LIST OF BILLS

3B

City of Sunfish Lake, MN

Cash Disbursements Journal

For the Period From Aug 1, 2013 to Aug 31, 2013

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
8/6/13	6752	20020001	Invoice: 00007088	16.95	
		10010000	DAKOTA COUNTY FINANCIAL SERVICES		16.95
8/6/13	6753	20020001	Invoice: 2028285007	300.33	
		10010000	DELUXE BUSINESS FORMS		300.33
8/6/13	6754	20020001	Invoice: 2nd qtr 2013	686.16	
		10010000	DEPARTMENT OF LABOR & INDUSTRY		686.16
8/6/13	6755	20020001	Invoice: 652	614.59	
		10010000	CATHY IAGO		614.59
8/6/13	6756	20020001	Invoice: 664	379.69	
		10010000	IAGO CONSULTING LLC		379.69
8/6/13	6757	20020001	Invoice: 1068	620.21	
		10010000	INTERNAL REVENUE SERVICE		620.21
8/6/13	6758	20020001	Invoice: 061913	25.00	
		10010000	IIMC		25.00
8/6/13	6759	20020001	Invoice: JUNE-JULY 2013	1,105.29	
		10010000	ANN P. LANOUE		1,105.29
8/6/13	6760	20020001	Invoice: JUNE 30 2013	6,533.24	
		10010000	LEVANDER, GILLEN & MILLER		6,533.24
8/6/13	6761	20020001	Invoice: 07072013 021048	39.60	
		10010000	LILLIE SUBURBAN NEWSPAPERS		39.60
8/6/13	6762	20020001	Invoice: JUNE2013	600.00	
		20020001	Invoice: JULY2013	1,025.00	
		10010000	LIVING SCULPTURE TREE & SHRUB CARE, INC		1,625.00
8/6/13	6763	20020001	Invoice: 615	95.00	
		10010000	MN DEPARTMENT OF REVENUE		95.00
8/6/13	6764	20020001	Invoice: 20886	2,025.43	
		20020001	Invoice: 20885-1	442.00	
		20020001	Invoice: 13.0620885-2	660.51	
		10010000	NORTHWEST ASSCOC CONSULTANTS		3,127.94
8/6/13	6765	20020001	Invoice: 82451	10.00	
		10010000	PERA		10.00
8/6/13	6766	20020001	Invoice: 676	7,986.88	
		10010000	CITY OF WEST ST. PAUL		7,986.88
8/6/13	6767	20020001	Invoice: 603	165.00	
		10010000	ST. ANNE'S EPISCOPAL CHURCH		165.00
8/6/13	6768	20020001	Invoice: 01629-280-1	62.00	
		20020001	Invoice: 174	1,499.00	
		20020001	Invoice: 02092-570-8	404.00	
		20020001	Invoice: 02182-000-3	572.00	

City of Sunfish Lake, MN

Cash Disbursements Journal

For the Period From Aug 1, 2013 to Aug 31, 2013

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		20020001	Invoice: 02182-010-4	79.00	
		20020001	Invoice: 02182-030-2	2,834.50	
		10010000	WSB & ASSOCIATES		5,450.50
8/6/13	6769	20020001	Invoice: 07032013	34.28	
		10010000	XCEL ENERGY		34.28
	Total			28,815.66	28,815.66

City of Sunfish Lake

City of Sunfish Lake and related withholdings

Detail of compensation and related withholdings

Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	Feb Mar	Cum'l 1st qtr	Mar April	April May	May June	Cum'l 2nd qtr	June July	July Aug	Aug Sept	Cum'l 3rd qtr
Independent-"Iago Consulting, LLC															
Contractor-Adminstrator	4,467	372.24		372.24	379.69	379.69	1,131.62	379.69	379.69	379.69	1,139.07	379.69	379.69		759.38
	4,556	379.69					-				-				-
Wages-City Clerk	10,632	886.00		886.00	903.72	903.72	2,693.44	903.72	903.72	903.72	2,711.16	903.72	903.72		1,807.44
Withholding	10,845	903.72					-				-				-
FICA=7.65%				67.78	69.13	69.13	206.05	69.13	69.13	69.13	207.40	69.13	69.13		138.26
Federal Income Tax				157.28	175.00	175.00	507.28	175.00	175.00	175.00	525.00	175.00	175.00		350.00
State Income Tax				45.00	45.00	45.00	135.00	45.00	45.00	45.00	135.00	45.00	45.00		90.00
Pera-Iago-exempt							-				-				-
Total Withholdings				270.06	289.13	289.13	848.33	289.13	289.13	289.13	867.40	289.13	289.13	-	578.26
Net Check				615.94	614.59	614.59	1,845.11	614.59	614.59	614.59	1,843.76	614.59	614.59	-	1,229.18
	Per hour	66.30													
Wages-Treasurer- Blair		67.63		1,193.40	1,335.69	1,386.42	3,915.51	1,183.53	1,115.90	1,065.17	3,364.60				-
Withholding							-				-				-
FICA=7.65%				91.30	102.18	106.06	299.54	90.54	85.37	81.49	257.39				-
Federal Income Tax				51.13	75.00	75.00	201.13	75.00	75.00	75.00	225.00				-
State Income Tax				25.00	25.00	25.00	75.00	25.00	25.00	25.00	75.00				-
Pera-6.250%				74.59	83.48	86.65	244.72	73.97	69.74	66.57	210.29				-
Total Withholdings				242.01	285.66	292.71	820.39	264.51	255.11	248.06	767.68				-
Net wages				951.39	1,050.03	1,093.71	3,095.12	919.02	860.79	817.11	2,596.92				-
Postage				10.15	9.30	9.38	28.83	8.46	8.00	-	16.46				-
Supplies				10.60	13.60	14.70	38.90	13.50	14.10	12.50	40.10				-
Net check				972.14	1,072.93	1,117.79	3,162.85	940.98	882.89	829.61	2,653.48				-
	Per hour														
Wages-Treasurer- Lanoue		67.63		-	-	-	-	-	-	831.35	831.35	1,234.25	1,352.60		2,586.85
Withholding							-								
FICA=7.65%				-	-	-	-	-	-	63.60	63.60	94.42	103.47		197.89
Federal Income Tax				-	-	-	-	-	-	100.00	100.00	100.00	100.00		200.00
State Income Tax				-	-	-	-	-	-	50.00	50.00	50.00	50.00		100.00
Pera-Lanoue - Exempt				-	-	-	-	-	-	-	-				-
Total Withholdings				-	-	-	-	-	-	213.60	213.60	244.42	253.47	-	497.89
Net wages				-	-	-	-	-	-	617.75	617.75	989.83	1,099.13	-	2,088.96
Postage				-	-	-	-	-	-	4.60	4.60	9.76	6.16		15.92
Supplies				-	-	-	-	-	-	15.00	15.00	-	0		-
Net check				-	-	-	-	-	-	637.35	637.35	999.59	1,105.29		2,104.88
Taxable Wages-minus PERA				1,118.81	1,252.21	1,299.77	3,670.79	1,109.56	1,046.16	998.60	3,154.31	-	-		-
Consolidated															
Wages				2,079.40	2,239.41	2,290.14	6,608.95	2,087.25	2,019.62	2,800.24	6,907.11	2,137.97	2,256.32		4,394.29
Withholding				-	-	-	-	-	-	-	-	-	-		-
FICA				159.07	171.31	175.20	505.58	159.67	154.50	214.22	528.39	163.55	172.60		336.15
Federal Income Tax				208.41	250.00	250.00	708.41	250.00	250.00	350.00	850.00	275.00	275.00		550.00
State Income Tax				70.00	70.00	70.00	210.00	70.00	70.00	120.00	260.00	95.00	95.00		190.00
Pera				74.59	83.48	86.65	244.72	73.97	69.74	66.57	210.29	-	-		-
Total Withholdings				512.07	574.80	581.85	1,668.71	553.65	544.24	750.79	1,848.68	533.55	542.60		1,076.15
Net Check				1,567.33	1,664.61	1,708.29	4,940.24	1,533.60	1,475.38	2,049.45	5,058.43	1,604.42	1,713.72		3,318.14
Unemployment-not required-only payment when a claim is filed															
PERA															
PERA-Blair Withholding				74.59	83.48	86.65	244.72	73.97	69.74	66.57	-	0	0		
PERA-City contribution-7.25%-Blair only				86.52	96.84	100.52	283.87	85.81	80.90	77.22	243.93				-
Total PERA contribution				**161.11**	**180.32**	**187.17**	528.59	**159.78**	**150.65**	**143.80**	454.22				-
IRS															
Iago Fica withholding				67.78	69.13	69.13		69.13	69.13	69.13	207.40	69.13	69.13		
Blair Fica withholding				91.30	102.18	106.06		90.54	85.37	81.49	257.39	-	-		
Lanoue Fica withholding										63.60	63.60	94.42	103.47		
Iago withholding				157.28	175.00	175.00		175.00	175.00	175.00		175.00	175.00		
Blair withholding				51.13	75.00	75.00		75.00	75.00	75.00		-	-		
Lanoue withholding										100.00		100.00	100.00		
FICA-city contribution				159.08	171.32	175.20	505.60	159.67	154.50	214.22	528.39	163.55	172.61		336.16
Total IRS deposit				**526.57**	**592.64**	**600.39**	1,719.60	**569.35**	**559.00**	**778.44**	1,906.79	**602.10**	**620.21**		1,222.31
State															
Iago withholding				45.00	45.00	45.00		45.00	45.00	45.00		45.00	45.00		
Blair withholding				25.00	25.00	25.00		25.00	25.00	25.00		-	-		
Lanoue withholding										50.00		50.00	50.00		
Due State				**70.00**	**70.00**	**70.00**	210.00	**70.00**	**70.00**	**120.00**	260.00	**95.00**	**95.00**		190.00

