"LIST OF BILLS"

ITEM 3B

City of Sunfish Lake, MN

Cash Disbursements Journal

For the Period From Dec 1, 2012 to Dec 31, 2012

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/4/12	6553	20020001	Invoice: 11/6/12 election	52.00	
		10010000	GINNY BECKETT		52.00
12/4/12	6554	20020001	Invoice: 583	998.34	
		10010000	MIKE BLAIR		998.34
12/4/12	6555	20020001	Invoice: 11/6/12 election	65.00	
		10010000	ANGEL CRANDALL		65.00
12/4/12	6556	20020001	Invoice: QTR1-3 SIGNAL	61.64	
		10010000	DAKOTA COUNTY FINANCIAL SERVICES		61.64
12/4/12	6557	20020001	Invoice: 11/6/12 election	39.00	
		10010000	ELIZABETH DRISCOLL		39.00
12/4/12	6558	20020001	Invoice: Election 11/6	27.39	
		20020001	Invoice: 11/6/12 election	116.00	
		10010000	MICHAEL HOVEY		143.39
12/4/12	6559	20020001	Invoice: Election 11/6	79.03	
		10010000	CATHERINE IAGO		79.03
12/4/12	6560	20020001	Invoice: 595	615.94	
		10010000	CATHY IAGO		615.94
12/4/12	6561	20020001	Invoice: 571	372.24	
		10010000	IAGO CONSULTING LLC		372.24
12/4/12	6562	20020001	Invoice: 1060	530.97	
		10010000	INTERNAL REVENUE SERVICE		530.97
12/4/12	6563	20020001	Invoice: 168991	595.00	
		10010000	LEAGUE OF MINNESOTA CITIES		595.00
12/4/12	6564	20020001	Invoice: Oct 12 Services	1,471.48	
		20020001	Invoice: Oct 12 Criminal/DUI	629.20	
		10010000	LEVANDER, GILLEN & MILLER		2,100.68
12/4/12	6565	20020001	Invoice: 10/28 Notice	116.38	
		10010000	LILLIE SUBURBAN NEWSPAPERS		116.38
12/4/12	6566	20020001	Invoice: 11/6/12 election	45.50	
		10010000	SHELLEY LITTLE		45.50
12/4/12	6567	20020001	Invoice: pd11/15/12	1,506.29	
		10010000	LIVING SCULPTURE TREE & SHRUB CARE, INC		1,506.29
12/4/12	6568	20020001	Invoice: 11/6/12 election	65.00	
		10010000	JUDY MACMANUS		65.00
12/4/12	6569	20020001	Invoice: Mayor dues 9/1/12	30.00	
		10010000	MINNESOTA MAYORS ASSOCIATION		30.00
12/4/12	6570	20020001	Invoice: 535	70.00	
		10010000	MN DEPARTMENT OF REVENUE		70.00
12/4/12	6571	20020001	Invoice: 11/6/12 election	108.75	

City of Sunfish Lake, MN

Cash Disbursements Journal

For the Period From Dec 1, 2012 to Dec 31, 2012

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		10010000	JEANNINE NAYES		108.75
12/4/12	6572	20020001	Invoice: 9/1-11-30	7,750.15	
		10010000	DAVID NEAMEYER		7,750.15
12/4/12	6573	20020001	Invoice: 20542	346.75	
		20020001	Invoice: 20543	2,346.69	
		10010000	NORTHWEST ASSCOC CONSULTANTS		2,693.44
12/4/12	6574	20020001	Invoice: 11/6/12 election	45.50	
		10010000	ADINA OVERBEE		45.50
12/4/12	6575	20020001	Invoice: 547	165.58	
		10010000	PERA		165.58
12/4/12	6576	20020001	Invoice: 559	7,753.58	
		10010000	CITY OF WEST ST. PAUL		7,753.58
12/4/12	6577	20020001	Invoice: 523	150.00	
		10010000	ST. ANNE'S EPISCOPAL CHURCH		150.00
12/4/12	6578	20020001	Invoice: 11/6/12	45.50	
		10010000	DENI SVENDSEN		45.50
12/4/12	6579	20020001	Invoice: 166	665.50	
		20020001	Invoice: 10-12 MS4	74.25	
		10010000	WSB & ASSOCIATES		739.75
12/4/12	6580	20020001	Invoice: NOV 12 LIGHTING	67.01	
		10010000	XCEL ENERGY		67.01
	Total			27,005.66	27,005.66

City of Sunfish Lake

City of Sunfish Lake | related withholdings

Detail of compensation and related withholdings

Earned Paid	Annual	Monthly	September October	October November	November Pay Dec	Cum'l 4th Qtr	Cum'l 2012	
Independent-"Iago Consulting, LLC								
Contractor-Adminstrator	4,467	372.24	372.24	372.24	372.24	1,116.72	4,459.58	**Check 6561**
Wages-City Clerk	10,632	886.00	886.00	886.00	886.00	2,658.00	10,614.63	
Withholding								
FICA			50.06	50.06	50.06	150.18	599.73	
Federal Income Tax			175.00	175.00	175.00	525.00	2,100.00	
State Income Tax			45.00	45.00	45.00	135.00	540.00	
Pera-Iago-exempt						-	-	
Total Withholdings			270.06	270.06	270.06	810.18	3,239.73	
Net Check			615.94	615.94	615.94	1,847.82	7,374.90	**Check 6560**
	Per hour	66.30						
Wages-Treasurer			1,209.98	1,127.10	1,127.10	3,464.18	14,529.47	
Withholding						-	-	
FICA			68.36	63.68	63.68	195.73	820.92	
Federal Income Tax			75.00	75.00	75.00	225.00	900.00	
State Income Tax			25.00	25.00	25.00	75.00	300.00	
Pera-6.250%			75.63	70.45	70.45	216.54	908.21	
Total Withholdings			244.00	234.13	234.13	712.27	2,929.13	
Net wages			965.98	892.97	892.97	2,751.91	11,600.34	
Postage			7.90	7.90	7.90	23.70	123.38	
Supplies			8.90	8.90	8.90	26.70	136.50	
Net check			982.78	909.77	909.77	2,802.31	11,860.22	**Check 6554**
Taxable Wages-minus PERA			1,134.35	1,056.65	1,056.65	3,247.64	13,621.26	
Consolidated								
Wages			2,095.98	2,013.10	2,013.10	6,122.18	25,144.10	
Withholding			-	-	-	-	-	
FICA			118.42	113.74	113.74	345.90	1,420.64	
Federal Income Tax			250.00	250.00	250.00	750.00	3,000.00	
State Income Tax			70.00	70.00	70.00	210.00	840.00	
Pera			75.63	70.45	70.45	216.54	908.21	
Total Withholdings			514.06	504.19	504.19	1,522.44	6,168.85	
Net Check			1,581.92	1,508.91	1,508.91	4,599.74	18,975.25	
Unemployment-not required-only payment when a claim is filed								
PERA								
PERA-Blair Withholding			75.63	70.45	70.45		908.21	
PERA-City contribution-7.25%-Blair only			87.72	81.71	81.71	251.15	1,053.39	
Total PERA contribution			**163.36**	**152.17**	**152.17**	467.69	1,961.60	**Check 6575**
IRS								
Iago Fica withholding			50.06	50.06	50.06		599.73	
Blair Fica withholding			68.36	63.68	63.68		820.92	
Iago withholding			175.00	175.00	175.00		2,100.00	
Blair withholding			75.00	75.00	75.00		900.00	
FICA-city contribution			160.35	154.01	154.01	468.38	1,923.64	
Total IRS deposit			**528.78**	**517.75**	**517.75**	1,564.28	6,344.29	**Check 6562**
State								
Iago withholding			45.00	45.00	45.00		540.00	
Blair withholding			25.00	25.00	25.00		300.00	
Due State			**70.00**	**70.00**	**70.00**		840.00	**Check 6570**

