"LIST OF BILLS"

City of Sunfish Lake, MN
Cash Disbursements Journal
For the Period From Apr 1, 2013 to Apr 30, 2013
Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
4/2/13	6651	20020001	Invoice: 10987	1,461.00	
		20020001	Invoice: 10976	540.00	
		10010000	ACE BLACKTOP		2,001.00
4/2/13	6652	20020001	Invoice: 635	940.98	
		10010000	MIKE BLAIR		940.98
4/2/13	6653	20020001	Invoice: SFL Winter Celebrati	196.00	
		10010000	CATHY DECOURCY		196.00
4/2/13	6654	20020001	Invoice: 2013 Winter Qtrly	100.00	
		10010000	HOLLY DIVINE		100.00
4/2/13	6655	20020001	Invoice: 2013 City Clerk Conf	286.56	
		10010000	CATHERINE IAGO		286.56
4/2/13	6656	20020001	Invoice: 648	614.59	
		10010000	CATHY IAGO		614.59
4/2/13	6657	20020001	Invoice: 660	379.69	
		10010000	IAGO CONSULTING LLC		379.69
4/2/13	6658	20020001	Invoice: 1064	569.34	
		10010000	INTERNAL REVENUE SERVICE		569.34
4/2/13	6659	20020001	Invoice: Feb 13 General	1,118.50	
		20020001	Invoice: Feb 13 Crim/DUI	342.00	
		10010000	LEVANDER, GILLEN & MILLER		1,460.50
4/2/13	6660	20020001	Invoice: 2/24 Notices	288.21	
		20020001	Invoice: 3/17 SWPPP	22.93	
		10010000	LILLIE SUBURBAN NEWSPAPERS		311.14
4/2/13	6661	20020001	Invoice: Pd ended 3/15/13	1,325.00	
		10010000	LIVING SCULPTURE TREE & SHRUB CARE, INC		1,325.00
4/2/13	6662	20020001	Invoice: 611	70.00	
		10010000	MN DEPARTMENT OF REVENUE		70.00
4/2/13	6663	20020001	Invoice: 20706-2	891.13	
		20020001	Invoice: 20706-1	450.94	
		20020001	Invoice: 20707	2,851.85	
		10010000	NORTHWEST ASSCOC CONSULTANTS		4,193.92
4/2/13	6664	20020001	Invoice: 623	159.78	
		10010000	PERA		159.78
4/2/13	6665	20020001	Invoice: 672	7,986.88	
		10010000	CITY OF WEST ST. PAUL		7,986.88
4/2/13	6666	20020001	Invoice: 599	165.00	
		10010000	ST. ANNE'S EPISCOPAL CHURCH		165.00
4/2/13	6667	20020001	Invoice: 170	1,564.50	
		20020001	Invoice: 2/13 2013 Seal coat	1,086.25	

City of Sunfish Lake, MN

Cash Disbursements Journal

For the Period From Apr 1, 2013 to Apr 30, 2013

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		20020001	Invoice: 2/13 Schaeffer	220.00	
		20020001	Invoice: 2/13 Schadegg	519.00	
		10010000	WSB & ASSOCIATES		3,389.75
4/2/13	6668	20020001	Invoice: 2/13 Lighting	48.70	
		10010000	XCEL ENERGY		48.70
	Total			24,198.83	24,198.83