Customer Invoice
As of: 06/30/2013
Customer: **P0013253**
Amount Due: $16.95

Dakota COUNTY

Make Checks Payable To:
Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

City of Sunfish Lake MN
C/O MICHAEL BLAIR, TREASURER
13677 CROSSCLIFF PL
ROSEMOUNT, MN 55068

Payment Amount:$________________________
Check **Money Order**

DETACH AT DOTTED LINE AND RETURN TOP PORTION WITH YOUR PAYMENT

Date	Transaction	Reference	Amount	Balance
		Prior Balance as of 6/1/2013:	**0.00**	
Invoice: 00007088				
06/26/2013	UTILITIES-1ST QTR 2013		16.95	16.95

Current	31-60 Days	61-90 Days	Over 90 Days	Total Due
16.95	0.00	0.00	0.00	16.95

Customer Invoice
As of: 06/30/2013
Customer: **P0013253**
Amount Due: $16.95 **Due by 7/20/2013**

Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Questions? Please contact:
Stacy
651-438-4530 HWY

7088

P0013253

Vendor Name	Invoice #	Description	Check #	Check Date	Amount	Subtotal
		City of Sunfish Lake				
XCEL ENERGY	12/19 302323838	Sunfish Lake CR63/Hwy 110	50015904	1/30/2013	5.95	
XCEL ENERGY	01/22 302323838	Sunfish Lake CR63/Hwy 110	50016686	2/22/2013	5.70	
XCEL ENERGY	02/20 302323838	Sunfish Lake CR63/Hwy 110	50017525	3/15/2013	5.30	
						16.95
		Total Due for 1st Qtr Utilities				**16.95**

DELUXE FOR BUSINESS

P.O. BOX 64467
SHOREVIEW, MN 55164-0467

Priority Service Code
CM468

Invoice

SALES & CUSTOMER SERVICE
800-328-0304
ONLINE: deluxe.com/shop

BILL TO

SUNFISH LAKE
8010 COREY PATH
INVER GROVE HEIGHTS MN
55076-3358

SHIP TO

ATTN ANN P. LANOUE
SUNFISH LAKE
8010 COREY PATH
INVER GROVE HEIGHTS MN 55076

Terms - net 15 days, $30 late fee, subject to applicable law
All sales are subject to the terms of sale enclosed

CUSTOMER NAME
SUNFISH LAKE

AUTHORIZED NAME	CUSTOMER ID	ORDER NUMBER	PO NUMBER	INVOICE NUMBER	INVOICE DATE
ANN P. LANOUE	994028-078050	2028285007		2028285007	07/27/2013

QUANTITY SHIPPED	SHIP DATE	SHIPPED VIA	ITEM NUMBER	DESCRIPTION		AMOUNT DUE
500	07/26/2013	FRT	SSLM102-1	DELUXE HSLC MID M/P CHECK		194.95
500	07/26/2013			EZSHIELD PLUS		19.25
500	07/25/2013	FRT	92500	DOUBLE WINDOW SELF SEAL ENV	94.50	
				30% DISCOUNT	-28.35	66.15
				SUBTOTAL		280.35
				SHIPPING & PROCESSING		0.00
				TAX		19.98
				TOTAL		300.33
				PREPAID		-300.33

For W9 request, send an email to: w9_compliancerequests@deluxe.com
FOR YOUR RECORDS ONLY
YOUR CHECKING ACCOUNT ****8218 WILL BE CHARGED

BALANCE DUE 0.00

DELUXE FOR BUSINESS

SUNFISH LAKE
8010 COREY PATH
INVER GROVE HEIGHTS MN
55076-3358

Order Number	Due Date
2028285007	08/11/2013
Customer Number	**Amount Due**
994028-078050	$0.00

DELUXE FOR BUSINESS
P.O. BOX 742572
CINCINNATI, OH 45274-2572

For your convenience, visit **paydeluxeforbusiness.com** to authorize payment via a debit to your checking account or credit card for a nominal fee.

