H. Michael Blair
Certified Public Accountant
13677 Crosscliffe Place
Rosemount, MN 55068
651-408-5897
h.blair@prodigy.net

7/18/2012 9:58 **INVOICE**

City of Sunfish Lake

Accounting services for the period ended July 15, 2012.
Bank deposits

07/12/12

			Hours			
Trips to Bank-including deposit preparation	1		0.3			
Monthly activities						
Quarterly surcharge report to state			0.5			
Accounts Payable-review, input and matching			1.5			
Payroll wage accounting including PERA, 941, State, Unemployment, etc.			2.0			
Preparation for Council meeting-agenda/minutes, etc			1.0			
Investments-Smith Barney/Wells Fargo/Wells Fargo Advisors			1.0			
Accounts Receivable-inc Planner/Inspector/Statements			2.0			
Financial statements-preparation by fund			1.0			
Reconciliations-accounts receivable, payables and cash			3.6			
Employment related activities-taxes-efile PERA,IRS,STATE			0.5			
Correspondence-monthly transmittal			1.0			
Attend monthly City Council meeting			2.2			
Telephone calls with Council/Consultants			0.5			
Cash flow/cash reconciliation/projection/fund accounting			2.0		Rate-$66.30	
				19.00		1,259.70
Postage expense						10.32
Supplies-printing-$ .10 per copy						13.60
		Subtotal				1,283.62
Less Federal Income tax withheld			75.00			
Less FICA			71.17			
Less PERA withheld 6.25%			78.73			
Less State tax withheld			25.00			
Total Withholdings						(249.90)
		Net check				1,033.72
Reconciliation to Treasurer Expense						
Services						1,259.70
City FICA 7.65%						96.37
City Pera-7.25%						91.33
Total Treasurer						1,447.40

DAKOTA COUNTY PROPERTY TAXATION & RECORDS
DAKOTA COUNTY ADMINISTRATION CENTER
1590 HIGHWAY 55
HASTINGS, MN 55033

INVOICE FOR PAYMENT

ANNUAL SPECIAL ASSESSMENT FEE FOR 2012

INVOICE: #2722

DATE: 7-10-12

TO: City of Sunfish Lake
7318 Jordan Ave So
Cottage Grove, MN 55016

22 **SPECIAL ASSESSMENTS @ $3.75**

TOTAL DUE: $ 82.50

PLEASE SUBMIT PAYMENT TO:

DAKOTA CO PROPERTY, TAXATION & RECORDS
ADMINISTRATION CENTER
1590 HIGHWAY 55
HASTINGS, MN 55033

ATTN: SHARI FINK

*****IF YOU HAVE ANY QUESTIONS REGARDING THIS INVOICE, PLEASE CONTACT ROZANNA AT (651) 438-4389.**

P: SAANNUAL

Catherine Iago
City Administrator, City of Sunfish Lake
City Clerk, City of Sunfish Lake

7/18/2012 9:16

INVOICE

Services rendered for the month of July 2012

City Administrator

City Administrator monthly services per Independent Contractor Agreement Addendum dated 1/3/2012		**$ 372.24**

City Clerk

City Clerk monthly services per Employment Agreement Addendum dated 1/3/2012		$ 886.00
City FICA 7.65%		67.78
Total Cost City Clerk-month		**953.78**

Calculation of net Check-City Clerk

Monthly services per employment agreement		886.00
Less Federal Income tax withheld	$ (175.00)	
Less FICA withheld	(50.06)	
Less State tax withheld	(45.00)	
Total Withholdings		(270.06)
Net check		$ 615.94

REMITTANCE STUB

(Please Return)

ID#: 12591 RETIRED MEMBER

Catherine J. Iago, CMC
Retired City Clerk
From the City of Inver Grove Heights, MN
7378 Jordon Avenue South
Cottage Grove, MN 55016

Annual Membership Fee 25.00
~~Continuing Education Support 25.00~~

06/27/2012 Annual Membership fee through 09/30/2013

Work Phone: (651) 768-7542 Fax: ____________ Home Phone: (651) 768-7542
Population: 32,193 Web Site: www.sunfishlake.org
E-Mail Address: cjiago@comcast.net
Pay by: MC/Visa/AE Card #________________________ Exp Date:_____ Amount Charged $ __________

☐ **If any of the above information is incorrect, please check this box and make changes.**

Retirement . . . is when you stop living at work and begin working at living.
-- Unknown wise person

67th IIMC ANNUAL CONFERENCE - ATLANTIC CITY, NEW JERSEY
Sunday, May 19 to Thursday, May 23, 2013

PLEASE RETURN THE BOTTOM PORTION WITH YOUR PAYMENT TO:
IIMC, 8331 Utica Ave., Ste 200, Rancho Cucamonga, CA 91730, (909) 944-4162
Dues payments to IIMC are not deductible as charitable contributions for federal tax purposes.