City of Sunfish Lake
related withholdings

City of Sunfish Lake
Detail of compensation and related withholdings

Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	Feb Mar	Cum'l 1st qtr	Mar April	April May	May June	Cum'l 2nd qtr	
Independent-"Iago Consulting, LLC												
Contractor-Adminstrator	4,467	372.24		372.24	379.69	379.69	1,131.62	379.69			379.69	**Check 6657**
	4,556	379.69					-				-	
Wages-City Clerk	10,632	886.00		886.00	903.72	903.72	2,693.44	903.72			903.72	
Withholding	10,845	903.72					-				-	
FICA=7.65%				67.78	69.13	69.13	206.05	69.13			69.13	
Federal Income Tax				157.28	175.00	175.00	507.28	175.00			175.00	
State Income Tax				45.00	45.00	45.00	135.00	45.00			45.00	
Pera-Iago-exempt							-				-	
Total Withholdings				270.06	289.13	289.13	848.33	289.13			289.13	
Net Check				615.94	614.59	614.59	1,845.11	614.59	-	-	614.59	**Check 6656**
	Per hour	66.30										
Wages-Treasurer		67.63		1,193.40	1,335.69	1,386.42	3,915.51	1,183.53			1,183.53	
Withholding							-				-	
FICA=7.65%				91.30	102.18	106.06	299.54	90.54			90.54	
Federal Income Tax				51.13	75.00	75.00	201.13	75.00			75.00	
State Income Tax				25.00	25.00	25.00	75.00	25.00			25.00	
Pera-6.250%				74.59	83.48	86.65	244.72	73.97			73.97	
Total Withholdings				242.01	285.66	292.71	820.39	264.51	-	-	264.51	
Net wages				951.39	1,050.03	1,093.71	3,095.12	919.02	-	-	919.02	
Postage				10.15	9.30	9.38	28.83	8.46			8.46	
Supplies				10.60	13.60	14.70	38.90	13.50			13.50	
Net check				972.14	1,072.93	1,117.79	3,162.85	940.98	-	-	940.98	**Check 6652**
Taxable Wages-minus PERA				1,118.81	1,252.21	1,299.77	3,670.79	1,109.56	-	-	1,109.56	
Consolidated												
Wages				2,079.40	2,239.41	2,290.14	6,608.95	2,087.25	-	-	2,087.25	
Withholding				-	-	-	-	-	-	-	-	
FICA				159.07	171.31	175.20	505.58	159.67	-	-	159.67	
Federal Income Tax				208.41	250.00	250.00	708.41	250.00	-	-	250.00	
State Income Tax				70.00	70.00	70.00	210.00	70.00	-	-	70.00	
Pera				74.59	83.48	86.65	244.72	73.97	-	-	73.97	
Total Withholdings				512.07	574.80	581.85	1,668.71	553.65	-	-	553.65	
Net Check				1,567.33	1,664.61	1,708.29	4,940.24	1,533.60	-	-	1,533.60	
Unemployment-not required-only payment when a claim is filed												
PERA												
PERA-Blair Withholding				74.59	83.48	86.65	244.72	73.97	-	-		
PERA-City contribution-7.25%-Blair only				86.52	96.84	100.52	283.87	85.81	-	-	85.81	
Total PERA contribution				**161.11**	**180.32**	**187.17**	528.59	**159.78**	-	-	159.78	**Check 6664**
IRS												
Iago Fica withholding				67.78	69.13	69.13		69.13	-	-		
Blair Fica withholding				91.30	102.18	106.06		90.54	-	-		
Iago withholding				157.28	175.00	175.00		175.00	-	-		
Blair withholding				51.13	75.00	75.00		75.00	-	-		
FICA-city contribution				159.08	171.32	175.20	505.60	159.67			159.67	
Total IRS deposit				**526.57**	**592.64**	**600.39**	1,719.60	**569.35**	-	-	569.35	**Check 6658**
State												
Iago withholding				45.00	45.00	45.00		45.00	-	-		
Blair withholding				25.00	25.00	25.00		25.00	-	-		
Due State				**70.00**	**70.00**	**70.00**	210.00	**70.00**	-	-	70.00	**Check 6662**

ACE BLACKTOP INC
7280 Dickman Trail
Inver Grove Heights, MN 55076

INVOICE

Number: 10976
Date: 3/1/2013

WSB & Associates
701 Xenia Ave. S. Suite 300
Minneapolis, MN 55416

Customer #	Due Date	Payment Method	Income Job	Job Location
WSB0001	4/1/2013	Cash/Check	750	Sunfish Lake

Date	Description	Qty	UOM	Unit Price	Total
2/22/2013	Loader/Operator Rental	4.50	HR	$120.00	$540.00
				Balance Due:	**$540.00**

*** A charge of 1 1/2% will be applied to all accounts not paid within 30 days.**
Please remit payment to: Ace Blacktop, Inc. 7280 Dickman Trail Inver Grove Heights, MN 55076
Phone: 651-450-1237 Fax: 651-450-9057 www.aceblacktop.com

Thank you for your business!

ACE BLACKTOP INC
7280 Dickman Trail
Inver Grove Heights, MN 55076

INVOICE

Number: 10987
Date: 03.15.2013

WSB & ASSOCIATES
701 XENIA AVE. S. SUITE 300
MINNEAPOLIS, MN 55416

Customer #	Due Date	Payment Method	Income Job	Job Location
WSB001	04.15.2013	Cash/Check	750	SUNFISH LAKE

Date	Description	Qty	UOM	Unit Price	Total
03.05.2013	LOADER/OPERATOR RENTAL	6.00	HR	$120.00	$720.00
03.05.2013	SALT/SAND APPLIED	5.00	TN	$55.00	$275.00
03.05.2013	SALT TRUCK WITH OPERATOR	1.50	HR	$82.00	$123.00
03.11.2013	SALT/SAND APPLIED	4.00	TN	$55.00	$220.00
03.11.2013	SALTTRUCK WITH OPERATOR	1.50	HR	$82.00	$123.00

Balance Due: $1,461.00

* A charge of 1 1/2% will be applied to all accounts not paid within 30 days.
Please remit payment to: Ace Blacktop, Inc. 7280 Dickman Trail Inver Grove Heights, MN 55076
Phone: 651-450-1237 Fax: 651-450-9057 www.aceblacktop.com

Thank you for your business!