1 128 2028285007 994028078050002 0000000000 2

Minnesota Department of Labor and Industry
Construction Codes and Licensing Division
443 Lafayette Road North
St. Paul, MN 55155-4341
Phone: (651) 284-5068 Fax: (651) 284-5749
www.doli.state.mn.us TTY: (651) 297-4198

Quarterly Building Permit Surcharge Report

Population of jurisdiction is 20,000 or less

Quarter ending: June	**Year: 2013**

Reporting Unit/Municipality **City of Sun Fish Lake**	*County* **Dakota**	*Telephone* **651.768.7542**	
Address **7378 Jordon Ave S**	*City* **Cottage Grove**	*State* **MN**	*ZIP code* **55016-3645**
Building Official **Neameyer, David E.**	*Certification number* **1812**	*Telephone* **651.450.2577**	

Permits based on fixed-fees, part 1

Report permits in this section if the fee for each permit is less than $10,010.00

Permit type	No. of Permits	Times $5.00 each	Surcharge report
Building	0	Times $5.00 each	$0.00
Electrical	0	Times $5.00 each	$0.00
Mechanical	7	Times $5.00each	$35.00
Plumbing	3	Times $5.00 each	$15.00
Other	0	Times $5.00 each	$0.00
		Total part 1	**$50.00**

Permits based on fixed-fees, part 2

Report permits in this section if the fee for each permit is more than $10,010.00

Permit type	No. of Permits	Total fees	Times 0.0005	Surcharge report
Building	0	$0.00	Times 0.0005	$0.00
Electrical	0	$0.00	Times 0.0005	$0.00
Mechanical	0	$0.00	Times 0.0005	$0.00
Plumbing	0	$0.00	Times 0.0005	$0.00
Other	0	$0.00	Times 0.0005	$0.00
			Total part 2	**$0.00**
			Total part 1 and 2	**$50.00**

Building permits based on valuation

Construction value range	No. of Permits	Total valuation	Surcharge amount
1,000,000 or less	11	$160,700.00	$80.35
1,000,001 to 2,000,000	1	$1,211,000.00	$584.40
2,000,001 to 3,000,000	0	$0.00	$0.00
3,000,001 to 4,000,000	0	$0.00	$0.00
4,000,001 to 5,000,000	0	$0.00	$0.00
5,000,001 or more	0	$0.00	$0.00
		Building permit surcharge:	**$664.75**

Surcharge report summary

Total surcharges:	**$714.75**
Retention:	**-$28.59**
Adjustments/amendment:	**$0.00**

Total payment to the State:	$686.16

Adjustment/amendment explanation

No explanation

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

7/19/2013 11:40

INVOICE

Services rendered for the month of July 2013

City Administrator		
City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/8/2013		**$ 379.69**
City Clerk		
City Clerk monthly services per Employment Agreement Addendum dated 1/8/2013		$ 903.72
City FICA 7.65%		69.13
Total Cost City Clerk-month		**972.85**
Calculation of net Check-City Clerk		
Monthly services per employment agreement		903.72
Less Federal Income tax withheld	$ (175.00)	
Less FICA withheld- 7.65%	(69.13)	
Less State tax withheld	(45.00)	
Total Withholdings		(289.13)
	Net check	$ 614.59

International Institute of Municipal Clerks
8331 Utica Ave, Suite 200
Rancho Cucamonga, CA 91730
Phone: (909) 944-4162 / Fax: (909) 944-8545
Website: www.iimc.com

Renewal Notice

06/19/2013

Catherine J. Iago, CMC
Retired City Clerk
From the City of Inver Grove Heights, MN
7378 Jordon Avenue South
Cottage Grove, MN 55016

Annual Membership fee through 09/30/2014

RETIRED MEMBER

Annual Membership Fee	25.00
Continuing Education Support	25.00

Retirement . . . is when you stop living at work and begin working at living.
-- Unknown wise person

68th IIMC ANNUAL CONFERENCE - MILWAUKEE, WISCONSIN
Sunday, May 18 to Thursday, May 22, 2014

PLEASE RETURN THE BOTTOM PORTION WITH YOUR PAYMENT TO:
IIMC, 8331 Utica Ave., Ste 200, Rancho Cucamonga, CA 91730, (909) 944-4162
Dues payments to IIMC are not deductible as charitable contributions for federal tax purposes.

REMITTANCE STUB

(Please Return)

ID#: 12591 RETIRED MEMBER

Annual Membership Fee	25.00
Continuing Education Support	25.00

Catherine J. Iago, CMC
Retired City Clerk
From the City of Inver Grove Heights, MN
7378 Jordon Avenue South
Cottage Grove, MN 55016

06/19/2013 ***Annual Membership fee through 09/30/2014***

Work Phone: (651) 768-7542 Fax: ______________ Home Phone: (651) 768-7542
Population: 32,193 Web Site: www.sunfishlake.org
E-Mail Address: cjiago@comcast.net
Pay by: MC/Visa/AE Card #____________________________ Exp Date:_____ Amount Charged $ ___________

☐ **If any of the above information is incorrect, please check this box and make changes.**

Ann P. Lanoue, CPA (Inactive)
City Treasurer
8010 Corey Path
Inver Grove Heights. MN 55076
651-338-3756
alanoue@comcast.net

7/29/2013 16:21

INVOICE

City of Sunfish Lake

Accounting services for the period ended July 21, 2013
Bank deposits 07/05/13
07/19/13

			Hours			
Trips to Bank-including deposit preparation		2	0.5			
Monthly activities	Quarterly surcharge report		-			
	Budget Preparation		2.0			
	Accounts Payable-review, input and matching		2.0			
	Payroll wage accounting including PERA, 941, State, Unemployment, etc.		2.0			
	Preparation for Council meeting-agenda/minutes, etc		1.0			
	Investments-Wells Fargo/Wells Fargo Advisors		0.5			
	Accounts Receivable-inc Planner/Inspector/Statements		2.0			
	Financial statements-preparation by fund-balance sheet & prior year/budget		2.0			
	Reconciliations-accounts receivable, payables and cash		2.0			
	Employment related activities-taxes-efile PERA,IRS,STATE		1.0			
	Correspondence-monthly transmittal-includes scanning & mailing		1.0			
	Attend monthly City Council meeting		1.5			
	Telephone calls with Council/Consultants		0.5			
	Cash flow/cash reconciliation/projection/fund accounting		2.0		Rate-$67.63	
				20.00		1,352.60
	Postage expense					6.16
	Supplies-printing-$ .10 per copy					
		Subtotal				1,358.76
	Less Federal Income tax withheld		100.00			
	Less FICA		103.47			
	Less PERA withheld 0% (Exempt)		-			
	Less State tax withheld		50.00			
	Total Withholdings					(253.47)
		Net check				1,105.29