2012 General Election – Judges Timesheet – November 6, 2012:

Michael Hovey – Chair Judge	General Election	6:00 a.m. – 9:00 p.m.	15.0 hours @$7.25	=	$ 108.75
2030 Charlton Road	Set-up Polling Place		1.0 hours @$7.25	=	$ 7.25
Sunfish lake, MN 55118					
		TOTAL:			**$116.00**
Jeannine Nayes – Co-Chair Judge	General Election	6:00 a.m. - 9:00 p.m.	15.0 hours @$7.25	=	$ 108.75
5900 Zehnder Road					
Sunfish Lake, MN 55077					
		TOTAL:			**$ 108.75**
Ginny Beckett – Regular Judge	General Election	6:00 a.m. – 2:00 p.m.	8.0 hours @$6.50	=	$ 52.00
5815 So Robert Trail					
Sunfish Lake, MN 55077					
		TOTAL:			**$ 52.00**
Elizabeth Driscoll – Regular Judge	General Election	6:00 a.m. – 12:00 p.m.	6.0 hours @$6.50	=	$ 39.00
357 Salem Church Road					
Sunfish Lake, MN 55118					
		TOTAL:			**$ 39.00**
Angell Crandall - Regular Judge	General Election	6:00 a.m. - 2:00 p.m.	8.0 hours @$6.50	=	$ 52.00
2157 Charlton Road	Training		2.0 hours @$6.50	=	$ 13.00
Sunfish Lake, MN 55118					
		TOTAL:			**$ 65.00**
Judy MacManus - Regular Judge	General Election	6:00 a.m. - 2:00 p.m.	8.0 hours @$6.50	=	$ 52.00
2163 Charlton Road	Training		2.0 hours @$6.50	=	$ 13.00
Sunfish Lake, MN 55118					
		TOTAL:			**$ 65.00**
Deni Svendsen – Regular Judge	General Election	2:00 p.m. – 9:00 p.m.	7.0 hours @$6.50	=	$ 45.50
1 Sunfish Lane					
Sunfish Lake, MN 55118					
		TOTAL:			**$ 45.50**
Adina Overbee - Regular Judge	General Election	2:00 p.m. - 8:30 p.m.	7.0 hours @$6.50	=	$ 45.50
425 Salem Church Road					
Sunfish Lake, MN 55118					
		TOTAL:			**$ 45.50**
Shelley Little – Regular Judge	General Election	2:00 p.m. - 8:30 p.m.	7.0 hours @$6.50	=	$ 45.50
5775 So. Robert Trail					
Sunfish Lake, MN 55077					
		TOTAL:			**$ 45.50**
TOTAL 2012 PRIMARY ELECTION COSTS					**$ 582.25**

H. Michael Blair
Certified Public Accountant
13677 Crosscliffe Place
Rosemount, MN 55068
651-408-5897
h.blair@prodigy.net

11/16/2012 10:46 **INVOICE**

City of Sunfish Lake

Accounting services for the period ended November 15, 2012.

Bank deposits		10/23/12				
		10/26/12				
		11/05/12				
		11/08/12		Hours		
Trips to Bank-including deposit preparation			4	1.0		
Monthly activities	Metro Cities Database update			0.5		
	League of MN Cities Fiscal Conditions Survey			0.5		
	Accounts Payable-review, input and matching			1.5		
	Payroll wage accounting including PERA, 941, State, Unemployment, etc.			1.5		
	Preparation for Council meeting-agenda/minutes, etc			1.0		
	Investments-Smith Barney/Wells Fargo/Wells Fargo Advisors			1.0		
	Accounts Receivable-inc Planner/Inspector/Statements			2.0		
	Financial statements-preparation by fund			1.0		
	Reconciliations-accounts receivable, payables and cash			2.5		
	Insurance update with RJF			0.5		
	Employment related activities-taxes-efile PERA,IRS,STATE			0.5		
	Correspondence-monthly transmittal			1.0		
	Attend monthly City Council meeting			2.0		
	Telephone calls with Council/Consultants			0.5		
	Cash flow/cash reconciliation/projection/fund accounting			1.5		Rate-$66.30
					18.50	1,226.55
	Postage expense					8.35
	Supplies-printing-$ .10 per copy					9.40
			Subtotal			1,244.30
	Less Federal Income tax withheld			75.00		
	Less FICA			69.30		
	Less PERA withheld 6.25%			76.66		
	Less State tax withheld			25.00		
	Total Withholdings					(245.96)
			Net check			998.34

Reconciliation to Treasurer Expense

	Services	1,226.55
	City FICA 7.65%	93.83
	City Pera-7.25%	88.92
	Total Treasurer	1,409.31

Customer Invoice
As of: 10/31/2012
Customer: **P0013253**
Amount Due: $61.64

Make Checks Payable To:
Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Page 1 of 1

City of Sunfish Lake
C/O MICHAEL BLAIR, TREASURER
13677 CROSSCLIFF PL
ROSEMOUNT, MN 55068

Payment Amount:$_______________
Check **Money Order**

DETACH AT DOTTED LINE AND RETURN TOP PORTION WITH YOUR PAYMENT

Date	Transaction	Reference	Amount	Balance
		Prior Balance as of 10/1/2012:	**0.00**	
Invoice: 00004081				
10/24/2012	UTILITIES-1ST QTR		19.85	19.85
Invoice: 00004095				
10/24/2012	UTILITIES-2ND QTR		19.77	39.62
Invoice: 00004112				
10/24/2012	UTILITIES-3RD QTR		22.02	61.64

Current	31-60 Days	61-90 Days	Over 90 Days	Total Due
61.64	0.00	0.00	0.00	61.64

Customer Invoice
As of: 10/31/2012
Customer: **P0013253**
Amount Due: $61.64
Due by 11/20/2012