H. Michael Blair
Certified Public Accountant
13677 Crosscliffe Place
Rosemount, MN 55068
651-408-5897
h.blair@prodigy.net

3/15/2013 8:13

INVOICE

City of Sunfish Lake

Accounting services for the period ended March 15, 2013

Bank deposits		02/25/13				
		03/01/13				
		03/06/13				
		03/14/13				
				Hours		
Trips to Bank-including deposit preparation			4	1.0		
Monthly activities	Update task list for new treasurer including interview			1.0		
	Accounts Payable-review, input and matching			1.5		
	Payroll wage accounting including PERA, 941, State, Unemployment, etc.			1.5		
	Preparation for Council meeting-agenda/minutes, etc			1.0		
	Investments-Wells Fargo/Wells Fargo Advisors			1.0		
	Accounts Receivable-inc Planner/Inspector/Statements			2.0		
	Financial statements-preparation by fund			1.0		
	Reconciliations-accounts receivable, payables and cash			1.5		
	Employment related activities-taxes-efile PERA,IRS,STATE			0.5		
	Correspondence-monthly transmittal			1.0		
	Attend monthly City Council meeting			2.0		
	Telephone calls with Council/Consultants			0.5		
	Cash flow/cash reconciliation/projection/fund accounting			2.0		Rate-$67.63
					17.50	1,183.53
	Postage expense					8.46
	Supplies-printing-$ .10 per copy					13.50
			Subtotal			1,205.49
	Less Federal Income tax withheld			75.00		
	Less FICA-7.65%			90.54		
	Less PERA withheld 6.25%			73.97		
	Less State tax withheld			25.00		
	Total Withholdings					(264.51)
			Net check			940.98
Reconciliation to Treasurer Expense						
	Services					1,183.53
	City FICA 7.65%					90.54
	City Pera-7.25%					85.81
	Total Treasurer					1,359.87

Invitation to the Sunfish Lake Winter's End Celebration

Saturday, March 2, 2013 - 5:00 pm

Pool & Yacht Club - 1600 Lilydale Road, Lilydale, MN

Directions: www.poolandyachtclub.com

Heavy Hors d'oeuvres - Cash Bar - Valet Parking Available

Special Sunfish Lake Prizes to be Given Away

Cost: $28 per person - Kindly Respond by February 26th

Checks Payable to: "Cathy DeCourcy" and Mail Check to:

Cathy DeCourcy, 2330 Angell Road, Sunfish Lake, MN 55118

Questions call: Cathy DeCourcy - 651-455-0899

Attendees:

Blair + guest (2)

Nayes + guest (2)

Iago (1)

Baroness + guest (2)

7 @ 28.00

196.00

SFL Invoice for Winter Quarterly 2013

Tue, March 5, 2013 8:34:53 AM

From: Holly Divine <hhammell2002@yahoo.com> Add to Contacts

To: "h.blair@prodigy.net" <h.blair@prodigy.net>; Cathy Iago <cjiago@comcast.net>

Hello,

I am submitting my invoice for the SFL 2013 Winter Quarterly that was published and mailed to residents the third week in February (2013)
Invoice $100.00

Thank you and have a great day,

Holly Divine

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

3/14/2013 11:30

INVOICE

Services rendered for the month of March 2013

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/8/2013		**$ 379.69**

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 1/8/2013		$ 903.72
City FICA 7.65%		69.13
Total Cost City Clerk-month		**972.85**

Calculation of net Check-City Clerk

Monthly services per employment agreement		903.72
Less Federal Income tax withheld	$ (175.00)	
Less FICA withheld- 7.65%	(69.13)	
Less State tax withheld	(45.00)	
Total Withholdings		(289.13)
Net check		$ 614.59

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

February 28, 2013

Client # 18305E

City of Sunfish Lake
c/o H. Michael Blair, CPA
13677 Crosscliffe Place
Rosemount MN 55068

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
2,295.09	968.50	150.00	0.00	-2,295.09	$1,118.50

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o H. Michael Blair, CPA
13677 Crosscliffe Place
Rosemount MN 55068

February 28, 2013
Client # 18305-00000E
Statement # 265

General Business

For Services Through 02/25/13

		RATE	HOURS	
02/05/2013	Preparation for Sunfish Lake Council meeting.	130.00	1.00	130.00
	Regular Sunfish Lake Council meeting.	130.00	2.00	260.00
02/07/2013	Telephone conference with Chief Shaver re follow-up on tree removal issues.	130.00	0.30	39.00
	Telephone conference with Northwest Associates re site inspection procedures for Planning Commission.	130.00	0.30	39.00
	Telephone conference with citizen, Dan Schadegg, re site inspection.	130.00	0.30	39.00
02/14/2013	Telephone conference with Sunfish Lake Treasurer re publication of financial reports and return of building permit.	130.00	0.30	39.00
02/15/2013	Telephone conference with applicant, Dan Schadegg, and follow-up.	130.00	0.30	39.00
02/18/2013	Review of financial statement to be published for Sunfish Lake.	130.00	0.40	52.00
	Timothy J. Kuntz		4.90	637.00
01/29/2013	Telephone call from City Clerk re City Council meeting minutes and mailing labels for winter event; conference to discuss same.	85.00	0.30	25.50
01/30/2013	Meeting with City Clerk to review signature file from January Council meeting; prepare agenda materials re Employment Contract Addendum for City Forester; prepare e-mail correspondence to Mayor, Council and Consultants attaching same; review and organize file for February City Council meeting.	85.00	0.80	68.00