Reconciliation to Treasurer Expense

Services	1,352.60
City FICA 7.65%	103.47
City Pera-0%	-
Total Treasurer	1,456.07

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

Page: 1
June 30, 2013
Client # 18305E

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
2,443.60	4,541.00	0.00	507.24	0.00	$7,491.84
18305-00019 Street Reconstruc. Mill & Overlay Project 2013-01					
0.00	849.00	0.00	0.00	0.00	$849.00
18305-00020 Dobrantz Property - Hazardous Building					
0.00	433.00	0.00	0.00	0.00	$433.00
2,443.60	5,823.00	0.00	507.24	0.00	$8,773.84

6330.24

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

June 30, 2013

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Client # 18305-00000E
Statement # 269

General Business

For Services Through 06/25/13

		RATE	HOURS	
05/28/2013	Prepare Sunfish Lake agenda items.	130.00	1.00	130.00
05/29/2013	Draft of documents relating to 2013 Deer Management Program.	130.00	1.40	182.00
	Draft of Council minutes and review of background materials.	130.00	2.30	299.00
06/04/2013	Legal research and extended conference call with Bond Counsel Steve Bubul to analyze options for governmental structure to remediate Sunfish Lake.	130.00	1.50	195.00
	Telephone conference with Chief Shaver re Dobranz property.	130.00	0.30	39.00
	Telephone conference with John Bennett re septic system installation.	130.00	0.30	39.00
	Preparation for Sunfish Lake Council meeting.	130.00	1.50	195.00
	Regular Sunfish Lake Council meeting.	130.00	2.50	325.00
06/05/2013	Meeting on proposals to deal with water quality issues on Sunfish Lake; follow-up.	130.00	2.00	260.00
	Legal research on structuring government responses to deal with water quality issues on Sunfish Lake.	130.00	1.60	208.00
06/10/2013	Outline of hazardous building removal procedures.	130.00	1.00	130.00
06/12/2013	Follow-up on Sunfish Lake previous agenda items.	130.00	1.00	130.00
06/13/2013	Telephone conference with Larry Danich; memo to Larry Danich			

General Business

		RATE	HOURS	
	and Don Sterna re appraisals for improvement project - Sunfish Lake.	130.00	0.30	39.00
06/14/2013	In-office meeting to outline procedures for removal of hazardous structure in Sunfish Lake; follow-up.	130.00	0.80	104.00
06/17/2013	Review Sunfish Lake pending agenda items.	130.00	0.80	104.00
06/18/2013	Memo on protocal for publication of zoning text amendment.	130.00	0.30	39.00
06/19/2013	Review of upcoming Sunfish Lake agenda items.	130.00	1.00	130.00
	Memo to Sunfish Lake Planner concerning minor subdivision procedure.	130.00	0.30	39.00
06/24/2013	Memo to Sunfish Lake Treasurer.	130.00	0.30	39.00
	Memo on street dedication for Silverman minor subdivision.	130.00	0.30	39.00
06/25/2013	Telephone conference with Sunfish Lake Planner re upcoming agenda items.	130.00	0.30	39.00
	Review of Sunfish Lake materials on feasibility report.	130.00	0.40	52.00
	Timothy J. Kuntz		21.20	2,756.00
06/14/2013	Review issues related to Dobrantz property in anticipation of initiating a Minn. Stat. 463 process.	130.00	0.50	65.00
	Korine L. Land		0.50	65.00
06/03/2013	Analysis of legal research to be completed related to the ability of the City to assess private homeowners on property adjacent to Sunfish Lake for treatment of the lake to address water quality issues.	130.00	0.50	65.00
06/04/2013	Conduct legal research regarding the ability of the City to tax or asses adjacent properties for the cost of remedial measures to improve the water quality of Sunfish Lake.	130.00	1.50	195.00
06/05/2013	Continue legal research regarding the City's options for responding to water quality issues with Sunfish Lake; attend meeting with City Council members to discuss the City's options.	130.00	2.60	338.00
	Bridget McCauley Nason		4.60	598.00

		RATE	HOURS	
05/28/2013	Conference to discuss issues pertaining to preparation of Contract with Metro Bowhunters Resource Base, Inc. for 2013 hunting season and preparation of Resident Volunteer Hunter Program Rules for 2013; prepare draft Contract with Metro Bowhunters Resource Base, Inc. for 2013 hunting season and Resident Volunteer Hunter Program Rules for 2013; prepare e-mail correspondence to Matt Muellner attaching drafts of same; telephone conference with Matt Muellner to discuss dates for Contract with Metro Bowhunters Resource Base, Inc. for 2013 hunting season and Resident Volunteer Hunter Program Rules for 2013; conference to discuss preparation of City Council meeting minutes for May 7th meeting; prepare draft City Council meeting minutes for May 7th meeting.	85.00	2.30	195.50
05/29/2013	Prepare City Council Meeting Minutes from May 7, 2013 City Council meeting; prepare e-mail correspondence to Mayor, Council and Consultants attaching same; conference to review and discuss Resolution Approving 2013 Deer Population Management Plan together with Agreement with Metro Bowhunters Resource Base, Inc. and Resident Volunteer Program; review and revise Memo to Mayor and Councilmembers, Resolution Approving 2013 Deer Population Management Plan, 2013 Contract with Metro Bowhunters Resource Base, Inc. and the 2013 Resident Volunteer Hunter Program; prepare e-mail correspondence to Mayor, Council and Consultants attaching same.	85.00	3.50	297.50
05/30/2013	Prepare hard copies of agenda items for June 4th City Council meeting for distribution to Mayor, Council and Consultants; review and revise e-mail correspondence to Mayor, Council and Consultants attaching agenda items related to 2013 deer contract; review and revise e-mail correspondence to Mayor, Council and Consultants attaching City Council meeting minutes from May 7th meeting; prepare attachments containing agenda items for distribution via e-mail to Mayor, Council and Consultants.	85.00	1.00	85.00
06/04/2013	Prepare and organize files for June 4th City Council meeting; prepare distribution copies of agenda items prepared by city attorney for distribution at City Council meeting; prepare execution copies of resolution re 2013 Deer Population Management Program.	85.00	1.00	85.00
06/12/2013	Prepare e-mail correspondence to Don Sterna re feasibility report for street reconstruction project; prepare e-mail correspondence re changes to dates of MBRB deer hunt for 2013.	85.00	0.20	17.00

