City of Sunfish Lake, MN
Cash Disbursements Journal
For the Period From Mar 1, 2013 to Mar 31, 2013
Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
3/5/13	6626	20020001	Invoice: 10950	2,452.50	
		20020001	Invoice: 10965	3,955.50	
		10010000	ACE BLACKTOP		6,408.00
3/5/13	6627	20020001	Invoice: REFUND M-13-05	45.00	
		10010000			45.00
3/5/13	6628	20020001	Invoice: 634	1,117.79	
		10010000	MIKE BLAIR		1,117.79
3/5/13	6629	20020001	Invoice: 1st half 13 billing	18,951.00	
		10010000	CITY OF MENDOTA HEIGHTS		18,951.00
3/5/13	6630	20020001	Invoice: 5149	18.48	
		10010000	DAKOTA COUNTY FINANCIAL SERVICES		18.48
3/5/13	6631	20020001	Invoice: JPA Septic Admin	519.75	
		10010000	DAKOTA CTY WEST SVC. CENT		519.75
3/5/13	6632	20020001	Invoice: 52255675	210.00	
		10010000	GTS		210.00
3/5/13	6633	20020001	Invoice: HostGator 2013-2016	286.20	
		10010000	MICHAEL HOVEY		286.20
3/5/13	6634	20020001	Invoice: Printer 2-13	303.14	
		10010000	CATHERINE IAGO		303.14
3/5/13	6635	20020001	Invoice: 647	614.59	
		10010000	CATHY IAGO		614.59
3/5/13	6636	20020001	Invoice: 659	379.69	
		10010000	IAGO CONSULTING LLC		379.69
3/5/13	6637	20020001	Invoice: 1063	600.38	
		10010000	INTERNAL REVENUE SERVICE		600.38
3/5/13	6638	20020001	Invoice: Jan 13 Services	2,295.09	
		20020001	Invoice: Jan 13 Crim/DUI	205.70	
		10010000	LEVANDER, GILLEN & MILLER		2,500.79
3/5/13	6639	20020001	Invoice: 345 Salem Church	42.58	
		10010000	LILLIE SUBURBAN NEWSPAPERS		42.58
3/5/13	6640	20020001	Invoice: Pd ended 2/15/13	1,785.91	
		10010000	LIVING SCULPTURE TREE & SHRUB CARE, INC		1,785.91
3/5/13	6641	20020001	Invoice: 2013-05	1,574.10	
		10010000	LOWER MISSISSIPPI RIVER WMO		1,574.10
3/5/13	6642	20020001	Invoice: 610	70.00	
		10010000	MN DEPARTMENT OF REVENUE		70.00
3/5/13	6643	20020001	Invoice: 12/1/13-2/28/13	3,701.99	

City of Sunfish Lake, MN

Cash Disbursements Journal

For the Period From Mar 1, 2013 to Mar 31, 2013

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		10010000	DAVID NEAMEYER		3,701.99
3/5/13	6644	20020001	Invoice: 20664-1	720.38	
		20020001	Invoice: 20664-2	1,039.51	
		20020001	Invoice: 20665	3,744.65	
		10010000	NORTHWEST ASSCOC CONSULTANTS		5,504.54
3/5/13	6645	20020001	Invoice: 2/5 Spec Mtg food	60.33	
		20020001	Invoice: SFL Qtrly Postage	92.00	
		20020001	Invoice: SFL Qtlry Printing	38.55	
		10010000	MOLLY PARK		190.88
3/5/13	6646	20020001	Invoice: 622	187.17	
		10010000	PERA		187.17
3/5/13	6647	20020001	Invoice: 671	7,986.88	
		10010000	CITY OF WEST ST. PAUL		7,986.88
3/5/13	6648	20020001	Invoice: 598	165.00	
		10010000	ST. ANNE'S EPISCOPAL CHURCH		165.00
3/5/13	6649	20020001	Invoice: 169	1,310.00	
		10010000	WSB & ASSOCIATES		1,310.00
3/5/13	6650	20020001	Invoice: Jan 13 Lighting	35.09	
		10010000	XCEL ENERGY		35.09
	Total			54,508.95	54,508.95

City of Sunfish Lake

City of Sunfish Lake | related withholdings

Detail of compensation and related withholdings

Earned Paid	Annual	Monthly	Earned Paid	Dec Jan	Jan Feb	Feb Mar	Cum'l 1st qtr	
Independent-"Iago Consulting, LLC								
Contractor-Adminstrator	4,467	372.24		372.24	379.69	379.69	1,131.62	**Check 6636**
	4,556	379.69					-	
Wages-City Clerk	10,632	886.00		886.00	903.72	903.72	2,693.44	
Withholding	10,845	903.72					-	
FICA=7.65%				67.78	69.13	69.13	206.05	
Federal Income Tax				157.28	175.00	175.00	507.28	
State Income Tax				45.00	45.00	45.00	135.00	
Pera-Iago-exempt							-	
Total Withholdings				270.06	289.13	289.13	848.33	
Net Check				615.94	614.59	614.59	1,845.11	**Check 6635**
	Per hour	66.30						
Wages-Treasurer		67.63		1,193.40	1,335.69	1,386.42	3,915.51	
Withholding							-	
FICA=7.65%				91.30	102.18	106.06	299.54	
Federal Income Tax				51.13	75.00	75.00	201.13	
State Income Tax				25.00	25.00	25.00	75.00	
Pera-6.250%				74.59	83.48	86.65	244.72	
Total Withholdings				242.01	285.66	292.71	820.39	
Net wages				951.39	1,050.03	1,093.71	3,095.12	
Postage				10.15	9.30	9.38	28.83	
Supplies				10.60	13.60	14.70	38.90	
Net check				972.14	1,072.93	1,117.79	3,162.85	**Check 6628**
Taxable Wages-minus PERA				1,118.81	1,252.21	1,299.77	3,670.79	
Consolidated								
Wages				2,079.40	2,239.41	2,290.14	6,608.95	
Withholding				-	-	-	-	
FICA				159.07	171.31	175.20	505.58	
Federal Income Tax				208.41	250.00	250.00	708.41	
State Income Tax				70.00	70.00	70.00	210.00	
Pera				74.59	83.48	86.65	244.72	
Total Withholdings				512.07	574.80	581.85	1,668.71	
Net Check				1,567.33	1,664.61	1,708.29	4,940.24	
Unemployment-not required-only payment when a claim is filed								
PERA								
PERA-Blair Withholding				74.59	83.48	86.65	244.72	
PERA-City contribution-7.25%-Blair only				86.52	96.84	100.52	283.87	
Total PERA contribution				**161.11**	**180.32**	**187.17**	528.59	**Check 6646**
IRS								
Iago Fica withholding				67.78	69.13	69.13		
Blair Fica withholding				91.30	102.18	106.06		
Iago withholding				157.28	175.00	175.00		
Blair withholding				51.13	75.00	75.00		
FICA-city contribution				159.08	171.32	175.20	505.60	
Total IRS deposit				**526.57**	**592.64**	**600.39**	1,719.60	**Check 6637**
State								
Iago withholding				45.00	45.00	45.00		
Blair withholding				25.00	25.00	25.00		
Due State				**70.00**	**70.00**	**70.00**	210.00	**Check 6642**

