

Memorandum

To: *Honorable Mayor and City Council
City of Sunfish Lake*

From: *Don Sterna, PE, City Engineer
WSB & Associates, Inc.* 

Date: *September 28, 2012*

Re: *Snow Removal Quotes for 2012-2013 Season
City of Sunfish Lake, MN
WSB Project No. 1011-99*

Four quotes were received from nearby snow removal companies. One company is a highway construction firms and two companies are landscape/maintenance companies.

Quotes were received from the following:

Ace Blacktop, Inc., Inver Grove Heights, MN
Professional Snow Removal Services, Mendota Heights, MN
Suburban Services, Inver Grove Heights, MN

The quotes submitted are attached for your review. Quotes identify the equipment available and estimated cost to complete snow removal for a 2" – 4" snowfall event. Also indicated at the bottom of the sheet is a calculated cost based on a similar event using the time of snow removal at 6 hours and salt utilized. The attachments summarize the quotes submitted.

Recommendation

Engineering recommends based on the familiarity of the city roadway system and value of service that Ace Blacktop be approved to perform the 2012- 2013 snow removal services. Each of these companies have identified equipment that potentially could be required being available to them and based on the total estimated cost for a typical snow removal event, Ace Blacktop provides the best value for the city.

Attachments

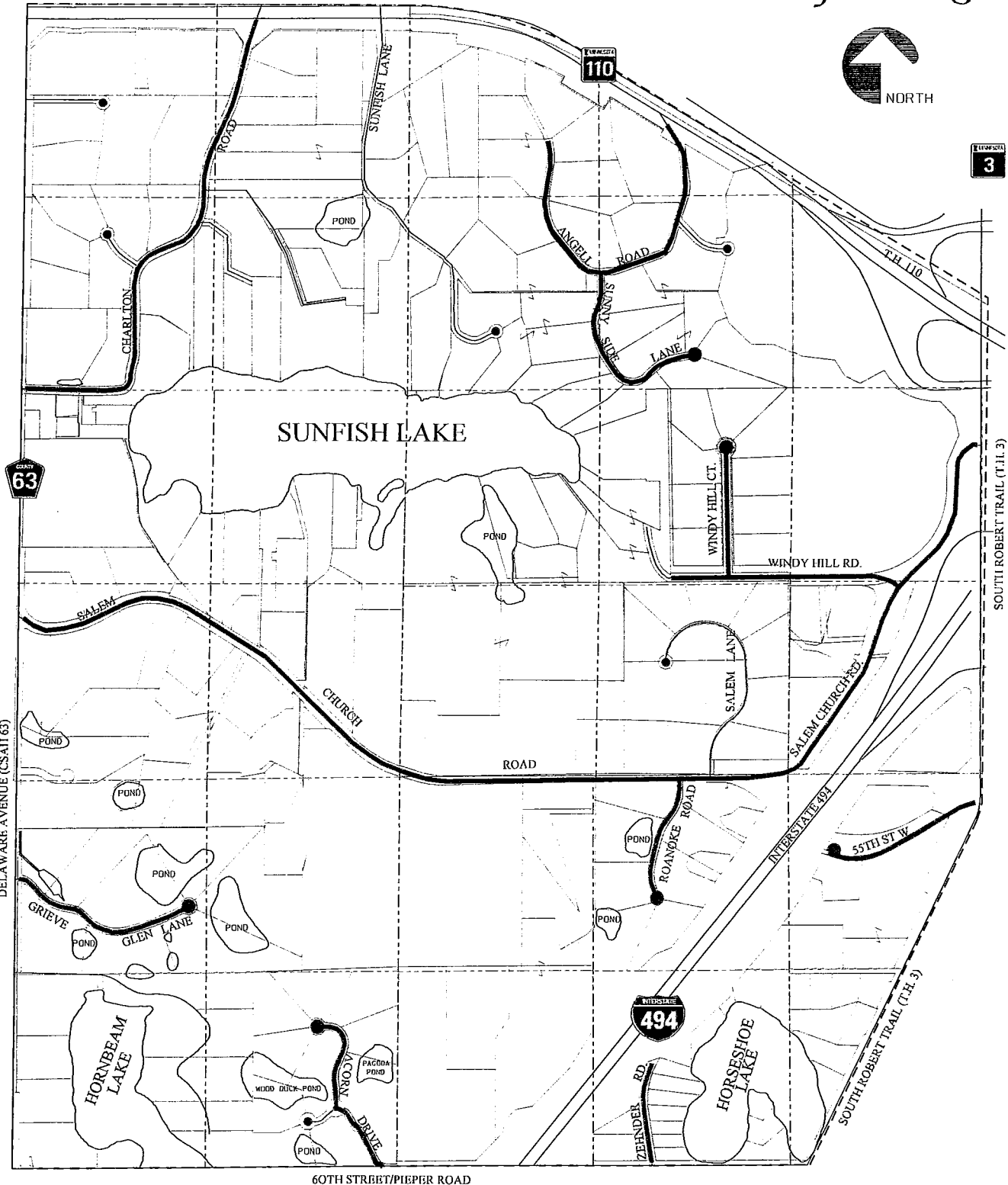
srb

T.H. 110

CITY OF *Sunfish Lake* MINNESOTA



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Legend

-  City Snow Plowing Routes - Bituminous Surfaces
-  City Snow Plowing Routes - Gravel Surfaces

Updated November 2010

Date: Printed: 9/14/2012
 WSB Filename: T:\01-990\200 Snow Plow Route\Plow-Routes.dgn

Snow Plowing Routes Sunfish Lake, Minnesota

Prepared by:



701 Xenia Avenue South, Suite 300
 Minneapolis, MN 55416