		RATE	HOURS	
06/17/2013	Conference call with Larry Danich re meeting to discuss Street Reconstruction Project; prepare e-mail correspondence to Larry Danich and Don Sterna re meeting to discuss Street Reconstruction Project.	85.00	0.20	17.00
06/18/2013	Review and revise Resolution Approving 2013 Deer Management Program, Contract with MetroBowhunters and Resident Volunteer Program; prepare e-mail correspondence to Matt Muellner re non-hunting dates re Resident Volunteer Program; prepare e-mail correspondence to Mayor and Council attaching revised Resolution, Contract and Resident Volunteer Program re 2013 deer hunt; conference to discuss issues pertaining to Dobrantz hazardous building issue; perform property records research re Dobrantz property; conference to discuss issues pertaining to meeting with Don Sterna and Larry Danich re street reconstruction project.	85.00	1.50	127.50
06/19/2013	Prepare e-mail correspondence to City Planner re issues pertaining to Silverman and Nelson subdivision request; prepare e-mail correspondence to Mayor and Clerk re issue pertaining to deer hunting dates.	85.00	0.20	17.00
06/24/2013	Prepare and organize files for July 2nd Council meeting; review and organize June 4th Council meeting file; prepare e-mail correspondence to City Treasurer re question related to Mike Blair billing; prepare e-mail correspondence to City Planner re issues pertaining to minor subdivision re Nelson and Silverman properties; perform property records research re Silverman property.	85.00	1.50	127.50
06/25/2013	Review and revise Memo to Mayor and Councilmembers re Dobrantz (hazardous building process); prepare e-mail correspondence to Mayor and Councilmembers attaching same for July 2nd Council meeting agenda; review and analysis of e-mail correspondence received from City Planner re Silverman/Nelson subdivision; prepare Street, Drainage and Utility Easement between the City and Silverman; review and analysis of 2012 ordinances to prepare copies of City Code and Zoning Code substitution pages at the request of the Dakota County Law Library; prepare copies of substitution pages for City Code and Zoning Code for distribution to the Dakota County Law Library.	85.00	1.80	153.00
	Leah M. Rose		13.20	1,122.00
	FOR CURRENT SERVICES RENDERED		39.50	4,541.00
06/05/2013	Westlaw charges			507.24

General Business

TOTAL ADVANCES	507.24
PREVIOUS BALANCE	$2,443.60
BALANCE DUE	$7,491.84

Client # 18305-00019E
Statement # 1

Street Reconstruc. Mill & Overlay Project 2013-01

		RATE	HOURS	
06/17/2013	Telephone conference with Appraiser Larry Danich.	130.00	0.30	39.00
	Review background materials for Sunfish Lake appraisals for improvement project.	130.00	0.40	52.00
06/18/2013	Review of Sunfish Lake Feasibility Report and preparation of materials for upcoming meeting with appraiser.	130.00	1.00	130.00
06/19/2013	Prepare materials for meeting on appraisals for Sunfish Lake improvement project.	130.00	0.50	65.00
	Meeting with Sunfish Lake City Engineer Don Sterna and with Appraiser Larry Danich to analyze allocation of special assessments, benefit methodologies, benefit analysis and review of project costs and time schedule.	130.00	2.50	325.00
	Timothy J. Kuntz		4.70	611.00
06/19/2013	Review and analysis of file; locate signed copies of Sunfish Lake assessment policy; meeting with Don Sterna and Larry Danich to discuss issues pertaining to possible assessment methodology and assessment division with respect to Windy Hill Road, Windy Hill Court, Upper 55th and Angell Road.	85.00	2.80	238.00
	Leah M. Rose		2.80	238.00
	FOR CURRENT SERVICES RENDERED		7.50	849.00

City of Sunfish Lake

Client # 18305-00019E
Statement # 1

Street Reconstruc. Mill & Overlay Project 2013-01

BALANCE DUE	$849.00

Client # 18305-00020E
Statement # 1

Dobrantz Property - Hazardous Building

		RATE	HOURS	
06/19/2013	Legal research and in-office meeting to review memo concerning procedural steps for removal of hazardous building.	130.00	0.50	65.00
	Timothy J. Kuntz		0.50	65.00
06/18/2013	Prepare memo to Mayor and Council regarding the process to remove a hazardous building.	130.00	1.30	169.00
06/19/2013	Finalize memo to City Council on hazardous building removal process for Dobrantz property.	130.00	1.40	182.00
	Korine L. Land		2.70	351.00
06/19/2013	Review and organize file; analysis of e-mail correspondences related to property.	85.00	0.20	17.00
	Leah M. Rose		0.20	17.00
	FOR CURRENT SERVICES RENDERED		3.40	433.00
	BALANCE DUE			$433.00
	TOTAL BALANCE DUE			$8,773.84

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Page: 1
June 30, 2013
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
8.50	8.50	0.00	0.00	0.00	$17.00
93000-20000 Criminal - Traffic					
161.00	120.50	0.00	0.00	0.00	$281.50
93000-30000 Criminal - Violent Crime/Persons					
23.00	0.00	0.00	0.00	0.00	$23.00
93000-50000 Criminal - Miscellaneous					
0.00	74.00	0.00	0.00	0.00	$74.00
192.50	203.00	0.00	0.00	0.00	$395.50

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

June 30, 2013

City of Sunfish Lake
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights MN 55076

Client # 93000-10000E
Statement # 209

Criminal - DUI

For Services Through 06/25/13

		RATE	HOURS	
06/17/2013	Conduct MNCIS research to determine case status re Sawyer.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
	FOR CURRENT SERVICES RENDERED		0.10	8.50
	PREVIOUS BALANCE			$8.50
	BALANCE DUE			$17.00

Client # 93000-20000E
Statement # 215

Criminal - Traffic

		RATE	HOURS	
05/31/2013	Review Galteco pretrial file.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
06/04/2013	Review pretrials.	115.00	0.10	11.50
06/06/2013	Appearance in district court West St. Paul re pretrials; review pretrial files.	115.00	0.60	69.00
06/25/2013	Review pretrial.	115.00	0.10	11.50

City of Sunfish Lake

Client # 93000-20000E
Statement # 215

Criminal - Traffic

		RATE	HOURS	
	Tonetta T. Dove		0.80	92.00
06/13/2013	Appearance in Dakota County District Court in West St. Paul re arraignments.	115.00	0.10	11.50
	David B. Gates		0.10	11.50
06/20/2013	Prepare pretrial file re Bueno.	85.00	0.10	8.50
	Sabrina Luna		0.10	8.50
	FOR CURRENT SERVICES RENDERED		1.10	120.50
	PREVIOUS BALANCE			$161.00
	BALANCE DUE			$281.50

Client # 93000-30000E
Statement # 114

Criminal - Violent Crime/Persons

PREVIOUS BALANCE	$23.00
BALANCE DUE	$23.00

Client # 93000-50000E
Statement # 195

Criminal - Miscellaneous

		RATE	HOURS	
06/03/2013	Review May prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00