Dakota County Financial Services
1590 Highway 55
Hastings, MN 55033

Questions? Please contact:
Stacy
651-438-4530 HWY

P0013253

1ST QTR UTILITIES

Vendor Name	Invoice #	Description	Check #	Check Date	Amount	Subtotal
	City of Sunfish Lake					
XCEL ENERGY	02/21 302323838	SUNFISH LK HWY 110 &CTY 63	50003019	3/16/2012	6.55	
XCEL ENERGY	01/23 302323838	SUNFISH LK HWY 110 &CTY 63	50002685	3/7/2012	7.55	
XCEL ENERGY	51-4253939-3/DEC	SUNFISH LK HWY 110 &CTY 63	50000724	1/26/2012	5.75	
		TOTAL DUE FOR 1ST QTR UTILITIES			**19.85**	

2ND QTR UTILITIES

Vendor Name	Invoice #	Description	Check #	Check Date	Amount	Subtotal
	City of Sunfish Lake					
XCEL ENERGY	04/22 302323838	SUNFISH LK HWY 110 &CTY 63	50005653	5/17/2012	6.83	
XCEL ENERGY	05/21 302323838	SUNFISH LK HWY 110 &CTY 63	50007009	6/21/2012	6.35	
XCEL ENERGY	03/21 302323838	SUNFISH LK HWY 110 &CTY 63	50004797	4/26/2012	6.59	
		TOTAL DUE FOR 2ND QTR UTILITES			**19.77**	

3RD QTR UTILITIES

Vendor Name	Invoice #	Description	Check #	Check Date	Amount	Subtotal
	City of Sunfish Lake					
XCEL ENERGY	07/22 302323838	Sunfish Lake CR63/TH110	50009743	8/16/2012	7.87	
XCEL ENERGY	08/20 302323838	Sunfish Lake CR63/TH110	50011406	9/21/2012	7.13	
XCEL ENERGY	06/20 302323838	Sunfish Lake CR63/TH110	50008498	7/19/2012	7.02	
		Total Due for 3rd Qtr Utilities			**22.02**	

Mike Hovey
Elections
11/6/12

GRANNY DONUTS

651-451-6132
DATE 11/05/2012 MON   TIME 17:26

3X	@ 8.50	
Dozen Donuts		$25.50
Fritter		$1.89
TOTAL		$27.39
CASH		$27.39

THANK YOU!

ERK 6   340818   00000

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

11/21/2012 9:09

INVOICE

Services rendered for the month of November 2012

City Administrator			
City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/3/2012			**$ 372.24**
City Clerk			
City Clerk monthly services per Employment Agreement Addendum dated 1/3/2012			$ 886.00
City FICA 7.65%			67.78
Total Cost City Clerk-month			**953.78**
Calculation of net Check-City Clerk			
Monthly services per employment agreement			886.00
Less Federal Income tax withheld		$ (175.00)	
Less FICA withheld		(50.06)	
Less State tax withheld		(45.00)	
Total Withholdings			(270.06)
	Net check		$ 615.94

Cathy Iago — 2012 Election Reca

$31.57 Subway (Lunch)
12.42 Holiday (Lunch/Supper)
35.04 Culvers (Supper)

$79.03 Total Reimbursement

SFL Election

Culver's #240
West St.Paul
Welcome to delicious.
Rg: 4 Trn: 570647 11/6/12 4:17:54 PM

***Park**

1	CSN CHIX	6.49
	Blu Chz	
	GRL CHX Sld	
2	CRAN BLEU	12.98
	Rasp Vin	
	GRL CHX Sld	
1	M&S SNGL	3.19
1	CB SNGL	2.49
	Mustrd	
	Ketchp	
	Pickles SIDE	
1	CB SNGL	2.49
	Works	
	Fried SUB	
	Pickles SIDE	
3	Fry	5.07
3	KETCHUP PACKET	0.00
2	SALT PACKET	0.00
1	PEPPER PACKET	0.00

Sub. Total:	$32.71
Tax:	$2.33
Total:	$35.04
Discount Total:	$0.00
Visa:	$35.04
Change	$0.00

Thank you for your visit!
Text Culvers240 to 50101
and receive a special offer.
(651)-457-1870
culversweststpaul@hotmail.com
GUEST 41

Visa
Card Num : XXXXXXXXXXXX9100
Terminal : 000804033207
Approval : 651120
Batch Number: 823
Entry Method: S

I agree to pay the above Total Amount
according to Card Issuer Agreement.

Signature: ________________

/ SFL Elections

SALE RECEIPT
Store #30616 tko 11/06/12 10:18:02
Subway Sandwiches & Salads
965 Sibley Memorial Highway
Lilydale MN 55118
651-454-0515
Trans# 29 Clerk 7 Dwr 1 TRDT 110612
Receipt # 0000546045 Reg-ID REG-MAIN

--- ITEM ---		QTY			PRICE	MEMO	PLU
TUNA	fr	1	T	$	6.25		10217
RST CHICK	6r	1	T	$	4.25		14635
TURKEY	6r	1	T	$	4.25		10123
TUNA	6r	1	T	$	4.25		10117
TUNA	8r	1	T	$	4.25		10517
TURKEY/HAM	fr	1	T	$	6.25		10224

SUBTOTAL $	29.50
Sales Tx $	2.07
TAKE-OUT **TOTAL $	31.57
Credit AMT TEND $	31.57
CHANGE DUE$	0.00

How did we do? Get a free cookie
Take a 1 min. survey @www.tellsubway.com

SFL Elections

Holiday Stationstores
Shop the difference!

264
11/6/2012 10:26:00 AM

CREDIT CARD SALE
Holiday
Store#: 0264 Terminal#:0002
965 Sibley Mem. Hwy Lilydale MN
VC XXXXXXXXXXXX9100
IAGO/CATHERINE J

Register: 1 Trans Seq #:2268543
Store: # 264 Lilydal ., Lindsay

	MUNCHOS 4.75OZ	$2.00
	LAYS BKD REG 9.5OZ	$3.99
2	MT DEW 1LT	$3.98
	SPRITE CONTOUR 2LT	$1.99
	COKE DT CONTOUR 2LT	$1.99
	POP ALL 2LT 2 FOR	-$0.98
	MT DEW 1LT 2FOR	-$0.98

Sub. Total:	$11.99
Tax:	$0.43
Total:	$12.42
Discount Total:	-$1.96
Visa:	$12.42
Change	$0.00

INV#: 102558054 APPROVAL: 181621

Thank You
Please Come Again Soon
Visit us at
www.holidaystationstores.com

Friendly Reminder

Invoice Number: 168991

Membership Dues Invoice

Effective during 2012-2013

LEAGUE OF MINNESOTA CITIES

City of Sunfish Lake

Dues Amount: $595

(Dues amount rounded to nearest dollar.)