REMITTANCE STUB

(Please Return)

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☐ **If any of the above information is incorrect, please check this box and make changes.**

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

June 30, 2012

City of Sunfish Lake
c/o H. Michael Blair, CPA
13677 Crosscliffe Place
Rosemount MN 55068

Client # 18305E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
18305-00000 General Business					
3,490.74	2,405.50	151.20	81.64	-3,437.60	$2,691.48

633 SOUTH CONCORD STREET • SUITE 400 • SOUTH SAINT PAUL, MINNESOTA 55075 • 651-451-1831 • FAX 651-450-7384
OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LEVANDER,
GILLEN &
MILLER, P.A.

ATTORNEYS AT LAW

June 30, 2012

City of Sunfish Lake
c/o H. Michael Blair, CPA
13677 Crosscliffe Place
Rosemount MN 55068

Client # 18305-00000E
Statement # 257

General Business

For Services Through 06/25/12

		RATE	HOURS	
05/30/2012	Telephone conference with Mayor Richard Williams re filling of Council vacancy.	130.00	0.30	39.00
	Draft of memo, resignation and three resolutions relating to special election and filling of vacancy on Council.	130.00	1.00	130.00
	Legal research and draft of memo and resolution concerning authority of City to name streets; draft of ordinance amendment.	130.00	1.50	195.00
05/31/2012	Review of materials for upcoming Sunfish Lake Council meeting.	130.00	0.50	65.00
	Review of deer management provisions and memo to City Council on current ordinance.	130.00	0.70	91.00
	Telephone conference with City Clerk re upcoming Sunfish Lake agenda items.	130.00	0.30	39.00
06/01/2012	Telephone conference with Sunfish Lake Deputy Clerk; meeting with Deputy Clerk relating to upcoming agenda.	130.00	0.40	52.00
06/05/2012	Preparation for Sunfish Lake Council meeting.	130.00	1.00	130.00
	Telephone conference with Don Sterna re Sunfish Lake engineering items.	130.00	0.30	39.00
	City of Sunfish Lake Council meeting; follow-up.	130.00	2.00	260.00
06/06/2012	Follow-up on Sunfish Lake agenda matters.	130.00	1.00	130.00

		RATE	HOURS	
06/20/2012	Meeting with City Clerk.	130.00	0.30	39.00
06/21/2012	Telephone conference with Sunfish Lake Councilmember.	130.00	0.20	26.00
	Timothy J. Kuntz		9.50	1,235.00
06/01/2012	Conduct legal research and analysis to determine whether a member of a city's planning commission could also serve as a member of the city's council.	130.00	0.70	91.00
	Bridget McCauley Nason		0.70	91.00
04/02/2012	Review and analysis of Culvert Project file to locate signed copies of easement agreements; review and analysis of Musser Park file to locate documents related to parking area.	85.00	0.30	25.50
05/29/2012	Prepare e-mail correspondence to Don Sterna re street naming/addressing issue; review and analysis of City Code Book and City Zoning Book re street naming/addressing policy.	85.00	0.80	68.00
05/30/2012	Telephone call from City Clerk re June 5th Council meeting agenda; review and revise Memo to Mayor and Councilmembers re resignation of Councilmember Burke and appointment to fill vacancy until special election; prepare Resignation of Councilmember Paul Burke; prepare Resolution Accepting Resignation of Councilmember Paul Burke and Declaring a Vacancy; prepare Resolution Appointing Person to Fill Councilmember Vacancy; prepare Resolution Calling for a Special Election; prepare e-mail correspondence to Councilmember Burke attaching resignation and three resolutions for review and comment; review and revise same to reflect May 30th ending date; prepare e-mail correspondence to Mayor and Councilmembers attaching Memo, resignation and resolutions re resignation of Councilmember Burke and appointment to fill vacancy until special election; prepare Memo to Mayor and Councilmembers re Joint Powers Agreement with Dakota County re GIS Database of street names and addresses; prepare Resolution Approving Joint Powers Agreement with Dakota County for Maintenance of GIS Database Containing Road Names and Addresses; prepare e-mail correspondence to Mayor and Councilmembers attaching agenda materials re Joint Powers			