 www.wsbeng.com

INFRASTRUCTURE • ENGINEERING • PLANNING • CONSTRUCTION

2012 - 2013 SNOW PLOW SEASON

PROPOSAL FOR SUNFISH LAKE

ITEM	2011-2012		2012-2013		2012-2013		2012-2013	
	Units	Prices	Proposal	% Incr.	Proposal	% Incr.	Proposal	% Incr.
EQUIPMENT & LABOR								
Front-End Loader & Operator	hour	\$ 120.00	\$ 120.00	0.00%	\$ 120.00	0.00%		
Motorgrader & Operator	hour	\$ 115.00	\$ 115.00	0.00%	\$ 125.00	8.00%		
Motorgrader (with wing) & Operator	hour							
Plow Truck & Driver w/ Sander	hour	\$ 80.00	\$ 80.00	0.00%	\$ 82.00	2.44%	\$ 80.00	0.00%
Sanding Truck & Driver	hour	\$ 82.00	\$ 82.00	0.00%			\$ 100.00	18.00%
12 CY Dump Truck & Driver	hour	\$ 78.00	\$ 78.00	0.00%	\$ 90.00	13.33%	\$ 100.00	22.00%
Single Axel Dump Truck /w Wing & Driver	hour							
Bobcat Loader & Operator	hour	\$ 100.00	\$ 100.00	0.00%	\$ 89.00	-12.36%	\$ 85.00	-17.65%
4x4 Pick-Up with Plow	hour							
MATERIAL COSTS								
Salt/Sand Mixture (plus tax)	ton	\$ 55.00	\$ 55.00	0.00%	* \$ 55	0.00%	\$ 170.00	67.65%
					* Contacted bidder			
Contractor Estimated Cost - 2" - 4" snowfall	Each	Event	\$ 1,048.00		\$ 500.00		\$ 900.00	
Calculated cost @ 6 hours & 14 ton	Each	Event	\$ 1,250.00		\$ 1,262.00		\$ 2,860.00	
2012-2013 Rates - calculated cost			\$ 1,250.00		\$ 1,262.00		\$ 2,860.00	

AVERAGE SNOW FALL CLEARING EVENT - 2" - 4" SNOW									
		2008-2009		2009-2010		2010-2011		2011-2012	
Plow Truck & Driver w/ Sander	hour	6 hrs	\$ 82.00	\$ 492.00	\$ 82.00	\$ 492.00	\$ 82.00	\$ 492.00	\$ 80.00
Salt/Sand Mixture (including 6.5% sales tax)	ton	14 ton	\$ 45.00	\$ 630.00	\$ 55.00	\$ 770.00	\$ 55.00	\$ 770.00	\$ 55.00
Misc Clean up and Drifting	hour	2 hrs	\$ 82.00	\$ 164.00	\$ 82.00	\$ 164.00	\$ 82.00	\$ 164.00	\$ 80.00
TOTAL				\$ 1,286.00		\$ 1,426.00		\$ 1,426.00	\$ 1,410.00



engineering • planning • environmental • construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