City of Sunfish Lake

Client # 93000-50000E
Statement # 195

Criminal - Miscellaneous

		RATE	HOURS	
06/24/2013	Review Sunfish Lake's ordinances for MNCIS.	85.00	0.50	42.50
06/25/2013	Review Sunfish Lake's ordinances for MNCIS.	85.00	0.10	8.50
	Cindy Holzmer		0.60	51.00
	FOR CURRENT SERVICES RENDERED		0.80	74.00
	BALANCE DUE			$74.00
	TOTAL BALANCE DUE			$395.50

INVOICE

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES

2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

JULY 12, 2013	Date	Number PAGE 1 OF 1

Lillie News

ANN LANOUE

ACCT NO 021048

DUE BY AUGUST 25, 2013

8010 COREY PATH
INVER GROVE HGTS MN 55076

Amount Paid $______________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
07/07	Z	6.00	I	7/7 NOTICE-SUNFISH LAKE	F	6.5500	$39.30
						SALES TAX:	$0.00
						INVOICE TOTAL DUE:	$39.30

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109
(651) 748-7889 Fax (651) 777-8288

- - - Please return TOP PART of this form with your payment - - -
- - - 1.5% Monthly service charge will be charged on overdue balances - - -

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

July 18, 2013

Invoice for Sunfish Lake City Forester Consultant <u>Through 6 -15-2013</u>

5/19	Take down street weight limit signs -- 1 hr	$50.00
5/21	Plant trees in Musser Park and burning permit availability calls – 1.5 hr	$75.00
5/21	Prepared burning permit for DeCourcy -- .5 hr	$50.00
5/22	Prepared burning permit for Manternach -- .5 hr	$50.00
5/28	Prepared burning permit for Bankcroft -- .5 hr	$50.00
5/31	Prepared burning permit for Spaeth -- .5 hr	$50.00
6/4	Council meeting preparation, Consultant meeting and Council meeting – 3.5 hr	$175.00
6/11	Prepared burning permit for Hammett -- .5 hr	$50.00
6/11	Consultation with Driano – 1 hr	$50.00
Total Due		$600.00

Regards,
Jim Nayes

Living Sculpture Tree and Shrub Care, Inc.

Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

July 18, 2013

Invoice for Sunfish Lake City Forester Consultant <u>Through 7 -15-2013</u>

6/5	Survey for storm related tree issues – 1.5 hr	$75.00
6/8	Mow and clear trails in Musser and Harmon Parks – 6.5 hr	$325.00
6/9	Mow around new trees planted along Salem Church Road and consultation with Johnson and Willette – 2.5 hr	$125.00
6/11	Preparation for Eagle Scout Reforestation project in Harmon Park, met with Eagle Scout, and consultation at 345 Salem church Road – 3 hr	$150.00
6/15	Clearance pruning, small tree removal and storm damage chipping along Robert Trail, Upper 55th Street, 60th street and Zehnder Road -- 7 hr	<u>$350.00</u>

Total Due $1025.00

Regards,
Jim Nayes

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

July 02, 2013

In Reference To:

June 2013 Technical Assistance - City Projects

Invoice No. 20886

		Hrs/Rate	Amount
GENERAL			
AB	6/20/13 Review City Council planning update and discussion with staff	0.40 122.50/hr	49.00
MB	6/4-6/5/13 Discussion with staff/file and project organization	0.70 55.00/hr	38.50
MB	6/4/13 Prepare for and attend staff meeting/attend City Council meeting	5.80 55.00/hr	319.00
MB	6/5-6/7/13 Speak with Dick Burkeland (builder) re: potential site and building plan review/meet in office to go over plans, review and process procedures/review ordinance and submittal requirements	2.10 55.00/hr	115.50
MB	6/10-6/11/13 Review fence ordinance and application requirements/review minor plan process/contact Jason Aune, 393 Salem Church Road re: minor plan review for solid fence	1.10 55.00/hr	60.50
MB	6/10-6/13/13 Email 393 Salem Church Road resolution and fence ordinance amendment to Cathy Iago/email and phone call to Fire Chief re: brush piles and fire regulations	0.70 55.00/hr	38.50
MB	6/10/13 Email correspondence with applicants of 8 Roanoke Road re: submittal requirements, application, etc.	0.90 55.00/hr	49.50
MB	6/11-6/12/13 Phone call with Dakota County Soil and Water re: submittal requirements for subsurface water, wells, etc. for 8 Roanoke Road major site plan review/email correspondence	0.40 55.00/hr	22.00

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
MB	6/12/13 Email Planning Commission and City staff re: canceling Planning Commission meeting in June/phone call re: planning and zoning procedures for deck replacement	0.40 55.00/hr	22.00
MB	6/13-6/14/13 File management and follow up from recent meetings/email Fire Chief and Police Chief re: pipeline safety/record correspondence	2.20 55.00/hr	121.00
MB	6/13-6/14/13 Phone call with architect of 2154 Charlton Road re: site and building plan submittal/email Mike Hovey re: posting Planning Commission meeting cancellation notice at church/email to Cathy Iago re: administrative items	0.50 55.00/hr	27.50
MB	6/14/13 Research past approval process and review administrative procedures/update city forms	1.10 55.00/hr	60.50
MB	6/17/13 Email Fire Chief re: brush pile removal/review ordinance and publication procedures/email to Cathy Iago and Tim Kuntz re: same/discuss with staff/speak with Wayne Branum re: 393 Salem Church Road project changes	1.40 55.00/hr	77.00
MB	6/18/13 Discuss planning items with NAC staff/add resolution number received from Cathy Iago/email to Cathy Iago and Tim Kuntz re: subdivision recording process	0.70 55.00/hr	38.50
MB	6/18/13 Review City Code re: brush piles/speak with Fire Chief re: fire regulations/draft memo on brush piles for City Council meeting/start letter to property owner re: brush piles	1.10 55.00/hr	60.50
MB	6/19/13 Research requirements for proof of title/discuss with staff	0.50 55.00/hr	27.50
MB	6/19/13 Draft memo on brush piles and letter to property owner re: removal	1.50 55.00/hr	82.50
MB	6/19/13 Correspondence with David Neameyer re: pool fencing requirements/phone call with home buyer re: application procedures for pool fencing and email correspondence	0.40 55.00/hr	22.00
MB	6/20/13 Draft tree debris letter to Richard Harding of 6 Acorn/draft planning update	2.40 55.00/hr	132.00

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4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
MB	6/24/13 Correspondence with Leffer Tigelarr (2154 Charlton) and office meeting re: major site and building plans	1.60 55.00/hr	88.00
MB	6/24/13 Correspondence with Tim Kuntz re: easement requirements	0.50 55.00/hr	27.50
MB	6/24-6/26/13 City Council packet, planning update, agenda, etc.	3.90 55.00/hr	214.50
MB	6/25-6/27/13 Discuss street dedication, easement requirements with NAC staff/pool fence application inquiry and provide info on submittal requirements, ordinance, etc./email to Mayor re: agenda change for 2158 Charlton	1.00 55.00/hr	55.00
MB	6/27/13 Correspondence with representatives of 393 Salem Church Road re: plan changes/speak with architect for 2154 Charlton Road re: ordinance requirements for setbacks/research accessory setback ordinance to address questions	0.90 55.00/hr	49.50
	Secretarial	3.00 37.50/hr	112.50
	Expenses (mileage, communications, supplies, etc.)		114.93
Subtotal of this Project:		[35.20	2,025.43]
TOTAL AMOUNT DUE THIS INVOICE:		35.20	$2,025.43

