



MEMORANDUM

TO: Sunfish Lake Mayor and City Council

FROM: Alan Brixius

DATE: March 28, 2012

RE: Sunfish Lake – Planning Update for April City Council Meeting

NAC FILE: 211.02 - General

4/03/12 CC Mtg.
Agenda Item

6a

Development Applications

We have not received any development applications in March for the April Planning Commission meeting, however, we have responded to development inquiries on the following properties:

345 Salem Church Road (home expansion)
2078 Charlton Road (property purchase)
2108 Delaware (landscaping)
2154 Charlton Road (property inquiry)
2144 Charlton Road (home renovation)

The inquiries may lead to future applications.

Frequently Asked Questions

At the February Council meeting, the City Council approved the narrative for Sunfish Lake's most frequently asked development questions. Following this approval, NAC formatted the questions for ease of editing and forwarded them to Mike Hovey for inclusion on the website. The questions and answers are now available on the City's website.

March Planning Commission

The Sunfish Lake Planning Commission met on March 21, 2012 and held a public hearing on a City Code amendment to Section 805 of the Sunfish Lake City Code for regulation of use and activities allowed within the City's public street easements or rights-of-way, parks, open spaces, and trails.

Upon review of the draft code amendment, the Planning Commission called for public comment and upon receiving no public comment, they closed the public hearing. The Planning Commission motioned to recommend that the City Council adopt the City Code amendment as drafted and dated 3/21/12. The motion carried 5-0. We then forwarded Chapter 805 text to the City Attorney's office for formatting into an ordinance amendment.

The Planning Commission also gave direction to the City Planner on development inquiries related to 345 Salem Church Road. Details of the Planning Commission discussion are found in the draft Planning Commission minutes included in this packet.

cc: Catherine Iago, City Clerk
Tim Kuntz, City Attorney
Don Sterna, City Engineer
David Neameyer, Building Official
Jim Naves, City Forester
Ron Wasmund, Septic System Inspector