September 14, 2012

Clint Mikkelsen
Mr. ~~Joe Reif~~
Ace Blacktop, Inc.
7280 Dickman Trail
Inver Grove Heights, MN 55076

Re: Request for Quotes
Snow Removal Operations
City of Sunfish Lake, MN
WSB Project No. 1011-99

mikkelsen
Dear Mr. ~~Reif~~

The City of Sunfish Lake is soliciting quotes to furnish equipment and labor to complete street snow plowing operations on the city streets of Sunfish Lake. The quote forms consist of a schedule of equipment typically utilized or anticipated to be needed to complete street snow plowing operations for the City. Indicate the equipment you propose to utilize for snow removal operations on the sheet. If there is equipment you would utilize that is not indicated, please add it to the form.

Identify the rate per hour for snow removal operations to complete snow removal according to the City's Snow Removal Policy, which is also attached.

Include with your quote the estimated hours and equipment that will be utilized during a typical 2- to 4-inch snow removal event.

Thank you for your consideration. If you have any questions or comments, please contact me at 612-360-1289. Responses are requested by Tuesday, September 25, 2012, by 1:00 p.m.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
City Engineer

Enclosures

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St. Cloud • Minneapolis • St. Paul
Equal Opportunity Employer
wsbeng.com

REQUEST FOR QUOTE

2012 – 2013 SNOW REMOVAL

FOR THE CITY OF SUNFISH LAKE, MINNESOTA

Notice is hereby given that quotes will be received at the office of the City Engineer for Sunfish Lake, Dakota County, Minnesota, until 1:00 p.m., September 25, 2012, and will be opened and reviewed; award will be at the discretion of the City Engineer.

The work involves the removal of snow from city streets during the fall, winter, and spring of 2012-2013. The city streets are identified on the attached map consisting of:

4.00 Mile	Bituminous Pavement	22-24 feet wide
0.65 Mile	Aggregate Surface	± 21 feet wide
6	Cul-de-sacs (bubbles)	
3	Terminating streets (dead ends)	

Quotes shall be made based on equipment that can be supplied to complete various snow removal tasks according to the City's Snow Removal Policy. The attached quote form identifies a typical equipment schedule. Feel free to modify the quote according to your fleet and its availability.

Include with your quote the estimated hours and equipment that will be utilized during a typical 2- to 4-inch snow removal event.

Quotes shall be made on an hourly basis as indicated in the quote form contained herein. No bid bond will be required. The City reserves the right to reject any or all quotes and waive informalities. The company awarded the contract will be required to submit a Certificate of Insurance naming Sunfish Lake as additionally insured.

If you have any questions, please contact me at 763-287-7189 (office) or 612-360-1289 (cell).

Submit quotes by fax to 763-541-1700 or by mail to:

Donald W. Sterna, PE
WSB & Associates, Inc.
701 Xenia Avenue South, Suite 300
Minneapolis, MN 55416

Sincerely,

WSB & Associates, Inc.



Donald W. Sterna, PE
City Engineer

Attachments: Quote Form
Sunfish Lake Snow Plow Routes

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2012 - 2013 SNOW PLOW SEASON

QUOTE FOR SUNFISH LAKE

ITEM	2012-2013	
	Unit	Price
EQUIPMENT & LABOR		
Front-End Loader & Operator	hour	\$ 120 ⁰⁰
Motorgrader & Operator	hour	\$ 115 ⁰⁰
Motorgrader (with wing) & Operator	hour	
Plow Truck & Driver w/ Sander	hour	\$ 80 ⁰⁰
Sanding Truck & Driver	hour	\$ 82 ⁰⁰
12 CY Dump Truck & Driver	hour	\$ 78 ⁰⁰
Single Axel Dump Truck /w Wing & Driver	hour	
Bobcat Loader & Operator	hour	\$ 100 ⁰⁰
MATERIAL COSTS		
Sand/Salt Mixture 80-20 mix (plus tax)	ton	\$ 55 ⁰⁰ Plus Truck

24 HOUR CONTACT NAME Clint Mikkelsen

24 HOUR CONTACT TELEPHONE NUMBER 612-290-9388

Snow plowing to be completed on city streets according to the City's Street Maintenance Policy - Snow Plowing.

Signature: Clint Mikkelsen

Company Name: Ace Blacktop Inc.