ACE BLACKTOP INC
7280 DICKMAN TRAIL
INVER GROVE HEIGHTS, MN 55

INVOICE

Number: 10950
Date: 2/1/2013

WSB & ASSOCIATES
701 XENIA AVE. S. SUITE 300
MINNEAPOLIS, MN 55416

CUSTOMER #	DUE DATE	PAYMENT METHOD	INCOME JOB	JOB LOCATION
WSB001	3/1/2013	Cash/Check	750	SUNFISH LAKE

DATE	DESCRIPTION	QTY	UOM	UNIT PRICE	TOTAL PRICE
1/27/2013	SALT/SAND DELIVERED/INSTALLED	7.00	TN	$55.00	$385.00
1/27/2013	SALT TRUCK WITH OPERATOR	3.00	TN	$82.00	$246.00
1/28/2013	LOADER/OPERATOR RENTAL	5.00	HR	$120.00	$600.00
1/29/2013	SALT/SAND DELIVERED/INSTALLED	15.50	TN	$55.00	$852.50
1/29/2013	SALT TRUCK WITH OPERATOR	4.50	HR	$82.00	$369.00
				BALANCE DUE:	$2,452.50

* A CHARGE OF 1 1/2 % WILL BE APPLIED TO ALL ACCOUNTS NOT PAID WITHIN 30 DAYS
PLEASE REMIT PAYMENT TO: ACE BLACKTOP INC., 7280 DICKMAN TRAIL, INVER GROVE HEIGHTS, MN 55076
PHONE: 651-450-1237 FAX: 651-450-9057 WWW.ACEBLACKTOP.COM

Thank you for your business!

ACE BLACKTOP INC
7280 Dickman Trail
Inver Grove Heights, MN 55076

INVOICE

Number: 10965
Date: 2/15/2013

WSB & Associates
701 Xenia Ave. S. Suite 300
Minneapolis, MN 55416

Customer #	Due Date	Payment Method	Income Job	Job Location
WSB001	3/15/2013	Cash/Check	750	Sunfish Lake

Date	Description	Qty	UOM	Unit Price	Total
2/2/2013	Loader & Operator Rental	3.00	HR	$120.00	$360.00
2/2/2013	Salt Sand Delievered & Applied	3.50	TN	$55.00	$192.50
2/2/2013	Salt Truck & Operator	1.50	HR	$82.00	$123.00
2/4/2013	Loader & Operator Rental	2.50	HR	$120.00	$300.00
2/5/2013	Loader & Operator Rental	4.50	HR	$120.00	$540.00
2/5/2013	Salt Sand Delievered & Applied	3.50	TN	$55.00	$192.50
2/5/2013	Salt Truck & Operator	1.50	HR	$82.00	$123.00
2/11/2013	Loader & Operator Rental	5.5	HR	$120.00	$660.00
2/11/2013	Salt Sand Delievered & Applied	7	TN	$55.00	$385.00
2/11/2013	Salt Truck & Operator	2	HR	$82.00	$164.00
2/14/2013	Loader & Operator Rental	5	HR	$120.00	$600.00
2/14/2013	Salt Sand Delievered & Applied	3.5	TN	$55.00	$192.50
2/14/2013	Salt Truck & Operator	1.5	HR	$82.00	$123.00
				Balance Due:	$3,955.50

*** A charge of 1 1/2% will be applied to all accounts not paid within 30 days.**

Please remit payment to: Ace Blacktop, Inc. 7280 Dickman Trail Inver Grove Heights, MN 55076

Phone: 651-450-1237 Fax: 651-450-9057 www.aceblacktop.com

Thank you for your business!

AIR MECHANICAL INC
HEATING, COOLING & PLUMBING
"Creating Custom Comfort Since 1985"

Tanya Miller
Air Mechanical Inc
16411 Aberdeen Street NE
Ham Lake, MN 55304

February 16, 2013

Dave Neameyer
3830 325 Street
Cannon Falls, MN 55009

Dear Dave,
I am writing you this letter to cancel our permits for address: 2600 Delaware Ave Sunfish Lake, MN. Air Mechanical has had no inspections or has done any work at the following site. The builder, Hertiage Builders, decided not to go with Air Mechanical on the HVAC or Plumbing at this location.

Thank you,

Tanya Miller

Tanya Miller
N/C Plumbing Coordinator
Air Mechanical

Refund $45.00
per building inspector

H. Michael Blair
Certified Public Accountant
13677 Crosscliffe Place
Rosemount, MN 55068
651-408-5897
h.blair@prodigy.net

2/15/2013 15:36

INVOICE

City of Sunfish Lake

Accounting services for the period ended January 15, 2013

Bank deposits		01/25/13				
		02/07/13				
		02/07/13				
		02/13/13				
				Hours		
Trips to Bank-including deposit preparation			4	1.0		
Monthly activities	Workers Comp Audit for 2012			1.0		
	Prepare and submit 2012 financial schedules detail to State Auditor			2.5		
	Accounts Payable-review, input and matching			1.5		
	Payroll wage accounting including PERA, 941, State, Unemployment, etc.			1.5		
	Preparation for Council meeting-agenda/minutes, etc			1.0		
	Investments-Wells Fargo/Wells Fargo Advisors			1.5		
	Accounts Receivable-inc Planner/Inspector/Statements			2.0		
	Financial statements-preparation by fund			1.0		
	Reconciliations-accounts receivable, payables and cash			1.5		
	Employment related activities-taxes-efile PERA,IRS,STATE			0.5		
	Correspondence-monthly transmittal			1.0		
	Attend monthly City Council meeting			2.0		
	Telephone calls with Council/Consultants			0.5		
	Cash flow/cash reconciliation/projection/fund accounting			2.0		Rate-$67.63
					20.50	1,386.42
	Postage expense					9.38
	Supplies-printing-$ .10 per copy					14.70
			Subtotal			1,410.50
	Less Federal Income tax withheld			75.00		
	Less FICA-7.65%			106.06		
	Less PERA withheld 6.25%			86.65		
	Less State tax withheld			25.00		
	Total Withholdings					(292.71)
			Net check			1,117.79

Reconciliation to Treasurer Expense

	Services	1,386.42
	City FICA 7.65%	106.06
	City Pera-7.25%	100.52
	Total Treasurer	1,592.99

CITY OF MENDOTA HEIGHTS

FINAL FIRE BILLINGS
YEAR 2013

February 6, 2013

Adj. 2011 Billed	$407,106		
Actual	$356,448	$	(50,658)
2013 Budget		$	433,511
Relief Association		$	68,000
Equip. Depreciation		$	81,848
Total Expense		$	532,701

Billing Formula

	2012	%	Calls 10/11	%	Averages
Mendota Hts	$1,825,886,400	85.77	349	81.92	83.845
Sunfish Lake	143,035,800	6.72	32	7.51	7.115
Lilydale	128,803,800	6.05	33	7.75	6.90
Mendota	31,145,300	1.46	12	2.82	2.14
	$2,128,871,300	100.00	426	100.0	100.00

Billings

Sunfish Lake	$37,902.	x 1/2 = 18,951
Lilydale	$36,757	
Mendota	$11,400	
Total	$86,059	

Customer Invoice
As of: 01/31/2013
Customer: **P0013253**
Amount Due: $18.48

Make Checks Payable To:
Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

City of Sunfish Lake MN
C/O MICHAEL BLAIR, TREASURER
13677 CROSSCLIFF PL
ROSEMOUNT, MN 55068