City of Sunfish Lake

February 28, 2013
Client # 18305-00000E
Statement # 265

General Business

		RATE	HOURS	
01/31/2013	Prepare hard copies of agenda materials for distribution to Mayor, Council and Consultants; review and reply to e-mail correspondence received from Mayor re February Council meeting agenda item.	85.00	0.30	25.50
02/05/2013	Prepare distribution copies of execution copies of agenda materials related to Employment Agreement Addendum for City Forester for February 4th City Council meeting; prepare and assemble file for February 4th City Council meeting.	85.00	0.40	34.00
02/07/2013	Telephone call from City Clerk re issues pertaining to retirement of City Treasurer and executed documents from February Council meeting; prepare e-mail correspondence to City Clerk attaching Employment Agreement for City Treasurer; prepare e-mail correspondence to City Clerk attaching resolution approving Addendum to City Forester Independent Contractor Agreement.	85.00	0.20	17.00
02/11/2013	Prepare and assemble updated City Code books for distribution to Mayor and Councilmembers.	85.00	1.50	127.50
02/18/2013	Prepare e-mail correspondence to South-West Review newspaper requesting publication of 2012 financials and 2013 budget.	85.00	0.40	34.00
	Leah M. Rose		3.90	331.50
	FOR CURRENT SERVICES RENDERED		8.80	968.50
02/11/2013	Photocopy(s)			150.00
	TOTAL EXPENSES			150.00
	PREVIOUS BALANCE			$2,295.09
03/07/2013	Payment Received			-2,295.09
	BALANCE DUE			$1,118.50

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o H. Michael Blair
13677 Crosscliffe Place
Rosemount MN 55068

February 28, 2013
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
42.50	284.50	0.00	0.00	-42.50	$284.50
93000-20000 Criminal - Traffic					
94.20	34.50	0.00	0.00	-94.20	$34.50
93000-30000 Criminal - Violent Crime/Persons					
46.00	0.00	0.00	0.00	-46.00	$0.00
93000-50000 Criminal - Miscellaneous					
23.00	23.00	0.00	0.00	-23.00	$23.00
205.70	342.00	0.00	0.00	-205.70	$342.00

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o H. Michael Blair
13677 Crosscliffe Place
Rosemount MN 55068

February 28, 2013
Client # 93000-10000E
Statement # 205

Criminal - DUI

For Services Through 02/25/13

		RATE	HOURS	
01/29/2013	Conduct MNCIS research to determine case status re Sawyer.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
02/18/2013	Review settlement conference file.	115.00	0.40	46.00
02/20/2013	Appearance in district court Hastings re settlement conference.	115.00	2.00	230.00
	Tonetta T. Dove		2.40	276.00
	FOR CURRENT SERVICES RENDERED		2.50	284.50
	PREVIOUS BALANCE			$42.50
03/07/2013	Payment Received			-42.50
	BALANCE DUE			$284.50

Client # 93000-20000E
Statement # 211

Criminal - Traffic

		RATE	HOURS	
02/07/2013		115.00	0.10	11.50
	Tonetta T. Dove		0.10	11.50

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OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

City of Sunfish Lake

February 28, 2013

Client # 93000-20000E
Statement # 211

Criminal - Traffic

		RATE	HOURS	
01/30/2013	Appearance in Dakota County District Court in West St. Paul re court trial for Rushfeldt speeding file.	115.00	0.20	23.00
	David B. Gates		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.30	34.50
	PREVIOUS BALANCE			$94.20
03/07/2013	Payment Received			-94.20
	BALANCE DUE			$34.50

Client # 93000-30000E
Statement # 112

Criminal - Violent Crime/Persons

	PREVIOUS BALANCE	$46.00
03/07/2013	Payment Received	-46.00
	BALANCE DUE	$0.00

Client # 93000-50000E
Statement # 191

Criminal - Miscellaneous

		RATE	HOURS	
02/04/2013	Review January prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00

City of Sunfish Lake

February 28, 2013

Client # 93000-50000E

Statement # 191

Criminal - Miscellaneous

		RATE	HOURS	
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			$23.00
03/07/2013	Payment Received			-23.00
	BALANCE DUE			$23.00
	TOTAL BALANCE DUE			$342.00

INVOICE

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES
2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

FEBRUARY 28, 2013	Date	Number PAGE 1 OF 1

Lillie News

CITY OF SUNFISH LAKE
ATTN: MICHAEL BLAIR
13677 CROSSCLIFFE PLACE
ROSEMOUNT MN 55068

ACCT NO
004800

DUE BY MARCH 25, 2013

Amount Paid $ ____________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
02/24	Z	15.00	I	2/24 NOTICE-SUMM. FINANCI	F	6.5500	$98.25
02/24	Z	15.50	I	2/24 NOTICE-'12 FINANCIAL	F	6.5503	$101.53
02/24	Z	13.50	I	2/24 NOTICE-BALANCE SHEET	F	6.5504	$88.43
						SALES TAX:	$0.00
						INVOICE TOTAL DUE:	$288.21

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109
(651) 748-7889 Fax (651) 777-8288

- - - Please return TOP PART of this form with your payment - - -
- - - 1.5 % Monthly service charge will be charged on overdue balances - - -

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

ANNE THILLEN, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed SUMMARY FINANCIAL REPORT

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 24TH day of FEBRUARY, 2013, and was thereafter printed and published on every ________ to and including ________, the ______ day of ____________, 20____; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on this 25TH day of FEBRUARY, 2013.