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

July 02, 2013

In Reference To:

June 2013 Technical Assistance - Private Projects

Invoice No. 20885-1

	Hrs/Rate	Amount
13.05 SILVERMAN MINOR SUBDIVISION - 2158 Charlton Road		
MB 6/5/13 Revised report based on feedback from staff	1.70 65.00/hr	110.50
MB 6/12/13 Phone call re: revised survey submittal for 2158 Charlton Road	0.20 65.00/hr	13.00
MB 6/24-6/25/13 Correspondence with Christi Cirrili re: revised site survey, easement requirements, etc./revise report	2.50 65.00/hr	162.50
MB 6/24-6/26/13 Review non-conforming use ordinance to address substandard net lot area issue for 2154 Charlton/create City Council resolution/correspondence with Christi Cirrili re: easement dedication and application review by City Council/applicant decided to withdraw due to easement issues	2.40 65.00/hr	156.00
Subtotal of this Project:	[6.80	442.00]
TOTAL AMOUNT DUE THIS INVOICE:	6.80	$442.00

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

July 02, 2013

In Reference To:

June 2013 Technical Assistance - Private Projects

Invoice No. 20885-2

13.06 BROWN MAJOR SITE PLAN REVIEW - 8 Roanoke Road		Hrs/Rate	Amount
MB	6/17-6/18/13 Meet with applicants to receive and review application and plans/discuss additional documents needed/correspondence via phone and email re: submittal items	2.30 65.00/hr	149.50
MB	6/18-6/20/13 Meet with staff to discuss application materials and submission requirements to determine complete application/create transmittal and compile and send application materials to City staff/prepare property owner notices	2.10 55.00/hr	115.50
MB	6/24/13 Create property owner notice and site location map	1.80 65.00/hr	117.00
MB	6/24/13 Email John Bennett re: proof of title submission and mailing address	0.50 65.00/hr	32.50
MB	6/28/13 Review plans/start drafting planning report	2.80 65.00/hr	182.00
	Secretarial	1.00 45.00/hr	45.00
	Expenses (mileage, communications, supplies, etc.)		19.01
Subtotal of this Project:		[10.50	660.51]
TOTAL AMOUNT DUE THIS INVOICE:		10.50	$660.51

Public Employees Retirement Association
60 Empire Drive, Suite 200, St. Paul, MN 55103-2088
Employer Response Lines: 651-296-3636 or 1-888-892-7372
PERA Fax: 651-296-2493; PERA Web site: www.mnpera.org

Invoice for Delinquency

BLAIR, H MICHAEL
CITY OF SUNFISH LAKE
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Invoice Date: 07/01/2013
Invoice No.: 82451
Employer No: 3023-00

The payment for a Salary Deduction Report was not received in the PERA office within 14 calendar days as required by law. A delinquency charge has been assessed at the rate of 8.5 percent compounded annually. There is a minimum charge of $10.

Contribution Amount	Paid Date	Received Date	Due Date
$143.79	06/04/2013	06/27/2013	06/18/2013

PERA must receive (not postmarked by) payment for Salary Deduction Reports within 14 days after the paid date. If the 14th day falls on a weekend or on a holiday, the payment must be received on the working day before the 14th day.

Minnesota Statutes Chapter 353.27 allows very little leeway to waive late charges. **PERA cannot waive late charges due to longer than expected Postal Service delivery times.** The late charges are a means of recovering money that PERA would have been earned on your contributions if they had been received and invested on time.

Description	Date	Amount
Delinquency Interest Due	07/01/2013	$10.00 $0.00

Invoice accrues interest at 8 ½ percent after due date

Total Amount Due: $10.00
Payment Due 30 days after Invoice Date

If you have any questions about this delinquent Salary Deduction Report Invoice, please call 651-296-3636 or our toll-free number 1-888-892-7372 and select option 4 to speak with a Contribution Support Representative.

Please return a copy of this invoice with the payment.

WSB
& Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

July 23, 2013
Project No: 01011-990
Invoice No: 174

Miscellaneous City Engineer Services

Professional Services from June 01, 2013 to June 30, 2013

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Sterna, Donald	1.00	142.00	142.00	
Sign, Pavement repair coordination				
Meetings				
Sterna, Donald	.50	142.00	71.00	
Sterna, Donald	2.00	142.00	284.00	
Engineers report				
Sterna, Donald	3.00	142.00	426.00	
Meeting to discuss water quality in Sunfish Lake.				
Sterna, Donald	1.00	142.00	142.00	
Prepare draft of ENG report and finalize Sign Payment.				
Sterna, Donald	1.00	142.00	142.00	
Prepare engineers report				
Sterna, Donald	1.00	142.00	142.00	
Street sign , street reopair coordination, payment coordination				
Totals	9.50		1,349.00	
Total Labor				**1,349.00**

Field Services Billing

City Council Meeting			
	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**
		Total this Invoice	**$1,499.00**

Comments: ______________________________

Approved by: [signature]

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

July 23, 2013
Project No: 01629-280
Invoice No: 1

8 Roanoke Road

Professional Services from June 01, 2013 to June 30, 2013

Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Voll, Tom	.50	124.00	62.00	
Totals	.50		62.00	
Total Labor				**62.00**
		Total this Invoice		**$62.00**

Billings to Date

	Current	Prior	Total
Labor	62.00	0.00	62.00
Totals	**62.00**	**0.00**	**62.00**

Comments: ____________________

Approved by: ____________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB
& Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

July 23, 2013
Project No: 02092-570
Invoice No: 8

MS4 Services

Professional Services from June 01, 2013 to June 30, 2013

Professional Personnel

	Hours	Rate	Amount	
SWPPP				
Carlson, Jesse	4.00	101.00	404.00	
Totals	4.00		404.00	
Total Labor				**404.00**
		Total this Invoice		**$404.00**

Billings to Date

	Current	Prior	Total
Labor	404.00	3,056.50	3,460.50
Totals	**404.00**	**3,056.50**	**3,460.50**

Comments: ______________________

Approved by: ______________________

Reviewed by: Donald Sterna
Project Manager: Jesse Carlson

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

July 23, 2013
Project No: 02182-000
Invoice No: 3

2013 Seal Coat Project

Professional Services from June 01, 2013 to June 30, 2013

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Voll, Tom	.50	124.00	62.00	
Coordination with contractor, phone calls to schedule work, testing/inspection and canel due to weather				
Totals	.50		62.00	
Total Labor				**62.00**