Population: 521

(Population represents the 2011 State Demographer and Metropolitan Council Estimates.)

Dues are based on your population. See how we calculated your dues at www.lmc.org/dues

For membership dues in the League of Minnesota Cities for the year beginning September 1, 2012. Annual dues for membership in the League of Minnesota Cities include subscriptions to Minnesota Cities magazine.* Pursuant to the disclosure requirements of Minnesota Statutes, Section 6.76, the proportionate amount of dues spent for lobbying purposes is 10.5%.

Payment from Public Funds Authorized by Minn. Stats, Sec. 465.58

I declare under the penalties of law that the foregoing account is just and correct and that no part of it has been paid.

Dated: September 1, 2012

James F. Miller

James F. Miller
Executive Director, League of Minnesota Cities

Please Remit To:
Finance Department
League of Minnesota Cities
145 University Ave W
St Paul, MN 55103-2044

Include this invoice or invoice #168991 with your payment.

Questions: billing@lmc.org
Phone: (651) 281-1200

*Annual dues include subscriptions to *Minnesota Cities* magazine at $30 per subscription according to the following schedule based on population: 249 or less, 6; 250-4999, 11; 5000-9999, 15; 10000-19999, 20; 20000-49999, 25; 50000-299999, 30; 300000+, 35. For further information on subscriptions contact the League offices. This information is given in order to meet postal regulations. Please do not use as a basis for payment.

The League will routinely communicate via e-mail with your city's staff and elected officials as part of your membership in the League.

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o H. Michael Blair, CPA
13677 Crosscliffe Place
Rosemount MN 55068

October 31, 2012

Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
3,026.40	1,465.50	5.98	0.00	0.00	$4,497.88

pd

1,471.48

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o H. Michael Blair, CPA
13677 Crosscliffe Place
Rosemount MN 55068

October 31, 2012
Client # 18305-00000E
Statement # 261

General Business

For Services Through 10/25/12

		RATE	HOURS	
10/01/2012	Preliminary review of upcoming Sunfish Lake agenda items.	130.00	0.60	78.00
10/02/2012	Preparation for Sunfish Lake Council meeting; telephone conference with City Clerk; review of agenda materials; review of Dick Braun request; telephone conference with City Liaison, Matt Muellner; review of exterior completion ordinance.	130.00	2.00	260.00
	Sunfish Lake Counsel meeting; follow-up.	130.00	2.00	260.00
10/04/2012	Telephone conference with citizen, Dick Braun, re Deer Program.	130.00	0.30	39.00
	Telephone conference with City Liaison, Matt Muellner, re Deer Program.	130.00	0.30	39.00
10/19/2012	Research deer management questions.	130.00	0.30	39.00
10/23/2012	Revisions to minutes on non-conforming uses and to deer management.	130.00	0.40	52.00
10/24/2012	Review Sunfish Lake correspondence.	130.00	0.30	39.00
10/25/2012	Memo to Sunfish Lake Mayor re property dispute.	130.00	0.30	39.00
	Timothy J. Kuntz		6.50	845.00
09/26/2012	Prepare e-mail correspondence to Planner re preparation of Council resolution re 2400 Delaware Avenue for October 2nd Council meeting.	85.00	0.10	8.50

City of Sunfish Lake | October 31, 2012
Client # 18305-00000E
Statement # 261

General Business

		RATE	HOURS	
10/02/2012	Conference to discuss issues pertaining to agenda items for October 2nd Council meeting; locate copies of variance ordinance amendment and exterior building ordinance amendment for meeting; prepare copies of materials related to same for distribution at Council meeting.	85.00	0.60	51.00
10/03/2012	Meeting with City Clerk to review and sign documents from October 2nd City Council meeting and to discuss follow-up related to same.	85.00	0.40	34.00
10/10/2012	Review and compare hard copy of updated City Code with Word version of City Code and revise Word version of City Code to reflect 2012 updates.	85.00	0.60	51.00
10/11/2012	Review and compare Word version of City Code with updated City Code Book containing all updates through 2012; review and revise Word version of City Code to incorporate updates through 2012; review and analysis of City Council meeting file from October 2nd meeting; prepare copies of Contract with Metro Bowhunters and Resolution Approving 2012 Deer Population Management Plan for distribution to Matt Muellner; prepare e-mail correspondence attaching copies of same.	85.00	1.00	85.00
10/15/2012	Prepare Memo to Mayor and Councilmembers re Joint Powers Agreement with BCA for November 7th Council meeting; prepare Resolution Approving Joint Powers Agreement with BCA.	85.00	0.80	68.00
10/17/2012	Review and analysis of City Council meeting minutes from October 2nd Council meeting.	85.00	0.20	17.00
10/22/2012	Review and analysis of e-mail correspondence re deer hunt waiver form; review and analysis of e-mail correspondence re trees on neighboring property; perform property records research re properties affected by trees on neighboring property issue; review and analysis of City Code and Zoning Code re enforcement of trees on neighboring property.	85.00	0.80	68.00
10/23/2012	Conference call with City Clerk re issues pertaining to discussion of 2400 Delaware and deer hunt issues re October 2nd City Council meeting minutes; review and revise City Council meeting minutes for October 2nd meeting; prepare			

City of Sunfish Lake | October 31, 2012
Client # 18305-00000E
Statement # 261

General Business

		RATE	HOURS	
	e-mail correspondence to City Clerk attaching same.	85.00	0.60	51.00
10/24/2012	Review and revise index for City Code book in connection with 2012 City Code Update Project; review and revise Word version of updated City Code to fix formatting issues; telephone call from City Clerk re revised City Council meeting minutes from October 2nd meeting; review and analysis of City Code section relating to removal of hazardous trees in connection with citizen tree dispute issue.	85.00	2.00	170.00
10/25/2012	Prepare e-mail correspondence to Mayor re issues pertaining to property dispute (downed trees) involving Dobrantz property.	85.00	0.20	17.00
	Leah M. Rose		7.30	620.50
	FOR CURRENT SERVICES RENDERED		13.80	1,465.50
10/22/2012	Color Copies			0.98
10/25/2012	Photocopy(s)			5.00
	TOTAL EXPENSES			5.98
	PREVIOUS BALANCE			$3,026.40
	BALANCE DUE			$4,497.88

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o H. Michael Blair
13677 Crosscliffe Place
Rosemount MN 55068

October 31, 2012
Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
145.00	449.00	0.00	0.00	0.00	$594.00
93000-20000 Criminal - Traffic					
25.50	85.50	0.20	0.00	0.00	$111.20
93000-30000 Criminal - Violent Crime/Persons					
267.70	60.00	0.00	0.00	0.00	$327.70
93000-50000 Criminal - Miscellaneous					
23.00	34.50	0.00	0.00	0.00	$57.50
461.20	629.00	0.20	0.00	0.00	$1,090.40