		RATE	HOURS	
	Agreement with Dakota County for Maintenance of GIS Database Containing Road Names and Addresses; prepare Ordinance Amending Section 1306.02(C)(1) and Section 1307.07(Q) of the Sunfish Lake Subdivision Ordinance Relating to City and County Street Identification and Designation; prepare Memo to Mayor and Councilmembers re Ordinance Amending Section 1306.02(C)(1) and Section 1307.07(Q) of the Sunfish Lake Subdivision Ordinance Relating to City and County Street Identification and Designation; prepare e-mail correspondence to Mayor and Councilmembers attaching agenda materials related to same.	85.00	4.00	340.00
05/31/2012	Prepare Memo to Mayor and Councilmembers re 2012 deer hunt; locate copy of last ordinance related to deer hunting; prepare e-mail correspondence to Mayor and Councilmembers attaching memo and background materials related to 2012 deer hunt; scan attachments to e-mail correspondences to Mayor, Councilmembers and Consultants attaching agenda materials; prepare hard copies of agenda materials for distribution to Mayor, Councilmembers and Consultants.	85.00	1.80	153.00
06/04/2012	Prepare execution copies of resolutions and ordinance for June 5th Council meeting; prepare distribution copies of agenda materials for June 5th Council meeting; organize and assemble file for June 5th Council meeting; analysis of e-mail correspondence received from City Clerk re Police Department obtaining copy of City Code.	85.00	0.80	68.00
06/05/2012	Prepare substitution pages for City Code Book re Ordinance No. 2012-01 and Ordinance No. 2012-02; prepare memo to Mayor and Councilmembers enclosing substitution pages for City Code Book; review and revise list of City ordinances adopted in 2012; review and analysis of City Council meeting minutes from 2012 to determine ordinances adopted; review and reply to e-mail correspondences received from Police Department requesting Code Book for Police Chief; prepare updated copy of City Code Book for Police Chief; prepare e-mail correspondence to Mayor and Councilmembers attaching signed copy of resignation of Councilmember Burke; conference call with City Engineer re city map showing streets and addresses; review and analysis of map received from City Engineer showing city streets and			

		RATE	HOURS	
	addresses; review and revise Ordinance Amending Section 1306.02(C)(1) and Section 1307.07(Q) of the Sunfish Lake Subdivision Ordinance Relating to City and County Street Identification and Designation to include language re City map showing streets and addresses; prepare execution copies of revised Ordinance; prepare copies of map for distribution at Council meeting.	85.00	2.00	170.00
06/06/2012	Conference to review and discuss issues related to June 5th City Council meeting; prepare Right of Entry Agreement for Charlton Road culvert clean-out project; prepare e-mail correspondence to SouthWest Review newspaper attaching Ordinance No. 12-03 for publication; review and analysis of original executed copies of easement agreements related to Angell Road culvert project; perform property records research on Dakota County Real Estate Inquiry re Faris, Costello and Willette to confirm they still own properties for which they conveyed easements to the City; prepare copies of 2011 and 2012 City Code Book updates for distribution to Mayor, Councilmembers and Consultants.	85.00	2.00	170.00
06/07/2012	Update Zoning Code books with substitution pages received from City Planner.	85.00	0.20	17.00
06/20/2012	Review and revise form Right of Entry re Charlton Road culvert clean-out project; review and analysis of June 5th City Council meeting minutes to locate information pertaining to same.	85.00	0.30	25.50
06/21/2012	Prepare e-mail correspondence to Councilmember Wahlstrom re orientation meeting; prepare e-mail correspondence to City Clerk re posting notice of meeting for July Council meeting; telephone conference with City Clerk re same; meeting with City Clerk to obtain signed resolutions and ordinance from June Council meeting.	85.00	0.50	42.50
	Leah M. Rose		12.70	1,079.50
	FOR CURRENT SERVICES RENDERED		22.90	2,405.50
05/31/2012	Photocopy(s)			61.80
05/31/2012	Photocopy(s)			4.40
06/06/2012	Photocopy(s)			85.00

City of Sunfish Lake | June 30, 2012
Client # 18305-00000E
Statement # 257

General Business

	TOTAL EXPENSES	151.20
06/01/2012	Westlaw charges	81.64
	TOTAL ADVANCES	81.64
	PREVIOUS BALANCE	$3,490.74
06/06/2012	Payment Received	-1,435.60
07/12/2012	Payment Received	-2,002.00
	TOTAL PAYMENTS	-3,437.60
	BALANCE DUE	$2,691.48

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

June 30, 2012

City of Sunfish Lake
c/o H. Michael Blair
13677 Crosscliffe Place
Rosemount MN 55068

Client # 93000E

PREVIOUS BALANCE	FEES	EXPENSES	ADVANCES	PAYMENTS	BALANCE
93000-10000 Criminal - DUI					
241.00	45.50	0.20	0.00	-241.00	$45.70
93000-20000 Criminal - Traffic					
316.20	8.50	0.00	0.00	-316.20	$8.50
93000-50000 Criminal - Miscellaneous					
94.50	43.00	0.00	0.00	-94.50	$43.00
651.70	97.00	0.20	0.00	-651.70	$97.20

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OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

LeVander,
Gillen &
Miller, P.A.