Tonya R. Whitehead
Notary Public

*Alphabet should be in the same size and kind of type as the notice.

TONYA R. WHITEHEAD
Notary Public-Minnesota
My Commission Expires Jan 31, 2015

RATE INFORMATION

(1) Lowest classified rate paid by commercial users for comparable space .... $25.00 per col. inch

(2) Maximum rate allowed by law for the above matter .... $25.00 per col. inch

(3) Rate actually charged for the above matter .... $ per col. inch

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State of Minnesota
County of Dakota } SS

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(B) The printed SUMMARY FINANCIAL REPORT

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 24TH day of FEBRUARY, 2013, and was thereafter printed and published on every ______ to and including ______, the ______ day of ______, 20____; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on this 25TH day of FEBRUARY, 2013.

Tonya R. Whitehead
Notary Public

*Alphabet should be in the same size and kind of type as the notice.

TONYA R. WHITEHEAD
Notary Public-Minnesota
My Commission Expires Jan 31, 2015

RATE INFORMATION

(1) Lowest classified rate paid by commercial users for comparable space .... $25.00 per col. inch

(2) Maximum rate allowed by law for the above matter .... $25.00 per col. inch

(3) Rate actually charged for the above matter .... $ per col. inch

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

ANNE THILLEN, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed 2012 FINANCIAL STATEMENTS & YEAR 2013 ADOPTED BUDGET

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 24TH day of FEBRUARY, 2013, and was thereafter printed and published on every ______ to and including ______, the ______ day of ______, 20____; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

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(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed BALANCE SHEETS AND STATEMENTS OF CHANGES IN FUND BALANCES

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(3) Rate actually charged for the above matter .... $ per col. inch

INVOICE

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES
2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

	Date	Number
MARCH 22, 2013		PAGE 1 OF 1

Lillie News

ACCT NO 004800

DUE BY APRIL 25, 2013

CITY OF SUNFISH LAKE
ATTN: MICHAEL BLAIR
13677 CROSSCLIFFE PLACE
ROSEMOUNT MN 55068

Amount Paid $____________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
03/17	Z	3.50	I	3/17 NOTICE-SWPPP	F	6.5514	$22.93
						SALES TAX:	$0.00
						INVOICE TOTAL DUE:	$22.93

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109
(651) 748-7889 Fax (651) 777-8288
- - - Please return TOP PART of this form with your payment - - -
- - - 1.5 % Monthly service charge will be charged on overdue balances - - -

Affidavit of Publication

State of Minnesota } SS
County of Dakota }

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(B) The printed NOTICE OF PUBLIC INFORMATION MEETING

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 17TH day of MARCH, 2013, and was thereafter printed and published on every ______ to and including ______, the ______ day of ______, 20____; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

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BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on this 18TH day of MARCH, 20 13.

Tonya R. Whitehead
Notary Public

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TONYA R. WHITEHEAD
Notary Public-Minnesota
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BY: Anne M. Thillen
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Living Sculpture Tree and Shrub Care, Inc.

Mike Blair
13677 Crosscliffe Place
Rosemont, Minnesota 55068

March 18, 2013

Invoice for Sunfish Lake City Forester Consultant Through 3 -15-2013

2/17	Met with a Boy Scout and parent about an Eagle Scout service project for reforestation in Harmon Park – 1 hr	$50.00
2/20	Met with Valerie Price with the Minnesota Tree Care Advisors regarding help sunfish Lake can get as we move toward developing a city tree inventory. – 2 hr	$100.00
2/20	Met with an architect at 393 Salem Church Road to hear what plans he is developing for a possible new home at this address and to advise regarding tree preservation questions -- 1 hr	$50.00
2/20	Met with Planning Commission at 2250 Delaware regarding tree issues -- .5 hr	$25.00
2/21	Cleared trees that had fallen onto Salem Church Road across from Musser Park and removed dead elm trees along Charlton Road and Angell Road -- 2.75 hr	$137.50
2/26	Research and writing regarding tree harvesting, EAB status and Forester's Report – 2.5 hr	$125.00
3/5	Council meeting preparation, Consultant meeting and Council meeting – 3.5 hr	$175.00
3/7	Research and writing concerning natural forest management guidelines and permits for raising chickens – 3.75 hr	$187.50
3/9	Completed site visit with Hovey regarding raising chickens and reported extreme icy conditions to City Engineer – 1 hr	$50.00
3/11	Prepare background information on woodland management for the March Planning Commission meeting on March 20. – 4.5 hr	$225.00
3/12 &13	Attended seminars regarding community forestry at the Shade Tree Short Course organized by the University of Minnesota – 4 hr	$200.00