Payment Amount:$____________________
Check **Money Order**

DETACH AT DOTTED LINE AND RETURN TOP PORTION WITH YOUR PAYMENT

Date	Transaction	Reference	Amount	Balance
		Prior Balance as of 1/1/2013:	**0.00**	
Invoice: 00005149				
01/29/2013	UTILITIES-4TH QTR 2O12		18.48	18.48

Current	31-60 Days	61-90 Days	Over 90 Days	Total Due
18.48	0.00	0.00	0.00	18.48

Customer Invoice
As of: 01/31/2013
Customer: **P0013253**
Amount Due: $18.48 **Due by 2/20/2013**

Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Questions? Please contact:
Stacy
651-438-4530 HWY

5149

Vendor Name	Invoice #	Description	Check #	Check Date	Amount	Subtotal
	City of Sunfish Lake					
XCEL ENERGY	10/18 302323838	Sunfish Lake CR63/Hwy 110	50013805	11/29/2012	6.57	
XCEL ENERGY	11/18 302323838P	Sunfish Lake CR63/Hwy 110	50014925	12/28/2012	6.65	
XCEL ENERGY	09/19 302323838	Sunfish Lake CR63/Hwy 110	50012824	10/25/2012	5.26	
		Total Due for 4th Qtr Utilities				**18.48**

Dakota COUNTY

Physical Development Division
Lynn Thompson, Director

Dakota County
Western Service Center
14955 Galaxie Avenue
Apple Valley, MN 55124-8579
952.891.7000
Fax 952.891.7031
www.dakotacounty.us

Environmental Mgmt. Department
Office of GIS
Parks and Open Space Department
Surveyor's Office
Transit Office
Transportation Department
Water Resources Department

February 1, 2013

Cathy Iago
Sunfish Lake Administrator
7378 Jordan Ave So
Cottage Grove, MN 55016

Re: Joint Powers Agreement (JPA) INVOICE OF **$519.75**

Dear Cathy:

According to our pump database, Sunfish Lake has 175 currently operating septic systems. Our JPA Pump Fee is $2.97 per septic per year.

Your 2013 Pump Maintenance Program amount due is **$519.75.** Please have your City submit a check for this amount, payable to Dakota County, sent to my attention in Water Resources.

Please give me a call at 952-891-7008 if you have any questions regarding this program.

Thank you.

Sincerely,

Michael Rutten

Michael Rutten
Water Resources Specialist
Department of Water Resources

cc: Jill Trescott, Supervisor, Groundwater Protection, Brownfields, & Contaminated Sites

O:\Sunfish Lake JPA 2-1-13 bill.docx

Please submit this Invoice for prompt payment. If payment is not received by the conference start date, a $20 per Invoice "Billing Fee" will be added and you will be re-invoiced after the conference concludes.

Invoice

Invoice Number 1186030-52255675
Registration ID: 52255675
Registration Date: 2/12/2013
Invoice Date: 2/12/2013
Issued By: GTS
Event: 2013 MCFOA Annual Conference
Date/Time: Tuesday, March 19, 2013 - Friday, March 22, 2013

Registrants

Name	Registration ID	City Affiliation	Registrant Type
Catherine Iago	52255675	City of Sunfish Lake	MCFOA Member

Billing Information

Catherine Iago
City of Sunfish Lake
7378 Jordon Avenue S
Cottage Grove, MN 55016
United States
651-768-7542
cjiago@comcast.net

Fees

Fee	Quantity	Unit Price	Amount
Fee			
Conference Fee	1	$210.00	$210.00
Subtotal:			$210.00
Total:			$210.00

Transactions

Transaction Type	Date	Amount	Balance
Transaction Amount	2/12/2013	$210.00	$210.00
Current Balance:			**$210.00**

Payment Method

Payment Method: Mailing Check

Payment Instructions

Please make check payable and send check to:
GTS Educational Events
2233 University Avenue West, Suite 150
St. Paul, MN 55114

The Registration ID or full name of the registrant must appear on your check stub or EFT (or send a copy of the invoice). If payment is not received by March 19th a $20 service charge will be added to amount due.

Payment questions?
Catherine Dubbe
cdubbe@mngts.org
651-222-7409 x200 (800-569-6882 x200)

Refund Information

Fees will be refunded (minus a $20 service fee) only if cancellation is received by March 6, 2013.

Persons pre-registered but not pre-paid who don't attend will be billed the entire registration fee plus a $20 rebill charge. Substitute representatives will be accepted at any time. If inclement weather (or other circumstances beyond our control) necessitate cancellation or postponement, notification will be posted on the wcco websites: www.wcco.com and www.830wcco.com (under the School Closings tab).

MCFOA Conf Invoice Information

Tue, February 12, 2013 10:01:04 AM

From: "cjiago@comcast.net" <cjiago@comcast.n... View Contact
To: Mike Blair <h.blair@prodigy.net>

Mike - this may be easier than trying to get the invoice on-line:

The check is for $210.00 - made payable to: GTS Educational Events -

The Check stub should include my full name: Catherine Iago and my Registration ID No.: 52255675

Mail to:
GTS Educational Events
2233 University Avenue West, Suite 150
St. Paul, MN 55114

If you have questions you can call me.......it has to be sent before March 19 - Thanks, Cathy

INVOICE
PAYMENT RECEIVED

Billed From	Billed To
HostGator.com 11251 Northwest Freeway Suite 400 Houston, TX 77092 United States of America (866) 964-2867	Mike Hovey 2030 Charlton Road Sunfish Lake, MN 55118 US 16127307330

Invoice Details

Invoice #	Date Made	Due Date	Date Paid	Customer ID
21033873	Feb 14,2013	Feb 19,2013	Feb 18,2013	339741

Description	Billing Date	Amount Due
SH-318145 (sunfishlake.org)	02/19/13 - 02/19/16	$286.20
Subtotal		$286.20
Sales Tax		$0.00
Total		$286.20
Payment / Credit Applied		$286.20
TOTAL DUE		$0
Amount Refunded		$0.00

Payment Details

Payment Type: credit card
Payment Date: 02/18/2013 01:33 PM
Transaction ID: R8923I7200Z3259386153

****

1	1YR PRP $150-199 423437	30.00N
	Salesperson #1652272	
1	STRATA RB NEEDLE . 718103156714	7.99
1	BROTHER TN420 BLAC 012502626763	46.99
SUBTOTAL		284.97
	Standard Tax 7.125%	18.17
TOTAL		$303.14

Visa 303.14
Card No.: XXXXXXXXXXXX6505 [S]
Auth No.: 02239B

*** DUPLICATE COPY ***

Not Valid for Refund

TOTAL ITEMS 4

Save with Staples Brand products,
the most trusted brand in office products.

THANK YOU FOR SHOPPING AT STAPLES !

Shop online at www.staples.com

Shopping at Staples just got even easier.
Save time when you reserve items
online and pick up in store.
Get details and try it out at staples.com

LAZER PRINTER	199.99
EXTENDED WARRATY	30.00
INK CARTRIDGE	46.99
PENS	7.49
TAX	18.17
Total	303.14

Sunfish Lake - Printer
Reimbursement - Cathy Iago

STAPLES
that was easy.

Low prices. Every item. Every day.
9885 Hudson Place
WOODBURY, MN 55125
(651) 731-9917

****

YOUR OPINION COUNTS AND WILL BE REVIEWED
BY THIS STORE'S MANAGER!