ATTORNEYS AT LAW

June 30, 2012

City of Sunfish Lake
c/o H. Michael Blair
13677 Crosscliffe Place
Rosemount MN 55068

Client # 93000-10000E
Statement # 197

Criminal - DUI

For Services Through 06/25/12

		RATE	HOURS	
06/06/2012	Conduct MNCIS research to determine case status re Sawyer omnibus hearing continuance; draft memo to file re tracking with felony.	85.00	0.10	8.50
06/13/2012	Draft fax to county attorney to handle Sawyer case.	85.00	0.10	8.50
	Tam Casey		0.20	17.00
06/06/2012	Receive and review correspondence re Difronzo; prepare file for hearing; prepare evidence for disclosure; draft disclosure letter to defense attorney and note to file.	85.00	0.20	17.00
	Teresa M. Miklya		0.20	17.00
06/11/2012	Review file and prepare offer for County attorney to handle with felony in Sawyer case.	115.00	0.10	11.50
	Bridget McCauley Nason		0.10	11.50
	FOR CURRENT SERVICES RENDERED		0.50	45.50
06/06/2012	Photocopy(s)			0.20
	TOTAL EXPENSES			0.20
	PREVIOUS BALANCE			$241.00
06/06/2012	Payment Received			-151.00
07/12/2012	Payment Received			-90.00
	TOTAL PAYMENTS			-241.00
	BALANCE DUE			$45.70

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OFFICE ALSO LOCATED IN WISCONSIN
WWW.LEVANDER.COM

City of Sunfish Lake

June 30, 2012

Client # 93000-20000E
Statement # 203

Criminal - Traffic

		RATE	HOURS	
06/05/2012	Review prosecutor's notes re Johnson; research MNCIS; correspond with Minnesota State Patrol; draft note to file.	85.00	0.10	8.50
	Teresa M. Miklya		0.10	8.50
	FOR CURRENT SERVICES RENDERED		0.10	8.50
	PREVIOUS BALANCE			$316.20
06/06/2012	Payment Received			-159.50
07/12/2012	Payment Received			-156.70
	TOTAL PAYMENTS			-316.20
	BALANCE DUE			$8.50

Client # 93000-50000E
Statement # 183

Criminal - Miscellaneous

		RATE	HOURS	
06/01/2012	Analysis of May prosecution summary and memo to file.	115.00	0.30	34.50
	Daniel J. Beeson		0.30	34.50
06/20/2012	Research MNCIS re Brown; draft note to file.	85.00	0.10	8.50
	Teresa M. Miklya		0.10	8.50
	FOR CURRENT SERVICES RENDERED		0.40	43.00
	PREVIOUS BALANCE			$94.50
06/06/2012	Payment Received			-51.50
07/12/2012	Payment Received			-43.00
	TOTAL PAYMENTS			-94.50
	BALANCE DUE			$43.00

City of Sunfish Lake

June 30, 2012

Client # 93000-50000E

Statement # 183

Criminal - Miscellaneous

TOTAL BALANCE DUE	$97.20

INVOICE

	Date	Number
JULY 27, 2012		PAGE 1 OF 1

LILLIE SUBURBAN NEWSPAPERS, INC.
DISPLAY RECEIVABLES
2515 EAST SEVENTH AVENUE
NORTH ST. PAUL, MINN 55109
DISPLAY BOOKKEEPING 651-748-7889
CLASSIFIED BOOKKEEPING 651-748-7890

Lillie News

ACCT NO 004800   DUE BY AUGUST 25, 2012

CITY OF SUNFISH LAKE
ATTN: MICHAEL BLAIR
13677 CROSSCLIFFE PLACE
ROSEMOUNT MN 55068

Amount Paid $____________

DATE	RATE	QTY	TYPE	DESCRIPTION	ZONES	RATE	AMOUNT
07/22	Z	5.50	I	7/22 NOTICE-FILING CANDID	F	12.2509	$67.38
						SALES TAX:	$0.00
						INVOICE TOTAL DUE:	$67.38

TERMS: NET 25 *****TOTAL DOES NOT REFLECT ANY PAYMENTS OR ADJUSTMENTS!!!*****

Lillie Suburban Newspapers, 2515 E 7th Ave, N St Paul MN 55109
(651) 748-7889 Fax (651) 777-8288

- - - Please return TOP PART of this form with your payment - - -

- - - 1.5 % Monthly service charge will be charged on overdue balances - - -

Affidavit of Publication

State of Minnesota
County of Dakota } SS

ANNE THILLEN, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed NOTICE OF FILING DATES

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 2 successive weeks; it was first published on SUNDAY, the 15TH day of JULY, 2012, and was thereafter printed and published on every SUNDAY to and including SUNDAY, the 22ND day of JULY, 2012; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

Subscribed and sworn to before me on this 23RD day of JULY, 2012.