L
pd

629.20

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

City of Sunfish Lake
c/o H. Michael Blair
13677 Crosscliffe Place
Rosemount MN 55068

October 31, 2012
Client # 93000-10000E
Statement # 201

Criminal - DUI

For Services Through 10/25/12

		RATE	HOURS	
09/26/2012	Telephone calls from and to defense attorney re Evenson omnibus hearing continuance request; receive and review source code order re Frederick; prepare file for hearing.	85.00	0.20	17.00
09/27/2012	Receive and review Davis report from state patrol; draft charging review form.	85.00	0.20	17.00
10/01/2012	Review Evenson omnibus hearing disposition re continuance.	85.00	0.10	8.50
10/02/2012	Conduct MNCIS research to determine case status re Nguyen arraignment; bench warrant issued.	85.00	0.10	8.50
10/04/2012	Review Evenson omnibus hearing file.	85.00	0.10	8.50
10/10/2012	Analyze Davis report from state patrol; draft follow up request to state patrol re documentation of prior DUI.	85.00	0.20	17.00
10/11/2012	Receive and review driving record re Davis; draft gross misdemeanor formal complaint.	85.00	0.40	34.00
10/15/2012	Prepare Davis formal complaint for submission to state patrol.	85.00	0.10	8.50
10/23/2012	Telephone call from court and review file re Davis identifiers.	85.00	0.20	17.00
	Review Evenson omnibus hearing disposition.	85.00	0.10	8.50
10/24/2012	Conduct MNCIS research to determine case status re Sawyer			

City of Sunfish Lake

October 31, 2012

Client # 93000-10000E

Statement # 201

Criminal - DUI

		RATE	HOURS	
	evidentiary hearing.	85.00	0.10	8.50
10/25/2012	Conduct MNCIS research to determine case status re Sawyer.	85.00	0.10	8.50
	Tam Casey		1.90	161.50
09/27/2012	Review and analysis of police reports for charging decision in Davis case.	115.00	0.20	23.00
10/11/2012	Review and analysis of police reports for charging decision in Davis case.	115.00	0.20	23.00
10/15/2012	Review and analysis of police reports for charging decision in Davis case.	115.00	0.20	23.00
	Bridget McCauley Nason		0.60	69.00
09/27/2012	Appearance in Dakota County District Court in Hastings for omnibus hearing regarding Evenson.	115.00	0.30	34.50
10/11/2012	Appearance in Dakota County District Court in Hastings for omnibus and admit-deny hearings re Evenson.	115.00	0.40	46.00
10/18/2012	Review source code file re Fredrick DWI case, contact opposing counsel and convey settlement offers; prepare for settlement conferences re source code cases.	115.00	0.40	46.00
	Appearance in Dakota County District Court in Hastings for omnibus and admit-deny hearings re Evenson.	115.00	0.40	46.00
10/19/2012	Appearance in District Court Hastings for settlement conferences re Fredrick DWI case.	115.00	0.40	46.00
	David S. Kendall		1.90	218.50
	FOR CURRENT SERVICES RENDERED		4.40	449.00
	PREVIOUS BALANCE			$145.00
	BALANCE DUE			$594.00

City of Sunfish Lake October 31, 2012

Client # 93000-20000E
Statement # 207

Criminal - Traffic

		RATE	HOURS	
10/09/2012	Research Boyer probation to court status.	85.00	0.10	8.50
	Tam Casey		0.10	8.50
10/04/2012	Receive and review correspondence re Galteco; prepare file for trial; draft 7.01 Notice and note to file; correspond with Driver and Vehicle Services.	85.00	0.20	17.00
10/10/2012	Receive telephone call from Minnesota State Patrol re Galteco; draft note to file.	85.00	0.10	8.50
10/18/2012	Prepare Galteco file for trial; review file notes and case evidence; research MNCIS; correspond with defense attorney; draft disclosure letter to defendant; draft note to file.	85.00	0.20	17.00
	Teresa M. Miklya		0.50	42.50
10/05/2012	Review and respond to e-mail correspondence re Galteco case; review police reports and prepare case for trial.	115.00	0.30	34.50
	David S. Kendall		0.30	34.50
	FOR CURRENT SERVICES RENDERED		0.90	85.50
10/18/2012	Photocopy(s)			0.20
	TOTAL EXPENSES			0.20
	PREVIOUS BALANCE			$25.50
	BALANCE DUE			$111.20

Client # 93000-30000E
Statement # 109

Criminal - Violent Crime/Persons

		RATE	HOURS	
09/26/2012	Telephone call from defendant Day; research case status.	85.00	0.10	8.50

City of Sunfish Lake

Client # 93000-30000E
Statement # 109

Criminal - Violent Crime/Persons

		RATE	HOURS	
10/01/2012	Review Day omnibus hearing disposition; draft disposition letter to victim.	85.00	0.20	17.00
	Tam Casey		0.30	25.50
09/27/2012	Appearance in Dakota County District Court in Hastings for omnibus hearing regarding Melvin Day domestic assault case.	115.00	0.30	34.50
	David S. Kendall		0.30	34.50
	FOR CURRENT SERVICES RENDERED		0.60	60.00
	PREVIOUS BALANCE			$267.70
	BALANCE DUE			$327.70

Client # 93000-50000E
Statement # 187

Criminal - Miscellaneous

		RATE	HOURS	
10/01/2012	Analysis of September prosecution summary and memo to file.	115.00	0.30	34.50
	Daniel J. Beeson		0.30	34.50
	FOR CURRENT SERVICES RENDERED		0.30	34.50
	PREVIOUS BALANCE			$23.00
	BALANCE DUE			$57.50
	TOTAL BALANCE DUE			$1,090.40

INVOICE

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES

2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

Lillie News

Date		Number
OCTOBER 31, 2012		PAGE 1 OF 1

ACCT NO 004800

DUE BY NOVEMBER 25, 2012

CITY OF SUNFISH LAKE
ATTN: MICHAEL BLAIR
13677 CROSSCLIFFE PLACE
ROSEMOUNT MN 55068

Amount Paid $__________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
10/28	Z	4.50	I	10/28 NOTICE-SAMPLE BALLO	F	12.2511	$55.13
10/28	Z	5.00	I	10/28 NOTICE-GENERAL ELEC	F	12.2500	$61.25
							=============
						SALES TAX:	$0.00

						INVOICE TOTAL DUE:	$116.38
							=============

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

~~Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109~~
(651) 748-7889 Fax (651) 777-8288
- - - Please return TOP PART of this form with your payment - - -
- - - 1.5 % Monthly service charge will be charged on overdue balances - - -

Affidavit of Publication

State of Minnesota
County of Dakota } SS

ANNE THILLEN, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed SAMPLE BALLOT

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 2 successive weeks; it was first published on SUNDAY, the 21ST day of OCTOBER, 2012, and was thereafter printed and published on every SUNDAY to and including SUNDAY, the 28TH day of OCTOBER, 2012; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on this 29TH day of OCTOBER, 2012.