Please take a short survey
and be entered into a monthly drawing
for a $5,000 Staples gift card.
NO PURCHASE NECESSARY.
Log on to www.StaplesCares.com
or call 1-800-881-1723
Your survey code: XXXX XXXX XXXX XXXX
See store for rules.
Survey code expires 02/27/2013.
***Tome nuestra encuesta en Español en
la p gina de Internet o por telefono.
Consiga las reglas en la tienda.***

****

QTY SKU PRICE

*** DUPLICATE COPY ***

Not Valid for Refund

REWARDS NUMBER 3522957087
******* Customer Order 9237560847 *******

1	Brotherr MFC7860DW Laser Multi 918237	299.99
	Price Override $199.99	-100.00

Questions on Customer Order 9237560847
Call Customer Service at 1-800-3STAPLES

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

2/18/2013 8:33

INVOICE

Services rendered for the month of February 2013

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/8/2013		**$ 379.69**

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 1/8/2013		$ 903.72
City FICA 7.65%		69.13
Total Cost City Clerk-month		**972.85**

Calculation of net Check-City Clerk

Monthly services per employment agreement		903.72
Less Federal Income tax withheld	$ (175.00)	
Less FICA withheld- 7.65%	(69.13)	
Less State tax withheld	(45.00)	
Total Withholdings		(289.13)
Net check		$ 614.59

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

January 31, 2013

Client # 18305E

City of Sunfish Lake
c/o H. Michael Blair, CPA
13677 Crosscliffe Place
Rosemount MN 55068

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
3,566.63	2,284.50	0.00	10.59	-3,566.63	$2,295.09

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o H. Michael Blair, CPA
13677 Crosscliffe Place
Rosemount MN 55068

January 31, 2013
Client # 18305-00000E
Statement # 264

General Business

For Services Through 01/25/13

		RATE	HOURS	
12/27/2012	Draft of Sunfish Lake church lease; memo relating to agenda item.	130.00	1.00	130.00
12/31/2012	Telephone conference with Sunfish Lake Planner re rental of home in Sunfish Lake.	130.00	0.30	39.00
	Memo on Sunfish Lake lease agreement with church.	130.00	0.40	52.00
01/02/2013	Preparation of Sunfish Lake agenda items.	130.00	1.50	195.00
01/07/2013	Memo to Sunfish Lake Engineer re capital improvements in 2013.	130.00	0.30	39.00
01/08/2013	Preparation for Sunfish Lake Council meeting.	130.00	1.50	195.00
	Regular Sunfish Lake Council meeting.	130.00	2.00	260.00
01/09/2013	Follow-up to Sunfish Lake agenda items.	130.00	2.00	260.00
01/15/2013	Telephone conference with Sunfish Lake Planner re planning application.	130.00	0.20	26.00
01/16/2013	Legal research on reimbursement for Sunfish Lake employees to attend community gathering.	130.00	0.40	52.00
01/22/2013	Memos concerning Sunfish Lake fee schedule updates; memo concerning home rentals; memo on swimming pool fences; three telephone conferences with State Building Code Coordinator.	130.00	1.50	195.00
	Timothy J. Kuntz		11.10	1,443.00
12/27/2012	Review and revise Lease Agreement between the City of Sunfish Lake and St. Anne's Episcopal Church; prepare e-mail			

		RATE	HOURS	
	correspondence attaching Lease Agreement; prepare e-mail correspondence re issues pertaining to lighting problem at St. Anne's Church parking lot; prepare e-mail correspondence to City Clerk re January 8, 2013 Council meeting agenda items; prepare e-mail correspondence to Councilmember DeCourcy re meeting with City Attorney.	85.00	1.50	127.50
12/31/2012	Conference to discuss issues pertaining to lease with St. Anne's Church; prepare e-mail correspondence re issues pertaining to lighting improvements to be made at St. Anne's Church parking lot; prepare e-mail correspondence attaching insurance certificate naming St. Anne's as additional insured.	85.00	0.60	51.00
01/02/2013	Prepare agenda materials re Memo to Mayor and Councilmembers re Selection of Acting Mayor for 2013; prepare e-mail correspondence to Mayor, Councilmembers and Consultants attaching same; prepare copies for distribution to Mayor, Councilmembers and Consultants; prepare agenda materials re Memo to Mayor and Councilmembers re Resolution Designating Official Newspaper for 2013 and Resolution Designating the South-West Review Newspaper as the Official Newspaper for the City of Sunfish Lake for 2013; prepare e-mail correspondence to Mayor, Councilmembers and Consultants attaching same; prepare copies for distribution to Mayor, Councilmembers and Consultants; prepare agenda materials re Memo to Mayor and Councilmembers re Resolution Designating Fund Depositories for 2013 and Resolution Designating Fund Depositories for the City of Sunfish Lake; prepare e-mail correspondence to Mayor, Councilmembers and Consultants attaching same; prepare copies for distribution to Mayor, Councilmembers and Consultants; prepare agenda materials re Memo to Mayor and Councilmembers re 2013 Contracts for Positions of City Clerk, City Administrator, City Treasurer and City Forester and Resolution Approving Addenda to 2013 Contracts for the Positions of City Clerk, City Administrator, City Treasurer and City Forester; prepare e-mail correspondence to Mayor, Councilmembers and Consultants attaching same; prepare copies for distribution to Mayor, Councilmembers and Consultants; prepare agenda materials re Memo re Lease between the City of Sunfish Lake and St. Anne's Episcopal Church and Lease Agreement between the City of Sunfish Lake and St. Anne's Episcopal Church; prepare e-mail correspondence to Mayor, Councilmembers and Consultants attaching same; prepare copies for distribution to Mayor, Councilmembers and Consultants; meeting with City Clerk to obtain signed copies of resolutions from December 2012 Council meeting.	85.00	3.00	255.00

		RATE	HOURS	
01/03/2013	Prepare e-mail correspondence to City Clerk attaching resolutions for January meeting; prepare e-mail correspondence to Mike Hovey attaching 2012 resolutions for placement on City website.	85.00	0.30	25.50
01/07/2013	Prepare distribution copies of agenda materials for January 8th Council meeting; prepare execution copies of resolutions for January 8th Council meeting; prepare e-mail correspondence to Don Sterna re sealcoating project; organize and prepare materials and files for January 8th Council meeting.	85.00	1.00	85.00
01/09/2013	Conference to review and discuss January 8th Council meeting agenda items and follow-up required re same; review and revise Resolution and Addenda re Employment Agreements for 2013; prepare Resolution and Addendum to City Forester for February 5, 2013 Council meeting; prepare e-mail correspondence to City Treasurer to confirm compensation increases for City Clerk, City Administrator and City Treasurer; prepare e-mail correspondence to City Clerk, City Treasurer and City Forester re revised Employment Agreement Addenda for 2013; prepare execution copies of revised Addenda for distribution to City Clerk, City Administrator and City Treasurer; perform statute research re requirements related to fences around swimming pools; review and analysis of Inver Grove Heights file re swimming pool regulations; review and analysis of conflict of interest policy file; prepare e-mail correspondence to St. Anne's Church attaching execution copy of Lease Agreement; prepare e-mail correspondence to Mayor and Councilmembers attaching correspondence related to Xcel Energy rate increase.	85.00	2.50	212.50
01/22/2013	Review and analysis of e-mail correspondences received from City Planner re issues pertaining to fences around swimming pools, renting houses in Sunfish Lake and 2013 Fee Schedule; prepare e-mail correspondence to City Planner responding to question related to 2013 Fee Schedule; prepare e-mail correspondence to City Planner responding to question related to renting houses in Sunfish Lake; conference to discuss issues pertaining to regulations for fences around swimming pools; conference call with Inver Grove Heights Building Official re issues pertaining to same; prepare e-mail correspondence to City Planner responding to question related to regulations for fences around swimming pools.	85.00	1.00	85.00
	Leah M. Rose		9.90	841.50
	FOR CURRENT SERVICES RENDERED		21.00	2,284.50
01/09/2013	Westlaw charges			10.59

