

Item 7b.

Sunfish Lake Engineer's Report for June 4, 2013

By: *Don Sterna, PE, City Engineer*

Date: *May 31, 2013*

1. Engineering Activities Undertaken in the Month of May

The following engineer's report reflects the activities undertaken this past month along with the anticipated engineering activity for the month of June.

- 2. 2014 Street Reconstruction Project** – I will distribute a draft copy of the feasibility report at the June Council Meeting for review in June. The report identifies the estimated project costs and assessment area, however, will not include the proposed assessment costs at this time. The main issue relating to this project will be how the improvements will be financed between assessments and bonding. The City's assessment policy provides guidance on how assessment values are established; however, the final established assessment value cannot exceed the value that the improvement will bring to the property. In June, I plan to meet with the City Attorney and interview two (2) different appraisers to identify a scope of work and cost to provide benefitting cost assessments that will help establish the proposed financing of the project through assessments and bonding. This step is recommended and has been used on the last two (2) City assessment projects to help set the proposed assessment values. The draft report addresses the following:

- The Report identifies:
 - options available to rehabilitate these roadways,
 - identifies the anticipated construction work,
 - estimated project costs per each roadway segment,
 - assessment area, and
 - available financing options.
- A public meeting to discuss the findings and potential assessments should be scheduled in July that will allow a chance for public input into the proposed improvements.

In addition, I would like to discuss the next steps in the process to finalize the report for City Council action later this summer.

Inver Grove Heights Storm Sewer Improvement Cost Participation Update – At this time, there is no further progress on the revised cost-allocation study from the LMRWMO to share with the Council.

Delaware Avenue Safety Concern from March Council Meeting – No update to report this month regarding the County's guardrail evaluation study of CSAH 63 (Delaware Avenue) in May. I anticipate the County will provide their findings to the City for consideration in June that will allow the Council in July to review them.

Spring Load Limit Posting – The springtime load limits on the City streets were lifted on May 18.

3. Public Works' Activities Undertaken in the Month of May

2013 Street Sweeping – The spring street sweeping was completed in mid-May.

Charlton Road Grading and Dust Control – Charlton Road was regraded the first week of May and dust control agent was applied around mid-May. I will also reevaluate the ditch conditions this summer to see if we need to perform any ditch cleaning.

I have also requested that a light regrading be done on Charlton Road at the same time the contractor is repairing the pavement to repair the damage from the heavy rains this spring.

4. Anticipated Engineering and Public Works' Activities for the Month of June

Revise the Draft 2014-2018 Capital Improvement Plan (CIP) – Revise the Draft 2014-2018 CIP per the City Council comments received at the June 4 meeting. I am suggesting the following schedule:

- Council to review CIP in May.
- Receive Council comments and input at the June Council Meeting.
- Revise and redistribute amended CIP for July Council Meeting.
- City Council CIP approval at the August Council Meeting.

The CIP is also a tool that is used to establish the upcoming years' Public Works and Engineering budget that is discussed at the August Council meeting.

2013 City Street Pavement Repair – The repairs to the damaged pavement areas and additional shouldering material around identified intersections by the Council are scheduled to be completed the week of June 3.

2013 Street Sign Replacements – The new street signs are made and will be installed the week of June 3.

2013 City Seal Coat Project – The contracts were signed and sent back to the contractor in May. Tentatively the work is scheduled for mid to late June.

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At this time, there are no other planned City engineering activities for the month of June.

The above constitutes the Engineering Report for the City of Sunfish Lake for June 4, 2013.

Respectfully submitted,

WSB & Associates, Inc.



Donald W. Sterna, PE
City Engineer