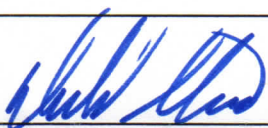
Professional Personnel

	Hours	Rate	Amount
Project Management/Coordination			
Voll, Tom	1.50	124.00	186.00
Design			
Mohr, Danielle	1.00	80.00	80.00
Meetings			
Sterna, Donald	4.00	142.00	568.00
Totals	6.50		834.00
Total Labor			834.00
		Total this Phase	\$834.00
		Total this Invoice	\$834.00

Billings to Date

	Current	Prior	Total
Labor	834.00	6,183.00	7,017.00
Totals	834.00	6,183.00	7,017.00

Comments:

Approved by: 

Reviewed by: Donald Sterna
Project Manager: Donald Sterna



NORTHERN STATES POWER COMPANY

MAILING ADDRESS	ACCOUNT NUMBER		DUE DATE
SUNFISH LAKE, CITY OF ATTN ANN LANOUE 8010 COREY PATH INVER GROVE HEIGHTS MN 55076-3358	51-6522337-8		09/30/2013
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	382007794	09/03/2013	\$48.00

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Email us at: Customerservice@xcelenergy.com
 Please Call: 1-800-481-4700
 Hearing Impaired: 1-800-895-4949
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Other Recurring Charges	\$39.87
Current Charges	\$39.87

ACCOUNT BALANCE

Previous Balance	\$8.13
No Payments Received	\$0.00
Balance Forward	\$8.13
Current Charges	\$39.87
Amount Due	\$48.00

000053 1/2

RETURN BOTTOM PORTION WITH YOUR PAYMENT • PLEASE DO NOT USE STAPLES, TAPE OR PAPER CLIPS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-6522337-8	09/30/2013	\$48.00	

Please see the back of this bill for more information
 regarding the late payment charge. Pay on or before the
 date due to avoid assessment of a late payment charge.
 Make your check payable to XCEL ENERGY

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

AV 01 000053 29705 B 1 A**5DGT



SUNFISH LAKE, CITY OF
 ATTN ANN LANOUE
 8010 COREY PATH
 INVER GROVE HEIGHTS MN 55076-3358



XCEL ENERGY
 P.O. BOX 9477
 MPLS MN 55484-9477

31 51093013 65223378 0000000398700000004800



Northern States Power Company

Please Return This Portion With Your Payment.

Your Account Number	Date Due	Please Pay	Amount Enclosed
51-6522337-8	09/23/2013	\$8.13 Thank You!	

AV 01 002478 24082 B 9 A**5DGT



SUNFISH LAKE, CITY OF
ATTN ANN LANOUE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3



P.O. BOX 9477
MPLS, MN 55484-9477

31 51092313 65223378 0000000096400000000813

Detach and Retain This Portion For Your Records

Questions: Call
Please Call:
Hearing Impaired:
Fax: (800) 311-0050

(800) 481-4700
(800) 895-4949

or write to us at:
Northern States Power Company
PO BOX 8
EAU CLAIRE WI 54702-0008

Billing Summary

Previous Balance	\$32.77
Payment Received as of 08/26	\$34.28 CR
Balance As Of 08/26	\$1.51 CR
Nite Lite Service 08/26	\$9.64
Total	\$8.13

Current Charges

Other Charges

Invoice No. 485501220
Bill Period 07/25/2013 to 08/24/2013
2166 CHARLTON RD
SUNFISH LAKE, MN 55118-4737
100 WATT HPS AREA CO OWN

Install No. 144519

Quantity	1	Auto Protective Lgt	7.21	\$7.21
Usage	33 Kwh			
		Fuel Cost Charge		\$0.73
		Resource Adj		\$0.08
		Interim Rate Adj		\$1.00
		State Tax		\$0.62
		Total Amount		\$9.64

Coming Soon: Your New Energy Bill

We've given your bill a makeover--the newly redesigned version is coming soon to a mailbox near you. Why? We want to make it easy for all of our customers to do business with us. Your satisfaction is extremely important--it's at the heart of everything we do. So, we've been working hard to create a new look for the bill that makes it easy to understand what you owe, how we calculated that amount and when it's due. Please visit xcelenergy.com, select "My Account" from the red menu bar and click on "Your New Energy Bill" for additional information.

Thank you for your payment.

SUNFISH LAKE, CITY OF
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076-3

Next Scheduled Meter Reading Date	Date Due	Please Pay
	09/23/2013	\$8.13

See back of bill for more information.

Account #: 51-6522337-8

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.