Tonya R. Whitehead
Notary Public

*Alphabet should be in the same size and kind of type as the notice.

TONYA R. WHITEHEAD
Notary Public-Minnesota
My Commission Expires Jan 31, 2015

RATE INFORMATION

(1) Lowest classified rate paid by commercial users for comparable space .... $25.00 per col. inch

(2) Maximum rate allowed by law for the above matter .... $25.00 per col. inch

(3) Rate actually charged for the above matter .... $ per col. inch

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(B) The printed NOTICE OF GENERAL ELECTION

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Living Sculpture Tree and Shrub Care, Inc.

Mike Blair 13677 Crosscliffe Place Rosemont, Minnesota 55068	November 18, 2012

Invoice for Sunfish Lake City Forester Consultant Through 11-15 -2012

10/16	Clearance pruning and ash tree removal along Angell Road – 5 hr	$212.15
10/17	Clearance pruning and ash tree removal along Angell Road – 5.25 hr	$222.76
10/17	Met with DeCourcy -- .5 hr	$21.22
10/22	Attended EAB seminar for city foresters and other city personnel – 4 hr	$169.72
10/23	Clearance pruning and ash tree removal along Angell Road – 7 hr	$297.01
10/24	Clearance pruning and ash tree removal along Angell Road – 5 hr	$212.15
10/24	Clearance pruning along Sunny Side Road – 4.5 hr	$190.94
10/30	Met with St. Croix Tree regarding future removal of two large, partially-dead cottonwood trees in the City ROW near 2150 Angell Road -- .5 hr	$21.22
10/30	Water young trees in Musser Park -- 2 hr	$84.86
10/31	Prepare monthly Forester's report -- .5 hr	$21.22
11/12	Gather data for Annual Tree City USA application and consultant annual review – 1.25 hr	$53.04
Total Due		$1506.29

Regards,

Jim Nayes

MMA Minnesota Mayors Association

INVOICE

FOR MEMBERSHIP DUES IN THE MINNESOTA MAYORS ASSOCIATION
For the Fiscal Year Beginning September 1, 2012

Annual Dues
for
Minnesota Mayors Association Membership...........$30.00*

Minnesota Mayors Association Membership Dues for:

Mayor MOLLY PARK

City SUNFISH LAKE

Mayor's E-mail (only) mollypark@mac.com

Make Check Payable To: **League of Minnesota Cities**

Send To: Minnesota Mayors Association
c/o Finance Department
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044

Payment from public funds authorized by Minn. Stat., Sec. 471.96

Please return this form with payment. Questions regarding this invoice may be referred to the League Finance Department at 651-281-1200.

*Note that there was a dues increase of $10 approved by the membership at the Association's Annual Business Meeting in Winona on April 28, 2012.

Secretariat services provided by:
League of Minnesota Cities
145 University Avenue West
St. Paul, MN 55103-2044
(651) 281-1200

City of Sunfish Lake David gets 80% of permits, exl Septic & Burning-incl gas line
Building inspection report 100% of plan checks
December 2011-December 2012

Month	Owner	Gross Permit	Inspector Share 80.00%	Plan checks	Indiv total	Monthly total	
2011							
December	Hassett	265.25	212.20		212.20		
	Haddleton	692.75	554.20		554.20		
	Arcedo	50.00	40.00		40.00		
			0.00		0.00		
						806.40	806.40
2012							
January	Schlehuber	520.50	416.40	338.30	754.70		
			0.00		0.00		
						754.70	1,561.10
February	McFadden	95.00	76.00		76.00		
	Schlehuber	95.00	76.00		76.00		
	Hall	280.25	224.20		224.20		
	Garr	95.00	76.00		76.00		
	Paid		0.00		0.00	(2,013.30)	
						(1,561.10)	-
March	Roe	95.00	76.00		76.00		
			0.00		0.00		
						76.00	76.00
April	Holmes	628.00	502.40		502.40		
			0.00		0.00		
						502.40	578.40
May			0.00		0.00		
	Paid		0.00		0.00	(578.40)	
						(578.40)	-
June	Hassett	221.25	177.00		177.00		
	Stodola	100.00	80.00		80.00		
	Plunkett	118.00	94.40		94.40		
						351.40	351.40
July	Gill	95.00	76.00		76.00		
	Slawik	95.00	76.00		76.00		
	McCue	221.25	177.00		177.00		
	Lefevoir	413.00	330.40		330.40		
	Holub	95.00	76.00		76.00		
						735.40	1,086.80
August	Phillips	103.25	82.60		82.60		
	Johnson	95.00	76.00		76.00		
	Johnson	95.00	76.00		76.00		
	Harrison	88.50	70.80		70.80		
	Seidlitz	280.25	224.20		224.20		
	Johnson, T	309.75	247.80	201.34	449.14		
	Lencowski	531.25	425.00		425.00		
	Holmes	221.25	177.00		177.00		
	Shaver	80.00	64.00		64.00		
	Nelson	88.50	70.80	57.53	128.33		
	Inveen	191.75	153.40		153.40		
	Paid		0.00		0.00	(3,013.27)	
						1,926.47	-

City of Sunfish Lake David gets 80% of permits, exl Septic & Burning-incl gas line
Building inspection report 100% of plan checks
December 2011-December 2012

Month	Owner	Gross Permit	Inspector Share 80.00%	Plan checks	Indiv total	Monthly total	
September	Larkin	250.75	200.60		200.60		
	St Anne's	147.50	118.00		118.00		
	Jennings	794.25	635.40	516.26	1,151.66		
	Paid		0.00		0.00		
						1,470.26	1,470.26
October	Syvertson	95.00	76.00		76.00		
	Kuntze	671.00	536.80	436.15	972.95		
	Richardson	95.00	76.00		76.00		
	Mauer	786.75	629.40	511.39	1,140.79		
	Mauer	95.00	76.00		76.00		
	Brown	95.00	76.00		76.00		
	Brown	110.00	88.00		88.00		
	Brown	95.00	76.00		76.00		
	Johnson	309.75	247.80		247.80		
	Bellomo	88.50	70.80		70.80		
	Larkin	118.00	94.40	76.70	171.10		
	Mauer	1,422.75	1,138.20		1,138.20		
	Kampmeyer	221.25	177.00		177.00		
	Gill	80.00	64.00		64.00		
	Svendsen	95.00	76.00		76.00		
						4,526.64	5,996.90
November	Werl	236.00	188.80		188.80		
	Richardson	1,326.75	1,061.40		1,061.40		
	Crandall	95.00	76.00		76.00		
	B-12-30	103.25	82.60	67.11	149.71		
	B-12-31	118.00	94.40		94.40		
	M-12-13	95.00	76.00		76.00		
	B-12-32	73.75	59.00	47.94	106.94		
	Paid		0.00		0.00	(7,750.15)	
						1,753.25	-