City of Sunfish Lake

January 31, 2013
Client # 18305-00000E
Statement # 264

General Business

	TOTAL ADVANCES	10.59
	PREVIOUS BALANCE	$3,566.63
02/06/2013	Payment Received	-3,566.63
	BALANCE DUE	$2,295.09

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o H. Michael Blair
13677 Crosscliffe Place
Rosemount MN 55068

January 31, 2013
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
8.50	42.50	0.00	0.00	-8.50	$42.50
93000-20000 Criminal - Traffic					
123.50	94.00	0.20	0.00	-123.50	$94.20
93000-30000 Criminal - Violent Crime/Persons					
0.00	46.00	0.00	0.00	0.00	$46.00
93000-50000 Criminal - Miscellaneous					
84.90	23.00	0.00	0.00	-84.90	$23.00
216.90	205.50	0.20	0.00	-216.90	$205.70

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o H. Michael Blair
13677 Crosscliffe Place
Rosemount MN 55068

January 31, 2013
Client # 93000-10000E
Statement # 204

Criminal - DUI

For Services Through 01/25/13

		RATE	HOURS	
01/11/2013	Conduct MNCIS research to determine case status re Sawyer case; prepare Begordis evidence to disclose to defense attorney.	85.00	0.30	25.50
01/23/2013	Review Evenson settlement conference file.	85.00	0.10	8.50
	Tam Casey		0.40	34.00
01/25/2013	Receive and review correspondence re Frederick; research MNCIS; draft note to file.	85.00	0.10	8.50
	Teresa M. Miklya		0.10	8.50
	FOR CURRENT SERVICES RENDERED		0.50	42.50
	PREVIOUS BALANCE			$8.50
02/06/2013	Payment Received			-8.50
	BALANCE DUE			$42.50

Client # 93000-20000E
Statement # 210

Criminal - Traffic

City of Sunfish Lake

January 31, 2013
Client # 93000-20000E
Statement # 210

Criminal - Traffic

		RATE	HOURS	
01/04/2013	Receive and review correspondence re Johnson; prepare file for hearing; research MNCIS and DVS website; correspond with Minnesota State Patrol; draft note to file.	85.00	0.20	17.00
01/08/2013	Receive and review correspondence re Rushfeldt; prepare file for hearing; research MNCIS and DVS website; draft officer notice; correspond with Minnesota State Patrol; draft note to file.	85.00	0.30	25.50
01/18/2013	Prepare Rushfeld file for hearing; review police report and case evidence; draft disclosure letter to defense attorney and note to file.	85.00	0.20	17.00
	Teresa M. Miklya		0.70	59.50
01/17/2013	Appearance in district court West St. Paul re arraignments.	115.00	0.10	11.50
	Tonetta T. Dove		0.10	11.50
01/23/2013	Appearance in Dakota County District Court in West St. Paul re pretrial for Johnson failure to drive with due care file.	115.00	0.20	23.00
	David B. Gates		0.20	23.00
	FOR CURRENT SERVICES RENDERED		1.00	94.00
01/17/2013	Photocopy(s)			0.20
	TOTAL EXPENSES			0.20
	PREVIOUS BALANCE			$123.50
02/06/2013	Payment Received			-123.50
	BALANCE DUE			$94.20

Client # 93000-30000E
Statement # 111

Criminal - Violent Crime/Persons

		RATE	HOURS	
01/03/2013	Appearance in Dakota County District Court in Hastings for omnibus			

City of Sunfish Lake

Client # 93000-30000E
Statement # 111

Criminal - Violent Crime/Persons

		RATE	HOURS	
	and admit-deny hearing regarding Moreno.	115.00	0.40	46.00
	David S. Kendall		0.40	46.00
	FOR CURRENT SERVICES RENDERED		0.40	46.00
	BALANCE DUE			$46.00

Client # 93000-50000E
Statement # 190

Criminal - Miscellaneous

		RATE	HOURS	
01/03/2013	Analysis of December prosecution summary and memo to file.	115.00	0.20	23.00
	Daniel J. Beeson		0.20	23.00
	FOR CURRENT SERVICES RENDERED		0.20	23.00
	PREVIOUS BALANCE			$84.90
02/06/2013	Payment Received			-84.90
	BALANCE DUE			$23.00
	TOTAL BALANCE DUE			$205.70

INVOICE

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES

2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

FEBRUARY 15, 2013	Date	Number PAGE 1 OF 1

Lillie News

ACCT NO 004800   DUE BY MARCH 25, 2013

CITY OF SUNFISH LAKE
ATTN: MICHAEL BLAIR
13677 CROSSCLIFFE PLACE
ROSEMOUNT MN 55068

Amount Paid $ ____________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
02/10	Z	6.50	I	2/10 NOTICE-SALEM CHURCH	F	6.5508	$42.58
						SALES TAX:	$0.00
						INVOICE TOTAL DUE:	$42.58

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109
(651) 748-7889 Fax (651) 777-8288

--- Please return TOP PART of this form with your payment ---
--- 1.5 % Monthly service charge will be charged on overdue balances ---

Affidavit of Publication

State of Minnesota } SS
County of Dakota

ANNE THILLEN, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed NOTICE OF PUBLIC HEARING

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 10TH day of FEBRUARY, 2013, and was thereafter printed and published on every ________ to and including ________, the ______ day of ____________, 20____; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on this 11TH day of FEBRUARY, 2013.

Tonya R. Whitehead
Notary Public

*Alphabet should be in the same size and kind of type as the notice.

TONYA R. WHITEHEAD
Notary Public-Minnesota
My Commission Expires Jan 31, 2015

RATE INFORMATION

(1) Lowest classified rate paid by commercial users for comparable space .... $25.00 per col. inch

(2) Maximum rate allowed by law for the above matter .... $25.00 per col. inch

(3) Rate actually charged for the above matter .... $ per col. inch

Affidavit of Publication

State of Minnesota } SS
County of Dakota }

ANNE THILLEN, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed NOTICE OF PUBLIC HEARING

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on SUNDAY, the 10TH day of FEBRUARY, 2013, and was thereafter printed and published on every ________ to and including ________, the ______ day of ____________, 20___; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on this 11TH day of FEBRUARY, 2013.

Tonya R. Whitehead
Notary Public

*Alphabet should be in the same size and kind of type as the notice.

TONYA R. WHITEHEAD
Notary Public-Minnesota
My Commission Expires Jan 31, 2015

RATE INFORMATION

(1) Lowest classified rate paid by commercial users for comparable space .... $25.00 per col. inch

(2) Maximum rate allowed by law for the above matter .... $25.00 per col. inch

(3) Rate actually charged for the above matter .... $ per col. inch

Living Sculpture Tree and Shrub Care, Inc.