Address: 2280 Dickman Trail
Inver Grove Heights mn
55076

Telephone Number: 651-450-1237

2012 - 2013 SNOW PLOW SEASON

TYPICAL SNOW REMOVAL EVENT 2-4 INCHES OF SNOW

2012-2013

Equipment to be Utilized

Estimated Hours

Cost

1. Front-End Loader
With Blade + wing
2. Sand Truck + Driver
3. _____
4. _____
5. _____

6
1

\$ \$ 720⁰⁰
\$ 328⁰⁰
\$ _____
\$ _____
\$ _____

TOTAL COST PER EVENT

\$ 1048⁰⁰ + Sand/Salt

INSURANCE

The limits of liability for the insurance required by the Contractor's Liability Insurance shall provide the following coverages for not less than the following amounts or greater where required by State laws and regulations:

Worker's Compensation

(1)	State	Statutory
(2)	Applicable Federal (e.g. Longshoreman's):	Statutory
(3)	Employer's Liability:	\$2,000,000

Contractor's Liability Insurance including completed operations and product liability coverages and eliminate the exclusion with respect to property under the care, custody and control of Contractor:

(1)	General Aggregate (Except Products - Completed Operations)	\$2,000,000
(2)	Products - Completed (Operations Aggregate)	\$2,000,000
(3)	Personal and Advertising Injury (Per Person/Organization)	\$2,000,000
(4)	Each Occurrence (Bodily Injury and Property Damage)	\$2,000,000
(5)	Property Damage Liability Insurance will provide explosion, collapse and underground coverages where applicable.	\$2,000,000
(6)	Excess Liability	
	General Aggregate	\$2,000,000
	Each Occurrence	\$2,000,000

Additional insureds for Contractor's liability and property insurance:

1. City of Sunfish Lake, Minnesota
2. WSB & Associates, Inc., Minnesota

Automobile Liability:

(1)	Bodily Injury:	
	\$2,000,000	Each Person
	\$2,000,000	Each Accident
	Property Damage:	
	\$2,000,000	Each Accident
	or	
(2)	Combined Single Limit (Bodily Injury and Property Damage)	
	\$2,000,000	Each Accident



Landscape Management ■ Landscape Construction ■ Snow & Ice Management ■ Irrigation

10730 Briggs Drive, Suite C Inver Grove Heights, MN 55077 ■ Phone: (651) 554-9888 ■ Fax: (651) 554-9890
www.SuburbanServices.org

September 20, 2012

WSB & Associates, Inc.
Donald W. Sterna, PE
701 Xenia Avenue South, Suite 300
Minneapolis, MN 55416

Dear Donald,

Thank you for allowing Suburban Services the opportunity to offer you a proposal for the 2012-2013 Snow Plowing Season.

Suburban Services prides itself on providing our clients a quality service at a competitive price. Our goal is to listen to your needs and reflect those needs in our proposal.

Should you have any questions regarding this proposal, please do not hesitate to call me at (612) 685-2510.

Again, thank you for allowing Suburban Services the opportunity to begin building a business partnership with The City of Sunfish Lake.

Sincerely,

Joel Butler
President



SUBURBAN SERVICES

10730 Briggs Drive, Suite C
Inver Grove Heights, MN 55077
Tel (651) 554-9888
Fax (651) 554-9890
www.SuburbanServices.org

Sunfish Lake Snow and Ice Management 2012-2013

Pay loader 3-4 Cubic Yard & Operator: \$120.00 per hour

Farm Tractor with snow plow & operator: \$125.00 per hour

Kenworth T300 plow truck: \$82.00 per hour

Bobcat / Skid loader & operator: \$89.00 per hour

7' snow blower on Bobcat: \$127.00 per hour (2 hour minimum)

9' snow blower on 130hp tractor: \$175.00 per hour (2 hour minimum)

14 Cubic Yard dump truck for hauling snow: \$90.00 per hour

Dumping fees for off site snow hauling: \$30.00 per load

Salt / sand mixture applied to roads: \$155.00 per ton (includes truck and driver)

Road salt applied to parking lots: \$180.00 per ton (includes truck and driver)

24 hour contact: Joel Butler

24 hour contact telephone number: 612-685-2510

Signature: 