Total Due $1325.00

Regards,
Jim Nayes

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o H. Michael Blair
13577 Crosscliffe Place
Rosemount, MN 55068

March 05, 2013

In Reference To:

February 2013 Technical Assistance - Private Projects

Invoice No. 20706-1

		Hrs/Rate	Amount
13.01 SCHAEFER VARIANCE - 345 Salem Church Road			
AB	2/6-2/7/13 Review and edit report/phone call with applicant	0.50 147.00/hr	73.50
AB	2/11/13 Phone call from applicant and discuss report	0.30 147.00/hr	44.10
MB	2/4-2/7/13 Final review of report/revisions to report based on engineer's comments	1.00 65.00/hr	65.00
MB	2/11/13 Finalize report for packet/prepare exhibits for report	0.60 65.00/hr	39.00
MB	2/25-2/27/13 Revise Planning Commission findings/draft City Council resolution	1.60 65.00/hr	104.00
	Secretarial	0.30 45.00/hr	13.50
	Expenses (mileage, communications, supplies, etc.)		111.84
Subtotal of this Project:		[4.30	450.94]
TOTAL AMOUNT DUE THIS INVOICE:		4.30	$450.94

NAC

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o H. Michael Blair
13577 Crosscliffe Place
Rosemount, MN 55068

March 05, 2013

In Reference To:

February 2013 Technical Assistance - Private Projects

Invoice No. 20706-2

SCHADEGG

		Hrs/Rate	Amount
	13.02 2250 DELAWARE LLC MAJOR SITE PLAN REVIEW		
AB	2/7/13 Review and edit report/phone call with Tim Kuntz re: site visit	0.50 147.00/hr	73.50
AB	2/11/13 Phone call from applicant and discuss report	0.30 147.00/hr	44.10
MB	2/4-2/7/13 Draft planning report/review report with staff/email Ron Wasmund re: soil test info/correspondence with applicant re: Planning Commission site visit/discussion with NAC staff for site visit options/revisions to report based on comments/contact City staff to confirm report recommendations re: stormwater management	5.10 65.00/hr	331.50
MB	2/11/13 Email from staff re: review comments/revisions to report based on staff reviews/organize exhibits/phone call to septic inspector for comments	3.00 65.00/hr	195.00
MB	2/22/13 Revise Planning Commission findings	0.80 65.00/hr	52.00
MB	2/25-2/27/13 Revise Planning Commission findings/draft City Council resolution	1.40 65.00/hr	91.00
	Secretarial	0.30 45.00/hr	13.50
	Expenses (mileage, communications, supplies, etc.)		90.53

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

	Hrs/Rate	Amount
Subtotal of this Project:	[11.40	891.13]
TOTAL AMOUNT DUE THIS INVOICE:	11.40	$891.13

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CITY OF SUNFISH LAKE
c/o H. Michael Blair
13577 Crosscliffe Place
Rosemount, MN 55068

March 05, 2013

In Reference To:

February 2013 Technical Assistance - City Projects

Invoice No. 20707

		Hrs/Rate	Amount
GENERAL			
AB	2/4/13 Research access to Sunfish Lake/email to Bob Shaver/phone call to property owner	0.80 122.50/hr	98.00
AB	2/4/13 Receivables for 2400 Delaware (NO CHARGE)	1.30	N/C
AB	2/5/13 Review City Council packet	0.80 122.50/hr	98.00
AB	2/6/13 Phone call with Bob Moser re: Angell Road site	0.20 122.50/hr	24.50
AB	2/6-2/7/13 Discuss tree preservation options with staff	0.70 122.50/hr	85.75
AB	2/6-2/7/13 Phone call with Paul Dorn re: Lot 4, Windy Hill Estates/send information	0.60 122.50/hr	73.50
AB	2/5/13 Attend staff meeting and City Council meeting (NO CHARGE)	3.80	N/C
AB	2/18/13 Correspondence from Bud Shaver re: Sunfish Lake access/phone call with Mayor Park re: code enforcement/correspondence with Roger Conant re: 345 Salem Church Road	0.60 122.50/hr	73.50
AB	2/18-2/22/13 Phone call and research Roanoke lot for John Piene	0.40 122.50/hr	49.00