Mike Blair
13677 Crosscliffe Place
Rosemont, Minnesota 55068

February 19, 2013

Invoice for Sunfish Lake City Forester Consultant Through 2-15-2013

2/15	Retroactive hourly rate increase from $42.43 to $50.00. There were 13 hours billed through 1-15-2013. (13 hrs X $7.57 = $98.41)	$98.41
1/16	Developed report on 6 Acorn Drive with Police Chief – 2.25 hr	$112.50
1/17	Issued burning permit to Schlehuber – .5 hr	$25.00
1/18	Chipped brush from cottonwood trees on Angell Road – 1.5 hr	$75.00
1/19	Issued burning permits to O'Hagen and Ballion -- 1 hr	$50.00
1/21	Writing and editing Treeways articles – 4 hr	$200.00
1/22	Writing Firewise article – 3 hr	$150.00
1/25	Attempted to contact Eagle Scout for service project and developed 2013 Arbor Day materials – 2.5 hr	$125.00
1/28	Checked city streets and trees for ice and snow issues, completed a site visit at 2250 Delaware regarding tree removal and tree protection, reported findings from 2250 Delaware to Planner, and issued a burning permit to Pennie -- 3.5 hr	$175.00
1/29	Gathered and reviewed firewise literature for report to Council – 2.5 hr	$125.00
1/30	Wrote and distributed Forester's Report – 1hr	$50.00
2/5	Council meeting preparation, Consultant meeting and Council meeting – 4 hr	$200.00
2/12	Attended Emerald Ash Borer Symposium in Hopkins, MN -- 7 hr	$350.00
2/13	Drive by of 6 Acorn Drive (no activity) and surveyed street tree clearance following snow event. – 1 hr	<u>$50.00</u>
Total Due		$1785.91

Regards,

Jim Nayes

Lower Mississippi River WMO

125 Third Avenue North
South St. Paul, Minnesota 55075
(651) 554-3210
Fax: (651)554-3211

INVOICE

SERVICE FOR:
SUNFISH LAKE

INVOICE NUMBER	2013-05
JOB DESCRIPTION	2013 Dues
DATE	January 25, 2013

BILL TO:
CITY OF SUNFISH LAKE
ATTN: H. MICHAEL BLAIR
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068

DATE	DESCRIPTION	TOTAL DUES	ALLOCATION	AMOUNT
1/1/13	2013 Dues for Lower Mississippi River WMO	$60,000.00	0.02623508	1574.10
				$1,574.10
				TOTAL DUE

MAKE CHECKS PAYABLE TO:
Lower Mississippi River WMO
125 3rd Avenue No.
South St. Paul, MN 55075

David Neameyer-Building Official

Bill for Services for Sunfish Lake

December 1, 2012 –February 29, 2013

Date	Permit #	Permit Fee	Plan Review Fee	State Surch.	Total
12/01	M-12-14	$95	n/a	$5	$100
12/01/12	M-12-15	$95	n/a	$5	$100
12/21/12	M-12-16	$95	n/a	$5	$100
1/4/13	B-13-01	$191.75	$124.64	$5	$321.39
1/9/13	M-13-01	$95	n/a	$5	$100
1/9/13	B-13-02	$741.75	482.14	$29	$1,252.89
1/12/13	M-13-02	$95	n/a	$5	$100
1/12/13	M-13-03	$95	n/a	$5	$100
1/15/13	P-13-01	$85	n/a	$5	$90
1/17/13	P-13-02	$170	n/a	$5	$175
1/24/13	M-13-04	$95	n/a	$5	$100
1/25/13	B-13-03	$869.25	$565.01	$37.50	$1,471.76
2/1/13	***M-13-05***	***$50***	***n/a***	***$5***	***$55***
Cancelled	***M-13-05***	***($45) refunded to Contractor***			
2/6/13	P-13-03	$105	n/a	$5	$110
2/9/13	M-13-06	$95	n/a	$5	$100
2/13/13	M-13-07	$95	n/a	$5	$100
2/20/13	M-13-08	$95	n/a	$5	$100
Subtotal		**$3,162.75**	**$1,171.79**	**$141.50**	**$4,476.04**
		X .8	**x 1.00**	**---**	**--------**
Total		**$2,530.20 +**	**$1,171.79**	**---**	**--------**

Total due to Building Official = $3701.99

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o H. Michael Blair
13577 Crosscliffe Place
Rosemount, MN 55068

February 05, 2013

In Reference To:

January 2013 Technical Assistance - Private Projects

Invoice No. 20664-1

		Hrs/Rate	Amount
13.01 SCHAEFER VARIANCE - 345 Salem Church Road			
AB	1/21/13 Meeting with Keith Heaver and receive plans and applications/direction to staff	0.70 147.00/hr	102.90
MB	1/22-1/23/13 Discuss application with staff/prepare and send plans to consultants for review/draft planning report	7.80 65.00/hr	507.00
	Secretarial	1.50 45.00/hr	67.50
	Expenses (mileage, communications, supplies, etc.)		42.98
Subtotal of this Project:		[10.00	720.38]
TOTAL AMOUNT DUE THIS INVOICE:		10.00	$720.38

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o H. Michael Blair
13577 Crosscliffe Place
Rosemount, MN 55068

February 05, 2013

In Reference To:

January 2013 Technical Assistance - Private Projects

Invoice No. 20664-2

SCHADEGG

		Hrs/Rate	Amount
13.02 2250 DELAWARE LLC MAJOR SITE PLAN REVIEW			
AB	1/21/13 Meeting with Bob Moser and receive plans and applications/direction to staff	0.70 147.00/hr	102.90
MB	1/21-1/22/13 Discuss application with staff/review application checklist to determine completeness of application/prepare and send plans to consultants for review	3.20 65.00/hr	208.00
MB	1/24/13 Draft planning report	2.60 65.00/hr	169.00
MB	1/30/13 Create site location map and identify properties within 1,000 feet for property owner notification/discuss property notice mailing with staff/revise addresses based on updated County listings	2.00 65.00/hr	130.00
MB	1/31-2/1/13 Draft planning report	4.80 65.00/hr	312.00
	Secretarial	1.50 45.00/hr	67.50
	Expenses (mileage, communications, supplies, etc.)		50.11
Subtotal of this Project:		[14.80	1,039.51]
TOTAL AMOUNT DUE THIS INVOICE:		14.80	$1,039.51

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o H. Michael Blair
13577 Crosscliffe Place
Rosemount, MN 55068

February 05, 2013

In Reference To:

January 2013 Technical Assistance - City Projects

Invoice No. 20665

		Hrs/Rate	Amount
GENERAL			
AB	1/2-1/3/13 Zoning question from John Prange and email response	0.50 122.50/hr	61.25
AB	1/2-1/3/13 Review and edit December Planning Commission minutes/correspondence with Cathy Iago	1.40 122.50/hr	171.50
AB	1/2-1/3/13 Review and edit City Council planning update	0.70 122.50/hr	85.75
AB	1/2-1/3/13 Review City Council packet items from City staff	0.70 122.50/hr	85.75
AB	1/7/13 Respond to question for John Prange re: house alteration	0.20 122.50/hr	24.50
AB	1/8/13 Discuss City Council agenda and presentation with NAC staff	0.50 122.50/hr	61.25
AB	1/10/13 Discuss solid fence criteria with staff for ordinance amendment	0.50 122.50/hr	61.25
AB	1/10/13 Discuss shoreland setback variance versus conditional use permit with staff in response to City Council inquiry	0.60 122.50/hr	73.50
AB	1/10-1/11/13 Phone call with Dick Braun re: steel slope regulations	0.20 122.50/hr	24.50
AB	1/11/13 Phone call with Emily Selmo re: lot split process	0.40 122.50/hr	49.00