Tonya R. Whitehead
Notary Public

*Alphabet should be in the same size and kind of type as the notice.

TONYA R. WHITEHEAD
Notary Public-Minnesota
My Commission Expires Jan 31, 2015

RATE INFORMATION

(1) Lowest classified rate paid by commercial users for comparable space .... $25.00 per col. inch

(2) Maximum rate allowed by law for the above matter .... $25.00 per col. inch

(3) Rate actually charged for the above matter .... $ per col. inch

Affidavit of Publication

State of Minnesota }
County of Dakota } SS

ANNE THILLEN, being duly sworn, on oath, says that he/she is the publisher or authorized agent and employee of the publisher of the newspaper known as SOUTH-WEST REVIEW, and has full knowledge of the facts which are stated below:

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*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*ABCDEFGHIJKLMNOPQRSTUVWXYZ
*abcdefghijklmnopqrstuvwxyz

BY: Anne M. Thillen
TITLE LEGAL COORDINATOR

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Notary Public

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(2) Maximum rate allowed by law for the above matter .... $25.00 per col. inch

(3) Rate actually charged for the above matter .... $ per col. inch

Living Sculpture Tree and Shrub Care, Inc.

Mike Blair
13677 Crosscliffe Place
Rosemont, Minnesota 55068

July 17, 2012

Invoice for Sunfish Lake City Forester Consultant Through 7-15 -2012

6/25	Pick up trash on Salem Church Road and pick up branches on Charlton Road – 1 hr	$42.43
6/26	Preparation for Deer Management Committee meeting and consult with Hovey regarding tree issues -- 1.5 hr	$63.65
6/27	Consulted regarding tree issues and issued Burning Permit to Ojala – 1.5 hr	$63.65
6/27	Clear overhanging and encroaching branches along 60th Street, Acorn Drive and Zehnder Road -- 3 hr	$127.29
6/28	Clear overhanging and encroaching branches along 55th Street and chipped up brush along 55th, Acorn Drive, Zehnder Road, Salem Church drive, Charlton Road, and at St, Anne's Church– 7 hr	$297.01
6/29	Consult with Shaver regarding removal of certain cottonwood trees and declining spruces and pines. -- 1 hr	$42.43
7/7	Consult with parties at 345 Salem Church Road regarding possible tree safety issues -- 1 hr	$42.43
7/10	Checked progress of possible oak wilt in Musser Park, along Salem Church Road and Sunnyside Lane. Checked trails in Musser Park and Harmon Park – 1.5 hr	$63.65
7/10	Council meeting preparation, Consultant meeting and Council meeting – 3 hr	$127.29

Total Due $869.83

Regards,

Jim Nayes

Minnesota Department of Labor and Industry
Construction Codes and Licensing Division
443 Lafayette Road North
St. Paul, MN 55155-4341
Phone: (651) 284-5068 Fax: (651) 284-5749
www.doli.state.mn.us TTY: (651) 297-4198

Quarterly Building Permit Surcharge Report

Population of jurisdiction is 20,000 or less

Quarter ending: June	Year: 2012

Confirmation number: 14628037160

Reporting Unit/Municipality	County	Telephone	
City of Sun Fish Lake	Dakota	651.768.7542	
Address	City	State	ZIP code
7378 Jordon Ave S	Cottage Grove	MN	55016-3645
Building Official	Certification number	Telephone	
Neameyer, David E.	1812	651.450.2577	

Permits based on fixed-fees, part 1

Report permits in this section if the fee for each permit is less than $10,010.00

Permit type	No. of Permits	Times $5.00 each	Surcharge report
Building	0	Times $5.00 each	$0.00
Electrical	0	Times $5.00 each	$0.00
Mechanical	1	Times $5.00each	$5.00
Plumbing	1	Times $5.00 each	$5.00
Other	0	Times $5.00 each	$0.00
		Total part 1	**$10.00**

Permits based on fixed-fees, part 2

Report permits in this section if the fee for each permit is more than $10,010.00

Permit type	No. of Permits	Total fees	Times 0.0005	Surcharge report
Building	0	$0.00	Times 0.0005	$0.00
Electrical	0	$0.00	Times 0.0005	$0.00
Mechanical	0	$0.00	Times 0.0005	$0.00
Plumbing	0	$0.00	Times 0.0005	$0.00
Other	0	$0.00	Times 0.0005	$0.00
			Total part 2	**$0.00**
			Total part 1 and 2	**$10.00**