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		Hrs/Rate	Amount
AB	2/19-2/21/13 Discuss tree preservation measures	0.80 122.50/hr	98.00
AB	2/19-2/20/13 Discuss Planning Commission meeting and City Council planning update/prepare for Planning Commission meeting	0.80 122.50/hr	98.00
AB	2/20/13 Site visits and attend Planning Commission meeting (NO CHARGE)	3.40	N/C
AB	2/11-2/12/13 Phone call with Bob Moser re: Angell Road/copy past building plans and lot layout and transmit to Bob Moser/finalize Planning Commission packet/discuss marking and site inspection/direct staff	1.00 122.50/hr	122.50
AB	2/12/13 Discuss tree preservation measures	0.40 122.50/hr	49.00
AB	2/14-2/15/13 Correspondence with Roger Conant re: 345 Salem Church Road/question from John Piene re: Roanoke Road	0.80 122.50/hr	98.00
AB	2/25-2/26/13 Phone call with John Piene re: Roanoke lot shoreland requirements/direct staff on City Council packet	0.50 122.50/hr	61.25
AB	2/27-2/28/13 Review planning update for City Council packet	0.50 122.50/hr	61.25
AB	2/27/13 Review Planning Commission findings and City Council resolutions for City Council packet	0.80 122.50/hr	98.00
MB	2/4-2/5/13 Discuss presentation of planning update at City Council meeting/print all planning items for review/discuss planning administration with NAC staff/review and organization of planning update materials for City Council meeting	0.90 55.00/hr	49.50
MB	2/6-2/8/13 Research site and building plan requirements for site visits/research code requirements for site demolition/review notes from City Council meeting re: tree cutting ordinance	1.10 55.00/hr	60.50
MB	2/5/13 Prepare for and attend staff meeting and City Council meeting	4.50 55.00/hr	247.50

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4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

			Hrs/Rate	Amount
MB	2/12/13	Email to Ron Wasmund for report on 2250 Delaware	0.10 55.00/hr	5.50
MB	2/15/13	Transmit 345 Salem Church report to email to neighbor	0.20 55.00/hr	11.00
MB	2/20/13	Prepare for Planning Commission meeting/review for presentation and gather materials	1.50 55.00/hr	82.50
MB	2/20/13	Attend Planning Commission meeting	3.00 55.00/hr	165.00
MB	2/25-2/28/13	Work on planning update for City Council packet	2.70 55.00/hr	148.50
MB	2/25-2/28/13	Work on tree harvesting permit and memo/integrate notes from City Council meeting into draft permit/integrate Jim Nayes comments into draft/compose cover memo	6.00 55.00/hr	330.00
MB	2/26-2/28/13	Meet with staff to review City Council packet/review Planning Commission minutes from February and correspondence with Cathy Iago	1.60 55.00/hr	88.00
		Secretarial	6.50 37.50/hr	243.75
		Expenses (mileage, communications, supplies, etc.)		231.85
Subtotal of this Project:			[46.30	2,851.85]
TOTAL AMOUNT DUE THIS INVOICE:			46.30	$2,851.85

WSB
& Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

March 13, 2013

H. Michael Blair
City of Sunfish Lake
13677 Crosscliff Place
Rosemount, MN 55068

Re: February, 2013 Invoice

Dear Michael:

Enclosed is the invoice for professional engineering services during the month of February for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc

WSB & Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliff Place
Rosemount, MN 55068

March 13, 2013
Project No: 01011-990
Invoice No: 170

Miscellaneous City Engineer Services

Professional Services from February 01, 2013 to February 28, 2013

Professional Personnel

	Hours	Rate	Amount	
General				
Sterna, Donald	4.00	142.00	568.00	
Sterna, Donald	2.00	142.00	284.00	
Engineers report prepartion				
Project Management/Coordination				
Montague, Sharon	.25	79.00	19.75	
Made 20 copies of ER report for SFL Council Meeting.				
Montague, Sharon	.75	79.00	59.25	
Revise and review Engineer's Report, print, print envelopes and mail, .pdf and email.				
Sterna, Donald	1.00	142.00	142.00	
Voll, Tom	.50	124.00	62.00	
Council update, seal coat and sign project engineering fee estimates				
Sign / Stripe Plan				
Mohr, Danielle	3.00	80.00	240.00	
Administrative				
Buckley, Susan	.50	79.00	39.50	
Seal coat spec examples for SM.				
Totals	12.00		1,414.50	
Total Labor				**1,414.50**

Field Services Billing

City Council Meeting			
	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**
	Total this Invoice		**$1,564.50**

Comments: ____________________

Approved by: ____________________

Reviewed by:	Donald Sterna
Project Manager:	Donald Sterna

WSB & Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliff Place
Rosemount, MN 55068

March 13, 2013
Project No: 02182-000
Invoice No: 1

2013 Seal Coat Project

Professional Services from February 01, 2013 to February 28, 2013

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Sterna, Donald	1.00	142.00	142.00	
Voll, Tom	1.50	124.00	186.00	
Voll, Tom	.50	124.00	62.00	
Project maps and specs				
Voll, Tom	1.00	124.00	124.00	
Qtys, specs, contractor contact info				
Voll, Tom	2.50	124.00	310.00	
Seal coat quote requests processing and council memo				
Voll, Tom	1.00	124.00	124.00	
Specs				
Specifications				
Montague, Sharon	.75	79.00	59.25	
PDF and review.				
Montague, Sharon	1.00	79.00	79.00	
Revise specifications for seal coat project.				
Totals	9.25		1,086.25	
Total Labor				**1,086.25**
			Total this Invoice	**$1,086.25**

Billings to Date

	Current	Prior	Total
Labor	1,086.25	0.00	1,086.25
Totals	**1,086.25**	**0.00**	**1,086.25**

Comments: ______________________

Approved by: [signature]

Reviewed by: Donald Sterna
Project Manager: Tom Voll

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliff Place
Rosemount, MN 55068