Company Name: Suburban Services

Address: 10730 Briggs Drive, Suite C
Inver Grove Heights, MN 55077

Office: (651) 554-9888

Fax: (651) 554-9890



10730 Briggs Drive, Suite C
Inver Grove Heights, MN 55077
Tel (651) 554-9888
Fax (651) 554-9890
www.SuburbanServices.org

2012-2013 Snow Plow Season

Typical snow removal event

2-4 inches of snow

2012-2013

<u>Equipment to be utilized</u>	<u>Estimated Hours</u>	<u>Cost</u>
1. <u>Kenworth T300 Plow truck</u>	<u>4-5 hours</u>	<u>\$328.00-\$410.00</u>
2. <u>Farm tractor with 14 ft. plow</u>	<u>3-4 hours</u>	<u>\$375.00-\$500.00</u>

Total Cost per event: \$328.00-\$500.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/2/2010

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Central Insurance Agency
License #: 20153655
205 - 1st Ave. E
Cambridge MN 55008

CONTACT NAME: Brian Sprino

PHONE (A/C No. Ext): (763) 689-4992

FAX (A/C No.): (763) 689-4992

E-MAIL: brian@ciacambridge.com

PRODUCER CUSTOMER ID #: 00001030

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Owners Insurance Company

32700

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

Butler Brothers Enterprises, Inc.
dbs: Suburban Services
10730 Briggs Drive, Suite C
Inver Grove Heights MN 55077

REVISION NUMBER:

COVERAGES

CERTIFICATE NUMBER: CL0972800790

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			08184227-10	8/1/2010	8/1/2011	EACH OCCURRENCE \$ 1,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
A	GEN'L AGGREGATE LIMIT APPLIES PER:			4518422700	8/1/2010	8/1/2011	GENERAL AGGREGATE \$ 2,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$ 1,000,000
A	☐ ALL OWNED AUTOS			4518422701	8/1/2010	8/1/2011	BODILY INJURY (Per accident) \$ 1,000,000
	☒ SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$ 1,000,000
	☐ HIRED AUTOS						Uninsured motorist BI split limit \$ 1,000,000
	☐ NON-OWNED AUTOS						FG \$ FG - All
A	☒ UMBRELLA LIAB			4518422701	8/1/2010	8/1/2011	EACH OCCURRENCE \$ 1,000,000
	☐ EXCESS LIAB						AGGREGATE \$
	☐ DEDUCTIBLE						\$
	☒ RETENTION \$ 0						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			08016843	8/1/2010	8/1/2011	☒ WC STATU-TORY LIMITS ☐ OTH-ER \$ 500,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Landscaping, Gardening, Lawn Service and Snow Removal

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian Sprino; Lic. #: 20027830

**Fax Cover Sheet**

To: Donald W. Sterna, PE
(763) 541-1700fx
Company: WSB & Associates

of Pages
Including Cover Sheet: 3

Re: Sunfish Lake Snow Removal

From: Professional Snow
Removal Services

Date: 09/24/2012

2012 - 2013 SNOW PLOW SEASON QUOTE FOR SUNFISH LAKE

ITEM	2012-2013	
	Unit	Price
EQUIPMENT & LABOR		
Front-End Loader & Operator	hour	
Motorgrader & Operator	hour	
Motorgrader (with wing) & Operator	hour	
Plow Truck & Driver with Sander 9' plow	hour	\$ 80.00
Sanding Truck & Driver	hour	100.00
12 CY Dump Truck & Driver	hour	100.00
Single Axel Dump Truck w/ Wing & Driver	hour	100.00
Bobcat Loader & Operator	hour	85.00
MATERIAL COSTS		
Sand/Salt Mixture 80-20 mix (plus tax)	ton	170.00

24 HOUR CONTACT NAME Daniel A. Nedoroski

24 HOUR CONTACT TELEPHONE NUMBER (651) 645-0244

Snow plowing to be completed on city streets according to the City's
Street Maintenance Policy - Snow Plowing.

Signature: Daniel A. Nedoroski

Company Name: Professional Snow Removal Services

Address: 2476 Haverton Road

Mendota Heights, MN 55120

Telephone Number: (651) 645-0244

2012 - 2013 SNOW PLOW SEASON

TYPICAL SNOW REMOVAL EVENT 2-4 INCHES OF SNOW

2012-2013

<u>Equipment to be Utilized</u>	<u>Estimated Hours</u>	<u>Cost</u>
1. <u>Single Axel Dump/wing/driver</u>	<u>5</u>	\$ <u>500.00</u>
2. <u>Plow Truck/9' plow/driver</u>	<u>5</u>	\$ <u>400.00</u>
3. _____	_____	\$ _____
4. _____	_____	\$ _____
5. _____	_____	\$ _____
TOTAL COST PER EVENT		\$ <u>900.00</u>