Building permits based on valuation

Construction value range	No. of Permits	Total valuation	Surcharge amount
1,000,000 or less	2	$17,000.00	$8.50
1,000,001 to 2,000,000	0	$0.00	$0.00
2,000,001 to 3,000,000	0	$0.00	$0.00
3,000,001 to 4,000,000	0	$0.00	$0.00
4,000,001 to 5,000,000	0	$0.00	$0.00
5,000,001 or more	0	$0.00	$0.00
		Building permit surcharge:	**$8.50**

Surcharge report summary

Total surcharges:	**$18.50**
Retention:	**-$18.50**

Adjustments/amendment:	**$0.00**
Total payment to the State:	**$0.00**

Adjustment/amendment explanation

No explanation

Name of person completing the form	**Title**	**Date**
H. Michael Blair	Treasurer	2012-07-11

Phone	**E-mail address**
651.408.5897	h.blair@prodigy.net

NAC
NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o H. Michael Blair
13577 Crosscliffe Place
Rosemount, MN 55068

July 03, 2012

In Reference To:

June 2012 Technical Assistance - Private Projects

Invoice No. 20354

		Hrs/Rate	Amount
12.01 PRANGE/KLARER MAJOR REVIEW/VARIANCE - 2144 Charlton			
AB	6/4-6/5/12 Direction to staff on review of variance request/direction to staff on CUP details	0.60 142.00/hr	85.20
AB	6/12-6/13/12 Direction to staff on plan review/revise and finalize planning report	1.20 142.00/hr	170.40
AB	6/21/12 Draft Planning Commission findings of fact	0.70 142.00/hr	99.40
BK	6/4/12 Draft planning report/staff discussion	5.00 121.00/hr	605.00
BK	6/11-6/12/12 Discussion with NAC staff/review report and forward for packet	0.60 121.00/hr	72.60
	Secretarial	1.50 43.50/hr	65.25
	Expenses (mileage, communications, supplies, etc.)		136.29
Subtotal of this Project:		[9.60	1,234.14]
TOTAL AMOUNT DUE THIS INVOICE:		9.60	$1,234.14

NORTHWEST ASSOCIATED CONSULTANTS, INC.

4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

INVOICE

Payable Upon Receipt - Unpaid Balances After 30 Days Subject to 1.5% Interest Per Month

CITY OF SUNFISH LAKE
c/o H. Michael Blair
13577 Crosscliffe Place
Rosemount, MN 55068

July 03, 2012

In Reference To:

June 2012 Technical Assistance - City Projects

Invoice No. 20355

		Hrs/Rate	Amount
GENERAL			
AB	6/4-6/6/12 Correspondence with Dan Green re: 2400 Delaware	0.40 118.50/hr	47.40
AB	6/7/12 Meet with Dan Green, Architect at NAC offices re: 2400 Delaware	1.60 118.50/hr	189.60
AB	6/11-6/12/12 Correspondence with City staff re: 2144 Charlton/correspondence with neighbor re: 2144 Charlton	0.60 118.50/hr	71.10
AB	6/13-6/14/12 Draft Planning Commission agenda and finalize Planning Commission packet	0.60 118.50/hr	71.10
AB	6/18/12 Correspondence with Dan Green re: 2400 Delaware project	0.20 118.50/hr	23.70
AB	6/20/12 Review Planning Commission agenda and prepare exhibits for Planning Commission meeting	0.60 118.50/hr	71.10
AB	6/20/12 Attend Planning Commission Meeting	2.60 118.50/hr	308.10
AB	6/21/12 Prepare notice of cancellation for July Planning Commission meeting	0.20 118.50/hr	23.70
AB	6/25-6/28/12 Review letter to delay City Council review of application for 2144 Charlton/phone call with architect/draft 120 day letter	1.00 118.50/hr	118.50

NAC NORTHWEST ASSOCIATED CONSULTANTS, INC.
4800 Olson Memorial Highway, Suite 202, Golden Valley, MN 55422
Telephone: 763.231.2555 Facsimile: 763.231.2561 planners@nacplanning.com

		Hrs/Rate	Amount
AB	6/26/12 Review and edit Planning Commission minutes	0.80 118.50/hr	94.80
AB	6/26-6/29/12 Response to Dick Braun inquiries on accessory buildings	0.80 118.50/hr	94.80
AB	6/28-6/29/12 Response to Abby Blumhardt request for landscape plan at 47 Sunnyside Drive	0.70 118.50/hr	82.95
AB	6/29/12 Meeting with architect re: 345 Salem Church Road for major site plan and variance	1.40 118.50/hr	165.90
	Secretarial	1.20 36.00/hr	43.20
	Expenses (mileage, communications, supplies, etc.)		58.38
	Subtotal of this Project:	[12.70	1,464.33]
	TOTAL AMOUNT DUE THIS INVOICE:	12.70	$1,464.33

WSB & Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

July 23, 2012

H. Michael Blair
City of Sunfish Lake
13677 Crosscliff Place
Rosemount, MN 55068

Re: June, 2012 Invoice(s)

Dear Michael:

Enclosed are invoices for professional engineering services during the month of June for the City of Sunfish Lake.