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
AB	1/15-1/18/13 Research swimming pool fencing requirements within State Statutes/discussions with staff/review report summary	0.80 122.50/hr	98.00
AB	1/15-1/17/13 Discuss Acorn Drive tree removal issues with staff/discuss swimming pool fences and variances for upcoming application	0.70 122.50/hr	85.75
AB	1/17-1/18/13 Respond to house rental question/review City Code/email Tim Kuntz	0.70 122.50/hr	85.75
AB	1/24/13 Phone calls with Carter DeLaittre and draft email response to Carter DeLaittre re: Flynn Park subdivision	1.30 122.50/hr	159.25
AB	1/22/13 Direct staff to update the development schedule and fee schedule on City website	0.20 122.50/hr	24.50
AB	1/22-1/23/13 Review correspondence re: Wayne Branum and new home at 393 Salem Church Road	0.40 122.50/hr	49.00
AB	1/24/13 Direct staff on Comp Plan summary for Planning Commission and City Council workshop/direct staff on Planning Commission and City Council roles for workshop	0.60 122.50/hr	73.50
AB	1/28/13 Review 2250 Delaware with staff/phone call with Bob Moser	0.60 122.50/hr	73.50
AB	1/30/13 Review public hearing notices and property owner notices/contact applicants re: site visits	0.60 122.50/hr	73.50
AB	1/29/13 Meeting with Wayne Branum re: 393 Salem Church Road/application information, schedule, fees/submission information and plan review	1.10 122.50/hr	134.75
AB	1/30/13 Review variance info with staff for planning update memo/review solid wall fence information with staff for planning update memo	0.80 122.50/hr	98.00
MB	12/31/12 Receive phone call re: rental property licensing/research ordinance/phone call to Tim Kuntz to confirm status of licensing	0.40 55.00/hr	22.00

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
MB	12/31/12 Phone call from potential homebuyer re: addition to existing principal building/briefly review ordinance with interested party	0.40 55.00/hr	22.00
MB	1/2/13 Review planning update to finalize draft/meet with staff to discuss planning update and revise, finalize	1.10 55.00/hr	60.50
MB	1/7-1/8/13 Review planning update and gather info on upcoming applications for City Council meeting/review City staff reports	2.10 55.00/hr	115.50
MB	1/7-1/8/13 Review revised Planning Commission minutes and integrate planning update copies for City Council meeting/review and edit property listing files	1.00 55.00/hr	55.00
MB	1/8/13 Prepare for and attend consultant staff meeting and City Council meeting	4.70 55.00/hr	258.50
MB	1/9/13 Organize and record notes from City Council meeting for follow up on issues raised at meeting/attempt to locate info for Richard Harding of 6 Acorn Drive and Kev's Corner re: tree harvesting issue	1.40 55.00/hr	77.00
MB	1/9-1/10/13 Create second property listing file and email both property listing files to Cathy Iago, Don Sterna and Jim Nayes	1.10 55.00/hr	60.50
MB	1/9-1/10/13 Research solid wall fence ordinance at request of Planning Commission	1.90 55.00/hr	104.50
MB	1/15/13 Review and summarize solid wall fence research/meet with NAC staff to discuss solid wall fence, shoreline setback variance vs. conditional use permit, 6 Acorn Drive	0.90 55.00/hr	49.50
MB	1/15/13 Phone call with Tim Kuntz re: 345 Salem Church and Kev's Corner re: 6 Acorn Drive/messages/ordinance research and phone call with local surveyor re: requirements for tree survey	0.90 55.00/hr	49.50
MB	1/16/13 Phone call with Kevin Huebscher (Kev's Corner) and Jim Nayes re: tree harvesting at 6 Acorn Drive	0.40 55.00/hr	22.00

NAC
NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
MB	1/17-1/18/13 Review 6 Acorn Drive report from City staff/create memo on solid wall fence criteria for next Planning Commission meeting	1.80 55.00/hr	99.00
MB	1/18/13 Email to Tim Kuntz re: fence and swimming pool requirements and quick review of State Statutes/draft shoreline setback variance memo	3.10 55.00/hr	170.50
MB	1/21-1/23/13 Transmit memos to staff for review/correspondence with Wayne Braunum, architect re: building height measurements and major site plan review requirements	0.50 55.00/hr	27.50
NS	1/25/13 Discuss lake access with Police Chief/review maps and phone call to Dale Geddis	0.60 69.50/hr	41.70
MB	1/28-1/29/13 Meet with NAC staff to discuss planning update memo items needed/meet with staff to discuss property owner notices, site visits, City Council packet/organize planning items	0.90 55.00/hr	49.50
MB	1/28/13 Draft planning update memo attachments re: Comp Plan summary and Planning Commission and City Council roles/correspondence with Mayor Park	2.50 55.00/hr	137.50
MB	1/28/13 Review January City Council minutes requested by Cathy Iago	0.30 55.00/hr	16.50
MB	1/28-1/30/13 Continue drafting planning update memo and attachments/prepare for City Council packet	4.80 55.00/hr	264.00
MB	1/29-1/30/13 Email Mayor Park re: City Council duties for special workshop/discuss administrative items with NAC staff	0.40 55.00/hr	22.00
MB	1/30/13 Draft fence information for planning update memo/phone call with Mike Blair re: 2400 Delaware billing issue/discuss with staff and email to Mike Blair/created updated GIS map with updated parcel data from Dakota County	1.30 55.00/hr	71.50
	Secretarial	5.00 37.50/hr	187.50
	Expenses (mileage, communications, supplies, etc.)		107.20

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

	Hrs/Rate	Amount
Subtotal of this Project:	[51.00	3,744.65]
TOTAL AMOUNT DUE THIS INVOICE:	51.00	$3,744.65

quarterly expenses

From: Molly Park <mollypark@me.c... Add to Contacts
To: H.BLAIR@prodigy.net

Thu, February 14, 2013 3:11:49 PM

Hi Mike,
Here are the expenses for the quarterly:
500 Peal to Seal Envelopes: $35.99 + $2.58 tax = $38.55
200 First Class Stamps = $92.00

Thanks and take care,
Molly

OfficeMax

OfficeMax #462
1450 MENDOTA ROAD
INVER GROVE HEIGHTS, MN 55077
(651) 457-8288

0462 01 6298 02/11/13 02:26:10 PM

SALE

011491019259 Env #10 Peel-To-Seal 500pk	$35.99
SubTotal	$35.99
Tax 7.125%	$2.56
TOTAL	$38.55
Cash	$50.55
Change	$12.00

20916-07021-14230-80030-20139-10643

Tell us about your shopping experience and get $5 off your next $25 purchase. Visit officemaxfeedback.com and enter the following Survey Code:
0462-01-6298-2

OfficeMax doesn't just provide great values, we also live them. OfficeMax has been named one of 2012s World's Most Ethical Companies. For more information visit OfficeMax.com/ethics.