David Neameyer-Building Official

Bill for Services for Sunfish Lake

September 1, 2012 –November 30, 2012

Date	Permit #	Permit Fee	Plan Review Fee	State Surch.	Total
9/1/12	B-12-16	$250.75	n/a	$7	$257.75
9/2/12	B-12-17	$794.25	$516.26	$33	$1,343.51
9/3/12	B-12-18	$147.50	n/a	$3.50	$151.00
9/6/12	B-12-19	$221.25	n/a	$6	$227.25
9/8/12	P-12-04	$80	n/a	$5	$85
9/24/12	B-12-20	$95	n/a	$5	$100
10/1/12	M-12-09	$95	n/a	$5	$100
10/2/12	B-12-21	$671	$436.15	$24.50	$1,131.65
10/3/12	M-12-10	$95	n/a	$5	$100
10/4/12	P-12-05	$110	n/a	$5	$115
10/4/12	M-12-11	$95	n/a	$5	$100
10/4/12	B-12-22	$95	n/a	$5	$100
10/6/12	B-12-23	$309.75	n/a	$9	$318.75
10/11/12	B-12-24	$786.75	$511.39	$32	$1,330.14
10/11/12	B-12-25	$88.50	n/a	$1.50	$90.00
10/14/12	B-12-26	$1,422.75	n/a	$80.50	$1,503.25
10/15/12	B-12-27	$118	$76.70	$2.50	$197.20
10/18/12	P-12-06	$95	n/a	$5	$100
11/3/12	B-12-28	$1,326.75	n/a	$72.50	$1,399.25
11/3/12	M-12-12	$95	n/a	$5	$100
11/6/12	B-12-29	$236	n/a	$6.50	$242.50

11/15/12	B-12-30	$103.25	$67.11	$2.00	$172.36
11/17/12	B-12-31	$118	n/a	$2.50	$120.50
11/17/12	M-12-13	$95	n/a	$5	$100
11/21/12	B-12-32	$73.75	$47.94	$1	$122.69

Subtotal	**$7,618.25**		**$1,655.55**	**$334.00**	**$9,607.80**
	X .8		**x 1.00**	**---**	**--------**
Total	**$6,094.60**	**+**	**$1,655.55**	**---**	**--------**

Total due to Building Official = $7,750.15

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o H. Michael Blair
13577 Crosscliffe Place
Rosemount, MN 55068

November 01, 2012

In Reference To:

October 2012 Technical Assistance - Private Projects

Invoice No. 20542

		Hrs/Rate	Amount
12.04 FLEISCHHACKER MINOR REVIEW - 2600 Delaware			
MB	10/16-10/17/12 Copy and prepare application materials for transmittal to consultants for comment/create property owner notices for adjacent properties	1.00 65.00/hr	65.00
MB	10/16-10/17/12 Review application and ordinances/draft minor review report	4.00 65.00/hr	260.00
	Secretarial	0.50 43.50/hr	21.75
Subtotal of this Project:		[5.50	346.75]
TOTAL AMOUNT DUE THIS INVOICE:		5.50	$346.75

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.

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Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o H. Michael Blair
13577 Crosscliffe Place
Rosemount, MN 55068

November 01, 2012

In Reference To:

October 2012 Technical Assistance - City Projects

Invoice No. 20543

		Hrs/Rate	Amount
GENERAL			
AB	10/2/12 Attend City Council meeting	2.40 118.50/hr	284.40
AB	10/1-10/2/12 Correspondence with Dan Green re: 2400 Delaware final plans/direction staff on final review and resolution/prepare for City Council presentation	1.10 118.50/hr	130.35
AB	10/1-10/2/12 Review correspondence from Roger Conant re: variance criteria/prepare for City Council meeting	0.80 118.50/hr	94.80
AB	10/1-10/2/12 Discussions and direct staff on cancellation of Planning Commission meeting notice	0.60 118.50/hr	71.10
AB	10/2/12 Review City Council packet agenda for City Council meeting	0.40 118.50/hr	47.40
AB	10/2-10/3/12 Phone calls re: 2600 Delaware house addition/direct staff on memo to 2600 Delaware owner re: applications and process	0.80 118.50/hr	94.80
AB	10/8/12 Respond to zoning inquiry from Laurie at Dakota County	0.30 118.50/hr	35.55
AB	10/9/12 Direct staff on Planning Commission issues report for November meeting	0.60 118.50/hr	71.10
AB	10/9/12 Review Kampmeyer inquiry re: street widths	0.20 118.50/hr	23.70

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		Hrs/Rate	Amount
AB	10/10-10/11/12 Respond to chick run fencing inquiry from resident/email to Jim Nayes	0.80 118.50/hr	94.80
AB	10/12/12 Meeting with Paul Dorn re: house expansion options for 345 Salem Church Road	1.20 118.50/hr	142.20
AB	10/12/12 Phone call from Dick Braun re: 2250 Delaware estate sales inquiry	0.20 118.50/hr	23.70
AB	10/16-10/17/12 Direction to staff on minor review	0.50 118.50/hr	59.25
AB	10/16/12 Draft email response to Mike Kampmeyer re: roadway width for private streets	0.60 118.50/hr	71.10
AB	10/22/12 Discuss review and distribution of site and building plan request for 2600 Delaware	0.50 118.50/hr	59.25
AB	10/23-10/25/12 Direction to staff on planning update memo	0.50 118.50/hr	59.25
AB	10/22-10/23/12 Review escrows and direction to staff on releases	0.70 118.50/hr	82.95
AB	10/25-10/26/12 Phone call from Paul Dorn re: easement on 2154 Charlton road and its setback application/email to Paul Dorn and Tim Kuntz	1.00 118.50/hr	118.50
BK	10/12/12 Phone call from Paul Dorn re: 10/12/12 meeting with staff/research property file for 2154 Charlton Road	0.30 101.00/hr	30.30
MB	10/1-10/4/12 Email correspondence with Dan Green, architect of 2400 Delaware re: follow up/meet with NAC staff to discuss amendment to City Council resolution after meeting/finalize 2400 Delaware resolution	0.90 55.00/hr	49.50
MB	10/3-10/4/12 Meet with staff to discuss proposed building expansion at 2600 Delaware and analysis of need for shoreline variance/draft letter to homeowner at 2600 Delaware summarizing application process, fees, issues and finalize	1.70 55.00/hr	93.50

NAC

NORTHWEST ASSOCIATED CONSULTANTS, INC.