If you have any questions, please contact me at 763/541-4800.

Sincerely,

WSB & Associates, Inc.

Donald W. Sterna, PE
Vice President

Enclosure(s)

cc: Mayor Richard Williams, Jr.

cp

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliff Place
Rosemount, MN 55068

July 23, 2012
Project No: 01011-690
Invoice No: 4

Right of Way & Easement Establishment

Professional Services from June 01, 2012 to June 30, 2012

Professional Personnel

	Hours	Rate	Amount	
Research/Data Collection				
Hansen, Justin	5.00	94.00	470.00	
Mackiewicz, John	1.50	128.00	192.00	
Totals	6.50		662.00	
Total Labor				**662.00**
			Total this Invoice	**$662.00**

Billings to Date

	Current	Prior	Total
Labor	662.00	3,296.00	3,958.00
Totals	**662.00**	**3,296.00**	**3,958.00**

Comments: ______________________________

Approved by: ______________________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliff Place
Rosemount, MN 55068

July 23, 2012
Project No: 01011-990
Invoice No: 162

Miscellaneous City Engineer Services

Professional Services from June 01, 2012 to June 30, 2012

Professional Personnel

	Hours	Rate	Amount
General			
Nguyen, Alison	.25	62.00	15.50
print covers, copy reports for Don S.			
Project Management/Coordination			
Montague, Sharon	.50	72.00	36.00
Review and revise letters to Charlton Road residents, print, and mail.			
Sterna, Donald	2.00	137.00	274.00
Sterna, Donald	1.00	137.00	137.00
coordination with Pine Bend Paving for street work			
Sterna, Donald	1.50	137.00	205.50
Engineers report			
Sterna, Donald	2.00	137.00	274.00
site meeting with Mr Buach and Charlton Rd Culvert Cleaning			
Voll, Tom	.50	114.00	57.00
Charlton Road culvert cleaning memo and map for contractor			
Voll, Tom	1.00	114.00	114.00
Culvert and CIP updates			
Drawings/Layouts			
Kochmann, Charles	2.50	107.00	267.50
Pittman, Bryan	2.00	79.00	158.00
Changes to subdivision/easements/stormsewer inventory maps			
Report/Feasibility Study			
Montague, Sharon	1.50	72.00	108.00
Copy, print labels, and mail ER report. Create sign revision table for 2012 and enter data.			
Montague, Sharon	.25	72.00	18.00
Revised Capital Improvement Report.			
Sterna, Donald	1.50	137.00	205.50
enigeers report preparation			
Meetings			
Voll, Tom	1.50	114.00	171.00
CIP and Culvert inventory updates			
Pavement Management			
Azary, Andrea	5.00	79.00	395.00
Fixing Maps for Don/GIS Data for Sunfish Lake			
Totals	23.00		2,436.00

WSB & Associates, Inc.
Engineering ▮ Planning ▮ Environmental ▮ Construction
701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliff Place
Rosemount, MN 55068

July 23, 2012
Project No: 01629-970
Invoice No: 2

2012 Crack Seal Project

Professional Services from June 01, 2012 to June 30, 2012

Professional Personnel

	Hours	Rate	Amount	
Project Management/Coordination				
Voll, Tom	1.00	114.00	114.00	
Totals	1.00		114.00	
Total Labor				**114.00**
		Total this Invoice		**$114.00**

Billings to Date

	Current	Prior	Total
Labor	114.00	1,706.50	1,820.50
Totals	**114.00**	**1,706.50**	**1,820.50**

Comments: ______________________

Approved by: ______________________

Reviewed by: Donald Sterna
Project Manager: Donald Sterna

WSB & Associates, Inc.

Engineering ▮ Planning ▮ Environmental ▮ Construction

701 Xenia Avenue South
Suite 300
Minneapolis, MN 55416
Tel: 763-541-4800
Fax: 763-541-1700

City of Sunfish Lake
Attn: H. Michael Blair
13677 Crosscliff Place
Rosemount, MN 55068

July 23, 2012
Project No: 02092-570
Invoice No: 2

MS4 Services

Professional Services from June 01, 2012 to June 30, 2012

Professional Personnel

	Hours	Rate	Amount	
SWPPP				
Carlson, Jesse	6.75	99.00	668.25	
Totals	6.75		668.25	
Total Labor				**668.25**
			Total this Invoice	**$668.25**

Billings to Date

	Current	Prior	Total
Labor	668.25	976.75	1,645.00
Totals	**668.25**	**976.75**	**1,645.00**

Comments: ______________________

Approved by: ______________________

Reviewed by: Donald Sterna
Project Manager: Jesse Carlson

Xcel Energy®
RESPONSIBLE BY NATURE™

Northern States Power Company

Please Return This Portion With Your Payment.