ORDER BY PHONE 1-877-OFFICEMAX
ORDER BY WEB www.officemax.com

SIGNAL HILLS Post Office
WEST SAINT PAUL, Minnesota
551182314
2663650022 -0097
(800)275-8777
02/11/2013 02:47:38 PM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
(Forever) Four Flags Coil/100	2	$46.00	$92.00
Total:			$92.00

Paid by:
VISA $92.00
Account #: XXXXXXXXXXXX1442
Approval #: 411174
Transaction #: 316
23 903340206

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****
****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****
****

Bill#: 1000304968760
Clerk: 12

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business
****
****
HELP US SERVE YOU BETTER

Go to: https://postalexperience.com/Pos

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

YOUR OPINION COUNTS
****
****

Customer Copy

Mayor Molly Park
Paid $60.33 for 2/5/13
Special Meeting of the City Council at 600 PM

AUTHENTIC PIZZA FROM THE WINDY CITY MENDOTA HEIGHTS, MN

Call for Delivery:
651-209-7701

Business Hours

Monday - Thursday:
11am - 9pm
Friday - Saturday:
11am - 10pm
Sunday:
12pm - 9pm

Location

730 Main Street
Mendota Heights, MN
55118
Corner of Hwy. 100
and Dodd Rd.

Follow Us...

facebook join our group +

Try Our Unlimited Lunch Buffet!

Come for lunch any weekday from 11:00am to 1:30pm, and enjoy all you can eat pizza and soda for only $8.95 per person. Come alone or come with the entire office - Tommy's pizzas are always freshly made!

Try Monday Family Night! One large one topping pizza for only $12!

Try the Lenten large cheese pizza for only $10!

Welcome to Tommy Chicago's!

Open since August of 2008, Tommy Chicago's Pizzeria is your premier shop for authentic pizza from the Windy City. Feel free to stop in for the great lunch buffet, or bring the entire family out for a great dinner straight from Chicago!

WSB
& Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

February 15, 2012

H. Michael Blair
City of Sunfish Lake
13677 Crosscliff Place
Rosemount, MN 55068

Re: January, 2013 Invoice

Dear Michael:

Enclosed is the invoice for professional engineering services during the month of January for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Molly Park

kc

WSB
& Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliff Place
Rosemount, MN 55068

February 15, 2013
Project No: 01011-990
Invoice No: 169

Miscellaneous City Engineer Services

Professional Services from January 01, 2013 to January 31, 2013

Professional Personnel

	Hours	Rate	Amount	
General				
Sterna, Donald	1.00	142.00	142.00	
Sterna, Donald	1.50	142.00	213.00	
Engineers report				
Sterna, Donald	1.00	142.00	142.00	
Snow Plowing coordination				
Project Management/Coordination				
Montague, Sharon	1.50	79.00	118.50	
Printed 5 copies of Capital Improvement Plan to send to City Council members, revise and print a draft copy of the CIP 2013 report.				
Sterna, Donald	3.00	142.00	426.00	
Report/Feasibility Study				
Montague, Sharon	1.50	79.00	118.50	
Engineer's Report for January - review and revise, email to council members, copy and mail.				
Totals	9.50		1,160.00	
Total Labor				**1,160.00**

Field Services Billing

City Council Meeting

	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**
	Total this Invoice		**$1,310.00**

Comments: ______________________________

Approved by: ______________________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

Xcel Energy®
RESPONSIBLE BY NATURE™

Northern States Power Company

Please Return This Portion With Your Payment.

Your Account Number	Date Due	Please Pay	Amount Enclosed
51-6522337-8	03/04/2013	$35.09 Thank You!	35,09

AT 01 049828 75500B180 A**3DGT

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

P.O. BOX 9477
MPLS, MN 55484-9477

31 51030413 65223378 000000042660000003509

Detach and Retain This Portion For Your Records

Questions: Call
Please Call: **(800) 481-4700**
Hearing Impaired: **(800) 895-4949**
Fax: (800) 311-0050

or write to us at:
Northern States Power Company
PO BOX 8
EAU CLAIRE WI 54702-0008

Billing Summary

Previous Balance	$7.57 CR
No Payment Through 02/04	$0.00
Balance As Of 02/04	**$7.57 CR**
Street Light Service 02/04	$42.66
Total	**$35.09**

Current Charges

Other Charges

Invoice No. 457649146
Bill Period 01/03/2013 to 02/02/2013 Install No. 177988
1633 LAMPLIGHT DR
SAINT PAUL, MN 55125
100 WATT HPS CO OWN OVERHEAD

Quantity	1	StreetLgt Co Owned	9.52	$9.52
Usage	52 Kwh			
			Fuel Cost Charge	$1.08
			Resource Adjustment	$0.14
			Interim Rate Adj	$1.31
			State Tax	$0.82
			Total Amount	$12.87

Invoice No. 457649569
Bill Period 01/03/2013 to 02/02/2013 Install No. 177986
1633 LAMPLIGHT DR
SAINT PAUL, MN 55125
200 WATT HPS CUST OWN ORN FX

Quantity	3	StreetLgt Cust Own	4.22	$12.66
Usage	316 Kwh			
			200 W HPS FX Only	$6.45
			Fuel Cost Charge	$6.55
			Resource Adjustment	$0.88
			Interim Rate Adj	$1.75
			State Tax	$1.50
			Total Amount	$29.79

049828 1/1

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	03/04/2013	$35.09

See back of bill for more information.

Account #: 51-6522337-8

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

Statement Date: 02/04/13

Statement # 356543078 6

Xcel Energy®
RESPONSIBLE BY NATURE™

Northern States Power Company

Please Return This Portion With Your Payment.

Your Account Number	Date Due	Please Pay	Amount Enclosed
51-6522337-8	02/22/2013	$7.57 CR Thank You!	Do Not Return

AT 01 040309 68528B147 A**3DGT

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

P.O. BOX 9477
MPLS, MN 55484-9477

31 51022213 65223378 00000000988*0000000757

Detach and Retain This Portion For Your Records

Questions: Call
Please Call: **(800) 481-4700**
Hearing Impaired: **(800) 895-4949**
Fax: (800) 311-0050

or write to us at:
Northern States Power Company
PO BOX 8
EAU CLAIRE WI 54702-0008

Billing Summary

Previous Balance	$37.80
Payment Received as of 01/25	$55.25 CR
Balance As Of 01/25	**$17.45 CR**
Nite Lite Service 01/25	$9.88
Total	**$7.57 CR**

Current Charges

Other Charges

Invoice No. 456479104
Bill Period 12/25/2012 to 01/24/2013 Install No. 144519
2166 CHARLTON RD
SUNFISH LAKE, MN 55118-4737
100 WATT HPS AREA CO OWN

Quantity	1	Auto Protective Lgt	7.21	$7.21
Usage	53 Kwh			
			Fuel Cost Charge	$1.10
			Resource Adj	$0.16
			Interim Rate Adj	$0.77
			State Tax	$0.64
			Total Amount	$9.88

Interim electric rates became effective Jan. 1, 2013. See the enclosed bill insert for details. Questions? Contact us at 1-800-481-4700 or inquire@xcelenergy.com.

Effective Jan. 1, 2013, the Resource Adjustment line item on your bill has decreased due to changes in the Conservation Improvement Program (CIP) and Renewable Development Fund (RDF) factors. The electric CIP portion of the Resource Adjustment decreased from $0.002648 per kilowatt-hour (kWh) to $0.00186 per kWh and the RDF portion decreased from $0.000479 per kWh to $0.000402 per kWh. Visit www.xcelenergy.com/rdf to find more on Xcel Energy's renewable energy development programs. Additional questions? Contact us at 1-800-895-4999 or xcelenergy.com.

Your bill has a credit balance. Do not pay this amount. Please contact our office if you would like a refund. See phone numbers above.

Thank you for your payment.

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	02/22/2013	$7.57 CR

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

See back of bill for more information.

Account #: 51-6522337-8

Statement Date: 01/25/13

Statement # 355514665

040309 1/1