March 13, 2013
Project No: 01629-380
Invoice No: 2

345 Salem Church Road

Professional Services from February 01, 2013 to February 28, 2013

Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Witkowski, Ted	2.00	110.00	220.00	
Totals	2.00		220.00	
Total Labor				**220.00**
			Total this Invoice	**$220.00**

Billings to Date

	Current	Prior	Total
Labor	220.00	1,097.00	1,317.00
Totals	**220.00**	**1,097.00**	**1,317.00**

Comments: ______________________

Approved by: ______________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliff Place
Rosemount, MN 55068

March 13, 2013
Project No: 01629-790
Invoice No: 1

2250 Delaware Avenue

Professional Services from February 01, 2013 to February 28, 2013

Professional Personnel

	Hours	Rate	Amount	
Plan Review				
Montague, Sharon	1.00	79.00	79.00	
Witkowski, Ted	4.00	110.00	440.00	
Totals	5.00		519.00	
Total Labor				**519.00**
			Total this Invoice	**$519.00**

Billings to Date

	Current	Prior	Total
Labor	519.00	0.00	519.00
Totals	**519.00**	**0.00**	**519.00**

Comments: ____________________

Approved by: ____________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

Xcel Energy®
RESPONSIBLE BY NATURE™

Northern States Power Company

Please Return This Portion With Your Payment.

Your Account Number	Date Due	Please Pay	Amount Enclosed
51-6522337-8	03/29/2013	$48.70 Thank You!	48.70

AT 01 059217 96807B216 A**3DGT

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

P.O. BOX 9477
MPLS, MN 55484-9477

31 51032913 65223378 000000041380000004870

Detach and Retain This Portion For Your Records

Questions: Call
Please Call: **(800) 481-4700**
Hearing Impaired: **(800) 895-4949**
Fax: (800) 311-0050

or write to us at:
Northern States Power Company
PO BOX 8
EAU CLAIRE WI 54702-0008

Billing Summary

Previous Balance	$7.32
No Payment Through 03/04	$0.00
Balance As Of 03/04	**$7.32**
Street Light Service 03/04	$41.38
Total	**$48.70**

Current Charges

Other Charges

Invoice No. 461546559
Bill Period 02/03/2013 to 03/02/2013 Install No. 177988
1633 LAMPLIGHT DR
SAINT PAUL, MN 55125
100 WATT HPS CO OWN OVERHEAD

Quantity	1	StreetLgt Co Owned	9.52	$9.52
Usage	43 Kwh			
			Fuel Cost Charge	$0.92
			Resource Adjustment	$0.12
			Interim Rate Adj	$1.31
			State Tax	$0.81
			Total Amount	$12.68

Invoice No. 461547041
Bill Period 02/03/2013 to 03/02/2013 Install No. 177986
1633 LAMPLIGHT DR
SAINT PAUL, MN 55125
200 WATT HPS CUST OWN ORN FX

Quantity	3	StreetLgt Cust Own	4.22	$12.66
Usage	264 Kwh			
			200 W HPS FX Only	$6.45
			Fuel Cost Charge	$5.67
			Resource Adjustment	$0.74
			Interim Rate Adj	$1.75
			State Tax	$1.43
			Total Amount	$28.70

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SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	03/29/2013	$48.70

See back of bill for more information.

Account #: 51-6522337-8

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

Statement Date: 03/04/13

Statement # 360000937 6

*

Xcel Energy®

RESPONSIBLE BY NATURE™

Northern States Power Company

Please Return This Portion With Your Payment.

Your Account Number	Date Due	Please Pay	Amount Enclosed
51-6522337-8	03/22/2013	$7.32 Thank You!	

AT 01 041018 91473E151 A**3DGT

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

P.O. BOX 9477
MPLS, MN 55484-9477

31 51032213 65223378 0000000100300000000732

Detach and Retain This Portion For Your Records

Questions: Call
Please Call: **(800) 481-4700**
Hearing Impaired: **(800) 895-4949**
Fax: (800) 311-0050

or write to us at:
Northern States Power Company
PO BOX 8
EAU CLAIRE WI 54702-0008

Billing Summary

Previous Balance	$35.09
Payment Received as of 02/25	$37.80 CR
Balance As Of 02/25	**$2.71 CR**
Nite Lite Service 02/25	$10.03
Total	**$7.32**

Current Charges

Other Charges

Invoice No. 460516448
Bill Period 01/25/2013 to 02/24/2013 Install No. 144519
2166 CHARLTON RD
SUNFISH LAKE, MN 55118-4737
100 WATT HPS AREA CO OWN

Quantity	1	Auto Protective Lgt	7.21	$7.21
Usage	49 Kwh			
		Fuel Cost Charge		$1.05
		Resource Adj		$0.13
		Interim Rate Adj		$1.00
		State Tax		$0.64
		Total Amount		$10.03

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Thank you for your payment.

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	03/22/2013	$7.32

See back of bill for more information.

Account #: 51-6522337-8

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

Statement Date: 02/25/13

Statement # 359128102 6