Your Account Number	Date Due	Please Pay	Amount Enclosed
51-6522337-8	07/23/2012	$52.19 Thank You!	52.19

AT 01 045466 13290B181 A**3DGT

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

P.O. BOX 9477
MPLS, MN 55484-9477

5107231246522337840000000089300000005219

Detach and Retain This Portion For Your Records

Questions: Call
Please Call: **(800) 481-4700**
Hearing Impaired: **(800) 895-4949**
Fax: (800) 311-0050

or write to us at:
Northern States Power Company
PO BOX 8
EAU CLAIRE WI 54702-0008

Billing Summary

Previous Balance	$83.67
Payment Received as of 06/25	$40.41 CR
Balance As Of 06/25	**$43.26**
Nite Lite Service 06/25	$8.93
Total	**$52.19**

Current Charges

Other Charges

Invoice No. 427690730
Bill Period 05/25/2012 to 06/24/2012 Install No. 144519
2166 CHARLTON RD
SUNFISH LAKE, MN 55118-4737
100 WATT HPS AREA CO OWN

Quantity	1	Auto Protective Lgt	7.13	$7.13
Usage	30 Kwh			
			Environmt Imprvmt Rider	$0.10
			Fuel Cost Charge	$0.53
			Resource Adj	$0.28
			Interim Rate Adj	$0.32
			State Tax	$0.57
			Total Amount	$8.93

045466 1/1

Thank you for your payment.

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	07/23/2012	$52.19

See back of bill for more information.

Account #: 51-6522337-8

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

Statement Date: 06/25/12

Statement # 330213615 6

Xcel Energy®
RESPONSIBLE BY NATURE™

Northern States Power Company

Please Return This Portion With Your Payment.

Your Account Number	Date Due	Please Pay	Amount Enclosed
51-6522337-8	07/31/2012	$87.71 Thank You!	

AT 01 042914 21426B153 A**3DGT

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

P.O. BOX 9477
MPLS, MN 55484-9477

510731126652233784000000035520000008771

Detach and Retain This Portion For Your Records

Questions: Call
Please Call: **(800) 481-4700**
Hearing Impaired: **(800) 895-4949**
Fax: (800) 311-0050

or write to us at:
Northern States Power Company
PO BOX 8
EAU CLAIRE WI 54702-0008

Billing Summary

Previous Balance	$52.19
No Payment Through 07/03	$0.00
Balance As Of 07/03	**$52.19**
Street Light Service 07/03	$35.52
Total	**$87.71**

Current Charges

Other Charges

Invoice No. 428897674
Bill Period 06/03/2012 to 07/02/2012 Install No. 177988
1633 LAMPLIGHT DR
SAINT PAUL, MN 55125
100 WATT HPS CO OWN OVERHEAD

Quantity	1	StreetLgt Co Owned	9.30	$9.30
Usage	29 Kwh			
		Environmt Imprvmt Rider		$0.10
		Fuel Cost Charge		$0.53
		Resource Adj		$0.33
		Interim Rate Adj		$0.42
		State Tax		$0.73
		Total Amount		$11.41

Invoice No. 428897903
Bill Period 06/03/2012 to 07/02/2012 Install No. 177986
1633 LAMPLIGHT DR
SAINT PAUL, MN 55125
200 WATT HPS CUST OWN ORN FX

Quantity	3	StreetLgt Cust Own	3.79	$11.37
Usage	174 Kwh			
		200 W HPS FX Only		$6.45
		Environmt Imprvmt Rider		$0.58
		Fuel Cost Charge		$3.15
		Resource Adj		$0.91

042914 1/2

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	07/31/2012	$87.71

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

See back of bill for more information.

Account #: 51-6522337-8

Statement Date: 07/03/12

Statement # 331219419

Xcel Energy®
RESPONSIBLE BY NATURE™

Current Charges (continued)

Interim Rate Adj	$0.51
State Tax	$1.14
Total Amount	$24.11

SUNFISH LAKE, CITY OF
13677 CROSSCLIFFE PL
ROSEMOUNT MN 55068-3558

Next Scheduled Meter Reading Date	Date Due	Please Pay
	07/31/2012	$87.71

Please see the back of this bill for more information regarding the late payment charge. Pay on or before the date due to avoid assessment of a late payment charge.

See back of bill for more information.

Account #: 51-6522337-8

Statement Date: 07/03/12

Statement # 331219419 6

042914 2/2