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Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
MB	10/5/12 Research items for November Planning Commission meeting re: fences, variances, accessory buildings and R-1 building size	2.00 55.00/hr	110.00
MB	10/8-10/9/12 Meet with NAC staff to review correspondence re: 2600 Delaware, 2400 Delaware amended resolution, and planning report for November Planning Commission meeting	1.40 55.00/hr	77.00
MB	10/11/12 Create 2013 application schedule	3.00 55.00/hr	165.00
MB	10/12/12 Meet with NAC staff and clients to discuss potential addition to 345 Salem Church Road	1.20 55.00/hr	66.00
MB	10/15/12 Revise development application schedule	1.00 55.00/hr	55.00
MB	10/16/12 Revise November planning update memo	0.70 55.00/hr	38.50
MB	10/23/12 Revise November planning update memo	1.00 55.00/hr	55.00
	Expenses (mileage, communications, supplies, etc.)		42.69
Subtotal of this Project:		[26.40	2,346.69]
TOTAL AMOUNT DUE THIS INVOICE:		26.40	$2,346.69

WSB
& Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

November 15, 2012

H. Michael Blair
City of Sunfish Lake
13677 Crosscliff Place
Rosemount, MN 55068

Re: October, 2012 Invoice(s)

Dear Michael:

Enclosed are invoices for professional engineering services during the month of October for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Richard Williams, Jr.

kc

WSB
& Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliff Place
Rosemount, MN 55068

November 15, 2012
Project No: 01011-990
Invoice No: 166

Miscellaneous City Engineer Services

Professional Services from October 01, 2012 to October 31, 2012

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Sterna, Donald	.50	137.00	68.50	
Sterna, Donald	1.00	137.00	137.00	
Charlton Road Fall Maintenance coordination				
Sterna, Donald	2.00	137.00	274.00	
Snow Plow Contract, Watershed coordination				
Bidding				
Montague, Sharon	.50	72.00	36.00	
Create Snow Plow Quote letter to bidders.				
Totals	4.00		515.50	
Total Labor				**515.50**

Field Services Billing

City Council Meeting			
	3.0 Meetings @ 50.00	150.00	
Total Field Services		**150.00**	**150.00**

Total this Invoice **$665.50**

Comments: ______________________________

Approved by: ______________________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliff Place
Rosemount, MN 55068

November 15, 2012
Project No: 02092-570
Invoice No: 4

MS4 Services

Professional Services from October 01, 2012 to October 31, 2012

Professional Personnel

	Hours	Rate	Amount	
SWPPP				
Carlson, Jesse	.75	99.00	74.25	
Totals	.75		74.25	
Total Labor				**74.25**
		Total this Invoice		**$74.25**

Billings to Date

	Current	Prior	Total
Labor	74.25	1,694.50	1,768.75
Totals	**74.25**	**1,694.50**	**1,768.75**

Comments: ______________________

Approved by: ______________________

Reviewed by: Donald Sterna
Project Manager: Jesse Carlson

Xcel Energy
RESPONSIBLE BY NATURE™

Northern States Power Company

Please Return This Portion With Your Payment.

Your Account Number	Date Due	Please Pay	Amount Enclosed
51-6522337-8	12/04/2012	$67.01 Thank You!	

AT 01 052228 09040B181 A**3DGT

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

P.O. BOX 9477
MPLS, MN 55484-9477

31 51120412 65223378 0000000384900000006701

Detach and Retain This Portion For Your Records

Questions: Call
Please Call: **(800) 481-4700**
Hearing Impaired: **(800) 895-4949**
Fax: (800) 311-0050

or write to us at:
Northern States Power Company
PO BOX 8
EAU CLAIRE WI 54702-0008

Billing Summary

Previous Balance	$28.52
No Payment Through 11/05	$0.00
Balance As Of 11/05	**$28.52**
Street Light Service 11/05	$38.49
Total	**$67.01**

Current Charges

Other Charges

Invoice No. 445996359
Bill Period 10/03/2012 to 11/02/2012 Install No. 177988
1633 LAMPLIGHT DR
SAINT PAUL, MN 55125
100 WATT HPS CO OWN OVERHEAD

Quantity	1	StreetLgt Co Owned	9.52	$9.52
Usage	46 Kwh			
			Fuel Cost Charge	$0.93
			Resource Adjustment	$0.16
			State Tax	$0.72
			Total Amount	$11.33

Invoice No. 445996924
Bill Period 10/03/2012 to 11/02/2012 Install No. 177986
1633 LAMPLIGHT DR
SAINT PAUL, MN 55125
200 WATT HPS CUST OWN ORN FX

Quantity	3	StreetLgt Cust Own	4.22	$12.66
Usage	281 Kwh			
			200 W HPS FX Only	$6.45
			Fuel Cost Charge	$5.70
			Resource Adjustment	$1.02
			State Tax	$1.33
			Total Amount	$27.16

052228 1/1

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	12/04/2012	$67.01

See back of bill for more information.

Account #: 51-6522337-8

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

Statement Date: 11/05/12

Statement # 346244811 6

Xcel Energy®
RESPONSIBLE BY NATURE™

Northern States Power Company

Please Return This Portion With Your Payment.

Your Account Number	Date Due	Please Pay	Amount Enclosed
51-6522337-8	11/23/2012	$28.52 Thank You!	

AT 01 040440 01554B143 A**3DGT

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

P.O. BOX 9477
MPLS, MN 55484-9477

31 51112312 65223378 000000008820000000002852

Detach and Retain This Portion For Your Records

Questions: Call
Please Call: **(800) 481-4700**
Hearing Impaired: **(800) 895-4949**
Fax: (800) 311-0050

or write to us at:
Northern States Power Company
PO BOX 8
EAU CLAIRE WI 54702-0008

Billing Summary

Previous Balance	$59.81
Payment Received as of 10/25	$40.11 CR
Balance As Of 10/25	**$19.70**
Nite Lite Service 10/25	$8.82
Total	**$28.52**

Current Charges

Other Charges

Invoice No. 444725223
Bill Period 09/25/2012 to 10/24/2012 Install No. 144519
2166 CHARLTON RD
SUNFISH LAKE, MN 55118-4737
100 WATT HPS AREA CO OWN

Quantity	1	Auto Protective Lgt	7.21	$7.21
Usage	43 Kwh			
		Fuel Cost Charge		$0.89
		Resource Adj		$0.15
		State Tax		$0.57
		Total Amount		$8.82

040440 1/1

Report Energy Theft. It's the safe thing to do!
Energy theft can affect rates and pose a safety hazard for everyone. If you suspect anyone has tampered with a meter or is in any way attempting to obtain energy service by fraudulent means, report it anonymously to our tip line at 1-888-823-1511.
Thank you for your payment.

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	11/23/2012	**$28.52**

See back of bill for more information.

Account #: 51-6522337-8

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

Statement Date: 10/25/12

Statement # 345050798 6