Field Services Billing

Construction Observation			
	5.0 Hours @ 102.00	510.00	
Total Field Services		**510.00**	**510.00**
	Total this Invoice		**$572.00**

Billings to Date

	Current	Prior	Total
Labor	62.00	1,125.75	1,187.75
Field Services	510.00	0.00	510.00
Totals	**572.00**	**1,125.75**	**1,697.75**

Comments: ____________________

Approved by: [signature]

Reviewed by: Donald Sterna
Project Manager: Tom Voll

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

July 23, 2013
Project No: 02182-010
Invoice No: 4

2013 Sign Replacement Project

Professional Services from June 01, 2013 to June 30, 2013

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Montague, Sharon	1.00	79.00	79.00	
Totals	1.00		79.00	
Total Labor				**79.00**
		Total this Invoice		**$79.00**

Billings to Date

	Current	Prior	Total
Labor	79.00	1,071.00	1,150.00
Totals	**79.00**	**1,071.00**	**1,150.00**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: Ann Lanoue
8010 Corey Path
Inver Grove Heights, MN 55076

July 23, 2013
Project No: 02182-030
Invoice No: 2

2014 Street Improvements

Professional Services from June 01, 2013 to June 30, 2013

Phase 1 Feasibility / Prel. Des.

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Montague, Sharon	2.50	79.00	197.50	
Design				
Mohr, Danielle	11.00	80.00	880.00	
Sterna, Donald	4.00	142.00	568.00	
Drawings/Layouts				
Bergen, Heather	1.25	76.00	95.00	
Cesafsky, Dustin	3.50	56.00	196.00	
Kochmann, Charles	4.00	118.00	472.00	
Meetings				
Sterna, Donald	3.00	142.00	426.00	
Totals	29.25		2,834.50	
Total Labor				**2,834.50**

Total this Phase **$2,834.50**

Total this Invoice **$2,834.50**

Billings to Date

	Current	Prior	Total
Labor	2,834.50	2,585.50	5,420.00
Totals	**2,834.50**	**2,585.50**	**5,420.00**

Comments:

Approved by:

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

Xcel Energy®
RESPONSIBLE BY NATURE™

Northern States Power Company

Please Return This Portion With Your Payment.

Your Account Number	Date Due	Please Pay	Amount Enclosed
51-6522337-8	07/31/2013	$34.28 Thank You!	

AT 01 042252 84138B162 A**3DGT

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

P.O. BOX 9477
MPLS, MN 55484-9477

31 51073113 65223378 000000391700000003428

Detach and Retain This Portion For Your Records

Questions: Call
Please Call: **(800) 481-4700**
Hearing Impaired: **(800) 895-4949**
Fax: (800) 311-0050

or write to us at:
Northern States Power Company
PO BOX 8
EAU CLAIRE WI 54702-0008

Billing Summary

Previous Balance	$4.89 CR
No Payment Through 07/03	$0.00
Balance As Of 07/03	**$4.89 CR**
Street Light Service 07/03	$39.17
Total	**$34.28**

Current Charges

Other Charges

Invoice No. 478264524
Bill Period 06/03/2013 to 07/02/2013 Install No. 177988
1633 LAMPLIGHT DR
SAINT PAUL, MN 55125
100 WATT HPS CO OWN OVERHEAD

Quantity	1	StreetLgt Co Owned	9.52	$9.52
Usage	29 Kwh			
			Fuel Cost Charge	$0.69
			Resource Adjustment	$0.07
			Interim Rate Adj	$1.31
			State Tax	$0.79
			Total Amount	$12.38

Invoice No. 478264748
Bill Period 06/03/2013 to 07/02/2013 Install No. 177986
1633 LAMPLIGHT DR
SAINT PAUL, MN 55125
200 WATT HPS CUST OWN ORN FX

Quantity	3	StreetLgt Cust Own	4.22	$12.66
Usage	174 Kwh			
			200 W HPS FX Only	$6.45
			Fuel Cost Charge	$4.14
			Resource Adjustment	$0.48
			Interim Rate Adj	$1.75
			State Tax	$1.31
			Total Amount	$26.79

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	07/31/2013	$34.28

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

See back of bill for more information.

Account #: 51-6522337-8

Statement # 374721991

Statement Date: 07/03/13

042252 1/2

Xcel Energy®
RESPONSIBLE BY NATURE™

Northern States Power Company

Please Return This Portion With Your Payment.

Your Account Number	Date Due	Please Pay	Amount Enclosed
51-6522337-8	07/23/2013	$4.89 CR Thank You!	Do Not Return

AT 01 035725 76322E154 A**3DGT

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

P.O. BOX 9477
MPLS, MN 55484-9477

31 51072313 65223378 000000000964*000000489

Detach and Retain This Portion For Your Records

Questions: Call
Please Call: **(800) 481-4700**
Hearing Impaired: **(800) 895-4949**
Fax: (800) 311-0050

or write to us at:
Northern States Power Company
PO BOX 8
EAU CLAIRE WI 54702-0008

Billing Summary

Previous Balance	$50.32
Payment Received as of 06/25	$64.85 CR
Balance As Of 06/25	**$14.53 CR**
Nite Lite Service 06/25	$9.64
Total	**$4.89 CR**

Current Charges

Other Charges

Invoice No. 477070074
Bill Period 05/25/2013 to 06/24/2013 Install No. 144519
2166 CHARLTON RD
SUNFISH LAKE, MN 55118-4737
100 WATT HPS AREA CO OWN

Quantity	1	Auto Protective Lgt	7.21	$7.21
Usage	30 Kwh			
		Fuel Cost Charge		$0.73
		Resource Adj		$0.08
		Interim Rate Adj		$1.00
		State Tax		$0.62
		Total Amount		$9.64

Your bill has a credit balance. Do not pay this amount. Please contact our office if you would like a refund. See phone numbers above.

Thank you for your payment.

035725 1/1

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	07/23/2013	$4.89 CR

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

See back of bill for more information.

Account #: 51-6522337-8

Statement Date: 06/25/13

Statement # 373688653

Xcel Energy®
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Current Charges (continued)

We have updated the Resource Adjustment line item on your bill to reflect changes in the State Energy Policy (SEP) portion of the Resource Adjustment, which recovers the costs of State energy-related mandates and greenhouse gas emissions reductions. The electric SEP portion of the Resource Adjustment decreased to $0.000060 per kilowatt-hour (kWh). The natural gas SEP portion of the Resource Adjustment increased to $0.002736 per therm.Questions? Contact us at 1-800-895-4999 or xcelenergy.com.

6644

042252 2/2

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	07/31/2013	$34.28

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

See back of bill for more information.

Account #: 51-6522337-8

Statement Date: 07/03/13

Statement # 374721991 6